WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

44, Ceres, 6835
50 Voortrekker St/ Str, Ceres, 6835
Suid Afrika/ South Africa
+27 23 316 1854
+27 23 316 1877
admin@witzenberg.gov.za
www.witzenberg.gov.za

Notice is hereby given in terms of Section 29(2) of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) as amended, that an **Ordinary Council meeting** of the Witzenberg Municipality will be held in the **Town Hall, Voortrekker Street, Ceres** on **Wednesday, 30 July 2025** at **10:00**.	Kennis word hiermee gegee ingevolge Artikel 29(2) van die Plaaslike Regering: Munisipale Strukture Wet, 1998 (Wet 117 van 1998) soos gewysig, dat 'n **Gewone Raadsvergadering** van die Munisipaliteit Witzenberg gehou sal word op **Woensdag, 30 Julie 2025** om **10:00** in die **Stadsaal, Voortrekkerstraat, Ceres**.

Councillors and officials / Raadslede en amptenare		
Councillor TE Abrahams (Executive Mayor)	Alderman K Adams	Councillor WJ Alexander
Councillor P Daniels	Councillor S de Bruin	Councillor GJ Franse
Councillor JP Fredericks	Councillor AL Gili	Councillor GG Laban
Councillor JS Mouton	Councillor MJ Ndaba	Councillor JF Nel (Executive Deputy Mayor)
Councillor N Nogcinisa	Councillor N Phatsoane	Councillor KA Robyn
Councillor J Rooi	Alderman HJ Smit	Alderman D Swart
Councillor IL Swartz	Alderman JJ Visagie	Councillor K Yisa
Councillor J Zalie		
Municipal Manager	Director: Finance	Director: Community Services
Director: Corporate Services	Deputy Director: Finance	
Chief Internal Audit Executive	Manager: Projects and Performance	Acting Manager: Administration
IDP Manager	Senior Manager: Legal Services	Manager: Communication and Marketing
Intern: Administration		

FOR INFORMATION / TER INLIGTING

Agenda pack		
Chairperson: IMATU (Mr Loyiso Ntshanga)	Chairperson: SAMWU (Mr Christo Appolis)	
Bella Vista Library	John Steyn Library	Rietvallei Library
Montana Library, Wolseley	Wolseley Library	Tulbagh Library
Witzenville Library, Tulbagh	Op-die-Berg Library	Prince Alfred's Hamlet Library

By e-mail		
Alderlady MC du Toit E-mail: marina@destraadt.co.za	Alderlady JT Phungula E-mail: thembisaphungula@gmail.com	Alderman JW Schuurman E-mail: jws1350@gmail.com
Ceres Business Initiative Mr M de Villiers E-mail: manager@cerescbi.co.za		

ALDERLADY EM SIDEGO
SPEAKER

21 July 2025

TABLE OF CONTENTS / INHOUDSOPGAWE

Item or annexure	Subject of item	Page number	
		Item	Annexure
Item 1	OPENING AND WELCOME	6	
Item 2	LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION	6	
Item 2.1	Consideration of application for leave of absence, if any	6	
Annexure 2.1			
Item 2.2	Confidentiality and Conflict of Interest Declaration	6	
Annexure 2.2			
Item 3	STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED	6	
Item 3.1	Gratitude, Congratulations and Commiseration	6	
Item 3.2	Matters raised by the Speaker	6	
Item 3.3	Matters raised by the Executive Mayor	7	
Item 3.4	Matters raised by the Municipal Manager	7	
Item 4	MINUTES	7	
Item 4.1	Corrections to the minutes	7	
Item 4.2	Matters arising from the minutes	7	
Item 4.3	Approval of minutes	7	
Annexure 4.3			
Item 5	MOTIONS AND NOTICE OF SUGGESTIONS	7	
Item 6	INTERVIEWS WITH DELEGATIONS	7	
Item 7	DELEGATED POWERS	8	
Item 7.1	Minutes: Committee meetings	8	
Annexure 7.1(a)			
Annexure 7.1(b)			
Annexure 7.1(c)			
Item 8	RESERVED POWERS	9	
Item 8.1	Directorate Finance	9	
Item 8.1.1	Section 71 Monthly Budget Statement Reports of the Directorate Finance: May and June 2025	9	
Annexure 8.1.1(a)			
Annexure 8.1.1(b)			
Item 8.1.2	SDBIP 2025/2026	9	
Annexure 8.1.2			
Item 8.1.3	Paragraph 7(4) Quarterly Report ending 30 June 2025: Implementation of Supply Chain Management Policy	10	
Annexure 8.1.3			
Item 8.1.4	Finance: Adjustment budget 2025/2026	10	
Annexure 8.1.4(a)			
Annexure 8.1.4(b)			

Item or annexure	Subject of item	Page number	
		Item	Annexure
Item 8.1.5	Finance: Approval of long-term loan	11	
Annexure 8.1.5(a)			
Annexure 8.1.5(b)			
Item 8.1.6	In-principle approval to upgrade financial management system	11	
Annexure 8.1.6			
Item 8.1.7	Draft IDP and Budget Process Plan: 2026/2027	12	
Annexure 8.1.7			
Item 8.1.8	Section 52(d) Report: 4th Quarter 2024/2025	13	
Annexure 8.1.8			
Item 8.2	Directorate Technical Services	14	
Item 8.2.1	Permanently restricting access for purposes of one-way street	14	
Annexure 8.2.1(a)			
Annexure 8.2.1(b)			
Item 8.2.2	Local Integrated Transport Plan	16	
Annexure 8.2.2(a)			
Annexure 8.2.2(b)			
Item 8.3	Directorate Community Services	17	
Item 8.3.1	Revisiting of Housing Administration Policy	17	
Annexure 8.3.1(a)			
Annexure 8.3.1(b)			
Item 8.3.2	Disaster Risk Reduction Plan	18	
Annexure 8.3.2(a)			
Annexure 8.3.2(b)			
Item 8.3.3	Redevelopment of LED Strategy	18	
Annexure 8.3.3			
Item 8.3.4	Witzenberg Municipal Service Charter	19	
Annexure 8.3.4			
Item 8.3.5	Proposed new tariffs for business licence applications	19	
Annexure 8.3.5			
Item 8.4	Directorate Corporate Services	21	
Item 8.4.1	Minutes: Governance and Intergovernmental Relations Provincial Working Group meeting: 16 May 2025	21	
Annexure 8.4.1			
Item 8.4.2	Making available and sale of land for church purposes: Pine Valley, Wolseley	21	
Annexure 8.4.2			
Item 8.4.3	Sale of two vacant plots: Skoonvlei, Ceres	21	
Annexure 8.4.3			
Item 8.4.4	Lease of erf 3240, Tulbagh	21	
Annexure 8.4.4			
Item 9	URGENT MATTERS	22	
Item 10	FORMAL MATTERS	22	

Item or annexure	Subject of item	Page number	
		Item	Annexure
Item 10.1	Feedback on matters of outside bodies	22	
Item 10.1.1	Report: MPAC workshop and meeting	22	
Annexure 10.1.1			
Item 11	QUESTIONS AND MATTERS	22	
Item 11.1	Overcharge by spaza shops on electricity sales	22	
Annexure 11.1(a)			
Annexure 11.1(b)			
Item 12	COUNCIL-IN-COMMITTEE	22	

A G E N D A

1. OPENING AND WELCOME / OPENING EN VERWELKOMING

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any Aansoeke om verlof tot afwesigheid, indien enige (3/1/2/1)

An *Application for leave of absence* form is attached as **annexure 2.1**.

NOTED

2.2 Confidentiality and Conflict of Interest Declaration Vertroulikheid en Botsing van Belange Verklaring (3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.2**.

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED MEDEDELINGS, AANKONDIGINGS OF SAKE GEOPPER

3.1 Gratitude, Congratulations and Commiseration Waardering, Gelukwensinge en Meelewing (11/4/3)

Council's congratulations are conveyed to the following Councillors on their birthdays:

- Councillor JP Fredericks 13 July
- Councillor IL Swartz 15 July
- Councillor K Yisa 7 August

NOTED.

3.2 Matters raised by the Speaker / Sake deur die Speaker geopper (09/1/1)

3.3 Matters raised by the Executive Mayor
Sake deur die Uitvoerende Burgemeester geopper
(09/1/1)

3.4 Matters raised by the Municipal Manager
Sake deur die Munisipale Bestuurder geopper

4. MINUTES / NOTULES

4.1 Corrections to the minutes / Wysigings aan die notule
(3/1/2/3)

4.2 Matters arising from the minutes
(3/1/2/3)

4.3 Approval of minutes / Goedkeuring van notules
(3/1/2/3)

The minutes of the Council meeting, held on 30 May 2025, are attached as **annexure 4.3**.

RECOMMENDED

that the minutes of the Council meeting, held on 30 May 2025, be approved and signed by the Speaker.

AANBEVEEL

dat die notule van die Raadsvergadering, gehou op 30 Mei 2025, goedgekeur en deur die Speaker onderteken word.

5. MOTIONS AND NOTICE OF SUGGESTIONS
MOSIES EN KENNISGEWING VAN VOORSTELLE

6. INTERVIEWS WITH DELEGATIONS
ONDERHOUDE MET AFVAARDIGINGS

7. DELEGATED POWERS / GEDELEGEERDE BEVOEGDHEDE

7.1 Minutes: Committee meetings / Notules: Komiteevergaderings (03/3/2)

The minutes of the following meetings are attached:

(a) Committee for Corporate and Financial Services, held on 15 April 2025: **Annexure 7.1(a)**.

(b) Committee for Technical Services, held on 15 April 2025: **Annexure 7.1(b)**.

(c) Committee for Housing Matters, held on 25 April 2025: **Annexure 7.1(c)**.

RECOMMENDED

that notice be taken of the minutes of the Committee meetings and same be accepted.

AANBEVEEL

dat kennis geneem word van die notules van die Komiteevergaderings en genoemde aanvaar word.

8. RESERVED POWERS GERESERVEERDE BEVOEGDHEDE

8.1 Directorate Finance / Direktoraat Finansies

8.1.1 Section 71 Monthly Budget Statement Report of the Directorate Finance: May and June 2025 (9/1/2/2)

The following Section 71 Monthly Budget Statement Reports of the Directorate Finance are attached:

(a) May 2025 **Annexure 8.1.1(a)**
(b) June 2025 **Annexure 8.1.1(b)**

The Section 71 Report for May 2025 was tabled to the Committee for Corporate and Financial Services on 24 June 2025. Notice was taken of the report and there were no comments to Council.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for May and June 2025.

(b) that the Section 71 Monthly Budget Statement Report of the Directorate Finance for May 2025 be referred to the Performance, Risk and Audit Committee and the Municipal Public Accounts Committee to take notice or to advise Council if deemed necessary.

(c) that the Section 71 Monthly Budget Statement Report of the Directorate Finance for June 2025 be referred to the Portfolio Committee for Corporate and Financial Services, the Performance, Risk and Audit Committee and the Municipal Public Accounts Committee to take notice or to advise Council if deemed necessary.

8.1.2 Service Delivery and Budget Implementation Plan (SDBIP) 2025/2026 (05/1/5/18)

The Top Layer Service Delivery and Budget Implementation Plan for 2025/2026, as approved by the Executive Mayor, is attached as **annexure 8.1.2**.

RECOMMENDED

that notice be taken of the Top Layer Service Delivery and Budget Implementation Plan (SDIP) for 2025/2026.

8.1.3 Paragraph 7(4) Quarterly Report ending 30 June 2025: Implementation of Supply Chain Management Policy (9/1/2/2)

A memorandum from the Acting Manager: Supply Chain, dated 4 July 2025, is attached as **annexure 8.1.3**.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that notice be taken of the Paragraph 7(4) Quarterly Report ending 30 June 2025.

(b) that the report supra (a) be made available to the public in terms of Section 21A of the Municipal Systems Act (Act no. 32 of 2000) after it has been tabled to Council.

8.1.4 Finance: Adjustment budget 2025/2026 (5/1/1/24)

The following documents are attached:

(a) Memorandum from Director: Finance: **Annexure 8.1.4(a)**.

(b) Adjustment budget and budget schedules 2025/2026 to 2026/2027: **Annexure 8.1.4(b)**.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that the adjustment budget of Witzenberg Municipality for the financial year 2025/2026 as set out in the budget documents be approved:

(i) Table B1: Budget summary

(ii) Table B2: Adjustment Budget Financial Performance (by standard classification).

(iii) Table B3: Budgeted Financial Performance (Revenue and expenditure) by Vote.

(iv) Table B4: Adjustment Budget Financial Performance (revenue by source).

(v) Table B5: Budgeted Capital Expenditure by Vote, standard classification and funding.

8.1.5 Finance: Approval of long-term loan (8/2/22/17)

The following documents are attached:

(a) Memorandum from Director: Finance, dated 17 July 2025: **Annexure 8.1.5(a)**.

(b) Information statement and comments from Provincial Treasury: **Annexure 8.1.5(b)**.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council

that the long-term loan be approved in terms of Section 46 of the Municipal Finance Management Act (Act 56 of 2003) to finance capital projects.

8.1.6 In-principle approval to upgrade the financial management system (6/2/5)

A memorandum from the Director: Finance, dated 17 July 2025, is attached as **annexure 8.1.6**.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

That in principle approval be given:

(i) To proceed with the development of the ICT strategy, subject to all the relevant budgeting, governance and management processes.

(ii) To proceed with the necessary arrangements to initiate the upgrade/replacement of the core financial management systems.

(iii) To engage with National Treasury to obtain their input and consideration whether the SAMRAS PLATINUM solution is an upgrade or a new system.

(iv) To bring back to Council for consideration any input received from National Treasury.

(v) To provide for the envisage expenditure in future budgets.

8.1.7 Draft IDP and Budget Process Plan for 2026/2027 (2/2/1)

In terms of Section 28 of the Municipal Systems Act (Act 32 of 2000), Council must adopt an IDP and Budget Process Plan. The Municipal Finance Management Act (Act 56 of 2003) further stipulates that at least ten months before the start of the budget year, the Executive Mayor should table a time schedule outlining key deadlines in respect of the IDP/Budgetary process.

Section 29 of the Municipal Systems Act (Act 32 of 2000), specifies that such a Process Plan must include:

- Programs that set out timeframes for the different planning steps;
- Appropriate mechanisms, processes and procedures for consultation with:
  - Local communities, both in terms of needs and priorities as well as consultation during development;
  - Organs of state, traditional authorities, and other role-players in the drafting process; and
- Binding plans and planning requirements, i.e. policy and legislation.

National Treasury has provided further guidance by the issuing of MFMA Circular 10. That circular provides specific guidance with regard to six distinct steps in compilation of the IDP and the annual Budget. The table below highlights these steps, with a brief description of each step:

Steps		**Process**
1	**Planning**	Schedule dates, establish consultation forums, review previous processes
2	**Strategi-zing**	Review IDP, set service delivery objectives for next 3 years, consult on tariffs, indigents, credit control, free basic services etc., and consider local-, provincial- and national issues, the previous year's performance and current economic and demographic trends etc.
3	**Preparing**	Prepare Budget, revenue and expenditure projections; draft Budget policies; consult and consider local-, provincial- and national priorities
4	**Tabling**	Table draft Budget, draft IDP and Budget-related policies before council; consult and consider local-, provincial- and national inputs or responses
5	**Approving**	Council approves the IDP, the Budget and related policies
6	**Finalising**	Publish the IDP, Budget and approve the SDBIP and performance targets

In capturing the above steps, this IDP & Budget Process Plan seeks to address, *inter alia*, the:

- Identification of areas requiring additional attention in terms of legislative requirements, proper planning processes and sound financial management;
- Inclusion of the most current Census and own statistical data;
- Consideration and review of any other relevant and new information;
- Addressing comments received from the various role-players;

- Factor-in the shortcomings and weaknesses identified through self-assessment;
- Preparation and review of sector plans and its alignment with the IDP;
- Preparation and review of the Performance Management System (PMS);
- Updating of the 5-year Financial Plan; and
- Finalisation of the annual Budget and IDP in terms of the relevant legislation.

Pursuant to the above statutory requirements, a Draft IDP and Budget Process Plan for the 2026/2027 cycle is attached as **annexure 8.1.7**.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that notice be taken of the Draft IDP and Budget Process Plan for 2026/2027.

(b) that the Draft IDP and Budget Process Plan for 2026/2027 be published for public comments and inputs.

8.1.8 Quarterly Budget Statement [Section 52(d)] Report: 4th Quarter 2024/2025 (9/1/1 & 9/1/2/2)

The Quarterly Budget Statement [Section 52(d)] Report for the 4th Quarter of 2024/2025 is attached as **annexure 8.1.8**.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that notice be taken of the Quarterly Budget Statement [Section 52(d)] Report for the 4th Quarter of 2024/2025.

(b) that the report supra (a) be referred to the Portfolio Committee for Corporate and Financial Services, the Performance, Risk and Audit Committee as well as the Municipal Public Accounts Committee to take notice or to advise Council if deemed necessary.

8.2 Directorate Technical Services / Direktoraat Tegniese Dienste

8.2.1 Permanently restricting access for purposes of one-way street: Prince Alfred's Hamlet: Reid Street (from Astrid Avenue to Herta Avenue) and Herta Avenue (from Reid Street to Abraham Street) (16/4/2)

The following documents are attached:

(a) Letter from St Marks Primary School, dated 8 March 2024: **Annexure 8.2.1(a)**.

(b) Report from the Senior Manager: Streets and Storm Water, dated 11 November 2024: **Annexure 8.2.1(b)**.

The Committee for Technical Services resolved on 15 April 2025 to recommend to the Executive Mayoral Committee and Council:

(a) Change Reid Street (from Astrid Avenue to Herta Avenue) to a one-way street in a westerly direction.

(b) Change Herta Avenue (from Reid Street to Abraham Street) to a one-way street in a northerly direction for continuation of the loop.

(c) Provide formal parallel parking bays on the southern side of the road for parents and taxis doing drop-offs.

(d) Place the required road signs and signage for one-way streets according to the South African Traffic Signs Manual.

(e) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(2), give notice of such intention in the local newspaper in at least two official languages.

(f) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(3), any objection against the intended action must be delivered in writing to the Municipal Manager within 30 days from the date of notification for submission to Council to decide upon it.

The Executive Mayoral Committee resolved on 20 May 2025 to recommend to Council:

(a) Change Reid Street (from Astrid Avenue to Herta Avenue) to a one-way street in a westerly direction.

(b) Change Herta Avenue (from Reid Street to Abraham Street) to a one-way street in a northerly direction for continuation of the loop.

(c) Provide formal parallel parking bays on the southern side of the road for parents and taxis doing drop-offs.

(d) Place the required road signs and signage for one-way streets according to the South African Traffic Signs Manual.

(e) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(2), give notice of such intention in the local newspaper in at least two official languages.

(f) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(3), any objection against the intended action must be delivered in writing to the Municipal Manager within 30 days from the date of notification for submission to Council to decide upon it.

Councillor GG Laban raised concerns regarding the implementation of a one-way street as well as the effect on the traffic flow and enquired why Law Enforcement could not regulate traffic to prevent such fruitless expenditure. Furthermore, that an extensive Public Participation Process takes place to note concerns raised.

The Council resolved on 30 May 2025 that the matter related to Permanently restricting access for purposes of one-way street: Prince Alfred's Hamlet: Reid Street (from Astrid Avenue to Herta Avenue) and Herta Avenue (from Reid Street to Abraham Street), be held in abeyance.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) Change Reid Street (from Astrid Avenue to Herta Avenue) to a one-way street in a westerly direction.

(b) Change Herta Avenue (from Reid Street to Abraham Street) to a one-way street in a northerly direction for continuation of the loop.

(c) Provide formal parallel parking bays on the southern side of the road for parents and taxis doing drop-offs.

(d) Place the required road signs and signage for one-way streets according to the South African Traffic Signs Manual.

(e) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(2), give notice of such intention in the local newspaper in at least two official languages.

(f) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(3), any objection against the intended action must be delivered in writing to the Municipal Manager within 30 days from the date of notification for submission to Council to decide upon it.

8.2.2 Witzenberg Municipality: Local Integrated Transport Plan: 2022 until 2027 (16/P)

The following documents are attached:

(a) Memorandum from Senior Manager: Streets and Stormwater, dated 21 July 2025: **Annexure 8.2.2(a)**.

(b) Minutes of meeting between Witzenberg Municipality, Cape Winelands District Municipality and SMEC South Africa, held on 20 June 2022: **Annexure 8.2.2(b)**.

RECOMMENDED

that notice be taken of the minutes of the meeting between Witzenberg Municipality, Cape Winelands District Municipality and SMEC South Africa.

8.3 Directorate Community Services / Direktoraat Gemeenskapsdienste

8.3.1 Housing: Revisiting of Witzenberg Housing Administration Policy (17/4/P)

The Committee for Housing Matters resolved on 25 April 2025:

(a) that the item related to the status of the current tenants and proposed cancellation of rental agreements for Trichardt Street flats, Ceres be held in abeyance and dealt after review of the Housing Policy and contract terms.

(b) that a special meeting be scheduled to revisit the Housing Policy and contract terms.

Report from the Manager: Housing, dated 13 May 2025:

"**Purpose**

To inform the Committee around the request for revisiting the allocation policy and rental contract of the Trichardt Street Flats.

Legislation

(a) National Housing Act 107 of 1997.

(b) Witzenberg Housing Administration Policy, March 2022: **Annexure 8.3.1(a)**.

Financial implications

Unknown."

The Committee for Housing Matters proposed the following amendments to the Witzenberg Housing Administration Policy:

- That item 6.1, which reads: "Subsidized Municipal Rental Stock" be amended to "Municipal Rental Stock".
- That the reference of "young professionals", which is stated throughout item 6.5, be amended to "professionals".
- That item 6.5.7, which reads as follows:
  "The housing administration must table a full report to the Housing Department before any allocation will be made" be amended to read:
  "The housing administration must table a full report to the Housing Committee before any allocation will be made".

The Committee for Housing Matters resolved on 20 May 2025:

(a) that the proposed amendments to the Witzenberg Housing Administration Policy, March 2022, be made by the Manager: Housing.

(b) that the Committee for Housing Matters recommends to the Executive Mayoral Committee and Council:

that the proposed amendments to the Witzenberg Housing Administration Policy be approved by Council.

A memorandum from the Manager: Housing, dated 21 July 2025, is attached as **annexure 8.3.1(b)**.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

that the amended Witzenberg Housing Administration Policy be approved.

8.3.2 Disaster Risk Reduction Plan: Witzenberg Municipality (17/7/3/2)

The following documents are attached:

(a) Letter from Department of Local Government, dated 25 February 2025: **Annexure 8.3.2(a)**.

(b) Disaster Risk Reduction Plan: **Annexure 8.3.2(b)**.

The Committee for Community Development resolved on 13 March 2025 to recommend to the Executive Mayoral Committee and Council that notice be taken of the Disaster Risk Reduction Plan for Witzenberg Municipality.

The Executive Mayoral Committee resolved on 20 May 2025 that notice be taken of the Disaster Risk Reduction Plan for Witzenberg Municipality.

Council unanimously resolved on 30 May 2025 that the Disaster Risk Reduction Plan for Witzenberg Municipality be workshopped by Council.

RECOMMENDED

that notice be taken of the Disaster Risk Reduction Plan for Witzenberg Municipality.

8.3.3 Redevelopment of LED Strategy (17/19/1)

A report from the Manager: Local Economic Development, dated 9 May 2025, is attached as **annexure 8.3.3**.

The Executive Mayoral Committee resolved on 27 May 2025 to recommend to Council that the Redevelopment of the LED Strategy be workshopped by Council.

Council unanimously resolved on 30 May 2025 that the Redevelopment of the LED Strategy be workshopped by Council.

RECOMMENDED

For consideration.

8.3.4 Witzenberg Municipal Service Charter (2/2/2)

A report from the Manager: Local Economic Development, dated 9 May 2025, is attached as **annexure 8.3.4**.

The Executive Mayoral Committee resolved on 27 May 2025 to recommend to Council that the Witzenberg Municipal Service Charter be workshopped by Council.

Council unanimously resolved on 30 May 2025 that the Witzenberg Municipal Service Charter be workshopped by Council.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that the Witzenberg Municipal Service Charter be adopted in principle.
(b) that notice be taken of the Communication Plan.
(c) that the Charter be provided in a format accessible to the public.
(d) that the Charter be translated in three official languages.

8.3.5 Proposed new tariffs for business licence applications (5/5/1)

A memorandum from the Manager: Local Economic Development, dated 16 April 2025, is attached as **annexure 8.3.5**.

The Committee for Local Economic Development and Tourism resolved on 12 June 2025 to recommend to the Executive Mayoral Committee and Council:

(a) that the fees for business licence applications be:

(i) R1 000 for formal businesses

(ii) R1 000 for mobile shops

(iii) R750 for informal traders (Informal traders who prepare food and trade on demarcated spaces)

(b) that the frequency for business licence applications be changed from once-off to annually (as well as when new ownership occurs).

(c) that all established and new businesses that reside in the CBD and all commercial and industrial rezoned areas (including certain types of health facilities and entertainment) apply/re-apply for business licences in the 2025/2026 financial year (if they have not yet applied in the previous five years).

(d) that existing businesses be given eleven months to apply (from 1 July 2025) for a business licence, with the deadline being end of May 2026.

(e) that the application form be made available online for easier application for businesses that cannot apply physically.

RECOMMENDED

That the Executive Mayoral Committee recommends to Council:

(a) that the fees for business licence applications be:

(i) R1 000 for formal businesses

(ii) R1 000 for mobile shops

(iii) R750 for informal traders (Informal traders who prepare food and trade on demarcated spaces)

(b) that the frequency for business licence applications be changed from once-off to annually (as well as when new ownership occurs).

(c) that all established and new businesses that reside in the CBD and all commercial and industrial rezoned areas (including certain types of health facilities and entertainment) apply/re-apply for business licences in the 2025/2026 financial year (if they have not yet applied in the previous five years).

(d) that existing businesses be given eleven months to apply (from 1 July 2025) for a business licence, with the deadline being end of May 2026.

(e) that the application form be made available online for easier application for businesses that cannot apply physically.

8.4 Directorate Corporate Services / Direktoraat Korporatiewe Dienste

8.4.1 Minutes: Governance and Intergovernmental Relations Provincial Working Group meeting: 16 May 2025 (12/1/1/11)

The minutes of the Governance and Intergovernmental Relations Provincial Working Group meeting, held on 16 May 2025, are attached as **annexure 8.4.1**.

RECOMMENDED

that notice be taken of the Governance and Intergovernmental Relations Provincial Working Group meeting, held on 16 May 2025.

8.4.2 Making available and sale of land for church purposes: Pine Valley, Wolseley (7/1/4/1)

A memorandum from the Senior Manager: Legal Services, dated 15 July 2025, is attached as **annexure 8.4.2**.

RECOMMENDED

For consideration.

8.4.3 Sale of last two vacant plots: Non-serviced and unregistered erven 10915 and 10917: Skoonvlei, Ceres (7/1/4/2)

A memorandum from the Senior Manager: Legal Services, dated 15 July 2025, is attached as **annexure 8.4.3**.

RECOMMENDED

For consideration.

8.4.4 Lease of erf 3240, Tulbagh to the Hunger to Harvest for purposes of vegetable farming project (7/1/4/1)

A memorandum from the Senior Manager: Legal Services, dated 21 July 2025, is attached as **annexure 8.4.4**.

RECOMMENDED

For consideration.

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA
DRINGENDE SAKE NA AFSENDING VAN DIE AGENDA

10. FORMAL AND STATUTORY MATTERS
FORMELE EN STATUTêRE SAKE

10.1 Feedback on matters of outside bodies
Terugvoering oor sake van buite-organisasies
(3/R)

10.1.1 Report: MPAC workshop and meeting: 5 and 6 June 2025
(3/3/2)

A report from Councillor J Rooi on the MPAC workshop and meeting, held on 5 and 6 June 2025, is attached as **annexure 10.1.1**.

RECOMMENDED

that notice be taken of the report on the MPAC workshop and meeting, held on 5 and 6 June 2025.

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS
VRAE en/of SAKE DEUR RAADSLEDE GEOPPER

11.1 Overcharge by spaza shops on electricity sales
(5/R)

A written question was posed by Alderman D Swart as set out in **annexure 11.1(a)**.

The response of the Director: Finance, dated 21 July 2025, is attached as **annexure 11.1(b)**.

RECOMMENDED

For information.

12. COUNCIL-in-COMMITTEE / RAAD-in-KOMITEE

These items are dealt with in the confidential agenda.

Verwysing / Reference: 3/1/2/1/

MUNISIPALITEIT WITZENBERG MUNICIPALITY

AANSOEK OM VERLOF TOT AFWESIGHEID / APPLICATION FOR LEAVE OF ABSENCE

(Moet by kantoor van Munisipale Bestuurder ingedien word voor aanvang van vergadering / Must be handed in at office of Municipal Manager before commencement of meeting)

Naam van raadslid / Name of councillor: _____

Ek doen hiermee aansoek om verlof tot afwesigheid van / I hereby apply for leave of absence from:

VERGADERING / WERKSWINKEL / FORUM MEETING / WORKSHOP / FORUM	**DATUM / DATE**
Rede vir afwesigheid / Reason for absence:	

_____ _____

DATUM / DATE **HANDTEKENING / SIGNATURE**

Ref: 3/2/1

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

Council meeting, held on 30 July 2025

I, the undersigned, hereby declare:

- That as a Councillor and a participant of this meeting, I shall maintain strict confidentiality in respect of any information of a confidential nature to which I may become privy at meetings of the Witzenberg Council and shall only disclose such information as may become necessary or required for the proper performance of my duties and functions.
- That as a Councillor and a participant of this meeting, I shall declare any conflict of interest that may arise at every meeting and remove myself from any proceedings, in relation to that matter, giving rise to that conflict.

COUNCILLORS

Surname	Initials	Signature
Abrahams	TE	
Adams	K	
Alexander	WJ	
Daniels	P	
De Bruin	S	
Franse	GJ	
Fredericks	JP	
Gili	AL	

Surname	Initials	Signature
Laban	GG	
Mouton	JS	
Ndaba	MJ	
Nel	JF	
Nogcinisa	N	
Phatsoane	N	
Robyn	KA	
Rooi	J	
Sidego	EM	
Smit	HJ	
Swart	D	
Swartz	IL	
Visagie	JJ	
Yisa	K	
Zalie	J	

MINUTES OF THE COUNCIL MEETING OF WITZENBERG MUNICIPALITY, HELD IN THE TOWN HALL, VOORTREKKER STREET, CERES ON FRIDAY, 30 MAY 2025 AT 10:00

PRESENT

Councillors

Alderlady EM Sidego (DA) (Speaker)
Councillor TE Abrahams (DA) (Executive Mayor)
Councillor JF Nel (ICOSA) (Executive Deputy Mayor)
Alderman K Adams (DA)
Councillor WJ Alexander (PA)
Councillor P Daniels (DA)
Councillor S de Bruin (DA)
Councillor GJ Franse (DA)
Councillor JP Fredericks (Freedom Front Plus)
Councillor AL Gili (ANC)
Councillor GG Laban (Witzenberg Aksie)
Councillor JS Mouton (ANC)
Councillor MJ Ndaba (ANC)
Councillor N Nogcinisa (ANC)
Councillor N Phatsoane (ANC)
Councillor KA Robyn (GOOD)
Councillor J Rooi (Witzenberg Party)
Alderman HJ Smit (DA)
Alderman D Swart (DA)
Councillor IL Swartz (EFF)
Alderman JJ Visagie (DA)
Councillor K Yisa (ANC)
Councillor J Zalie (ANC)

Officials

Mr D Nasson (Municipal Manager)
Mr HJ Kritzinger (Director: Finance)
Mr S Swartz (Director: Community Services)
Mr M Mpeluza (Director: Corporate Services)
Mr J Kolkota (Deputy Director: Finance)
Ms N Oerson (Chief Internal Audit Executive)
Ms L Nieuwenhuis (Senior Manager: Legal Services)
Ms R Hendricks (Manager: Communication and Marketing)
Ms G Baatjies (Media Liaison Officer)
Ms M Arendse-Smith (Acting Manager: Administration)
Ms MJ Prins (Word Processor Operator)
Mr J Pieterse (Senior ICT Officer)
Mr T McClune (Intern: Administration

1. OPENING AND WELCOME / OPENING EN VERWELKOMING

The Speaker welcomed everyone present and requested Councillor M Ndaba to open the meeting with prayer.

NOTED.

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence Aansoeke om verlof tot afwesigheid (3/1/2/1)

None

NOTED

2.2 Consideration of application for leave of absence (Council meeting 31 March 2025) (3/1/2/1)

Applications for leave of absence from the meeting were received from Councillors N Phatsoane and GG Laban.

Council unanimously resolved on 31 March 2025:

(a) that notice be taken of the applications for leave of absence from the meeting, received from Councillors N Phatsoane and GG Laban.

(b) that in terms of compliance with the Rules of Order for meetings, the applications for leave of absence received, be dealt with at the next Council meeting.

A written application for leave of absence from Councillor GG Laban is attached as **annexure 2.2**.

UNANIMOUSLY RESOLVED

(a) that upon receipt of the written application for leave of absence from the meeting held on 31 March 2025, from Councillor GG Laban, the application be approved and accepted.

(b) that the application for leave of absence from the meeting held on 31 March 2025, received from Councillor N Phatsoane, not be approved as no written submissions were made, as per the By-law on the Rules of Order for meetings of the Witzenberg Council and its Committees and that a fine be imposed.

EENPARIG BESLUIT

(a) dat na ontvangs van die skriftelike aansoek om verlof tot afwesigheid van die vergadering gehou op 31 Maart 2025, vanaf raadslid GG Laban, die aansoek goedgekeur en aanvaar word.

(b) dat die aansoek om verlof tot afwesigheid van die vergadering gehou op 31 Maart 2025, ontvang vanaf raadslid N Phatsoane, nie goedgekeur word nie, aangesien geen skriftelike verskoning ontvang is ingevolge die Verordening vir die Ordereëls vir vergaderings van die Witzenberg Raad en sy komitees en dat 'n boete geïmplimenteer word.

2.3 Confidentiality and Conflict of Interest Declaration Vertroulikheid en Botsing van Belange Verklaring (3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.3**.

No conflict of interest was declared.

NOTED

3. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED MEDEDELINGS, AANKONDIGINGS OF SAKE GEOPPER

3.1 Gratitude, Congratulations and Commiseration Waardering, Gelukwensinge en Meelewing (11/4/3)

Alderman D Swart conveyed Council's congratulations to the following Councillors and spouses on their birthdays and noted that their commitment is deeply appreciated and does not go unnoticed:

- Councillor N Nogcinisa 6 April
- Councillor P Daniels 8 April
- Councillor W Alexander 12 April
- Ms S Rooi 2 May
- Councillor N Phatsoane 2 June
- Alderman K Adams 5 June
- Councillor J Rooi 6 June
- Mr J Robyn 17 June
- Ms C Swartz 17 June
- Ms E Smit 29 June
- Ms M Abrahams 30 June

NOTED.

Councillor J Zalie joined the meeting at 10:21.

3.2 Matters raised by the Speaker / Sake deur die Speaker geopper (09/1/1)

Speaker conveyed the following:

- Saddened by the loss of former Councillors Chrisjan Klaasen; Miriam Sifile and Lea Salmon and note that many residents of Witzenberg have lost loved ones during this time. For this reason, the meeting is requested to observe a moment of silence.
- Intergovernmental Relations Workshop will be providing Seasonal Training in October 2025 for which eight Councillors can be nominated to attend. Councillors are therefore urged to attend.
- International Nurses Day celebrated on 12 May annually to celebrate and thank nurses for their contributions made to society.
- In light of Child Protection Week, there are many concerns about the children in Witzenberg, this following the rape of a 12-year old child for the second time, but more concerning is that it was women who sex-trafficked the child.
- National Museum Week will be celebrated in June and it is noted that the Tulbagh Museum is involved in cleaning operation initiatives and feeding the community.
- Respect in the workplace is an important aspect for a conducive work environment as some workers and administrative staff are not respected and therefore it is requested that respect for each other be maintained.
- Applaud the Executive Mayor for the initiative of availing soup ingredients to the community during the off-season period, when many are not working.

NOTED.

3.3 Matters raised by the Executive Mayor Sake deur die Uitvoerende Burgemeester geopper (09/1/1)

The Executive Mayor, in addition to the names mentioned of those who have passed on, also noted condolences to Mr Kosie Kayer.

NOTED.

3.4 Matters raised by the Municipal Manager Sake deur die Munisipale Bestuurder geopper

The Municipal Manager informed the meeting that another workshop will be scheduled to amend the Tools of Trade Policy to give effect to a life span of devices for a three year period due to high cost implications.

NOTED.

4. MINUTES / NOTULES

4.1 Corrections to the minutes / Wysigings aan die notule (3/1/2/3)

None / Geen

NOTED / AANGETEKEN

4.2 Matters arising from the minutes (3/1/2/3)

None / Geen

NOTED / AANGETEKEN

4.3 Approval of minutes / Goedkeuring van notules (3/1/2/3)

The following minutes are attached:

(a) Special Council meeting, held on 25 March 2025: **Annexure 4.3(a)**.
(b) Council meeting, held on 31 March 2025: **Annexure 4.3(b)**.

UNANIMOUSLY RESOLVED

That the following minutes be approved and signed by the Speaker:

(i) Special Council meeting, held on 25 March 2025.
(ii) Council meeting, held on 31 March 2025.

EENPARIGE BESLUIT

Dat die volgende notules goedgekeur en deur die Speaker onderteken word:

(i) Spesiale Raadsvergadering, gehou op 25 Maart 2025.
(ii) Raadsvergadering, gehou op 31 Maart 2025.

4.4 Outstanding matters / Uitstaande sake (3/3/2)

Number	File reference	Heading, item no. and date	Directorate	Action	Progress	Target date
4.4.1	16/P	8.2.3 of 24-01-2024 Witzenberg Municipality: Local Integrated Transport Plan: 2022 until 2027	Technical Services	Matter be held in abeyance in order for MM to obtain all details and proof of PPP from CWDM.	Work-in-progress	30 May 2025

The Municipal Manager informed the meeting that correspondence has not been received from Cape Winelands District Municipality in this regard, but in light of the current circumstances and the appointment of a new Acting Municipal Manager, the matter would be dealt with speedily.

UNANIMOUSLY RESOLVED

that notice be taken of the outstanding matter.

EENPARIG BESLUIT

dat kennis geneem word van die uitstaande saak.

5. MOTIONS AND NOTICE OF SUGGESTIONS MOSIES EN KENNISGEWING VAN VOORSTELLE

5.1 Motion of exigency: Erf 8127, Phillip Street, Ceres (15/4/1/1/237)

Councillor A Gili submitted a motion of exigency in terms of Rule 29 of the Rules of Order in relations to erf 8127, Ceres, based on the fact that there is no claim on the land and that Council has been misled.

The ANC requested a caucus break from 10:55 until 11:10.

The Speaker made a ruling that the motion of exigency will not be allowed as it is not a matter of urgency, which is harmful or detrimental in nature in order to be deemed as urgent. Furthermore, that Councillors must have all relevant information at hand in order to make an informed decision.

NOTED.

6. INTERVIEWS WITH DELEGATIONS / ONDERHOUDE MET AFVAARDIGINGS

None / Geen

NOTED / AANGETEKEN

7. DELEGATED POWERS / GEDELEGEERDE BEVOEGDHEDE

7.1 Minutes: Committee meetings / Notules: Komiteevergaderings (03/3/2)

The minutes of the following meetings are attached:

(a) Committee for Corporate and Financial Services, held on 27 November 2024: **Annexure 7.1(a)**.

(b) Municipal Public Accounts Committee, held on 16 January 2025: **Annexure 7.1(b)**.

(c) Committee for Housing Matters, held on 28 January 2025: **Annexure 7.1(c)**.

(d) Mayoral Committee, held on 24 February 2025: **Annexure 7.1(d)**.

(e) Committee for Technical Services, held on 13 March 2025: **Annexure 7.1(e)**.

(f) Special Municipal Public Accounts Committee, held on 20 March 2025: **Annexure 7.1(f)**.

(g) Committee for Housing Matters, held on 18 March 2025: **Annexure 7.1(g)**.

(h) Mayoral Committee, held on 26 March 2025: **Annexure 7.1(h)**.

(i) Committee for Corporate and Financial Services, held on 27 March 2025: **Annexure 7.1(i)**.

UNANIMOUSLY RESOLVED

that notice be taken of the minutes of the Committee meetings and same be accepted.

EENPARIG BESLUIT

dat kennis geneem word van die notules van die Komiteevergaderings en genoemde aanvaar word.

8. RESERVED POWERS GERESERVEERDE BEVOEGDHEDE

8.1 Directorate Finance / Direktoraat Finansies

8.1.1 Section 71 Monthly Budget Statement Reports of the Directorate Finance: March and April 2025 (9/1/2/2)

The following Section 71 Monthly Budget Statement Reports are attached:

(a) March 2025: **Annexure 8.1.1(a)**
(b) April 2025: **Annexure 8.1.1(b)**.

The Executive Mayoral Committee resolved on 20 May 2025 to recommend to Council:

(a) that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for March and April 2025.

(b) that the Section 71 Monthly Budget Statement Reports of the Directorate Finance for March and April 2025 be referred to the Portfolio Committee for Corporate and Financial Services, the Performance, Risk and Audit Committee and the Municipal Public Accounts Committee to take notice or to advise Council if deemed necessary.

UNANIMOUSLY RESOLVED

(a) that notice be taken of the Section 71 Monthly Budget Statement Reports of the Directorate Finance for March and April 2025.

(b) that the Section 71 Monthly Budget Statement Reports of the Directorate Finance for March and April 2025 be referred to the Portfolio Committee for Corporate and Financial Services, the Performance, Risk and Audit Committee and the Municipal Public Accounts Committee to take notice or to advise Council if deemed necessary.

8.1.2 Quarterly Budget Statement [Section 52(d)] report: 3rd Quarter of 2024/2025 (9/1/2/2)

Report from Director: Finance, dated 17 April 2025:

"**1. Purpose**

The purpose of this memorandum is to submit the Quarterly Budget Statement [Section 52(d)] report to Council for information.

2. Background

The required report in terms of Section 52(d) is attached as **annexure 8.1.2**."

The Executive Mayoral Committee resolved on 20 May 2025 to recommend to Council:

(a) that notice be taken of the Quarterly Budget Statement [Section 52(d)] report for the 3rd Quarter of 2024/2025.

(b) that the report supra (a) be referred to the Municipal Public Accounts Committee and Performance, Risk and Audit Committee to take notice or to advise Council if deemed necessary.

UNANIMOUSLY RESOLVED

(a) that notice be taken of the Quarterly Budget Statement [Section 52(d)] report for the 3rd Quarter of 2024/2025.

(b) that the report supra (a) be referred to the Municipal Public Accounts Committee and Performance, Risk and Audit Committee to take notice or to advise Council if deemed necessary.

8.1.3 Paragraph 7(4) Quarterly Report ending 31 March 2025: Implementation of Supply Chain Management Policy (9/1/2/2)

A memorandum from the Manager: Supply Chain, dated 4 April 2025, is attached as **annexure 8.1.3**.

The Executive Mayoral Committee resolved on 20 May 2025 to recommend to Council:

(a) that notice be taken of the Paragraph 7(4) Quarterly Report ending 31 March 2025.

(b) that the report supra (a) be made available to the public in terms of Section 21A of the Municipal Systems Act (Act no. 32 of 2000) after it has been tabled to Council.

UNANIMOUSLY RESOLVED

(a) that notice be taken of the Paragraph 7(4) Quarterly Report ending 31 March 2025.

(b) that the report supra (a) be made available to the public in terms of Section 21A of the Municipal Systems Act (Act no. 32 of 2000) after it has been tabled to Council.

8.1.4 Finance: Rebates granted during 2023/2024 financial year (5/12/1/7)

Report from Director: Finance, dated 3 March 2025:

"**1. Purpose**

To table before Council all exemptions, rebates and reductions, as prescribed by the Local Government Municipal Property Rates Act Section 15(3)(a) of 2004: 'The Municipal Manager must annually table in the Council of the municipality a list of all exemption, rebates and reductions granted by the municipality during the previous financial year'.

2. Background

In terms of Subsection 15(1) of the Municipal Property Rates Act No.6 of 2004, a municipality may in terms of the criteria set out in its Rates Policy:

(a) Exempt a specific category of owners of properties, or the owners of a specific category of properties, from payment of a rate levied on their property; or

(b) Grant to a specific category of owners of properties, or to the owners of a specific category of properties, a rebate on or a reduction in the rates payable in respect of their properties.

Subsection 15(3) notes that, the Municipal Manager must annually table in the Council of the municipality a:

List of all exemptions, rebates and reductions granted by the municipality in terms of subsection 15(1) during the previous financial year.

The Council grants exemption on the first R120 000 property value of the following categories of property owners:

- Residential property
- Residential informal property

Additionally, Council also grants 50 % rebate to qualifying pensioners (persons older than 60 years old) on residential property rates.

A list of rebates granted during the 2023/2024 financial year is attached as **annexure 8.1.4**.

3. Legislature framework

- Municipal Rates Policy
- Municipal Property Rates Act No.6 of 2004

4. Financial implication

The total revenue foregone in respect of exemptions, reductions and rebates for the 2023/24 financial year in respect of property rates amounts to R11 189 382.00."

The Committee for Corporate and Financial Services resolved on 27 March 2025 to recommend to the Executive Mayoral Committee and Council that notice be taken of the list of exemptions, rebates and reductions granted by the municipality during the 2023/2024 financial year.

The Executive Mayoral Committee resolved on 20 May 2025 to recommend to Council that notice be taken of the list of exemptions, rebates and reductions granted by the municipality during the 2023/2024 financial year.

UNANIMOUSLY RESOLVED

that notice be taken of the list of exemptions, rebates and reductions granted by the municipality during the 2023/2024 financial year.

8.1.5 Amendment: Policy for the Allocation of Grants in Aid (5/15/1/P)

The following documents are attached

(a) Memorandum from Director: Finance, dated 8 April 2025: **Annexure 8.1.5(a)**.

(b) Policy for the Allocation of Grants in Aid: **Annexure 8.1.5(b)**.

(c) MFMA Circular 131 from National Treasury: **Annexure 8.1.5(c)**.

The Executive Mayoral Committee resolved on 20 May 2025 to recommend to Council that the updated Policy for the Allocation of Grants in Aid be approved.

UNANIMOUSLY RESOLVED

that the updated Policy for the Allocation of Grants in Aid be approved.

8.1.6 Finance: Budget 2025/2026 and Reviewed IDP 2025/2026 (5/1/1/24 & 2/2/1)

The following documents are attached:

(a) Memorandum from Director: Finance, dated 22 May 2025: **Annexure 8.1.6(a)**.

(b) Reviewed IDP 2025/2026: **Annexure 8.1.6(b)**.

(c) Budget: 2025/2026 – 2027/2028: **Annexure 8.1.6(c)**.

(d) Budget Related Policies: 2025/2026: **Annexure 8.1.6(d)**.

The Executive Mayoral Committee resolved on 27 May 2025 to recommend to Council:

(a) that the annual budget of Witzenberg Municipality for the financial year 2025/2026; and indicative for the two projected years 2026/2027 and 2027/2028, as set out in the schedules contained in Section 4, be approved:

(i) Table A2: Budgeted Financial Performance (expenditure by standard classification).

(ii) Table A3: Budgeted Financial Performance (expenditure by municipal vote).

(iii) Table A4: Budgeted Financial Performance (revenue by source).

(iv) Table A5: Budgeted Capital Expenditure for both multi-year and single year by vote, standard classification and funding.

(b) Property rates reflected in annexure 7.1.1(c) and any other municipal tax reflected in annexure 7.1.1(c) are imposed for the budget year 2025/2026.

(c) Tariffs and charges reflected in annexure 7.1.1(c) are approved for the budget year 2025/2026.

(d) The measurable performance objectives for revenue from each source reflected in Table A4 - Budgeted Financial Performance (revenue and expenditure) are approved for the budget year 2025/2026.

(e) The measurable performance objectives for each vote reflected in SA8 are approved for the budget year 2025/2026.

(f) that the new amended budget related policies be approved with implementation as from 1 July 2025:

(i) Tariff Policy
(ii) Property Rates Policy
(iii) Credit Control and Debt Collection Policy
(iv) Cash Management and Investment Policy
(v) Consumer Payment Incentive Policy
(vi) Municipal Supply Chain Management Policy
(vii) SCM Policy for infrastructure Procurement
(viii) Preferential Procurement Policy
(ix) Petty Cash Policy
(x) Indigent Policy

(xi) Budget Policy
(xii) Budget Virement Policy
(xiii) Asset Management Policy
(xiv) Funding and Reserves Policy
(xv) Cellular telephone and data card policy
(xvi) Borrowing Policy
(xvii) Long Term Financial Plan Policy
(xviii) Transport, Travel and Subsistence Allowance
(xix) Post-Employment Medical Aid Contributions
(xx) Infrastructure Investment Policy
(xxi) Cost Containment Policy

(g) that the reviewed Integrated Development Plan 2025/2026 be approved.

(h) that Council takes cognisance of the budget circulars issued by National Treasury and Provincial Treasury. (Only for notice).

The Executive Mayor conveyed the following:

- That several inputs/comments were received amongst which were the following:
  - Ceres Koelkamers and Ceres Fruit Growers regarding the implementation of electricity tariffs in relation to the cost of supply study undertaken by the municipality. The municipality have considered the inputs, noted it as reasonable and proposals discussed.
  - Ceres Fruit Processors regarding the upgrades required at the Ceres waste water works dealing with the industrial effluent, which was considered by the municipality and tentative provision made for a capital project to address the client's request (short and long term).

- Other inputs were noted, but it was mostly about day to day matters which did not of significant impact on the budget, but lead to revisiting the needs as depicted in the IDP Needs Analysis such as that of Wards 1 and 12. Similarly the needs and aspirations of all other Wards were considered.

- It must, however, be noted that the Executive Mayor is not able to do much if there are no inputs from the community and furthermore, Council cannot budget for bad debt based on the poor revenue collection of Witzenberg, as it is not sustainable.

The following concerns or comments were raised by the Councillors:

- The important issue of sportsgrounds to accommodate soccer in Witzenberg, which was not addressed by the Executive Mayor.
- Digitization and engaging with the youth and how internet services and access will be brought into the community of Nduli.
- Awareness campaigns in the communities to address the importance of paying municipal accounts.

- Informal settlement fire campaigns which are not taking place as well as the lack of provision of water in informal settlements which is a basic right.
- The Executive Mayor was thanked for taking note of the school children and their needs, but that further consideration must be given to aftercare facilities and playgrounds, which are not utilised for their intended purpose.
- That immigration is also a matter of concern which must be addressed and that the indigent amount must be revisited.

The Witzenberg budget team was commended for presenting an all-inclusive budget plan which reflects responsible governance and fiscal responsibility.

UNANIMOUSLY RESOLVED

(a) that the annual budget of Witzenberg Municipality for the financial year 2025/2026; and indicative for the two projected years 2026/2027 and 2027/2028, as set out in the schedules contained in Section 4, be approved:

(i) Table A2: Budgeted Financial Performance (expenditure by standard classification).

(ii) Table A3: Budgeted Financial Performance (expenditure by municipal vote).

(iii) Table A4: Budgeted Financial Performance (revenue by source).

(iv) Table A5: Budgeted Capital Expenditure for both multi-year and single year by vote, standard classification and funding.

(b) Property rates reflected in annexure 8.1.6(c) and any other municipal tax reflected in annexure 8.1.6(c) are imposed for the budget year 2025/2026.

(c) Tariffs and charges reflected in annexure 8.1.6(c) are approved for the budget year 2025/2026.

(d) The measurable performance objectives for revenue from each source reflected in Table A4 - Budgeted Financial Performance (revenue and expenditure) are approved for the budget year 2025/2026.

(e) The measurable performance objectives for each vote reflected in SA8 are approved for the budget year 2025/2026.

(f) that the new amended budget related policies be approved with implementation as from 1 July 2025:

(i) Budget Policy
(ii) Tariff Policy
(iii) Property Rates Policy
(iv) Credit Control and Debt Collection Policy
(v) Cash Management and Investment Policy
(vi) Consumer Payment Incentive Policy

(vii) Petty Cash Policy
(viii) Indigent Policy
(ix) Budget Virement Policy
(x) Asset Management Policy
(xi) Funding and Reserves Policy
(xii) Borrowing Policy
(xiii) Cellular Telephone and Data Card Policy
(xiv) SCM Policy for Infrastructure Procurement
(xv) Preferential Procurement Policy
(xvi) Long Term Financial Plan Policy
(xvii) Post-Employment Medical Aid Contributions
(xviii) Infrastructure Investment Policy
(xix) Cost Containment Policy
(xx) Transport, Travel and Subsistence Allowance
(xxi) Asset Loss Policy
(xxii) Allocation of Grant in Aid Policy

(g) that the reviewed Integrated Development Plan 2025/2026 be approved.

(h) that Council takes cognisance of the budget circulars issued by National Treasury and Provincial Treasury. (Only for notice).

8.1.7 Finance: Consideration of approval of long-term loan (8/2/22/17)

The following documents are attached:

(a) Memorandum from Director: Finance, dated 22 May 2025: **Annexure 8.1.7(a)**.

(b) Combined annexures regarding loan: **Annexure 8.1.7(b)**.

The Executive Mayoral Committee resolved on 27 May 2025 to recommend to Council that notice be taken of the long-term loan in terms of Section 46 of the Municipal Finance Management Act to finance the upgrading of the Ceres Power Station as stipulated in the respective tender documents and Public Participation Process.

UNANIMOUSLY RESOLVED

that notice be taken of the long-term loan in terms of Section 46 of the Municipal Finance Management Act to finance the upgrading of the Ceres Power Station as stipulated in the respective tender documents and Public Participation Process.

8.2 Directorate Technical Services / Direktoraat Tegniese Dienste

8.2.1 Draft House Shop By-law (1/3/1/33)

Report from Municipal Manager, dated 17 February 2025:

"**Purpose**

To consider the Draft House Shop By-law, which will amend Council's current House Shop By-law and to take into consideration the proposal from the National Minister of COGTA to manage spaza/house shop by-laws within the jurisdictional area of the municipality.

Background

A National Disaster has been declared on spaza shops selling contaminated food and items of which the selling date has expired. Council discussed the by-law of COGTA at its Council meeting of December 2024 where it was resolved that Council's current by-law will be amended to incorporate some of the proposals that have been made by COGTA.

The Draft House Shop By-law, which presents some of the amendments made, is attached as **annexure 8.2.1**."

The Executive Mayoral Committee resolved on 24 February 2025 to recommend to Council that the item be workshopped and thereafter that Council considers the following recommendation:

(a) That notice be taken of the tabled Draft House Shop By-law.

(b) That a Public Participation Process be followed to obtain inputs and to refer the draft by-law back to Council for approval.

Council unanimously resolved on 31 March 2025 that the item related to Draft House Shop By-law be held in abeyance and workshopped by Council.

The draft by-law was workshopped by Council on 16 April 2025.

The Executive Mayoral Committee resolved on 20 May 2025 to recommend to Council:

(a) that notice be taken of the tabled Draft House Shop By-law.

(b) that a Public Participation Process be followed to obtain inputs and to refer the draft by-law back to Council for approval.

Councillor A Gili noted that concerns regarding foreign nationals operating Spaza shops in the various wards which are registered by South Africans, thus noting various loopholes which exist. A workshop will be held by the Department regarding how to register and operate Spaza Shops as well as available funding for spaza shops.

UNANIMOUSLY RESOLVED

(a) that notice be taken of the tabled Draft House Shop By-law.

(b) that a Public Participation Process be followed to obtain inputs and to refer the draft by-law back to Council for approval.

8.2.2 Permanently restricting access for purposes of one-way street: Prince Alfred's Hamlet: Reid Street (from Astrid Avenue to Herta Avenue) and Herta Avenue (from Reid Street to Abraham Street) (16/4/2)

The following documents are attached:

(a) Letter from St Marks Primary School, dated 8 March 2024: **Annexure 8.2.2(a)**.

(b) Report from the Senior Manager: Streets and Storm Water, dated 11 November 2024: **Annexure 8.2.2(b)**.

The Committee for Technical Services resolved on 15 April 2025 to recommend to the Executive Mayoral Committee and Council:

(a) Change Reid Street (from Astrid Avenue to Herta Avenue) to a one-way street in a westerly direction.

(b) Change Herta Avenue (from Reid Street to Abraham Street) to a one-way street in a northerly direction for continuation of the loop.

(c) Provide formal parallel parking bays on the southern side of the road for parents and taxis doing drop-offs.

(d) Place the required road signs and signage for one-way streets according to the South African Traffic Signs Manual.

(e) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(2), give notice of such intention in the local newspaper in at least two official languages.

(f) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(3), any objection against the intended action must be delivered in writing to the Municipal Manager within 30 days from the date of notification for submission to Council to decide upon it.

The Executive Mayoral Committee resolved on 20 May 2025 to recommend to Council:

(a) Change Reid Street (from Astrid Avenue to Herta Avenue) to a one-way street in a westerly direction.

(b) Change Herta Avenue (from Reid Street to Abraham Street) to a one-way street in a northerly direction for continuation of the loop.

(c) Provide formal parallel parking bays on the southern side of the road for parents and taxis doing drop-offs.

(d) Place the required road signs and signage for one-way streets according to the South African Traffic Signs Manual.

(e) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(2), give notice of such intention in the local newspaper in at least two official languages.

(f) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(3), any objection against the intended action must be delivered in writing to the Municipal Manager within 30 days from the date of notification for submission to Council to decide upon it.

Councillor GG Laban raised concerns regarding the implementation of a one-way street as well as the effect on the traffic flow and enquired why Law Enforcement could not regulate traffic to prevent such fruitless expenditure. Furthermore, that an extensive Public Participation Process take place to note concerns raised.

Caucus break requested by the Democratic Alliance and its coalition at 12:40 and the meeting resumed at 13:00.

RESOLVED

that the matter related to Permanently restricting access for purposes of one-way street: Prince Alfred's Hamlet: Reid Street (from Astrid Avenue to Herta Avenue) and Herta Avenue (from Reid Street to Abraham Street), be held in abeyance.

The meeting adjourned for lunch from 13:06 until 13:55.

Alderman K Adams was excused from the meeting at 14:00.

8.3 Directorate Community Services / Direktoraat Gemeenskapsdienste

8.3.1 Proposed By-law: Municipal parks and open spaces (1/3/R)

Council unanimously resolved on 12 November 2024 that the matter in respect of the Proposed By-law: Municipal parks and open spaces be advertised for public comments and after that be referred back to Council for further consideration.

The following documents are attached:

(a) Memorandum from the Senior Manager: Legal Services, dated 17 March 2025: **Annexure 8.3.1(a)**.

(b) By-law Public Parks: **Annexure 8.3.1(b)**.

The Executive Mayoral Committee resolved on 26 March 2025 to recommend to Council that the By-law for Municipal Parks and Open Spaces be adopted and published in the Government Gazette.

Council unanimously resolved on 31 March 2025 that the item regarding the By-law for Municipal Parks and Open Spaces be held in abeyance.

The Executive Mayoral Committee resolved on 20 May 2025 to recommend to Council that the By-law for Municipal Parks and Open Spaces be adopted and published in the Government Gazette.

UNANIMOUSLY RESOLVED

that the By-law for Municipal Parks and Open Spaces be adopted and published in the Government Gazette.

8.3.2 Prince Alfred's Hamlet: Hamlet Sports Club: Proposed Cooperation Agreement with municipality in respect of operation of sports facilities (5/5/1)

A memorandum from the Manager: Environment and Amenities, dated 25 April 2024, is attached as **annexure 8.3.2**.

The following enquiries were made and noted by the Committee for Community Development:

- that the sportsgrounds are communal property and after engaging with six (6) community organisations regarding the sports fields, various concerns were raised.
- whether the Witzenberg Sports Council and Forums are functioning and why Ward Councillors are not informed or invited.
- that the hiring costs of Op-die-Berg sports field have not been reduced after Council approved a reduction in costs.

The Manager: Environment and Amenities noted that 50 % reduction in hiring costs were approved by Council and that said resolution was distributed to all offices, but will follow up on the matter. Furthermore, that the Sports Council and Forums are not active and that the position of the Sports Development Officer is currently still vacant.

The Committee for Community Development resolved on 13 March 2025 to recommend to the Executive Mayoral Committee and Council:

(a) that the Council concludes an agreement with Prince Alfred's Hamlet Sports Club for 12 months with the possibility of extending it for a further term.

(b) that supra (a) serves as the basis for the agreement.

The Executive Mayoral Committee resolved on 20 May 2025 to recommend to Council:

(a) that the Council concludes an agreement with the Prince Alfred's Hamlet Sports Club for 12 months with the possibility of extending it for a further term.

(b) that an agreement be drafted by the Manager: Legal Services to give effect to Council's resolution and that the Municipal Manager be mandated to sign the agreement.

(c) that Council's intention to conclude an agreement with the Prince Alfred's Hamlet Sports Club be advertised for any objections.

UNANIMOUSLY RESOLVED

(a) that the Council concludes an agreement with the Prince Alfred's Hamlet Sports Club for 12 months with the possibility of extending it for a further term.

(b) that an agreement be drafted by the Manager: Legal Services to give effect to Council's resolution and that the Municipal Manager be mandated to sign the agreement.

(c) that Council's intention to conclude an agreement with the Prince Alfred's Hamlet Sports Club be advertised for any objections.

8.3.3 Disaster Risk Reduction Plan: Witzenberg Municipality (17/7/3/2)

The following documents are attached:

(a) Letter from Department of Local Government, dated 25 February 2025: **Annexure 8.3.3(a)**.

(b) Disaster Risk Reduction Plan: **Annexure 8.3.3(b)**.

The Committee for Community Development resolved on 13 March 2025 to recommend to the Executive Mayoral Committee and Council that notice be taken of the Disaster Risk Reduction Plan for Witzenberg Municipality.

The Executive Mayoral Committee resolved on 20 May 2025 that notice be taken of the Disaster Risk Reduction Plan for Witzenberg Municipality.

UNANIMOUSLY RESOLVED

that the Disaster Risk Reduction Plan for Witzenberg Municipality be workshopped by Council.

8.3.4 Redevelopment of LED Strategy (17/19/1)

A report from the Manager: Local Economic Development, dated 9 May 2025, is attached as **annexure 8.3.4**.

The Executive Mayoral Committee resolved on 27 May 2025 to recommend to Council that the Redevelopment of the LED Strategy be workshopped by Council.

UNANIMOUSLY RESOLVED

that the Redevelopment of the LED Strategy be workshopped by Council.

8.3.5 Witzenberg Municipal Service Charter (2/2/2)

A report from the Manager: Local Economic Development, dated 9 May 2025, is attached as **annexure 8.3.5**.

The Executive Mayoral Committee resolved on 27 May 2025 to recommend to Council that the Witzenberg Municipal Service Charter be workshopped by Council.

UNANIMOUSLY RESOLVED

that the Witzenberg Municipal Service Charter be workshopped by Council.

8.4 Directorate Corporate Services / Direktoraat Korporatiewe Dienste

8.4.1 Dunlop Business in a Box Initiative (7/1/4/1)

A memorandum from the Manager: Local Economic Development, dated 30 September 2024, is attached as **annexure 8.4.1(a)**.

The Committee for Local Economic Development and Tourism, resolved on 21 November 2024:

(a) that the Committee for Local Economic Development and Tourism approves the three (3) identified erven for the development of the Dunlop Business in a Box Initiative.

(b) that consideration be given to deviate from the bulk services and that the cost be for the municipality, despite the business initiative, to further promote it as an affordable economic project.

(c) that the matter in respect of the three (3) identified erven for the development of the Dunlop Business in a Box Initiative be referred to the Committee for Corporate and Financial Services for further inputs and thereafter to Council for approval.

The Committee for Corporate and Financial Services resolved on 27 March 2025:

(a) that a comprehensive report be tabled to the Committee for Corporate and Financial Services, clarifying the sites to be considered and rental details.

(b) that a Special Committee for Corporate and Financial Services meeting be scheduled to deal with supra (a).

A memorandum from the Manager: Local Economic Development, dated 4 April 2025, is attached as **annexure 8.4.1(b)**.

The Committee for Corporate and Financial Services resolved on 15 April 2025 to recommend to the Executive Mayoral Committee and Council:

(a) that notice be taken of all comments received from the departments as contained in the item.

(b) that the lease period be determined.

(c) that the rental amount to be paid, be determined.

(d) that the cost of the kerbing for erf 389 be determined (see comment of Streets and Storm Water) and to determine who will be responsible for the cost.

(e) that Council determines who will be responsible for the Bulk Service Cost (Bulk distribution costs of R124 863-78 per erf).

(f) Municipal Services costs

(i) that all the identified erven be rezoned to Business and to determine who will be responsible for the rezoning costs.

(ii) that erf 389 Tulbagh; erf 1722 Wolseley and erf 5958 Nduli be subdivided and that Council considers the portion size of 500 square meters and who will be responsible for the costs.

(iii) that the lease agreement be subject to the successful subdivision and rezoning.

(iv) that a Public Participation Process be followed.

The Executive Mayoral Committee resolved on 20 May 2025 to recommend to Council:

(a) that notice be taken of all comments received from the departments as contained in the item.

(b) that a lease period of 5 years be signed with Dunlop and/or the nominated entrepreneur.

(c) that the rental amount not be market related and that the rental amount be determined by the Municipal Manager.

(d) that the cost of the kerbing for erf 389 be carried by the municipality.

(e) that the Bulk Service Cost (bulk distribution costs of R124 863-78 per erf) be budgeted for by the municipality.

(f) Municipal Services costs

(i) that all the identified erven be rezoned to Business and to determine who will be responsible for the rezoning costs.

(ii) that erf 389 Tulbagh; erf 1722 Wolseley and erf 5958 Nduli be subdivided and that Council considers the portion size of 500 square meters and all costs for the subdivision be carried by Council.

(iii) that the lease agreement be subject to the successful subdivision and rezoning.

(iv) that a Public Participation Process be followed.

The following concerns were raised by the meeting:

- that the approval be based on the fact that the school be a combined school to address the shortfalls experienced by scholars within the Witzenberg district as an integrated school is required to cater for primary and secondary learners.
- That the existing needs be met first, which relates to Prince Alfred's Hamlet.
- That the Department of Education provides clarity regarding the proposed location and criteria considered.

UNANIMOUSLY RESOLVED

(a) that notice be taken of all comments received from the departments as contained in the item.

(b) that a lease period of 5 years be signed with Dunlop and/or the nominated entrepreneur with the option to extend for another 5 years.

(c) that the rental amount not be market related and that the rental amount be determined by the Municipal Manager.

(d) that the cost of the kerbing for erf 389 be carried by the municipality.

(e) that the Bulk Service Cost (bulk distribution costs of R124 863-78 per erf) be budgeted for by the municipality.

(f) Municipal Services costs

(i) that all the identified erven be rezoned to Business and to determine who will be responsible for the rezoning costs.

(ii) that erf 389 Tulbagh; erf 1722 Wolseley and erf 5958 Nduli be subdivided and that Council considers the portion size of 500 square meters and all costs for the subdivision be carried by Council.

(iii) that the lease agreement be subject to the successful subdivision and rezoning.

(iv) that a Public Participation Process be followed.

8.4.2 Ward Committee Policy: Review and amendments 2025 (3/3/P)

The Ward Committee Policy is attached as **annexure 8.4.2**.

The Executive Mayoral Committee resolved on 27 May 2025 to recommend to Council that the reviewed and amended Ward Committee Policy, as was workshopped, be approved and adopted.

UNANIMOUSLY RESOLVED

that the reviewed and amended Ward Committee Policy, as workshopped, be approved and adopted.

8.4.3 Erf 787, Tulbagh: Selling of erf for residential as well as kennel facility purposes: Objections and comments (7/1/4/2)

A report (with annexures) from the Senior Manager: Legal Services, dated 12 May 2025, is attached as **annexure 8.4.3**.

The Executive Mayoral Committee resolved on 27 May 2025:

(a) that the Executive Mayoral Committee takes notice of all objections and comments received.

(b) that the Executive Mayoral Committee recommends to Council:

that erf 787, Tulbagh be sold as a residential erf in terms of the Supply Chain process.

UNANIMOUSLY RESOLVED

(a) that notice be taken of all objections and comments received.

(b) that erf 787, Tulbagh be sold as a residential erf in terms of the Supply Chain process.

8.4.4 Request for transfer and immediate Power of Attorney of erf 9230, Ceres in Vredebes to the Western Cape Government for educational purposes (7/1/4/2)

Report from Municipal Manager, dated 22 May 2025:

"**Purpose**

For Council to consider a request from the Western Cape Education Department to provide the said department with a Power of Attorney to proceed with the development of a new primary school at Vredebes.

Deliberation

With the development of the Vredebes housing project provision was also made for the building of schools. Erf 9230 was earmarked for the construction of a primary school.

The Municipal Manager has now received communication from the Western Cape Education Department that they urgently want to proceed with the building of a school which will enable the department to enrol learners for the 2026 academic year. A copy of the letter from the department is attached as **annexure 8.4.4(a)**.

The purpose of the Power of Attorney is to apply for rights on erf 9230, Ceres and to submit all the necessary applications including, but not limited to, any land use management, planning, environmental, heritage and any other development rights application in terms of relevant legislation. The Power of Attorney will also enable the department to apply for all the necessary municipal service connection applications on erf 9230. A copy of the layout of Vredebes as well as a Google map is attached as **annexure 8.4.4(b)**.

Financial implications

The Department of Education will have to pay for all bulk levies as well as development cost of the particular erf.

Legal implication

Council must take a resolution that the asset is not needed in terms of Section 14(2)(a) of the Municipal Finance Management Act (Act 56 of 2003) to provide in the minimum level of basic municipal services."

The Executive Mayoral Committee resolved on 27 May 2025 to recommend to Council:

(a) that the Municipal Manager mandates the Western Cape Education Department with the Power of Attorney to proceed with all necessary applications in terms of relevant legislation for the development of erf 9230, Ceres and the construction of a primary school.

(b) that the asset is not needed in terms of Section 14(2)(a) of the Municipal Finance Management Act (Act 56 of 2003) to provide in the minimum level of basic municipal services.

(c) that the Western Cape Education Department be responsible for the payment of all bulk levies applicable on erf 9230, Ceres as well as the development cost of the said erf.

(d) that the Western Cape Education Department be responsible for all costs incidental to the transfer of the erf in the name of the department.

(e) that the Municipal Manager be mandated to sign all the necessary documentation to effect the transfer.

The Executive Mayor proposed that the following be added to the recommendation:

(f) that the Department of Education be invited to address Council with regards to education within the Witzenberg.

A counter proposal that the school be a combined school was tabled by Councillor A Gili.

The matter was taken to vote:

Votes in favour of the proposal by the Executive Mayor	17 votes
Votes in favour of the counter proposal by Councillor A Gili	3 votes
Councillors abstained from voting	2
Councillors not in attendance	1
Total	23

RESOLVED

(a) that the Municipal Manager mandates the Western Cape Education Department with the Power of Attorney to proceed with all necessary applications in terms of relevant legislation for the development of erf 9230, Ceres and the construction of a primary school.

(b) that the asset is not needed in terms of Section 14(2)(a) of the Municipal Finance Management Act (Act 56 of 2003) to provide in the minimum level of basic municipal services.

(c) that the Western Cape Education Department be responsible for the payment of all bulk levies applicable on erf 9230, Ceres as well as the development cost of the said erf.

(d) that the Western Cape Education Department be responsible for all costs incidental to the transfer of the erf in the name of the department.

(e) that the Municipal Manager be mandated to sign all the necessary documentation to effect the transfer.

(f) that the Department of Education be invited to address Councill with regard to education within the Witzenberg area.

9. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA DRINGENDE SAKE NA AFSENDING VAN DIE AGENDA

None / Geen

NOTED / AANGETEKEN

10. FORMAL AND STATUTORY MATTERS
FORMELE EN STATUTêRE SAKE

10.1 Feedback on matters of outside bodies
Terugvoering oor sake van buite-organisasies
(3/R)

The Speaker urged Councillors who attended the SALGA Provincial Working Group meetings to submit their reports for inclusion at the next Council meeting.

NOTED.

11. QUESTIONS and/or MATTERS RAISED by COUNCILLORS
VRAE en/of SAKE DEUR RAADSLEDE GEOPPER
(3/1/2/2)

The following matters were raised by Councillors:

- Disturbing matter and answers required as to why the sports field cannot be used as a football area.
- Removal of LLF Committee members without consultation.
- Spaza shops operated by foreign nationals from shacks which were supposed to be demolished.
- Several complaints received from residents that certain spaza shops are overcharging on electricity.
- When the Sport Committees of Council will be functional.
- Law Enforcement Officers to visit current house shops to determine who are all operating in the wards.
- Despite there being Law Enforcement in Witzenberg, certain schools do not have scholar patrols, especially in the Rooikamp area.

RESOLVED

(a) that the Executive Mayor will respond in terms of the Local Labour Forum.

(b) that the Municipal Manager will revert on Monday regarding the matter of the foreign nationals operating from shacks which should have been demolished.

(c) that all questions raised, must be submitted in writing to be addressed at the Council meeting.

12. COUNCIL-in-COMMITTEE / RAAD-in-KOMITEE

These items are dealt with in the confidential minutes.

MINUTES OF THE MEETING OF THE COMMITTEE FOR CORPORATE AND FINANCIAL SERVICES, HELD IN THE TOWN HALL, VOORTREKKER STREET, CERES ON TUESDAY, 15 APRIL 2025 AT 10:00

NOTULE VAN DIE VERGADERING VAN DIE KOMITEE VIR KORPORATIEWE EN FINANSIËLE DIENSTE, GEHOU OP DINSDAG, 15 APRIL 2025 OM 10:00 IN DIE STADSAAL, VOORTREKKERSTRAAT, CERES

PRESENT

Alderman / Raadsheer / Councillors / Raadslede

Councillor / Raadslid JP Fredericks (Chairperson) (FF Plus)
Councillor / Raadslid WJ Alexander (PA)
Alderman / Raadsheer D Swart (DA)

Councillor not on Committee / Raadslede nie op Komitee

Councillor / Raadslid J Rooi

Officials / Amptenare

Mr / Mnr HJ Kritzinger (Director: Finance / Direkteur: Finansies)
Mr / Mnr J Kolkota (Deputy Director: Finance / Adjunk-direkteur: Finansies)
Ms / Me I Barnard (Senior Manager Human Resource / Senior Bestuurder: Menslike Hulpbronne)
Ms / Me R Hendricks (Manager: Marketing and Communication / Bestuurder: Bemarking en Kommunikasie)
Mr / Mnr W Mars (Manager: Financial Administration / Bestuurder: Administrasie)
Mr / Mnr M Frieslaar (Manager: Supply Chain / Bestuurder: Voorsieningskanaal)
Ms / Me Carmen Stevens (Manager: Income / Bestuurder / Inkomste)
Ms / Me L Niewenhuis (Manager: Legal Services / Bestuurder: Regsdienste)
Ms M Arendse – Smith (Acting Manager: Administration / Waarnemende Bestuurder Administrasie)
Mr / Mnr T Mc Clune (Intern: Administration / Intern: Administrasie)

1. OPENING AND WELCOME / OPENING EN VERWELKOMING

The Chairperson welcomed everyone present and requested Councillor J Rooi to open the meeting with prayer.

NOTED.

2. CONSIDERATION FOR ABSENCE OF LEAVE, IF ANY AND DECLARATION OF INTEREST / OORWEGING VAN AANSOEKE OM VERLOF TOT AFWESIGHEID, INDIEN ENIGE EN VERKLARING VAN BELANGE

2.1 Consideration of application for leave of absence
Aansoeke om verlof tot afwesigheid
(3/1/2/1)

A verbal application for leave of absence from the meeting was received from Councillor J Zalie.

'n Mondelinge aansoek om verlof tot afwesigheid van die vergadering is ontvang vanaf raadslid J Zalie.

Apologies for absence from the meeting were received from the Municipal Manager; Director: Corporate Services and Manager: IDP.

Verskonings vir afwesigheid van die vergadering is ontvang vanaf die Munisipale Bestuurder; Direkteur: Korporatiewe Dienste en Bestuurder: GOP.

RESOLVED

(a) that the application for leave of absence from the meeting, received from Councillor J Zalie, be held in abeyance until the next committee meeting for the submission and consideration of the written application for leave of absence.

(b) that the apologies for absence from the meeting, received from the Municipal Manager; Director: Corporate Services and Manager: IDP, be accepted.

BESLUIT

(a) dat die aansoek om verlof tot afwesigheid van die vergadering, ontvang vanaf raadslid J Zalie, oorstaan tot die volgende komiteevergadering vir die indiening en oorweging van die skriftelike aansoek om verlof tot afwesigheid.

(b) dat die verskonings vir afwesigheid van die vergadering, ontvang vanaf die Munisipale Bestuurder; Direkteur: Korporatiewe Dienste en Bestuurder: GOP, aanvaar word.

2.2 Confidentiality and Conflict of Interest Declaration / Vertroulikheid en Botsing van Belange Verklaring
(3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.2**.

No conflict of interest was declared.

NOTED

3. MINUTES / NOTULES

3.1 Corrections to the minutes / Wysigings aan die notule (3/1/2/3)

None / Geen

NOTED / AANGETEKEN

3.2 Matters arising from the minutes / Sake voortspruitend uit die notule (3/1/2/3)

None / Geen

NOTED / AANGETEKEN

3.3 Approval of minutes / Goedkeuring van notule (3/1/2/3)

The minutes of the meeting of the Committee for Corporate and Financial Services, held on 27 March 2025, are attached as **annexure 3.3**.

Die notule van die vergadering van die Komitee vir Komitee vir Korporatiewe en Finansiële Dienste, gehou op 27 Maart 2025, word ingebind as **bylae 3.3**.

RESOLVED

that the minutes of the meeting of the Committee for Corporate and Financial Services, held on 27 March 2025, be approved and signed by the Chairperson.

BESLUIT

dat die notule van die vergadering van die Komitee vir Korporatiewe en Finansiële Dienste, gehou op 27 Maart 2025, goedgekeur en deur die Voorsitter onderteken word.

4. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED BY THE CHAIRPERSON / VERKLARINGS, MEDEDELINGS OF SAKE INGEDIEN DEUR DIE VOORSITTER

None / Geen

NOTED / AANGETEKEN

5. INTERVIEWS WITH DELEGATIONS / ONDERHOUDE MET AFGEVAARDIGDES

None / Geen

NOTED / AANGETEKEN

6. GEDELEGEERDE BEVOEGDHEDE / DELEGATED POWERS

6.1 Monthly report: Directorate Corporate Services: March 2025 Maandverslag: Direktoraat Korporatiewe Dienste: Maart 2025 (9/1/2/1)

The monthly report of the Directorate: Corporate Services for March 2025 is attached as **annexure 6.1**.

Die maandverslag van die Direktoraat: Korporatiewe Dienste vir Maart 2025 word ingebind as **bylae 6.1**.

RESOLVED

that the Committee for Corporate and Financial Services, after consideration, takes notice of the content of the monthly report of the Directorate Corporate Services for March 2025 and same be approved and accepted.

BESLUIT

dat die Komitee vir Korporatiewe en Finansiële Dienste, na oorweging, kennis neem van die inhoud van die maandverslag van die Direktoraat Korporatiewe Dienste vir Maart 2025 en dat die verslag goedgekeur en aanvaar word.

7. GERESERVEERDE BEVOEGDHEDE / RESERVED POWERS

7.1 Section 71 Monthly Budget Statement Report of Directorate Finance: February 2025
Artikel 71 Maandelikse Begrotingsverslae van die Direktoraat Finansies: Februarie 2025
(9/1/2/2)

The Section 71 Monthly Budget Statement report of the Directorate Finance for February 2025 is attached as **annexure 7.1**.

Council unanimously resolved on 31 March 2025:

(a) that notice be taken of the Section 71 Monthly Budget Statement Report of the Directorate Finance for February 2025.

(b) that the Section 71 Monthly Budget Statement Report of the Directorate Finance for February 2025 be referred to the Portfolio Committee for Corporate and Financial Services, the Performance, Risk and Audit Committee and the Municipal Public Accounts Committee to take notice or to advise Council if deemed necessary.

RESOLVED

that notice be taken of the Section 71 Monthly Budget Statement report of the Directorate Finance for February 2025.

Caucus break was taken from 10:11 until 10:15.

7.2 Dunlop Business in a Box Initiative
(7/1/4/1)

Item 7.2 of the Committee for Local Economic Development and Tourism, held on 21 November 2024, refers.

A memorandum from the Manager: Local Economic Development, dated 30 September 2024, is attached as **annexure 7.2(a)**.

'n Memorandum vanaf die Bestuurder: Plaaslike Ekonomiese Ontwikkeling, gedateer 30 September 2024, word aangeheg as **bylae 7.2(a)**.

The Committee for Local Economic Development and Tourism, resolved on 21 November 2024:

(a) that the Committee for Local Economic Development and Tourism approves the three (3) identified erven for the development of the Dunlop Business in a Box Initiative.

(b) that consideration be given to deviate from the bulk services and that the cost be for the municipality, despite the business initiative, to further promote it as an affordable economic project.

(c) that the matter in respect of the three (3) identified erven for the development of the Dunlop Business in a Box Initiative be referred to the Committee for Corporate and Financial Services for further inputs and thereafter to Council for approval.

The Committee for Corporate and Financial Services resolved on 27 March 2025:

(a) that a comprehensive report be tabled to the Committee for Corporate and Financial Services, clarifying the sites to be considered and rental details.

(b) that a Special Committee for Corporate and Financial Services meeting be scheduled to deal with supra (a).

A memorandum from the Manager: Local Economic Development, dated 4 April 2025, is attached as **annexure 7.2(b)**.

RESOLVED

That the Committee for Corporate and Financial Services recommends the following to the Mayoral Committee and Council for consideration:

(a) that notice be taken of all comments received from the departments as contained in the item.

(b) that the lease period be determined.

(c) that the rental amount to be paid, be determined.

(d) that the cost of the kerbing for erf 389 be determined (see comment of Streets and Storm Water) and to determine who will be responsible for the cost.

(e) that Council determines who will be responsible for the Bulk Service Cost (Bulk distribution costs of R124 863-78 per erf).

(f) Municipal Services costs

(i) that all the identified erven be rezoned to Business and to determine who will be responsible for the rezoning costs.

(ii) that erf 389 Tulbagh; erf 1722 Wolseley and erf 5959 Nduli be subdivided and that Council considers the portion size of 500 square meters and who will be responsible for the costs.

(iii) that the lease agreement be subject to the successful subdivision and rezoning.

(iv) that a Public Participation Process be followed.

8. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA DRINGENDE SAKE NA AFSENDING VAN DIE AGENDA

None / Geen

NOTED / AANGETEKEN

9. COMMITTEE FOR CORPORATE AND FINANCIAL SERVICES-IN-COMMITTEE KOMITEE VIR KORPORATIEWE EN FINANSIëLE DIENSTE IN-KOMITEE

These items are dealt with in the confidential minutes.

MINUTES OF THE MEETING OF THE COMMITTEE FOR TECHNICAL SERVICES OF WITZENBERG MUNICIPALITY, HELD IN THE TOWN HALL, VOORTREKKER STREET, CERES ON TUESDAY, 15 APRIL 2025 AT 14:00

PRESENT

Councillors

Alderman HJ Smit (DA) (Chairperson)
Councillor AL Gili (ANC)
Councillor J Mouton (ANC)
Alderman D Swart (DA)

Officials

Senior Manager: Town Planning and Building Control (Mr H Taljaard)
Senior Manager: Water and Sewerage (Mr N Jacobs)
Senior Manager: Streets and Storm Water (Mr E Lintnaar)
Manager: Fleet and Mechanical Workshop (Mr O Gatyene)
Senior Manager: Solid Waste and Cleansing Services (Ms P Claasen)
Acting Manager: Administration (Ms M Arendse-Smith)
Intern: Administration (Mr T McClune)

1. OPENING AND WELCOME / OPENING EN VERWELKOMING

The Chairperson welcomed everyone present and requested Councillor J Mouton to open the meeting with prayer.

NOTED.

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any Aansoeke om verlof tot afwesigheid, indien enige (3/1/2/1)

None.

NOTED

2.2 Confidentiality and Conflict of Interest Declaration Vertroulikheid en Botsing van Belange Verklaring (3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.2**.

No conflict of interest was declared.

NOTED

3. MINUTES / NOTULES

3.1 Corrections to the minutes / Wysigings aan die notule (3/1/2/3)

Councillor A Gili requested that item 9 of 13 March 2025, which reads as follows:

"The request is therefore that good quality toilet be installed instead of substandard toilets that can be removed anyway."

be amended and changed to read:

"The request is therefore that good quality toilet doors be installed instead of substandard toilet doors that can be removed anyway."

NOTED.

3.2 Matters arising from the minutes / Sake voortspruitend uit die notule (3/1/2/3)

None / Geen

NOTED / AANGETEKEN

3.3 Approval of minutes / Goedkeuring van notule (3/1/2/3)

The minutes of the meeting of the Committee for Technical Services, held on 13 March 2025, are attached as **annexure 3.3**.

Die notule van die vergadering van die Komitee vir Tegniese Dienste, gehou op 13 Maart 2025, word ingebind as **bylae 3.3**.

RECOMMENDED

that the minutes of the meeting of the Committee for Technical Services, held on 13 March 2025, as amended, be approved and signed by the Chairperson.

BESLUIT

dat die notule van die vergadering van die Komitee vir Tegniese Dienste, gehou op 13 Maart 2025, soos gewysig, goedgekeur en deur die Voorsitter onderteken word.

3.4 Outstanding matters / Uitstaande sake (3/3/2)

Number	File reference	Heading, item no. and date	Directorate	Action	Progress	Target date
1.	12/1/2/13	Item 7.1 of 27-11-2024 Tulbagh conservation area: Establishment of Advisory Committee	Technical Services	That matter be held in abeyance and referred to Sen. Manager: Town Planning and Building Control for more information.		15 April 2025

The Senior Manager: Town Planning and Building Control informed the committee that due to the time lapse, the matter would have to be re-advertised and thereafter tabled to the committee.

RESOLVED

that the outstanding matter related to the Tulbagh conservation area: Establishment of Advisory Committee, be removed from the agenda and tabled after re-advertisement and processing have been finalised.

BESLUIT

dat die uitstaande aangeleentheid met betrekking tot die stigting van 'n Advieskomitee vir die Tulbagh bewaringsarea van die agenda verwyder word en ter tafel gelê word nadat heradvertering en verwerking afgehandel is.

4. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED BY CHAIRPERSON VERKLARINGS, MEDEDELINGS OF SAKE INGEDIEN DEUR DIE VOORSITTER

None / Geen

NOTED / AANGETEKEN

5. INTERVIEWS WITH DELEGATIONS / ONDERHOUDE MET AFGEVAARDIGDES

None / Geen

NOTED / AANGETEKEN

6. DELEGATED POWERS / GEDELEGEERDE BEVOEGDHEDE

6.1 Monthly report of the Electrical Department: February 2025 Maandverslag van die Departement Elektrisiteit: Februarie 2025 (09/1/2/3)

The monthly report of the Electrical Department for February 2025 is attached as **annexure 6.1**.

Die maandverslag van die Departement Elektrisiteit vir Februarie 2025 word aangeheg as **bylae 6.1**.

The following enquiries were received from the committee:

- Feedback on the status of faulty streetlights in Vredebes as well as the informal settlement as dark areas are crime hotspots.
- Whether an investigation can be held to determine and locate all illegal electricity connections within the Witzenberg area.
- What the time frame is for the installation of electrical boxes which have been paid.

RESOLVED

(a) that a meeting be arranged between the Acting Senior Manager: Electro-Technical Services and Councillor A Gili to provide feedback regarding the enquiries of Councillor Gili and to discuss any other urgent matters.

(b) that the Committee for Technical Services, after consideration, takes notice of the content of the monthly report of the Electrical Department for February 2025 and that same be accepted.

BESLUIT

(a) dat 'n vergadering tussen die Waarnemende Senior Bestuurder: Elektrotegniese Dienste en raadslid A Gili gereël word om terugvoering te gee rakende die navrae van raadslid Gili asook om enige dringende sake te bespreek.

(b) dat die Komitee vir Tegniese Dienste, na oorweging, kennis neem van die inhoud van die maandverslag van die Departement Elektrisiteit vir Februarie 2025 en dat die verslag aanvaar word.

6.2 Monthly report of the Department Town Planning and Building Control: February 2025
Maandverslag van die Departement Stadsbeplanning en Boubeheer: Februarie 2025
(9/1/2/3)

The monthly report of the Department Town Planning and Building Control for February 2025 is attached as **annexure 6.2**.

Die maandverslag van die Departement Stadsbeplanning en Boubeheer vir Februarie 2025 word aangeheg as **bylae 6.2**.

The following enquiries were received from the committee:

- Clarity as to the classification of erven in Nduli since all other towns within the district are mentioned, but not Nduli.
- Whether there are building plans for the newly erected building in Ward 12 as it is in line with the proposed sewerage line development.
- Whether the shop next to the Nduli taxi rank submitted a building application and is permitted to sell alcohol after 02:00.
- Who are the building inspectors and whether regular inspections and reporting are done.

The Senior Manager: Town Planning and Building Control responded with the following:

- that Nduli erven are listed under Ceres, but can be split if required.
- Mr Daniels is the Building Inspector, but would require details to investigate questionable structures.
- Currently illegal structure notices are issued where required, for which building plans must be submitted in terms of the Building Regulations. If still non-compliant, the matter is referred to the Legal Section for further action.

RESOLVED

(a) that the Committee for Technical Services, after consideration, takes notice of the content of the monthly report of the Department Town Planning and Building Control for February 2025 and that same be accepted.

(b) that the erven of Nduli be separated from Ceres and listed as such.

BESLUIT

(a) dat die Komitee vir Tegniese Dienste, na oorweging, kennis neem van die inhoud van die maandverslag van die Departement Stadsbeplanning en Boubeheer vir Februarie 2025 en dat die verslag aanvaar word.

(b) dat die erwe van Nduli geskei word van Ceres en as sodanig gelys word.

6.3 Monthly report of the Department Water and Sewerage: February 2025 Maandverslag van die Departement Water en Riolering: Februarie 2025 (9/1/2/3)

The monthly report of the Department Water and Sewerage for February 2025 is attached as **annexure 6.3**.

Die maandverslag van die Departement Water en Riolering vir Februarie 2025 word aangeheg as **bylae 6.3**.

The following enquiries were received from the committee:

- Whether there are plans and finances in place for the drains in Nduli that are open and pose a high risk and danger to the community.
- Numerous complaints received from the Wolseley community as they have been without water for seven days and some have fallen ill after consuming water obtained from the water tankers.

The Senior Manager: Water and Sewerage responded with the following:

- That a site visit was done earlier the day and noted that the sewerage system of Nduli is under pressure, which results from the high number of informal households.
- The municipality has commenced with the implementation of lockable manual lids due to the high number of foreign objects found in the sewerage system.
- That the project for the major sewerage upgrade in Nduli had been commenced by Department of Rural Development but then had to be re-advertised.
- Construction started at the obstruction point, but the Wolseley system takes time for the reservoir level to recover after being very low.
- Water quality is monitored weekly as per legislation requirements and the results are available to the public.
- Awareness campaigns were planned in conjunction with the Department of Water and Sanitation after which the department withdrew, but the municipality plans to continue with the campaign.

RESOLVED

that the Committee for Technical Services, after consideration, takes notice of the content of the monthly report of the Department Water and Sewerage for February 2025 and that same be accepted.

BESLUIT

dat die Komitee vir Tegniese Dienste, na oorweging, kennis neem van die inhoud van die maandverslag van die Departement Water en Riolering vir Februarie 2025 en dat die verslag aanvaar word.

6.4 Monthly report of the Department Streets and Storm Water: February 2025 Maandverslag van die Departement Strate en Stormwater: Februarie 2025 (9/1/2/3)

The monthly report of the Department Streets and Storm Water for February 2025 is attached as **annexure 6.4**.

Die maandverslag van die Departement Strate en Stormwater vir Februarie 2025 word aangeheg as **bylae 6.4**.

The following concerns were raised by the committee:

- That the current drainage system in Nduli is ineffective as water runs through the houses, despite proposals for proper drainage systems and open spaces for waste drop-offs. A plan to resolve the matter is required ahead of the approaching winter season.
- Illegal occupants in Bella Vista are a major concern and has an impact on the storm water system.
- That with the recent rain received in April 2025, majority of the storm water drain lids lifted and some moved based on the amount of water.
- Whether there are any solutions to address the illegal connections and whether EPWP can be employed to assist in this regard.

The Senior Manager: Streets and Storm Water responded with the following:

- That more details are required regarding the complaint of Bella Vista in order to investigate.
- That owners of erven illegally connect to the storm water system which causes the sewerage system to flood and lift the lids.
- The storm water system is not necessarily dirty, but in the event of a flash flood, it can reach its limits and that is when the street canals are meant to assist with the overflow.
- That the only solution for addressing the illegal connections is to do a door to door inspection.

RESOLVED

(a) that the Committee for Technical Services, after consideration, takes notice of the content of the monthly report of the Department Streets and Storm Water for February 2025 and that same be accepted.

(b) that solutions be obtained to address the concerns raised.

BESLUIT

(a) dat die Komitee vir Tegniese Dienste, na oorweging, kennis neem van die inhoud van die maandverslag van die Departement Strate en Stormwater vir Februarie 2025 en dat die verslag aanvaar word.

(b) dat oplossings gevind word om die bekommernisse wat uitgespreek is, aan te spreek.

6.5 Monthly report of the Department Solid Waste and Cleansing Services: February 2025
Maandverslag van die Departement Vaste Afval- en Reinigingsdienste: Februarie 2025
(9/1/2/3)

The monthly report of the Department Solid Waste and Cleansing Services for February 2025 is attached as **annexure 6.5**.

Die maandverslag van die Departement Vaste Afval- en Reinigingsdienste vir Februarie 2025 word aangeheg as **bylae 6.5**.

The following concerns were raised by the committee:

- It has been noted that the Senior Manager: Solid Waste and Cleansing Services is not provided with the correct information by those reporting to her.
- Complaints regarding the lack of black bags in Nduli are still received and perhaps the solution would be to move towards wheelie bins.
- That the Department of Solid Waste and Cleansing Services work in conjunction with the Housing Department to determine how many households exist in Nduli.
- That consideration be given to signatures being obtained after receipt of refuse bags to prevent misappropriation and that EPWP be employed to assist with quarterly distribution and monitoring.

The Senior Manager: Solid Waste and Cleansing Services informed the committee of the following:

- that the matter is receiving attention and that a plan will be devised for proper record keeping.
- That wheelie bins are very expensive and that the request is duly noted.

RESOLVED

(a) that the Committee for Technical Services, after consideration, takes notice of the content of the monthly report of the Department Solid Waste and Cleansing Services for February 2025 and that same be accepted.

(b) that a proper record keeping for the distribution of refuse bags be kept.

BESLUIT

(a) dat die Komitee vir Tegniese Dienste, na oorweging, kennis neem van die inhoud van die maandverslag van die Departement Vaste Afval- en Reinigingsdienste vir Februarie 2025 en dat die verslag aanvaar word.

(b) dat daar behoorlik rekord gehou word van die verspreiding van vullissakke.

6.6 Monthly report of the Department Fleet and Mechanical Workshop: February 2025
Maandverslag van die Departement Vloot en Meganiese Werkswinkel: Februarie 2025
(9/1/2/3)

The monthly report of the Department Fleet and Mechanical Workshop for February 2025 is attached as **annexure 6.6**.

Die maandverslag van die Departement Vaste Afval- en Reinigingsdienste vir Februarie 2025 word aangeheg as **bylae 6.6**.

RESOLVED

that the Committee for Technical Services, after consideration, takes notice of the content of the monthly report of the Department Fleet and Mechanical Workshop for February 2025 and that same be accepted.

BESLUIT

dat die Komitee vir Tegniese Dienste, na oorweging, kennis neem van die inhoud van die maandverslag van die Departement Vloot en Meganiese Werkswinkel vir Februarie 2025 en dat die verslag aanvaar word.

7. RESERVED POWERS / GERESERVEERDE BEVOEGDHEDE

7.1 Permanently restricting access for purposes of one-way street: Prince Alfred's Hamlet: Reid Street (from Astrid Avenue to Herta Avenue) and Herta Avenue (from Reid Street to Abraham Street) (16/4/2)

The following documents are attached:

(a) Letter from St Marks Primary School, dated 8 March 2024: **Annexure 7.1(a)**.

(b) Report from the Senior Manager: Streets and Storm Water, dated 11 November 2024: **Annexure 7.1(b)**.

The Committee for Technical Services resolved on 13 March 2025:

(a) that the matter related to permanently restricting access for purposes of one-way street: Prince Alfred's Hamlet: Reid Street (from Astrid Avenue to Herta Avenue) and Herta Avenue (from Reid Street to Abraham Street) be held in abeyance to obtain clarity.

(b) that a site visit be arranged by the relevant section in terms of supra (a).

RESOLVED

That the Committee for Technical Services recommends to the Executive Mayoral Committee and Council:

(a) Change Reid Street (from Astrid Avenue to Herta Avenue) to a one-way street in a westerly direction.

(b) Change Herta Avenue (from Reid Street to Abraham Street) to a one-way street in a northerly direction for continuation of the loop.

(c) Provide formal parallel parking bays on the southern side of the road for parents and taxis doing drop-offs.

(d) Place the required road signs and signage for one-way streets according to the South African Traffic Signs Manual.

(e) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(2), give notice of such intention in the local newspaper in at least two official languages.

(f) In accordance with Provincial Gazette for Western Cape no. 6307 of 14 October 2005, Witzenberg Municipality: By-law relating to streets, Section 35(3), any objection against the intended action must be delivered in writing to the Municipal Manager within 30 days from the date of notification for submission to Council to decide upon it.

8. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA DRINGENDE SAKE NA AFSENDING VAN DIE AGENDA

None / Geen

NOTED / AANGETEKEN

9. QUESTIONS / REMARKS RAISED BY COMMITTEE MEMBERS VRAE / OPMERKINGS GEOPPER DEUR KOMITEELEDE

None / Geen

NOTED / AANGETEKEN

10. ADJOURNMENT / VERDAGING

The meeting adjourned at 15:05.

Approved on 10 June 2025 without amendments.

_____

ALDERMAN HJ SMIT
CHAIRPERSON

/M Arendse-Smith
/MJ Prins

MINUTES OF THE MEETING OF THE COMMITTEE FOR HOUSING MATTERS, HELD IN THE TOWN HALL, VOORTREKKER STREET, CERES ON FRIDAY, 25 APRIL 2025 AT 09:00

NOTULE VAN DIE VERGADERING VAN DIE KOMITEE VIR BEHUISINGSAANGELEENTHEDE, GEHOU OP VRYDAG, 25 APRIL 2025 OM 09:00 IN DIE STADSAAL, VOORTREKKERSTRAAT, CERES

PRESENT / TEENWOORDIG

Alderman / Raadsheer / Councillors / Raadslede

Alderman / Raadsheer K Adams (Chairperson / Voorsitter) (DA)
Councillor / Raadslid S De Bruin (DA)
Councillor / Raadslid N Phatsoane (ANC)
Alderman / Raadsheer D Swart (DA)

Councillor not on Committee / Raadslede nie op Komitee

Councillor / Raadslid P Daniels (DA)

Officials/ Amptenare

Mr / Mnr S Swartz (Director: Community Services / Direkteur: Gemeenskapsdienste)
Ms / Me C Mackenzie (Manager: Housing / Bestuurder: Behuising)
Mr / Mnr T Plaatjies (Senior Housing Officer / Senior Behuisingsbeampte)
Ms / Me M Arendse-Smith (Acting Manager: Administration / Waarnemende Bestuurder: Administrasie)
Mr / T Mc Clune (Intern: Administration / Praktikant: Administrasie)

1. OPENING AND WELCOME / OPENING EN VERWELKOMING / UKUVULWA NOLWAMNKELO

The Chairperson welcomed everyone present and requested the Manager: Housing to open the meeting with prayer.

A special welcome and best wishes were conveyed to the newly appointed Director: Community Services.

NOTED

2. LEAVE OF ABSENCE AND CONFIDENTIALITY AND CONFLICT OF INTEREST DECLARATION

2.1 Consideration of application for leave of absence, if any
Aansoeke om verlof tot afwesigheid, indien enige / Ukugqalwa kwezicelo zokungazimasi intlanganiso
(3/1/2/1)

A verbal application for leave of absence from the meeting was received from Councillor I Swartz.

'n Mondelinge aansoek om verlof tot afwesigheid van die vergadering is ontvang vanaf raadslid I Swartz.

RESOLVED

that the application for leave of absence from the meeting, received from Councillor I Swartz, be held in abeyance until the next committee meeting for the submission and consideration of the written application for leave of absence.

BESLUIT

dat die aansoek om verlof tot afwesigheid van die vergadering, ontvang vanaf raadslid I Swartz, oorstaan tot die volgende komiteevergadering vir die indiening en oorweging van die skriftelike aansoek om verlof tot afwesigheid.

2.2 Confidentiality and Conflict of Interest Declaration Vertroulikheid en Botsing van Belange Verklaring (3/2/1)

The Confidentiality and Conflict of Interest Declaration is attached as **annexure 2.2**.

No conflict of interest was declared.

NOTED

3. MINUTES / NOTULES

3.1 Corrections to the minutes / Wysigings aan die notule (3/1/2/3)

None / Geen

NOTED / AANGETEKEN

3.2 Matters arising from the minutes / Sake voortspruitend uit die notule (3/1/2/3)

None / Geen

NOTED / AANGETEKEN

3.3 Approval of minutes / Goedkeuring van notule (3/1/2/3)

The minutes of the meeting of the Committee for Housing Matters, held on 18 March 2025, are attached as **annexure 3.3**.

Die notule van die vergadering van die Komitee vir Behuisingsaangeleenthede, gehou op 18 Maart 2025, word ingebind as **bylae 3.3**.

RESOLVED

that the minutes of the meeting of the Committee for Housing Matters, held on 18 March 2025, be approved and signed by the Chairperson.

BESLUIT

dat die notule van die vergadering van die Komitee vir Behuisingsaangeleenthede, gehou op 18 Maart 2025, goedgekeur en deur die Voorsitter onderteken word.

4. STATEMENTS, ANNOUNCEMENTS OR MATTERS RAISED BY THE CHAIRPERSON
VERKLARINGS, MEDEDELINGS OF SAKE INGEDIEN DEUR DIE VOORSITTER
INGXELO, IZIBHENGEZO OKANYE IMIBA ETHE YAPHAKANYISWA NGUSIHLALO

The Chairperson conveyed the following to the meeting:

- That ASLA is considering assisting the Provincial Department with bridge funding, but that the matter will be dealt with between Witzenberg Municipality and ASLA and a follow-up made in due course.
- That Witzenberg Municipality has not budgeted for the Incremental Housing in Vredebes.

5. INTERVIEWS WITH DELEGATIONS
ONDERHOUDE MET AFGEVAARDIGDES / UDLIWANONDLEBE NEGQIZA

None

NOTED

6. DELEGATED POWERS / GEDELEGEERDE BEVOEGDHEDE AMAGUNYA ABAWAXAKATHISIWEYO

6.1 Monthly report of the Section Housing: March 2025 Maandverslag van die Afdeling Behuising: Maart 2025 (9/1/2/4)

The monthly report of the Section Housing for March 2025, is attached as **annexure 6.1.**

Die maandverslag van die Afdeling Behuising vir Maart 2025, word ingebind as **bylae 6.1.**

Manager: Housing informed the meeting that as of 1 May 2025, requests for blankets and food parcels must be relayed to the Section: Fire and Disaster Managerent Services as they will be the responsible section. The Housing Section will only be responsible for demarcation of sites to establish and inform of the number of occupants on a property and further liase with the Technical Department for the removal of rubble at a site.

Director: Community Services conveyed that contact in this regard must be made to the Director or Manager: Fire and Disaster Management Services.

RESOLVED

that the Committee for Housing Matters takes notice of the content of the monthly report of the Section Housing for March 2025 and, after consideration, same be approved and accepted.

BESLUIT

dat die Komitee vir Behuisingsaangeleenthede kennis neem van die inhoud van die maandverslag van die Afdeling Behuising vir Maart 2025 en, na oorweging, die genoemde verslag goedgekeur en aanvaar word.

7. RESERVED POWERS / GERESERVEERDE BEVOEGDHEDE / AMAGUNYA

None / Geen

8. URGENT MATTERS SUBMITTED AFTER DISPATCHING OF THE AGENDA DRINGENDE SAKE NA AFSENDING VAN DIE AGENDA IMIBA ENGXAMISEKILEYO ITHE YAPHAKANYISWA EMVENI KOKUBA KUGQITYIWE UKUSHUKUXWA OBEKUKWI-AGENDA

None / Geen

NOTED / AANGETEKEN

9. COMMITTEE FOR HOUSING MATTERS-in-COMMITTEE

These items are dealt with in the confidential minutes.

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

Monthly Budget Statement Report Section 71 for May 2025

Financial data is in respect of the period 1 July 2024 to 31 May 2025

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. *(1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:*

(a) Actual revenue, per revenue source;
(b) actual borrowings;
(c) actual expenditure, per vote;
(d) actual capital expenditure, per vote;
(e) the amount of any allocations received;
(f) actual expenditure on those allocations, excluding expenditure on—
(i) its share of the local government equitable share; and
(ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
(g) when necessary, an explanation of—
(i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
(ii) any material variances from the service delivery and budget implementation plan; and
(iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include—

(a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
(b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

*"**71. (1)** Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:*

(a) werklike inkomste per bron van inkomste;
(b) werklike lenings;
(c) die werklike uitgawes per stem;
(d) die werklike kapitaalbesteding, per stem;
(e) die bedrag van enige toekennings ontvang;
(f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op
(i) sy deel van die plaaslike regering billike deel;
(ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en
(g) wanneer dit nodig is, 'n verduideliking van-
(i) enige wesenlike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;
(ii) enige wesenlike afwykings van die dienslewering en begrotings implementeringsplan;
(iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.

(2) Die staat moet die volgende insluit-

(a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en
(b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The monthly billing was also done as scheduled and during this process 20 563 accounts amounting to R55.5 million was printed and distributed to consumers. The prepaid electricity sales amounted to R7.6 million in comparison to sales of R7.3 million for the same month during the prior financial year.

The indigent cost to the municipality for the month amounts to R 2.695 million in comparison to the prior month figure of R 2.049millon

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 89% in comparison to a rate of 87% for the same month in the previous year.

As an additional credit control mechanism the auxiliary of 30% was implemented from 20 December 2023. For May 2025 an amount of R 253 876 was recovered on this basis.

The municipality issued orders to the value of R 32.9 million of which R 1.094 milion was in terms of deviations.

The municipality currently has R 176 million in its primary bank account and R 50 million in investments. The bank balance at the end of the previous month was R 137 million with R 100 million in investments.The delcine in cash is primarily due to the increase in capital expenditure

The calculated cost coverage ratio of the municipality as at the end of May 2025 is 2.81 months.

B RECOMMENDATION

It is recommended that council take cognisance of the monthly financial report and supporting documents of May 2025.

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 20 563 rekeninge ten bedrae van R55.5 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R7.6 miljoen en was R7.3 miljoen vir dieselfde maand gedurende die vorige finansiele jaar.

Die deernis subsidies vir die maand beloop R 2.695 miljoen in vergelyking met die vorige maand syfer van R 2.049 miljoen.

Die opgehoopte debiteure verhaling se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 89% in vergelyking met 87% vir dieselfde maand in die vorige finansiele jaar.

As 'n addisionele kredietbeheer meganisme is 'n aftrekking van 30% op alle voorafbetaalde kragaankope ten opsigte van agterstallige skuld vanaf 20 Desember 2023 geimplementeer. Vir die maand van Mei 2025 is 'n bedrag van R 253 876 op hierdie wyse ingevorder.

Bestellings ter waarde van R 32.9 miljoen uitgereik, waarvan R 1.094 miljoen ten opsigte van afwykings is.

Die munisipaliteit het R 176 miljoen in die primêre bankrekening met R 50 miljoen in beleggings. Die bankbalans aan die einde van die vorige maand was R 137 miljoen met R 100 miljoen in beleggings. Die afname in kontant kan toegeskryf aan verhoging in kapitale spandering

Die berekende koste dekking verhouding van die munisipaliteit soos aan die einde van Mei 2025 is 2.81 maande.

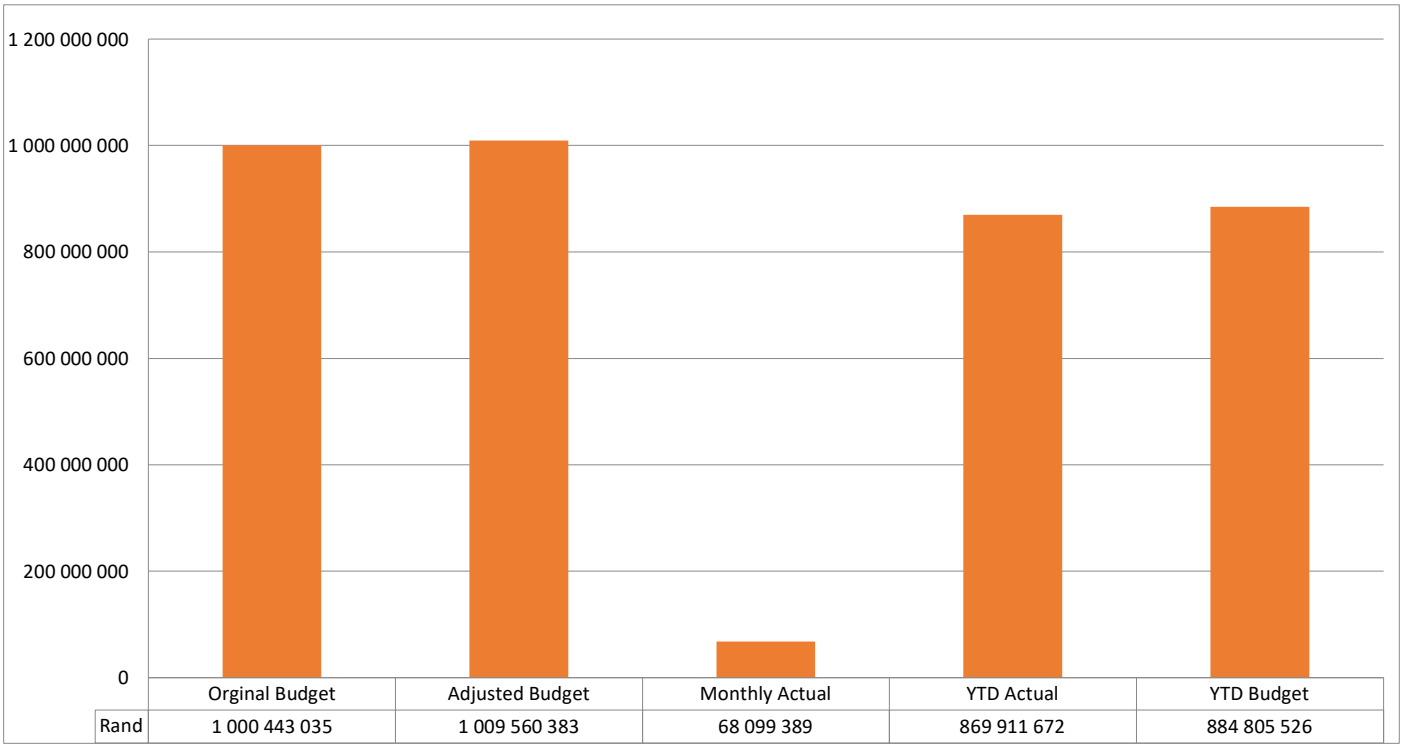
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Mei 2025.

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

TOTAL OPERATIONAL REVENUE

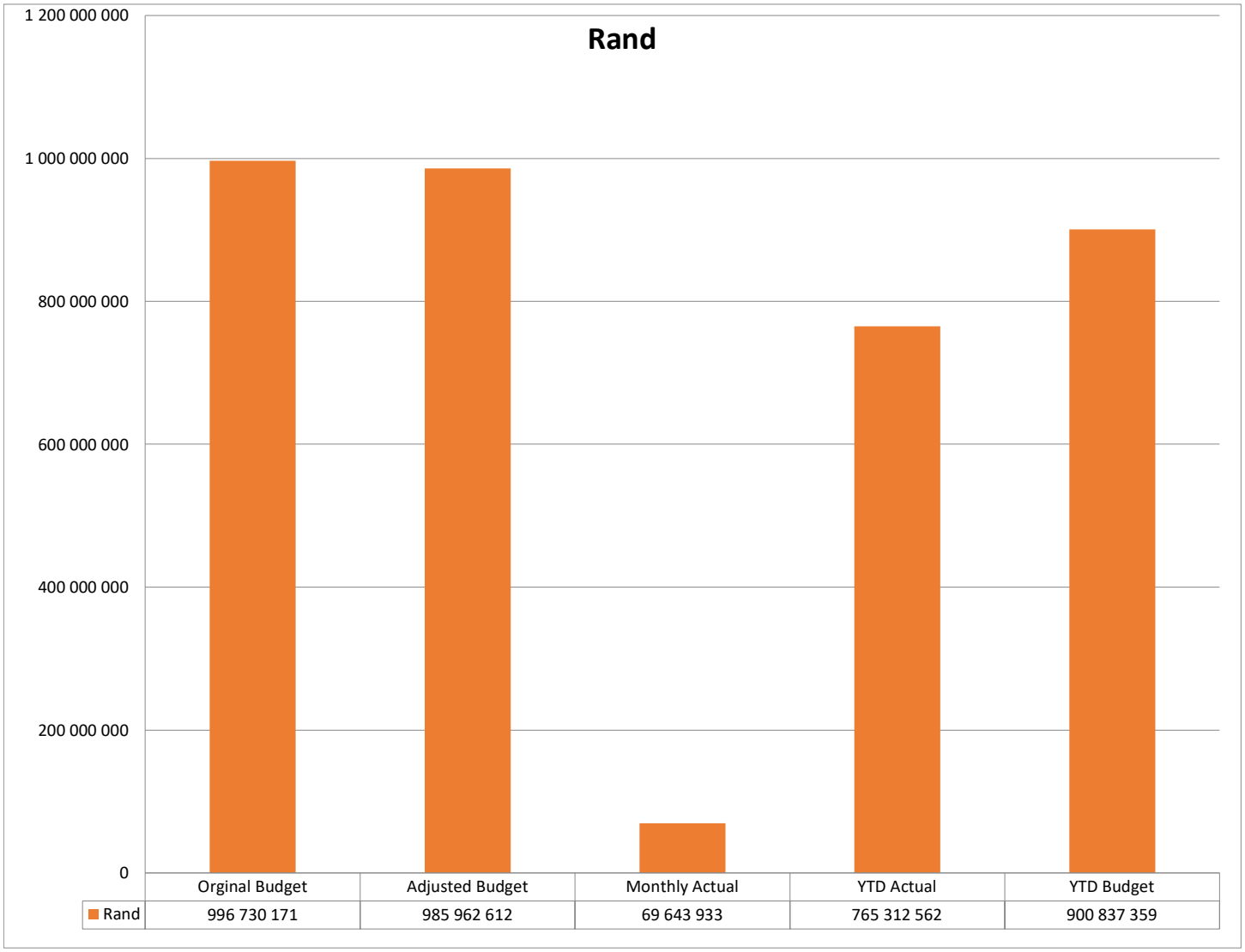


	Orginal Budget	Adjusted Budget	Monthly Actual	YTD Actual	YTD Budget
Rand	1 000 443 035	1 009 560 383	68 099 389	869 911 672	884 805 526

For the period 1 July 2024 to 31 May 2025, 86.17% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2024 tot 31 Mei 2025, is 86.17% van die begrote operasionele inkomste gehef.

TOTAL OPERATIONAL EXPENDITURE



	Orginal Budget	Adjusted Budget	Monthly Actual	YTD Actual	YTD Budget
Rand	996 730 171	985 962 612	69 643 933	765 312 562	900 837 359

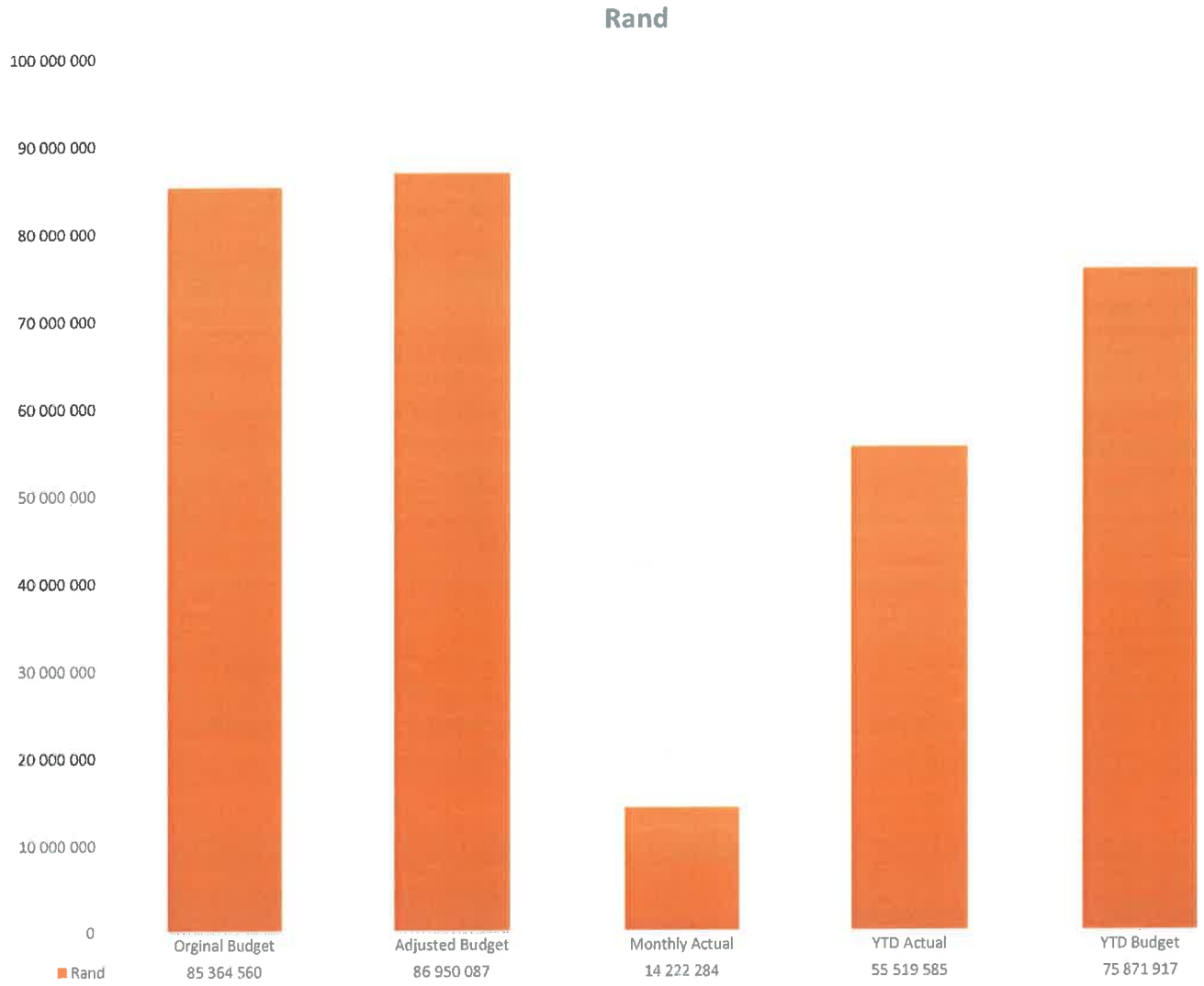
For the period 1 July 2024 to 31 May 2025, 77.62% of the budgeted operational expenditure was incurred.

Please refer to Supporting Table SC1 for explanations regarding expendiure variances.

Vir die periode 1 Julie 2024 tot 31 Mei 2025, is 77.62% van die begrote operasionele uitgawes aangegaan.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

CAPITAL EXPENDITURE



For the period 1 July 2024 to 31 May 2025, 63.85% of the budgeted capital expenditure was incurred.

Please refer to Supporting Table SC1 for explanations regarding expenditure variances.

Vir die periode 1 Julie 2024 tot 31 Mei 2025, is 63.85% van die begrote kapitale uitgawes aangegaan.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

COUNCILLOR TE ABRAHAMS
EXECUTIVE MAYOR

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary - M11 May

Description	2023/24	Budget Year 2024/25							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Financial Performance									
Property rates	101 317	113 495	113 495	5 735	101 554	104 037	(2 483)	-2%	113 495
Service charges	528 792	565 288	565 288	53 599	502 142	518 180	(16 038)	-3%	565 288
Investment revenue	22 019	22 444	22 444	2 050	17 484	20 574	(3 090)	-15%	22 444
Transfers and subsidies - Operational	179 020	196 213	181 896	(2 209)	156 149	166 377	(10 228)	-6%	181 896
Other own revenue	93 594	67 446	89 109	8 924	92 582	75 636	16 945	22%	89 109
Total Revenue (excluding capital transfers and contributions)	924 741	964 887	972 233	68 099	869 912	884 806	(14 894)	-2%	972 233
Employee costs	245 182	277 558	279 194	22 208	248 769	255 928	(7 159)	-3%	279 194
Remuneration of Councillors	11 447	12 311	12 311	1 006	10 923	11 285	(363)	-3%	12 311
Depreciation and amortisation	34 241	54 219	54 219	–	–	49 700	(49 700)	-100%	54 219
Interest	5 299	10 233	10 233	–	–	9 381	(9 381)	-100%	10 233
Inventory consumed and bulk purchases	347 330	401 186	402 553	36 408	329 730	368 548	(38 819)	-11%	402 553
Transfers and subsidies	36 338	37 116	34 712	653	17 082	30 529	(13 447)	-44%	34 712
Other expenditure	186 750	204 107	192 740	9 370	158 809	175 465	(16 656)	-9%	192 740
Total Expenditure	866 587	996 730	985 963	69 644	765 313	900 837	(135 525)	-15%	985 963
Surplus/(Deficit)	58 154	(31 844)	(13 730)	(1 545)	104 599	(16 032)	120 631	-752%	(13 730)
Transfers and subsidies - capital (monetary allocations)	36 536	35 557	37 328	–	–	28 107	(28 107)	-100%	37 328
Transfers and subsidies - capital (in-kind)	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	94 691	3 713	23 598	(1 545)	104 599	12 075	92 524	766%	23 598
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Intercompany/Parent subsidiary transactions	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	94 691	3 713	23 598	(1 545)	104 599	12 075	92 524	766%	23 598
Capital expenditure & funds sources									
Capital expenditure	86 610	85 365	87 134	14 248	55 545	75 899	(20 354)	-27%	87 134
Capital transfers recognised	37 926	39 880	41 519	6 423	31 132	35 461	(4 328)	-12%	41 519
Borrowing	1 460	25 000	10 000	315	870	9 167	(8 296)	-91%	10 000
Internally generated funds	43 815	20 485	35 585	7 484	23 517	31 245	(7 728)	-25%	35 585
Total sources of capital funds	83 202	85 365	87 104	14 222	55 520	75 872	(20 352)	-27%	87 104
Financial position									
Total current assets	386 101	362 903	409 875		455 917				409 875
Total non current assets	1 101 462	1 138 148	1 179 488		1 146 570				1 179 488
Total current liabilities	138 002	186 734	127 637		259 218				127 637
Total non current liabilities	129 006	181 358	175 392		135 343				175 392
Community wealth/Equity	1 221 231	1 132 959	1 284 082		1 207 927				1 284 082
Cash flows									
Net cash from (used) operating	97 075	74 035	113 496	(8 766)	96 275	94 580	(1 696)	-2%	113 496
Net cash from (used) investing	(68 377)	(92 143)	(100 661)	(12 329)	(57 582)	(83 885)	(26 303)	31%	(100 661)
Net cash from (used) financing	876	9 000	9 000	90	303	7 500	7 197	96%	9 000
Cash/cash equivalents at the month/year end	144 880	143 632	174 574	–	226 232	170 935	(55 297)	-32%	209 070

Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	56 263	22 104	8 680	6 602	181	5 448	38 098	259 990	397 365
Creditors Age Analysis									
Total Creditors	19 187	1 319	1 239	1 005	634	563	10 383	–	34 330

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
									%	
Revenue - Functional										
Governance and administration		150 655	153 789	160 225	8 803	131 541	140 880	(9 339)	-7%	160 225
Executive and council		28	31	31	3	27	28	(1)	-5%	31
Finance and administration		150 628	153 758	160 194	8 801	131 514	140 852	(9 338)	-7%	160 194
Internal audit		–	–	–	–	–	–	–		–
Community and public safety		221 762	218 327	218 787	2 841	194 489	200 522	(6 032)	-3%	218 787
Community and social services		149 009	158 917	158 917	115	156 760	145 674	11 086	8%	158 917
Sport and recreation		9 728	7 820	7 820	464	6 929	7 169	(240)	-3%	7 820
Public safety		24 388	16 654	16 690	2 242	22 048	15 266	6 782	44%	16 690
Housing		38 637	34 936	35 360	19	8 753	32 413	(23 660)	-73%	35 360
Health		–	–	–	–	–	–	–		–
Economic and environmental services		21 432	4 338	3 143	517	3 845	2 881	964	33%	3 143
Planning and development		4 663	3 016	3 016	517	3 824	2 765	1 059	38%	3 016
Road transport		15 837	1 311	116	–	21	106	(85)	-80%	116
Environmental protection		932	11	11	–	–	10	(10)	-100%	11
Trading services		567 329	623 849	627 266	55 938	539 928	568 501	(28 573)	-5%	627 266
Energy sources		373 511	430 868	430 868	40 963	364 875	394 962	(30 087)	-8%	430 868
Water management		66 833	95 225	95 490	5 340	70 570	83 694	(13 123)	-16%	95 490
Waste water management		83 087	56 602	59 497	5 132	65 454	51 885	13 569	26%	59 497
Waste management		43 898	41 154	41 411	4 502	39 028	37 960	1 068	3%	41 411
Other	4	100	139	139	0	109	128	(19)	-15%	139
Total Revenue - Functional	2	961 278	1 000 443	1 009 560	68 099	869 912	912 912	(43 000)	-5%	1 009 560
Expenditure - Functional										
Governance and administration		117 071	161 917	165 416	12 557	129 743	150 339	(20 596)	-14%	165 416
Executive and council		29 071	32 064	33 896	2 237	33 522	29 781	3 741	13%	33 896
Finance and administration		83 998	124 776	126 533	10 045	93 018	115 985	(22 967)	-20%	126 533
Internal audit		4 002	5 078	4 988	276	3 202	4 572	(1 370)	-30%	4 988
Community and public safety		151 016	176 506	171 903	10 161	118 868	156 884	(38 015)	-24%	171 903
Community and social services		31 449	36 104	36 278	2 555	27 877	32 796	(4 920)	-15%	36 278
Sport and recreation		38 015	42 561	43 272	3 272	33 239	39 459	(6 220)	-16%	43 272
Public safety		42 724	56 942	55 532	3 696	39 026	50 876	(11 849)	-23%	55 532
Housing		38 829	40 899	36 821	638	18 726	33 753	(15 027)	-45%	36 821
Health		–	–	–	–	–	–	–		–
Economic and environmental services		39 351	51 243	44 675	3 379	28 891	40 111	(11 220)	-28%	44 675
Planning and development		13 433	16 351	16 362	1 271	13 973	14 999	(1 026)	-7%	16 362
Road transport		23 305	29 657	23 784	1 790	12 800	21 511	(8 710)	-40%	23 784
Environmental protection		2 613	5 235	4 529	318	2 118	3 602	(1 484)	-41%	4 529
Trading services		558 047	606 005	602 930	43 547	487 060	552 552	(65 492)	-12%	602 930
Energy sources		368 738	428 398	427 087	36 621	341 032	391 496	(50 464)	-13%	427 087
Water management		68 556	55 909	55 205	1 891	66 828	50 565	16 264	32%	55 205
Waste water management		59 365	45 046	43 616	2 193	35 133	39 888	(4 754)	-12%	43 616
Waste management		61 387	76 652	77 022	2 842	44 067	70 603	(26 537)	-38%	77 022
Other		1 102	1 059	1 039	–	750	952	(202)	-21%	1 039
Total Expenditure - Functional	3	866 587	996 730	985 963	69 644	765 313	900 837	(135 525)	-15%	985 963
Surplus/ (Deficit) for the year		94 691	3 713	23 598	(1 545)	104 599	12 075	92 524	766%	23 598

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
Revenue - Functional	1								%	
Municipal governance and administration		150 655	153 789	160 225	8 803	131 541	140 880	(9 339)	-7%	160 225
Executive and council		28	31	31	3	27	28	(1)	(0)	31
Mayor and Council		28	31	31	3	27	28	(1)	(0)	31
Finance and administration		150 628	153 758	160 194	8 801	131 514	140 852	(9 338)	(0)	160 194
Administrative and Corporate Support		0	11	11	1	1	10	(9)	(0)	11
Finance		150 152	152 985	159 421	8 496	131 021	140 143	(9 122)	(0)	159 421
Human Resources		418	671	671	284	381	615	(234)	(0)	671
Marketing, Customer Relations, Publicity and Media		–	5	5	–	–	5	(5)	(0)	5
Supply Chain Management		57	86	86	20	111	79	32	0	86
Community and public safety		221 762	218 327	218 787	2 841	194 489	200 522	(6 032)	(0)	218 787
Community and social services		149 009	158 917	158 917	115	156 760	145 674	11 086	0	158 917
Aged Care		139 162	147 397	147 397	175	146 903	135 114	11 789	0	147 397
Cemeteries, Funeral Parlours and Crematoriums		142	266	266	26	228	244	(16)	(0)	266
Community Halls and Facilities		314	543	543	24	286	498	(212)	(0)	543
Libraries and Archives		9 390	10 710	10 710	(109)	9 343	9 818	(475)	(0)	10 710
Sport and recreation		9 728	7 820	7 820	464	6 929	7 169	(240)	(0)	7 820
Recreational Facilities		6 539	7 682	7 682	440	6 773	7 042	(269)	(0)	7 682
Sports Grounds and Stadiums		3 189	139	139	24	156	127	29	0	139
Public safety		24 388	16 654	16 690	2 242	22 048	15 266	6 782	0	16 690
Civil Defence		151	–	–	–	–	–	–		–
Fire Fighting and Protection		2 215	8	8	1	17	7	10	0	8
Police Forces, Traffic and Street Parking Control		22 023	16 646	16 682	2 240	22 032	15 259	6 773	0	16 682
Housing		38 637	34 936	35 360	19	8 753	32 413	(23 660)	(0)	35 360
Housing		38 637	34 936	35 360	19	8 753	32 413	(23 660)	(0)	35 360
Economic and environmental services		21 432	4 338	3 143	517	3 845	2 881	964	0	3 143
Planning and development		4 663	3 016	3 016	517	3 824	2 765	1 059	0	3 016
Economic Development/Planning		1 883	105	105	–	–	96	(96)	(0)	105
Town Planning, Building Regulations and		1 783	1 911	1 911	517	3 215	1 752	1 463	0	1 911
Project Management Unit		997	1 000	1 000	–	609	917	(307)	(0)	1 000
Road transport		15 837	1 311	116	–	21	106	(85)	(0)	116
Roads		15 837	1 311	116	–	21	106	(85)	(0)	116
Environmental protection		932	11	11	–	–	10	(10)	(0)	11
Biodiversity and Landscape		932	11	11	–	–	10	(10)	(0)	11
Trading services		567 329	623 849	627 266	55 938	539 928	568 501	(28 573)	(0)	627 266
Energy sources		373 511	430 868	430 868	40 963	364 875	394 962	(30 087)	(0)	430 868
Electricity		373 511	430 868	430 868	40 963	364 875	394 962	(30 087)	(0)	430 868
Water management		66 833	95 225	95 490	5 340	70 570	83 694	(13 123)	(0)	95 490
Water Distribution		62 297	82 182	82 447	5 340	70 570	71 737	(1 167)	(0)	82 447
Water Storage		4 536	13 043	13 043	–	–	11 957	(11 957)	(0)	13 043
Waste water management		83 087	56 602	59 497	5 132	65 454	51 885	13 569	0	59 497
Sewerage		83 087	56 602	56 719	5 132	65 454	51 885	13 569	0	56 719
Storm Water Management		–	–	2 778	–	–	–	–		2 778
Waste management		43 898	41 154	41 411	4 502	39 028	37 960	1 068	0	41 411

Description R thousands	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
Solid Waste Disposal (Landfill Sites)		–	–	257	–	–	236	(236)	(0)	257
Solid Waste Removal		43 898	41 154	41 154	4 502	39 028	37 724	1 304	0	41 154
Other		100	139	139	0	109	128	(19)	(0)	139
Licensing and Regulation		100	139	139	0	109	128	(19)	(0)	139
Total Revenue - Functional	2	961 278	1 000 443	1 009 560	68 099	869 912	912 912	(43 000)	(0)	1 009 560
Expenditure - Functional										
Municipal governance and administration		117 071	161 917	165 416	12 557	129 743	150 339	(20 596)	(0)	165 416
Executive and council		29 071	32 064	33 896	2 237	33 522	29 781	3 741	0	33 896
Mayor and Council		18 064	19 101	19 155	1 252	16 943	17 559	(616)	(0)	19 155
Municipal Manager, Town Secretary and Chief		11 007	12 962	14 741	984	16 579	12 222	4 357	0	14 741
Finance and administration		83 998	124 776	126 533	10 045	93 018	115 985	(22 967)	(0)	126 533
Administrative and Corporate Support		13 420	15 255	15 357	1 180	11 096	14 077	(2 982)	(0)	15 357
Asset Management		223	271	271	20	310	248	62	0	271
Finance		21 892	46 823	48 460	2 145	30 743	44 421	(13 678)	(0)	48 460
Fleet Management		4 351	4 221	4 200	358	3 631	3 850	(219)	(0)	4 200
Human Resources		22 114	30 941	31 965	4 725	28 284	29 299	(1 015)	(0)	31 965
Information Technology		4 553	5 493	5 081	159	3 460	4 657	(1 197)	(0)	5 081
Legal Services		2 311	3 254	3 246	140	1 806	2 976	(1 170)	(0)	3 246
Marketing, Customer Relations, Publicity and Media		4 125	4 980	4 811	400	4 107	4 410	(304)	(0)	4 811
Property Services		1 766	1 506	1 506	55	563	1 381	(817)	(0)	1 506
Supply Chain Management		8 444	10 268	10 233	822	8 568	9 380	(812)	(0)	10 233
Valuation Service		798	1 763	1 403	41	451	1 286	(835)	(0)	1 403
Internal audit		4 002	5 078	4 988	276	3 202	4 572	(1 370)	(0)	4 988
Governance Function		4 002	5 078	4 988	276	3 202	4 572	(1 370)	(0)	4 988
Community and public safety		151 016	176 506	171 903	10 161	118 868	156 884	(38 015)	(0)	171 903
Community and social services		31 449	36 104	36 278	2 555	27 877	32 796	(4 920)	(0)	36 278
Aged Care		8 100	7 179	7 262	535	5 762	6 198	(437)	(0)	7 262
Cemeteries, Funeral Parlours and Crematoriums		3 773	4 783	4 293	345	3 946	3 935	10	0	4 293
Child Care Facilities		89	99	98	5	23	90	(67)	(0)	98
Community Halls and Facilities		7 650	9 675	10 250	700	7 414	9 396	(1 982)	(0)	10 250
Disaster Management		13	76	56	4	17	51	(34)	(0)	56
Education		–	2	2	–	–	2	(2)	(0)	2
Libraries and Archives		11 823	14 289	14 318	965	10 716	13 125	(2 409)	(0)	14 318
Sport and recreation		38 015	42 561	43 272	3 272	33 239	39 459	(6 220)	(0)	43 272
Community Parks (including Nurseries)		11 558	14 625	15 096	1 011	9 892	13 631	(3 739)	(0)	15 096
Recreational Facilities		17 568	18 350	18 342	1 452	16 529	16 813	(285)	(0)	18 342
Sports Grounds and Stadiums		8 888	9 585	9 834	809	6 818	9 014	(2 196)	(0)	9 834
Public safety		42 724	56 942	55 532	3 696	39 026	50 876	(11 849)	(0)	55 532
Fire Fighting and Protection		10 643	12 931	12 910	838	9 124	11 834	(2 710)	(0)	12 910
Police Forces, Traffic and Street Parking Control		32 081	44 011	42 622	2 858	29 902	39 042	(9 139)	(0)	42 622
Housing		38 829	40 899	36 821	638	18 726	33 753	(15 027)	(0)	36 821
Housing		38 811	40 844	36 766	638	18 706	33 702	(14 996)	(0)	36 766
Informal Settlements		18	55	55	–	20	51	(31)	(0)	55
Economic and environmental services		39 351	51 243	44 675	3 379	28 891	40 111	(11 220)	(0)	44 675

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
Planning and development		13 433	16 351	16 362	1 271	13 973	14 999	(1 026)	(0)	16 362
Corporate Wide Strategic Planning (IDPs, LEDs)		2 847	3 639	3 556	230	2 433	3 260	(827)	(0)	3 556
Economic Development/Planning		1 922	2 624	2 725	208	2 257	2 497	(241)	(0)	2 725
Town Planning, Building Regulations and		5 768	6 699	6 693	578	6 506	6 135	371	0	6 693
Project Management Unit		2 896	3 389	3 389	255	2 778	3 106	(329)	(0)	3 389
Road transport		23 305	29 657	23 784	1 790	12 800	21 511	(8 710)	(0)	23 784
Roads		23 305	29 657	23 784	1 790	12 800	21 511	(8 710)	(0)	23 784
Environmental protection		2 613	5 235	4 529	318	2 118	3 602	(1 484)	(0)	4 529
Biodiversity and Landscape		2 598	5 036	4 330	318	2 118	3 419	(1 301)	(0)	4 330
Pollution Control		15	199	199	–	–	183	(183)	(0)	199
Trading services		558 047	606 005	602 930	43 547	487 060	552 552	(65 492)	(0)	602 930
Energy sources		368 738	428 398	427 087	36 621	341 032	391 496	(50 464)	(0)	427 087
Electricity		364 073	423 090	423 036	36 363	339 718	387 783	(48 064)	(0)	423 036
Street Lighting and Signal Systems		4 665	5 308	4 051	258	1 314	3 714	(2 400)	(0)	4 051
Water management		68 556	55 909	55 205	1 891	66 828	50 565	16 264	0	55 205
Water Treatment		224	251	251	18	204	230	(26)	(0)	251
Water Distribution		65 432	51 504	50 379	1 867	64 180	46 141	18 039	0	50 379
Water Storage		2 901	4 155	4 575	6	2 444	4 194	(1 750)	(0)	4 575
Waste water management		59 365	45 046	43 616	2 193	35 133	39 888	(4 754)	(0)	43 616
Public Toilets		1 621	1 842	1 768	155	1 656	1 621	36	0	1 768
Sewerage		51 283	34 367	34 641	1 599	29 174	31 660	(2 486)	(0)	34 641
Storm Water Management		6 457	8 822	7 205	436	4 298	6 605	(2 307)	(0)	7 205
Waste Water Treatment		3	15	2	3	5	2	3	0	2
Waste management		61 387	76 652	77 022	2 842	44 067	70 603	(26 537)	(0)	77 022
Solid Waste Disposal (Landfill Sites)		6 987	32 050	32 262	391	4 481	29 574	(25 093)	(0)	32 262
Solid Waste Removal		54 372	44 521	44 678	2 448	39 549	40 955	(1 406)	(0)	44 678
Street Cleaning		28	82	82	3	37	75	(38)	(0)	82
Other		1 102	1 059	1 039	–	750	952	(202)	(0)	1 039
Licensing and Regulation		4	58	38	–	–	35	(35)	(0)	38
Tourism		1 098	1 000	1 000	–	750	917	(167)	(0)	1 000
Total Expenditure - Functional	3	866 587	996 730	985 963	69 644	765 313	900 837	(135 525)	(0)	985 963
Surplus/ (Deficit) for the year		94 691	3 713	23 598	(1 545)	104 599	12 075	92 524	0	23 598

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M11 May

Vote Description R thousands	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Revenue by Vote	1									
Vote 1 - Financial Services		147 595	149 934	156 370	8 216	128 374	137 347	(8 972)	-6,5%	156 370
Vote 2 - Community Services		202 772	201 946	202 370	615	172 789	185 505	(12 717)	-6,9%	202 370
Vote 3 - Corporate Services		22 619	17 495	17 531	2 528	22 441	16 037	6 404	39,9%	17 531
Vote 4 - Technical Services		586 545	629 366	631 587	56 688	545 071	572 462	(27 391)	-4,8%	631 587
Vote 5 - Municipal Manager		1 746	1 702	1 702	53	1 237	1 560	(324)	-20,8%	1 702
Total Revenue by Vote	2	961 278	1 000 443	1 009 560	68 099	869 912	912 912	(43 000)	-4,7%	1 009 560
Expenditure by Vote	1									
Vote 1 - Financial Services		31 157	61 135	60 075	3 125	41 763	55 068	(13 305)	-24,2%	60 075
Vote 2 - Community Services		124 415	141 841	137 784	7 952	93 986	125 086	(31 100)	-24,9%	137 784
Vote 3 - Corporate Services		98 508	124 911	124 092	10 907	99 594	113 720	(14 126)	-12,4%	124 092
Vote 4 - Technical Services		595 423	649 300	642 651	46 382	513 129	588 672	(75 544)	-12,8%	642 651
Vote 5 - Municipal Manager		15 442	19 542	21 361	1 277	16 841	18 291	(1 450)	-7,9%	21 361
Total Expenditure by Vote	2	864 945	996 730	985 963	69 644	765 313	900 837	(135 525)	-15,0%	985 963
Surplus/ (Deficit) for the year	2	96 333	3 713	23 598	(1 545)	104 599	12 075	92 524	766,3%	23 598

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M11 May

Vote Description	Ref	2023/24	Budget Year 2024/25							
R thousand		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Revenue by Vote	1									
Vote 1 - Financial Services		147 595	149 934	156 370	8 216	128 374	137 347	(8 972)	-7%	156 370
1,2 - Income		101 042	114 101	114 101	5 679	101 312	104 593	(3 280)	-3%	114 101
1,3 - Financial Administrastion		46 497	35 464	41 899	2 517	26 953	32 415	(5 462)	-17%	41 899
1,4 - Credit Control		(1)	284	284	–	(2)	260	(263)	-101%	284
1,5 - Supply Chain & Expenditure		57	86	86	20	111	79	32	41%	86
Vote 2 - Community Services		202 772	201 946	202 370	615	172 789	185 505	(12 717)	-7%	202 370
2,2 - Cemetries		142	266	266	26	228	244	(16)	-7%	266
2,3 - Housing		38 863	35 029	35 453	34	8 921	32 499	(23 578)	-73%	35 453
2,4 - Libraries		9 487	10 947	10 947	(108)	9 415	10 035	(620)	-6%	10 947
2,5 - Resorts & Swimmng Pools		6 539	7 682	7 682	440	6 773	7 042	(269)	-4%	7 682
2,6 - Social Services		139 162	147 397	147 397	175	146 903	135 114	11 789	9%	147 397
2,7 - Fire Services & Disaster Management		2 215	8	8	1	17	7	10	141%	8
2,8 - Environment & Licencing		1 032	150	150	0	109	138	(29)	-21%	150
2,9 - Community Halls and Amenities		3 449	362	362	47	424	331	93	28%	362
2.10 - Local Economic Development		1 883	105	105	–	–	96	(96)	-100%	105
Vote 3 - Corporate Services		22 619	17 495	17 531	2 528	22 441	16 037	6 404	40%	17 531
3,2 - Human Resources		418	671	671	284	381	615	(234)	-38%	671
3,3 - Administration		0	11	11	1	1	10	(9)	-91%	11
3,5 - Marketing & Communication		–	5	5	–	–	5	(5)	-100%	5
3,6 - Thusong Centre		–	130	130	–	–	120	(120)	-100%	130
3,7 - Traffic and Protection Services		22 174	16 646	16 682	2 240	22 032	15 259	6 773	44%	16 682
3,9 - Council Cost		28	31	31	3	27	28	(1)	-5%	31
Vote 4 - Technical Services		586 545	629 366	631 587	56 688	545 071	572 462	(27 391)	-5%	631 587
4,2 - Electro Technical Services		375 252	433 104	433 104	41 614	367 340	397 012	(29 672)	-7%	433 104
4,3 - Water Storage & Distribution		66 833	95 225	95 490	5 340	70 570	83 694	(13 123)	-16%	95 490
4,4 - Waste Water Management		83 087	56 985	57 102	5 132	65 454	52 236	13 218	25%	57 102
4,5 - Waste Management		43 854	41 081	41 338	4 502	38 973	37 893	1 080	3%	41 338
4,6 - Roads		15 837	1 311	116	–	21	106	(85)	-80%	116
4,7 - Storm Water Management		–	–	2 778	–	–	–	–		2 778
4,8 - Town Planning & Building Control		1 682	1 660	1 660	99	2 712	1 521	1 191	78%	1 660
Vote 5 - Municipal Manager		1 746	1 702	1 702	53	1 237	1 560	(324)	-21%	1 702
5,2 - Performance & Project Management		997	1 000	1 000	–	609	917	(307)	-34%	1 000
5,3 - Property & Legal Services		749	702	702	53	627	644	(17)	-3%	702
Total Revenue by Vote	2	961 278	1 000 443	1 009 560	68 099	869 912	912 912	(43 000)	-5%	1 009 560
								–		
Expenditure by Vote	1							–		
Vote 1 - Financial Services		31 157	61 135	60 075	3 125	41 763	55 068	(13 305)	-24%	60 075
1,1 - Direcrtor: Finance		2 296	2 033	2 041	241	3 834	1 871	1 963	105%	2 041
1,2 - Income		(3 796)	18 980	18 614	530	5 798	17 063	(11 264)	-66%	18 614
1,3 - Financial Administrastion		13 227	17 127	16 733	453	13 674	15 338	(1 665)	-11%	16 733
1,4 - Credit Control		10 841	12 593	12 321	1 063	9 649	11 294	(1 645)	-15%	12 321
1,5 - Supply Chain & Expenditure		8 589	10 401	10 367	838	8 808	9 503	(695)	-7%	10 367
Vote 2 - Community Services		124 415	141 841	137 784	7 952	93 986	125 086	(31 100)	-25%	137 784
2,1 - Director: Community Services		551	1 564	1 326	123	658	1 215	(558)	-46%	1 326
2,2 - Cemetries		3 771	4 775	4 313	362	3 965	3 954	11	0%	4 313
2,3 - Housing		39 236	40 899	36 821	638	18 772	33 753	(14 981)	-44%	36 821
2,4 - Libraries		14 594	17 487	17 556	1 178	13 234	16 093	(2 859)	-18%	17 556
2,5 - Resorts & Swimmng Pools		14 771	15 153	15 104	1 240	14 011	13 845	165	1%	15 104
2,6 - Social Services		8 045	6 999	7 143	512	5 619	6 090	(471)	-8%	7 143
2,7 - Fire Services & Disaster Management		10 656	13 007	12 965	842	9 141	11 885	(2 744)	-23%	12 965
2,8 - Environment & Licencing		2 566	5 210	4 541	301	2 093	3 612	(1 520)	-42%	4 541
2,9 - Community Halls and Amenities		28 158	33 843	35 072	2 520	24 073	31 942	(7 869)	-25%	35 072
2.10 - Local Economic Development		2 066	2 906	2 943	236	2 422	2 697	(275)	-10%	2 943
Vote 3 - Corporate Services		98 508	124 911	124 092	10 907	99 594	113 720	(14 126)	-12%	124 092
3,1 - Director: Corporate Services		2 314	2 568	2 559	257	4 229	2 345	1 884	80%	2 559
3,2 - Human Resources		22 194	30 941	31 965	4 731	28 364	29 299	(935)	-3%	31 965
3,3 - Administration		13 465	15 891	15 993	1 193	11 208	14 660	(3 451)	-24%	15 993
3,4 - Information Technology		4 553	5 473	5 061	159	3 460	4 639	(1 178)	-25%	5 061
3,5 - Marketing & Communication		4 125	5 000	4 831	400	4 107	4 429	(322)	-7%	4 831
3,6 - Thusong Centre		616	926	906	57	630	830	(200)	-24%	906
3,7 - Traffic and Protection Services		32 081	44 011	42 622	2 858	29 902	39 042	(9 139)	-23%	42 622
3,8 - Tourism		1 098	1 000	1 000	–	750	917	(167)	-18%	1 000
3,9 - Council Cost		18 064	19 101	19 155	1 252	16 943	17 559	(616)	-4%	19 155
Vote 4 - Technical Services		595 423	649 300	642 651	46 382	513 129	588 672	(75 544)	-13%	642 651
4,1 - Director: Technical Services		2 502	2 772	2 790	(10)	1 269	2 557	(1 288)	-50%	2 790
4,2 - Electro Technical Services		363 641	423 621	420 110	36 372	335 324	385 101	(49 778)	-13%	420 110
4,3 - Water Storage & Distribution		68 556	56 326	55 622	1 891	66 828	50 947	15 881	31%	55 622
4,4 - Waste Water Management		55 903	38 686	41 146	1 849	34 874	37 624	(2 750)	-7%	41 146
4,5 - Waste Management		61 387	76 652	77 022	2 842	44 067	70 603	(26 537)	-38%	77 022
4,6 - Roads		23 305	29 657	23 784	1 790	12 800	21 511	(8 710)	-40%	23 784
4,7 - Storm Water Management		8 388	8 822	9 515	558	6 173	8 722	(2 549)	-29%	9 515
4,8 - Town Planning & Building Control		5 768	6 699	6 693	578	6 506	6 135	371	6%	6 693
4,9 - Public Toilets		1 621	1 842	1 768	155	1 656	1 621	36	2%	1 768
4.10 - Mechanical Workshop		4 351	4 221	4 200	358	3 631	3 850	(219)	-6%	4 200
Vote 5 - Municipal Manager		15 442	19 542	21 361	1 277	16 841	18 291	(1 450)	-8%	21 361
5,1 - Municipal Manager		3 385	4 058	6 057	376	6 618	4 263	2 356	55%	6 057
5,2 - Performance & Project Management		2 896	3 389	3 389	255	2 778	3 106	(329)	-11%	3 389
5,3 - Property & Legal Services		2 311	3 379	3 371	140	1 810	3 090	(1 280)	-41%	3 371
5,4 - Internal Audit		4 002	5 078	4 988	276	3 202	4 572	(1 370)	-30%	4 988
5,5 - IDP		2 847	3 639	3 556	230	2 433	3 260	(827)	-25%	3 556

Vote Description R thousand	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Total Expenditure by Vote	2	864 945	996 730	985 963	69 644	765 313	900 837	(135 525)	(0)	985 963
Surplus/ (Deficit) for the year	2	96 333	3 713	23 598	(1 545)	104 599	12 075	92 524	0	23 598

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
									%	
Revenue										
Exchange Revenue		606 675	629 318	640 001	61 910	582 825	586 668	(3 844)	-1%	640 001
Service charges - Electricity		371 022	431 223	431 223	40 694	363 876	395 288	(31 412)	-8%	431 223
Service charges - Water		48 337	49 359	49 359	4 389	48 036	45 246	2 790	6%	49 359
Service charges - Waste Water Management		75 250	50 932	50 932	4 550	57 014	46 688	10 326	22%	50 932
Service charges - Waste management		34 183	33 774	33 774	3 966	33 216	30 959	2 257	7%	33 774
Sale of Goods and Rendering of Services		14 484	5 536	16 219	2 569	14 765	14 867	(102)	-1%	16 219
Agency services		4 739	4 684	4 684	443	4 352	4 294	59	1%	4 684
Interest		–	11	11	–	–	10	(10)	-100%	11
Interest earned from Receivables		28 557	23 549	23 549	2 142	25 272	21 587	3 685	17%	23 549
Interest earned from Current and Non Current Assets		22 019	22 444	22 444	2 050	17 484	20 574	(3 090)	-15%	22 444
Rent on Land		–	27	27	–	–	25	(25)	-100%	27
Rental from Fixed Assets		5 038	6 015	6 015	419	5 011	5 514	(503)	-9%	6 015
Operational Revenue		3 046	1 764	1 764	687	13 797	1 617	12 181	753%	1 764
Non-Exchange Revenue		318 067	335 568	332 231	6 189	287 087	298 137	(11 050)	-4%	332 231
Property rates		101 317	113 495	113 495	5 735	101 554	104 037	(2 483)	-2%	113 495
Surcharges and Taxes		9 122	5 501	10 360	230	4 579	9 061	(4 482)	-49%	10 360
Fines, penalties and forfeits		20 634	11 254	11 254	1 691	16 801	10 316	6 485	63%	11 254
Licence and permits		1 183	2 444	2 444	99	932	2 240	(1 308)	-58%	2 444
Transfer and subsidies - Operational		179 020	196 213	181 896	(2 209)	156 149	166 377	(10 228)	-6%	181 896
Interest		4 091	3 566	3 566	385	4 517	3 269	1 248	38%	3 566
Operational Revenue		2 991	3 095	3 095	259	2 555	2 837	(282)	-10%	3 095
Gains on disposal of Assets		(291)	–	6 121	–	–	–	–		6 121
Total Revenue (excluding capital transfers and contributions)		924 741	964 887	972 233	68 099	869 912	884 806	(14 894)	-2%	972 233
Expenditure By Type										
Employee related costs		245 182	277 558	279 194	22 208	248 769	255 928	(7 159)	-3%	279 194
Remuneration of councillors		11 447	12 311	12 311	1 006	10 923	11 285	(363)	-3%	12 311
Bulk purchases - electricity		324 086	375 258	377 458	34 600	310 081	346 003	(35 922)	-10%	377 458
Inventory consumed		23 245	25 929	25 095	1 809	19 648	22 545	(2 897)	-13%	25 095
Debt impairment		(72 355)	62 758	62 758	–	66 763	57 528	9 235	16%	62 758
Depreciation and amortisation		34 241	54 219	54 219	–	–	49 700	(49 700)	-100%	54 219
Interest		5 299	10 233	10 233	–	–	9 381	(9 381)	-100%	10 233
Contracted services		55 684	75 234	65 952	3 729	37 916	59 275	(21 359)	-36%	65 952
Transfers and subsidies		36 338	37 116	34 712	653	17 082	30 529	(13 447)	-44%	34 712
Irrecoverable debts written off		159 168	2 131	2 131	86	7 528	1 953	5 575	285%	2 131
Operational costs		46 364	60 487	58 403	5 555	46 602	53 504	(6 902)	-13%	58 403
Losses on Disposal of Assets		688	–	–	–	–	–	–		–
Other Losses		(2 800)	3 497	3 497	–	–	3 205	(3 205)	-100%	3 497
Total Expenditure		866 587	996 730	985 963	69 644	765 313	900 837	(135 525)	-15%	985 963
Surplus/(Deficit)		58 154	(31 844)	(13 730)	(1 545)	104 599	(16 032)	120 631	(0)	(13 730)
Transfers and subsidies - capital (monetary allocations)		36 536	35 557	37 328	–	–	28 107	(28 107)	(0)	37 328
Surplus/(Deficit) after capital transfers & contributions		94 691	3 713	23 598	(1 545)	104 599	12 075			23 598
Surplus/(Deficit) after income tax		94 691	3 713	23 598	(1 545)	104 599	12 075			23 598
Surplus/(Deficit) attributable to municipality		94 691	3 713	23 598	(1 545)	104 599	12 075			23 598
Surplus/ (Deficit) for the year		94 691	3 713	23 598	(1 545)	104 599	12 075			23 598

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M11 May

Vote Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Multi-Year expenditure appropriation	2									
Vote 1 - Financial Services		3 366	100	200	–	88	183	(95)	-52%	200
Vote 2 - Community Services		881	350	850	122	146	321	(175)	-54%	850
Vote 4 - Technical Services		32 776	18 937	23 367	2 828	12 310	17 957	(5 647)	-31%	23 367
Vote 5 - Municipal Manager		–	66	56	–	56	–	56		56
Total Capital Multi-year expenditure	4,7	37 023	19 453	24 474	2 950	12 600	18 461	(5 861)	-32%	24 474
Single Year expenditure appropriation	2									
Vote 1 - Financial Services		530	30	65	11	13	60	(47)	-79%	65
Vote 2 - Community Services		5 550	1 780	1 806	124	946	1 655	(709)	-43%	1 806
Vote 3 - Corporate Services		1 712	760	1 502	117	780	1 377	(597)	-43%	1 502
Vote 4 - Technical Services		41 795	63 311	59 257	11 041	41 201	54 319	(13 118)	-24%	59 257
Vote 5 - Municipal Manager		–	30	30	5	5	28	(23)	-83%	30
Total Capital single-year expenditure	4	49 587	65 911	62 660	11 298	42 945	57 439	(14 494)	-25%	62 660
Total Capital Expenditure	3	86 610	85 365	87 134	14 248	55 545	75 899	(20 354)	-27%	87 134
Capital Expenditure - Functional Classification										
Governance and administration		9 033	2 196	10 890	4 844	6 040	9 931	(3 891)	-39%	10 890
Executive and council		124	216	367	51	216	284	(68)	-24%	367
Finance and administration		8 908	1 980	10 524	4 793	5 824	9 647	(3 823)	-40%	10 524
Community and public safety		6 252	2 300	2 796	215	1 043	2 104	(1 061)	-50%	2 796
Community and social services		58	1 100	1 000	41	537	917	(379)	-41%	1 000
Sport and recreation		3 224	650	1 246	139	446	684	(238)	-35%	1 246
Public safety		2 838	550	550	36	60	504	(444)	-88%	550
Housing		132	–	–	–	–	–	–		–
Economic and environmental services		32 934	7 367	11 893	1 141	11 153	10 902	251	2%	11 893
Planning and development		828	200	133	–	133	122	11	9%	133
Road transport		32 107	7 167	11 731	1 115	10 995	10 753	241	2%	11 731
Environmental protection		–	–	30	26	26	28	(2)	-7%	30
Trading services		38 390	73 501	61 555	8 047	37 310	52 962	(15 652)	-30%	61 555
Energy sources		9 959	31 352	13 754	2 021	4 197	12 608	(8 411)	-67%	13 754
Water management		10 426	25 606	27 856	4 844	22 883	25 260	(2 377)	-9%	27 856
Waste water management		4 669	16 343	18 934	1 182	9 619	14 168	(4 548)	-32%	18 934
Waste management		13 337	200	1 011	–	610	926	(316)	-34%	1 011
Total Capital Expenditure - Functional Classification	3	86 610	85 365	87 134	14 248	55 545	75 899	(20 354)	-27%	87 134
Funded by:										
National Government		21 847	37 504	40 252	6 423	31 132	34 299	(3 167)	-9%	40 252
Provincial Government		14 214	1 941	832	–	–	763	(763)	-100%	832
District Municipality		1 644	435	435	–	–	399	(399)	-100%	435
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)		222	–	–	–	–	–	–		–
Transfers recognised - capital		37 926	39 880	41 519	6 423	31 132	35 461	(4 328)	-12%	41 519
Borrowing	6	1 460	25 000	10 000	315	870	9 167	(8 296)	-91%	10 000
Internally generated funds		43 815	20 485	35 585	7 484	23 517	31 245	(7 728)	-25%	35 585
Total Capital Funding	7	83 202	85 365	87 104	14 222	55 520	75 872	(20 352)	-27%	87 104

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - M11 May

Vote Description	Ref	2023/24	Budget Year 2024/25							
R thousand		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Capital expenditure - Municipal Vote										
Expenditure of multi-year capital appropriation	1									
Vote 1 - Financial Services		3 366	100	200	–	88	183	(95)	-52%	200
1,1 - Direcrtor: Finance		–	100	200	–	88	183	(95)	-52%	200
1,3 - Financial Administrastion		3 366	–	–	–	–	–	–		–
Vote 2 - Community Services		881	350	850	122	146	321	(175)	-54%	850
2,7 - Fire Services & Disaster Management		881	350	350	36	60	321	(261)	-81%	350
2,9 - Community Halls and Amenities		–	–	500	86	86	–	86		500
Vote 4 - Technical Services		32 776	18 937	23 367	2 828	12 310	17 957	(5 647)	-31%	23 367
4,2 - Electro Technical Services		6 693	5 593	5 750	1 958	3 476	5 271	(1 795)	-34%	5 750
4,3 - Water Storage & Distribution		2 857	200	481	–	–	166	(166)	-100%	481
4,4 - Waste Water Management		3 407	13 043	13 905	870	8 557	12 105	(3 548)	-29%	13 905
4,5 - Waste Management		1 685	100	453	–	277	415	(138)	-33%	453
4,6 - Roads		18 133	–	–	–	–	–	–		–
4,7 - Storm Water Management		–	–	2 778	–	–	–	–		2 778
Vote 5 - Municipal Manager		–	66	56	–	56	–	56		56
5,2 - Performance & Project Management		–	66	56	–	56	–	56		56
Total multi-year capital expenditure		37 023	19 453	24 474	2 950	12 600	18 461	(5 861)	-32%	24 474
								–		
Capital expenditure - Municipal Vote										
Expenditue of single-year capital appropriation	1									
Vote 1 - Financial Services		530	30	65	11	13	60	(47)	-79%	65
1,1 - Direcrtor: Finance		–	30	65	11	13	60	(47)	-79%	65
1,3 - Financial Administrastion		530	–	–	–	–	–	–		–
Vote 2 - Community Services		5 550	1 780	1 806	124	946	1 655	(709)	-43%	1 806
2,1 - Director: Community Services		94	30	30	5	24	28	(4)	-14%	30
2,2 - Cemetries		–	100	–	–	–	–	–		–
2,3 - Housing		132	–	–	–	–	–	–		–
2,4 - Libraries		58	1 000	1 000	41	537	917	(379)	-41%	1 000
2,5 - Resorts & Swimmng Pools		–	450	450	22	100	413	(313)	-76%	450
2,7 - Fire Services & Disaster Management		1 190	–	–	–	–	–	–		–
2,8 - Environment & Licencing		24	–	30	26	26	28	(2)	-7%	30
2,9 - Community Halls and Amenities		3 224	200	296	31	260	271	(11)	-4%	296
2.10 - Local Economic Development		828	–	–	–	–	–	–		–
Vote 3 - Corporate Services		1 712	760	1 502	117	780	1 377	(597)	-43%	1 502
3,1 - Director: Corporate Services		233	30	155	29	117	142	(25)	-18%	155
3,2 - Human Resources		331	80	363	27	27	333	(306)	-92%	363
3,4 - Information Technology		270	350	661	42	540	606	(65)	-11%	661
3,5 - Marketing & Communication		110	100	123	19	95	113	(18)	-16%	123
3,7 - Traffic and Protection Services		767	200	200	–	–	183	(183)	-100%	200
Vote 4 - Technical Services		41 795	63 311	59 257	11 041	41 201	54 319	(13 118)	-24%	59 257
4,1 - Director: Technical Services		21	30	30	1	1	28	(26)	-95%	30
4,2 - Electro Technical Services		3 266	25 759	8 004	63	721	7 337	(6 616)	-90%	8 004
4,3 - Water Storage & Distribution		7 544	25 406	27 375	4 844	22 883	25 094	(2 211)	-9%	27 375
4,4 - Waste Water Management		1 262	2 850	2 250	312	1 063	2 063	(1 000)	-48%	2 250
4,5 - Waste Management		11 652	100	558	–	333	511	(178)	-35%	558
4,6 - Roads		13 973	7 167	11 731	1 115	10 995	10 753	241	2%	11 731
4,7 - Storm Water Management		–	450	–	–	–	–	–		–
4,8 - Town Planning & Building Control		–	200	133	–	133	122	11	9%	133
4.10 - Mechanical Workshop		4 076	1 350	9 177	4 705	5 073	8 412	(3 339)	-40%	9 177
Vote 5 - Municipal Manager		–	30	30	5	5	28	(23)	-83%	30
5,1 - Municipal Manager		–	30	30	5	5	28	(23)	-83%	30
Total single-year capital expenditure		49 587	65 911	62 660	11 298	42 945	57 439	(14 494)	(0)	62 660
								–		
Total Capital Expenditure		86 610	85 365	87 134	14 248	55 545	75 899	(20 354)	(0)	87 134

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position - M11 May

Description R thousands	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
ASSETS	1					
Current assets						
Cash and cash equivalents		187 245	227 306	208 141	231 137	208 141
Trade and other receivables from exchange transactions		111 342	68 636	126 324	4 732	126 324
Receivables from non-exchange transactions		36 119	49 234	40 088	36 575	40 088
Current portion of non-current receivables		–	–	–	–	–
Inventory		22 066	9 181	28 781	18 165	28 781
VAT		28 090	6 836	5 302	162 264	5 302
Other current assets		1 239	1 709	1 239	3 045	1 239
Total current assets		386 101	362 903	409 875	455 917	409 875
Non current assets						
Investments		–	–	–	–	–
Investment property		41 680	40 610	38 799	41 678	38 799
Property, plant and equipment		1 057 490	1 094 459	1 138 665	1 101 955	1 138 665
Biological assets		–	–	–	–	–
Living and non-living resources		–	–	–	–	–
Heritage assets		550	550	550	550	550
Intangible assets		1 741	2 529	1 474	2 387	1 474
Trade and other receivables from exchange transactions		–	–	–	–	–
Non-current receivables from non-exchange transactions		–	–	–	–	–
Other non-current assets		–	–	–	–	–
Total non current assets		1 101 462	1 138 148	1 179 488	1 146 570	1 179 488
TOTAL ASSETS		1 487 563	1 501 051	1 589 363	1 602 488	1 589 363
LIABILITIES						
Current liabilities						
Bank overdraft		–	–	–	–	–
Financial liabilities		59	(3 330)	(3 447)	36	(3 447)
Consumer deposits		9 742	12 158	9 739	14 425	9 739
Trade and other payables from exchange transactions		85 555	110 941	79 566	(19 780)	79 566
Trade and other payables from non-exchange transactions		(5 360)	3 129	9 773	98 296	9 773
Provision		32 720	45 567	36 837	25 680	36 837
VAT		15 287	18 269	(4 831)	140 561	(4 831)
Other current liabilities		–	–	–	–	–
Total current liabilities		138 002	186 734	127 637	259 218	127 637
Non current liabilities						
Financial liabilities		1 220	25 645	27 546	490	27 546
Provision		67 264	77 712	77 693	58 838	77 693
Long term portion of trade payables		–	–	–	–	–
Other non-current liabilities		60 522	78 001	70 154	76 015	70 154
Total non current liabilities		129 006	181 358	175 392	135 343	175 392
TOTAL LIABILITIES		267 008	368 091	303 029	394 561	303 029
NET ASSETS	2	1 220 555	1 132 959	1 286 334	1 207 927	1 286 334
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		1 210 065	1 120 420	1 272 915	1 231 288	1 272 915
Reserves and funds		11 166	12 540	11 166	(23 362)	11 166
Other		–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2	1 221 231	1 132 959	1 284 082	1 207 927	1 284 082

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES	1								%	
Receipts										
Property rates		92 226	94 278	94 278	4 355	96 982	78 565	18 417	23%	94 278
Service charges		376 330	469 912	469 912	31 493	464 379	391 593	72 786	19%	469 912
Other revenue		32 529	14 898	14 898	916	10 126	12 415	(2 289)	-18%	14 898
Transfers and Subsidies - Operational		102 407	149 721	146 616	467	186 886	122 180	64 705	53%	146 616
Transfers and Subsidies - Capital		66 276	62 680	91 971	257	37 730	76 642	(38 912)	-51%	91 971
Interest		22 831	14 200	27 474	3 115	16 626	22 895	(6 269)	-27%	27 474
Dividends			–	–	–	–	–	–		–
Payments										
Suppliers and employees		(595 298)	(731 654)	(731 654)	(49 292)	(712 431)	(609 711)	102 719	-17%	(731 654)
Interest		(226)	–	–	–	(0)	–	0	0%	–
Transfers and Subsidies		–	–	–	(78)	(4 023)	–	4 023	0%	–
NET CASH FROM/(USED) OPERATING ACTIVITIES		97 075	74 035	113 496	(8 766)	96 275	94 580	(1 696)	-2%	113 496
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		–	–	–	–	–	–	–		–
Decrease (increase) in non-current receivables		–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–		–
Payments										
Capital assets		(68 377)	(92 143)	(100 661)	(12 329)	(57 582)	(83 885)	(26 303)	31%	(100 661)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(68 377)	(92 143)	(100 661)	(12 329)	(57 582)	(83 885)	(26 303)	31%	(100 661)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		–	–	–	–	–	–	–		–
Borrowing long term/refinancing		–	10 000	10 000	–	–	8 333	(8 333)	-100%	10 000
Increase (decrease) in consumer deposits		2 246	–	–	90	303	–	303	0%	–
Payments										
Repayment of borrowing		(1 370)	(1 000)	(1 000)	–	–	(833)	(833)	100%	(1 000)
NET CASH FROM/(USED) FINANCING ACTIVITIES		876	9 000	9 000	90	303	7 500	7 197	96%	9 000
NET INCREASE/ (DECREASE) IN CASH HELD		29 574	(9 108)	21 834	(21 005)	38 997	18 195			21 834
Cash/cash equivalents at beginning:		115 305	152 740	152 740		187 235	152 740			187 235
Cash/cash equivalents at month/year end:		144 880	143 632	174 574		226 232	170 935			209 070

WC022 Witzenberg - Supporting Table SC1 Material variance explanations - M11 May

Ref	Description R thousands	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
1	**Revenue**			
	Service charges - Electricity	(31 412)	Lower consumption. Alternative energy installed by large consumers	
	Service charges - Water	2 790	Consumption more than expected	
	Service charges - Waste Water Management	10 326	Attributed to Industrial Effluent recognised	
	Service charges - Waste management	2 257	Conservative approach to budgeting	
	Sale of Goods and Rendering of Services	(102)	Immaterial Variance	
	Agency services	59	Immaterial Variance	
	Interest	(10)	Immaterial Variance	
	Interest earned from Receivables	3 685	Increase in oustanding debt due to lower collectio rate	
	Interest earned from Current and Non Current As	(3 090)	Remaining investments to mature during June 2025. Lower interest rates observed	
	Dividends	–		
	Rent on Land	(25)	Immaterial Variance	
	Rental from Fixed Assets	(503)	Immaterial Variance	
	Licence and permits	–		
	Operational Revenue	12 181	Revenue Recognised in respect of Tulbgh dam	
2	**Non-Exchange Revenue**			
	Property rates	(2 483)	Year to date budget (calculated based on months passed) does not take into account annual billing during July 2024.	
	Surcharges and Taxes	(4 482)	Lower capital expenditure resulting in less revenue being recognised	
	Fines, penalties and forfeits	6 485	Conservative approach to budgeting for Fines Revenue. Fines withdrawn / reduction recognised at year end	
	Licence and permits	(1 308)	Oustanding End of days to be remmitted	
	Transfer and subsidies - Operational	(10 228)	Oustanding Human Settlement Grant	
	Interest	1 248	Increase in oustanding debt due to lower collectio rate	
	Fuel Levy	–		
	Operational Revenue	(282)	Immaterial Variance	
	Gains on disposal of Assets	–		
	Other Gains	–		
	Discontinued Operations	–		
3	**Expenditure By Type**			
	Employee related costs	(7 159)	Primarily due to the filling of vacancies	
	Remuneration of councillors	(363)	Immaterial Variance	
	Bulk purchases - electricity	(35 922)	Lower consumption. Alternative energy installed by large consumers	
	Inventory consumed	(2 897)	Less inventory procured and consumed than expected.	
	Debt impairment	9 235	Increase in oustanding debt due to lower collectio rate	
	Depreciation and amortisation	(49 700)	Depreciation run performed annually at year end.	
	Interest	(9 381)	Finance charges related to Landfil Sites recognised on an annual basis.	
	Contracted services	(21 359)	Savings on Security services due to the tactical team not required for deployement, Civil & Electrical Engineering & Maintenance of Unspecified Assets	
	Transfers and subsidies	(13 447)	Delays in expenditure in respect of Housing Top Structures.	
	Irrecoverable debts written off	5 575	Debt written off during February 2025	
	Operational costs	(6 902)	Low expenditure experienced for operational cost items such as Wet Fuel, Uniform & PPE, Hire Charges, Insurance cost & External Computer Services	
	Losses on Disposal of Assets	–		
	Other Losses	(3 205)	Fair value adjustments in terms of Actuarial Assessments processed at year end.	
4	**Capital Expenditure**			
	Total Capital Expenditure	(20 352)	Long delivery time for Elec equipment and speciliased vehicles	
5	**Cash Flow**			
6	**Measureable performance**			
7	**Municipal Entities**			

WC022 Witzenberg - Supporting Table SC2 Monthly Budget Statement - performance indicators - M11 May

Description of financial indicator	Basis of calculation	Ref	2023/24	Budget Year 2024/25			
			Audited Outcome	Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
Borrowing Management							
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		0,5%	6,5%	6,5%	0,0%	6,5%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		1,7%	29,3%	11,5%	1,6%	11,5%
Safety of Capital							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		12,0%	16,4%	11,4%	4,7%	11,4%
Gearing	Long Term Borrowing/ Funds & Reserves		10,9%	204,5%	246,7%	-2,1%	246,7%
Liquidity							
Current Ratio	Current assets/current liabilities	1	279,8%	194,3%	321,1%	175,9%	321,1%
Liquidity Ratio	Monetary Assets/Current Liabilities		135,7%	121,7%	163,1%	89,2%	163,1%
Revenue Management							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing						
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue		16,1%	12,4%	17,2%	5,1%	17,2%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old		0,0%	0,0%	0,0%	0,0%	0,0%
Creditors Management							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))						
Funding of Provisions							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions						
Other Indicators							
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2					
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2					
Employee costs	Employee costs/Total Revenue - capital revenue		26,5%	28,8%	28,7%	28,6%	28,7%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		2,5%	3,3%	2,5%	1,7%	2,5%
Interest & Depreciation	I&D/Total Revenue - capital revenue		4,3%	6,7%	6,6%	0,0%	6,6%
IDP regulation financial viability indicators							
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)						
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services						
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure						

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M11 May

Description	NT Code	Budget Year 2024/25											
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	9 847	16 066	1 898	2 357	41	1 659	9 883	64 867	106 618	78 806	–	–
Trade and Other Receivables from Exchange Transactions - Electricity	1300	28 608	1 831	2 936	650	24	381	2 909	10 715	48 054	14 679	–	–
Receivables from Non-exchange Transactions - Property Rates	1400	6 261	821	689	634	8	581	8 454	30 683	48 132	40 361	–	–
Receivables from Exchange Transactions - Waste Water Management	1500	7 959	1 452	1 387	1 334	42	1 267	6 812	42 576	62 830	52 032	–	–
Receivables from Exchange Transactions - Waste Management	1600	8 514	1 468	1 412	1 294	39	1 184	6 513	39 684	60 109	48 715	–	–
Receivables from Exchange Transactions - Property Rental Debtors	1700	161	14	13	13	1	13	77	895	1 186	998	–	–
Interest on Arrear Debtor Accounts	1810	1 311	401	269	278	23	319	3 247	68 910	74 758	72 776	–	–
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	–	–	–	–	–	–	–	–	–	–	–	–
Other	1900	(6 398)	50	75	43	3	43	203	1 659	(4 323)	1 950	–	–
Total By Income Source	2000	56 263	22 104	8 680	6 602	181	5 448	38 098	259 990	397 365	310 318	–	–
2023/24 - totals only										–	–		
Debtors Age Analysis By Customer Group													
Organs of State	2200	1 699	686	626	616	–	306	1 528	8 595	14 055	11 045	–	–
Commercial	2300	26 630	15 495	3 020	595	2	472	6 257	30 692	83 162	38 017	–	–
Households	2400	27 360	5 689	4 850	5 177	179	4 474	28 395	209 127	285 253	247 353	–	–
Other	2500	575	234	184	214	0	196	1 918	11 576	14 896	13 903	–	–
Total By Customer Group	2600	56 263	22 104	8 680	6 602	181	5 448	38 098	259 990	397 365	310 318	–	–

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M11 May

Description R thousands	NT Code	Budget Year 2024/25									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	19 187	1 319	1 239	1 005	634	563	10 383	–	34 330	–
Auditor General	0800	–	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–	–
Total By Customer Type	1000	19 187	1 319	1 239	1 005	634	563	10 383	–	34 330	–

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M11 May

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate ³	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
Municipality sub-total										–	–		–	–
Entities														
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
Entities sub-total										–	–		–	–
TOTAL INVESTMENTS AND INTEREST	2									–	–		–	–

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M11 May

Description R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		4 797	3 159	3 576	–	3 576	1 969	1 607	81,6%	3 576
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		3 247	1 559	1 559	–	1 559	1 169	390	33,3%	1 559
Local Government Financial Management Grant [Schedule 5B]		1 550	1 600	1 600	–	1 600	800	800	100,0%	1 600
Municipal Disaster Grant [Schedule 5B]		–	–	417	–	417	–	417		417
Provincial Government:		34 087	45 527	47 583	(3 560)	12 366	37 518	(25 152)	-67,0%	47 583
OPEX PROV LIBRARY		–	10 683	10 683	(3 560)	–	5 342	(5 342)	-100,0%	10 683
OPEX PROV CDW		132	132	132	–	132	99	33	33,3%	132
OPEX PROV THUSONG		–	150	150	–	–	–	–		150
OPEX PROV MUN ACC AND CAP BUILDING		245	249	249	–	249	–	249		249
OPEX PROV FIN MAN SUPPORT		–	–	–	–	150	–	150		–
Specify (Add grant description)		250	150	250	–	250	229	21	9,1%	250
OPEX PROV HOUSING IHHSDG		–	25 000	23 264	–	–	21 325	(21 325)	-100,0%	23 264
Specify (Add grant description)		33 460	–	–	–	11 585	–	11 585		–
Specify (Add grant description)		–	1 375	1 375	–	–	–	–		1 375
Specify (Add grant description)		–	7 788	11 480	–	–	10 523	(10 523)	-100,0%	11 480
District Municipality:		150	–	–	–	36	–	36		–
OPEX DISTRICT SAFETY PLAN		–	–	–	–	36	–	36		–
Specify (Add grant description)		150	–	–	–	–	–	–		–
Other grant providers:		2 763	–	–	318	3 109	–	3 109		–
Foreign Government and International Organisations		680	–	–	–	316	–	316		–
Private Enterprises		2 083	–	–	318	2 794	–	2 794		–
Total Operating Transfers and Grants	5	41 797	48 686	51 159	(3 242)	19 088	39 488	(20 400)	-51,7%	51 159
Capital Transfers and Grants										
National Government:		25 209	40 630	43 825	–	43 790	30 473	13 318	43,7%	43 825
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		900	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]		24 309	25 630	25 630	–	25 595	19 223	6 373	33,2%	25 630
Water Services Infrastructure Grant [Schedule 5B]		–	15 000	15 000	–	15 000	11 250	3 750	33,3%	15 000
Municipal Disaster Relief Grant		–	–	3 195	–	3 195	–	3 195		3 195
Provincial Government:		16 559	2 232	9 793	–	6 316	8 335	(2 019)	-24,2%	9 793
Specify (Add grant description)		200	–	–	–	–	–	–		–
CAPEX PROV FIRE		1 658	–	–	–	–	–	–		–
Specify (Add grant description)		–	1 532	–	–	–	–	–		–
CAPEX PROV INFORMAL SETTLEMENT UPGRADING		–	700	700	–	700	–	700		700
CAPEX PROV RSEP		–	–	257	–	257	236	21	9,1%	257
CAPEX PROV MAIN ROADS		14 702	–	8 836	–	5 359	8 100	(2 741)	-33,8%	8 836
District Municipality:		672	–	–	–	–	–	–		–
CAPEX DISTRICT		600	–	–	–	–	–	–		–
CAPEX DISTRICT TRAFFIC SAFETY PROJECT		72	–	–	–	–	–	–		–
Other grant providers:		–	–	–	–	–	–	–		–
Total Capital Transfers and Grants	5	42 440	42 862	53 618	–	50 106	38 808	11 298	29,1%	53 618

Description R thousands	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	84 237	91 548	104 777	(3 242)	69 194	78 295	(9 101)	-11,6%	104 777

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M11 May

Description R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		5 911	(4 029)	(4 446)	189	4 014	(3 693)	7 707	-208,7%	(4 446)
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		3 364	(1 559)	(1 559)	171	2 065	(1 429)	3 494	-244,5%	(1 559)
Local Government Financial Management Grant [Schedule 5B]		1 550	(1 470)	(1 470)	18	1 340	(1 347)	2 687	-199,5%	(1 470)
Municipal Disaster Grant [Schedule 5B]		–	–	(417)	–	–	–	–		(417)
Municipal Infrastructure Grant [Schedule 5B]		997	(1 000)	(1 000)	–	609	(917)	1 526	-166,5%	(1 000)
Provincial Government:		39 584	(46 426)	(46 928)	(3 152)	8 788	(43 017)	51 805	-120,4%	(46 928)
OPEX PROV TITLE DEEDS RESTORATION		568	–	–	–	–	–	–		–
OPEX PROV LIBRARY		–	(10 683)	(10 683)	(3 350)	–	(9 793)	9 793	-100,0%	(10 683)
OPEX PROV CDW		71	(262)	(262)	3	48	(241)	289	-120,0%	(262)
OPEX PROV THUSONG		–	(130)	(130)	–	–	(120)	120	-100,0%	(130)
OPEX PROV MUN ACC AND CAP BUILDING		196	(858)	(858)	195	219	(786)	1 005	-127,8%	(858)
OPEX PROV WATER RESILIENCE		500	–	–	–	–	–	–		–
Specify (Add grant description)		295	(172)	(250)	–	–	(229)	229	-100,0%	(250)
OPEX PROV HOUSING IHHSDG		–	(1 532)	(23 264)	–	–	(21 325)	21 325	-100,0%	(23 264)
Specify (Add grant description)		37 954	(32 788)	–	–	8 521	–	8 521		–
Specify (Add grant description)		–	–	(11 480)	–	–	(10 523)	10 523	-100,0%	(11 480)
District Municipality:		–	–	(36)	–	–	–	–		(36)
OPEX DISTRICT SAFETY PLAN		–	–	(36)	–	–	–	–		(36)
Other grant providers:		2 767	(205)	(205)	–	–	(188)	188	-100,0%	(205)
Foreign Government and International Organisations		1 793	(205)	(205)	–	–	(188)	188	-100,0%	(205)
Private Enterprises		974	–	–	–	–	–	–		–
Total operating expenditure of Transfers and Grants:		48 262	(50 660)	(51 614)	(2 963)	12 802	(46 898)	59 700	-127,3%	(51 614)
National Government:		23 296	(39 630)	(42 790)	35	3 136	(32 732)	35 867	-109,6%	(42 790)
Municipal Infrastructure Grant [Schedule 5B]		23 296	(24 630)	(24 595)	35	2 433	(18 982)	21 414	-112,8%	(24 595)
Municipal Disaster Recovery Grant [Schedule 4B]		–	–	(3 195)	–	–	–	–		(3 195)
Water Services Infrastructure Grant [Schedule 5B]		–	(15 000)	(15 000)	–	703	(13 750)	14 453	-105,1%	(15 000)
Provincial Government:		15 229	(1 375)	(257)	–	–	(236)	236	-100,0%	(257)
Specify (Add grant description)		200	–	–	–	–	–	–		–
CAPEX PROV MUN INTERVENTION		–	(179)	–	–	–	–	–		–
CAPEX PROV FIRE		1 675	–	–	–	–	–	–		–
CAPEX PROV LOAD SHEDDING RELIEF		475	–	–	–	–	–	–		–
CAPEX PROV RSEP		–	–	(257)	–	–	(236)	236	-100,0%	(257)
CAPEX PROV MAIN ROADS		12 879	(1 196)	–	–	–	–	–		–
District Municipality:		1 851	100	100	–	–	92	(92)	-100,0%	100
CAPEX DISTRICT		500	100	100	–	–	92	(92)	-100,0%	100
Specify (Add grant description)		1 200	–	–	–	–	–	–		–
CAPEX DISTRICT TRAFFIC SAFETY PROJECT		142	–	–	–	–	–	–		–
CAPEX DISTRICT SECURITY CAMERAS		9	–	–	–	–	–	–		–
Total capital expenditure of Transfers and Grants		40 376	(40 905)	(42 947)	35	3 136	(32 876)	36 011	-109,5%	(42 947)

Description R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		88 638	(91 565)	(94 561)	(2 928)	15 938	(79 773)	95 711	-120,0%	(94 561)

WC022 Witzenberg - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - M11 May

Description R thousands	Ref	Budget Year 2024/25				
		Approved Rollover 2023/24	Monthly Actual	YearTD Actual	YTD Variance	YTD Variance %
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		–	–	–	–	

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M11 May

Summary of Employee and Councillor remuneration R thousands	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		9 007	9 658	9 658	772	8 661	8 853	(191)	-2%	9 658
Pension and UIF Contributions		1 339	1 422	1 422	117	1 249	1 303	(54)	-4%	1 422
Medical Aid Contributions		54	86	86	–	–	79	(79)	-100%	86
Motor Vehicle Allowance		–	0	0	34	102	–	102		0
Cellphone Allowance		1 048	1 146	1 146	83	910	1 050	(140)	-13%	1 146
Other benefits and allowances		–	0	0	–	–	–	–		0
Sub Total - Councillors		11 447	12 311	12 311	1 006	10 923	11 285	(363)	-3%	12 311
% increase	4		7,5%	7,5%						7,5%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		4 082	4 395	4 395	424	7 968	4 029	3 939	98%	4 395
Pension and UIF Contributions		358	404	404	40	387	370	17	5%	404
Medical Aid Contributions		32	9	9	–	–	9	(9)	-100%	9
Performance Bonus		803	890	890	(35)	529	816	(287)	-35%	890
Motor Vehicle Allowance		1 316	1 115	1 115	88	987	1 022	(35)	-3%	1 115
Cellphone Allowance		365	332	332	43	306	305	2	1%	332
Housing Allowances		33	57	57	–	–	52	(52)	-100%	57
Other benefits and allowances		45	61	61	0	1	56	(55)	-98%	61
Sub Total - Senior Managers of Municipality		7 034	7 265	7 265	561	10 178	6 659	3 519	53%	7 265
% increase	4		3,3%	3,3%						3,3%
Other Municipal Staff										
Basic Salaries and Wages		141 863	157 900	159 447	12 629	142 201	146 160	(3 959)	-3%	159 447
Pension and UIF Contributions		23 199	26 552	26 614	2 076	22 671	24 396	(1 725)	-7%	26 614
Medical Aid Contributions		9 802	11 093	11 093	891	9 628	10 168	(540)	-5%	11 093
Overtime		23 267	27 792	27 818	2 713	22 697	25 500	(2 802)	-11%	27 818
Performance Bonus		10 640	12 510	12 510	951	10 714	11 468	(754)	-7%	12 510
Motor Vehicle Allowance		6 758	7 751	7 751	603	7 103	7 105	(2)	0%	7 751
Cellphone Allowance		690	1 018	1 018	74	722	933	(211)	-23%	1 018
Housing Allowances		1 166	1 427	1 427	94	1 086	1 308	(222)	-17%	1 427
Other benefits and allowances		6 819	7 829	7 829	619	7 123	7 177	(53)	-1%	7 829
Payments in lieu of leave		2 522	3 754	3 754	–	3 686	3 442	244	7%	3 754
Long service awards		913	1 015	1 015	90	988	930	58	6%	1 015
Post-retirement benefit obligations	2	10 509	11 653	11 653	907	9 972	10 682	(710)	-7%	11 653
Sub Total - Other Municipal Staff		238 149	270 293	271 929	21 647	238 591	249 269	(10 678)	-4%	271 929
% increase	4		13,5%	14,2%						14,2%
Total Parent Municipality		256 630	289 869	291 505	23 214	259 692	267 213	(7 522)	-3%	291 505
Unpaid salary, allowances & benefits in arrears:										
Board Members of Entities										
Sub Total - Executive members Board	2	–	–	–	–	–	–	–		–
% increase	4									
Senior Managers of Entities										
Sub Total - Senior Managers of Entities		–	–	–	–	–	–	–		–
% increase	4									
Other Staff of Entities										
Sub Total - Other Staff of Entities		–	–	–	–	–	–	–		–
% increase	4									
Total Municipal Entities		–	–	–	–	–	–	–		–
TOTAL SALARY, ALLOWANCES & BENEFITS		256 630	289 869	291 505	23 214	259 692	267 213	(7 522)	-3%	291 505
% increase	4		13,0%	13,6%						13,6%
TOTAL MANAGERS AND STAFF		245 182	277 558	279 194	22 208	248 769	255 928	(7 159)	-3%	279 194

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts - M11 May

Description	Ref	Budget Year 2024/25												2024/25 Medium Term Revenue & Expenditure Framework		
R thousands	1	July Outcome	August Outcome	September Outcome	October Outcome	November Outcome	December Outcome	January Outcome	February Outcome	March Outcome	April Outcome	May Outcome	June Budget	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
Cash Receipts By Source																
Property rates		178	285	273	1 048	209	179	194	194	176	282	372	99 892	103 281	108 881	115 270
Service charges - electricity revenue		51 155	66 263	58 582	61 886	38 547	30 857	44 956	47 475	86 100	58 607	69 278	(126 500)	487 205	535 527	588 111
Service charges - water revenue		56	125	69	15	80	92	96	104	120	145	(6)	36 703	37 600	42 392	44 386
Service charges - Waste Water Management		81	77	82	83	95	82	79	79	78	91	84	51 343	52 256	51 942	56 286
Service charges - Waste Mangement		96	59	99	99	67	97	96	96	96	135	(100)	24 998	25 839	27 059	30 515
Rental of facilities and equipment		149	241	277	570	252	269	457	425	403	344	303	(3 684)	5	6	6
Interest earned - external investments		998	1 293	758	603	555	708	758	690	614	–	1 496	37 520	45 994	47 793	49 683
Interest earned - outstanding debtors		–	–	–	–	–	–	–	–	–	–	–	3 577	3 577	3 756	3 944
Fines, penalties and forfeits		1	0	0	0	1	0	0	0	0	2	1	4 464	4 469	4 693	4 928
Licences and permits		136	162	53	98	84	99	85	81	96	31	99	1 532	2 558	2 685	2 820
Agency services		272	490	280	581	339	567	452	328	367	154	441	298	4 570	4 799	5 039
Transfers and Subsidies - Operational		60 711	10 517	132	3 773	2 951	47 653	7 035	3 560	36 676	1	318	23 537	196 865	196 992	205 715
Other revenue		151	439	200	450	634	454	1 244	252	385	175	531	511	5 426	5 698	5 982
Cash Receipts by Source		113 985	79 952	60 805	69 206	43 814	81 058	55 453	53 286	125 111	59 968	72 816	154 191	969 645	1 032 223	1 112 684
Other Cash Flows by Source													–			
Transfers and subsidies - capital (monetary allocations) (National /		11 826	1 000	–	–	9 450	1 750	–	1 007	25 378	–	–	6 707	57 118	39 556	30 727
Short term loans		–	–	–	–	–	–	–	–	–	–	–	20 988	20 988	(4 012)	(4 012)
Total Cash Receipts by Source		125 984	81 166	60 954	69 467	53 418	106 434	32 270	54 550	150 672	60 195	76 145	176 497	1 047 751	1 067 767	1 139 399
Cash Payments by Type													–			
Employee related costs		6 055	7 528	4 268	6 349	4 762	5 514	11 738	3 444	4 716	3 081	5 985	409 652	473 093	492 706	518 694
Bulk purchases - Electricity		87 816	54 853	48 261	26 754	23 730	24 223	23 460	28 554	39 926	46 764	39 787	(13 061)	431 067	485 812	547 510
Acquisitions - water & other inventory		1 254	362	450	364	848	1 097	549	474	574	787	1 002	16 240	24 000	25 200	26 460
Contracted services		4 267	4 503	3 571	3 341	3 856	5 114	5 146	4 749	3 979	4 171	3 977	(35 412)	11 263	11 358	11 500
Cash Payments by Type		99 393	67 245	56 549	36 808	33 197	35 948	40 893	37 221	49 300	54 803	50 752	377 313	939 422	1 015 076	1 104 164
Other Cash Flows/Payments by Type																
Total Cash Payments by Type		99 393	67 245	56 549	36 808	33 197	35 948	40 893	37 221	49 300	54 803	50 752	377 313	939 422	1 015 076	1 104 164
NET INCREASE/(DECREASE) IN CASH HELD		26 592	13 921	4 405	32 659	20 220	70 486	(8 623)	17 329	101 372	5 392	25 393	(200 816)	108 329	52 691	35 236
Cash/cash equivalents at the month/year beginning:		–	26 592	40 513	44 917	77 576	97 797	168 283	159 660	176 989	278 361	283 753	309 146	–	108 329	161 020
Cash/cash equivalents at the month/year end:		26 592	40 513	44 917	77 576	97 797	168 283	159 660	176 989	278 361	283 753	309 146	108 329	108 329	161 020	196 256

WC022 Witzenberg - NOT REQUIRED - municipality does not have entities or this is the parent municipality's budget - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Revenue										
Exchange Revenue										

WC022 Witzenberg - NOT REQUIRED - municipality does not have entities or this is the parent municipality's budget - M11 May

Description R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Revenue By Municipal Entity										
Insert name of municipal entity		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
Total Operating Revenue	1	–	–	–	–	–	–	–		–
Expenditure By Municipal Entity										
Insert name of municipal entity		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
Total Operating Expenditure	2	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the yr/period		–	–	–	–	–	–	–		–
Capital Expenditure By Municipal Entity										
Insert name of municipal entity		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
Total Capital Expenditure	3	–	–	–	–	–	–	–		–

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M11 May

Month	2023/24	Budget Year 2024/25							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	216	3 004	6 900	742	742	6 900	6 158	89,2%	1%
August	5 739	3 004	6 900	346	1 088	13 800	12 712	92,1%	1%
September	4 059	15 284	6 900	5 004	6 092	20 700	14 608	70,6%	7%
October	5 014	3 004	6 900	5 140	11 233	27 600	16 367	59,3%	13%
November	7 537	3 004	6 900	7 521	18 754	34 500	15 746	45,6%	22%
December	6 153	15 384	6 900	2 984	21 737	41 400	19 662	47,5%	25%
January	1 226	3 004	6 900	1 853	23 590	48 300	24 709	51,2%	28%
February	4 783	3 004	6 900	6 926	30 516	55 200	24 683	44,7%	36%
March	6 810	15 284	6 900	5 388	35 904	62 100	26 196	42,2%	42%
April	4 180	3 004	6 900	5 393	41 297	68 999	27 702	40,1%	48%
May	14 828	3 004	6 900	14 248	55 545	75 899	20 354	26,8%	65%
June	26 064	15 384	11 235	–	55 545	87 134	31 589	36,3%	65%
Total Capital expenditure	86 610	85 365	87 134	55 545					

WC022 Witzenberg - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Capital expenditure on new assets by Asset Class/Sub-class										
Infrastructure		21 321	22 898	25 585	4 461	21 858	22 536	(678)	-3,0%	25 585
Roads Infrastructure		–	1 532	–	–	–	–	–		–
Roads		–	1 332	–	–	–	–	–		–
Road Structures		–	200	–	–	–	–	–		–
Storm water Infrastructure		–	–	–	–	–	–	–		–
Electrical Infrastructure		1 037	–	–	–	–	–	–		–
MV Networks		1 037	–	–	–	–	–	–		–
Water Supply Infrastructure		10 095	21 265	24 243	4 461	21 218	21 948	(730)	-3,3%	24 243
Dams and Weirs		2 857	–	–	–	–	–	–		–
Boreholes		–	–	223	–	–	205	(205)	-100,0%	223
Reservoirs		4 991	–	–	–	–	–	–		–
Bulk Mains		2 246	21 265	24 020	4 461	21 218	21 743	(525)	-2,4%	24 020
Sanitation Infrastructure		837	–	862	–	162	148	13	9,1%	862
Reticulation		–	–	700	–	–	–	–		700
Toilet Facilities		837	–	162	–	162	148	13	9,1%	162
Solid Waste Infrastructure		9 352	100	480	–	478	440	39	8,8%	480
Landfill Sites		4 301	–	201	–	201	184	17	9,1%	201
Waste Drop-off Points		1 685	100	278	–	277	255	22	8,6%	278
Waste Separation Facilities		3 366	–	–	–	–	–	–		–
Rail Infrastructure		–	–	–	–	–	–	–		–
Coastal Infrastructure		–	–	–	–	–	–	–		–
Information and Communication Infrastructure		–	–	–	–	–	–	–		–
Community Assets		58	1 000	1 000	41	537	917	(379)	-41,4%	1 000
Community Facilities		58	1 000	1 000	41	537	917	(379)	-41,4%	1 000
Libraries		58	1 000	1 000	41	537	917	(379)	-41,4%	1 000
Sport and Recreation Facilities		–	–	–	–	–	–	–		–
Heritage assets		–	–	–	–	–	–	–		–
Investment properties		–	–	–	–	–	–	–		–
Revenue Generating		–	–	–	–	–	–	–		–
Non-revenue Generating		–	–	–	–	–	–	–		–
Other assets		748	–	–	–	–	–	–		–
Operational Buildings		616	–	–	–	–	–	–		–
Training Centres		616	–	–	–	–	–	–		–
Housing		132	–	–	–	–	–	–		–
Social Housing		132	–	–	–	–	–	–		–
Biological or Cultivated Assets		–	–	–	–	–	–	–		–
Intangible Assets		331	80	363	27	27	333	(306)	-91,8%	363
Licences and Rights		331	80	363	27	27	333	(306)	-91,8%	363
Computer Software and Applications		331	80	363	27	27	333	(306)	-91,8%	363
Computer Equipment		932	350	691	67	566	633	(67)	-10,7%	691
Computer Equipment		932	350	691	67	566	633	(67)	-10,7%	691
Furniture and Office Equipment		701	516	622	71	444	519	(75)	-14,4%	622
Furniture and Office Equipment		701	516	622	71	444	519	(75)	-14,4%	622
Machinery and Equipment		6 097	950	1 646	370	1 200	1 509	(309)	-20,5%	1 646
Machinery and Equipment		6 097	950	1 646	370	1 200	1 509	(309)	-20,5%	1 646
Transport Assets		12 395	1 000	8 805	4 702	4 749	8 071	(3 322)	-41,2%	8 805
Transport Assets		12 395	1 000	8 805	4 702	4 749	8 071	(3 322)	-41,2%	8 805
Land		–	–	–	–	–	–	–		–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–		–
Living resources		–	–	–	–	–	–	–		–
Mature		–	–	–	–	–	–	–		–
Immature		–	–	–	–	–	–	–		–
Total Capital Expenditure on new assets	1	42 583	26 794	38 712	9 740	29 381	34 518	5 136	14,9%	38 712

WC022 Witzenberg - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Capital expenditure on renewal of existing assets by Asset Class/Sub-class										
Infrastructure		15 836	8 500	19 274	1 784	13 163	15 121	(1 958)	-12,9%	19 274
Roads Infrastructure		13 473	5 000	11 126	1 115	10 928	10 199	729	7,1%	11 126
Roads		13 473	5 000	11 126	1 115	10 928	10 199	729	7,1%	11 126
Storm water Infrastructure		–	–	2 778	–	–	–	–		2 778
Storm water Conveyance		–	–	2 778	–	–	–	–		2 778
Electrical Infrastructure		1 000	500	500	357	357	458	(102)	-22,2%	500
MV Networks		1 000	500	500	357	357	458	(102)	-22,2%	500
Water Supply Infrastructure		100	750	2 619	–	816	2 401	(1 584)	-66,0%	2 619
Distribution		100	750	2 619	–	816	2 401	(1 584)	-66,0%	2 619
Sanitation Infrastructure		1 262	2 250	2 250	312	1 063	2 063	(1 000)	-48,5%	2 250
Reticulation		1 262	1 000	250	–	–	229	(229)	-100,0%	250
Waste Water Treatment Works		–	1 250	2 000	312	1 063	1 834	(771)	-42,1%	2 000
Solid Waste Infrastructure		–	–	–	–	–	–	–		–
Rail Infrastructure		–	–	–	–	–	–	–		–
Coastal Infrastructure		–	–	–	–	–	–	–		–
Information and Communication Infrastructure		–	–	–	–	–	–	–		–
Community Assets		–	450	450	22	100	413	(313)	-75,8%	450
Community Facilities		–	–	–	–	–	–	–		–
Sport and Recreation Facilities		–	450	450	22	100	413	(313)	-75,8%	450
Outdoor Facilities		–	450	450	22	100	413	(313)	-75,8%	450
Heritage assets		–	–	–	–	–	–	–		–
								–		
Investment properties		–	–	–	–	–	–	–		–
Revenue Generating		–	–	–	–	–	–	–		–
Non-revenue Generating		–	–	–	–	–	–	–		–
Other assets		–	–	–	–	–	–	–		–
Operational Buildings		–	–	–	–	–	–	–		–
Housing		–	–	–	–	–	–	–		–
Biological or Cultivated Assets		–	–	–	–	–	–	–		–
Intangible Assets		–	–	–	–	–	–	–		–
Licences and Rights		–	–	–	–	–	–	–		–
Computer Equipment		–	–	–	–	–	–	–		–
Furniture and Office Equipment		–	–	–	–	–	–	–		–
Machinery and Equipment		–	–	–	–	–	–	–		–
Transport Assets		–	–	–	–	–	–	–		–
Land		–	–	–	–	–	–	–		–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–		–
Living resources		–	–	–	–	–	–	–		–
Mature		–	–	–	–	–	–	–		–
Immature		–	–	–	–	–	–	–		–
Total Capital Expenditure on renewal of existing assets	1	15 836	8 950	19 724	1 806	13 263	15 533	2 270	14,6%	19 724

WC022 Witzenberg - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Repairs and maintenance expenditure by Asset Class/Sub-class										
Infrastructure		18 827	25 463	17 339	1 151	11 174	15 561	(4 387)	-28,2%	17 339
Roads Infrastructure		7 971	13 159	6 876	923	4 019	6 104	(2 085)	-34,2%	6 876
Roads		6 817	11 976	5 642	599	3 056	4 972	(1 917)	-38,5%	5 642
Road Furniture		1 154	1 183	1 234	324	963	1 131	(169)	-14,9%	1 234
Storm water Infrastructure		322	1 535	103	45	59	55	4	7,3%	103
Storm water Conveyance		322	1 535	103	45	59	55	4	7,3%	103
Electrical Infrastructure		1 564	2 358	1 974	9	798	1 809	(1 011)	-55,9%	1 974
HV Substations		–	15	–	–	–	–	–		–
MV Substations		770	1 028	827	9	115	758	(643)	-84,8%	827
MV Switching Stations		–	0	–	–	–	–	–		–
MV Networks		395	723	611	–	148	560	(412)	-73,5%	611
LV Networks		399	592	535	–	534	491	44	8,9%	535
Water Supply Infrastructure		2 648	2 860	2 785	28	2 490	2 553	(62)	-2,4%	2 785
Dams and Weirs		1 308	1 286	1 745	–	1 722	1 600	122	7,6%	1 745
Boreholes		380	398	133	–	61	122	(61)	-49,9%	133
Pump Stations		56	59	59	(0)	58	54	4	7,2%	59
Water Treatment Works		307	118	118	–	118	108	10	9,1%	118
Bulk Mains		363	520	330	14	135	303	(168)	-55,5%	330
Distribution		111	350	400	14	397	367	30	8,3%	400
Distribution Points		124	130	–	–	–	–	–		–
Sanitation Infrastructure		6 322	5 551	5 600	146	3 808	5 040	(1 232)	-24,4%	5 600
Reticulation		2 857	2 960	2 571	–	2 085	2 263	(179)	-7,9%	2 571
Waste Water Treatment Works		3 368	2 464	2 902	133	1 624	2 660	(1 036)	-39,0%	2 902
Toilet Facilities		97	127	127	13	99	117	(17)	-14,7%	127
Solid Waste Infrastructure		–	–	–	–	–	–	–		–
Rail Infrastructure		–	–	–	–	–	–	–		–
Coastal Infrastructure		–	–	–	–	–	–	–		–
Information and Communication Infrastructure		–	–	–	–	–	–	–		–
Community Assets		600	1 103	1 078	84	622	988	(365)	-37,0%	1 078
Community Facilities		449	680	913	84	478	837	(359)	-42,9%	913
Halls		137	200	420	2	143	385	(242)	-62,8%	420
Crèches		106	151	136	19	70	124	(55)	-43,9%	136
Libraries		25	31	32	29	32	29	3	9,1%	32
Cemeteries/Crematoria		106	185	158	0	113	145	(32)	-22,0%	158
Public Ablution Facilities		–	32	32	–	–	30	(30)	-100,0%	32
Markets		74	81	135	34	120	123	(4)	-3,1%	135
Sport and Recreation Facilities		151	423	165	0	145	151	(7)	-4,4%	165
Indoor Facilities		75	155	79	0	78	73	6	7,8%	79
Outdoor Facilities		77	268	86	–	66	79	(12)	-15,6%	86
Heritage assets		–	–	–	–	–	–	–		–
								–		
Investment properties		–	–	–	–	–	–	–		–
Revenue Generating		–	–	–	–	–	–	–		–
Non-revenue Generating		–	–	–	–	–	–	–		–
Other assets		708	821	856	108	540	785	(245)	-31,2%	856
Operational Buildings		335	559	534	84	279	489	(211)	-43,1%	534
Municipal Offices		335	559	534	84	279	489	(211)	-43,1%	534
Housing		373	262	322	24	261	295	(34)	-11,4%	322
Social Housing		373	262	322	24	261	295	(34)	-11,4%	322
Biological or Cultivated Assets		–	–	–	–	–	–	–		–
Intangible Assets		–	–	–	–	–	–	–		–
Licences and Rights		–	–	–	–	–	–	–		–
Computer Equipment		122	182	172	9	133	158	(25)	-16,0%	172
Computer Equipment		122	182	172	9	133	158	(25)	-16,0%	172
Furniture and Office Equipment		1	61	35	–	3	32	(29)	-90,6%	35
Furniture and Office Equipment		1	61	35	–	3	32	(29)	-90,6%	35
Machinery and Equipment		163	314	303	11	51	278	(227)	-81,7%	303
Machinery and Equipment		163	314	303	11	51	278	(227)	-81,7%	303
Transport Assets		2 912	3 439	4 389	413	2 617	4 023	(1 406)	-34,9%	4 389
Transport Assets		2 912	3 439	4 389	413	2 617	4 023	(1 406)	-34,9%	4 389
Land		–	–	–	–	–	–	–		–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–		–
Living resources		–	–	–	–	–	–	–		–
Mature		–	–	–	–	–	–	–		–
Immature		–	–	–	–	–	–	–		–
Total Repairs and Maintenance Expenditure	1	23 334	31 384	24 171	1 777	15 140	21 824	6 684	30,6%	24 171

WC022 Witzenberg - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Depreciation by Asset Class/Sub-class										
Infrastructure		23 499	38 394	38 394	–	–	35 194	(35 194)	-100,0%	38 394
Roads Infrastructure		6 188	4 758	4 758	–	–	4 361	(4 361)	-100,0%	4 758
Roads		6 188	558	558	–	–	511	(511)	-100,0%	558
Road Structures		–	2 100	2 100	–	–	1 925	(1 925)	-100,0%	2 100
Road Furniture		–	2 100	2 100	–	–	1 925	(1 925)	-100,0%	2 100
Storm water Infrastructure		2 432	2 091	2 091	–	–	1 917	(1 917)	-100,0%	2 091
Drainage Collection		2 432	507	507	–	–	465	(465)	-100,0%	507
Storm water Conveyance		–	1 077	1 077	–	–	988	(988)	-100,0%	1 077
Attenuation		–	507	507	–	–	465	(465)	-100,0%	507
Electrical Infrastructure		3 813	3 912	3 912	–	–	3 586	(3 586)	-100,0%	3 912
HV Substations		–	474	474	–	–	435	(435)	-100,0%	474
HV Switching Station		–	474	474	–	–	435	(435)	-100,0%	474
HV Transmission Conductors		–	474	474	–	–	435	(435)	-100,0%	474
MV Substations		–	474	474	–	–	435	(435)	-100,0%	474
MV Switching Stations		–	474	474	–	–	435	(435)	-100,0%	474
MV Networks		3 357	591	591	–	–	542	(542)	-100,0%	591
LV Networks		457	474	474	–	–	435	(435)	-100,0%	474
Capital Spares		–	474	474	–	–	435	(435)	-100,0%	474
Water Supply Infrastructure		6 066	5 434	5 434	–	–	4 981	(4 981)	-100,0%	5 434
Dams and Weirs		–	407	407	–	–	373	(373)	-100,0%	407
Boreholes		68	407	407	–	–	373	(373)	-100,0%	407
Reservoirs		873	407	407	–	–	373	(373)	-100,0%	407
Pump Stations		439	407	407	–	–	373	(373)	-100,0%	407
Water Treatment Works		–	407	407	–	–	373	(373)	-100,0%	407
Bulk Mains		–	100	100	–	–	92	(92)	-100,0%	100
Distribution		4 686	1 100	1 100	–	–	1 008	(1 008)	-100,0%	1 100
Distribution Points		–	1 100	1 100	–	–	1 008	(1 008)	-100,0%	1 100
PRV Stations		–	1 100	1 100	–	–	1 008	(1 008)	-100,0%	1 100
Sanitation Infrastructure		4 512	5 559	5 559	–	–	5 095	(5 095)	-100,0%	5 559
Pump Station		137	100	100	–	–	92	(92)	-100,0%	100
Reticulation		137	1 200	1 200	–	–	1 100	(1 100)	-100,0%	1 200
Waste Water Treatment Works		4 130	1 200	1 200	–	–	1 100	(1 100)	-100,0%	1 200
Outfall Sewers		–	1 200	1 200	–	–	1 100	(1 100)	-100,0%	1 200
Toilet Facilities		–	1 859	1 859	–	–	1 704	(1 704)	-100,0%	1 859
Capital Spares		108	–	–	–	–	–	–		–
Solid Waste Infrastructure		334	16 640	16 640	–	–	15 253	(15 253)	-100,0%	16 640
Landfill Sites		302	15 000	15 000	–	–	13 750	(13 750)	-100,0%	15 000
Waste Transfer Stations		–	328	328	–	–	301	(301)	-100,0%	328
Waste Processing Facilities		–	328	328	–	–	301	(301)	-100,0%	328
Waste Drop-off Points		31	328	328	–	–	301	(301)	-100,0%	328
Waste Separation Facilities		–	328	328	–	–	301	(301)	-100,0%	328
Electricity Generation Facilities		–	328	328	–	–	301	(301)	-100,0%	328
Rail Infrastructure		–	–	–	–	–	–	–		–
Coastal Infrastructure		–	–	–	–	–	–	–		–
Information and Communication Infrastructure		153	–	–	–	–	–	–		–
Data Centres		153	–	–	–	–	–	–		–
Community Assets		2 940	3 527	3 527	–	–	3 233	(3 233)	-100,0%	3 527
Community Facilities		1 014	2 079	2 079	–	–	1 906	(1 906)	-100,0%	2 079
Halls		–	1 422	1 422	–	–	1 303	(1 303)	-100,0%	1 422
Centres		299	–	–	–	–	–	–		–
Fire/Ambulance Stations		12	–	–	–	–	–	–		–
Libraries		199	385	385	–	–	353	(353)	-100,0%	385
Cemeteries/Crematoria		5	13	13	–	–	12	(12)	-100,0%	13
Public Open Space		7	260	260	–	–	238	(238)	-100,0%	260
Public Ablution Facilities		408	–	–	–	–	–	–		–
Markets		83	–	–	–	–	–	–		–
Airports		1	–	–	–	–	–	–		–
Sport and Recreation Facilities		1 926	1 448	1 448	–	–	1 327	(1 327)	-100,0%	1 448
Outdoor Facilities		1 926	1 448	1 448	–	–	1 327	(1 327)	-100,0%	1 448
Heritage assets		–	–	–	–	–	–	–		–
Investment properties		409	742	742	–	–	680	(680)	-100,0%	742
Revenue Generating		–	371	371	–	–	340	(340)	-100,0%	371
Improved Property		–	185	185	–	–	170	(170)	-100,0%	185
Unimproved Property		–	185	185	–	–	170	(170)	-100,0%	185
Non-revenue Generating		409	371	371	–	–	340	(340)	-100,0%	371
Improved Property		409	185	185	–	–	170	(170)	-100,0%	185
Unimproved Property		–	185	185	–	–	170	(170)	-100,0%	185
Other assets		1 653	–	–	–	–	–	–		–
Operational Buildings		1 653	–	–	–	–	–	–		–
Municipal Offices		1 604	–	–	–	–	–	–		–
Workshops		49	–	–	–	–	–	–		–
Housing		–	–	–	–	–	–	–		–
Biological or Cultivated Assets		–	–	–	–	–	–	–		–

Description R thousands	Ref 1	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Intangible Assets		12	128	128	–	–	117	(117)	-100,0%	128
Licences and Rights		12	128	128	–	–	117	(117)	-100,0%	128
Water Rights		–	17	17	–	–	15	(15)	-100,0%	17
Computer Software and Applications		12	111	111	–	–	102	(102)	-100,0%	111
Computer Equipment		669	2 373	2 373	–	–	2 175	(2 175)	-100,0%	2 373
Computer Equipment		669	2 373	2 373	–	–	2 175	(2 175)	-100,0%	2 373
Furniture and Office Equipment		834	630	630	–	–	578	(578)	-100,0%	630
Furniture and Office Equipment		834	630	630	–	–	578	(578)	-100,0%	630
Machinery and Equipment		2 221	1 505	1 505	–	–	1 379	(1 379)	-100,0%	1 505
Machinery and Equipment		2 221	1 505	1 505	–	–	1 379	(1 379)	-100,0%	1 505
Transport Assets		2 005	6 921	6 921	–	–	6 344	(6 344)	-100,0%	6 921
Transport Assets		2 005	6 921	6 921	–	–	6 344	(6 344)	-100,0%	6 921
Land		–	–	–	–	–	–	–		–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–		–
Living resources		–	–	–	–	–	–	–		–
Mature		–	–	–	–	–	–	–		–
Immature		–	–	–	–	–	–	–		–
Total Depreciation	1	34 241	54 219	54 219	–	–	49 700	49 700	100,0%	54 219

WC022 Witzenberg - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - M11 May

Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class										
Infrastructure		24 326	48 721	26 998	2 580	12 390	24 748	(12 358)	-49,9%	26 998
Roads Infrastructure		18 633	585	485	–	–	444	(444)	-100,0%	485
Roads		–	100	–	–	–	–	–		–
Road Structures		18 633	485	485	–	–	444	(444)	-100,0%	485
Storm water Infrastructure		–	450	–	–	–	–	–		–
Storm water Conveyance		–	450	–	–	–	–	–		–
Electrical Infrastructure		5 693	30 702	13 104	1 665	3 737	12 012	(8 275)	-68,9%	13 104
HV Substations		1 373	25 000	7 245	63	618	6 642	(6 024)	-90,7%	7 245
MV Substations		1 500	500	920	–	767	843	(77)	-9,1%	920
MV Networks		1 820	1 609	1 309	259	596	1 200	(603)	-50,3%	1 309
LV Networks		1 000	3 593	3 630	1 343	1 756	3 327	(1 572)	-47,2%	3 630
Water Supply Infrastructure		–	3 340	365	46	258	335	(77)	-23,1%	365
Water Treatment Works		–	500	–	–	–	–	–		–
Distribution		–	2 840	365	46	258	335	(77)	-23,1%	365
Sanitation Infrastructure		–	13 643	13 043	870	8 395	11 957	(3 561)	-29,8%	13 043
Waste Water Treatment Works		–	13 643	13 043	870	8 395	11 957	(3 561)	-29,8%	13 043
Solid Waste Infrastructure		–	–	–	–	–	–	–		–
Rail Infrastructure		–	–	–	–	–	–	–		–
Coastal Infrastructure		–	–	–	–	–	–	–		–
Information and Communication Infrastructure		–	–	–	–	–	–	–		–
Community Assets		3 865	100	500	86	86	–	86		500
Community Facilities		828	100	–	–	–	–	–		–
Cemeteries/Crematoria		–	100	–	–	–	–	–		–
Markets		828	–	–	–	–	–	–		–
Sport and Recreation Facilities		3 037	–	500	86	86	–	86		500
Outdoor Facilities		3 037	–	500	86	86	–	86		500
Heritage assets		–	–	–	–	–	–	–		–
								–		
Investment properties		–	–	–	–	–	–	–		–
Revenue Generating		–	–	–	–	–	–	–		–
Non-revenue Generating		–	–	–	–	–	–	–		–
Other assets		–	600	1 020	36	425	935	(510)	-54,5%	1 020
Operational Buildings		–	600	1 020	36	425	935	(510)	-54,5%	1 020
Municipal Offices		–	300	720	36	143	660	(517)	-78,3%	720
Workshops		–	300	300	–	282	275	7	2,5%	300
Housing		–	–	–	–	–	–	–		–
Biological or Cultivated Assets		–	–	–	–	–	–	–		–
Intangible Assets		–	200	181	–	–	166	(166)	-100,0%	181
Licences and Rights		–	200	181	–	–	166	(166)	-100,0%	181
Computer Software and Applications		–	200	181	–	–	166	(166)	-100,0%	181
Computer Equipment		–	–	–	–	–	–	–		–
Furniture and Office Equipment		–	–	–	–	–	–	–		–
Machinery and Equipment		–	–	–	–	–	–	–		–
Transport Assets		–	–	–	–	–	–	–		–
Land		–	–	–	–	–	–	–		–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–		–
Living resources		–	–	–	–	–	–	–		–
Mature		–	–	–	–	–	–	–		–
Immature		–	–	–	–	–	–	–		–
Total Capital Expenditure on upgrading of existing assets	1	28 191	49 621	28 699	2 702	12 901	25 849	12 948	50,1%	28 699

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

The following formal written price quotations are currently in the advertisement stage:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/22/72	Pruning Of Trees In Witzenberg Municipality,	11-Jun-2025
08/2/22/86	Appointment Of A Service Provider To Render Tourism Functions And Implement Destination Marketing Services On Behalf Of The Municipality For The Period Ending 30 June 2025	03-Jun-2025
08/2/22/84	Supply, Delivery And Offloading Of Modular Caretakers Office And Fibreglass Security Hut At Tulbagh Animal Pound, Witzenberg Municipality	03-Jun-2025
08/2/22/85	Supply, Delivery And Offloading Of Materials For Animal Kraal In Witzenberg Municipal Area	03-Jun2025
08/2/22/82	Supply And Delivery Of 770 Litre Wheelie Bins	03-Jun-2025
08/2/22/91	Manufacture And Delivery Of Open Roll On - Roll Off (Roro) Bin / Hook Lift Bin	03-Jun-2025
08/2/22/92	Replacement Of Roller Shutter Door At Witzenberg Municipality Vehicle Testing Station	06-Jun-2025
08/2/22/89	Supply, Delivery And Assemble Of Office Furniture",	06-Jun-2025

The following competitive bids are currently in the advertisement stage:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/22/80	Leasing of Office Space to Witzenberg Municipality in Ceres	10-Jun-2025
08/2/22/78	Supply, Delivery, Installation And Maintenance of Photocopy Machines	10-Jun-2025
08/2/22/76	Leasing Of Office Space To Witzenberg Municipality In Ceres (Re-Advertisement)	18-Jun-2025
08/2/22/71	Cash In Transit	01-Jul-2025
08/2/22/81	Supply, Delivery And Offloading Of Disposable Bags For Refuse Removal	01-Jul-2025

3.2.1.2 Evaluation stage:

The following competitive bids are currently in the evaluation stage:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/21/09	Provision of services as an Implementing agent for specified human settlement projects in the Witzenberg Municipal area	03-Dec-2024	09-Apr-2025 BEC: 07-May-2025 29-May-2025	C Mackenzie
08/2/21/16	Supply and delivery of Electrical Equipment	03-Oct-2024	21-Nov-2024 BEC held, referred back to user department 15-Apr-2025 23-May-2025	V Dyusha
08/2/21/43	Revenue Enhancement Services	14-Mar-2025	05-May-2025 BEC: 23-May-2025 29-May-2025	V Dyusha

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Adverteringsfase

Die volgende formele geskrewe pryskwotasies is tans in die adverteringsfase nie.

Die volgende mededingende tenders is tans in die adverteringsfase:

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/22/02	Maintenance of Water Meters in The Witzenberg Area, Construction of Meter Boxes (New and Repair Vandalised)	27-Mar-2025	05-May-2025	N Jacobs
08/2/22/09	Supply, Upgrade And Replacement Of Sewer Networks In The Witzenberg Area	27-Mar-2025	Awaiting	N Jacobs
08/2/22/51	Supply and delivery of polymer concrete manhole covers and frames, ductile iron manhole covers and frames, kerbing and channelling, concrete slabs and concrete bollards, concrete bricks and pavers and clay pavers	28-Mar-2025	Awaiting	E Lintnaar
08/2/22/52	Road Markings In The Witzenberg Municipal Area	28-Mar-2025	Awaiting	E Lintnaar
08/2/22/55	Construction of Community Library, N'duli, Ceres	14-Mar-2025	15-Apr-2025 BEC 23-May-2025 29-May-2025	J Stuurman
08/2/22/39	Supply and delivery of new sewer pumps for Witzenberg Municipality	10-Apr-2025	05-May-2025	N Jacobs
08/2/22/68	Supply and delivery of meter reading equipment and software (inclusive of support services)	10-Apr-2025	30-Apr-2025	C Stevens
08/2/22/69	Supply and delivery of a portable electrical cable fault locator equipment	04-Apr-2025	23-Apr-2025 28-May-2025 BEC 23-May-2025 29-May-2025 (BEC discussion)	V Dyusha
08/2/22/76	Leasing of office space to Witzenberg Municipality in Ceres	24-Apr-2025	29-Apr-2025	M Arendse-Smith
08/2/22/66	Appointment of A Travel Agency	15-May-2025	27-May-2025	R Hendricks
08/2/22/44	Professional Services for Witzenberg Municipality	16-May-2025	Awaiting	E Lintnaar
08/2/22/36	Supply And Installation Of Security Fencing At Various Municipal Sites Within Witzenberg Area For A Period Of 12 Months.	30-May-2025	Awaiting	N Jacobs

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/22/63	Supply, delivery and installation of Vinyl flooring at Witzenberg municipal offices	18-Mar-2025	14-Apr-2025 28-May-2025	C Stevens
08/2/22/75	Supply and delivery of Carry-all trailer with power rodder, rods and associated fittings	01-Apr-2025	06-May-2025	E Lintnaar
08/2/22/88	Supply And Installation Of New Aluminium Windows And Doors For Witzenville And Pine Valley Community Halls	27-May-2025	27-May-2025 Referred back	H Truter

3.2.1.3 Adjudication stage

The following competitives bid are currently in the adjudication stage:

3.2.1.3 Toekenningsfase:

Die volgende mededingende tenders is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/19/39	Supply and delivery of electricity metering and related equipment (Line 11 & 13)	18-Aug-2022	16-Mar-2023 19-Oct-2023	15-May-2023 Referred back
08/2/22/17	Invitation for Long Term Borrowings	09-Oct-2024	16-Jan-2025	-
08/2/22/41	Supply and delivery of process Aerator mixers for Witzenberg municipality	25-Mar-2025	23-May-2025 29-May-2025	Awaiting

3.2.1.4 Bids awarded

The following bids were awarded by the Bid Adjudication Committee during the month of May 2025:

3.2.1.4 Tenders toegeken

Die volgende tenders was toegeken deur die Tender Toekenningskomitee gedurende Mei 2025:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Estimated Value (incl. VAT)
082/22/40	14-May-2025	Riding & Watt	Maintenance & Upgrading of Municipal Geographic Information System	Bidder scored highest total points	R 537 828.00
08/2/22/62	28-May-2025	Skonto (Pty) Ltd	Supply, Delivery & Offloading of Non-Perishable Food	Bidder scored highest total points	R 350 000.00

The following bids were awarded by the Accounting Officer during the month of May 2025:

Die volgende tenders was toegeken deur die Rekenpligtige Beampte gedurende Mei 2025:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Estimated Value (incl. VAT)
08/2/21/82	15-May-2025	SNR Electrical CC	Electrical and Mechanical Maintenance of Water and Sewer Pump Stations. Treatment Works and Related Infrastructure In Witzenberg Area	Only responsive bidder	R 20 000 000.00

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

The following bids were cancelled during May 2025:

3.2.1.5 Paragraaf 13 (1): Kansellasie en her-uitnodiging van tenders

Die volgende tenders was gekanselleer gedurende May 2025:

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/22/76	14-May-2025	Leasing of office space to Witzenberg Municipality in Ceres	In terms of paragraph 67 (1) (c) of Council's SCM Policy due to the fact that no acceptable bids were received.
08/2/22/11	29-May-2025	Clearing of Overgrown erven in the Witzenberg	There is no longer a need for the service.

3.2.1.6 Paragraph 19 (1) l and 19 (2): Written price quotations

The following written price quotations were approved during the month of May 2025:

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

Die volgende geskrewe prys kwotasies was goedgekeur gedurende Mei 2025:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
187728	05/05/2025	Safe-t-con	Supply and Delivery of First Aid Boxesnkets	Only responsive quotation	R 12 190.00 (Incl. VAT)	Chief Financial Officer
1874852	16/05/2025	Lexis Nexis	Supply and Delivery of Local Government Library 2024 Edition sets	Lowest responsive quotation	R 9 634.26 (Incl. VAT)	Chief Financial Officer
187870	19/05/2025	Worcester Brandblussers	Supply, Delivery and Installation Fire Extinguishers and Servicing of old Extinguishers	Lowest responsive quotation	R 18 699.00 (Incl. VAT)	Chief Financial Officer
187990	22/05/2025	Ply's Suppliers	Clearing of Alien Vegetation within Tulbagh Area at the water abstraction points	Only responsive quotation	R 29 800.00 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Formal Written Price Quotations

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of May 2025:

3.2.1.7 Formele Geskrewe Prys Kwotasies

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Mei 2025:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount (Incl. VAT)	Official acting i.t.o sub delegation
08/2/22/67	12-May-2025	African Metering Solutions (Pty) Ltd	Supply and delivery of 3phase 160a four quadrant direct connected energy meters and standalone GPRS LTE/ 3g/ 4cr modems	Bidder scored highest total points	R 219 834.00	Acting Director Technical Services; Director Finance (par 18)

3.2.1.8 Appeals

The following were lodged or dealt with by the Accounting Officer during the month of May 2025:

3.2.1.8 Appèlle

Die volgende is ontvang of was hanteer deur die Rekenpligtige beampte gedurende Mei 2025:

Bid ref number	Date of appeal	Name of supplier that bid was awarded to	Brief description of services	Status	Amount (Incl. VAT)	Appellant	Reason for Appeal
None							

3.2.1.9 Deviations

The following table contains the actuals against approved deviations by the Accounting Officer for the month of May 2025 which totals R 1 094 664

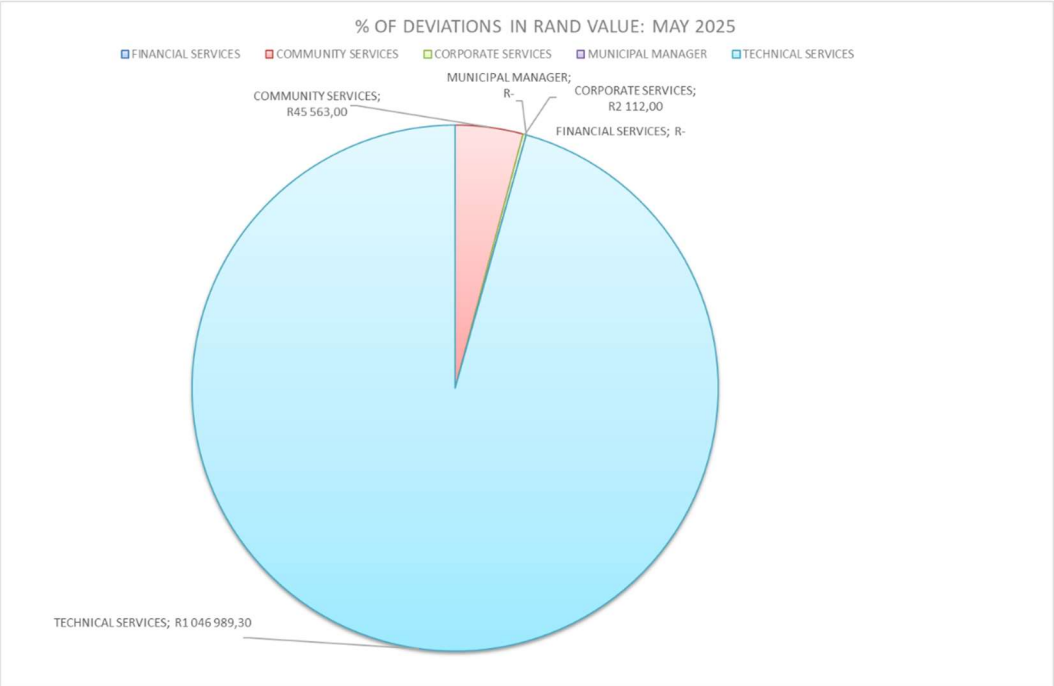
3.2.1.9 Afwykings

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Mei 2025 wat beloop op die totaal van R 1 094 664

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
07-May-25	HSA Technology (PTY) Ltd T/A Huber Technology	Repairs to mechanical screen & dewatering system @Tulbagh WWTW	Single Supplier	188051	686 257,90
16-May-25	Trans Manufacturing (PTY) Ltd T/A Transtech	Repair Compactor: CT 4991	Impractical	187850	342 801,40
21-May-25	Witzenberg Herald	Publicaiton 23 May 2025: Informal Trader bylaw draft for public inputs	Single Supplier	187908	4 488,00
26-May-25	South African Revenue Protection Associaiton (SARPA)	Professional Membership fees 2025: V Dyusha	Single Supplier	188024	8 010,00
22-May-25	Witzenberg Herald	Publication: Re-scheduling of Council Meeting to 30 May 2025	Single Supplier	187971	2 112,00
30-May-25	Association of Municipal Electricity Utilities (Southern Cape)	Membership fee: V Dyusha	Single Supplier	188126	9 920,00
26-May-25	SABC - TV Licence	TV-Licence Fees	Single Supplier	188025	41 075,00

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
Mar 2025	R 302 229	R 31 636 935	0.96%
Apr 2025	R 54 390	R 21 776 751	0.25%
May 2025	R 1 094 664	R 32 986 647	3.32%

DEVIATIONS PER DIRECTORATE:



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	Mar 2025	Apr 2025	May 2025
Value of inventory at hand	R 17 967 202.58	R 17 836 572.43	R 17 293 447.73
Turnover rate of total value of inventory	0.86	0.85	0.67
Date of latest stores reconciliation	31 May 2025		
Date of last stock count	19 Mar 2025		
Date of next stock count	26 Jun 2025		

WITZENBERG MUNICIPALITY
APPENDIX D - Unaudited
DISCLOSURES OF GRANTS AND SUBSIDIES IN TERMS OF SECTION 123 OF MFMA, 56 OF 2003

UNSPENT AND UNPAID GOVERNMENT GRANTS AND RECEIPTS	Balance 1 JULY 2024 (Unpaid)	Grants Received	Re-payment of Unspent Grant	Operating expenditure during the year Transferred to revenue	Capital expenditure during the year Transferred to revenue	Balance 30 JUNE 2025	Unspent 2025 (Payable)	Unpaid 2025 (Receivable)	Current Year Allocation	
									(DORA) Allocation Division of Revenue Amendment	Not Yet Received
	R	R	R	R	R	R	R	R		
National Government Grants										
Finance Management Grant	-	1 600 000	-	(1 340 139)	-	259 861	259 861	-	1 600 000	-
Municipal infrastructure Grant	59 596	25 595 000	(50 948)	-	(24 321 197)	1 282 451	1 282 451	-	25 630 000	35 000
Regional Bulk Infrastructure Grant (DWAF)	548 655	-	(49 391)	-	-	499 264	499 264	-		
Integrated National Electricity Program	122 359	-	-	-	-	122 359	122 359	-		-
Equitable share	-	144 790 000	-	(144 790 000)	-	-	-	-	145 706 000	916 000
Department of Rural Development	471 155	-	-	-	-	471 155	471 155	-		-
Expanded Public Works Programme	(198 128)	1 559 000	-	(2 064 644)	-	(703 772)	-	703 772	1 559 000	-
Neighbourhood Development Plan	322	-	-	-	-	322	322	-		-
Water Service Infrastructure Grant	-	15 000 000	(5 000)	-	(9 098 342)	5 896 658	5 896 658	-	15 000 000	-
Municipal Water Infrastructure	-	-	-	-	-	-	-	-		
Energy Efficiency and Demand-Side Management Grant	-	3 500 000	-	-	(218 668)	3 281 332	3 281 332	-	3 500 000	-
Municipal Disaster Relief Grant	-	3 612 000	-	-	-	3 612 000	3 612 000	-		(3 612 000)
Provincial Government Grants										
Library services	-	-	-	-	-	-	-	-	10 683 000	10 683 000
CDW	50 948	132 000	-	(48 233)	-	134 715	134 715	-	132 000	-
Main roads	-	-	-	-	-	-	-	-		-
Municipal Infrastructure Support Grant	(1 046 497)	-	-	-	-	(1 046 497)	-	1 046 497		-
Economic Development and Tourism SMME booster	68	-	-	-	-	68	68	-		-
Public Transport	-	-	-	-	-	-	-	-		-
Municipal Accreditation and Capacity Building Grant	49 391	249 000	-	-	-	298 391	298 391	-	249 000	-
Human Settlement Development	-	-	-	-	-	-	-	-	23 264 000	23 264 000
Fire Service Capacity Building Grant	10 013	-	-	-	-	10 013	10 013	-		-
Capacity Building (Internship)	155 000	-	-	-	-	155 000	155 000	-		-
Municipal Infrastructure	(206 126)	-	-	-	-	(206 126)	-	206 126		-
Financial Management Support	-	400 000	-	-	-	400 000	400 000	-	150 000	(250 000)
Maintenance and Construction of Transport Infrastructure	(5 061 033)	5 359 144	-	-	-	298 111	298 111	-	1 375 000	(3 984 144)
Local Government Support Grant	-	-	-	-	-	-	-	-		-
Regional Social Econimical Program	-	-	-	-	-	-	-	-		-
Local Government Employment Grant	-	-	-	-	-	-	-	-		-
Municipal Service Delivery & Capacity Building	-	-	-	-	-	-	-	-		-
Informal Settlements Upgrading Partnership Grant: Provinces (Beneficiaries)	(4 493 639)	11 585 471	-	(8 521 344)	-	(1 429 512)	-	1 429 512	1 532 000	(10 053 471)
Sport and Recreation	(27 299)	-	-	-	-	(27 299)	-	27 299		-
Municipal Energy Resilience Grant	-	700 000	-	-	-	700 000	700 000	-	700 000	-
Electronic Case Management Intervention	-	-	-	-	-	-	-	-		-
Loadshedding	-	-	-	-	-	-	-	-		-
Water Resilience	-	-	-	-	-	-	-	-		-
Municipal Service Delivery	-	-	-	-	-	-	-	-		-
Acceleration of Housing Delivery	49 391	249 000	-	-	-	298 391	298 391	-	7 788 000	7 539 000
Thusong service centres grant: Sustainability Operational Support Grant	-	-	-	-	-	-	-	-	150 000	150 000
Waste Management Compliance Grant(Boreholes Landfill sites)	-	257 000	-	-	-	257 000	257 000	-	257 000	-
District Municipality	-									
Parks and recreation	800 001	-	-	-	-	800 001	800 001	-		-
Sanitation Infrastructure	-	-	-	-	-	-	-	-		-
Planning and Development	100 000	-	-	-	-	100 000	100 000	-		-
Infrastructure	400 207	-	-	-	-	400 207	400 207	-		-
Covid 19	1 944 236	-	-	-	-	1 944 236	1 944 236	-		-
Safety Project	65 935	-	-	-	-	65 935	65 935	-		-
OPEX Tourism	-	-	-	-	-	-	-	-		-
Safety Implementation Grant	-	36 000	-	-	-	36 000				
	-									
Public Contributions	-									
Table Mountain - Clearing Alien Vegetation	-	-	-	-	-	-	-	-		-
Development Bank of South Africa	-	-	-	-	-	-	-	-		-
Nedbank	1 136 399	793 788	-	-	-	1 930 187	1 930 187	-		
Perdekraal Wind Farm	1 171 804	2 200 000	-	-	(25 510)	3 346 294	3 346 294	-	300 000	(1 900 000)
Essen Belgium	3 684	315 703	-	-	-	319 387	319 387	-		(315 703)
China - Water meters	-	-	-	-	-	-	-	-		-
Total	**(3 893 558)**	**217 933 106**	**(105 339)**	**(156 764 360)**	**(33 663 717)**	**23 506 132**	**26 883 338**	**3 413 206**	**239 575 000**	**22 471 682**

Revenue in respect of Capital grants only recognised when Capitalisation of related Capital Grant Expenditure is processed. VAT portion recognised on a monthly basis. **23 506 132**

Cash Flow Forecast

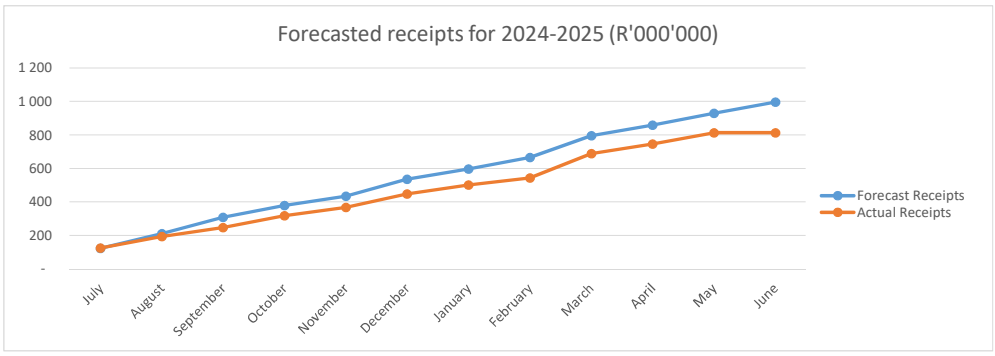
Current commitments against cash

Cash Book Balance plus Investments	R 227 112 834
Total Commitments	(R174 032 073)
Unspent Grants	(R26 883 338)
Eskom Account	(R38 109 724)
Consumer Deposits	(R11 102 275)
Provision for Rehabilitation	(R19 142 364)
Working Capital Requirement	(R17 558 940)
Payables & Accruals	(R30 193 482)
Provision Current Employee Benefits	(R31 041 951)
Uncommitted Cash Balance	R 53 080 760

The estimated cost coverage ratio is as follow

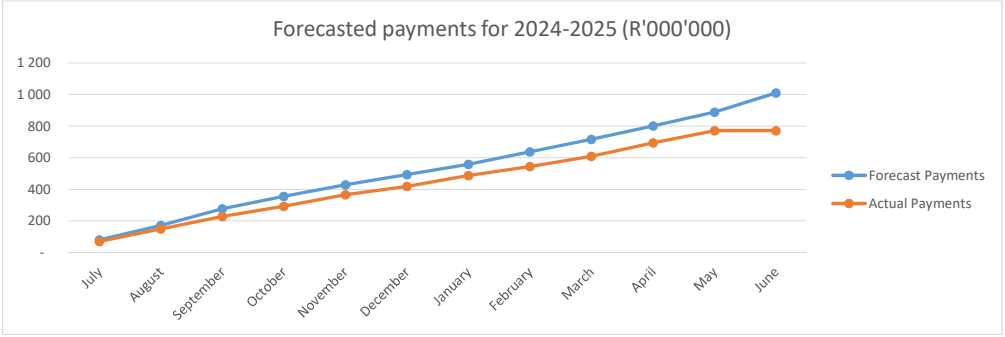
	Current
Cash and Cash Equivalents	R 227 112 834
Less Unspent Grants	R 26 883 338
Estimated Average fixed cost per month	R 71 178 764
Ratio	2,81

The ratio indicates that the municipality has sufficient cash available to cover its fixed cost for the next 2,81 months.The acceptable norm is 3 months



It is estimated that cash receipts will amount to R1000 m for the 2024-2025 Financial Year
The performance of actual receipts against projected receipts for the month can be summarised as follow

Month	Projected Receitps	Actual Receipts
March	R130m	R145m
April	R62m	R57m
May	R71m	R68m



It is estimated that cash payments will amount to R1024 m for the 2024-2025 Financial Year
The performance of actual payments against projected payments for the month can be summarised as follow

Month	Projected Payments	Actual payments
March	R80m	R66m
April	R84m	R84m
May	R88m	R78m

Insurance Report -May 2025

Aging of Insurance Claims

Type of Claim	30 days or Less	More than 30 days	60 days or more	More than 120 Days	Total
Property Loss/damage	1	0	0	3	4
Motor Accident	0	0	2	6	8
Public Liability	1	0	1	17	19
Glass	0	0	0	0	0
Money loss	0	0	0	0	0
	2	0	3	26	31

High Value Third Party Claims

Claim Description	Value
Third Party fell on pavement after stepping into hole covered by grass	R 585,766
Third party stepped into hole of manhole cover on c/o Friesland & Delta Street,	R 628,370
Third Party Fell into an open manhole,corner Rooiels Avenue and Karee	R 2,551,000
Haywood R Elec Serv. (Five YO Boy burned at Pumpstation)	R 1,210,000
Third party injury after fall on pavement	R 1,498,240
Third party vehicle damaged after collision with municipal vehicle	R 77,183

High Value Property Loss/Damage and Motor Accident Claims

None

Claims Movement for the Month : May

	Property Loss/damage	Motor Accident	Public Liability	Glass	Money loss
Opening Balance	3	10	19	0	0
New Claims	1	0	0	0	0
Claims Closed	0	2	0	0	0
Closing Balance	4	8	19	0	0

Percentage spent on Preventative and corrective planned Maintenance Expenditure for the period ended: 31 May 2025

	Financial Services	Corporate Services	Community Services	Technical Services	Total
Total Budget	178,100	460,141	1,397,100	15,488,807	17,524,148
Less Repairs & Maintenance on Vehicles	42,190	251,814	736,932	3,357,999	4,388,935
Budget to be used for Measurement	135,910	208,327	660,168	12,130,808	13,135,213
Total Actual	15,447	304,790	819,040	10,396,940	11,536,217
Less Repairs & Maintenance on Vehicles	15,447	191,431	346,346	2,148,973	2,702,197
Actuals to be used for measurement	-	113,359	472,694	8,247,967	8,834,020
Percentage	**0.00%**	**54.41%**	**71.60%**	**67.99%**	**67.25%**

HJ Kritzinger
CFO

Date
06/06/2025

Signature:



Percentage spent on Capital Expenditure for the period ended: 31 May 2025

	Financial Services	Corporate Services	Community Services	Municipal Manager	Technical Services	Total
Budget	65,097	1,702,130	2,655,842	86,445	82,884,077	87,393,591
Actual	14,174	868,128	1,128,038	61,140	54,047,405	56,118,885
Percentage	21.77%	51.00%	42.47%	70.73%	65.21%	64.21%
Orders	16,693	466,457	474,877	25,250	24,158,307	25,141,583
	47.42%	78.41%	60.35%	99.94%	94.36%	92.98%

HJ Kritzinger
CFO

Date
06/06/2025

Signature:

OVERTIME & STANDBY REPORT MAY 2025

OVERTIME	YTD 2024/25	YTD vs Budget %	Adjusted Budget	Original Budget	Projected	Projected Saving / (Shortfall)	Actual 2023/24
Administration	11,367	82.8%	13,721	13,721	12,400	1,321	12,528
Cemetries	283,252	146.4%	193,482	193,482	309,002	-115,520	155,234
Community Halls And Facilities	264,346	69.3%	381,439	381,439	288,377	93,062	320,240
Council Cost	0		0	0	0	0	0
Electricity*	1,825,935	60.5%	3,019,523	3,019,523	1,991,929	1,027,594	2,170,666
Enviromental Protection	0		0	0	0	0	0
Fire Protection Sevices	211,310	847.9%	24,922	24,922	230,520	-205,598	18,683
Housing: Administration	8,710	292.1%	2,982	2,982	9,502	-6,520	0
Human Resources	1,874		0	0	2,044	-2,044	0
IDP	3,430	49.8%	6,883	6,883	3,742	3,141	13,258
Information Tecnology	0		0	0	0	0	0
Internal Audit	0		0	0	0	0	0
L E D	0		0	0	0	0	0
Library Services*	0	0.0%	3,658	3,658	0	3,658	0
Marketing & Communications	456,745	92.6%	493,272	493,272	498,268	-4,996	435,922
Mechanical Workshop	307,216	86.6%	354,719	354,719	335,145	19,574	296,374
Parks	266,264	106.8%	249,266	249,266	290,469	-41,203	188,391
Performance Management	0		0	0	0	0	0
Pine Forest*	717,387	92.3%	777,271	777,271	782,604	-5,333	659,857
Project Management	0		0	0	0	0	0
Property & Legal Services	0		0	0	0	0	0
Public Toilets	147,334	112.0%	131,494	131,494	160,728	-29,234	136,351
Recreational Land	340,796	112.0%	304,156	304,156	371,778	-67,622	269,255
Roads	234,613	64.3%	364,774	364,774	255,942	108,832	334,875
Sewerage	2,306,862	67.3%	3,427,782	3,427,782	2,516,577	911,205	2,579,774
Social & Welfare Services	3,238	55.8%	5,801	1,801	3,533	2,268	3,389
Solid Waste*	2,198,625	85.4%	2,574,555	2,574,555	2,398,500	176,055	2,326,132
Stormwater Management	151,896	51.7%	293,855	293,855	165,705	128,150	206,319
Supply Chain Management	111,924	90.3%	123,986	123,986	122,099	1,887	89,348
Swimming Pools	134,266	132.9%	101,018	101,018	146,472	-45,454	100,085
Thusong Centre	0		0	0	0	0	0
Town Secretary	2,189	686.2%	319	319	2,388	-2,069	1,043
Traffic	4,674,164	93.6%	4,994,053	4,994,053	5,099,088	-105,035	4,424,660
Treasury*	144,878	61.1%	237,102	237,102	158,049	79,053	164,336
Vehicle Licensing & Testing	457,878	121.9%	375,598	375,598	499,504	-123,906	380,508
Water Distribution	1,737,621	64.3%	2,702,500	2,702,500	1,895,586	806,914	2,045,934
TOTAL OVERTIME	**17,004,120**	**80.4%**	**21,158,131**	**21,154,131**	**18,549,949**	**2,608,182**	**17,333,164**

STANDBY	YTD 2024/25	YTD vs Budget %	Adjusted Budget	Original Budget	Projected	Projected Saving / (Shortfall)	Actual 2023/24
Administration	20,738	142.9%	14,508	14,508	22,624	-8,116	17,070
Cemetries	120,357	110.8%	108,673	108,673	131,299	-22,626	96,128
Community Halls And Facilities	105,144	67.4%	156,001	156,001	114,703	41,298	127,781
Council Cost	0		0	0	0	0	0
Electricity*	487,869	82.7%	589,587	589,587	532,221	57,366	526,278
Enviromental Protection	0		0	0	0	0	0
Fire Protection Sevices	793,786	72.7%	1,092,585	1,092,585	865,949	226,636	955,372
Housing: Administration	20,818	79.3%	26,237	26,237	22,710	3,527	14,848
Human Resources	0		0	0	0	0	0
IDP	0		0	0	0	0	0
Information Tecnology	52,240	78.4%	66,629	66,629	56,989	9,640	57,974
Internal Audit	0		0	0	0	0	0
L E D	0		0	0	0	0	0
Library Services	4,983	120.5%	4,136	4,136	5,436	-1,300	4,181
Marketing & Communications	0		0	0	0	0	0
Mechanical Workshop	144,289	89.7%	160,916	160,916	157,406	3,510	143,448
Parks	188,011	79.3%	236,975	236,975	205,103	31,872	197,997
Performance Management	0		0	0	0	0	0
Pine Forest*	169,865	123.7%	137,366	137,366	185,307	-47,941	134,057
Project Management	0		0	0	0	0	0
Property & Legal Services	0		0	0	0	0	0
Public Toilets	0		0	0	0	0	0
Recreational Land	204,102	92.3%	221,215	221,215	222,656	-1,441	193,214
Roads	259,267	68.0%	381,069	381,069	282,837	98,232	363,508
Sewerage	590,371	85.0%	694,523	694,523	644,041	50,482	560,270
Social & Welfare Services	0		0	0	0	0	0
Solid Waste*	74,861	51.9%	144,348	144,348	81,667	62,681	124,576
Stormwater Management	155,121	62.1%	249,921	249,921	169,223	80,698	214,594
Supply Chain Management	50,754	80.1%	63,339	63,339	55,368	7,971	57,300
Swimming Pools	12,483	116.1%	10,750	10,750	13,618	-2,868	6,243
Thusong Centre	0		0	0	0	0	0
Town Secretary	0		0	0	0	0	0
Traffic	1,508,815	93.8%	1,607,692	1,607,692	1,645,980	-38,288	1,431,510
Treasury*	55,598	78.8%	70,539	70,539	60,653	9,886	61,487
Vehicle Licensing & Testing	158,435	89.4%	177,155	177,155	172,839	4,316	160,741
Water Distribution	494,098	86.5%	570,884	570,884	539,016	31,868	478,657
TOTAL STANDBY	**5,672,004**	**83.6%**	**6,785,048**	**6,785,048**	**6,187,641**	**597,407**	**5,927,235**

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the monthly in year monitoring reports for the month of May 2025 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date: 12/06/2025

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

Monthly Budget Statement Report Section 71 for June 2025

Financial data is in respect of the period 1 July 2024 to 30 June 2025

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

2.3 Monthly budget statements

In terms of Section 71 of the MFMA the accounting officer must prepare monthly budget statements that comply with this section. This section read as follows:

"71. *(1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:*

(a) Actual revenue, per revenue source;
(b) actual borrowings;
(c) actual expenditure, per vote;
(d) actual capital expenditure, per vote;
(e) the amount of any allocations received;
(f) actual expenditure on those allocations, excluding expenditure on—
(i) its share of the local government equitable share; and
(ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and
(g) when necessary, an explanation of—
(i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote;
(ii) any material variances from the service delivery and budget implementation plan; and
(iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

(2) The statement must include—

(a) a projection of the relevant municipality's revenue and expenditure for the rest of the financial year, and any revisions from initial projections; and
(b) the prescribed information relating to the state of the budget of each municipal entity as provided to the municipality in terms of section 87(10).

(3) The amounts reflected in the statement must in each case be compared with the corresponding amounts budgeted for in the municipality's approved budget.

(4) The statement to the provincial treasury must be in the format of a signed document and in electronic format.

(5) The accounting officer of a municipality which has received an allocation referred to in subsection (1)(e) during any particular month must, by no later than 10 working days after

2.3 Maandelikse begroting state

In terme van Artikel 71 van die MFMA die rekenpligtige beampte moet 'n maandelikse begroting state wat voldoen aan hierdie artikel. Hierdie artikel lees soos volg:

*"**71. (1)** Die rekenpligtige beampte van 'n munisipaliteit moet nie later as 10 werk dae na die einde van elke maand aan die burgemeester van die munisipaliteit en die betrokke Provinsiale Tesourie 1 verklaring in die voorgeskrewe formaat oor die toestand van die munisipaliteit se begroting wat die volgende besonderhede vir die maand en vir die finansiële jaar tot die einde van die maand:*

(a) werklike inkomste per bron van inkomste;
(b) werklike lenings;
(c) die werklike uitgawes per stem;
(d) die werklike kapitaalbesteding, per stem;
(e) die bedrag van enige toekennings ontvang;
(f) die werklike uitgawes op daardie toekennings, uitgesluit besteding op
(i) sy deel van die plaaslike regering billike deel;
(ii) toekennings vrygestel is by die jaarlikse Verdeling van Inkomste van die nakoming van hierdie paragraaf, en
(g) wanneer dit nodig is, 'n verduideliking van-
(i) enige wesenlike afwykings van die munisipaliteit se geprojekteerde inkomste deur die bron, en van die munisipaliteit se uitgawe projeksies per stem;
(ii) enige wesenlike afwykings van die dienslewering en begrotings implementeringsplan;
(iii) enige remediërende of korrektiewe stappe geneem is of geneem word om te verseker dat die geprojekteerde inkomste en uitgawes in die munisipaliteit se goedgekeurde begroting bly.

(2) Die staat moet die volgende insluit-

(a) 'n projeksie van die betrokke munisipaliteit se inkomste en uitgawes vir die res van die finansiële jaar, en enige wysigings van die aanvanklike projeksies, en
(b) die voorgeskrewe inligting met betrekking tot die toestand van die begroting van elke munisipale entiteit wat aan die munisipaliteit in terme van artikel 87 (10).

(3) die bedrae wat in die verklaring moet in elke geval in vergelyking met die ooreenstemmende bedrae begroot vir die munisipaliteit se goedgekeurde begroting.

(4) Die verklaring aan die provinsiale tesourie moet in die formaat van 'n getekende dokument en in elektroniese formaat.

(5) Die rekenpligtige beampte van 'n munisipaliteit wat 'n toekenning bedoel in subartikel (1)(e) gedurende 'n bepaalde maand ontvang het, moet nie later nie as 10 werksdae na die

the end of that month, submit that part of the statement reflecting the particulars referred to in subsection (1)(e) and (f) to the national or provincial organ of state or municipality which transferred the allocation.

(6) The provincial treasury must by no later than 22 working days after the end of each month submit to the National Treasury a consolidated statement in the prescribed format on the state of the municipalities' budgets, per municipality and per municipal entity.

(7) The provincial treasury must, within 30 days after the end of each quarter, make public as may be prescribed, a consolidated statement in the prescribed format on the state of municipalities' budgets per municipality and per municipal entity. The MEC for finance must submit such consolidated statement to the provincial legislature no later than 45 days after the end of each quarter."

einde van die maand, moet daardie deel van die verklaring wat die besonderhede bedoel in subartikel (1)(e) en (f) om die nasionale of provinsiale orgaan van die staat of munisipaliteit wat die toekenning oorgedra

(6) Die Provinsiale Tesourie moet nie later nie as 22 werksdae na die einde van elke maand aan die Nasionale Tesourie 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van die munisipaliteite se begrotings, per munisipaliteit en per munisipale entiteit.

(7) Die Provinsiale Tesourie moet, binne 30 dae na die einde van elke kwartaal, openbaar te maak as wat voorgeskryf mag word, 'n gekonsolideerde staat in die voorgeskrewe formaat oor die stand van munisipaliteite se begrotings per munisipaliteit en per munisipale entiteit. Die LUR vir finansies moet so 'n gekonsolideerde staat nie later nie as 45 dae na die einde van elke kwartaal aan die provinsiale wetgewer dien."

A MAYOR'S REPORT

Credit control for various reasons remains a challenge for the municipality.

The monthly billing was also done as scheduled and during this process 20 594 accounts amounting to R52.8 million was printed and distributed to consumers. The prepaid electricity sales amounted to R8.03 million in comparison to sales of R7.6 million for the same month during the prior financial year.

The indigent cost to the municipality for the month amounts to R 2.440 million in comparison to the prior month figure of R 2.695millon

The accumulated debtor's collection target for the year is 94%, and the actual accumulated year to date debtor's collection is 91% in comparison to a rate of 90% for the same month in the previous year.

As an additional credit control mechanism the auxiliary of 30% was implemented from 20 December 2023. For June 2025 an amount of R 234 281 was recovered on this basis.

The municipality issued orders to the value of R 32.1 million of which R 266 038 was in terms of deviations.

The municipality currently has R 198 million in its primary bank account with no investments. The bank balance at the end of the previous month was R 176 million with R 50 million in investments.The delcine in cash is primarily due to the increase in capital expenditure

The calculated cost coverage ratio of the municipality as at the end of June 2025 is 2.58 months.

B RECOMMENDATION

It is recommended that council take cognisance of the monthly financial report and supporting documents of June 2025.

C EXECUTIVE SUMMARY

The following tables provides a summary of the financial information:

A BURGEMEESTERS VERSLAG

Kredietbeheer bly 'n uitdaging vir die munisipaliteit as gevolg van verskillende redes.

Die maandelikse rekeninge is ook gehef soos geskeduleer en tydens hierdie proses is 20 594 rekeninge ten bedrae van R52.8 miljoen gedruk en aan verbruikers versprei. Die voorafbetaalde elektrisiteit verkope beloop R8.03 miljoen en was R7.6 miljoen vir dieselfde maand gedurende die vorige finansiele jaar.

Die deernis subsidies vir die maand beloop R 2.440 miljoen in vergelyking met die vorige maand syfer van R 2.695 miljoen.

Die opgehoopte debiteure verhaling se teiken vir die jaar is 94%, en die werklike jaar tot op datum invordering is 91% in vergelyking met 90% vir dieselfde maand in die vorige finansiele jaar.

As 'n addisionele kredietbeheer meganisme is 'n aftrekking van 30% op alle voorafbetaalde kragaankope ten opsigte van agterstallige skuld vanaf 20 Desember 2023 geimplementeer. Vir die maand van Junie 2025 is 'n bedrag van R 234 281 op hierdie wyse ingevorder.

Bestellings ter waarde van R 32.1 miljoen uitgereik, waarvan R 266 038 ten opsigte van afwykings is.

Die munisipaliteit het R 198miljoen in die primêre bankrekening met geen beleggings. Die bankbalans aan die einde van die vorige maand was R 176 miljoen met R 50 miljoen in beleggings. Die afname in kontant kan toegeskryf aan verhoging in kapitale spandering

Die berekende koste dekking verhouding van die munisipaliteit soos aan die einde van Junie 2025 is 2.58 maande.

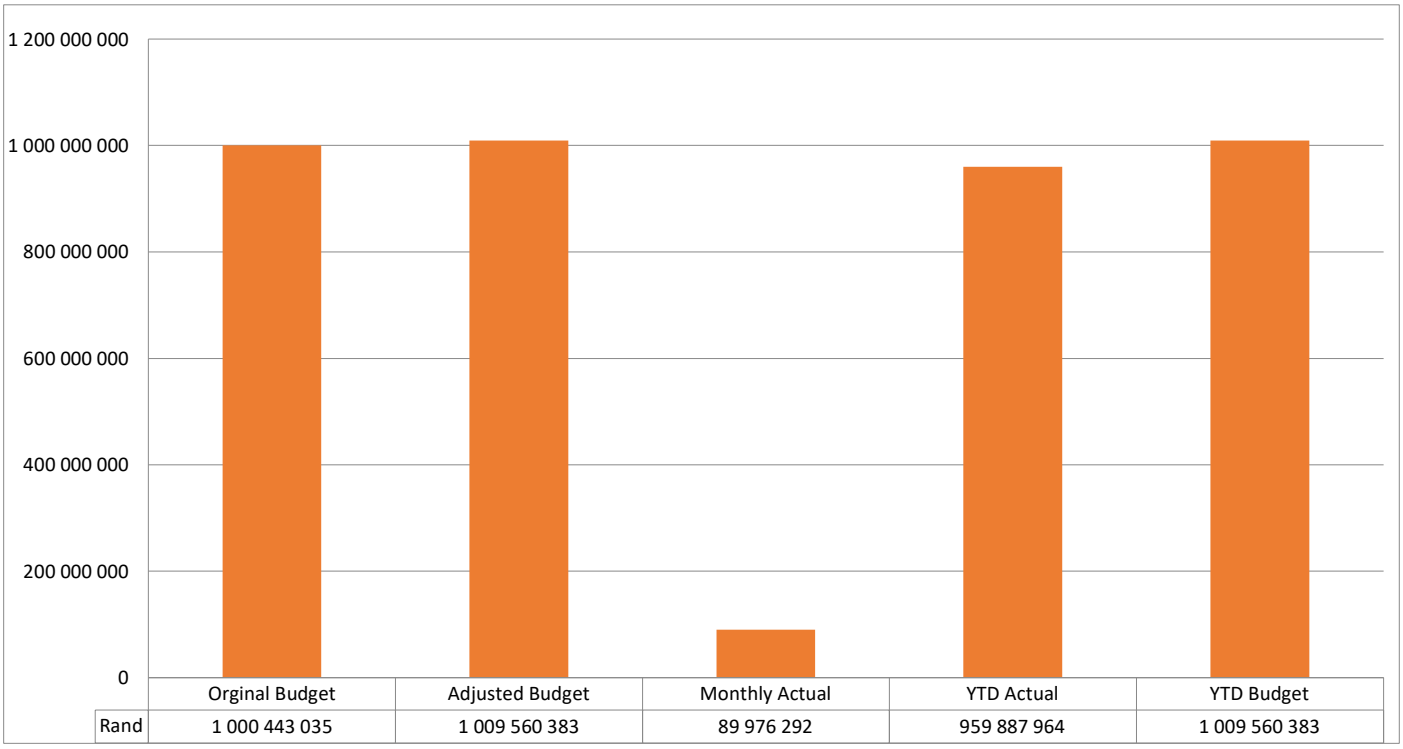
B AANBEVELING

Dit word aanbeveel dat die raad kennis neem van die finansiële maandverslag en ondersteunende dokumente vir Junie 2025.

C OPSOMMING

Die volgende tabelle voorsien n opsomming van die finansiele inligting:

TOTAL OPERATIONAL REVENUE

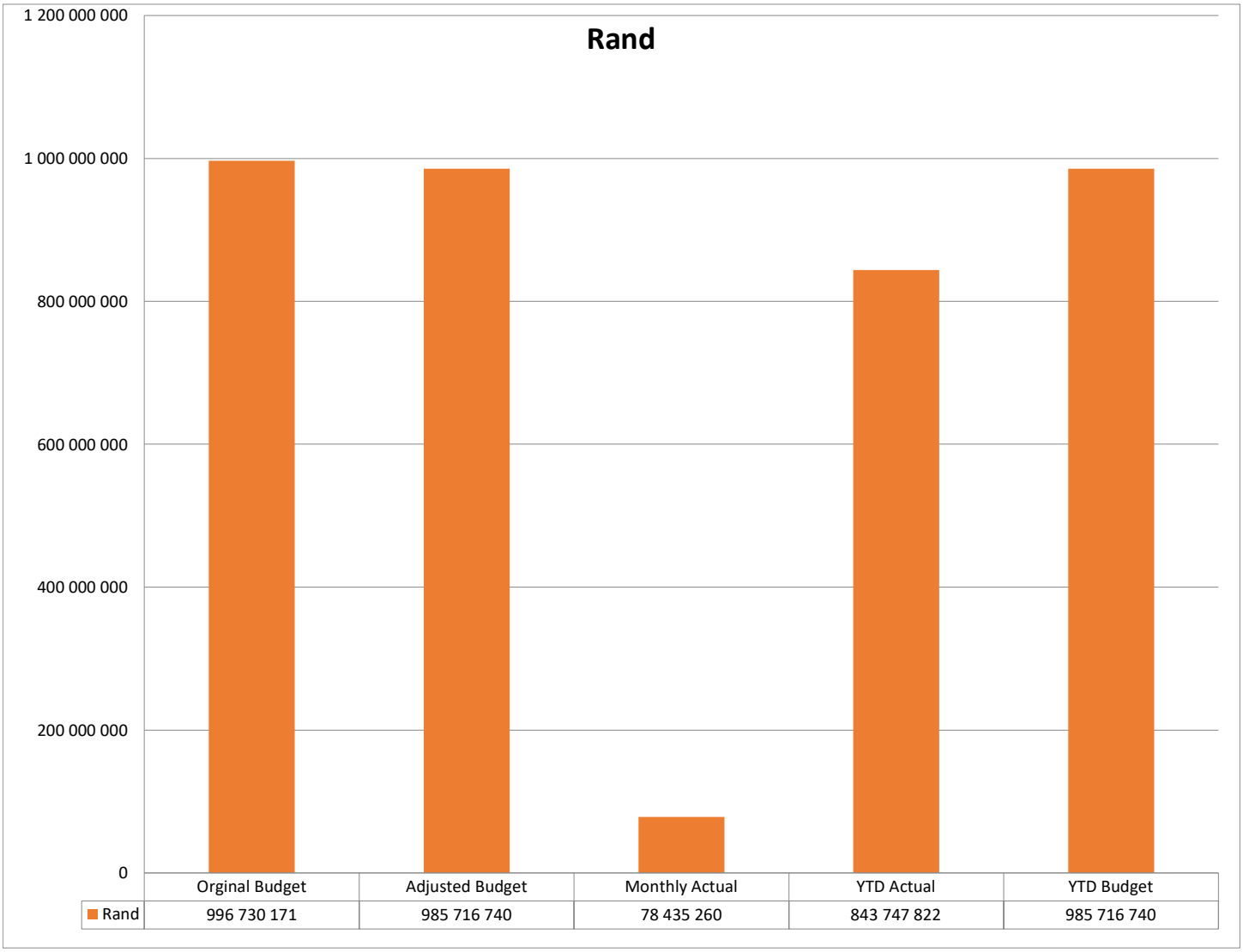


	Orginal Budget	Adjusted Budget	Monthly Actual	YTD Actual	YTD Budget
Rand	1 000 443 035	1 009 560 383	89 976 292	959 887 964	1 009 560 383

For the period 1 July 2024 to 30 June 2025, 95.08% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2024 tot 30 Junie 2025, is 95.08% van die begrote operasionele inkomste gehef.

TOTAL OPERATIONAL EXPENDITURE



	Orginal Budget	Adjusted Budget	Monthly Actual	YTD Actual	YTD Budget
Rand	996 730 171	985 716 740	78 435 260	843 747 822	985 716 740

For the period 1 July 2024 to 30 June 2025, 85.60% of the budgeted operational expenditure was incurred.

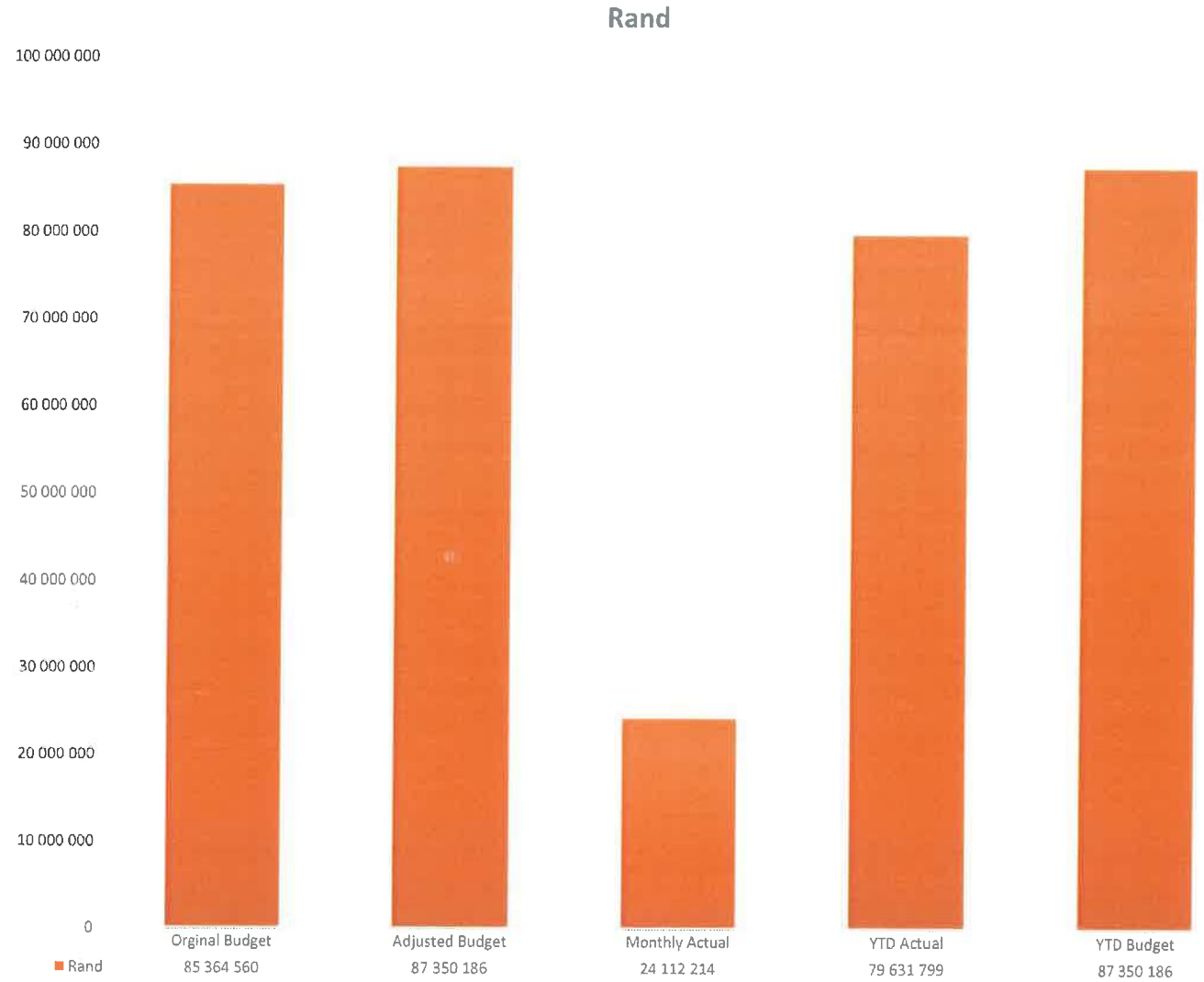
Please refer to Supporting Table SC1 for explanations regarding expendiure variances.

Vir die periode 1 Julie 2024 tot 30 Junie 2025, is 85.60% van die begrote operasionele uitgawes aangegaan.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

WC022 - M12 - SECTION 71 MONTHLY REPORT - JUNE 2025

CAPITAL EXPENDITURE



For the period 1 July 2024 to 30 June 2025, 91.16% of the budgeted capital expenditure was incurred.

Please refer to Supporting Table SC1 for explanations regarding expenditure variances.

Vir die periode 1 Julie 2024 tot 30 Junie 2025, is 91.16% van die begrote kapitale uitgawes aangegaan.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

COUNCILLOR TE ABRAHAMS
EXECUTIVE MAYOR

9

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary -

Description	2023/24	Budget Year 2024/25							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Financial Performance									
Property rates	101 317	113 495	113 495	5 766	107 320	113 495	(6 175)	-5%	113 495
Service charges	528 792	565 288	565 288	40 042	542 184	565 288	(23 104)	-4%	565 288
Investment revenue	22 019	22 444	22 444	1 205	18 689	22 444	(3 756)	-17%	22 444
Transfers and subsidies - Operational	179 020	196 213	181 896	221	156 370	181 896	(25 526)	-14%	181 896
Other own revenue	93 594	67 446	89 109	5 555	98 137	89 109	9 028	10%	89 109
Total Revenue (excluding capital transfers and contributions)	924 741	964 887	972 233	52 788	922 699	972 233	(49 533)	-5%	972 233
Employee costs	245 182	277 558	279 194	23 180	271 949	279 194	(7 245)	-3%	279 194
Remuneration of Councillors	11 447	12 311	12 311	1 006	11 928	12 311	(383)	-3%	12 311
Depreciation and amortisation	34 241	54 219	54 219	34 494	34 494	54 219	(19 724)	-36%	54 219
Interest	5 299	10 233	10 233	–	–	10 233	(10 233)	-100%	10 233
Inventory consumed and bulk purchases	347 330	401 186	403 295	4 778	334 508	403 295	(68 788)	-17%	403 295
Transfers and subsidies	36 338	37 116	34 794	517	17 598	34 794	(17 196)	-49%	34 794
Other expenditure	186 820	204 107	191 670	14 461	173 270	191 670	(18 400)	-10%	191 670
Total Expenditure	866 657	996 730	985 717	78 435	843 748	985 717	(141 969)	-14%	985 717
Surplus/(Deficit)	58 085	(31 844)	(13 484)	(25 647)	78 952	(13 484)	92 436	-686%	(13 484)
Transfers and subsidies - capital (monetary allocations)	36 536	35 557	37 328	37 189	37 189	37 328	(139)	-0%	37 328
Transfers and subsidies - capital (in-kind)	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	94 621	3 713	23 844	11 541	116 140	23 844	92 296	387%	23 844
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Intercompany/Parent subsidiary transactions	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	94 621	3 713	23 844	11 541	116 140	23 844	92 296	387%	23 844
Capital expenditure & funds sources									
Capital expenditure	86 610	85 365	87 380	24 112	79 657	87 380	(7 723)	-9%	87 380
Capital transfers recognised	37 926	39 880	41 519	9 676	40 809	41 519	(710)	-2%	41 519
Borrowing	1 460	25 000	10 000	7 458	8 328	10 000	(1 672)	-17%	10 000
Internally generated funds	43 815	20 485	35 831	6 978	30 495	35 831	(5 336)	-15%	35 831
Total sources of capital funds	83 202	85 365	87 350	24 112	79 632	87 350	(7 718)	-9%	87 350
Financial position									
Total current assets	381 375	362 903	408 805		427 591				408 805
Total non current assets	1 106 198	1 138 148	1 179 734		1 132 783				1 179 734
Total current liabilities	138 082	186 734	126 566		204 775				126 566
Total non current liabilities	129 006	181 358	175 392		136 131				175 392
Community wealth/Equity	1 221 162	1 132 959	1 284 082		1 219 468				1 284 082
Cash flows									
Net cash from (used) operating	97 075	74 035	113 496	(8 766)	87 385	94 580	7 195	8%	113 496
Net cash from (used) investing	(68 377)	(92 143)	(100 661)	(7 875)	(76 342)	(83 885)	(7 543)	9%	(100 661)
Net cash from (used) financing	876	9 000	9 000	90	349	7 500	7 151	95%	9 000
Cash/cash equivalents at the month/year end	144 880	143 632	174 574	–	198 627	170 935	(27 692)	-16%	209 070

Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	65 629	6 941	6 482	5 666	6 055	166	37 487	264 805	393 231
Creditors Age Analysis									
Total Creditors	15 750	586	–	–	–	–	–	–	16 336

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
									%	
Revenue - Functional										
Governance and administration		150 655	153 789	160 225	8 434	139 975	160 225	(20 250)	-13%	160 225
Executive and council		28	31	31	59	86	31	55	178%	31
Finance and administration		150 628	153 758	160 194	8 375	139 889	160 194	(20 305)	-13%	160 194
Internal audit		–	–	–	–	–	–	–		–
Community and public safety		221 762	218 327	218 787	1 638	196 127	218 787	(22 660)	-10%	218 787
Community and social services		149 009	158 917	158 917	265	157 025	158 917	(1 892)	-1%	158 917
Sport and recreation		9 728	7 820	7 820	606	7 535	7 820	(286)	-4%	7 820
Public safety		24 388	16 654	16 690	751	22 799	16 690	6 109	37%	16 690
Housing		38 637	34 936	35 360	16	8 769	35 360	(26 591)	-75%	35 360
Health		–	–	–	–	–	–	–		–
Economic and environmental services		21 432	4 338	3 143	640	4 485	3 143	1 342	43%	3 143
Planning and development		4 663	3 016	3 016	591	4 414	3 016	1 398	46%	3 016
Road transport		15 837	1 311	116	24	45	116	(71)	-61%	116
Environmental protection		932	11	11	26	26	11	15	135%	11
Trading services		567 329	623 849	627 266	79 264	619 192	627 266	(8 075)	-1%	627 266
Energy sources		373 511	430 868	430 868	32 710	397 585	430 868	(33 284)	-8%	430 868
Water management		66 833	95 225	95 490	25 695	96 265	95 490	775	1%	95 490
Waste water management		83 087	56 602	59 497	17 401	82 855	59 497	23 358	39%	59 497
Waste management		43 898	41 154	41 411	3 459	42 487	41 411	1 076	3%	41 411
Other	4	100	139	139	0	109	139	(31)	-22%	139
Total Revenue - Functional	2	961 278	1 000 443	1 009 560	89 976	959 888	1 009 560	(49 672)	-5%	1 009 560
Expenditure - Functional										
Governance and administration		117 071	161 917	165 326	15 981	145 724	165 326	(19 602)	-12%	165 326
Executive and council		29 071	32 064	33 956	3 053	36 576	33 956	2 620	8%	33 956
Finance and administration		83 998	124 776	126 383	12 636	105 655	126 383	(20 728)	-16%	126 383
Internal audit		4 002	5 078	4 988	291	3 493	4 988	(1 495)	-30%	4 988
Community and public safety		151 016	176 506	171 873	16 498	135 366	171 873	(36 507)	-21%	171 873
Community and social services		31 449	36 104	36 258	3 906	31 783	36 258	(4 475)	-12%	36 258
Sport and recreation		38 015	42 561	43 262	7 188	40 427	43 262	(2 835)	-7%	43 262
Public safety		42 724	56 942	55 532	4 827	43 853	55 532	(11 679)	-21%	55 532
Housing		38 829	40 899	36 821	577	19 303	36 821	(17 518)	-48%	36 821
Health		–	–	–	–	–	–	–		–
Economic and environmental services		39 351	51 243	44 652	12 558	41 449	44 652	(3 203)	-7%	44 652
Planning and development		13 433	16 351	16 359	1 487	15 460	16 359	(899)	-5%	16 359
Road transport		23 305	29 657	23 734	10 270	23 070	23 734	(664)	-3%	23 734
Environmental protection		2 613	5 235	4 559	801	2 919	4 559	(1 640)	-36%	4 559
Trading services		558 116	606 005	602 827	33 126	520 187	602 827	(82 640)	-14%	602 827
Energy sources		368 808	428 398	427 087	7 536	348 568	427 087	(78 519)	-18%	427 087
Water management		68 556	55 909	55 138	10 502	77 331	55 138	22 193	40%	55 138
Waste water management		59 365	45 046	43 580	10 071	45 204	43 580	1 624	4%	43 580
Waste management		61 387	76 652	77 022	5 016	49 083	77 022	(27 939)	-36%	77 022
Other		1 102	1 059	1 039	272	1 022	1 039	(16)	-2%	1 039
Total Expenditure - Functional	3	866 657	996 730	985 717	78 435	843 748	985 717	(141 969)	-14%	985 717
Surplus/ (Deficit) for the year		94 621	3 713	23 844	11 541	116 140	23 844	92 296	387%	23 844

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
Revenue - Functional	1								%	
Municipal governance and administration		150 655	153 789	160 225	8 434	139 975	160 225	(20 250)	-13%	160 225
Executive and council		28	31	31	59	86	31	55	0	31
Mayor and Council		28	31	31	3	30	31	(1)	(0)	31
Municipal Manager, Town Secretary and Chief		–	–	–	56	56	–	56		–
Finance and administration		150 628	153 758	160 194	8 375	139 889	160 194	(20 305)	(0)	160 194
Administrative and Corporate Support		0	11	11	0	1	11	(10)	(0)	11
Finance		150 152	152 985	159 421	8 359	139 380	159 421	(20 041)	(0)	159 421
Human Resources		418	671	671	–	381	671	(290)	(0)	671
Marketing, Customer Relations, Publicity and Media		–	5	5	–	–	5	(5)	(0)	5
Supply Chain Management		57	86	86	16	127	86	41	0	86
Community and public safety		221 762	218 327	218 787	1 638	196 127	218 787	(22 660)	(0)	218 787
Community and social services		149 009	158 917	158 917	265	157 025	158 917	(1 892)	(0)	158 917
Aged Care		139 162	147 397	147 397	177	147 080	147 397	(317)	(0)	147 397
Cemeteries, Funeral Parlours and Crematoriums		142	266	266	47	274	266	8	0	266
Community Halls and Facilities		314	543	543	37	323	543	(220)	(0)	543
Libraries and Archives		9 390	10 710	10 710	4	9 347	10 710	(1 363)	(0)	10 710
Sport and recreation		9 728	7 820	7 820	606	7 535	7 820	(286)	(0)	7 820
Recreational Facilities		6 539	7 682	7 682	579	7 352	7 682	(330)	(0)	7 682
Sports Grounds and Stadiums		3 189	139	139	27	182	139	44	0	139
Public safety		24 388	16 654	16 690	751	22 799	16 690	6 109	0	16 690
Civil Defence		151	–	–	–	–	–	–		–
Fire Fighting and Protection		2 215	8	8	13	30	8	23	0	8
Police Forces, Traffic and Street Parking Control		22 023	16 646	16 682	737	22 769	16 682	6 087	0	16 682
Housing		38 637	34 936	35 360	16	8 769	35 360	(26 591)	(0)	35 360
Housing		38 637	34 936	35 360	16	8 769	35 360	(26 591)	(0)	35 360
Economic and environmental services		21 432	4 338	3 143	640	4 485	3 143	1 342	0	3 143
Planning and development		4 663	3 016	3 016	591	4 414	3 016	1 398	0	3 016
Economic Development/Planning		1 883	105	105	–	–	105	(105)	(0)	105
Town Planning, Building Regulations and		1 783	1 911	1 911	591	3 805	1 911	1 894	0	1 911
Project Management Unit		997	1 000	1 000	–	609	1 000	(391)	(0)	1 000
Road transport		15 837	1 311	116	24	45	116	(71)	(0)	116
Roads		15 837	1 311	116	24	45	116	(71)	(0)	116
Environmental protection		932	11	11	26	26	11	15	0	11
Biodiversity and Landscape		932	11	11	26	26	11	15	0	11
Trading services		567 329	623 849	627 266	79 264	619 192	627 266	(8 075)	(0)	627 266
Energy sources		373 511	430 868	430 868	32 710	397 585	430 868	(33 284)	(0)	430 868
Electricity		373 511	430 868	430 868	31 252	396 127	430 868	(34 741)	(0)	430 868
Street Lighting and Signal Systems		–	–	–	1 458	1 458	–	1 458		–
Water management		66 833	95 225	95 490	25 695	96 265	95 490	775	0	95 490
Water Distribution		62 297	82 182	82 447	25 695	96 265	82 447	13 818	0	82 447
Water Storage		4 536	13 043	13 043	–	–	13 043	(13 043)	(0)	13 043
Waste water management		83 087	56 602	59 497	17 401	82 855	59 497	23 358	0	59 497
Sewerage		83 087	56 602	56 719	3 057	68 511	56 719	11 792	0	56 719

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
Storm Water Management		–	–	2 778	1 301	1 301	2 778	(1 477)	(0)	2 778
Waste Water Treatment		–	–	–	13 042	13 042	–	13 042		–
Waste management		43 898	41 154	41 411	3 459	42 487	41 411	1 076	0	41 411
Solid Waste Disposal (Landfill Sites)		–	–	257	–	–	257	(257)	(0)	257
Solid Waste Removal		43 898	41 154	41 154	3 459	42 487	41 154	1 333	0	41 154
Other		100	139	139	0	109	139	(31)	(0)	139
Licensing and Regulation		100	139	139	0	109	139	(31)	(0)	139
Total Revenue - Functional	2	961 278	1 000 443	1 009 560	89 976	959 888	1 009 560	(49 672)	(0)	1 009 560
Expenditure - Functional										
Municipal governance and administration		117 071	161 917	165 326	15 981	145 724	165 326	(19 602)	(0)	165 326
Executive and council		29 071	32 064	33 956	3 053	36 576	33 956	2 620	0	33 956
Mayor and Council		18 064	19 101	19 215	2 025	18 969	19 215	(247)	(0)	19 215
Municipal Manager, Town Secretary and Chief		11 007	12 962	14 741	1 028	17 607	14 741	2 867	0	14 741
Finance and administration		83 998	124 776	126 383	12 636	105 655	126 383	(20 728)	(0)	126 383
Administrative and Corporate Support		13 420	15 255	15 297	1 427	12 523	15 297	(2 774)	(0)	15 297
Asset Management		223	271	271	7	317	271	46	0	271
Finance		21 892	46 823	48 460	2 969	33 712	48 460	(14 748)	(0)	48 460
Fleet Management		4 351	4 221	4 110	1 292	4 923	4 110	813	0	4 110
Human Resources		22 114	30 941	31 965	3 093	31 377	31 965	(588)	(0)	31 965
Information Technology		4 553	5 493	5 081	863	4 323	5 081	(757)	(0)	5 081
Legal Services		2 311	3 254	3 246	207	2 013	3 246	(1 233)	(0)	3 246
Marketing, Customer Relations, Publicity and Media		4 125	4 980	4 811	491	4 598	4 811	(213)	(0)	4 811
Property Services		1 766	1 506	1 506	1 274	1 838	1 506	332	0	1 506
Supply Chain Management		8 444	10 268	10 233	978	9 546	10 233	(687)	(0)	10 233
Valuation Service		798	1 763	1 403	35	486	1 403	(917)	(0)	1 403
Internal audit		4 002	5 078	4 988	291	3 493	4 988	(1 495)	(0)	4 988
Governance Function		4 002	5 078	4 988	291	3 493	4 988	(1 495)	(0)	4 988
Community and public safety		151 016	176 506	171 873	16 498	135 366	171 873	(36 507)	(0)	171 873
Community and social services		31 449	36 104	36 258	3 906	31 783	36 258	(4 475)	(0)	36 258
Aged Care		8 100	7 179	7 262	834	6 595	7 262	(666)	(0)	7 262
Cemeteries, Funeral Parlours and Crematoriums		3 773	4 783	4 293	426	4 371	4 293	78	0	4 293
Child Care Facilities		89	99	98	35	57	98	(40)	(0)	98
Community Halls and Facilities		7 650	9 675	10 230	1 433	8 847	10 230	(1 383)	(0)	10 230
Disaster Management		13	76	56	–	17	56	(38)	(0)	56
Education		–	2	2	–	–	2	(2)	(0)	2
Libraries and Archives		11 823	14 289	14 318	1 179	11 895	14 318	(2 423)	(0)	14 318
Sport and recreation		38 015	42 561	43 262	7 188	40 427	43 262	(2 835)	(0)	43 262
Community Parks (including Nurseries)		11 558	14 625	15 036	1 981	11 873	15 036	(3 163)	(0)	15 036
Recreational Facilities		17 568	18 350	18 392	2 276	18 805	18 392	413	0	18 392
Sports Grounds and Stadiums		8 888	9 585	9 834	2 931	9 749	9 834	(85)	(0)	9 834
Public safety		42 724	56 942	55 532	4 827	43 853	55 532	(11 679)	(0)	55 532
Fire Fighting and Protection		10 643	12 931	12 910	1 568	10 692	12 910	(2 218)	(0)	12 910
Police Forces, Traffic and Street Parking Control		32 081	44 011	42 622	3 259	33 161	42 622	(9 461)	(0)	42 622
Housing		38 829	40 899	36 821	577	19 303	36 821	(17 518)	(0)	36 821

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
Housing		38 811	40 844	36 766	577	19 283	36 766	(17 482)	(0)	36 766
Informal Settlements		18	55	55	–	20	55	(36)	(0)	55
Economic and environmental services		39 351	51 243	44 652	12 558	41 449	44 652	(3 203)	(0)	44 652
Planning and development		13 433	16 351	16 359	1 487	15 460	16 359	(899)	(0)	16 359
Corporate Wide Strategic Planning (IDPs, LEDs)		2 847	3 639	3 556	246	2 679	3 556	(877)	(0)	3 556
Economic Development/Planning		1 922	2 624	2 722	415	2 671	2 722	(50)	(0)	2 722
Town Planning, Building Regulations and		5 768	6 699	6 693	549	7 055	6 693	362	0	6 693
Project Management Unit		2 896	3 389	3 389	277	3 055	3 389	(334)	(0)	3 389
Road transport		23 305	29 657	23 734	10 270	23 070	23 734	(664)	(0)	23 734
Roads		23 305	29 657	23 734	10 270	23 070	23 734	(664)	(0)	23 734
Environmental protection		2 613	5 235	4 559	801	2 919	4 559	(1 640)	(0)	4 559
Biodiversity and Landscape		2 598	5 036	4 360	801	2 919	4 360	(1 441)	(0)	4 360
Pollution Control		15	199	199	–	–	199	(199)	(0)	199
Trading services		558 116	606 005	602 827	33 126	520 187	602 827	(82 640)	(0)	602 827
Energy sources		368 808	428 398	427 087	7 536	348 568	427 087	(78 519)	(0)	427 087
Electricity		364 073	423 090	423 036	6 304	346 022	423 036	(77 014)	(0)	423 036
Street Lighting and Signal Systems		4 735	5 308	4 051	1 232	2 546	4 051	(1 505)	(0)	4 051
Water management		68 556	55 909	55 138	10 502	77 331	55 138	22 193	0	55 138
Water Treatment		224	251	251	16	220	251	(31)	(0)	251
Water Distribution		65 432	51 504	50 312	9 498	73 679	50 312	23 367	0	50 312
Water Storage		2 901	4 155	4 575	988	3 432	4 575	(1 143)	(0)	4 575
Waste water management		59 365	45 046	43 580	10 071	45 204	43 580	1 624	0	43 580
Public Toilets		1 621	1 842	1 768	199	1 855	1 768	87	0	1 768
Sewerage		51 283	34 367	34 605	7 926	37 101	34 605	2 496	0	34 605
Storm Water Management		6 457	8 822	7 205	1 934	6 232	7 205	(973)	(0)	7 205
Waste Water Treatment		3	15	2	12	17	2	15	0	2
Waste management		61 387	76 652	77 022	5 016	49 083	77 022	(27 939)	(0)	77 022
Solid Waste Disposal (Landfill Sites)		6 987	32 050	32 175	819	5 300	32 175	(26 875)	(0)	32 175
Solid Waste Removal		54 372	44 521	44 765	4 193	43 742	44 765	(1 023)	(0)	44 765
Street Cleaning		28	82	82	4	41	82	(41)	(0)	82
Other		1 102	1 059	1 039	272	1 022	1 039	(16)	(0)	1 039
Licensing and Regulation		4	58	38	22	22	38	(16)	(0)	38
Tourism		1 098	1 000	1 000	250	1 000	1 000	(0)	(0)	1 000
Total Expenditure - Functional	3	866 657	996 730	985 717	78 435	843 748	985 717	(141 969)	(0)	985 717
Surplus/ (Deficit) for the year		94 621	3 713	23 844	11 541	116 140	23 844	92 296	0	23 844

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) -

Vote Description R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Revenue by Vote	1									
Vote 1 - Financial Services		147 595	149 934	156 370	8 120	136 494	156 370	(19 876)	-12,7%	156 370
Vote 2 - Community Services		202 772	201 946	202 370	941	173 730	202 370	(28 640)	-14,2%	202 370
Vote 3 - Corporate Services		22 619	17 495	17 531	740	23 181	17 531	5 650	32,2%	17 531
Vote 4 - Technical Services		586 545	629 366	631 587	79 961	625 032	631 587	(6 555)	-1,0%	631 587
Vote 5 - Municipal Manager		1 746	1 702	1 702	214	1 451	1 702	(252)	-14,8%	1 702
Total Revenue by Vote	2	961 278	1 000 443	1 009 560	89 976	959 888	1 009 560	(49 672)	-4,9%	1 009 560
Expenditure by Vote	1									
Vote 1 - Financial Services		31 157	61 135	60 075	4 019	45 782	60 075	(14 293)	-23,8%	60 075
Vote 2 - Community Services		124 454	141 841	137 781	14 645	108 631	137 781	(29 149)	-21,2%	137 781
Vote 3 - Corporate Services		99 650	124 911	124 092	12 960	112 554	124 092	(11 537)	-9,3%	124 092
Vote 4 - Technical Services		595 954	649 300	642 408	45 425	558 553	642 408	(83 855)	-13,1%	642 408
Vote 5 - Municipal Manager		15 442	19 542	21 361	1 386	18 227	21 361	(3 134)	-14,7%	21 361
Total Expenditure by Vote	2	866 657	996 730	985 717	78 435	843 748	985 717	(141 969)	-14,4%	985 717
Surplus/ (Deficit) for the year	2	94 621	3 713	23 844	11 541	116 140	23 844	92 296	387,1%	23 844

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A -

Vote Description	Ref	2023/24	Budget Year 2024/25							
R thousand		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Revenue by Vote	1									
Vote 1 - Financial Services		147 595	149 934	156 370	8 120	136 494	156 370	(19 876)	-13%	156 370
1.2 - Income		101 042	114 101	114 101	5 726	107 038	114 101	(7 063)	-6%	114 101
1.3 - Financial Administrastion		46 497	35 464	41 899	2 378	29 332	41 899	(12 567)	-30%	41 899
1.4 - Credit Control		(1)	284	284	–	(2)	284	(286)	-101%	284
1.5 - Supply Chain & Expenditure		57	86	86	16	127	86	41	48%	86
Vote 2 - Community Services		202 772	201 946	202 370	941	173 730	202 370	(28 640)	-14%	202 370
2.2 - Cemetries		142	266	266	47	274	266	8	3%	266
2.3 - Housing		38 863	35 029	35 453	31	8 952	35 453	(26 501)	-75%	35 453
2.4 - Libraries		9 487	10 947	10 947	4	9 419	10 947	(1 528)	-14%	10 947
2.5 - Resorts & Swimmng Pools		6 539	7 682	7 682	579	7 352	7 682	(330)	-4%	7 682
2.6 - Social Services		139 162	147 397	147 397	177	147 080	147 397	(317)	0%	147 397
2.7 - Fire Services & Disaster Management		2 215	8	8	13	30	8	23	301%	8
2.8 - Environment & Licencing		1 032	150	150	26	134	150	(16)	-11%	150
2.9 - Community Halls and Amenities		3 449	362	362	63	488	362	126	35%	362
2.10 - Local Economic Development		1 883	105	105	–	–	105	(105)	-100%	105
Vote 3 - Corporate Services		22 619	17 495	17 531	740	23 181	17 531	5 650	32%	17 531
3.2 - Human Resources		418	671	671	–	381	671	(290)	-43%	671
3.3 - Administration		0	11	11	0	1	11	(10)	-89%	11
3.5 - Marketing & Communication		–	5	5	–	–	5	(5)	-100%	5
3.6 - Thusong Centre		–	130	130	–	–	130	(130)	-100%	130
3.7 - Traffic and Protection Services		22 174	16 646	16 682	737	22 769	16 682	6 087	36%	16 682
3.9 - Council Cost		28	31	31	3	30	31	(1)	-4%	31
Vote 4 - Technical Services		586 545	629 366	631 587	79 961	625 032	631 587	(6 555)	-1%	631 587
4.2 - Electro Technical Services		375 252	433 104	433 104	32 800	400 140	433 104	(32 964)	-8%	433 104
4.3 - Water Storage & Distribution		66 833	95 225	95 490	25 695	96 265	95 490	775	1%	95 490
4.4 - Waste Water Management		83 087	56 985	57 102	16 100	81 554	57 102	24 452	43%	57 102
4.5 - Waste Management		43 854	41 081	41 338	3 459	42 432	41 338	1 094	3%	41 338
4.6 - Roads		15 837	1 311	116	24	45	116	(71)	-61%	116
4.7 - Storm Water Management		–	–	2 778	1 301	1 301	2 778	(1 477)	-53%	2 778
4.8 - Town Planning & Building Control		1 682	1 660	1 660	582	3 294	1 660	1 635	99%	1 660
Vote 5 - Municipal Manager		1 746	1 702	1 702	214	1 451	1 702	(252)	-15%	1 702
5.2 - Performance & Project Management		997	1 000	1 000	56	666	1 000	(334)	-33%	1 000
5.3 - Property & Legal Services		749	702	702	158	785	702	83	12%	702
Total Revenue by Vote	2	961 278	1 000 443	1 009 560	89 976	959 888	1 009 560	(49 672)	-5%	1 009 560
								–		
Expenditure by Vote	1							–		
Vote 1 - Financial Services		31 157	61 135	60 075	4 019	45 782	60 075	(14 293)	-24%	60 075
1.1 - Direcrtor: Finance		2 296	2 033	2 041	244	4 078	2 041	2 037	100%	2 041
1.2 - Income		(3 796)	18 980	18 614	432	6 230	18 614	(12 384)	-67%	18 614
1.3 - Financial Administrastion		13 227	17 127	16 733	1 472	15 146	16 733	(1 587)	-9%	16 733
1.4 - Credit Control		10 841	12 593	12 321	887	10 536	12 321	(1 785)	-14%	12 321
1.5 - Supply Chain & Expenditure		8 589	10 401	10 367	984	9 791	10 367	(575)	-6%	10 367
Vote 2 - Community Services		124 454	141 841	137 781	14 645	108 631	137 781	(29 149)	-21%	137 781
2.1 - Director: Community Services		551	1 564	1 326	181	838	1 326	(488)	-37%	1 326
2.2 - Cemetries		3 771	4 775	4 313	427	4 391	4 313	78	2%	4 313
2.3 - Housing		39 249	40 899	36 821	577	19 349	36 821	(17 472)	-47%	36 821
2.4 - Libraries		14 594	17 487	17 556	1 874	15 107	17 556	(2 448)	-14%	17 556
2.5 - Resorts & Swimmng Pools		14 797	15 153	15 154	1 582	15 592	15 154	438	3%	15 154
2.6 - Social Services		8 045	6 999	7 143	832	6 450	7 143	(693)	-10%	7 143
2.7 - Fire Services & Disaster Management		10 656	13 007	12 965	1 568	10 709	12 965	(2 256)	-17%	12 965
2.8 - Environment & Licencing		2 566	5 210	4 571	821	2 914	4 571	(1 657)	-36%	4 571
2.9 - Community Halls and Amenities		28 158	33 843	34 992	6 333	30 406	34 992	(4 586)	-13%	34 992
2.10 - Local Economic Development		2 066	2 906	2 940	451	2 874	2 940	(66)	-2%	2 940
Vote 3 - Corporate Services		99 650	124 911	124 092	12 960	112 554	124 092	(11 537)	-9%	124 092
3.1 - Director: Corporate Services		2 314	2 568	2 559	244	4 473	2 559	1 915	75%	2 559
3.2 - Human Resources		22 194	30 941	31 965	3 099	31 463	31 965	(502)	-2%	31 965
3.3 - Administration		14 606	15 891	15 933	2 660	13 868	15 933	(2 065)	-13%	15 933
3.4 - Information Technology		4 553	5 473	5 061	863	4 323	5 061	(737)	-15%	5 061
3.5 - Marketing & Communication		4 125	5 000	4 831	491	4 598	4 831	(233)	-5%	4 831
3.6 - Thusong Centre		616	926	906	69	699	906	(207)	-23%	906
3.7 - Traffic and Protection Services		32 081	44 011	42 622	3 259	33 161	42 622	(9 461)	-22%	42 622
3.8 - Tourism		1 098	1 000	1 000	250	1 000	1 000	(0)	0%	1 000
3.9 - Council Cost		18 064	19 101	19 215	2 025	18 969	19 215	(247)	-1%	19 215
Vote 4 - Technical Services		595 954	649 300	642 408	45 425	558 553	642 408	(83 855)	-13%	642 408
4.1 - Director: Technical Services		2 502	2 772	2 790	(3)	1 267	2 790	(1 523)	-55%	2 790
4.2 - Electro Technical Services		364 172	423 621	420 110	6 729	342 052	420 110	(78 058)	-19%	420 110
4.3 - Water Storage & Distribution		68 556	56 326	55 555	10 502	77 331	55 555	21 776	39%	55 555
4.4 - Waste Water Management		55 903	38 686	41 111	8 744	43 618	41 111	2 507	6%	41 111
4.5 - Waste Management		61 387	76 652	77 022	5 016	49 083	77 022	(27 939)	-36%	77 022
4.6 - Roads		23 305	29 657	23 734	10 270	23 070	23 734	(664)	-3%	23 734
4.7 - Storm Water Management		8 388	8 822	9 515	2 126	8 299	9 515	(1 216)	-13%	9 515
4.8 - Town Planning & Building Control		5 768	6 699	6 693	549	7 055	6 693	362	5%	6 693
4.9 - Public Toilets		1 621	1 842	1 768	199	1 855	1 768	87	5%	1 768
4.10 - Mechanical Workshop		4 351	4 221	4 110	1 292	4 923	4 110	813	20%	4 110
Vote 5 - Municipal Manager		15 442	19 542	21 361	1 386	18 227	21 361	(3 134)	-15%	21 361
5.1 - Municipal Manager		3 385	4 058	6 057	365	6 983	6 057	925	15%	6 057
5.2 - Performance & Project Management		2 896	3 389	3 389	277	3 055	3 389	(334)	-10%	3 389
5.3 - Property & Legal Services		2 311	3 379	3 371	207	2 017	3 371	(1 354)	-40%	3 371
5.4 - Internal Audit		4 002	5 078	4 988	291	3 493	4 988	(1 495)	-30%	4 988
5.5 - IDP		2 847	3 639	3 556	246	2 679	3 556	(877)	-25%	3 556

Vote Description R thousand	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Total Expenditure by Vote	2	866 657	996 730	985 717	78 435	843 748	985 717	(141 969)	(0)	985 717
Surplus/ (Deficit) for the year	2	94 621	3 713	23 844	11 541	116 140	23 844	92 296	0	23 844

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
									%	
Revenue										
Exchange Revenue		606 675	629 318	640 001	45 295	628 119	640 001	(11 882)	-2%	640 001
Service charges - Electricity		371 022	431 223	431 223	31 166	395 042	431 223	(36 182)	-8%	431 223
Service charges - Water		48 337	49 359	49 359	3 443	51 479	49 359	2 120	4%	49 359
Service charges - Waste Water Management		75 250	50 932	50 932	2 516	59 530	50 932	8 598	17%	50 932
Service charges - Waste management		34 183	33 774	33 774	2 917	36 133	33 774	2 359	7%	33 774
Sale of Goods and Rendering of Services		14 484	5 536	16 219	666	15 431	16 219	(788)	-5%	16 219
Agency services		4 739	4 684	4 684	592	4 944	4 684	260	6%	4 684
Interest		–	11	11	–	–	11	(11)	-100%	11
Interest earned from Receivables		28 557	23 549	23 549	1 881	27 153	23 549	3 604	15%	23 549
Interest earned from Current and Non Current Assets		22 019	22 444	22 444	1 205	18 689	22 444	(3 756)	-17%	22 444
Rent on Land		–	27	27	–	–	27	(27)	-100%	27
Rental from Fixed Assets		5 038	6 015	6 015	610	5 621	6 015	(394)	-7%	6 015
Operational Revenue		3 046	1 764	1 764	299	14 097	1 764	12 333	699%	1 764
Non-Exchange Revenue		318 067	335 568	332 231	7 493	294 580	332 231	(37 651)	-11%	332 231
Property rates		101 317	113 495	113 495	5 766	107 320	113 495	(6 175)	-5%	113 495
Surcharges and Taxes		9 122	5 501	10 360	736	5 315	10 360	(5 045)	-49%	10 360
Fines, penalties and forfeits		20 634	11 254	11 254	0	16 801	11 254	5 547	49%	11 254
Licence and permits		1 183	2 444	2 444	136	1 068	2 444	(1 376)	-56%	2 444
Transfer and subsidies - Operational		179 020	196 213	181 896	221	156 370	181 896	(25 526)	-14%	181 896
Interest		4 091	3 566	3 566	364	4 881	3 566	1 315	37%	3 566
Operational Revenue		2 991	3 095	3 095	269	2 824	3 095	(271)	-9%	3 095
Gains on disposal of Assets		(291)	–	6 121	–	–	6 121	(6 121)	-100%	6 121
Total Revenue (excluding capital transfers and contributions)		924 741	964 887	972 233	52 788	922 699	972 233	(49 533)	-5%	972 233
Expenditure By Type										
Employee related costs		245 182	277 558	279 194	23 180	271 949	279 194	(7 245)	-3%	279 194
Remuneration of councillors		11 447	12 311	12 311	1 006	11 928	12 311	(383)	-3%	12 311
Bulk purchases - electricity		324 086	375 258	377 458	1 005	311 086	377 458	(66 372)	-18%	377 458
Inventory consumed		23 245	25 929	25 838	3 773	23 421	25 838	(2 416)	-9%	25 838
Debt impairment		(72 355)	62 758	62 758	–	66 763	62 758	4 005	6%	62 758
Depreciation and amortisation		34 241	54 219	54 219	34 494	34 494	54 219	(19 724)	-36%	54 219
Interest		5 299	10 233	10 233	–	–	10 233	(10 233)	-100%	10 233
Contracted services		55 754	75 234	65 330	9 987	47 903	65 330	(17 427)	-27%	65 330
Transfers and subsidies		36 338	37 116	34 794	517	17 598	34 794	(17 196)	-49%	34 794
Irrecoverable debts written off		159 168	2 131	2 131	15	7 543	2 131	5 412	254%	2 131
Operational costs		46 364	60 487	57 955	3 993	50 595	57 955	(7 360)	-13%	57 955
Losses on Disposal of Assets		688	–	–	–	–	–	–		–
Other Losses		(2 800)	3 497	3 497	466	466	3 497	(3 031)	-87%	3 497
Total Expenditure		866 657	996 730	985 717	78 435	843 748	985 717	(141 969)	-14%	985 717
Surplus/(Deficit)		58 085	(31 844)	(13 484)	(25 647)	78 952	(13 484)	92 436	(0)	(13 484)
Transfers and subsidies - capital (monetary allocations)		36 536	35 557	37 328	37 189	37 189	37 328	(139)	(0)	37 328
Surplus/(Deficit) after capital transfers & contributions		94 621	3 713	23 844	11 541	116 140	23 844			23 844
Surplus/(Deficit) after income tax		94 621	3 713	23 844	11 541	116 140	23 844			23 844
Surplus/(Deficit) attributable to municipality		94 621	3 713	23 844	11 541	116 140	23 844			23 844
Surplus/ (Deficit) for the year		94 621	3 713	23 844	11 541	116 140	23 844			23 844

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) -

Vote Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Multi-Year expenditure appropriation	2									
Vote 1 - Financial Services		3 366	100	200	–	88	200	(112)	-56%	200
Vote 2 - Community Services		881	350	850	248	394	850	(456)	-54%	850
Vote 4 - Technical Services		32 776	18 937	23 447	9 385	21 695	23 447	(1 753)	-7%	23 447
Vote 5 - Municipal Manager		–	66	56	–	56	56	–		56
Total Capital Multi-year expenditure	4,7	37 023	19 453	24 554	9 634	22 234	24 554	(2 320)	-9%	24 554
Single Year expenditure appropriation	2									
Vote 1 - Financial Services		530	30	65	29	42	65	(23)	-35%	65
Vote 2 - Community Services		5 550	1 780	1 806	225	1 171	1 806	(635)	-35%	1 806
Vote 3 - Corporate Services		1 712	760	1 502	383	1 163	1 502	(339)	-23%	1 502
Vote 4 - Technical Services		41 795	63 311	59 420	13 813	55 014	59 420	(4 406)	-7%	59 420
Vote 5 - Municipal Manager		–	30	33	28	33	33	(0)	-1%	33
Total Capital single-year expenditure	4	49 587	65 911	62 826	14 478	57 423	62 826	(5 403)	-9%	62 826
Total Capital Expenditure	3	86 610	85 365	87 380	24 112	79 657	87 380	(7 723)	-9%	87 380
Capital Expenditure - Functional Classification										
Governance and administration		9 033	2 196	10 863	3 167	9 207	10 863	(1 657)	-15%	10 863
Executive and council		124	216	370	127	344	370	(26)	-7%	370
Finance and administration		8 908	1 980	10 494	3 039	8 863	10 494	(1 631)	-16%	10 494
Community and public safety		6 252	2 300	2 796	467	1 510	2 796	(1 286)	-46%	2 796
Community and social services		58	1 100	1 000	143	680	1 000	(320)	-32%	1 000
Sport and recreation		3 224	650	1 246	206	652	1 246	(594)	-48%	1 246
Public safety		2 838	550	550	118	178	550	(372)	-68%	550
Housing		132	–	–	–	–	–	–		–
Economic and environmental services		32 934	7 367	11 893	433	11 586	11 893	(307)	-3%	11 893
Planning and development		828	200	133	–	133	133	–		133
Road transport		32 107	7 167	11 731	433	11 428	11 731	(303)	-3%	11 731
Environmental protection		–	–	30	–	26	30	(4)	-15%	30
Trading services		38 390	73 501	61 828	20 045	57 355	61 828	(4 473)	-7%	61 828
Energy sources		9 959	31 352	13 834	7 145	11 341	13 834	(2 493)	-18%	13 834
Water management		10 426	25 606	28 049	4 495	27 379	28 049	(671)	-2%	28 049
Waste water management		4 669	16 343	18 934	8 181	17 801	18 934	(1 133)	-6%	18 934
Waste management		13 337	200	1 011	223	834	1 011	(177)	-17%	1 011
Total Capital Expenditure - Functional Classification	3	86 610	85 365	87 380	24 112	79 657	87 380	(7 723)	-9%	87 380
Funded by:										
National Government		21 847	37 504	40 252	9 020	40 152	40 252	(100)	0%	40 252
Provincial Government		14 214	1 941	832	223	223	832	(609)	-73%	832
District Municipality		1 644	435	435	433	433	435	(1)	0%	435
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)		222	–	–	–	–	–	–		–
Transfers recognised - capital		37 926	39 880	41 519	9 676	40 809	41 519	(710)	-2%	41 519
Borrowing	6	1 460	25 000	10 000	7 458	8 328	10 000	(1 672)	-17%	10 000
Internally generated funds		43 815	20 485	35 831	6 978	30 495	35 831	(5 336)	-15%	35 831
Total Capital Funding	7	83 202	85 365	87 350	24 112	79 632	87 350	(7 718)	-9%	87 350

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A -

Vote Description	Ref	2023/24	Budget Year 2024/25							
R thousand		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Capital expenditure - Municipal Vote										
Expenditure of multi-year capital appropriation	1									
Vote 1 - Financial Services		3 366	100	200	–	88	200	(112)	-56%	200
1.1 - Direcrtor: Finance		–	100	200	–	88	200	(112)	-56%	200
1.3 - Financial Administrastion		3 366	–	–	–	–	–	–		–
Vote 2 - Community Services		881	350	850	248	394	850	(456)	-54%	850
2.7 - Fire Services & Disaster Management		881	350	350	118	178	350	(172)	-49%	350
2.9 - Community Halls and Amenities		–	–	500	130	216	500	(284)	-57%	500
Vote 4 - Technical Services		32 776	18 937	23 447	9 385	21 695	23 447	(1 753)	-7%	23 447
4.2 - Electro Technical Services		6 693	5 593	5 830	1 785	5 260	5 830	(570)	-10%	5 830
4.3 - Water Storage & Distribution		2 857	200	481	181	181	481	(300)	-62%	481
4.4 - Waste Water Management		3 407	13 043	13 905	4 647	13 204	13 905	(701)	-5%	13 905
4.5 - Waste Management		1 685	100	453	–	277	453	(176)	-39%	453
4.6 - Roads		18 133	–	–	–	–	–	–		–
4.7 - Storm Water Management		–	–	2 778	2 772	2 772	2 778	(6)	0%	2 778
Vote 5 - Municipal Manager		–	66	56	–	56	56	–		56
5.2 - Performance & Project Management		–	66	56	–	56	56	–		56
Total multi-year capital expenditure		37 023	19 453	24 554	9 634	22 234	24 554	(2 320)	-9%	24 554
								–		
Capital expenditure - Municipal Vote										
Expenditue of single-year capital appropriation	1									
Vote 1 - Financial Services		530	30	65	29	42	65	(23)	-35%	65
1.1 - Direcrtor: Finance		–	30	65	29	42	65	(23)	-35%	65
1.3 - Financial Administrastion		530	–	–	–	–	–	–		–
Vote 2 - Community Services		5 550	1 780	1 806	225	1 171	1 806	(635)	-35%	1 806
2.1 - Director: Community Services		94	30	30	6	30	30	(0)	0%	30
2.2 - Cemetries		–	100	–	–	–	–	–		–
2.3 - Housing		132	–	–	–	–	–	–		–
2.4 - Libraries		58	1 000	1 000	143	680	1 000	(320)	-32%	1 000
2.5 - Resorts & Swimmng Pools		–	450	450	51	151	450	(299)	-66%	450
2.7 - Fire Services & Disaster Management		1 190	–	–	–	–	–	–		–
2.8 - Environment & Licencing		24	–	30	–	26	30	(4)	-15%	30
2.9 - Community Halls and Amenities		3 224	200	296	25	285	296	(11)	-4%	296
2.10 - Local Economic Development		828	–	–	–	–	–	–		–
Vote 3 - Corporate Services		1 712	760	1 502	383	1 163	1 502	(339)	-23%	1 502
3.1 - Director: Corporate Services		233	30	155	38	155	155	(0)	0%	155
3.2 - Human Resources		331	80	363	221	248	363	(115)	-32%	363
3.4 - Information Technology		270	350	661	109	650	661	(11)	-2%	661
3.5 - Marketing & Communication		110	100	123	15	110	123	(13)	-10%	123
3.7 - Traffic and Protection Services		767	200	200	–	–	200	(200)	-100%	200
Vote 4 - Technical Services		41 795	63 311	59 420	13 813	55 014	59 420	(4 406)	-7%	59 420
4.1 - Director: Technical Services		21	30	30	26	28	30	(2)	-8%	30
4.2 - Electro Technical Services		3 266	25 759	8 004	5 360	6 081	8 004	(1 923)	-24%	8 004
4.3 - Water Storage & Distribution		7 544	25 406	27 568	4 314	27 198	27 568	(371)	-1%	27 568
4.4 - Waste Water Management		1 262	2 850	2 250	762	1 824	2 250	(426)	-19%	2 250
4.5 - Waste Management		11 652	100	558	223	557	558	(1)	0%	558
4.6 - Roads		13 973	7 167	11 731	433	11 428	11 731	(303)	-3%	11 731
4.7 - Storm Water Management		–	450	–	–	–	–	–		–
4.8 - Town Planning & Building Control		–	200	133	–	133	133	–		133
4.10 - Mechanical Workshop		4 076	1 350	9 147	2 694	7 766	9 147	(1 380)	-15%	9 147
Vote 5 - Municipal Manager		–	30	33	28	33	33	(0)	-1%	33
5.1 - Municipal Manager		–	30	33	28	33	33	(0)	-1%	33
Total single-year capital expenditure		49 587	65 911	62 826	14 478	57 423	62 826	(5 403)	(0)	62 826
								–		
Total Capital Expenditure		86 610	85 365	87 380	24 112	79 657	87 380	(7 723)	(0)	87 380

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position -

Description R thousands	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
ASSETS	1					
Current assets						
Cash and cash equivalents		187 245	227 306	207 895	200 392	207 895
Trade and other receivables from exchange transactions		111 342	68 636	126 324	(1 077)	126 324
Receivables from non-exchange transactions		36 119	49 234	40 088	36 283	40 088
Current portion of non-current receivables		–	–	–	–	–
Inventory		17 330	9 181	27 957	20 763	27 957
VAT		28 100	6 836	5 302	168 185	5 302
Other current assets		1 239	1 709	1 239	3 045	1 239
Total current assets		381 375	362 903	408 805	427 591	408 805
Non current assets						
Investments		–	–	–	–	–
Investment property		41 680	40 610	38 799	41 268	38 799
Property, plant and equipment		1 062 227	1 094 459	1 138 911	1 088 204	1 138 911
Biological assets		–	–	–	–	–
Living and non-living resources		–	–	–	–	–
Heritage assets		550	550	550	550	550
Intangible assets		1 741	2 529	1 474	2 762	1 474
Trade and other receivables from exchange transactions		–	–	–	–	–
Non-current receivables from non-exchange transactions		–	–	–	–	–
Other non-current assets		–	–	–	–	–
Total non current assets		1 106 198	1 138 148	1 179 734	1 132 783	1 179 734
TOTAL ASSETS		1 487 573	1 501 051	1 588 538	1 560 374	1 588 538
LIABILITIES						
Current liabilities						
Bank overdraft		–	–	–	–	–
Financial liabilities		59	(3 330)	(3 447)	36	(3 447)
Consumer deposits		9 742	12 158	9 739	(23 540)	9 739
Trade and other payables from exchange transactions		85 635	110 941	78 496	(6 247)	78 496
Trade and other payables from non-exchange transactions		(5 360)	3 129	9 773	61 073	9 773
Provision		32 720	45 567	36 837	27 530	36 837
VAT		15 287	18 269	(4 831)	145 924	(4 831)
Other current liabilities		–	–	–	–	–
Total current liabilities		138 082	186 734	126 566	204 775	126 566
Non current liabilities						
Financial liabilities		1 220	25 645	27 546	490	27 546
Provision		67 264	77 712	77 693	58 838	77 693
Long term portion of trade payables		–	–	–	–	–
Other non-current liabilities		60 522	78 001	70 154	76 803	70 154
Total non current liabilities		129 006	181 358	175 392	136 131	175 392
TOTAL LIABILITIES		267 088	368 091	301 959	340 906	301 959
NET ASSETS	2	1 220 485	1 132 959	1 286 580	1 219 468	1 286 580
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		1 209 995	1 120 420	1 272 915	1 270 087	1 272 915
Reserves and funds		11 166	12 540	11 166	(50 619)	11 166
Other		–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2	1 221 162	1 132 959	1 284 082	1 219 468	1 284 082

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES	1								%	
Receipts										
Property rates		92 226	94 278	94 278	4 355	103 044	78 565	24 478	31%	94 278
Service charges		376 330	469 912	469 912	31 493	511 954	391 593	120 361	31%	469 912
Other revenue		32 529	14 898	14 898	916	11 538	12 415	(877)	-7%	14 898
Transfers and Subsidies - Operational		102 407	149 721	146 616	467	187 378	122 180	65 197	53%	146 616
Transfers and Subsidies - Capital		66 276	62 680	91 971	257	37 830	76 642	(38 812)	-51%	91 971
Interest		22 831	14 200	27 474	3 115	17 635	22 895	(5 260)	-23%	27 474
Dividends			–	–	–	–	–	–		–
Payments										
Suppliers and employees		(595 298)	(731 654)	(731 654)	(49 292)	(777 502)	(609 711)	167 791	-28%	(731 654)
Interest		(226)	–	–	–	(0)	–	0	0%	–
Transfers and Subsidies			–	–	(78)	(4 491)	–	4 491	0%	–
NET CASH FROM/(USED) OPERATING ACTIVITIES		97 075	74 035	113 496	(8 766)	87 385	94 580	7 195	8%	113 496
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		–	–	–	–	–	–	–		–
Decrease (increase) in non-current receivables		–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–		–
Payments										
Capital assets		(68 377)	(92 143)	(100 661)	(7 875)	(76 342)	(83 885)	(7 543)	9%	(100 661)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(68 377)	(92 143)	(100 661)	(7 875)	(76 342)	(83 885)	(7 543)	9%	(100 661)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		–	–	–	–	–	–	–		–
Borrowing long term/refinancing		–	10 000	10 000	–	–	8 333	(8 333)	-100%	10 000
Increase (decrease) in consumer deposits		2 246	–	–	90	349	–	349	0%	–
Payments										
Repayment of borrowing		(1 370)	(1 000)	(1 000)	–	–	(833)	(833)	100%	(1 000)
NET CASH FROM/(USED) FINANCING ACTIVITIES		876	9 000	9 000	90	349	7 500	7 151	95%	9 000
NET INCREASE/ (DECREASE) IN CASH HELD		29 574	(9 108)	21 834	(16 551)	11 392	18 195			21 834
Cash/cash equivalents at beginning:		115 305	152 740	152 740		187 235	152 740			187 235
Cash/cash equivalents at month/year end:		144 880	143 632	174 574		198 627	170 935			209 070

WC022 Witzenberg - Supporting Table SC1 Material variance explanations -

Ref	Description R thousands	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
1	Revenue			
	Service charges - Electricity	(36 182)	Lower consumption. Alternative energy installed by large consumers	
	Service charges - Water	2 120	Consumption more than expected	
	Service charges - Waste Water Management	8 598	Attributed to Industrial Effluent recognised	
	Service charges - Waste management	2 359	Conservative approach to budgeting	
	Sale of Goods and Rendering of Services	(788)	Immaterial Variance	
	Agency services	260	Immaterial Variance	
	Interest	(11)	Immaterial Variance	
	Interest earned from Receivables	3 604	Increase in oustanding debt due to lower collectio rate	
	Interest earned from Current and Non Current A	(3 756)	Lower interest rates observed	
	Dividends	–		
	Rent on Land	(27)	Immaterial Variance	
	Rental from Fixed Assets	(394)	Immaterial Variance	
	Licence and permits	–		
	Operational Revenue	12 333	Revenue Recognised in respect of Tulbgh dam	
2	Non-Exchange Revenue			
	Property rates	(6 175)	Immaterial Variance	
	Surcharges and Taxes	(5 045)	Lower capital expenditure resulting in less revenue being recognised	
	Fines, penalties and forfeits	5 547	Conservative approach to budgeting for Fines Revenue. Fines withdrawn / reduction recognised at year end	
	Licence and permits	(1 376)	Oustanding End of days to be remmitted	
	Transfer and subsidies - Operational	(25 526)	Outstanding revenue recognition in terms of operational grants to be processed	
	Interest	1 315	Increase in oustanding debt due to lower collectio rate	
	Fuel Levy	–		
	Operational Revenue	(271)	Immaterial Variance	
	Gains on disposal of Assets	(6 121)	Immaterial Variance	
	Other Gains	–		
	Discontinued Operations	–		
3	Expenditure By Type			
	Employee related costs	(7 245)	Primarily due to the filling of vacancies	
	Remuneration of councillors	(383)	Immaterial Variance	
	Bulk purchases - electricity	(66 372)	Lower consumption resulting in lower expenditureand. Most recent Eskom account not received at the reporting date and thus still to be recognised against the available bud	
	Inventory consumed	(2 416)	Less inventory procured and consumed than expected.	
	Debt impairment	4 005	Increase in oustanding debt due to lower collectio rate	
	Depreciation and amortisation	(19 724)	Depreciation run performed on an annual basis. Additional run to be performed after finalisation of capital purchases.	
	Interest	(10 233)	Finance charges related to Landfil Sites recognised on an annual basis.	
	Contracted services	(17 427)	Savings on Security services due to the tactical team not required for deployement, Civil & Electrical Engineering & Maintenance of Unspecified Assets	
	Transfers and subsidies	(17 196)	Delays in expenditure in respect of Housing Top Structures.	
	Irrecoverable debts written off	5 412	Debt written off during February 2025	
	Operational costs	(7 360)	Low expenditure experienced for operational cost items such as Wet Fuel, Uniform & PPE, Hire Charges, Insurance cost & External Computer Services	
	Losses on Disposal of Assets	–		
	Other Losses	(3 031)	Fair value adjustments in terms of Actuarial Assessments processed at year end.	
4	Capital Expenditure			
	Total Capital Expenditure	(7 718)	Long delivery time for Elec equipment and speciliased vehicles	
5	Cash Flow			
6	Measureable performance			
7	Municipal Entities			

WC022 Witzenberg - Supporting Table SC2 Monthly Budget Statement - performance indicators -

Description of financial indicator	Basis of calculation	Ref	2023/24	Budget Year 2024/25			
			Audited Outcome	Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
Borrowing Management							
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		0,5%	6,5%	6,5%	4,1%	6,5%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		1,7%	29,3%	11,4%	10,5%	11,4%
Safety of Capital							
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		12,0%	16,4%	11,3%	5,8%	11,3%
Gearing	Long Term Borrowing/ Funds & Reserves		10,9%	204,5%	246,7%	-1,0%	246,7%
Liquidity							
Current Ratio	Current assets/current liabilities	1	276,2%	194,3%	323,0%	208,8%	323,0%
Liquidity Ratio	Monetary Assets/Current Liabilities		135,6%	121,7%	164,3%	97,9%	164,3%
Revenue Management							
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing						
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue		16,1%	12,4%	17,2%	4,1%	17,2%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old		0,0%	0,0%	0,0%	0,0%	0,0%
Creditors Management							
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))						
Funding of Provisions							
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions						
Other Indicators							
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2					
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2					
Employee costs	Employee costs/Total Revenue - capital revenue		26,5%	28,8%	28,7%	29,5%	28,7%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		2,5%	3,3%	2,5%	2,1%	2,5%
Interest & Depreciation	I&D/Total Revenue - capital revenue		4,3%	6,7%	6,6%	3,7%	6,6%
IDP regulation financial viability indicators							
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)						
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services						
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure						

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors -

Description	NT Code	Budget Year 2024/25											
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	23 343	1 960	2 202	1 619	2 142	39	9 698	65 993	106 997	79 492	–	–
Trade and Other Receivables from Exchange Transactions - Electricity	1300	23 949	807	580	421	433	16	2 526	11 011	39 743	14 407	–	–
Receivables from Non-exchange Transactions - Property Rates	1400	6 362	984	702	651	610	8	8 243	30 639	48 198	40 151	–	–
Receivables from Exchange Transactions - Waste Water Management	1500	8 063	1 441	1 377	1 298	1 253	41	6 911	43 498	63 881	53 000	–	–
Receivables from Exchange Transactions - Waste Management	1600	8 497	1 544	1 373	1 354	1 250	38	6 616	40 378	61 049	49 635	–	–
Receivables from Exchange Transactions - Property Rental Debtors	1700	160	14	14	13	13	1	76	907	1 198	1 010	–	–
Interest on Arrear Debtor Accounts	1810	1 707	143	188	239	311	21	3 195	70 698	76 502	74 464	–	–
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	–	–	–	–	–	–	–	–	–	–	–	–
Other	1900	(6 451)	48	45	72	43	3	221	1 682	(4 337)	2 020	–	–
Total By Income Source	2000	65 629	6 941	6 482	5 666	6 055	166	37 487	264 805	393 231	314 179	–	–
2023/24 - totals only										–	–		
Debtors Age Analysis By Customer Group													
Organs of State	2200	2 113	689	560	342	369	–	1 538	8 624	14 237	10 874	–	–
Commercial	2300	20 807	534	389	467	424	2	5 459	31 113	59 194	37 464	–	–
Households	2400	42 156	5 517	5 299	4 674	5 049	164	28 582	213 304	304 745	251 773	–	–
Other	2500	553	200	234	183	213	0	1 908	11 764	15 055	14 068	–	–
Total By Customer Group	2600	65 629	6 941	6 482	5 666	6 055	166	37 487	264 805	393 231	314 179	–	–

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors -

Description R thousands	NT Code	Budget Year 2024/25									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	15 750	586	–	–	–	–	–	–	16 336	–
Auditor General	0800	–	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–	–
Total By Customer Type	1000	15 750	586	–	–	–	–	–	–	16 336	–

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio -

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate ³	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
Municipality sub-total										–	–		–	–
Entities														
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
Entities sub-total										–	–		–	–
TOTAL INVESTMENTS AND INTEREST	2									–	–		–	–

WC022 Witzenberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts -

Description R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		4 797	3 159	3 576	–	3 576	3 576	–		3 576
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		3 247	1 559	1 559	–	1 559	1 559	–		1 559
Local Government Financial Management Grant [Schedule 5B]		1 550	1 600	1 600	–	1 600	1 600	–		1 600
Municipal Disaster Grant [Schedule 5B]		–	–	417	–	417	417	–		417
Provincial Government:		34 087	45 527	47 583	272	12 638	47 583	(34 945)	-73,4%	47 583
Specify (Add grant description)		–	10 683	10 683	–	–	10 683	(10 683)	-100,0%	10 683
Specify (Add grant description)		132	132	132	–	132	132	–		132
Specify (Add grant description)		–	150	150	–	–	150	(150)	-100,0%	150
Specify (Add grant description)		245	249	249	–	249	249	–		249
Specify (Add grant description)		–	–	–	–	150	–	150		–
Specify (Add grant description)		250	150	250	–	250	250	–		250
Specify (Add grant description)		–	25 000	23 264	–	–	23 264	(23 264)	-100,0%	23 264
Specify (Add grant description)		33 460	–	–	142	11 727	–	11 727		–
Specify (Add grant description)		–	1 375	1 375	130	130	1 375	(1 245)	-90,5%	1 375
Specify (Add grant description)		–	7 788	11 480	–	–	11 480	(11 480)	-100,0%	11 480
District Municipality:		150	–	–	–	36	–	36		–
Specify (Add grant description)		–	–	–	–	36	–	36		–
Specify (Add grant description)		150	–	–	–	–	–	–		–
Other grant providers:		2 763	–	–	700	3 809	–	3 809		–
Foreign Government and International Organisations		680	–	–	–	316	–	316		–
Private Enterprises		2 083	–	–	700	3 494	–	3 494		–
Total Operating Transfers and Grants	5	41 797	48 686	51 159	972	20 060	51 159	(31 099)	-60,8%	51 159
Capital Transfers and Grants										
National Government:		25 209	40 630	43 825	–	43 790	43 825	(35)	-0,1%	43 825
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		900	–	–	–	–	–	–		–
Municipal Infrastructure Grant [Schedule 5B]		24 309	25 630	25 630	–	25 595	25 630	(35)	-0,1%	25 630
Water Services Infrastructure Grant [Schedule 5B]		–	15 000	15 000	–	15 000	15 000	–		15 000
Municipal Disaster Relief Grant		–	–	3 195	–	3 195	3 195	–		3 195
Provincial Government:		16 559	2 232	9 793	–	6 316	9 793	(3 477)	-35,5%	9 793
Specify (Add grant description)		200	–	–	–	–	–	–		–
Specify (Add grant description)		1 658	–	–	–	–	–	–		–
Specify (Add grant description)		–	1 532	–	–	–	–	–		–
Specify (Add grant description)		–	700	700	–	700	700	–		700
Specify (Add grant description)		–	–	257	–	257	257	–		257
Specify (Add grant description)		14 702	–	8 836	–	5 359	8 836	(3 477)	-39,3%	8 836
District Municipality:		672	–	–	100	100	–	100		–
Specify (Add grant description)		600	–	–	100	100	–	100		–
Specify (Add grant description)		72	–	–	–	–	–	–		–
Other grant providers:		–	–	–	–	–	–	–		–
Total Capital Transfers and Grants	5	42 440	42 862	53 618	100	50 206	53 618	(3 412)	-6,4%	53 618

Description R thousands	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	84 237	91 548	104 777	1 072	70 266	104 777	(34 511)	-32,9%	104 777

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		5 911	(4 029)	(4 446)	180	4 194	(4 446)	8 640	-194,4%	(4 446)
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		3 364	(1 559)	(1 559)	162	2 227	(1 559)	3 786	-242,9%	(1 559)
Local Government Financial Management Grant [Schedule 5B]		1 550	(1 470)	(1 470)	18	1 358	(1 470)	2 828	-192,4%	(1 470)
Municipal Disaster Grant [Schedule 5B]		–	–	(417)	–	–	(417)	417	-100,0%	(417)
Municipal Infrastructure Grant [Schedule 5B]		997	(1 000)	(1 000)	–	609	(1 000)	1 609	-160,9%	(1 000)
Provincial Government:		39 584	(46 426)	(46 928)	15	8 803	(46 928)	55 731	-118,8%	(46 928)
Specify (Add grant description)		568	–	–	–	–	–	–		–
Specify (Add grant description)		–	(10 683)	(10 683)	–	–	(10 683)	10 683	-100,0%	(10 683)
Specify (Add grant description)		71	(262)	(262)	15	63	(262)	326	-124,0%	(262)
Specify (Add grant description)		–	(130)	(130)	–	–	(130)	130	-100,0%	(130)
Specify (Add grant description)		196	(858)	(858)	–	219	(858)	1 076	-125,5%	(858)
Specify (Add grant description)		500	–	–	–	–	–	–		–
Specify (Add grant description)		295	(172)	(250)	–	–	(250)	250	-100,0%	(250)
Specify (Add grant description)		–	(1 532)	(23 264)	–	–	(23 264)	23 264	-100,0%	(23 264)
Specify (Add grant description)		37 954	(32 788)	–	–	8 521	–	8 521		–
Specify (Add grant description)		–	–	(11 480)	–	–	(11 480)	11 480	-100,0%	(11 480)
District Municipality:		–	–	(36)	–	–	(36)	36	-100,0%	(36)
Specify (Add grant description)		–	–	(36)	–	–	(36)	36	-100,0%	(36)
Other grant providers:		2 767	(205)	(205)	26	26	(205)	231	-112,4%	(205)
Foreign Government and International Organisations		1 793	(205)	(205)	–	–	(205)	205	-100,0%	(205)
Private Enterprises		974	–	–	26	26	–	26		–
Total operating expenditure of Transfers and Grants:		48 262	(50 660)	(51 614)	221	13 023	(51 614)	64 637	-125,2%	(51 614)
National Government:		23 296	(39 630)	(42 790)	36 467	39 603	(42 790)	82 393	-192,6%	(42 790)
Municipal Infrastructure Grant [Schedule 5B]		23 296	(24 630)	(24 595)	21 403	23 836	(24 595)	48 431	-196,9%	(24 595)
Municipal Disaster Recovery Grant [Schedule 4B]		–	–	(3 195)	–	–	(3 195)	3 195	-100,0%	(3 195)
Water Services Infrastructure Grant [Schedule 5B]		–	(15 000)	(15 000)	13 762	14 466	(15 000)	29 466	-196,4%	(15 000)
Municipal Disaster Relief Grant		–	–	–	1 301	1 301	–	1 301		–
Provincial Government:		15 229	(1 375)	(257)	–	–	(257)	257	-100,0%	(257)
Specify (Add grant description)		200	–	–	–	–	–	–		–
Specify (Add grant description)		–	(179)	–	–	–	–	–		–
Specify (Add grant description)		1 675	–	–	–	–	–	–		–
Specify (Add grant description)		475	–	–	–	–	–	–		–
Specify (Add grant description)		–	–	(257)	–	–	(257)	257	-100,0%	(257)
Specify (Add grant description)		12 879	(1 196)	–	–	–	–	–		–
District Municipality:		1 851	100	100	–	–	100	(100)	-100,0%	100
Specify (Add grant description)		500	100	100	–	–	100	(100)	-100,0%	100
Specify (Add grant description)		1 200	–	–	–	–	–	–		–
Specify (Add grant description)		142	–	–	–	–	–	–		–
Specify (Add grant description)		9	–	–	–	–	–	–		–

Description R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Total capital expenditure of Transfers and Grants		40 376	(40 905)	(42 947)	36 467	39 603	(42 947)	82 550	-192,2%	(42 947)
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		88 638	(91 565)	(94 561)	36 688	52 626	(94 561)	147 187	-155,7%	(94 561)

WC022 Witzenberg - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers -

Description R thousands	Ref	Budget Year 2024/25				
		Approved Rollover 2023/24	Monthly Actual	YearTD Actual	YTD Variance	YTD Variance %
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
TOTAL EXPENDITURE OF APPROVED ROLL-OVERS		–	–	–	–	

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits -

Summary of Employee and Councillor remuneration R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		9 007	9 658	9 658	772	9 433	9 658	(225)	-2%	9 658
Pension and UIF Contributions		1 339	1 422	1 422	117	1 367	1 422	(55)	-4%	1 422
Medical Aid Contributions		54	86	86	–	–	86	(86)	-100%	86
Motor Vehicle Allowance		–	0	0	34	136	0	136	2713171%	0
Cellphone Allowance		1 048	1 146	1 146	83	993	1 146	(153)	-13%	1 146
Other benefits and allowances		–	0	0	–	–	0	(0)	-100%	0
Sub Total - Councillors		11 447	12 311	12 311	1 006	11 928	12 311	(383)	-3%	12 311
% increase	4		7,5%	7,5%						7,5%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		4 082	4 395	4 395	424	8 392	4 395	3 997	91%	4 395
Pension and UIF Contributions		358	404	404	64	451	404	47	12%	404
Medical Aid Contributions		32	9	9	–	–	9	(9)	-100%	9
Performance Bonus		803	890	890	(35)	494	890	(396)	-45%	890
Motor Vehicle Allowance		1 316	1 115	1 115	88	1 075	1 115	(40)	-4%	1 115
Cellphone Allowance		365	332	367	31	338	367	(29)	-8%	367
Housing Allowances		33	57	57	–	–	57	(57)	-100%	57
Other benefits and allowances		45	61	61	0	1	61	(60)	-98%	61
Sub Total - Senior Managers of Municipality		7 034	7 265	7 299	573	10 752	7 299	3 453	47%	7 299
% increase	4		3,3%	3,8%						3,8%
Other Municipal Staff										
Basic Salaries and Wages		141 863	157 900	159 447	12 731	154 932	159 447	(4 515)	-3%	159 447
Pension and UIF Contributions		23 199	26 552	26 614	2 082	24 753	26 614	(1 861)	-7%	26 614
Medical Aid Contributions		9 802	11 093	11 093	882	10 511	11 093	(582)	-5%	11 093
Overtime		23 267	27 792	27 818	2 230	24 928	27 818	(2 890)	-10%	27 818
Performance Bonus		10 640	12 510	12 510	965	11 679	12 510	(831)	-7%	12 510
Motor Vehicle Allowance		6 758	7 751	7 751	625	7 728	7 751	(23)	0%	7 751
Cellphone Allowance		690	1 018	1 018	63	786	1 018	(232)	-23%	1 018
Housing Allowances		1 166	1 427	1 392	94	1 180	1 392	(212)	-15%	1 392
Other benefits and allowances		6 819	7 829	7 829	604	7 728	7 829	(101)	-1%	7 829
Payments in lieu of leave		2 522	3 754	3 754	1 332	5 018	3 754	1 263	34%	3 754
Long service awards		913	1 015	1 015	90	1 078	1 015	63	6%	1 015
Post-retirement benefit obligations	2	10 509	11 653	11 653	907	10 878	11 653	(774)	-7%	11 653
Sub Total - Other Municipal Staff		238 149	270 293	271 895	22 607	261 198	271 895	(10 697)	-4%	271 895
% increase	4		13,5%	14,2%						14,2%
Total Parent Municipality		256 630	289 869	291 505	24 186	283 878	291 505	(7 628)	-3%	291 505
Unpaid salary, allowances & benefits in arrears:										
Board Members of Entities										
Sub Total - Executive members Board	2	–	–	–	–	–	–	–		–
% increase	4									
Senior Managers of Entities										
Sub Total - Senior Managers of Entities		–	–	–	–	–	–	–		–
% increase	4									
Other Staff of Entities										
Sub Total - Other Staff of Entities		–	–	–	–	–	–	–		–
% increase	4									
Total Municipal Entities		–	–	–	–	–	–	–		–
TOTAL SALARY, ALLOWANCES & BENEFITS		256 630	289 869	291 505	24 186	283 878	291 505	(7 628)	-3%	291 505
% increase	4		13,0%	13,6%						13,6%
TOTAL MANAGERS AND STAFF		245 182	277 558	279 194	23 180	271 949	279 194	(7 245)	-3%	279 194

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts -

Description	Ref	Budget Year 2024/25												2024/25 Medium Term Revenue & Expenditure Framework		
R thousands	1	July Outcome	August Outcome	September Outcome	October Outcome	November Outcome	December Outcome	January Outcome	February Outcome	March Outcome	April Outcome	May Outcome	June Outcome	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
Cash Receipts By Source																
Property rates		6 736	13 751	8 139	25 750	5 745	4 108	7 982	4 355	6 659	4 802	8 956	6 061	91 170	83 091	88 076
Service charges - electricity revenue		33 478	35 134	34 797	29 483	21 039	17 851	22 840	24 724	35 348	41 355	45 653	38 460	454 392	358 410	404 979
Service charges - water revenue		3 044	3 009	4 585	3 001	2 681	2 536	3 818	3 048	4 400	3 910	4 406	3 403	42 665	30 813	28 833
Service charges - Waste Water Management		1 951	4 835	1 652	2 145	1 847	1 610	2 511	1 488	30 251	2 015	3 226	2 063	29 262	16 190	17 248
Service charges - Waste Mangement		2 175	2 402	2 030	2 639	2 103	1 801	2 961	1 965	2 784	2 183	2 521	2 753	25 803	19 053	20 196
Rental of facilities and equipment		146	239	274	567	254	267	456	421	400	338	291	(3 646)	5	5	5
Interest earned - external investments		998	1 293	758	1 164	3 012	716	777	3 115	2 105	1 262	1 420	28 009	44 630	2 014	2 114
Interest earned - outstanding debtors		–	–	–	–	5	–	–	–	–	–	–	3 572	3 576		
Fines, penalties and forfeits		93	117	67	123	87	201	115	85	104	26	147	3 216	4 380	1 400	1 470
Licences and permits		136	162	53	98	84	99	85	82	96	31	99	1 410	2 436	2 320	2 436
Agency services		272	490	280	581	339	580	452	328	367	154	441	68	4 353	4 145	4 353
Transfers and Subsidies - Operational		71 099	6 955	132	5 073	7 401	47 653	10 911	467	36 676	318	200	(3 782)	183 104	117 371	119 457
Other revenue		190	405	222	483	684	475	1 267	267	413	476	263	896			
Cash Receipts by Source		120 319	68 792	52 987	71 107	45 281	77 897	54 176	40 346	119 602	56 871	67 622	82 483	885 777	634 812	689 168
Other Cash Flows by Source													–			
Transfers and subsidies - capital (monetary allocations) (National /		5 000	1 000	–	–	3 700	1 750	750	257	25 273	–	–	100	50 797	52 292	32 436
Increase (decrease) in consumer deposits		31	40	55	53	15	27	(37)	90	73	10	(53)	46	(2 740)	–	–
Total Cash Receipts by Source		125 350	69 832	53 042	71 159	48 996	79 674	54 888	40 694	144 948	56 880	67 568	82 629	933 834	687 103	721 605
Cash Payments by Type													–			
Employee related costs		18 868	19 295	22 545	20 494	31 950	23 066	24 455	21 582	20 611	20 653	21 560	20 922	211 585	224 093	240 856
Remuneration of councillors		951	951	951	931	1 401	972	972	782	982	1 024	1 006	1 006	–	–	–
Interest		0	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Bulk purchases - Electricity		44 039	54 856	48 261	26 754	23 730	24 223	23 460	28 558	39 930	46 764	39 789	39 265	431 067	485 812	547 510
Acquisitions - water & other inventory		3 341	776	1 694	1 558	1 822	2 030	1 690	964	1 138	1 775	1 452	3 293	–	–	–
Contracted services		4 220	9 240	3 223	3 079	3 652	5 017	12 999	4 643	3 889	4 082	3 681	5 412	–	–	–
Transfers and subsidies - other		91	340	144	111	78	267	316	78	1 621	325	653	469	–	–	–
Other expenditure		10 266	6 701	4 805	6 317	6 210	4 881	3 273	3 173	3 509	2 449	7 229	3 032	71 740	87 253	81 057
Cash Payments by Type		81 776	92 158	81 622	59 245	68 843	60 455	67 165	59 780	71 681	77 073	75 370	73 398	714 391	797 158	869 423
Other Cash Flows/Payments by Type																
Capital assets		1 940	348	5 715	4 872	8 562	3 435	2 179	7 875	4 997	5 330	12 329	18 760	89 244	70 133	27 540
Other Cash Flows/Payments		(11 882)	(13 239)	(9 334)	1 092	(3 592)	(13 091)	(434)	(10 410)	(10 555)	2 056	(9 323)	(7 859)			
Total Cash Payments by Type		71 834	79 267	78 003	65 209	73 813	50 799	68 910	57 245	66 123	84 458	78 377	84 300	803 635	867 291	896 963
NET INCREASE/(DECREASE) IN CASH HELD		53 516	(9 435)	(24 961)	5 950	(24 816)	28 875	(14 022)	(16 551)	78 825	(27 578)	(10 808)	(1 671)	130 199	(180 188)	(175 359)
Cash/cash equivalents at the month/year beginning:		187 235	240 751	231 317	206 356	212 306	187 490	216 365	202 344	185 793	264 618	237 040	226 232	187 235	317 434	137 246
Cash/cash equivalents at the month/year end:		240 751	231 317	206 356	212 306	187 490	216 365	202 344	185 793	264 618	237 040	226 232	224 562	317 434	137 246	(38 112)

WC022 Witzenberg - NOT REQUIRED - municipality does not have entities or this is the parent municipality's budget -

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Revenue										
Exchange Revenue										

WC022 Witzenberg - NOT REQUIRED - municipality does not have entities or this is the parent municipality's budget -

Description R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Revenue By Municipal Entity										
Insert name of municipal entity		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
Total Operating Revenue	1	–	–	–	–	–	–	–		–
Expenditure By Municipal Entity										
Insert name of municipal entity		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
Total Operating Expenditure	2	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the yr/period		–	–	–	–	–	–	–		–
Capital Expenditure By Municipal Entity										
Insert name of municipal entity		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
		–	–	–	–	–	–	–		–
Total Capital Expenditure	3	–	–	–	–	–	–	–		–

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend -

Month	2023/24	Budget Year 2024/25							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	216	3 004	6 920	742	742	6 920	6 178	89,3%	1%
August	5 739	3 004	6 920	346	1 088	13 841	12 753	92,1%	1%
September	4 059	15 284	6 920	5 004	6 092	20 761	14 669	70,7%	7%
October	5 014	3 004	6 920	5 140	11 233	27 682	16 449	59,4%	13%
November	7 537	3 004	6 920	7 521	18 754	34 602	15 848	45,8%	22%
December	6 153	15 384	6 920	2 984	21 737	41 523	19 785	47,6%	25%
January	1 226	3 004	6 920	1 853	23 590	48 443	24 853	51,3%	28%
February	4 783	3 004	6 920	6 926	30 516	55 363	24 847	44,9%	36%
March	6 810	15 284	6 920	5 388	35 904	62 284	26 380	42,4%	42%
April	4 180	3 004	6 920	5 393	41 297	69 204	27 907	40,3%	48%
May	14 828	3 004	6 920	14 248	55 545	76 125	20 580	27,0%	65%
June	26 064	15 384	11 255	24 112	79 657	87 380	7 723	8,8%	93%
Total Capital expenditure	86 610	85 365	87 380	79 657					

WC022 Witzenberg - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Capital expenditure on new assets by Asset Class/Sub-class										
Infrastructure		21 321	22 898	25 844	2 616	24 474	25 844	(1 370)	-5,3%	25 844
Roads Infrastructure		–	1 532	–	–	–	–	–		–
Roads		–	1 332	–	–	–	–	–		–
Road Structures		–	200	–	–	–	–	–		–
Storm water Infrastructure		–	–	–	–	–	–	–		–
Electrical Infrastructure		1 037	–	–	–	–	–	–		–
MV Networks		1 037	–	–	–	–	–	–		–
Water Supply Infrastructure		10 095	21 265	24 503	2 616	23 834	24 503	(669)	-2,7%	24 503
Dams and Weirs		2 857	–	–	–	–	–	–		–
Boreholes		–	–	223	223	223	223	–		223
Reservoirs		4 991	–	–	–	–	–	–		–
Bulk Mains		2 246	21 265	24 279	2 392	23 610	24 279	(669)	-2,8%	24 279
Sanitation Infrastructure		837	–	862	–	162	862	(700)	-81,2%	862
Reticulation		–	–	700	–	–	700	(700)	-100,0%	700
Toilet Facilities		837	–	162	–	162	162	(0)	0,0%	162
Solid Waste Infrastructure		9 352	100	480	–	478	480	(1)	-0,3%	480
Landfill Sites		4 301	–	201	–	201	201	–		201
Waste Drop-off Points		1 685	100	278	–	277	278	(1)	-0,4%	278
Waste Separation Facilities		3 366	–	–	–	–	–	–		–
Rail Infrastructure		–	–	–	–	–	–	–		–
Coastal Infrastructure		–	–	–	–	–	–	–		–
Information and Communication Infrastructure		–	–	–	–	–	–	–		–
Community Assets		58	1 000	1 000	143	680	1 000	(320)	-32,0%	1 000
Community Facilities		58	1 000	1 000	143	680	1 000	(320)	-32,0%	1 000
Libraries		58	1 000	1 000	143	680	1 000	(320)	-32,0%	1 000
Sport and Recreation Facilities		–	–	–	–	–	–	–		–
Heritage assets		–	–	–	–	–	–	–		–
Investment properties		–	–	–	–	–	–	–		–
Revenue Generating		–	–	–	–	–	–	–		–
Non-revenue Generating		–	–	–	–	–	–	–		–
Other assets		748	–	–	–	–	–	–		–
Operational Buildings		616	–	–	–	–	–	–		–
Training Centres		616	–	–	–	–	–	–		–
Housing		132	–	–	–	–	–	–		–
Social Housing		132	–	–	–	–	–	–		–
Biological or Cultivated Assets		–	–	–	–	–	–	–		–
Intangible Assets		331	80	363	221	248	363	(115)	-31,8%	363
Licences and Rights		331	80	363	221	248	363	(115)	-31,8%	363
Computer Software and Applications		331	80	363	221	248	363	(115)	-31,8%	363
Computer Equipment		932	350	691	109	675	691	(16)	-2,2%	691
Computer Equipment		932	350	691	109	675	691	(16)	-2,2%	691
Furniture and Office Equipment		701	516	625	143	587	625	(38)	-6,2%	625
Furniture and Office Equipment		701	516	625	143	587	625	(38)	-6,2%	625
Machinery and Equipment		6 097	950	1 600	97	1 297	1 600	(303)	-18,9%	1 600
Machinery and Equipment		6 097	950	1 600	97	1 297	1 600	(303)	-18,9%	1 600
Transport Assets		12 395	1 000	8 805	2 695	7 444	8 805	(1 361)	-15,5%	8 805
Transport Assets		12 395	1 000	8 805	2 695	7 444	8 805	(1 361)	-15,5%	8 805
Land		–	–	–	–	–	–	–		–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–		–
Living resources		–	–	–	–	–	–	–		–
Mature		–	–	–	–	–	–	–		–
Immature		–	–	–	–	–	–	–		–
Total Capital Expenditure on new assets	1	42 583	26 794	38 928	6 023	35 405	38 928	3 524	9,1%	38 928

WC022 Witzenberg - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Capital expenditure on renewal of existing assets by Asset Class/Sub-class										
Infrastructure		15 836	8 500	19 273	5 335	18 498	19 273	(775)	-4,0%	19 273
Roads Infrastructure		13 473	5 000	11 126	–	10 928	11 126	(198)	-1,8%	11 126
Roads		13 473	5 000	11 126	–	10 928	11 126	(198)	-1,8%	11 126
Storm water Infrastructure		–	–	2 778	2 772	2 772	2 778	(6)	-0,2%	2 778
Storm water Conveyance		–	–	2 778	2 772	2 772	2 778	(6)	-0,2%	2 778
Electrical Infrastructure		1 000	500	500	–	357	500	(143)	-28,7%	500
MV Networks		1 000	500	500	–	357	500	(143)	-28,7%	500
Water Supply Infrastructure		100	750	2 619	1 801	2 617	2 619	(1)	-0,1%	2 619
Distribution		100	750	2 619	1 801	2 617	2 619	(1)	-0,1%	2 619
Sanitation Infrastructure		1 262	2 250	2 250	762	1 824	2 250	(426)	-18,9%	2 250
Reticulation		1 262	1 000	250	250	250	250	–		250
Waste Water Treatment Works		–	1 250	2 000	512	1 574	2 000	(426)	-21,3%	2 000
Solid Waste Infrastructure		–	–	–	–	–	–	–		–
Rail Infrastructure		–	–	–	–	–	–	–		–
Coastal Infrastructure		–	–	–	–	–	–	–		–
Information and Communication Infrastructure		–	–	–	–	–	–	–		–
Community Assets		–	450	450	51	151	450	(299)	-66,5%	450
Community Facilities		–	–	–	–	–	–	–		–
Sport and Recreation Facilities		–	450	450	51	151	450	(299)	-66,5%	450
Outdoor Facilities		–	450	450	51	151	450	(299)	-66,5%	450
Heritage assets		–	–	–	–	–	–	–		–
								–		
Investment properties		–	–	–	–	–	–	–		–
Revenue Generating		–	–	–	–	–	–	–		–
Non-revenue Generating		–	–	–	–	–	–	–		–
Other assets		–	–	–	–	–	–	–		–
Operational Buildings		–	–	–	–	–	–	–		–
Housing		–	–	–	–	–	–	–		–
Biological or Cultivated Assets		–	–	–	–	–	–	–		–
Intangible Assets		–	–	–	–	–	–	–		–
Licences and Rights		–	–	–	–	–	–	–		–
Computer Equipment		–	–	–	–	–	–	–		–
Furniture and Office Equipment		–	–	–	–	–	–	–		–
Machinery and Equipment		–	–	–	–	–	–	–		–
Transport Assets		–	–	–	–	–	–	–		–
Land		–	–	–	–	–	–	–		–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–		–
Living resources		–	–	–	–	–	–	–		–
Mature		–	–	–	–	–	–	–		–
Immature		–	–	–	–	–	–	–		–
Total Capital Expenditure on renewal of existing assets	1	15 836	8 950	19 723	5 386	18 649	19 723	1 074	5,4%	19 723

WC022 Witzenberg - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Repairs and maintenance expenditure by Asset Class/Sub-class										
Infrastructure		18 827	25 463	17 354	3 317	14 491	17 354	(2 863)	-16,5%	17 354
Roads Infrastructure		7 971	13 159	6 908	1 419	5 438	6 908	(1 470)	-21,3%	6 908
Roads		6 817	11 976	5 642	1 196	4 252	5 642	(1 389)	-24,6%	5 642
Road Furniture		1 154	1 183	1 267	223	1 186	1 267	(81)	-6,4%	1 267
Storm water Infrastructure		322	1 535	103	44	103	103	(1)	-0,7%	103
Storm water Conveyance		322	1 535	103	44	103	103	(1)	-0,7%	103
Electrical Infrastructure		1 564	2 358	1 974	(6)	792	1 974	(1 182)	-59,9%	1 974
HV Substations		–	15	–	–	–	–	–		–
MV Substations		770	1 028	827	2	117	827	(710)	-85,9%	827
MV Switching Stations		–	0	–	–	–	–	–		–
MV Networks		395	723	611	(7)	142	611	(469)	-76,8%	611
LV Networks		399	592	535	(2)	533	535	(3)	-0,5%	535
Water Supply Infrastructure		2 648	2 860	2 753	236	2 726	2 753	(27)	-1,0%	2 753
Dams and Weirs		1 308	1 286	1 745	–	1 722	1 745	(23)	-1,3%	1 745
Boreholes		380	398	133	72	133	133	–		133
Pump Stations		56	59	58	–	58	58	(0)	0,0%	58
Water Treatment Works		307	118	118	–	118	118	(0)	0,0%	118
Bulk Mains		363	520	299	164	299	299	(0)	-0,1%	299
Distribution		111	350	400	–	397	400	(3)	-0,8%	400
Distribution Points		124	130	–	–	–	–	–		–
Sanitation Infrastructure		6 322	5 551	5 616	1 625	5 433	5 616	(183)	-3,3%	5 616
Reticulation		2 857	2 960	2 596	373	2 457	2 596	(138)	-5,3%	2 596
Waste Water Treatment Works		3 368	2 464	2 893	1 238	2 862	2 893	(31)	-1,1%	2 893
Toilet Facilities		97	127	127	14	113	127	(14)	-11,1%	127
Solid Waste Infrastructure		–	–	–	–	–	–	–		–
Rail Infrastructure		–	–	–	–	–	–	–		–
Coastal Infrastructure		–	–	–	–	–	–	–		–
Information and Communication Infrastructure		–	–	–	–	–	–	–		–
Community Assets		600	1 103	1 048	266	889	1 048	(159)	-15,2%	1 048
Community Facilities		449	680	883	250	728	883	(155)	-17,5%	883
Halls		137	200	390	197	341	390	(49)	-12,7%	390
Crèches		106	151	136	35	105	136	(31)	-22,7%	136
Libraries		25	31	32	–	32	32	(0)	0,0%	32
Cemeteries/Crematoria		106	185	158	6	119	158	(39)	-24,9%	158
Public Ablution Facilities		–	32	32	1	1	32	(32)	-97,9%	32
Markets		74	81	135	12	131	135	(3)	-2,4%	135
Sport and Recreation Facilities		151	423	165	16	160	165	(4)	-2,7%	165
Indoor Facilities		75	155	79	(1)	77	79	(2)	-2,5%	79
Outdoor Facilities		77	268	86	17	83	86	(2)	-2,9%	86
Heritage assets		–	–	–	–	–	–	–		–
								–		
Investment properties		–	–	–	–	–	–	–		–
Revenue Generating		–	–	–	–	–	–	–		–
Non-revenue Generating		–	–	–	–	–	–	–		–
Other assets		708	821	886	112	652	886	(234)	-26,4%	886
Operational Buildings		335	559	564	61	339	564	(225)	-39,8%	564
Municipal Offices		335	559	564	61	339	564	(225)	-39,8%	564
Housing		373	262	322	51	313	322	(9)	-2,9%	322
Social Housing		373	262	322	51	313	322	(9)	-2,9%	322
Biological or Cultivated Assets		–	–	–	–	–	–	–		–
Intangible Assets		–	–	–	–	–	–	–		–
Licences and Rights		–	–	–	–	–	–	–		–
Computer Equipment		122	182	172	13	146	172	(26)	-15,3%	172
Computer Equipment		122	182	172	13	146	172	(26)	-15,3%	172
Furniture and Office Equipment		1	61	35	2	5	35	(30)	-86,5%	35
Furniture and Office Equipment		1	61	35	2	5	35	(30)	-86,5%	35
Machinery and Equipment		163	314	317	31	81	317	(236)	-74,3%	317
Machinery and Equipment		163	314	317	31	81	317	(236)	-74,3%	317
Transport Assets		2 912	3 439	4 175	672	3 290	4 175	(885)	-21,2%	4 175
Transport Assets		2 912	3 439	4 175	672	3 290	4 175	(885)	-21,2%	4 175
Land		–	–	–	–	–	–	–		–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–		–
Living resources		–	–	–	–	–	–	–		–
Mature		–	–	–	–	–	–	–		–
Immature		–	–	–	–	–	–	–		–
Total Repairs and Maintenance Expenditure	1	23 334	31 384	23 986	4 413	19 553	23 986	4 434	18,5%	23 986

WC022 Witzenberg - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Depreciation by Asset Class/Sub-class										
Infrastructure		23 499	38 394	38 394	24 187	24 187	38 394	(14 207)	-37,0%	38 394
Roads Infrastructure		6 188	4 758	4 758	7 158	7 158	4 758	2 400	50,4%	4 758
Roads		6 188	558	558	7 158	7 158	558	6 600	1182,9%	558
Road Structures		–	2 100	2 100	–	–	2 100	(2 100)	-100,0%	2 100
Road Furniture		–	2 100	2 100	–	–	2 100	(2 100)	-100,0%	2 100
Storm water Infrastructure		2 432	2 091	2 091	2 546	2 546	2 091	455	21,7%	2 091
Drainage Collection		2 432	507	507	2 546	2 546	507	2 039	402,3%	507
Storm water Conveyance		–	1 077	1 077	–	–	1 077	(1 077)	-100,0%	1 077
Attenuation		–	507	507	–	–	507	(507)	-100,0%	507
Electrical Infrastructure		3 813	3 912	3 912	3 765	3 765	3 912	(146)	-3,7%	3 912
HV Substations		–	474	474	–	–	474	(474)	-100,0%	474
HV Switching Station		–	474	474	–	–	474	(474)	-100,0%	474
HV Transmission Conductors		–	474	474	–	–	474	(474)	-100,0%	474
MV Substations		–	474	474	–	–	474	(474)	-100,0%	474
MV Switching Stations		–	474	474	–	–	474	(474)	-100,0%	474
MV Networks		3 357	591	591	3 384	3 384	591	2 792	472,2%	591
LV Networks		457	474	474	382	382	474	(93)	-19,5%	474
Capital Spares		–	474	474	–	–	474	(474)	-100,0%	474
Water Supply Infrastructure		6 066	5 434	5 434	6 050	6 050	5 434	616	11,3%	5 434
Dams and Weirs		–	407	407	–	–	407	(407)	-100,0%	407
Boreholes		68	407	407	68	68	407	(339)	-83,2%	407
Reservoirs		873	407	407	977	977	407	570	140,2%	407
Pump Stations		439	407	407	485	485	407	78	19,1%	407
Water Treatment Works		–	407	407	–	–	407	(407)	-100,0%	407
Bulk Mains		–	100	100	–	–	100	(100)	-100,0%	100
Distribution		4 686	1 100	1 100	4 520	4 520	1 100	3 420	310,9%	1 100
Distribution Points		–	1 100	1 100	–	–	1 100	(1 100)	-100,0%	1 100
PRV Stations		–	1 100	1 100	–	–	1 100	(1 100)	-100,0%	1 100
Sanitation Infrastructure		4 512	5 559	5 559	4 373	4 373	5 559	(1 185)	-21,3%	5 559
Pump Station		137	100	100	114	114	100	14	13,8%	100
Reticulation		137	1 200	1 200	136	136	1 200	(1 064)	-88,6%	1 200
Waste Water Treatment Works		4 130	1 200	1 200	4 123	4 123	1 200	2 923	243,6%	1 200
Outfall Sewers		–	1 200	1 200	–	–	1 200	(1 200)	-100,0%	1 200
Toilet Facilities		–	1 859	1 859	–	–	1 859	(1 859)	-100,0%	1 859
Capital Spares		108	–	–	–	–	–	–		–
Solid Waste Infrastructure		334	16 640	16 640	146	146	16 640	(16 494)	-99,1%	16 640
Landfill Sites		302	15 000	15 000	–	–	15 000	(15 000)	-100,0%	15 000
Waste Transfer Stations		–	328	328	–	–	328	(328)	-100,0%	328
Waste Processing Facilities		–	328	328	–	–	328	(328)	-100,0%	328
Waste Drop-off Points		31	328	328	146	146	328	(182)	-55,5%	328
Waste Separation Facilities		–	328	328	–	–	328	(328)	-100,0%	328
Electricity Generation Facilities		–	328	328	–	–	328	(328)	-100,0%	328
Rail Infrastructure		–	–	–	–	–	–	–		–
Coastal Infrastructure		–	–	–	–	–	–	–		–
Information and Communication Infrastructure		153	–	–	148	148	–	148		–
Data Centres		153	–	–	148	148	–	148		–
Community Assets		2 940	3 527	3 527	2 996	2 996	3 527	(530)	-15,0%	3 527
Community Facilities		1 014	2 079	2 079	1 000	1 000	2 079	(1 079)	-51,9%	2 079
Halls		–	1 422	1 422	–	–	1 422	(1 422)	-100,0%	1 422
Centres		299	–	–	287	287	–	287		–
Fire/Ambulance Stations		12	–	–	12	12	–	12		–
Libraries		199	385	385	198	198	385	(187)	-48,5%	385
Cemeteries/Crematoria		5	13	13	5	5	13	(7)	-57,5%	13
Public Open Space		7	260	260	7	7	260	(253)	-97,5%	260
Public Ablution Facilities		408	–	–	407	407	–	407		–
Markets		83	–	–	83	83	–	83		–
Airports		1	–	–	1	1	–	1		–
Sport and Recreation Facilities		1 926	1 448	1 448	1 996	1 996	1 448	549	37,9%	1 448
Outdoor Facilities		1 926	1 448	1 448	1 996	1 996	1 448	549	37,9%	1 448
Heritage assets		–	–	–	–	–	–	–		–
Investment properties		409	742	742	410	410	742	(332)	-44,7%	742
Revenue Generating		–	371	371	–	–	371	(371)	-100,0%	371
Improved Property		–	185	185	–	–	185	(185)	-100,0%	185
Unimproved Property		–	185	185	–	–	185	(185)	-100,0%	185
Non-revenue Generating		409	371	371	410	410	371	39	10,5%	371
Improved Property		409	185	185	410	410	185	224	121,0%	185
Unimproved Property		–	185	185	–	–	185	(185)	-100,0%	185
Other assets		1 653	–	–	1 686	1 686	–	1 686		–
Operational Buildings		1 653	–	–	1 686	1 686	–	1 686		–
Municipal Offices		1 604	–	–	1 637	1 637	–	1 637		–
Workshops		49	–	–	49	49	–	49		–
Housing		–	–	–	–	–	–	–		–
Biological or Cultivated Assets		–	–	–	–	–	–	–		–

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
R thousands	1									
Intangible Assets		12	128	128	–	–	128	(128)	-100,0%	128
Licences and Rights		12	128	128	–	–	128	(128)	-100,0%	128
Water Rights		–	17	17	–	–	17	(17)	-100,0%	17
Computer Software and Applications		12	111	111	–	–	111	(111)	-100,0%	111
Computer Equipment		669	2 373	2 373	517	517	2 373	(1 856)	-78,2%	2 373
Computer Equipment		669	2 373	2 373	517	517	2 373	(1 856)	-78,2%	2 373
Furniture and Office Equipment		834	630	630	495	495	630	(136)	-21,5%	630
Furniture and Office Equipment		834	630	630	495	495	630	(136)	-21,5%	630
Machinery and Equipment		2 221	1 505	1 505	1 900	1 900	1 505	396	26,3%	1 505
Machinery and Equipment		2 221	1 505	1 505	1 900	1 900	1 505	396	26,3%	1 505
Transport Assets		2 005	6 921	6 921	2 303	2 303	6 921	(4 618)	-66,7%	6 921
Transport Assets		2 005	6 921	6 921	2 303	2 303	6 921	(4 618)	-66,7%	6 921
Land		–	–	–	–	–	–	–		–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–		–
Living resources		–	–	–	–	–	–	–		–
Mature		–	–	–	–	–	–	–		–
Immature		–	–	–	–	–	–	–		–
Total Depreciation	1	34 241	54 219	54 219	34 494	34 494	54 219	19 724	36,4%	54 219

WC022 Witzenberg - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class										
Infrastructure		24 326	48 721	27 028	12 298	24 687	27 028	(2 340)	-8,7%	27 028
Roads Infrastructure		18 633	585	435	433	433	435	(1)	-0,3%	435
Roads		–	100	–	–	–	–	–		–
Road Structures		18 633	485	435	433	433	435	(1)	-0,3%	435
Storm water Infrastructure		–	450	–	–	–	–	–		–
Storm water Conveyance		–	450	–	–	–	–	–		–
Electrical Infrastructure		5 693	30 702	13 184	7 109	10 846	13 184	(2 338)	-17,7%	13 184
HV Substations		1 373	25 000	7 245	5 325	5 943	7 245	(1 303)	-18,0%	7 245
MV Substations		1 500	500	805	39	805	805	(0)	0,0%	805
MV Networks		1 820	1 609	1 297	42	639	1 297	(659)	-50,8%	1 297
LV Networks		1 000	3 593	3 836	1 704	3 460	3 836	(376)	-9,8%	3 836
Water Supply Infrastructure		–	3 340	365	108	365	365	(0)	0,0%	365
Water Treatment Works		–	500	–	–	–	–	–		–
Distribution		–	2 840	365	108	365	365	(0)	0,0%	365
Sanitation Infrastructure		–	13 643	13 043	4 647	13 042	13 043	(1)	0,0%	13 043
Waste Water Treatment Works		–	13 643	13 043	4 647	13 042	13 043	(1)	0,0%	13 043
Solid Waste Infrastructure		–	–	–	–	–	–	–		–
Rail Infrastructure		–	–	–	–	–	–	–		–
Coastal Infrastructure		–	–	–	–	–	–	–		–
Information and Communication Infrastructure		–	–	–	–	–	–	–		–
Community Assets		3 865	100	500	130	216	500	(284)	-56,7%	500
Community Facilities		828	100	–	–	–	–	–		–
Cemeteries/Crematoria		–	100	–	–	–	–	–		–
Markets		828	–	–	–	–	–	–		–
Sport and Recreation Facilities		3 037	–	500	130	216	500	(284)	-56,7%	500
Outdoor Facilities		3 037	–	500	130	216	500	(284)	-56,7%	500
Heritage assets		–	–	–	–	–	–	–		–
								–		
Investment properties		–	–	–	–	–	–	–		–
Revenue Generating		–	–	–	–	–	–	–		–
Non-revenue Generating		–	–	–	–	–	–	–		–
Other assets		–	600	1 020	94	519	1 020	(501)	-49,1%	1 020
Operational Buildings		–	600	1 020	94	519	1 020	(501)	-49,1%	1 020
Municipal Offices		–	300	720	94	237	720	(483)	-67,1%	720
Workshops		–	300	300	–	282	300	(18)	-6,0%	300
Housing		–	–	–	–	–	–	–		–
Biological or Cultivated Assets		–	–	–	–	–	–	–		–
Intangible Assets		–	200	181	181	181	181	–		181
Licences and Rights		–	200	181	181	181	181	–		181
Computer Software and Applications		–	200	181	181	181	181	–		181
Computer Equipment		–	–	–	–	–	–	–		–
Furniture and Office Equipment		–	–	–	–	–	–	–		–
Machinery and Equipment		–	–	–	–	–	–	–		–
Transport Assets		–	–	–	–	–	–	–		–
Land		–	–	–	–	–	–	–		–
Zoo's, Marine and Non-biological Animals		–	–	–	–	–	–	–		–
Living resources		–	–	–	–	–	–	–		–
Mature		–	–	–	–	–	–	–		–
Immature		–	–	–	–	–	–	–		–
Total Capital Expenditure on upgrading of existing assets	1	28 191	49 621	28 729	12 703	25 604	28 729	3 125	10,9%	28 729

3.2 SUPPLY CHAIN MANAGEMENT

3.2.1 Demand and Acquisition

3.2.1.1 Advertisement stage

The following formal written price quotations are currently in the advertisement stage:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/22/104	Renewal of Various Fortinet Licenses	01-Jul-2025

The following competitive bids are currently in the advertisement stage:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM
08/2/22/48	Supply And Delivery of Protective Clothing	04-Jul-2025
08/2/22/95	Hiring Of Trucks, Plant And Equipment For The Witzenberg Municipal Area	18-Jul-2025
08/2/22/102	Supply And Delivery Of Road Signs And Accessories	18-Jul-2025
08/2/22/71	Cash In Transit	01-Jul-2025
08/2/22/81	Supply, Delivery And Offloading Of Disposable Bags For Refuse Removal	01-Jul-2025

3.2.1.2 Evaluation stage:

The following competitive bids are currently in the evaluation stage:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/21/09	Provision of services as an Implementing agent for specified human settlement projects in the Witzenberg Municipal area	03-Dec-2024	09-Apr-2025 BEC: 07-May-2025 29-May-2025 referred back	C Mackenzie
08/2/21/43	Revenue Enhancement Services	14-Mar-2025	05-May-2025 BEC: 23-May-2025 29-May-2025 referred back	V Dyusha
08/2/22/02	Maintenance of Water Meters in The Witzenberg Area, Construction of Meter Boxes (New and Repair Vandalised)	27-Mar-2025	05-May-2025	N Jacobs
08/2/22/09	Supply, Upgrade And Replacement Of Sewer Networks In The Witzenberg Area	27-Mar-2025	Awaiting	N Jacobs
08/2/22/51	Supply and delivery of polymer concrete manhole covers and frames, ductile iron manhole covers and frames, kerbing and channelling, concrete slabs and concrete bollards, concrete bricks and pavers and clay pavers	28-Mar-2025	Awaiting	E Lintnaar
08/2/22/52	Road Markings In The Witzenberg Municipal Area	28-Mar-2025	06-May-2025 BEC:19-Jun-2025 26-Jun-2025	E Lintnaar
08/2/22/55	Construction of Community Library, N'duli, Ceres	14-Mar-2025	15-Apr-2025 BEC 23-May-2025 29-May-2025 referred back	J Stuurman

3.2 VOORSIENINGSKANAAL BESTUUR

3.2.1 Aanvraag en Verkryging

3.2.1.1 Adverteringsfase

Die volgende formele geskrewe pryskwotasies is tans in die adverteringsfase nie.

Die volgende mededingende tenders is tans in die adverteringsfase:

3.2.1.2 Evaluering stadium:

Die volgende mededingende tenders is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/22/39	Supply and delivery of new sewer pumps for Witzenberg Municipality	10-Apr-2025	05-May-2025 BEC 19-Jun-2005; 20-Jun-2025 referred back	N Jacobs
08/2/22/44	Professional Services for Witzenberg Municipality	16-May-2025	Awaiting	E Lintnaar
08/2/22/36	Supply And Installation Of Security Fencing At Various Municipal Sites Within Witzenberg Area For A Period Of 12 Months.	30-May-2025	Awaiting	N Jacobs

The following formal written price quotations are currently in the evaluation stage:

Die volgende formele geskrewe pryskwotasie is tans in die evalueringsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE SLUITINGS DATUM	DATE TECHNICAL REPORT RECEIVED	RESPONSIBLE MANAGER
08/2/22/72	Pruning Of Trees In Witzenberg Municipality,	11-Jun-2025	11-Jun-2025	H Truter
08/2/22/84	Supply, Delivery And Offloading Of Modular Caretakers Office And Fibreglass Security Hut At Tulbagh Animal Pound, Witzenberg Municipality	03-Jun-2025	06-Jun-2025	H Truter
08/2/22/82	Supply And Delivery Of 770 Litre Wheelie Bins	03-Jun-2025	Awaiting	P Claasen
08/2/22/105	Appointment Of A Service Provider For Audit File Documentation Solution For The Annual Financial Statements	30-Jun-2025	03-Jul-2025	W Mars

3.2.1.3 Adjudication stage

The following competitives bid are currently in the adjudication stage:

3.2.1.3 Toekenningsfase:

Die volgende mededingende tenders is tans in die toekenningsfase:

BID NO	DESCRIPTION / BESKRYWING	CLOSING DATE / SLUITINGS DATUM	DATE OF BEC	DATE OF BAC
08/2/19/39	Supply and delivery of electricity metering and related equipment (Line 11 & 13)	18-Aug-2022	16-Mar-2023 19-Oct-2023	15-May-2023 Referred back
08/2/22/17	Invitation for Long Term Borrowings	09-Oct-2024	16-Jan-2025	07-Feb-2025

3.2.1.4 Bids awarded

The following bids were awarded by the Bid Adjudication Committee during the month of June 2025:

3.2.1.4 Tenders toegeken

Die volgende tenders was toegeken deur die Tender Toekenningskomitee gedurende Junie 2025:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Estimated Value (incl. VAT)
08/2/21/16	10-Jun-2025	Cl1: Zonart Labour Distributions (Pty) Ltd	Supply And Delivery Of Electrical Equipment	Bidder Scored Highest total Points	R 1 500 000.00
		Cl2: Actom (Pty) Ltd			R 250 000.00
		Cl3:Jocastro (Pty) Ltd			not exceeding R 10 000 000.00
		Cl4: Zonart Labour Distributions (Pty) Ltd			R 500 000.00
		Cl5: Actom (Pty) Ltd			R 500 000.00
		Cl6: Zonart Labour Distributions (Pty) Ltd			R 500 000.00
		Cl7: Obhejane Trading (Pty) Ltd			R 5 000 000.00
		Cl8: Siyphambili Electrical and Industrial Supplies CC			R 2 000 000 00
		Cl9: Zonart Labour Distributions (Pty) Ltd			R 800 000.00
		Cl14: Jocastro (Pty) Ltd			R 6 000 000.00
		Cl15: Actom (Pty) Ltd			not exceeding R 10 000 000.00
		Cl16: Zonart Labour Distributions (Pty) Ltd			R 200 000.00
		Cl17: Actom (Pty) Ltd			R 150 000.00
		Cl19: Obhejane Trading (Pty) Ltd			R 200 000.00
		Cl20: Actom (Pty) Ltd			R 600 000.00
08/2/22/69	10-Jun-2025	Flo Specialized Product Solutions	Supply And Delivery Of Portable Electrical Cable Fault Locator Equipment	Bidder Scored Highest total Points	R 1 487 985.00
08/2/22/66	27-Jun-2025	City Of Choice Travel	Appointment Of A Travel Agency	Bidder Scored Highest total Points	R 3 000 000.00
08/2/22/68	27-Jun-2025	Consolidated African Technologies (Pty) Ltd	Supply And Delivery Of Meter Reading Equipment And Software	Bidder Scored Highest total Points	R 1 000 000.00
08/2/22/66	27-Jun-2025	The Shearwater Property Trust	Leasing Of Office Space To Witzenberg Municipality In Ceres (Re-Advertisement) be	Bidder Scored Highest total Points	R 3 129 256,69
08/2/22/78	27-Jun-2025	Konica Minolta South Africa (Pty)	Supply, Delivery, Installation And Maintenance Of Photocopy Machines	Bidder Scored Highest total Points	R 5 000 000.00

The following bids were awarded by the Accounting Officer during the month of June 2025:

Die volgende tenders was toegeken deur die Rekenpligtige Beampte gedurende Junie 2025:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Estimated Value (incl. VAT)
RT 64-2022	02-Jun-2025	Leo Garments (Pty) Ltd	Transversal procurement: award in terms of regulation 32 of the municipal Supply Chain Management Regulations, gazette 27636 dated 30 may 2005: supply and Delivery of clothing to the state for the period 1 April 2023 to 31 March 2026	SCM Regulation 32	Rates based
		Lymae Textiles (Pty) Ltd			Rates based
		Supplycor CC			Rates based
		Vanguard Fire and Safety Inland (Pty) Ltd			Rates based
RT57/2022	02-Jun-2025	Nissan South Africa (Pty) Ltd	Transversal procurement: award in terms of regulation 32 of the municipal Supply Chain Management Regulations, gazette 27636 dated 30 may 2005: tender rt57/2022: Supply and delivery of sedan, light and heavy commercial vehicles, busses, motor Cycles, agricultural tractors, construction plant and equipment to the state: period: 1 July 2023 to 30 June 2026 (Double Cab)	SCM Regulation 32	R 635 129.48
08/2/21/16	10-Jun-2025	Cl10:Maboneng Electrical Distributors	Supply And Delivery Of Electrical Equipment	Bidder Scored Highest total Points	R 10 000 000.00
		Cl12: Jocastro			R 24 000 000.00
		Cl18:Aberdare Cables (Pty) Ltd			R 15 000 000.00

3.2.1.5 Paragraph 13 (1): Cancellation and re-invitation of tenders

The following bids were cancelled during June 2025:

3.2.1.5 Paragraaf 13 (1): Kansellasie en her-uitnodiging van tenders

Die volgende tenders was gekanselleer gedurende Junie 2025:

Bid ref number	Date	Brief description of services	Reason why bid is cancelled
08/2/22/63	25-Jun-2025	Supply, delivery and installation of Vinyl flooring at Witzenberg municipal offices	No Acceptable bids recevived.
08/2/22/41	10-Jun-2025	Supply and delivery of process Aerator mixers for Witzenberg municipality	No Acceptable bids recevived.
08/2/22/80	27-Jun-2025	Leasing of Office Space to Witzenberg Municipality in Ceres	No Acceptable bids recevived.

3.2.1.6 Paragraph 19 (1) l and 19 (2): Written price quotations

The following written price quotations were approved during the month of June 2025:

3.2.1.6 Paragraaf 19 (1) (c) en 19 (2): Geskrewe Prys Kwotasies

Die volgende geskrewe prys kwotasies was goedgekeur gedurende Junie 2025:

Order number	Date	Name of supplier	Brief description of services	Reason why award made	Amount	Official acting i.t.o sub delegation
188256	02/06/2025	Sun Blinds Ceres	Supply and Installation of 50mm Aluminium Blinds	Lowest responsive quotation	R 2 475.00 (Incl. VAT)	Chief Financial Officer
188258	02/06/2025	Karsten Hardware and Building	Supply and Delivery of Heaters, multiplugs and leads	Lowest responsive quotation	R 3 728.93 (Incl. VAT)	Chief Financial Officer
188260	02/06/2025	Saville Own Business	Supply and Delivery of Refreshments – Youth Day	Only responsive quotation	R 9 000.00 (Incl. VAT)	Chief Financial Officer
188290	04/06/2025	Sparks & Ellis	Supply and Delivery of Combat Boots	Only responsive quotation	R 29 946.00 (Incl. VAT)	Chief Financial Officer
188298	05/06/2025	Keep the Dream	Service Provider for Business Plan – Workshop	Only responsive quotation	R 29 900.00 (Incl. VAT)	Chief Financial Officer
188310	05/06/2025	Supa Sign	Supply and delivery of Building Signage	Lowest responsive quotation	R 5 715.50 (Incl. VAT)	Chief Financial Officer
188321	05/06/2025	Manley Wine Estate	Catering Services for Ministerial Delegation	Lowest responsive quotation	R 12 375.00 (Incl. VAT)	Acting Chief Financial Officer
188330	06/06/2025	Sondlo & Knopp Advertising	Publish Notices: Vacancies	Lowest responsive quotation	R 20 164.56 (Incl. VAT)	Chief Financial Officer
188347	10/06/2025	Parkerson Thomas Technologies	Supply and Delivery of Office Chair	Only responsive quotation	R 2 990.00 (Incl. VAT)	Chief Financial Officer
188370	17/06/2025	AJ Rankin Sport & Basson Sport	Supply and Delivery of Sport Equipment	Only responsive quotation	R 8 693.00 (Incl. VAT)	Chief Financial Officer
188398	20/06/2025	Parkerson Thomas Technologies	Supply and Delivery of Office Furniture	Lowest responsive quotation	R 21 620.00 (Incl. VAT)	Acting Chief Financial Officer
188409	25/06/2025	West Coast Liquid Bullet	Supply and Delivery of Torches	Only responsive quotation	R 5 083.00 (Incl. VAT)	Chief Financial Officer

3.2.1.7 Formele Geskrewe Prys Kwotasies

The following formal written price quotations, in excess of R 30 000 were awarded by an official acting in terms of a sub-delegation for the month of June 2025:

Die volgende formele geskrewe kwotasies, wat meer is as R 30 000.00 is toegeken deur 'n amptenaar wat in terme van 'n sub-afvaardiging vir die maand van Junie 2025:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Amount (Incl. VAT)	Official acting i.t.o sub delegation
08/2/22/75	12-JUun-2025	Ina Dickie & Company (Pty) Ltd	Supply and delivery of Carry-all trailer with power rodder, rods and associated fittings	Only responsive bidder	R 134 497.10	Acting Director: Technical Services; Director Financial Services (ito Par 18)
08/2/22/88	10-Jun-2025	RSL Plumbing and Maintenance	Supply And Installation Of New Aluminium Windows And Doors For Witzenville And Pine Valley Community Halls	Bidder scored highest total points	R 197 120.00	Director: Community Services
08/2/22/86	17-Jun-2025	Witzenberg Tourism	Appointment Of A Service Provider To Render Tourism Functions And Implement Destination Marketing Services On Behalf Of The Municipality For The Period Ending 30 June 2025	Only responsive bidder	R 250 000 .00	Director: Corporate Services
08/2/22/85	26-Jun-2025	ZABS Enterprises (Pty) Ltd	Supply, Delivery And Offloading Of Materials For Animal Kraal In Witzenberg Municipal Area	Bidder scored highest total points	R 130 111.00	Director: Community Services
08/2/22/91	18-Jun-2025	WInelands Retail and Trade (Pty) Ltd	Manufacture And Delivery Of Open Roll On - Roll Off (Roro) Bin / Hook Lift Bin	Only responsive bidder	R 1687 000.00	Acting Director: Technical Services
08/2/22/92	24-Jun-2025	Rassol Projects (Pty) Ltd	Replacement Of Roller Shutter Door At Witzenberg Municipality Vehicle Testing Station	Bidder scored highest total points	R 71 875.00	Director: Corporate Services
08/2/22/89	18-Jun-2025	GR Cabinets and Fittings	Supply, Delivery And Assemble Of Office Furniture",	Bidder scored highest total points	R 247 503.00	Director: Corporate Services; Director: Community Services

3.2.1.8 Appeals

The following were lodged or dealt with by the Accounting Officer during the month of June 2025:

3.2.1.8 Appèlle

Die volgende is ontvang of was hanteer deur die Rekenpligtige beampte gedurende Junie 2025:

Bid ref number	Date of appeal	Name of supplier that bid was awarded to	Brief description of services	Status	Amount (Incl. VAT)	Appellant	Reason for Appeal
None							

3.2.1.9 Deviations

The following table contains the actuals against approved deviations by the Accounting Officer for the month of June 2025 which totals R 266 038

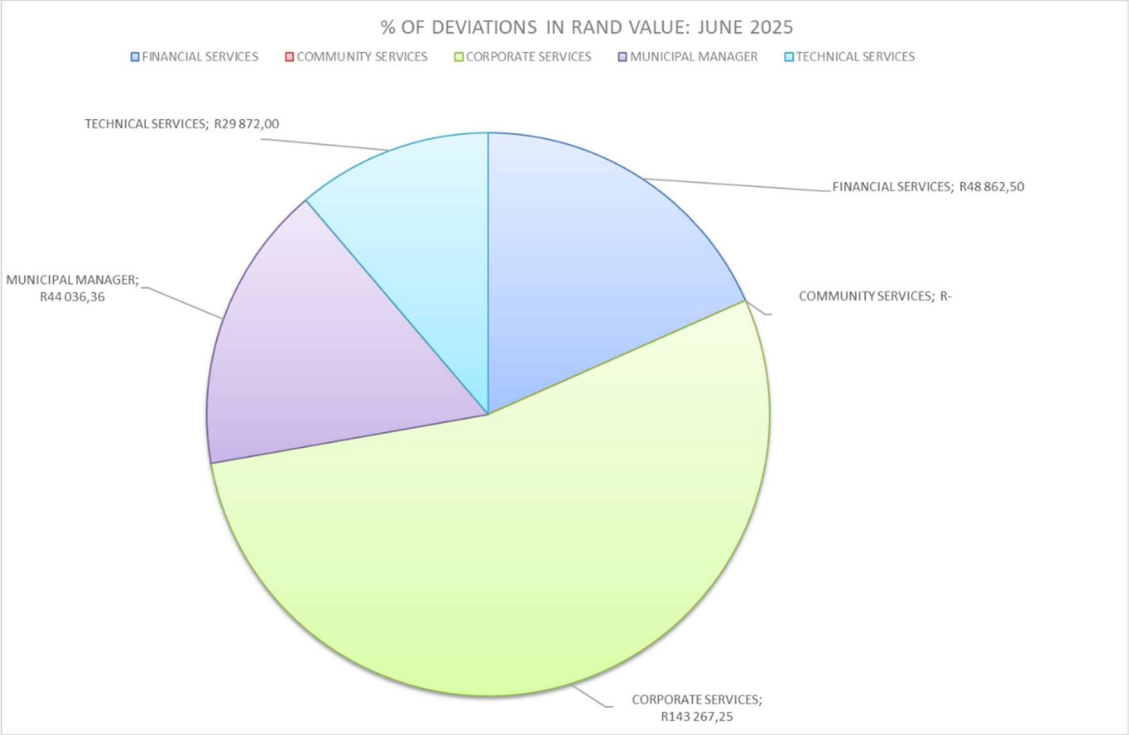
3.2.1.9 Afwykings

Die volgende tabel bevat die werklike uitgawes teen goedgekeurde afwykings deur die Rekenpligtige Beampte vir die maand van Junie 2025 wat beloop op die totaal van R 266 038

Date	Name of supplier	Description of goods and services	Reason for deviation	Order number	AMOUNT R
03-Jun-25	Uber Technologies CC	Repair Municipal website	Emergency	188264	4 485,00
04-Jun-25	Bezuidenhout Incorporated	Legal Services: Reg 68 (1) applications - Lost title deeds	Impractical	188287	32 290,00
05-Jun-25	Ducharme Consulting (PTY) Ltd	License renewal of Asset application	Impractical	188295	42 262,50
02-Jun-25	PBSA (PTY) Ltd	Postage of franking machine	Single Supplier	188247	26 880,00
03-Jun-25	Witzenberg Herald	Publish Notice: Adopted budget & IDP for 2025/26	Single Supplier	188279	6 600,00
13-Jun-25	BDK Technologies (PTY) Ltd	Tru Serv Hosting domain hosting web	Impractical	188366	13 830,00
05-Jun-25	South African Council for Planners (SACPLAN)	Professional fees: Town Planners	Single Supplier	188322	2 611,00
17-Jun-25	Massamatic (PTY) Ltd	Renewal of software license for Weighbridge system at MRF	Single Supplier	188369	24 357,00
06-Jun-25	Witzenberg Herald	Publish Notice: Notice of intent to compile the Municipal SDF	Single Supplier	188334	2 904,00
27-Jun-25	Sparks & Ellis (PTY) Ltd	Supply and delivery of Uniforms for Traffic & Law enforcement officers	Impractical	188412	80 772,25
18-Jun-25	J.T Electrical and Home appliance repairs	Repair to Airconditioner at Tulbagh Auditorium	Emergency	188390	13 500,00
19-Jun-25	Witzenberg Herald	Publish Notice: Leasing of Erf 1326, Tulbagh	Single Supplier	188393	6 534,00
25-Jun-25	Witzenberg Herald	Message: Ceres Remhoogte Boerdery	Single Supplier	188406	3 800,00
25-Jun-25	Institute for Internal Auditors (SA)	Professional fees: Auditors	Single Supplier	188408	5 212,36

MONTH / MAAND	DEVIATION AMOUNT AFWYKING BEDRAG	TOTAL VALUE OF ORDERS ISSUED TOTALE WAARDE VAN BESTELLINGS UITGEREIK	% DEVIATIONS OF TOTAL ORDERS ISSUED % AFWYKINGS VAN TOTALE BESTELLINGS UITGEREIK
Apr 2025	R 54 390	R 21 776 751	0.25%
May 2025	R 1 094 664	R 32 986 647	3.32%
Jun 2025	R 266 038	R 32 153 203	0.82%

DEVIATIONS PER DIRECTORATE:



Logistics

The table below contains a high level summary of information regarding the stores section:

Logistieke

Die tabel hieronder bevat 'n hoë vlak opsomming van inligting rakende die magasyn (stoor):

MONTH	Apr 2025	May 2025	June 2025
Value of inventory at hand	R 17 836 572.43	R 17 293 447.73	R 16 337 60069
Turnover rate of total value of inventory	0.85	0.67	0.87
Date of latest stores reconciliation	30 Jun 2025		
Date of last stock count	27 Jun 2025		
Date of next stock count	23 Sep 2025		

WITZENBERG MUNICIPALITY
APPENDIX D - Unaudited
DISCLOSURES OF GRANTS AND SUBSIDIES IN TERMS OF SECTION 123 OF MFMA, 56 OF 2003

UNSPENT AND UNPAID GOVERNMENT GRANTS AND RECEIPTS	Balance 1 JULY 2024 (Unpaid)	Grants Received	Re-payment of Unspent Grant	Operating expenditure during the year Transferred to revenue	Capital expenditure during the year Transferred to revenue	Balance 30 JUNE 2025	Unspent 2025 (Payable)	Unpaid 2025 (Receivable)	Current Year Allocation	
									(DORA) Allocation Division of Revenue Amendment	Not Yet Received
	R	R	R	R	R	R	R	R		
National Government Grants										
Finance Management Grant	-	1 600 000	-	(1 358 049)	-	241 951	241 951	-	1 600 000	-
Municipal infrastructure Grant	59 596	25 595 000	(50 948)	-	(24 444 991)	1 158 657	1 158 657	-	25 630 000	35 000
Regional Bulk Infrastructure Grant (DWAF)	548 655	-	(49 391)	-	-	499 264	499 264	-		
Integrated National Electricity Program	122 359	-	-	-	-	122 359	122 359	-		-
Equitable share	-	144 790 000	-	(144 790 000)	-	-	-	-	145 706 000	916 000
Department of Rural Development	471 155	-	-	-	-	471 155	471 155	-		-
Expanded Public Works Programme	(198 128)	1 559 000	-	(2 227 140)	-	(866 268)	-	866 268	1 559 000	-
Neighbourhood Development Plan	322	-	-	-	-	322	322	-		-
Water Service Infrastructure Grant	-	15 000 000	(5 000)	-	(14 465 721)	529 279	529 279	-	15 000 000	-
Municipal Water Infrastructure	-	-	-	-	-	-	-	-		
Energy Efficiency and Demand-Side Management Grant	-	3 500 000	-	-	(1 676 455)	1 823 545	1 823 545	-	3 500 000	-
Municipal Disaster Relief Grant	-	3 612 000	-	-	(1 301 351)	2 310 649	2 310 649	-		(3 612 000)
					-					
Provincial Government Grants					-					
Library services	-	-	-	-	-	-	-	-	10 683 000	10 683 000
CDW	50 948	132 000	-	(63 082)	-	119 866	119 866	-	132 000	-
Main roads	-	-	-	-	-	-	-	-		-
Municipal Infrastructure Support Grant	(1 046 497)	-	-	-	-	(1 046 497)	-	1 046 497		-
Economic Development and Tourism SMME booster	68	-	-	-	-	68	68	-		-
Public Transport	-	-	-	-	-	-	-	-		-
Municipal Accreditation and Capacity Building Grant	49 391	249 000	-	-	-	298 391	298 391	-	7 788 000	7 539 000
Human Settlement Development	-	-	-	-	-	-	-	-	23 264 000	23 264 000
Fire Service Capacity Building Grant	10 013	-	-	-	-	10 013	10 013	-		-
Capacity Building (Internship)	155 000	-	-	-	-	155 000	155 000	-		-
Municipal Infrastructure	(206 126)	-	-	-	-	(206 126)	-	206 126		-
Financial Management Support	-	400 000	-	-	-	400 000	400 000	-	150 000	(250 000)
Maintenance and Construction of Transport Infrastructure	(5 061 033)	5 489 144	-	-	-	428 111	428 111	-	1 375 000	(4 114 144)
Local Government Support Grant	-	-	-	-	-	-	-	-		-
Regional Social Econimical Program	-	-	-	-	-	-	-	-		-
Local Government Employment Grant	-	-	-	-	-	-	-	-		-
Municipal Service Delivery & Capacity Building	-	-	-	-	-	-	-	-		-
Informal Settlements Upgrading Partnership Grant: Provinces (Beneficiaries)	(4 493 639)	11 727 471	-	(8 521 344)	-	(1 287 512)	-	1 287 512	1 532 000	(10 195 471)
Sport and Recreation	(27 299)	-	-	-	-	(27 299)	-	27 299		-
Municipal Energy Resilience Grant	-	700 000	-	-	-	700 000	700 000	-	700 000	-
Electronic Case Management Intervention	-	-	-	-	-	-	-	-		-
Loadshedding	-	-	-	-	-	-	-	-		-
Water Resilience	-	-	-	-	-	-	-	-		-
Municipal Service Delivery	-	-	-	-	-	-	-	-		-
Thusong service centres grant: Sustainability Operational Support Grant	-	-	-	-	-	-	-	-	150 000	150 000
Waste Management Compliance Grant(Boreholes Landfill sites)	-	257 000	-	-	-	257 000	257 000	-	257 000	-
District Municipality	-									
Parks and recreation	800 001	-	-	-	-	800 001	800 001	-		-
Sanitation Infrastructure	-	-	-	-	(389 989)	(389 989)	-	389 989		-
Planning and Development	100 000	-	-	-	-	100 000	100 000	-		-
Infrastructure	400 207	-	-	-	100 000	500 207	500 207	-		-
Covid 19	1 944 236	-	-	-	-	1 944 236	1 944 236	-		-
Safety Project	65 935	-	(150 000)	-	-	(84 065)	-	84 065		-
OPEX Tourism	-	-	-	-	-	-	-	-		-
Safety Implementation Grant	-	36 000	-	-	-	36 000				
	-									
Public Contributions	-									
Table Mountain - Clearing Alien Vegetation	-	-	-	-	-	-	-	-		-
Development Bank of South Africa	-	-	-	-	-	-	-	-		-
Nedbank	1 136 399	793 788	-	-	-	1 930 187	1 930 187	-		
Perdekraal Wind Farm	1 171 804	2 700 000	-	-	(25 510)	3 846 294	3 846 294	-	300 000	(2 400 000)
Essen Belgium	3 684	315 703	-	-	-	319 387	319 387	-		(315 703)
China - Water meters	-	-	-	-	-	-	-	-		-
Total	**(3 942 949)**	**218 456 106**	**(255 339)**	**(156 959 615)**	**(42 204 017)**	**15 094 186**	**18 965 942**	**3 907 756**	**239 326 000**	**21 699 682**

Revenue in respect of Capital grants only recognised when Capitalisation of related Capital Grant Expenditure is processed. VAT portion recognised on a monthly basis. **15 094 186**

Insurance Report -June 2025

Aging of Insurance Claims

Type of Claim	30 days or Less	More than 30 days	60 days or more	More than 120 Days	Total
Property Loss/damage	1	1	0	3	5
Motor Accident	0	0	0	7	7
Public Liability	4	0	1	16	21
Glass	0	0	0	0	0
Money loss	0	0	0	0	0
	5	1	1	26	33

High Value Third Party Claims

Claim Description	Value
Third Party fell on pavement after stepping into hole covered by grass	R 585,766
Third party stepped into hole of manhole cover on c/o Friesland & Delta Street,	R 628,370
Third Party Fell into an open manhole,corner Rooiels Avenue and Karee	R 2,551,000
Haywood R Elec Serv. (Five YO Boy burned at Pumpstation)	R 1,210,000
Third party injury after fall on pavement	R 1,498,240
Third party vehicle damaged after collision with municipal vehicle	R 77,183

High Value Property Loss/Damage and Motor Accident Claims

None

Claims Movement for the Month : June

	Property Loss/damage	Motor Accident	Public Liability	Glass	Money loss
Opening Balance	3	8	17	1	0
New Claims	2	0	4	0	0
Claims Closed	0	1	0	1	0
Closing Balance	5	7	21	0	0

Cash Flow Forecast

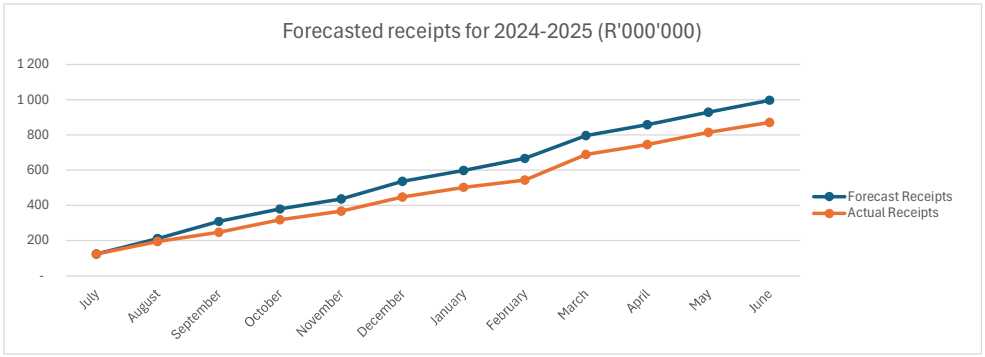
Current commitments against cash

Cash Book Balance plus Investments	R 198 644 671
Total Commitments	(R191 296 674)
Unspent Grants	(R15 094 186)
Eskom Account	(R53 000 000)
Consumer Deposits	(R11 193 274)
Provision for Rehabilitation	(R19 142 364)
Working Capital Requirement	(R17 558 940)
Payables & Accruals	(R44 265 959)
Provision Current Employee Benefits	(R31 041 951)
Uncommitted Cash Balance	**R 7 347 997**

The estimated cost coverage ratio is as follow

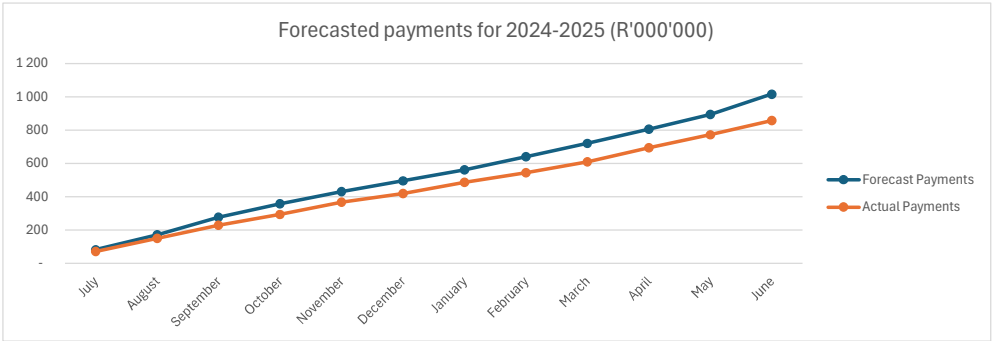
	Current
Cash and Cash Equivalents	R 198 644 671
Less Unspent Grants	R 15 094 186
Estimated Average fixed cost per month	R 71 098 844
Ratio	2,58

The ratio indicates that the municipality has sufficient cash available to cover its fixed cost for the next 2,58 months.The acceptable norm is 3 months



It is estimated that cash receipts will amount to R1000 m for the 2024-2025 Financial Year
The performance of actual receipts against projected receipts for the month can be summarised as follow

Month	Projected Receitps	Actual Receipts
April	R62m	R57m
May	R71m	R68m
June	R67m	R57m



It is estimated that cash payments will amount to R1024 m for the 2024-2025 Financial Year
The performance of actual payments against projected payments for the month can be summarised as follow

Month	Projected Payments	Actual payments
April	R85m	R84m
May	R89m	R78m
June	R122m	R85m

Percentage spent on Preventative and corrective planned Maintenance

	Financial Services	Corporate Services	Community Services	Technical Services	Total
Total Budget	-	185,307	620,488	11,037,584	11,843,379
Total Actual	-	147,386	506,710	10,481,319	11,135,414
Percentage		**79.54%**	**81.66%**	**94.96%**	**94.02%**
Orders	-	-	-	-	-
		0.00%	**0.00%**	**0.00%**	**0.00%**

HJ Kritzinger
CFO

Date
07/07/2025

Signature:

Percentage spent on Capital Expenditure for the period ended: 30 June 2025

	Financial Services	Corporate Services	Community Services	Municipal Manager	Technical Services	Total
Budget	65,097	1,702,130	2,655,842	89,435	82,867,682	87,380,186
Actual	42,157	1,251,213	1,565,632	88,990	76,709,317	79,657,309
Percentage	64.76%	73.51%	58.95%	99.50%	92.57%	91.16%
Orders	-	-	-	-	-	-
	64.76%	73.51%	58.95%	99.50%	92.57%	91.16%

HJ Kritzinger
CFO

Date
07/07/2025

Signature:

OVERTIME & STANDBY REPORT JUNE 2025

OVERTIME	YTD 2024/25	YTD vs Budget %	Adjusted Budget	Original Budget	Projected	Projected Saving / (Shortfall)	Actual 2023/24
Administration	14,194	103.4%	13,721	13,721	14,194	-473	12,528
Cemetries	304,934	157.6%	193,482	193,482	304,934	-111,452	155,234
Community Halls And Facilities	282,923	74.2%	381,439	381,439	282,923	98,516	320,240
Council Cost	0		0	0	0	0	0
Electricity*	1,967,291	65.2%	3,019,523	3,019,523	1,967,291	1,052,232	2,170,666
Enviromental Protection	0		0	0	0	0	0
Fire Protection Sevices	348,984	1400.3%	24,922	24,922	348,984	-324,062	18,683
Housing: Administration	14,292	479.3%	2,982	2,982	14,292	-11,310	0
Human Resources	1,874		0	0	1,874	-1,874	0
IDP	7,767	112.8%	6,883	6,883	7,767	-884	13,258
Information Tecnology	0		0	0	0	0	0
Internal Audit	0		0	0	0	0	0
L E D	0		0	0	0	0	0
Library Services*	0	0.0%	3,658	3,658	0	3,658	0
Marketing & Communications	489,251	99.2%	493,272	493,272	489,251	4,021	435,922
Mechanical Workshop	330,998	93.3%	354,719	354,719	330,998	23,721	296,374
Parks	283,563	113.8%	249,266	249,266	283,563	-34,297	188,391
Performance Management	0		0	0	0	0	0
Pine Forest*	759,629	97.7%	777,271	777,271	759,629	17,642	659,857
Project Management	0		0	0	0	0	0
Property & Legal Services	0		0	0	0	0	0
Public Toilets	158,268	120.4%	131,494	131,494	158,268	-26,774	136,351
Recreational Land	370,476	121.8%	304,156	304,156	370,476	-66,320	269,255
Roads	266,864	73.2%	364,774	364,774	266,864	97,910	334,875
Sewerage	2,562,356	74.8%	3,427,782	3,427,782	2,562,356	865,426	2,579,774
Social & Welfare Services	3,238	55.8%	5,801	1,801	3,238	2,563	3,389
Solid Waste*	2,356,579	91.5%	2,574,555	2,574,555	2,356,579	217,976	2,326,132
Stormwater Management	178,333	60.7%	293,855	293,855	178,333	115,522	206,319
Supply Chain Management	125,133	100.9%	123,986	123,986	125,133	-1,147	89,348
Swimming Pools	135,946	134.6%	101,018	101,018	135,946	-34,928	100,085
Thusong Centre	0		0	0	0	0	0
Town Secretary	2,823	885.1%	319	319	2,823	-2,504	1,043
Traffic	5,157,646	103.3%	4,994,053	4,994,053	5,157,646	-163,593	4,424,660
Treasury*	162,239	68.4%	237,102	237,102	162,239	74,863	164,336
Vehicle Licensing & Testing	495,656	132.0%	375,598	375,598	495,656	-120,058	380,508
Water Distribution	1,963,920	72.7%	2,702,500	2,702,500	1,963,920	738,580	2,045,934
TOTAL OVERTIME	**18,745,178**	**88.6%**	**21,158,131**	**21,154,131**	**18,745,178**	**2,412,953**	**17,333,164**

STANDBY	YTD 2024/25	YTD vs Budget %	Adjusted Budget	Original Budget	Projected	Projected Saving / (Shortfall)	Actual 2023/24
Administration	22,879	157.7%	14,508	14,508	22,879	-8,371	17,070
Cemetries	131,889	121.4%	108,673	108,673	131,889	-23,216	96,128
Community Halls And Facilities	116,010	74.4%	156,001	156,001	116,010	39,991	127,781
Council Cost	0		0	0	0	0	0
Electricity*	526,950	89.4%	589,587	589,587	526,950	62,637	526,278
Enviromental Protection	0		0	0	0	0	0
Fire Protection Sevices	819,265	75.0%	1,092,585	1,092,585	819,265	273,320	955,372
Housing: Administration	22,968	87.5%	26,237	26,237	22,968	3,269	14,848
Human Resources	0		0	0	0	0	0
IDP	0		0	0	0	0	0
Information Tecnology	57,096	85.7%	66,629	66,629	57,096	9,533	57,974
Internal Audit	0		0	0	0	0	0
L E D	0		0	0	0	0	0
Library Services	5,628	136.1%	4,136	4,136	5,628	-1,492	4,181
Marketing & Communications	0		0	0	0	0	0
Mechanical Workshop	156,057	97.0%	160,916	160,916	156,057	4,859	143,448
Parks	206,462	87.1%	236,975	236,975	206,462	30,513	197,997
Performance Management	0		0	0	0	0	0
Pine Forest*	181,167	131.9%	137,366	137,366	181,167	-43,801	134,057
Project Management	0		0	0	0	0	0
Property & Legal Services	0		0	0	0	0	0
Public Toilets	0		0	0	0	0	0
Recreational Land	222,070	100.4%	221,215	221,215	222,070	-855	193,214
Roads	285,251	74.9%	381,069	381,069	285,251	95,818	363,508
Sewerage	641,638	92.4%	694,523	694,523	641,638	52,885	560,270
Social & Welfare Services	0		0	0	0	0	0
Solid Waste*	78,189	54.2%	144,348	144,348	78,189	66,159	124,576
Stormwater Management	170,701	68.3%	249,921	249,921	170,701	79,220	214,594
Supply Chain Management	54,974	86.8%	63,339	63,339	54,974	8,365	57,300
Swimming Pools	12,483	116.1%	10,750	10,750	12,483	-1,733	6,243
Thusong Centre	0		0	0	0	0	0
Town Secretary	0		0	0	0	0	0
Traffic	1,677,808	104.4%	1,607,692	1,607,692	1,677,808	-70,116	1,431,510
Treasury*	59,517	84.4%	70,539	70,539	59,517	11,022	61,487
Vehicle Licensing & Testing	173,624	98.0%	177,155	177,155	173,624	3,531	160,741
Water Distribution	535,770	93.8%	570,884	570,884	535,770	35,114	478,657
TOTAL STANDBY	**6,158,397**	**90.8%**	**6,785,048**	**6,785,048**	**6,158,397**	**626,651**	**5,927,235**

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the monthly in year monitoring reports for the month of June 2025 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Mr D Nasson

Municipal Manager of WITZENBERG MUNICIPALITY

Signature: _____

Date: 11/07/2025



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN (SDBIP)

2025/26

Municipal Financial Management Act

Section 53(1)(c)(ii) – Approval by the Mayor

The Top Layer Service Delivery Budget Implementation Plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Sections 69(3) and 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budgeting and Reporting Regulation for the necessary approval.

Print Name: David Nasson

Municipal Manager of Witzenberg Municipality

Signature: 

Date: 02/06/2025

APPROVAL

The Top Layer Service Delivery Budget Implementation Plan is herewith approved in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA).

Print Name: Trevor Abrahams

Mayor of Witzenberg Municipality

Signature: 

Date: 2 · 06 · 2025

INDEX

1. INTRODUCTION 3

2. LEGISLATIVE FRAMEWORK 3

3. FACTORS CONSIDERED WITH COMPILATION 4

4. MFMA CIRCULAR 88 NATIONAL INDICATORS 4

5. STRATEGIC ALIGNMENT 5

6. NON-FINANCIAL COMPONENT 6

A. KEY PERFORMANCE INDICATORS 6

7. FINANCIAL COMPONENT 12

A. COMPONENT 1 – MONTHLY REVENUE BY SOURCE 12
B. COMPONENT 2 – MONTHLY OPERATING EXPENDITURE BY VOTE 13
C. COMPONENT 3 – MONTHLY CAPITAL EXPENDITURE 14
D. COMPONENT 4 – THREE YEAR CAPITAL EXPENDITURE PER WARD 19

8. BUDGETARY ALIGNMENT WITH IDP 23

9. ANNEXURES 25

A. KPI DEFINITIONS 25
B. CIRCULAR 88 INDICATORS 31

1. INTRODUCTION

The Service Delivery and Budget Implementation Plan (SDBIP) gives effect to the municipality's IDP and budget.
The SDBIP is a layered plan, with the top layer comprising the key performance indicators and service delivery targets, and how these are assigned to top management. It expresses the Municipality's objectives in quantifiable outcomes to be implemented from 1 July 2025 to 30 June 2026.

The SDBIP serves as a "contract" between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration in the applicable financial year. It provides the link between the mayor, the council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is therefore a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers, and community to monitor the municipality's performance on a quarterly basis. The SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the implementation of the budget, the execution of projects, the performance of senior management and the achievement of the strategic objectives set by council.

2. LEGISLATIVE FRAMEWORK

The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

The Top Layer of the SDBIP is made up of the following components:

- One-year detailed plan, with a three-year capital plan
- Monthly projection of revenue to be collected for each Source (Expected Revenue to be collected)
- Monthly projects of expenditure (operating and capital) and revenue for each vote (S71 format)
- Quarterly projects of Services Delivery Targets and performance indicators for each vote. (Non-financial measurable performance objectives in the form of targets and indicators)
- Capital works plan broken down by ward over three years

3. FACTORS CONSIDERED WITH COMPILATION

The IDP is considered as the 5-year strategic plan for the municipality and therefore provides an outline of Witzenberg Municipality's vision, mission, objectives, and operational and service delivery indicators that are realistic and attainable.

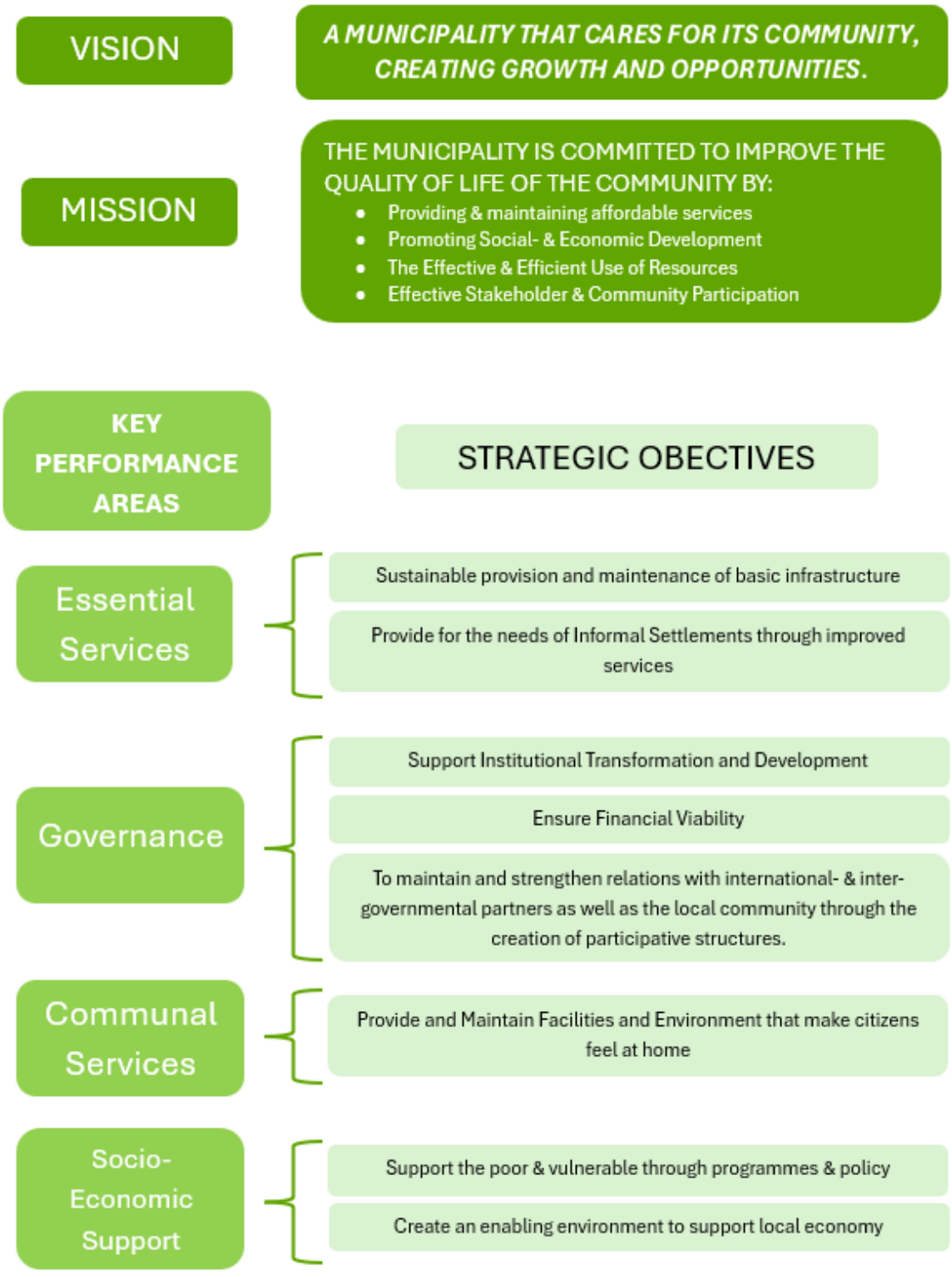
The Top Layer SDBIP was drafted through a one-on-one consultation with the Municipal Manager and all the directors. After the completion of the draft Top Layer SDBIP, the Municipal Manager had one on one sessions with his directors to finalise the Top Layer SDBIP. The following were considered during the development of the SDBIP:

- Alignment with the IDP, National KPA's, Municipal KPA's and IDP objectives
- Alignment with the budget
- Oversight Committee Report on the Annual Report of 2023/24
- Annual Report of 2023/24
- The risks identified by the Chief Risk Officer during the municipal risk analysis.
- Areas to be addressed and root causes of the Auditor-General management letter COMAFS as well as the risks identified during the audit of the 2023/24 Annual Report
- Mid-Year Performance Report (Section 72) for 2024/25

4. MFMA CIRCULAR 88 NATIONAL INDICATORS

To be implemented as a pilot process in the 2021/22 to 2024/25 financial years, intermediate cities, district, and local municipalities will not be required to incorporate the indicators in their existing performance indicator tables in the IDP and SDBIP. Instead, these indicators should find expression in a dedicated Annexure to the IDP and SDBIP which clearly indicates the MFMA Circular No. 88 indicators applicable to the municipality at Tier 1 and 2 levels of readiness. For this pilot process, the applicable indicators as included in the Annexures will be monitored and reported on, on a quarterly and annual basis, to the DCoG and the relevant provincial. No reporting in the MSA section 46 statutory annual performance report (APR) will be required. This "parallel" pilot process will allow and encourage municipalities to plan, implement and report on the MFMA Circular No. 88 indicators, without limiting their statutory performance planning and reporting in fear of audit findings before they have not adequately institutionalized the process.

5. STRATEGIC ALIGNMENT



6. NON-FINANCIAL COMPONENT

a. Key Performance Indicators

KPA: **1. ESSENTIAL SERVICES**

Strategic Objective: **1.1 Sustainable provision and maintenance of basic infrastructure**

Owner Department	Ref	Key Performance Indicator	2025/26 Annual Target	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	2026/27 Target	2027/28 Target	2028/29 Target	2029/30 Target
Water & Sanitation	WS1.11a	Number of new formal sewer connections meeting minimum standards	2		1	1	2	5	6	7	14
Water & Sanitation	WS2.11a	Number of new formal water connections meeting minimum standards	2		1	1	2	5	6	7	14
Water & Sanitation	WS4.1	Percentage of drinking water samples complying to SANS241.	98%	98%	98%	98%	98%	98%	98%	98%	98%
Electricity	EE1.11a	Number of formal residential dwellings provided with a new connection to mains electricity supply by the municipality	8	2	4	6	8	10	10	10	10
Solid Waste	FinInc28	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at period end.	12045	12045	12045	12045	12045	12050	12100	12150	12000
Water & Sanitation	WS5.1	Percentage of non-revenue water (sum of un-billed authorised consumption such as informal settlements, recreational areas and apparent & real losses)	39%	39%	39%	39%	39%	38%	38%	37%	37%

Owner Department	Ref	Key Performance Indicator	2025/26 Annual Target	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	2026/27 Target	2027/28 Target	2028/29 Target	2029/30 Target
Electricity	EE4.4	Percentage total electricity losses	10%				10%	10%	10%	10%	10%
Roads	TR6.12	Percentage of surfaced municipal road lanes which has been resurfaced and resealed	1%	0%	0%	1%	1%	1%	1%	2%	2%

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Owner Department	Ref	Key Performance Indicator	2025/26 Annual Target	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	2026/27 Target	2027/28 Target	2028/29 Target	2029/30 Target
Director Technical	TecDir2	Number of subsidised serviced sites developed.	Not included in Human Settlements Pipeline budget for 2025/26.					130		50	50
Water & Sanitation	WS1.11b	Number of new informal sewer connections meeting minimum standards	3	0	0	3	3	3	3	3	3
Water & Sanitation	WS2.11b	Number of new informal water connections meeting minimum standards	3	0	0	3	3	3	3	3	3
Electricity	EE1.11b	Number of informal residential dwellings provided with a new connection to mains electricity supply by the municipality	5	1	2	3	5	7	10	12	15
Solid Waste	TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	95%	95%	95%	95%	95%	97%	97%	97%	97%

KPA: **2. GOVERNANCE**

Strategic Objective: **2.1 Support Institutional Transformation and Development**

Owner Department	Ref	Key Performance Indicator	2025/26 Annual Target	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	2026/27 Target	2027/28 Target	2028/29 Target	2029/30 Target
Human Resources	CorpHR13	Percentage budget spent on implementation of Workplace Skills Plan.	96%	10%	35%	60%	96%	96%	96%	96%	96%
Human Resources	CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4 Reports	1	2	3	4	4 Reports	4 Reports	4 Reports	4 Reports
Human Resources	GG1.21	Staff vacancy rate	8%	8%	8%	8%	8%	7%	7%	6%	6%

Strategic Objective: **2.2 Ensure Financial Viability**

Owner Department	Ref	Key Performance Indicator	2025/26 Annual Target	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	2026/27 Target	2027/28 Target	2028/29 Target	2029/30 Target
Financial Administration	FinFAdm10	Financial viability expressed as Debt-Coverage ratio	200	200	200	200	200	200	200	200	200
Financial Administration	FinFAdm11	Financial viability expressed outstanding service debtors	60%	60%	60%	60%	60%	60%	60%	60%	60%
Income	FM7.12	Collection rate ratio	93%	75%	88%	91%	93%	94%	95%	95%	96%
Financial Administration	FM3.11	Cash/Cost coverage ratio	3	3	3	3	3	3	3	3	3
Expenditure	FM4.31	Creditors payment period	40	30	30	30	40	40	40	40	40

Owner Department	Ref	Key Performance Indicator	2025/26 Annual Target	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	2026/27 Target	2027/28 Target	2028/29 Target	2029/30 Target
Supply Chain	LED3.31	Average number of days from the point of advertising to the letter of award per 80/20 procurement process	140	140	140	140	140	135	135	130	130
Municipal Manager	MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	98%	15%	40%	75%	98%	99%	99%	99%	99%
Municipal Manager	FM1.11	Total Capital Expenditure as a percentage of Total Capital Budget	95%	10%	40%	60%	95%	95%	96%	97%	97%

Strategic Objective: **2.3 To maintain & strengthen relations with international- & inter-governmental partners as well as with the local community through the creation of participative structures.**

Owner Department	Ref	Key Performance Indicator	2025/26 Annual Target	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	2026/27 Target	2027/28 Target	2028/29 Target	2029/30 Target
IDP	MMIDP9	Number of IDP community engagements held.	14		7		14	14	14	14	14
IDP	GG2.1	Percentage of ward committees that are functional (meet four times a year, are quorate, and have an action plan)	100%				100%	100%	100%	100%	100%

KPA: **3. COMMUNAL SERVICES**

Strategic Objective: **3.1 Provide and maintain facilities and environment that make citizens feel at home**

Owner Department	Ref	Key Performance Indicator	2025/26 Annual Target	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	2026/27 Target	2027/28 Target	2028/29 Target	2029/30 Target
Fire & Disaster Management	FD1.11	Percentage compliance with the required attendance time for structural firefighting incidents	90%	90%	90%	90%	90%	90%	92%	92%	93%
Amenities & Environment	HS3.5	Percentage utilisation rate of community halls	4%				4%	4%	4%	4%	4%
Libraries	HS3.6	Average number of library visits per library	12000	3000	6000	9000	12000	12500	12500	13000	13000
Amenities & Environment	HS3.7	Percentage of municipal cemetery plots available	30%	36%	35%	32%	30%	25%	24%	22%	22%

KPA: **4. SOCIO- ECONOMIC SUPPORT SERVICES**

Strategic Objective: **4.1 Support the poor and vulnerable through programmes and policy**

Owner Department	Ref	Key Performance Indicator	2025/26 Annual Target	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	2026/27 Target	2027/28 Target	2028/29 Target	2029/30 Target
Socio-Economic	LED2.12	Percentage of the municipality's operating budget spent on indigent relief for free basic services	3,0%	4,0%	4,0%	3,0%	3,0%	5,0%	5,0%	4,5%	4,5%
Socio-Economic	LED1.21	Number of work opportunities created through Public Employment Programmes (incl. EPWP and other related employment programmes)	400	100	200	300	400	405	410	410	410

Owner Department	Ref	Key Performance Indicator	2025/26 Annual Target	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	2026/27 Target	2027/28 Target	2028/29 Target	2029/30 Target
Socio-Economic	ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	20	5	10	15	20	22	23	23	24
Human Settlements	ComHS14	Number of housing opportunities provided per year.	110			50	110	70	70	70	70
Human Settlements	ComHS15	Number of Rental Stock transferred	10	2	4	6	10	40	50	50	50

Strategic Objective: 4.2 Create an enabling environment to support the local economy

Owner Department	Ref	Key Performance Indicator	2025/26 Annual Target	1st Q Target	2nd Q Target	3rd Q Target	4th Q Target	2026/27 Target	2027/28 Target	2028/29 Target	2029/30 Target
Socio-Economic	ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4 Reports	1	2	3	4	4 Reports	4 Reports	4 Reports	4 Reports
Socio-Economic	ComLed4	Report on the implementation of action plans as identified in the Witzenberg LED Strategy.	4 Reports	1	2	3	4	4 Reports	4 Reports	4 Reports	4 Reports
Socio-Economic	LED3.11	Average time taken to finalise business license applications	5 days	2	3	4	5	5	5	5	5
Expenditure	LED1.11	Percentage of total municipal operating expenditure spent on contracted services physically residing within the municipal area	5%	5%	5%	5%	5%	6%	6%	7%	7%

7. FINANCIAL COMPONENT

a. Component 1 – Monthly Revenue by Source

Description	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
Revenue By Source															
Property rates	54 782	5 721	4 430	5 721	5 721	5 721	5 721	5 721	4 430	8 303	7 012	7 012	120 291	130 091	140 685
Service charges - electricity revenue	48 786	44 325	44 325	30 943	30 943	26 483	26 483	35 404	39 865	44 325	39 865	30 943	442 689	492 693	548 344
Service charges - water revenue	4 450	4 450	4 450	4 450	4 450	4 450	4 450	4 450	4 450	4 450	4 450	4 450	53 401	56 207	59 152
Service charges - sanitation revenue	4 549	4 549	4 549	4 549	4 549	4 549	4 549	4 549	4 549	4 549	4 549	4 549	54 590	56 152	58 836
Service charges - refuse revenue	3 023	3 023	3 023	3 023	3 023	3 023	3 023	3 023	3 023	3 023	3 023	3 023	36 276	37 996	39 797
Service charges - other	484	484	484	484	484	484	484	484	484	484	484	484	5 813	6 103	6 409
Rental of facilities and equipment	529	529	529	529	529	529	529	529	529	529	529	529	6 345	6 662	6 995
Interest earned - external investments	1 965	1 965	1 965	1 965	1 965	1 965	1 965	1 965	1 965	1 965	1 965	1 965	23 578	24 757	25 995
Interest earned - outstanding debtors	2 373	2 373	2 373	2 373	2 373	2 373	2 373	2 373	2 373	2 373	2 373	2 373	28 471	29 894	31 389
Dividends received	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Fines, penalties and forfeits	985	985	985	985	985	985	985	985	985	985	985	985	11 816	12 407	13 028
Licences and permits	214	214	214	214	214	214	214	214	214	214	214	214	2 566	2 694	2 829
Agency services	410	410	410	410	410	410	410	410	410	410	410	410	4 918	5 164	5 423
Transfers and subsidies	13 774	13 774	23 731	13 774	13 774	24 166	13 774	13 774	23 731	13 774	13 774	27 944	209 765	218 095	224 993
Other revenue	472	471	1 419	469	469	1 415	468	470	1 418	471	471	1 938	9 951	10 825	10 905
Gains	–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Revenue	**136 796**	**83 273**	**92 886**	**69 888**	**69 888**	**76 765**	**65 426**	**74 350**	**88 424**	**85 855**	**80 102**	**86 818**	**1 010 471**	**1 089 742**	**1 174 779**

b. Component 2 – Monthly Operating Expenditure by Vote

Description	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
R thousand	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
Expenditure By Type															
Employee related costs	25 506	25 506	25 506	25 506	25 506	25 506	25 506	25 506	25 506	25 506	25 506	28 796	309 360	328 514	353 139
Remuneration of councillors	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	13 228	14 160	15 145
Debt impairment	–	–	–	–	–	–	–	–	–	–	–	76 891	76 891	81 490	86 399
Depreciation & asset impairment	2 841	2 841	2 841	2 841	2 841	2 841	2 841	2 841	2 841	2 841	2 841	2 841	34 090	35 794	37 584
Finance charges	900	900	900	900	900	900	900	900	900	900	900	847	10 742	11 279	11 843
Bulk purchases	43 574	3 998	51 489	23 786	23 786	23 786	19 828	27 744	31 701	35 659	27 744	83 151	396 245	441 118	491 072
Other materials	2 297	2 297	2 297	2 297	2 297	2 297	2 297	2 297	2 297	2 297	2 297	2 874	28 145	28 529	29 525
Contracted services	6 205	6 205	6 601	6 205	6 205	6 601	6 205	6 205	6 601	6 205	6 205	7 536	76 979	74 756	77 629
Transfers and subsidies	411	411	411	411	411	411	411	411	411	411	411	411	4 931	3 246	3 428
Other expenditure	5 564	5 564	5 630	5 564	5 564	5 630	5 564	5 564	5 630	5 564	5 564	7 322	68 723	71 885	75 980
Losses	–	–	–	–	–	–	–	–	–	–	–	0	0	0	0
Total Expenditure	**88 400**	**48 824**	**96 777**	**68 612**	**68 612**	**69 074**	**64 654**	**72 569**	**76 989**	**80 485**	**72 569**	**211 770**	**1 019 335**	**1 090 772**	**1 181 745**

c. Component 3 – Monthly Capital Expenditure

KPA: **1. ESSENTIAL SERVICES**

Strategic Objective: **1.1 Sustainable provision and maintenance of basic infrastructure**

Department	Description	Funding Source	Ward	Budget 2025/26	Project Start Date	Project End Date	Cash Flow Jul	Cash Flow Aug	Cash Flow Sep	Cash Flow Oct	Cash Flow Nov	Cash Flow Dec	Cash Flow Jan	Cash Flow Feb	Cash Flow Mar	Cash Flow Apr	Cash Flow May	Cash Flow Jun
Electricity Administration	Tools & Equipment	CRR	All	250 000	2025/07/25	2025/11/19					250 000							
Electricity Administration	Mv Network Equipment	CRR	All	1 000 000	2025/07/25	2026/05/26						200 000		250 000			550 000	
Electricity Administration	Mv Substation Equipment	CRR	All	1 630 000	2025/07/25	2026/05/26						450 000		250 000	250 000	130 000	550 000	
Electricity Administration	Upgrade Of Lv Network Cables	CRR	All	500 000	2025/07/25	2023/03/19									500 000			
Electricity Administration	Upgrade Of Mv Cables	CRR	All	1 500 000	2025/07/25	2026/05/26						500 000			500 000		500 000	
Electricity Administration	Electrical Network Refurbishment	CRR	All	1 000 000	2025/07/25	2026/05/26									500 000		500 000	
Sewerage	Sewer Network Replacement	CRR	All	1 000 000	2025/07/25	2026/06/10				250 000		250 000				250 000		250 000
Sewerage	Sewer Pumps-replacement	CRR	All	100 000	2025/07/25	2026/05/19											100 000	
Sewerage	Aerator Replacement Programme	CRR	All	400 000	2025/07/25	2026/06/26					50 000		100 000		100 000		100 000	50 000
Roads	Network Street	CRR	All	6 000 000	2025/09/10	2026/02/19				1 500 000	1 500 000	500 000	1 000 000	1 500 000				
Solid Waste	Bulk Waste Container Bins	CRR	All	1 000 000	2025/07/25	2025/12/15						1 000 000						
Water Distribution	Tulbagh Reservoir	MIG	7,11	5 189 058	2025/11/20	2026/12/10									2 000 000	1 000 000	750 000	1 439 058
Water Distribution	Network- Water Pipes & Valve Replacement	CRR	All	1 000 000	2025/07/25	2026/06/19					500 000				250 000			250 000
Water Distribution	Security Upgrades	CRR	All	500 000	2025/07/25	2026/02/23						200 000		300 000				
Water Distribution	Tierhokskloof Bulk Pipeline	MIG	2,7	723 503	2024/09/01	2025/08/29	500 000	223 503										
Water Distribution	Tierhokskloof Bulk Pipeline	CRR	2,7	700 000	2024/09/01	2025/08/29		700 000										
Water Distribution	Nduli Upgrade And Replace Water Pipe Along R46	MIG	1,12	3 268 625	2025/07/25	2025/11/27			500 000	1 500 000	1 000 000	268 625						
Water Distribution	Nduli Upgrade And Replace Water Pipe Along R46	CRR	1,12	1 500 000	2025/07/25	2026/02/27							250 000	1 250 000				
Dir Tech	Furniture & Equipment	CRR	All	50 000	2025/07/25	2025/10/23				50 000								
Roads	Ceres Bella Vista Taxi Rank	CRR	All	4 700 000	2025/07/25	2027/02/19				4 700 000								

Strategic Objective: 1.2 Provide for the needs of Informal Settlements through improved services

Department	Description	Funding Source	Ward	Budget 2025/26	Project Start Date	Project End Date	Cash Flow Jul	Cash Flow Aug	Cash Flow Sep	Cash Flow Oct	Cash Flow Nov	Cash Flow Dec	Cash Flow Jan	Cash Flow Feb	Cash Flow Mar	Cash Flow Apr	Cash Flow May	Cash Flow Jun
Sewerage	Toilets For Informal Settlements	CRR	All	500 000	2025/07/25	2026/03/10								250 000	250 000			

KPA: 2. GOVERNANCE

Strategic Objective: 2.2 Ensure Financial Viability

Department	Description	Funding Source	Budget 2025/26	Project Start Date	Project End Date	Cash Flow Jul	Cash Flow Aug	Cash Flow Sep	Cash Flow Oct	Cash Flow Nov	Cash Flow Dec	Cash Flow Jan	Cash Flow Feb	Cash Flow Mar	Cash Flow Apr	Cash Flow May	Cash Flow Jun
Dir Fin	Furniture & Equipment	CRR	50 000	2025/07/25	2025/09/26			50 000									

Strategic Objective: 2.1 Support Institutional Transformation and Development

Department	Description	Funding Source	Ward	Budget 2025/26	Project Start Date	Project End Date	Cash Flow Jul	Cash Flow Aug	Cash Flow Sep	Cash Flow Oct	Cash Flow Nov	Cash Flow Dec	Cash Flow Jan	Cash Flow Feb	Cash Flow Mar	Cash Flow Apr	Cash Flow May	Cash Flow Jun
Traffic	Building Upgrade Traffic Department	CRR	All	300 000	2025/07/25	2026/02/27					100 000		100 000		100 000			
Information Technology	IT Equipment	CRR	All	300 000	2025/07/25	2025/11/19					300 000							
Mayor & Council	Furniture & Equipment	CRR	All	500 000	2025/07/25	2025/11/19			100 000	100 000	150 000	150 000						
Dir Corp	Furniture & Equipment	CRR	All	50 000	2025/07/25	2025/12/10						50 000						
Mechanical Workshop	Vehicle Replacement Programme	CRR	All	1 300 000	2025/07/25	2025/12/10						1 300 000						
Mechanical Workshop	Vehicle Replacement Programme	Belgium	All	300 000	2025/07/25	2025/11/19					300 000							
Mechanical Workshop	Workshop Building Upgrade	CRR	All	300 000	2025/07/25	2025/11/19			150 000		150 000							
Municipal Manager	Furniture & Equipment	CRR	All	50 000	2025/07/25	2025/10/23				50 000								

Strategic Objective: **2.3 To maintain & strengthen relations with international- & inter-governmental partners as well as with the local community through the creation of participative structures.**

Department	Description	Funding Source	Ward	Budget 2025/26	Project Start Date	Project End Date	Cash Flow Jul	Cash Flow Aug	Cash Flow Sep	Cash Flow Oct	Cash Flow Nov	Cash Flow Dec	Cash Flow Jan	Cash Flow Feb	Cash Flow Mar	Cash Flow Apr	Cash Flow May	Cash Flow Jun
Marketing & Communication	Access Control - Furniture And Equipment	CRR	All	100 000	2025/07/25	2026/02/13					50 000			50 000				
Marketing & Communication	Camera Equipment	CRR	All	30 000	2025/07/25	2025/12/10						30 000						

KPA: **3. COMMUNAL SERVICES**

Strategic Objective: **3.1 Provide and maintain facilities and environment that make citizens feel at home**

Department	Description	Funding Source	Ward	Budget 2025/26	Project Start Date	Project End Date	Cash Flow Jul	Cash Flow Aug	Cash Flow Sep	Cash Flow Oct	Cash Flow Nov	Cash Flow Dec	Cash Flow Jan	Cash Flow Feb	Cash Flow Mar	Cash Flow Apr	Cash Flow May	Cash Flow Jun
Cemeteries	Expanding Of Existing Cemetery	CRR	All	100 000	2025/08/28	2026/04/28										100 000		
Libraries	Library Nduli	CRR	1,12	1 000 000	2025/05/16	2026/02/20								1 000 000				
Libraries	Library Nduli	MIG	1,12	8 925 959	2025/05/16	2026/02/20	1 500 000	1 000 000	1 500 000	1 500 000	1 500 000	500 000	750 000	675 959				
Libraries	Library Nduli	Paardekra	1,12	1 739 130	2025/05/16	2026/02/20				1 000 000	739 130							
Libraries	Library Nduli Office equipment	Paardekra	1,12	200 000	2025/08/22	2026/03/10					50 000	50 000		50 000	50 000			
Fire Fighting & Protection	Fire Fighting Equipment	Prov Grant	All	150 000	2025/07/25	2025/10/19			150 000									
Community Parks	Plant & Equipment	CRR	All	300 000	2025/07/25	2026/04/28										300 000		
Community Parks	Brushcutters	CRR	All	110 000	2025/07/25	2026/04/28										110 000		
Community Parks	Chainsaws	CRR	All	130 000	2025/07/25	2026/04/28										130 000		
Community Parks	Irrigation Equipment For Parks	CRR	All	200 000	2025/07/25	2026/04/28										200 000		
Community Parks	Landscaping Of Parks	CRR	All	200 000	2025/08/15	2026/04/28										200 000		
Sport Grounds & Stadiums	Sportsground Development & Upgrading	CRR	All	200 000	2025/07/25	2026/04/28										200 000		
Sport Grounds & Stadiums	Sports Facilities Upgrade Tulbagh	MIG	7,11	4 301 550	2025/07/25	2026/06/10			100 000			800 000		800 000	900 000	1 200 000	501 550	
Sport Grounds & Stadiums	Sports Facilities Upgrade Tulbagh	CRR	7,11	700 000	2025/07/25	2026/06/10												700 000
Dir Comm	Furniture & Equipment	CRR	All	50 000	2025/07/25	2025/12/10						50 000						
Electricity Administration	Upgrade Of Streetlights	Energy Effi	All	3 478 261	2025/07/25	2026/03/26						1 000 000			1 000 000			1 478 261
Electricity Administration	Upgrade Of Streetlights	CRR	All	210 000	2025/07/25	2023/03/20									210 000			
Roads	Traffic Calming	CRR	All	50 000	2025/07/25	2026/01/23							50 000					
Environmental Management	Air quality equipment_all	CRR	All	220 000	2025/07/25	2026/04/10									220 000			
Fire Fighting & Protection	Fire Fighting Equipment	Prov Grant	All	869 565	2025/07/25	2025/10/10			869 565									
Recreational Land	Upgrade of sports facilities	Prov Grant	All	832 174	2025/07/25	2026/04/10									400 000		432 174	

KPA: **4. SOCIO- ECONOMIC SUPPORT SERVICES**

Strategic Objective: **4.2 Create an enabling environment to support the local economy**

Department	Description	Funding Source	Ward	Budget 2025/26	Project Start Date	Project End Date	Cash Flow Jul	Cash Flow Aug	Cash Flow Sep	Cash Flow Oct	Cash Flow Nov	Cash Flow Dec	Cash Flow Jan	Cash Flow Feb	Cash Flow Mar	Cash Flow Apr	Cash Flow May	Cash Flow Jun
Electricity Administration	Upgrade Power Station	Loans	All	15 000 000	2025/02/15	2026/03/26	1 500 000	2 000 000	2 000 000	2 000 000	2 000 000	1 000 000	1 000 000	2 000 000	1 500 000			
Roads	Rehabilitation Cellier Street	CRR	5	5 000 000	2025/09/10	2026/05/05	100 000			500 000	1 500 000	500 000	500 000	700 000	700 000	500 000		
LED	Informal Trader infrastructure_Op die Berg	CWDM	9	185 000	2025/07/25	2025/12/10						185 000						
LED	Installation of solar panels for Gate motors at Skoonvlei Business Hub_Bella Vista	CRR	6	30 000	2025/07/25	2025/10/23				30 000								
LED	Installation of electronic roller shutter door motors & equipment at PAH Business Hub_Prince Alfred's Hamlet	CRR	6	60 000	2025/07/25	2025/10/23				60 000								
LED	Office furniture (office chairs)_Ceres	CRR	All	14 000	2025/07/25	2025/10/23				14 000								

d. Component 4 – Three Year Capital Expenditure per Ward

KPA: **1. ESSENTIAL SERVICES**

Strategic Objective: **1.1 Sustainable provision and maintenance of basic infrastructure**

Department	Description	Funding Source	Ward	Budget 2025/26	Budget 2026/27	Budget 2027/28
Electricity Administration	Electrical Network Housing Project	INEP	All		518 261	542 608
Electricity Administration	Tools & Equipment	CRR	All	250 000	200 000	200 000
Electricity Administration	Mv Network Equipment	CRR	All	1 000 000	1 000 000	1 000 000
Electricity Administration	Mv Substation Equipment	CRR	All	1 630 000	1 400 000	1 400 000
Electricity Administration	Upgrade Of Lv Network Cables	CRR	All	500 000	400 000	400 000
Electricity Administration	Upgrade Of Mv Cables	CRR	All	1 500 000	1 400 000	1 400 000
Electricity Administration	Electrical Network Refurbishment	CRR	All	1 000 000	1 000 000	1 000 000
Sewerage	Sewer Network Replacement	CRR	All	1 000 000		
Sewerage	Sewer Pumps-replacement	CRR	All	100 000	100 000	100 000
Sewerage	Aerator Replacement Programme	CRR	All	400 000	200 000	200 000
Roads	Network Street	CRR	All	6 000 000	8 000 000	5 000 000
Roads	Rehabilitation - Streets Wolseley	MIG	2,7		6 741 820	8 612 244
Solid Waste	Bulk Waste Container Bins	CRR	All	1 000 000	434 600	235 956
Water Distribution	Tulbagh Reservoir	MIG	7,11	5 189 058	9 591 223	
Water Distribution	Tulbagh Reservoir	CRR	7,11		2 200 000	
Water Distribution	Network- Water Pipes & Valve Replacement	CRR	All	1 000 000	1 000 000	
Water Distribution	Security Upgrades	CRR	All	500 000	200 000	
Water Distribution	Tierhokskloof Bulk Pipeline	MIG	2,7	723 503		
Water Distribution	Tierhokskloof Bulk Pipeline	CRR	2,7	700 000		
Water Distribution	Nduli Upgrade And Replace Water Pipe Along R46	MIG	1,12	3 268 625		
Water Distribution	Nduli Upgrade And Replace Water Pipe Along R46	CRR	1,12	1 500 000		
Dir Tech	Furniture & Equipment	CRR	All	50 000	50 000	50 000
Roads	Ceres Bella Vista Taxi Rank	MIG	All		8 695 652	8 695 652
Roads	Ceres Bella Vista Taxi Rank	CRR	All	4 700 000		2 500 000

Strategic Objective: **1.2 Provide for the needs of Informal Settlements through improved services**

Department	Description	Funding Source	Ward	Budget 2025/26	Budget 2026/27	Budget 2027/28
Sewerage	Toilets For Informal Settlements	CRR	All	500 000		

KPA: **2. GOVERNANCE**

2.1 Support Institutional Transformation and Development

Traffic	Building Upgrade Traffic Department	CRR	All	300 000		
Information Technology	IT Equipment	CRR	All	300 000	300 000	
Mayor & Council	Furniture & Equipment	CRR	All	500 000		
Dir Corp	Furniture & Equipment	CRR	All	50 000	50 000	50 000
Mechanical Workshop	Vehicle Replacement Programme	CRR	All	1 300 000	2 000 000	
Mechanical Workshop	Vehicle Replacement Programme	Belgium	All	300 000		
Mechanical Workshop	Tools & Equipment	CRR	All		50 000	
Mechanical Workshop	Workshop Building Upgrade	CRR	All	300 000		
Municipal Manager	Furniture & Equipment	CRR	All	50 000	50 000	50 000

Strategic Objective: **2.2 Ensure Financial Viability**

Department	Description	Funding Source	Ward	Budget 2025/26	Budget 2026/27	Budget 2027/28
Dir Fin	Furniture & Equipment	CRR	All	50 000	50 000	50 000

Strategic Objective: **2.3 To maintain & strengthen relations with international- & inter-governmental partners as well as with the local community through the creation of participative structures.**

Department	Description	Funding Source	Ward	Budget 2025/26	Budget 2026/27	Budget 2027/28
Marketing & Communication	Access Control - Furniture And Equipment	CRR	All	100 000	250 000	
Marketing & Communication	Camera Equipment	CRR	All	30 000	35 000	

KPA: **3. COMMUNAL SERVICES**

Strategic Objective: **3.1 Provide and maintain facilities and environment that make citizens feel at home**

Department	Description	Funding Source	Ward	Budget 2025/26	Budget 2026/27	Budget 2027/28
Cemeteries	Expanding Of Existing Cemetery	CRR	All	100 000		
Libraries	Library Nduli	CRR	1,12	1 000 000		
Libraries	Library Nduli	MIG	1,12	8 925 959		
Libraries	Library Nduli	Paardekra	1,12	1 739 130		
Libraries	Library Nduli Office equipment	Paardekra	1,12	200 000		
Fire Fighting & Protection	Fire Fighting Equipment	Prov Grant	All	150 000		
Community Parks	Plant & Equipment	CRR	All	300 000	200 000	
Community Parks	Brushcutters	CRR	All	110 000	120 000	150 000
Community Parks	Chainsaws	CRR	All	130 000	140 000	150 000
Community Parks	Irrigation Equipment For Parks	CRR	All	200 000		
Community Parks	Landscaping Of Parks	CRR	All	200 000		
Sport Grounds & Stadiums	Sportsground Development & Upgrading	CRR	All	200 000		
Sport Grounds & Stadiums	Sports Facilities Upgrade Tulbagh	MIG	7,11	4 301 550		
Sport Grounds & Stadiums	Sports Facilities Upgrade Tulbagh	CRR	7,11	700 000		
Dir Comm	Furniture & Equipment	CRR	All	50 000	50 000	50 000
Electricity Administration	Upgrade Of Streetlights	Energy Effi	All	3 478 261		4 013 913
Electricity Administration	Upgrade Of Streetlights	CRR	All	210 000	100 000	100 000
Roads	Traffic Calming	CRR	All	50 000		
Environmental Management	Air quality equipment_all	CRR	All	220 000		
Community Halls	Replace asbestos roof Kliprug Community hall_PAH	CRR	4			2 100 000
Community Halls	Replace vinyl flooring Montana Comm hall_Wolseley	CRR	2,7		520 000	
Cemeteries	Develop land for regional cemetery new_Ceres/Bella Vista/	MIG	All			8 000 000
Fire Services	Fire Fighting Equipment	Prov Grant	All	869 565		
Recreational Land	Upgrade of sports facilities	Prov Grant	All	832 174		

KPA: **4. SOCIO- ECONOMIC SUPPORT SERVICES**

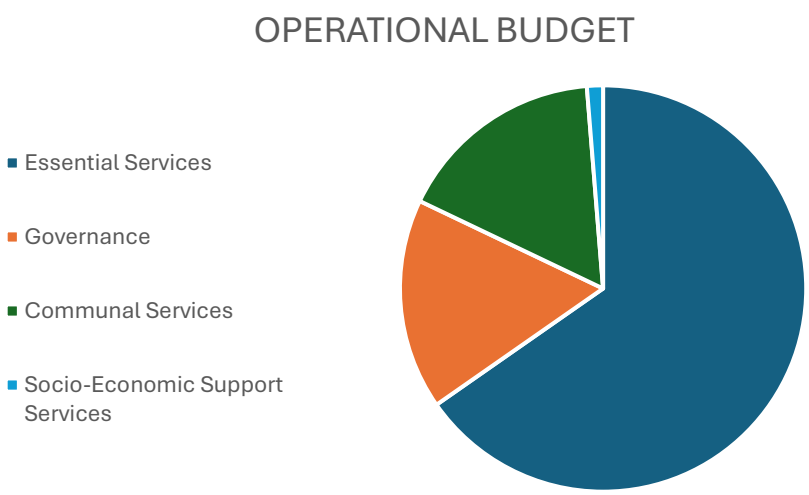
Strategic Objective: **4.2 Create an enabling environment to support the local economy**

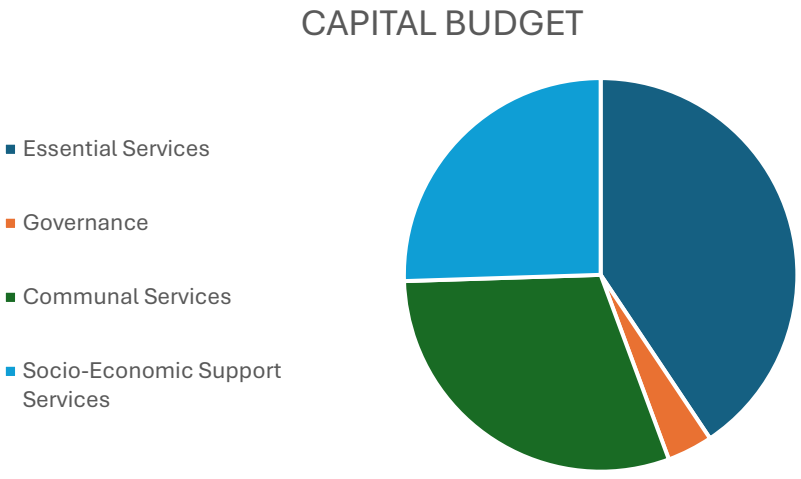
Department	Description	Funding Source	Ward	Budget 2025/26	Budget 2026/27	Budget 2027/28
Electricity Administration	Upgrade Power Station	Loans	All	15 000 000		
Roads	Rehabilitation Cellier Street	CRR	5	5 000 000		
LED	Informal Trader infrastructure_Op die Berg	CWDM	9	185 000		
LED	Installation of solar panels for Gate motors at Skoonvlei Business Hub_Bella Vista	CRR	6	30 000		
LED	Installation of electronic roller shutter door motors & equipment at PAH Business Hub_Prince Alfred's Hamlet	CRR	6	60 000		
LED	Office furniture (office chairs)_Ceres	CRR	All	14 000		
Roads	Main Roads Ceres	Prov Grant	3,5		4 822 174	1 481 739
Roads	Main Roads Tulbagh	Prov Grant	7,11		4 822 174	1 481 739

8. BUDGETARY ALIGNMENT WITH IDP

BUDGET PER KEY PERFORMANCE AREA

KEY PERFORMANCE AREA	**OPERATIONAL BUDGET**	**CAPITAL BUDGET**
1. *Essential Services*	R 665 667 333	R 32 511 186
2. *Governance*	R 171 060 391	R 3 280 000
3. *Communal Services*	R 169 554 483	R 23 966 639
4. *Socio-Economic Support Services*	R 13 053 101	R 20 289 000
TOTAL	**R 1 019 335 308**	**R 80 046 825**





CAPITAL BUDGET PER STRATEGIC OBJECTIVE

KEY PERFORMANCE AREA	STRATEGIC OBJECTIVE	CAPITAL BUDGET 2025/26
Essential Services	Sustainable provision and maintenance of basic infrastructure	**R 32 011 186**
	Provide for the needs of Informal Settlements through improved services	**R 500 000**
Governance	Support Institutional Transformation and Development	**R 3 100 000**
	Ensure Financial Viability	**R 50 000**
	To maintain & strengthen relations	**R 130 000**
Communal Services	Provide and maintain facilities and environment	**R 23 966 639**
Socio-Economic Support Services	Create an enabling environment to support the local economy	**R 20 289 000**
TOTAL		**R 80 046 825**

9. ANNEXURES

a. KPI Definitions

Ref	Key Performance Indicator	Definitions
WS1.11a	Number of new formal sewer connections meeting minimum standards	The total number of new sewer connections (defined as connections to a flush toilet connected to the sewerage system or a septic tank or a VIP toilet) made by the municipality. (1) Number of new sewer connections to consumer units (Exclude informal settlements - WS1.11b)
WS2.11a	Number of new formal water connections meeting minimum standards	Total number of new water connections meeting minimum standards (supply of water is Piped (tap) water inside dwelling/institution and piped (tap) water inside yard (formal erf). (1) Number of new water connections to piped (tap) water. Excludes informal settlements - WS2.11b)
WS4.1	Percentage of drinking water samples complying to SANS241.	The percentage of water samples measured that comply with the SANS 241 requirements over a 12-month period for the defined parameters. See the SANS 241 requirements for a detailed breakdown of the various tests involved and the associated standard limits for application. ((1) Number of water sample tests that complied with SANS 241 requirements / (2) Total number of water sample tests undertaken).
EE1.11a	Number of formal residential dwellings provided with a new connection to mains electricity supply by the municipality	The number of new formal residential electricity connections to dwellings energised by the municipality. (1) Number of new residential supply points energised by the municipality. (Excludes informal areas - EE1.11b)
FinInc28	Number of formal residential properties for which refuse is removed once per week, and which are billed for refuse removal as at period end.	The number of residential properties that have access to the service according to the number of properties billed for the service on the financial system.
WS5.1	Percentage of non-revenue water (sum of un-billed authorised consumption such as informal settlements, recreational areas and apparent & real losses)	Non-revenue water is defined as the sum of unbilled authorized consumption, apparent losses (unbilled unauthorised consumption and meter inaccuracies) and real losses (from transmission mains, storage facilities, distribution mains or service connections). (((1) Number of Kilolitres Water Purchased or Purified - (2) Number of Kilolitres Water Sold) / (1) Number of Kilolitres Water Purchased or Purified)
EE4.4	Percentage total electricity losses	Electricity losses have two components: technical and non-technical. Technical losses occur naturally and consist mainly of power dissipation in electricity system components such as transmission and distribution lines, transformers, and measurement systems. Non-technical losses are caused by actions external to the power system and consist primarily of electricity theft, faulty or inaccurate meters, and errors in accounting and record-keeping. Losses is a measure of unaccounted for energy. Thus, non-payment is not included as losses. (((1) Electricity Purchases in kWh - (2) Electricity sales in kWh)) / (1) Electricity Purchases in kWh)

Ref	Key Performance Indicator	Definitions
TR6.12	Percentage of surfaced municipal road lanes which has been resurfaced and resealed	The distance of surfaced municipal road lanes (class 3-5) in kilometres which has been resurfaced and resealed in relation to the total road lane length. A lane is part of a carriageway that is designated to be used by a single line of vehicles to control and guide drivers and reduce traffic conflicts. Lane widths may vary in width from 3.1m at their narrowest, to 5.5m lanes in higher-order mixed-usage streets. Total municipal road length is measured on a per lane basis, so a road that is four-lanes wide for 1 km has a total network length of 4kms for the purpose of this indicator. ((1) Kilometres of municipal road lanes resurfaced and resealed / (2) Kilometres of surfaced municipal road lanes)
TecDir2	Number of subsidised serviced sites developed.	A housing opportunity is incremental access to and or delivery of one of the following Housing products: Incremental Housing which provides a serviced site with or without tenure. A serviced site is being defined as a demarcated site with access to water & sanitation services located adjacent to a road.
WS1.11b	Number of new informal sewer connections meeting minimum standards	Total number of new sanitation connections to communal toilet facilities meeting basic sanitation standards made by the municipality. (2) Number of new sewer connections to communal toilet facilities. (only informal areas)
WS2.11b	Number of new informal water connections meeting minimum standards	Total number of new water connections to public/communal taps made by the municipality. (2) Number of new water connections to public/communal facilities. (only informal areas).
EE1.11b	Number of informal residential dwellings provided with a new connection to mains electricity supply by the municipality	Number of new informal residential electricity connections to dwellings energised by the municipality. Only informal areas.
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	This indicator reflects the percentage of households in demarcated informal areas with access to a to a periodic solid waste removal or a skip for household waste. Access are being defined as households within 200m of a periodic waste pick-up route or skip for household waste. Certain skips may however have been vandalised or removed after provision. Excluding areas that was illegally occupied and not part of the municipalities planning initiatives. Proxy for National KPI.
CorpHR13	Percentage budget spent on implementation of Workplace Skills Plan.	A Workplace Skills Plan is a document that outlines the planned education, training and development interventions for the organisation. Its purpose is to formally plan and allocate the budget for appropriate training interventions which will address the needs arising out of Local Governments' Skills Sector Plan, the municipality's strategic requirements as contained in the IDP and the individual departmental staffing strategies and individual employees' PDP's. The WSP shall also take into account the Employment Equity Plan, ensuring incorporation of relevant developmental equity interventions into the plan. Kpi measures percentage expenditure of vote allocated towards training needs as arise from WSP. Proxy for National KPI.

Ref	Key Performance Indicator	Definitions
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	Quarterly reports on the percentage of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan. Quarterly report submitted to Municipal Manager. Proxy for National Performance Indicator.
GG1.21	Staff vacancy rate	The number of unfilled posts in the municipal organisational structure as a percentage of the total number of employee posts in the municipality's organisational structure. The unfilled posts are inclusive of temporary and contract positions that appear on the municipality's approved organisational structure. They are exclusive of unfunded vacant positions on the municipality's approved organisational structure. (((1) The number of budgeted employee posts on the approved organisational structure - (2) The number of actual employees in the municipality) / (1) The number of budgeted employee posts on the approved organisational structure)
FinFAdm10	Financial viability expressed as Debt-Coverage ratio	This indicator measures debt coverage as (total operating revenue – operating grants received) / debt service payments due within the year. This means the municipality is able to cover its debt service payments from operating revenue excluding grants number of times. Proxy for National KPI.
FinFAdm11	Financial viability expressed outstanding service debtors	These indicator measure service debtors to revenue (total outstanding service debtors / revenue received for services). This means that a % of revenue in the SFP is still outstanding as at year end. Proxy for National KPI.
FM7.12	Collection rate ratio	The ratio measures the revenue collection level of a municipality. It considers the level of increase or decrease of gross debtors relative to annual billed revenue. In addition, in order to determine the real collection rate bad debts written-off is taken into consideration. ((1) Gross Debtors Opening Balance + (2) Billed Revenue – (3) Gross Debtors Closing Balance - (4) Bad Debts Written Off) / (2) Billed Revenue
FM3.11	Cash/Cost coverage ratio	The ratio tracks how long it can take the municipality to pay at least its monthly fixed operating commitments from cash and short-term investment without collecting any additional revenue, during that month. (((1) Cash and Cash Equivalents - (2) Unspent Conditional Grants - (3) Overdraft) + (4) Short Term Investment) / (5) Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, Provision for Bad Debts, Impairment and Loss on Disposal of Assets)
FM4.31	Creditors payment period	This indicator reflects the average number of days taken for trade creditors to be paid. It is a useful indicator to measure the cash flow or liquidity position of a municipality. Total outstanding creditors is total amount owed (capital and operating expenditure) by the municipality. ((1) Trade Creditors Outstanding / (2) Credit purchases (operating and capital) X (3) Number of days in the reporting year to date

Ref	Key Performance Indicator	Definitions
LED3.31	Average number of days from the point of advertising to the letter of award per 80/20 procurement process	The average number of days from the point of advertising to the letter of award per 80/20 procurement process. An 80/20 procurement process refers to public procurement as per the terms of the Preferential Procurement Regulations in terms of the Preferential Procurement Policy Framework Act for bids where an 80/20 Broad-Based Black Economic Empowerment (B-BBEE) thresholds of between R30 000 and R50 million applies. This would apply to tenders awarded within the financial year, and where disputes to the outcome of the tender process were not raised. This does not apply to requests for quotations. (1) Sum of the number of days from the point of advertising a tender in terms of the 80/20 procurement process to the issuing of the letter of award/ (2) Total number of 80/20 tenders awarded as per the procurement process
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	Percentage reflecting year to date spend on identified preventative- & corrective planned maintenance budget votes for the whole of the municipality. Maintenance as defined according to mSCOA and excludes emergency corrective maintenance. In-year reporting only for monitoring purposes with results drawn from mSCOA register within 5 days of period end. Year end results as reported in annual financial statements.
FM1.11	Total Capital Expenditure as a percentage of Total Capital Budget	This indicator measures the extent to which budgeted capital expenditure has been spent during the financial year. Capital expenditure is all costs incurred by the municipality for acquiring, upgrading, and renewing assets such as property, equipment, plants, buildings, intangible assets, investment property or any other assets meeting the definition of assets in terms of GRAP. In-year reporting only for monitoring purposes with results drawn from mSCOA register within 5 days of period end. Year end results as reported in annual financial statements. (1) Actual Capital Expenditure / (2) Budgeted Capital Expenditure
MMIDP9	Number of IDP community engagements held.	Bi-annual community engagements as per IDP Process Plan held in each of the 7 towns.
GG2.1	Percentage of ward committees that are functional (meet four times a year, are quorate, and have an action plan)	The percentage of ward committees that are deemed to be 'functional' out of all wards in the municipality. Functional is defined as- they have an agreed annual ward committee action plan by end of Q1 of the year under review and had at least four quorate meetings in that year. ((1) Functional ward committees) / (2) Total number of wards)
FD1.11	Percentage compliance with the required attendance time for structural firefighting incidents	Structural fire incidents are defined as incidents of fire outbreaks in habitable formal structures (buildings that have approved building plans) and habitable informal structures (informal residential dwellings where no approved building plans exist). The indicator measures the percentage of times that these incidents receive a response within the 14-minute standard. This measure of the attendance time is the difference between the time of call (the time an official call or notice is received at the official call or reporting centre) and the arrival

Ref	Key Performance Indicator	Definitions
		time (refers to the time captured for the first arriving firefighting response unit regardless from where dispatched or regardless of order of dispatch).
HS3.5	Percentage utilisation rate of community halls	The percentage of available hours across all community halls that are booked in a year. ((1) Sum of hours booked across all community halls in the period of assessment / (2) Sum of available hours for all community halls in the period of assessment)
HS3.6	Average number of library visits per library	The average number of library visits per library per year. This measures only municipality managed libraries. (1) Total number of library visits / (2) Count of municipal libraries
HS3.7	Percentage of municipal cemetery plots available	The number of burial plots currently available within active, municipal-owned cemeteries as a percentage of the total amount of burial plots in all municipal-owned cemeteries. Based on the municipality's current policy provisions and used plots, the indicator measures what percentage of the total available cemetery capacity in active cemeteries is currently utilised. (1) Number of available municipal burial plots in active municipal cemeteries / (2) Total capacity of all burial plots in active municipal cemeteries
LED2.12	Percentage of the municipality's operating budget spent on indigent relief for free basic services	The amount municipal operating budget expended on free basic services to indigent households (R-value) as a percentage of the total operating budget of the municipality for the period. Free Basic Services are understood in terms of water, sanitation, electricity and waste removal services only.
LED1.21	Number of work opportunities created through Public Employment Programmes (incl. EPWP and other related employment programmes)	Simple count of the number of short-term work opportunities provided through the municipality by Public Employment Programmes such as Expanded Public Works Programme and other related infrastructure initiatives. The indicator tracks the number of unique work opportunities generated within the quarter, regardless of the duration. (1) Number of work opportunities provided by the municipality through the Expanded Public Works Programme + (2) the Number of work opportunities provided through other related infrastructure initiatives.
ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	The indicator refers to the number of engagements with target groups for the implementation social developmental programmes and /or initiatives.
ComHS14	Number of housing opportunities provided per year.	A housing opportunity is incremental access to and or delivery of one of the following Housing products: Practically completed Subsidy Housing which provides a minimum 40m^2 house.
ComHS15	Number of Rental Stock transferred	Number of rental stock transferred to approved beneficiaries, using established criteria. Rental stock is being defined as subsidised houses constructed before 1994 (scheme houses)

Ref	Key Performance Indicator	Definitions
		and leased by the municipality to identified and approved beneficiaries.
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	Quarterly report on the Small Business Entrepreneurs Development Programme.
ComLed4	Report on the implementation of action plans as identified in the Witzenberg LED Strategy.	The LED Strategy has identified several action plans to be implemented aimed at achieving economic development objectives. Quarterly reports are to be submitted indicating action plans as per the LED strategy and progress on completion of action plans.
LED3.11	Average time taken to finalise business license applications	The indicator measures the average number of working days a business owner can expected to wait from the date of submission of a complete business licence application to the date of outcome of licensing decision from the municipality. Business license applications refer to those businesses applying in terms of the Businesses Act of 1991. A 'complete application' refers to the point at which all of the required administrative information has been supplied, allowing the municipality to proceed with the processing. A 'finalised' application refers to an application where the municipality has taken a decision to approve or deny the application. An application is consider finalised at the point of the decision, regardless of the time between the decision and the communication of the application outcome. (1) Sum of the total working days per business application finalised/ (2) Number of business applications finalised
LED1.11	Percentage of total municipal operating expenditure spent on contracted services physically residing within the municipal area	This indicator measures the value of municipal operating expenditure that has been spent on payments to contracted organisations with a physical address within the municipal area as a percentage of the total operating expenditure on payments to all contracted organisations. Contracted service providers are inclusive of consultancy services and refer to services rendered by any entity outside of the municipality secured through a public procurement process. (1) R-value of operating expenditure on contracted services within the municipal area / (2) Total municipal operating expenditure on contracted services

b. Circular 88 Indicators

Title	Indicator Ref	2025/26 Annual Target	1stQ Target	2ndQ Target	3rdQ Target	4thQ Target
Number of dwellings provided with connections to mains electricity supply by the municipality	EE1.11	13	3	6	11	13
Percentage of unplanned outages that are restored to supply within industry standard timeframes	EE3.11	90%	90%	90%	90%	90%
Percentage of planned maintenance performed	EE3.21	80%	80%	80%	80%	80%
Percentage total electricity losses	EE4.4	10%				10%
Percentage of recognised informal settlements receiving basic waste removal services	ENV3.11	100%	100%	100%	100%	100%
Percentage of biodiversity priority area within the municipality	ENV4.11	19%				19%
Percentage utilisation rate of community halls	HS3.5	4%				4%
Average number of library visits per library	HS3.6	12000	3000	6000	9000	12000
Percentage of municipal cemetery plots available	HS3.7	30%	36%	35%	32%	30%
Percentage of unsurfaced road graded	TR6.11	100%				100%
Percentage of surfaced municipal road lanes which has been resurfaced and resealed	TR6.12	1%	0	0	1%	1%
KMs of new municipal road network	TR6.13	0	0	0	0	0
Number of potholes reported per 10kms of municipal road network	TR6.2	100				100
Percentage of reported pothole complaints resolved within standard municipal response time	TR6.21	100%	100%	100%	100%	100%
Number of new sewer connections meeting minimum standards	WS1.11	5	0	1	1	5
Number of new water connections meeting minimum standards	WS2.11	5	0	1	1	5
Frequency of sewer blockages per 100 KMs of pipeline	WS3.1	350				350
Percentage of callouts responded to within 48 hours (sanitation/wastewater)	WS3.11	100%	100%	100%	100%	100%
Frequency of water mains failures per 100 KMs of pipeline	WS3.2	175				175
Percentage of callouts responded to within 48 hours (water)	WS3.21	100%	100%	100%	100%	100%
Frequency of unplanned water service interruptions	WS3.3	40				40
Percentage of drinking water samples complying to SANS241	WS4.1	98%	98%	98%	98%	98%
Percentage of wastewater samples compliant to water use license conditions	WS4.2	90%	90%	90%	90%	90%
Percentage of non-revenue water (sum of un-billed authorised consumption such as informal settlements, recreational areas and apparent & real losses)	WS5.1	39%	39%	39%	39%	39%
Total water losses	WS5.2	40%				40%
Percentage of total water connections metered	WS5.31	100%				100%
Percentage of water reused	WS5.4	0%				0%
Percentage compliance with the required attendance time for structural firefighting incidents	FD1.11	90%	90%	90%	90%	90%
Fire Services function in accordance with prescribed requirements	FD2.2	2				2
Percentage of total municipal operating expenditure spent on contracted service providers physically residing within the municipal area	LED1.11	5%	5%	5%	5%	5%

Title	Indicator Ref	2025/26 Annual Target	1stQ Target	2ndQ Target	3rdQ Target	4thQ Target
Number of work opportunities created through Public Employment Programmes (incl. EPWP and other related employment programmes).	LED1.21	400	100	200	300	400
Percentage of the municipality's operating budget spent on indigent relief for free basic services	LED2.12	3.0%	4.0%	4.0%	3.0%	3.0%
Average time taken to finalise business license applications	LED3.11	5	2	3	4	5
Average number of days from the point of advertising to the letter of award per 80/20 procurement process	LED3.31	140	140	140	140	140
Percentage of municipal payments made to service providers who submitted complete forms within 30-days of invoice submission	LED3.32	95%	95%	95%	95%	95%
Percentage of municipal skills development levy recovered	GG1.1	100%				100%
Top management stability	GG1.2	80%				80%
Staff vacancy rate	GG1.21	8%	8%	8%	8%	8%
Percentage of vacant posts filled within 6 months	GG1.22	60%	60%	60%	60%	60%
Percentage of ward committees that are functional (meet four times a year, are quorate, and have an action plan)	GG2.1	100%				100%
Percentage of ward committees with 6 or more ward committee members (excluding the ward councillor)	GG2.11	100%	100%	100%	100%	100%
Percentage of wards that have held a quarterly councillor-convened community meeting	GG2.12	100%	100%	100%	100%	100%
Attendance rate of municipal council meetings by participating leaders (recognised traditional and/or Khoi-San leaders)	GG2.2	0				0
Percentage of official complaints responded to through the municipal complaint management system	GG2.31	90%	90%	90%	90%	90%
Percentage of councillors who have declared their financial interests	GG3.12	100%				100%
Percentage of councillors attending council meetings	GG4.1	96%				96%
Number of active suspensions longer than three months	GG5.11	1	1	1	1	1
Percentage of expenditure against total budget	FM1.1	90%				90%
Total Capital Expenditure as a percentage of Total Capital Budget	FM1.11	95%	10%	40%	60%	95%
Total Operating Expenditure as a percentage of Total Operating Expenditure Budget	FM1.12	95%	15%	40%	60%	95%
Total Operating Revenue as a percentage of Total Operating Revenue Budget	FM1.13	95%	15%	40%	60%	95%
Service Charges and Property Rates Revenue as a percentage of Service Charges and Property Rates Revenue Budget	FM1.14	98%	30%	50%	75%	98%
Percentage of total operating revenue to finance total debt (Total Debt (Borrowing) / Total operating revenue)	FM2.1	2%				2%
Percentage change in cash backed reserves reconciliation	FM2.2	0%				0%
Cash backed reserves reconciliation at year end	FM2.21	1000000000				1000000000
Percentage change in cash and cash equivalent (short term)	FM3.1	4%				4%
Cash/Cost coverage ratio	FM3.11	3	3	3	3	3
Current ratio (current assets/current liabilities)	FM3.12	2				2

Title	Indicator Ref	2025/26 Annual Target	1stQ Target	2ndQ Target	3rdQ Target	4thQ Target
Trade payables to cash ratio	FM3.13	2	2	2	2	2
Liquidity ratio	FM3.14	1	1	1	1	1
Percentage of total operating expenditure on remuneration	FM4.2	30%				30%
Percentage of total operating expenditure on contracted services	FM4.3	7%				7%
Creditors payment period	FM4.31	40	30	30	30	40
Percentage change of own funding (Internally generated funds + Borrowings) to fund capital expenditure	FM5.1	0%				0%
Percentage of total capital expenditure funded from own funding (Internally generated funds + Borrowings)	FM5.11	95%	15%	40%	60%	95%
Percentage of total capital expenditure funded from capital conditional grants	FM5.12	52%				52%
Percentage change of renewal/upgrading of existing Assets	FM5.2	0%				0%
Percentage of total capital expenditure on renewal/upgrading of existing assets	FM5.21	68%				68%
Renewal/Upgrading of Existing Assets as a percentage of Depreciation/Asset impairment	FM5.22	96%				96%
Percentage change of repairs and maintenance of existing infrastructure	FM5.3	5%				5%
Repairs and Maintenance as a percentage of property, plant, equipment and investment property	FM5.31	3%				3%
Percentage of awarded tenders [over R200k], published on the municipality's website	FM6.12	100%	100%	100%	100%	100%
Percentage of tender cancellations	FM6.13	25%	25%	25%	25%	25%
Percentage change in Gross Consumer Debtors' (Current and Non-current)	FM7.1	16%				16%
Debtors payment period	FM7.11	60	65	60	60	60
Collection rate ratio	FM7.12	93%	75%	88%	91%	93%
Percentage of Revenue Growth excluding capital grants	FM7.2	6%				6%
Percentage of net operating surplus margin	FM7.3	1%				1%
Net Surplus /Deficit Margin for Electricity	FM7.31	2%				2%
Net Surplus /Deficit Margin for Water	FM7.32	59%				59%
Net Surplus /Deficit Margin for Wastewater	FM7.33	26%				26%
Net Surplus /Deficit Margin for Refuse	FM7.34	-87%				-87%
Percentage of unplanned outages that are restored to supply within industry standard timeframes	EE3.11	98%	98%	98%	98%	98%
Percentage of planned maintenance performed	EE3.21	80%	80%	80%	80%	80%

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Chief Financial Officer

VAN / FROM: Acting Manager: Supply Chain

DATUM / DATE: 04 July 2025

VERW. / REF.: 09/1/2/2

SUPPLY CHAIN MANAGEMENT: PARAGRAPH 7 (4) QUARTERLY REPORT ENDING 30 JUNE 2025: IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY

1. PURPOSE

(a) To report on the implementation of Council's Supply Chain Management Policy with regards to the following sub sections:

(i) Demand management
(ii) Acquisition management
(iii) Logistics management
(iv) Disposal management
(v) Performance management
(vi) Other matters

2. POLICY REQUIREMENTS

Paragraph 7 (3) of Council's Supply Chain Management Policy as approved on 16 May 2024, states the following:

The Supply Chain Manager must, within 4 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Chief Financial Officer, of which he must submit it within 3 days to the Accounting Officer. The Accounting Officer must within 3 days after receiving the report submit it to the Mayor.

3. DISCUSSION: SUPPLY CHAIN MANAGEMENT COMPONENTS

(a) Demand management

Demand management requires timely planning and management process to ensure that all goods and services which are required are quantified, budgeted for and delivered in a timely and effective manner at the right locations and at the critical delivery dates. These goods and services must be of appropriate quality and quantity at a fair cost.

Furthermore the required specifications must ensure that needs are met.

In order to enhance the demand planning process, an annual procurement plan was implemented for the 2024-2025 financial year for capital spending. The revised capital budget for 2024-2025 is R 87 380 186. The capital spending for the third quarter amounted to R 78 544 187which equals **90%** spent. This is below the target of **100%** for the fourth quarter. Measures have been put in place to ensure that future targets are met.

Specifications have been drafted unbiased and advertised as such in order to promote the five pillars of procurement as set out in section 217 of the Constitution of South Africa (Act 108 of 1996). It ultimately ensured that the needs are addressed effectively.

(b) Acquisition management

The system of acquisition management must ensure the following:

(i) That goods and services are procured in accordance with authorized processes only;
(ii) That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Municipal Finance Management Act (Act 56 of 2003);
(iii) That the threshold values for different procurement processes are complied with;
(iv) That bid documentation, evaluation and adjudication criteria and general conditions of a contract are in accordance with any applicable legislation; and
(v) That any Treasury guidelines on acquisition management are properly taken into account.

The bid documentation that is utilized is in accordance with the general conditions of contract and applicable legislation such as the Construction Industry Development Board Act (Act 38 of 2000). We have also taken into account guidelines issued by National and Provincial Treasury in order to further enhance our processes.

I. Bid committees

The following table details the number of bid committee meetings held for the quarter under review:

Month	Bid Specification Committee	Bid Evaluation Committee	Bid Adjudication Committee
Apr 2025	5	3	3
May 2025	4	7	3
Jun 2025	4	5	2

In addition, the Internal Audit section, Legal Services and the Local Economic development department have been invited to attend our bid committee meetings on an ad-hoc basis. This is an effort to promote transparency with regards to the processes that they will be concentrating on.

Competitive bids (in excess of R 300 000) to the value of **R48 742 669 (incl. VAT)** was awarded during the quarter under review.

The following table details the number of competitive bids awarded by the bid adjudication committee including the combined values of those bids:

Month	Number of awards	Combined value of awards
Apr 2025	1	R 4 887 500
May 2025	1	R 537 828
Jun 2025	20	R 43 317 344
Total	**22**	**R 97 742 669**

R

The following competitive bid(s) was awarded by the Accounting Officer during the quarter under review:

Month	Number of awards	Combined value of awards
Apr 2025	1	R 37 050 918
May 2025	2	R 20 350 000
Jun 2025	3	R 53 535 129
Total	**5**	**R 110 936 047**

The municipality made use of Supply Chain Management Regulation 32 which refers to contracts secured by other organs of state for the quarter under review for the following bids:

Bid ref number	Date	Name of supplier	Brief description of services	Reason why award made	Estimated Value (incl. VAT)
RT57/2022	14-April-2025	Mmela Capital (PTY) Ltd (Four Seater Sedan x2)	Supply And Delivery Of Sedan, Light And Heavy Commercial Vehicles, Busses, Motor Cycles, Agricultural Tractors, Construction Plant And Equipment To The State: Period: 1 July 2023 To 30 June 2026	SCM Regulation 32	R 711 444
		FE Industrial Supplies CC (Tractor x2)			R 880 605
RT57/2022	29-April-2025	Isuzu Motors South Africa (LCV)	Supply And Delivery Of Sedan, Light And Heavy Commercial Vehicles, Busses, Motor Cycles, Agricultural Tractors, Construction Plant And Equipment To The State: Period: 1 July 2023 To 30 June 2026	SCM Regulation 32	R 2 284 899
		Key Spirit Trading 218 CC (TLB)			R 2 800 569
		Aro Trading (PTY) Ltd (Roller)			R 373 399
RT 64-2022	02-Jun-2025	Leo Garments (Pty) Ltd	Transversal procurement: award in terms of regulation 32 of the municipal Supply Chain Management Regulations, gazette 27636 dated 30 may 2005: supply and Delivery of clothing to the state for the period 1 April 2023 to 31 March 2026	SCM Regulation 32	Rates based
		Lymae Textiles (Pty) Ltd			Rates based
		Supplycor CC			Rates based
		Vanguard Fire and Safety Inland (Pty) Ltd			Rates based
RT57/2022	02-Jun-2025	Nissan South Africa (Pty) Ltd	Transversal procurement: award in terms of regulation 32 of the municipal Supply Chain Management Regulations, gazette 27636 dated 30 may 2005: tender rt57/2022: Supply and delivery of sedan, light and heavy commercial vehicles, busses, motor Cycles, agricultural tractors, construction plant and equipment to the state: period: 1 July 2023 to 30 June 2026 (Double Cab)	SCM Regulation 32	R 635 129

The following table details the five highest bids awarded during the quarter under review according to its contract value:

Department	Bid number	Bid description	Estimated Contract value
Streets and Stormwater	08/2/22/62	Streets And Stormwater Maintenance In Witzenberg Municipal Area	R 30 000 000
Electricity	08/2/21/16	Supply and Delivery of Electrical Equipment (Cluster 12)	R 24 000 000
Water and Sewerage	08/2/21/82	Electrical and Mechanical Maintenance of Water and Sewer Pump Stations. Treatment Works and Related Infrastructure In Witzenberg Area	R 20 000 000
Electricity	08/2/21/16	Supply and Delivery of Electrical Equipment (Cluster 18)	R 15 000 000
Electricity	08/2/21/16	Supply and Delivery of Electrical Equipment (Cluster 10)	R 10 000 000

II. Formal written price quotations

Formal written price quotations (between R 30 000 and R 300 000) to the value of **R 2 680 573 (**incl. VAT) were awarded during the quarter under review. The following table details the number of formal written price quotations that were awarded including the combined values of those quotations:

Month	Number of awards	Combined value of awards
Apr 2025	6	R 1 127 136
May 2025	1	R 219 834
Jun 2025	8	R1 333 603
Total	**15**	**R 2 680 573**

III. Awards made to companies according to their with Broad-Based Black Economic Empowerment (B-BBEE) level of contribution

As from 16 January 2023, the 2022 Preferential Procurement Regulations became effective.

B-BBEE status level of contribution	Combined contract values for competitive bids	Combined contract values for formal written price quotations	Grand total	% of grand total
Level 1	155 011 532	1 472 946	156 484 478	96,38
Level 2	1 000 000	168 000	1 168 000	0,72
Level 3	-	-	-	0,00
Level 4	3 667 184	766 497	4 433 681	2,73
Level 5	-	-	-	0,00
Level 6	-	-	-	0
Level 7	-	-	-	0,00
Level 8	-	-	-	0,00
Non-compliant contributors	-	273 130	273 130	0,17
Total	**159 678 717**	**2 680 573**	**162 359 290**	**100**

The new regulations provide for points to be allocated for specific goals" as contemplated in section 2(1)(d) of the Act which may include contracting with persons. or categories of persons. historically disadvantaged by unfair discrimination on the basis of race. gender and disability including the implementation of programmes of the

Reconstruction and Development Programme as published in Government Gazette No. 16085 dated 23 November 1994. Council approved amendments to the Preferential Procurement Policy on 24 January 2024 in compliance with the latest Preferential Procurement Regulations.

IV. Appeals by aggrieved bidders

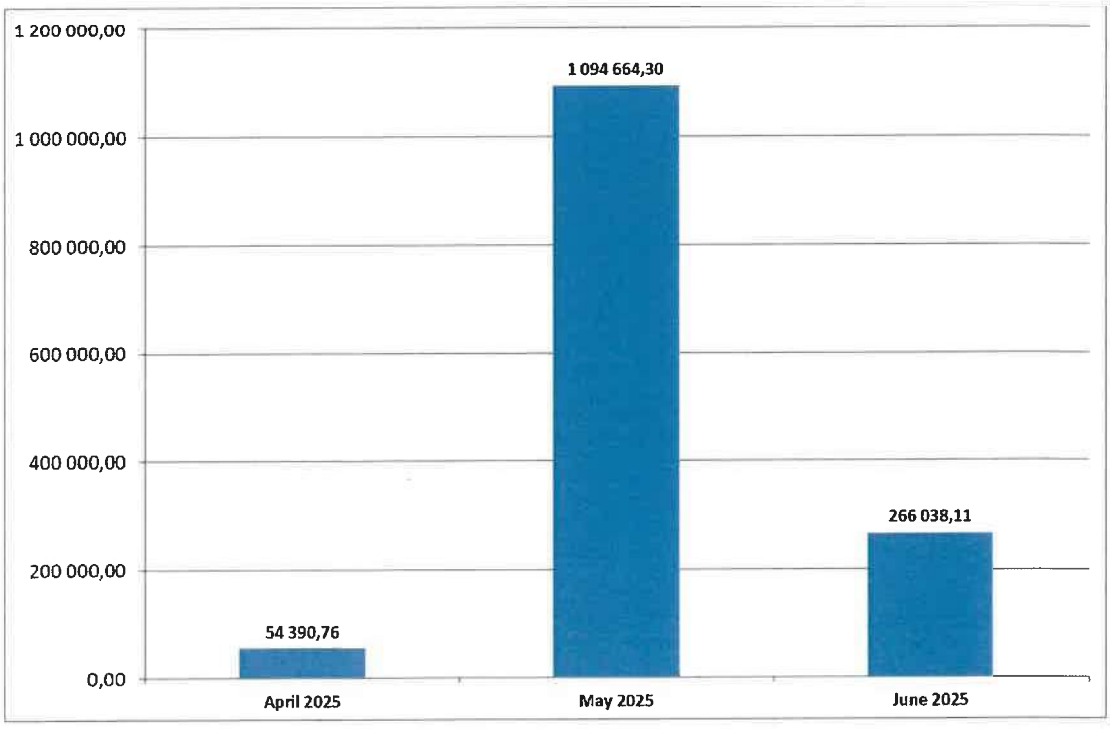
The following appeals were received from aggrieved bidders on awards or were dealt with in terms of section 62 of the Municipal Systems Act (Act 32 of 2000) for the quarter under review:

Bid ref number	Date	Name of supplier that bid was awarded to	Brief description of services	Amount (Incl. VAT)	Appellant	Reason for Appeal	Status
none							

V. Deviations from normal procurement processes

Deviations from the normal procurement processes have been monitored on an ongoing basis. Monthly reporting in terms of paragraph 44 of the SCM policy has been complied with. SCM has identified instances where the normal procurement processes can be followed to avoid having to follow the deviation process. For the quarter under review, the total deviations approved by the Accounting Officer amounted to **R 1 951 339** compared to the previous quarter's figure of **R 1 415 093.** This represents a decrease compared to the previous quarter. It is noted that deviation values fluctuate during each period and will not necessarily reflect the same patterns.

The following graph shows the breakdown of deviations for the quarter under review:



(c) Logistics management

The system of logistics management must ensure the following:

(i) the monitoring of spending patterns on types or classes of goods and services incorporating. where practical. the coding of items to ensure that each item has a unique number;

(ii) the setting of inventory levels that includes minimum and maximum levels and lead times wherever goods are placed in stock;

(iii) the placing of manual or electronic orders for all acquisitions other than those from petty cash;

(iv) before payment is approved, certification by the responsible officer that the goods and services are received or rendered on time and is in accordance with the order. the general conditions of contract and specifications where applicable and that the price charged is as quoted in terms of a contract;

(v) appropriate standards of internal control and warehouse management to ensure that goods placed in stores are secure and only used for the purpose for which they were purchased;

(vi) regular checking to ensure that all assets including official vehicles are properly managed. appropriately maintained and only used for official purposes; and

(vii) Monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services.

Each stock item at the municipal stores. Dromedaris Street are coded and are listed on the financial system. Monthly monitoring of patterns of issues and receipts are performed by the Storekeeper.

Inventory levels were revised at the start of each financial year to ensure sufficient stock for normal operations. Regular checking of the condition of stock is performed.

As at 30 June 2025 the value of stock at hand was R 16 337 600. The stock turnover rate was 0.87 times. which is below the norm of 1.50 times. The quarterly stock count of 27 June 2025 revealed no redundant stock.

Shortages, surpluses, slow moving and damaged stock were reported on. The quarterly report pertaining to the stock count will be submitted to the relevant portfolio committee, MAYCO and Council in due course.

(d) Disposal management

The system of disposal management must ensure the following:

(i) immovable property is sold only at market related prices except when the public interest or the plight of the poor demands otherwise;

(ii) movable assets are sold either by way of written price quotations. a competitive bidding process. auction or at market related prices. whichever is the most advantageous;

(iii) Firearms are not sold or donated to any person or institution within or outside the Republic unless approved by the National Conventional Arms Control Committee;

(iv) Immovable property is let at market related rates except when the public interest or the plight of the poor demands otherwise;

(v) All fees. charges. rates. tariffs. scales of fees or other charges relating to the letting of immovable property are annually reviewed;

(vi) Where assets are traded in for other assets. the highest possible trade-in price is negotiated; and

(vii) In the case of the free disposal of computer equipment. the provincial department of education is first approached to indicate within 30 days whether any of the local schools are interested in the equipment.

We are complying with section 14 of the MFMA which deals with the disposal of capital assets. A Consolidated report of all assets identified for disposal were approved by Council and will be auctioned. An auctioneer was appointed in January 2023 and an auction was held on 26 March 2025. Reconciliation of the results is still in progress. The final outcome will be reported on in the next quarter.

(e) Performance management

The SCM policy requires that an internal monitoring system be established and implemented in order to determine. on the basis of retrospective analysis. whether the SCM processes were followed and whether the objectives of the SCM policy were achieved.

The Accounting Officer has appointed the Internal Auditor as an independent observer. His task is only to observe the bidding process at a bid committee level and to report back to the Accounting Officer on the following issues:

- Compliance with chapter 11 of the Municipal Finance Management Act (Act 56 of 2003);
- Adherence to bid committee structures as stipulated in the Supply Chain Management regulations of 2005 and the Witzenberg Municipality's Supply Chain Management Policy;
- The applicable sections relating to points scoring and the evaluation of bids in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2005);
- Compliance with the code of conduct for Supply Chain Practitioners and Bid Committee Members; and
- To propose improvements to the bid committee system and process.

No meetings were attended by the Internal Audit section during this quarter therefore no report is available.

(f) Other matters

The SCM staff is equipped to comply with the provisions of the said regulations.

The following training/ workshops were attended by SCM staff during the quarter under review:

Presenter	Topic	Name of attendee(s) and position(s)	Date from	Date to
none				

Furthermore:

(i) No awards were made to persons whose tax matters were not in order.

(ii) No awards were made to persons who are in the service of the state.

5. RECOMMENDATION

(a) That the Chief Financial Officer submits the report to the Accounting Officer by 07 July 2025;

(b) That the Accounting Officer submits the report to the Executive Mayor by 10 July 2025;

(c) That the report serves before the relevant portfolio committee. the Executive Mayoral Committee and Council for information; and

(d) That the report be made available to the public in terms of section 21 A of the Municipal Systems Act (Act no 32 of 2000) after it has served before Council.

Yours sincerely

S MENTOR
ACTING MANAGER: SUPPLY CHAIN

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

RECEIPT OF REPORT:

.....
HJ KRITZINGER
CHIEF FINANCIAL OFFICER

DATE: 8/7/2025

.....
D NASSON
ACCOUNTING OFFICER

DATE: 08/07/2025

✉ 44 Ceres 6835 ☎ (023) 316 1854 (023) 316 1877 admin@witzenberg.gov.za

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

MEMORANDUM

AAN / TO: Executive Mayor

VAN / FROM: Manager: Supply Chain

DATUM / DATE: 04 July 2025

VERW. / REF.: 09/1/2/2/

SUPPLY CHAIN MANAGEMENT: PARAGRAPH 7 (4) QUARTERLY REPORT ENDING 30 JUNE 2025: IMPLEMENTATION OF SUPPLY CHAIN MANAGEMENT POLICY

With reference to the attached quarterly report. I, T Abrahams. in my capacity as Executive Mayor of Witzenberg Municipality hereby acknowledge the report as submitted to the Chief Financial Officer.

T Abrahams

Signature

11 July 2025

Date

T Abrahams
EXECUTIVE MAYOR OF WITZENBERG MUNICIPALITY

✉ 44 Ceres 6835 ☎ (023) 316 1854 (023) 316 1877 admin@witzenberg.gov.za

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager

VAN / FROM: Director: Finance

DATUM / DATE: 18 July 2025

VERW. / REF.: 05/01/1/24

2025/2026 ADJUSTMENT BUDGET FOR CONSIDERATION

1. PURPOSE

The purpose of this report is to:

- Document the 2025/2026 adjustment budget for consideration to the Municipal Manager and Executive Mayor.
- Provide the background information regarding the consideration and approval of the budget.

2. LEGAL FRAMEWORK

Chapter 4 of the MFMA provides the legal framework for municipal budgets. Section 28 deals with adjustment budgets and is quoted below:

*"**28. Municipal adjustments budgets.**—(1) A municipality may revise an approved annual budget through an adjustments budget.*

(2) An adjustments budget—

(a) must adjust the revenue and expenditure estimates downwards if there is material under-collection of revenue during the current year;

(b) may appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for;

(c) may, within a prescribed framework, authorise unforeseeable and unavoidable expenditure recommended by the mayor of the municipality;

(d) may authorise the utilisation of projected savings in one vote towards spending under another vote;

(e) may authorise the spending of funds that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council;

(f) may correct any errors in the annual budget; and

(g) may provide for any other expenditure within a prescribed framework.

(3) An adjustments budget must be in a prescribed form.

(4) Only the mayor may table an adjustments budget in the municipal council, but an adjustments budget in terms of subsection (2) (b) to (g) may only be tabled within any prescribed limitations as to timing or frequency.

(5) When an adjustments budget is tabled, it must be accompanied by—

(a) an explanation how the adjustments budget affects the annual budget;

(b) a motivation of any material changes to the annual budget;

(c) an explanation of the impact of any increased spending on the annual budget and the annual budgets for the next two financial years; and

(d) any other supporting documentation that may be prescribed.

(6) Municipal tax and tariffs may not be increased during a financial year.

(7) Sections 22 (b), 23 (3) and 24 (3) apply in respect of an adjustments budget, and in such application a reference in those sections to an annual budget must be read as a reference to an adjustments budget."

Section 23 of the Local Government: Municipal Finance Management Act: Municipal Budget and Reporting Regulations, regulates municipal adjustment budgets and is quoted below:

"Timeframes for tabling of adjustments budgets

23. (1) An adjustment budget referred to in Section 28(2)(b),(d) and (f) of the act may be tabled in the municipal council at any time after the mid-year budget and performance assessment has been tabled in the council, but not later than 28 February of the current year.

(2) Only one adjustment budget referred to in sub regulation (1) may be tabled in the municipal council during a financial year, except when the additional revenues contemplated in section 28(2)(b) of the Act are allocations to a municipality in a national or provincial adjustments budget, in which case sub regulation (3) applies.

(3) If a national or provincial adjustments budgets allocates or transfers additional revenues to a municipality, the mayor of the municipality must, at the next available council meeting, but within 60 days of the approval of the relevant national or provincial adjustments budget, table an adjustments budget referred to in section 28(2)(b) of the Act in the municipal council to appropriate these additional revenues.

(4) An adjustments budgets referred to in section 28(2)(c) of the Act must be tabled in the municipal council at the first available opportunity after the unforeseeable and unavoidable expenditure contemplated in that section was incurred and within the time period set in section 29(3) of the Act.

(5) An adjustment budget referred to in section 28(2)(e) of the Act may only be tabled after the end of the financial year to which the roll-overs relate, and must be approved by the municipal council ***by 25 August of the financial year following the financial year to which the roll-overs relate****.*

(6) An adjustment budget contemplated in section 28(2)(g) of the Act may only authorise unauthorised expenditure as anticipated by section 32(2)(a)(i) of the Act, and must be –

a) dealt with as part of the adjustment budget contemplated in sub regulation (1); and
b) a special adjustment budget tabled in the municipal council when the mayor tables the annual report in terms of section 127(2) of the Act, which may only deal with unauthorised expenditure from the previous financial year which the council is being requested to authorise in terms of section 32(2)(a)(i) of the Act."

2 Progress to date:

The Budget for 2025/2026 was approved by Council during May 2025

3. DISCUSSION

Councils' approval for the adjustments to the budget as per the attached report are requested

4. RECOMMENDATION

a) That the adjustment budget of Witzenberg Municipality for the financial year 2025/2026 as set out in the budget documents be approved:

i. Table B1 - Budget summary;
ii. Table B2 Adjustments Budget Financial Performance (by standard classification);
iii. Table B3 – Budgeted Financial performance (Revenue and Expenditure) by Vote;
iv. Table B4 Adjustments Budget Financial Performance (revenue by source); and
v. Table B5 – Budgeted Capital Expenditure by Vote, standard classification and funding.

Yours faithfully

HJ Kritizinger
DIRECTOR: FINANCE

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

Medium Term Revenue and Expenditure Framework

Adjustments Budget
2025/2026 to 2026/2027

Table of Contents

Glossary 3
PART 1 – ADJUSTMENTS BUDGET 5
Section 1 – Mayor's Report 5
Section 2 – Resolutions 5
Section 3 – Executive Summary 7
PART 2 – SUPPORTING DOCUMENTATION 10
Section 4 – Adjustments to budget assumptions 10
Section 5 – Adjustments to budget funding 10
Section 6 – Adjustments to expenditure on allocations and grant programmes 11
Section 7 – Adjustments to allocations or grants made by the municipality ... 11
Section 8 – Adjustments to councillors and board members allowances and employee benefits 11
Section 9 – Adjustments to service delivery and budget implementation plan 11
Section 10 Municipal Manager's quality certification 12

Glossary

Adjustments Budget – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.
Allocations – Money received from Provincial or National Government or other municipalities.
AFS – Annual Financial Statements.
Budget – The financial plan of the Municipality.
Budget Related Policy – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy and credit control and debt collection policy.
Capital Expenditure - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's Statement of Financial Performance.
Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.
CFO – Chief Financial Officer
DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.
Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.
Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.
GFS – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.
GRAP – Generally Recognised Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.
IDP – Integrated Development Plan. The main strategic planning document of the Municipality
KPI's – Key Performance Indicators. Measures of service output and/or outcome.
MFMA – The Municipal Finance Management Act – No. 53 of 2003. The principle piece of legislation relating to municipal financial management.
MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous three years and current years' financial position. **NT** – National Treasury
Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.
Operating Expenditure – Spending on the day to day expenses of the Municipality such as salaries and wages.
Rates – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.
R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.
SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.
Strategic Objectives – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.
Unauthorised expenditure – Generally, expenditure without, or in excess of, an approved budget.
Virement – A transfer of budget.
Virement Policy – The policy that sets out the rules for budget transfers.
Vote – One of the main segments into which a budget is divided. In Witzenberg Municipality the following votes and responsible senior manager was approved: • Budget & Treasury Office – Director: Financial services • Civil Services - Director: Technical services • Community & Social Services – Director: Community services • Corporate Services – Director: Corporate services • Electro Technical Services - Director: Technical services • Executive & Council – Municipal Manager • Housing– Director: Community services • Planning - Director: Technical services • Public Safety– Director: Community services • Sport & Recreation– Director: Community services

PART 1 – ADJUSTMENTS BUDGET
Section 1 – Mayor's Report

Speaker
Aldermen
Deputy Executive Mayor
Members of the Mayoral Committee
Councillors
Representatives of Provincial Government
Municipal Manager
Directors and officials
Introduction

It is my privilege to present to you the Roll-over Adjustments Budget for the 2025 / 2026 financial year.

This adjustment budget seeks to include funds relating to specific projects that were unspent at the end of June 2025. It is drafted in terms of requirements of the MFMA and seeks to adhere to the stipulations of specifically section 28(2) of the MFMA.

The reason for the tabling of this adjustment budget is fully disclosed in the executive summary of this report.

The roll-over budget is a mechanism instigated to ensure that funds committed to identifiable projects are spent. It increases expenditure on operational and capital programmes which in turn increases service delivery to the community. Increases in expenditure will be funded through the associated unspent grant funding or cash backed accumulated surpluses as at 30 June 2025

Tabling

Honourable Speaker, I recommend that the adjustments budget be approved.

T ABRAHAMS
EXECUTIVE MAYOR

Section 2 – Resolutions

ADJUSTMENTS MTREF 2025/2026

The resolutions tabled at Council for consideration with approval of the adjustments budget will be:

RECOMMENDATION:

a) That the adjustment budget of Witzenberg Municipality for the financial year 2025/2026 as set out in the budget documents attached be approved:

i. Table B1 - Budget summary;
ii. Table B2 - Adjustments Budget Financial Performance (by standard classification);
iii. Table B3 - Budgeted Financial performance (Revenue and Expenditure) by Vote;
iv. Table B4 - Adjustments Budget Financial Performance (revenue by source); and
v. Table B5 - Budgeted Capital Expenditure by Vote, standard classification and funding.

(b) That the monthly and quarterly financial targets of the service delivery and budget implementation plan be adjusted to correspond with the approved adjustments budget figures.

Section 3 – Executive Summary

3.1 Introduction

Adjustments to both the operating and capital budget are required to make provision for adjustments in expected expenditure and certain capital projects for the financial year.

Operational budget

In summary the operating budget has been adjusted as follow:

Roll Overs in terms of existing Operational Revenue Budget

Dept.	Ref	Description	Funding	Amount
	a	None		
Operational Revenue Budget Adjustments in terms of Roll Overs				**R**

Roll Overs in terms of existing Operational Expenditure Budget

Dept.	Ref	Description	Funding	Amount
		None		
Operational Expenditure Budget Adjustments in terms of Roll Overs				**R**

Reasons for Operational Adjustments in terms of Unspent Project Funding can be summarised as follow:

Capital budget

In summary the Capital budget has been adjusted as follow:

Roll Overs in terms of existing Capital Budget Projects

Dept.	Ref	Description	Funding	Amount
Fleet	a	Capex Vehicle Replacement Programme	Own	R 1 360 978
Electricity	b	Capex Upgrade Power Station	Loan	R 1 302 686
Fire	c	Capex Building Regulations Upgrades	Own	R 171 143
Water	d	Capex Network Schoonvlei Water	Own	R 300 000
Sewerage	e	Capex Network Schoonvlei Sewerage	Own	R 700 000
Recreational Land	f	Capex Sports Facilities Upgrade	Own	R 283 709
Capital Expenditure Budget Adjustments in terms of Roll Overs				**R 4 118 516**

Reasons for Capital Budget Adjustments can be summarised as follow:

a) Unspent funds at year end. Expenditure to be incurred under National Treasury's transversal tender process
b) Contract has been awarded. Multi-year Project is in process
c) Project is in process and estimated to finalised during the 2025-26 financial year.
d-e) Awaiting finalization for the sale of the plots
f) Project is in progress. Estimated to be finalised during the 2025-26 financial year

Additional Revenue Items

Dept.	Ref	Description	Funding	Amount
	a	District Grant Mentorship	CWDM	R100 000
Operational Revenue Budget Adjustments in terms of Additional Funding				**R100 000**

Additional Expenditure Items

Dept.	Ref	Description	Funding	Amount
	a	District Grant Mentorship	CWDM	R100 000
Operational Expense Budget Adjustments in terms of Additional Funding				**R100 000**

Reasons for Additional Revenue & Expenditure Adjustments can be summarised as follow:

a) Allocation from Cape Winelands District Municipality for a Mentorship Program

Additional items: Capital Expenditure Budget

Dept.	Ref	Description	Funding	Amount
		None		
Capital Expenditure Budget Adjustments in terms of Additional Funding				**R**

3.2 Provision of basic services

The provision of basic services will be improved by the approval of the adjustment budget.

3.3 Effect of the adjustment budget

3.3.1 Service delivery and budget implementation plan

Except for the adjustment of the monthly revenue and expenditure targets the impact to the SDBIP is minimal. No non-financial performance targets have been adjusted.

3.3.2 Service delivery agreements

Tenders already approved in the previous financial year will be able to be completed by the approval of the adjustments budget.

3.3.3 Medium term revenue and expenditure framework

Except for the depreciation charges of the additional capital expenditure the impact to the outer years is minimal.

3.3.4 Long term financial sustainability

The approval of the adjustment budget will have no effect on the long term financial sustainability of the municipality.

3.4 Adjustment highlights

The adjustments budget seeks to comply with section 28 of the MFMA. Therefore, all adjustments are discussed according to the sub-sections of Section 28(2) of the MFMA.

3.4.1 Correction of expenditure.

No material correction

3.4.2 Appropriation of additional revenues

Additional revenues to be realised through interest on short term investments

3.4.3 Authorisation of unforeseen and unavoidable expenditure

No material items.

3.4.4 Utilisation of project savings between votes

No material items.

3.4.5 Correction of errors in annual budget

No material items

3.4.6 Roll-over of unspent funds

All roll-overs are set out in the executive summary

PART 2 – SUPPORTING DOCUMENTATION

Section 4 – Adjustments to budget assumptions

Revenue

There are no changes to the budget assumptions for operating revenue.

Expenditure

There are no changes to the budget assumptions for operating expenditure.

Section 5 – Adjustments to budget funding

5.1 Summary of the impact of the adjustments budget

5.1.1 Funding of operating and capital expenditure

The Budget remains funded by realistic anticipated revenues and cash backed accumulated reserves

5.1.2 Financial plans

No amendments.

5.1.3 Reserves

The only reserve that is cash backed at this stage is the capital replacement reserve.

5.1.4 Financial sustainability of the municipality

The financial sustainability of the municipality remains positive as the municipality is enjoying a positive bank balance whilst the cost coverage ratio and liquidity ratios remains within acceptable norms

***5.2* Expenditure funded in accordance with MFMA section 18**

No additional new loans included in the budget.

***5.3* Adjustments to collection levels estimated**

None

***5.4* Adjustments to the monetary investments**

No major adjustments.

***5.5* Adjustments to contributions and donations in cash or in-kind**

None

***5.6* Adjustments related to proceeds from the sale of assets**

None

5.7 **Adjustments related to proceeds from the lease of assets, where the period of the lease is three years or more;**

None

5.8 **Adjustments related to the planned use of previous years' cash backed accumulated surplus**

None

5.9 **Adjustments related to new proposed loans to be raised in the budget year**

None

Section 6 – Adjustments to expenditure on allocations and grant programmes

Disclosure on expenditure on allocations and grant programmes is included in supporting table SB7. Small adjustments were made to SB7 in order to align it to the DORA allocations

Section 7 – Adjustments to allocations or grants made by the municipality

None. The revenue foregone over the MTREF is included in Table B10.

Section 8 – Adjustments to councillors and board member's allowances and employee benefits

None.

Section 9 – Adjustments to service delivery and budget implementation plan

9.1 Quarterly service delivery targets and performance indicators in the SDBIP

No adjustments were made to any non-financial indicators.

9.2 Key financial indicators

No adjustments were made to the key financial indicators.

9.3 Monthly targets for revenue, expenditure and cash flow

No major adjustments

Section 10 Municipal Manager's quality certification

Quality Certificate

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the adjustment budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the budget and supporting documentations are consistent with the Integrated Development Plan of the municipality.

Print name Mr D NASSON

Municipal Manager of Witzenberg Municipality

Signature _____

Date _____

WC022 Witzenberg - Table B1 Consolidated Adjustments Budget Summary - 30/07/2025

Description	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
R thousands	Original Budget A	Prior Adjusted 1 A1	Accum. Funds 2 B	Multi-year capital 3 C	Unfore. Unavoid. 4 D	Nat. or Prov. Govt 5 E	Other Adjusts. 6 F	Total Adjusts. 7 G	Adjusted Budget 8 H	Adjusted Budget	Adjusted Budget
Financial Performance											
Property rates	120 291	120 291	–	–	–	–	–	–	120 291	130 091	140 685
Service charges	586 957	586 957	–	–	–	–	–	–	586 957	643 049	706 129
Investment revenue	23 567	23 567	–	–	–	–	–	–	23 567	24 745	25 982
Transfers recognised - operational	182 230	182 230	–	–	–	–	100	100	182 330	182 904	195 443
Other own revenue	69 891	69 891	–	–	–	–	–	–	69 891	73 762	76 990
Total Revenue (excluding capital transfers and	**982 936**	**982 936**	**–**	**–**	**–**	**–**	**100**	**100**	**983 036**	**1 054 551**	**1 145 229**
Employee costs	309 360	309 360	–	–	–	–	–	–	309 360	328 514	353 139
Remuneration of councillors	13 228	13 228	–	–	–	–	–	–	13 228	14 160	15 145
Depreciation & asset impairment	110 981	110 981	–	–	–	–	–	–	110 981	117 285	123 983
Interest	10 742	10 742	–	–	–	–	–	–	10 742	11 279	11 843
Inventory consumed and bulk purchases	424 390	424 390	–	–	–	–	–	–	424 390	469 647	520 598
Transfers and subsidies	4 931	4 931	–	–	–	–	–	–	4 931	3 246	3 428
Other expenditure	145 702	145 702	–	–	–	–	100	100	145 802	146 641	153 609
Total Expenditure	**1 019 335**	**1 019 335**	**–**	**–**	**–**	**–**	**100**	**100**	**1 019 435**	**1 090 772**	**1 181 745**
Surplus/(Deficit)	(36 399)	(36 399)	–	–	–	–	–	–	(36 399)	(36 221)	(36 516)
Transfers and subsidies - capital (monetary allocation	27 535	27 535	–	–	–	–	–	–	27 535	35 191	29 550
Transfers and subsidies - capital (in-kind - all)	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers &	**(8 865)**	**(8 865)**	**–**	**–**	**–**	**–**	**–**	**–**	**(8 865)**	**(1 029)**	**(6 966)**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year	**(8 865)**	**(8 865)**	**–**	**–**	**–**	**–**	**–**	**–**	**(8 865)**	**(1 029)**	**(6 966)**
Capital expenditure & funds sources											
Capital expenditure	75 047	75 047	–	–	–	–	4 119	4 119	79 165	50 149	41 338
Transfers recognised - capital	30 013	30 013	–	–	–	–	–	–	30 013	35 191	33 564
Borrowing	15 000	15 000	–	–	–	–	1 303	1 303	16 303	–	–
Internally generated funds	35 034	35 034	–	–	–	–	2 816	2 816	37 850	21 700	16 386
Total sources of capital funds	**80 047**	**80 047**	**–**	**–**	**–**	**–**	**4 119**	**4 119**	**84 165**	**56 891**	**49 950**
Financial position											
Total current assets	388 701	388 701	–	–	–	–	(4 019)	(4 019)	384 683	199 432	206 253
Total non current assets	1 220 387	1 220 387	–	–	–	–	4 119	4 119	1 224 505	1 241 483	1 253 849
Total current liabilities	141 164	141 164	–	–	–	–	100	100	141 264	(43 792)	(36 660)
Total non current liabilities	192 053	192 053	–	–	–	–	–	–	192 053	302 317	333 331
Community wealth/Equity	**1 275 870**	**1 275 870**	**–**	**–**	**–**	**–**	**–**	**–**	**1 275 870**	**1 274 841**	**1 267 875**
Cash flows											
Net cash from (used) operating	97 347	97 347	–	–	–	–	100	100	97 447	75 653	51 194
Net cash from (used) investing	(80 047)	(80 047)	–	–	–	–	(4 119)	(4 119)	(84 165)	(56 891)	(49 950)
Net cash from (used) financing	(6 369)	(6 369)	–	–	–	–	–	–	(6 369)	(6 369)	(6 369)
Cash/cash equivalents at the year end	**220 769**	**220 769**	**–**	**–**	**–**	**–**	**(4 019)**	**(4 019)**	**216 750**	**232 719**	**216 168**
Cash backing/surplus reconciliation											
Cash and investments available	275 629	275 629	–	–	–	–	(4 019)	(4 019)	271 610	284 392	300 427
Application of cash and investments	31 168	31 168	–	–	–	–	109 863	109 863	141 031	150 458	157 574
Balance - surplus (shortfall)	**244 460**	**244 460**	**–**	**–**	**–**	**–**	**(113 881)**	**(113 881)**	**130 579**	**133 933**	**142 853**
Asset Management											
Asset register summary (WDV)	1 220 387	1 220 387	–	–	–	–	4 119	4 119	1 224 505	1 241 483	1 253 849
Depreciation	34 090	34 090	–	–	–	–	–	–	34 090	35 794	37 584
Renewal and Upgrading of Existing Assets	49 711	49 711	–	–	–	–	1 758	1 758	51 468	31 906	28 490
Repairs and Maintenance	25 778	25 778	–	–	–	–	–	–	25 778	25 322	26 137
Free services											
Cost of Free Basic Services provided	6 254	6 254	–	–	–	–	–	–	6 254	6 986	7 806
Revenue cost of free services provided	33 560	33 560	–	–	–	–	–	–	33 560	35 392	37 334
Households below minimum service level											
Water:	–	–	–	–	–	–	–	–	–	–	–
Sanitation/sewerage:	–	–	–	–	–	–	–	–	–	–	–
Energy:	–	–	–	–	–	–	–	–	–	–	–
Refuse:	–	–	–	–	–	–	–	–	–	–	–

WC022 Witzenberg - Table B2 Consolidated Adjustments Budget Financial Performance (functional classification) - 30/07/2025

Standard Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1, 4	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Revenue - Functional												
Governance and administration		**164 944**	**164 944**	**–**	**–**	**–**	**–**	**–**	**–**	**164 944**	**172 744**	**189 015**
Executive and council		308	308	–	–	–	–	–	–	308	323	339
Finance and administration		164 636	164 636	–	–	–	–	–	–	164 636	172 421	188 676
Internal audit		–	–	–	–	–	–	–	–	–	–	–
Community and public safety		**171 856**	**171 856**	**–**	**–**	**–**	**–**	**–**	**–**	**171 856**	**173 187**	**180 719**
Community and social services		141 914	141 914	–	–	–	–	–	–	141 914	145 779	151 929
Sport and recreation		9 044	9 044	–	–	–	–	–	–	9 044	8 622	9 053
Public safety		18 356	18 356	–	–	–	–	–	–	18 356	18 361	19 279
Housing		2 542	2 542	–	–	–	–	–	–	2 542	425	458
Health		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		**5 541**	**5 541**	**–**	**–**	**–**	**–**	**100**	**100**	**5 641**	**14 611**	**8 197**
Planning and development		2 407	2 407	–	–	–	–	100	100	2 507	2 333	2 450
Road transport		122	122	–	–	–	–	–	–	122	9 772	3 097
Environmental protection		3 013	3 013	–	–	–	–	–	–	3 013	2 506	2 650
Trading services		**667 983**	**667 983**	**–**	**–**	**–**	**–**	**–**	**–**	**667 983**	**729 046**	**796 686**
Energy sources		448 729	448 729	–	–	–	–	–	–	448 729	499 440	555 846
Water management		93 390	93 390	–	–	–	–	–	–	93 390	98 509	103 198
Waste water management		72 294	72 294	–	–	–	–	–	–	72 294	74 859	78 602
Waste management		53 571	53 571	–	–	–	–	–	–	53 571	56 239	59 040
Other		**146**	**146**	**–**	**–**	**–**	**–**	**–**	–	**146**	**154**	**161**
Total Revenue - Functional	2	**1 010 471**	**1 010 471**	**–**	**–**	**–**	**–**	**100**	**100**	**1 010 571**	**1 089 742**	**1 174 779**
Expenditure - Functional												
Governance and administration		**161 273**	**161 273**	**–**	**–**	**–**	**–**	**–**	**–**	**161 273**	**170 547**	**181 654**
Executive and council		36 516	36 516	–	–	–	–	–	–	36 516	39 042	41 728
Finance and administration		118 496	118 496	–	–	–	–	–	–	118 496	124 774	132 692
Internal audit		6 261	6 261	–	–	–	–	–	–	6 261	6 730	7 234
Community and public safety		**162 979**	**162 979**	**–**	**–**	**–**	**–**	**–**	**–**	**162 979**	**166 932**	**178 062**
Community and social services		35 691	35 691	–	–	–	–	–	–	35 691	34 395	36 487
Sport and recreation		51 222	51 222	–	–	–	–	–	–	51 222	53 676	57 233
Public safety		66 745	66 745	–	–	–	–	–	–	66 745	71 365	76 308
Housing		9 321	9 321	–	–	–	–	–	–	9 321	7 495	8 033
Health		–	–	–	–	–	–	–	–	–	–	–
Economic and environmental services		**48 020**	**48 020**	**–**	**–**	**–**	**–**	**100**	**100**	**48 120**	**48 733**	**51 621**
Planning and development		19 750	19 750	–	–	–	–	100	100	19 850	19 173	20 560
Road transport		21 118	21 118	–	–	–	–	–	–	21 118	22 365	23 814
Environmental protection		7 152	7 152	–	–	–	–	–	–	7 152	7 195	7 247
Trading services		**645 988**	**645 988**	**–**	**–**	**–**	**–**	**–**	**–**	**645 988**	**703 431**	**769 223**
Energy sources		442 295	442 295	–	–	–	–	–	–	442 295	487 491	540 238
Water management		61 526	61 031	–	–	–	–	–	–	61 031	64 984	68 644
Waste water management		55 498	55 993	–	–	–	–	–	–	55 993	59 242	63 258
Waste management		86 669	86 669	–	–	–	–	–	–	86 669	91 714	97 083
Other		**1 076**	**1 076**	**–**	**–**	**–**	**–**	**–**	–	**1 076**	**1 130**	**1 186**
Total Expenditure - Functional	3	**1 019 335**	**1 019 335**	**–**	**–**	**–**	**–**	**100**	**100**	**1 019 435**	**1 090 772**	**1 181 745**
Surplus/ (Deficit) for the year		**(8 865)**	**(8 865)**	**–**	**–**	**–**	**–**	**–**	**–**	**(8 865)**	**(1 030)**	**(6 966)**

WC022 Witzenberg - Table B2 Consolidated Adjustments Budget Financial Performance (functional classification) - B - 30/07/2025

Standard Classification Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousand	1	A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Revenue - Functional												
Municipal governance and administration		**164 944**	**164 944**	**–**	**–**	**–**	**–**	**–**	**–**	**164 944**	**172 744**	**189 015**
Executive and council		308	308	–	–	–	–	–	–	308	323	339
Mayor and Council		227	227	–	–	–	–	–	–	227	239	251
Municipal Manager, Town Secretary and Chief		80	80	–	–	–	–	–	–	80	84	88
Finance and administration		164 636	164 636	–	–	–	–	–	–	164 636	172 421	188 676
Administrative and Corporate Support		11	11	–	–	–	–	–	–	11	12	13
Finance		163 524	163 524	–	–	–	–	–	–	163 524	171 569	187 781
Fleet Management		300	300	–	–	–	–	–	–	300	–	–
Human Resources		705	705	–	–	–	–	–	–	705	740	777
Marketing, Customer Relations, Publicity and Media		6	6	–	–	–	–	–	–	6	6	6
Supply Chain Management		90	90	–	–	–	–	–	–	90	95	99
Community and public safety		**171 856**	**171 856**	**–**	**–**	**–**	**–**	**–**	**–**	**171 856**	**173 187**	**180 719**
Community and social services		**141 914**	**141 914**	**–**	**–**	**–**	**–**	**–**	**–**	**141 914**	**145 779**	**151 929**
Aged Care		128 055	128 055	–	–	–	–	–	–	128 055	133 463	138 785
Cemeteries, Funeral Parlours and Crematoriums		280	280	–	–	–	–	–	–	280	294	308
Community Halls and Facilities		564	564	–	–	–	–	–	–	564	716	739
Libraries and Archives		13 016	13 016	–	–	–	–	–	–	13 016	11 307	12 098
Sport and recreation		**9 044**	**9 044**	**–**	**–**	**–**	**–**	**–**	**–**	**9 044**	**8 622**	**9 053**
Recreational Facilities		8 066	8 066	–	–	–	–	–	–	8 066	8 469	8 893
Sports Grounds and Stadiums		978	978	–	–	–	–	–	–	978	153	160
Public safety		**18 356**	**18 356**	**–**	**–**	**–**	**–**	**–**	**–**	**18 356**	**18 361**	**19 279**
Fire Fighting and Protection		877	877	–	–	–	–	–	–	877	8	9
Police Forces, Traffic and Street Parking Control		17 479	17 479	–	–	–	–	–	–	17 479	18 352	19 270
Housing		**2 542**	**2 542**	**–**	**–**	**–**	**–**	**–**	**–**	**2 542**	**425**	**458**
Housing		2 542	2 542	–	–	–	–	–	–	2 542	425	458
Economic and environmental services		**5 541**	**5 541**	**–**	**–**	**–**	**–**	**100**	**100**	**5 641**	**14 611**	**8 197**
Planning and development		**2 407**	**2 407**	**–**	**–**	**–**	**–**	**100**	**100**	**2 507**	**2 333**	**2 450**
Economic Development/Planning		400	400	–	–	–	–	100	100	500	226	237
Town Planning, Building Regulations and		2 007	2 007	–	–	–	–	–	–	2 007	2 107	2 212
Road transport		**122**	**122**	**–**	**–**	**–**	**–**	**–**	**–**	**122**	**9 772**	**3 097**
Roads		122	122	–	–	–	–	–	–	122	9 772	3 097
Environmental protection		**3 013**	**3 013**	**–**	**–**	**–**	**–**	**–**	**–**	**3 013**	**2 506**	**2 650**
Biodiversity and Landscape		3 013	3 013	–	–	–	–	–	–	3 013	2 506	2 650
Trading services		**667 983**	**667 983**	**–**	**–**	**–**	**–**	**–**	**–**	**667 983**	**729 046**	**796 686**
Energy sources		**448 729**	**448 729**	**–**	**–**	**–**	**–**	**–**	**–**	**448 729**	**499 440**	**555 846**
Electricity		448 729	448 729	–	–	–	–	–	–	448 729	499 440	555 846
Water management		**93 390**	**93 390**	**–**	**–**	**–**	**–**	**–**	**–**	**93 390**	**98 509**	**103 198**
Water Distribution		93 390	93 390	–	–	–	–	–	–	93 390	98 509	103 198
Waste water management		**72 294**	**72 294**	**–**	**–**	**–**	**–**	**–**	**–**	**72 294**	**74 859**	**78 602**
Sewerage		72 294	72 294	–	–	–	–	–	–	72 294	74 859	78 602
Waste management		**53 571**	**53 571**	**–**	**–**	**–**	**–**	**–**	**–**	**53 571**	**56 239**	**59 040**
Solid Waste Removal		53 571	53 571	–	–	–	–	–	–	53 571	56 239	59 040
Other		**146**	**146**	**–**	**–**	**–**	**–**	**–**	**–**	**146**	**154**	**161**
Licensing and Regulation		146	146	–	–	–	–	–	–	146	154	161
Total Revenue - Functional	2	**1 010 471**	**1 010 471**	**–**	**–**	**–**	**–**	**100**	**100**	**1 010 571**	**1 089 742**	**1 174 779**

Standard Classification Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			5	6	7	8	9	10	11	12		
R thousand	1	A	A1	B	C	D	E	F	G	H		
Expenditure - Functional												
Municipal governance and administration		**161 273**	**161 273**	**–**	**–**	**–**	**–**	**–**	**–**	**161 273**	**170 547**	**181 654**
Executive and council		36 516	36 516	–	–	–	–	–	–	36 516	39 042	41 728
Mayor and Council		19 787	19 787	–	–	–	–	–	–	19 787	21 108	22 502
Municipal Manager, Town Secretary and Chief		16 729	16 729	–	–	–	–	–	–	16 729	17 934	19 225
Finance and administration		118 496	118 496	–	–	–	–	–	–	118 496	124 774	132 692
Administrative and Corporate Support		16 982	16 982	–	–	–	–	–	–	16 982	17 879	18 988
Asset Management		336	336	–	–	–	–	–	–	336	361	388
Finance		36 646	36 646	–	–	–	–	–	–	36 646	38 011	40 322
Fleet Management		5 144	5 144	–	–	–	–	–	–	5 144	5 519	5 921
Human Resources		29 547	29 547	–	–	–	–	–	–	29 547	31 332	33 227
Information Technology		5 902	5 902	–	–	–	–	–	–	5 902	6 238	6 595
Legal Services		3 722	3 722	–	–	–	–	–	–	3 722	3 961	4 215
Marketing, Customer Relations, Publicity and Media		6 198	6 198	–	–	–	–	–	–	6 198	6 442	6 919
Property Services		1 105	1 105	–	–	–	–	–	–	1 105	1 187	1 274
Supply Chain Management		11 239	11 239	–	–	–	–	–	–	11 239	12 066	12 954
Valuation Service		1 676	1 676	–	–	–	–	–	–	1 676	1 779	1 889
Internal audit		6 261	6 261	–	–	–	–	–	–	6 261	6 730	7 234
Governance Function		6 261	6 261	–	–	–	–	–	–	6 261	6 730	7 234
Community and public safety		**162 979**	**162 979**	**–**	**–**	**–**	**–**	**–**	**–**	**162 979**	**166 932**	**178 062**
Community and social services		**35 691**	**35 691**	**–**	**–**	**–**	**–**	**–**	**–**	**35 691**	**34 395**	**36 487**
Aged Care		4 336	4 336	–	–	–	–	–	–	4 336	2 231	2 355
Cemeteries, Funeral Parlours and Crematoriums		6 474	6 474	–	–	–	–	–	–	6 474	6 078	6 312
Child Care Facilities		103	103	–	–	–	–	–	–	103	108	114
Community Halls and Facilities		11 753	11 753	–	–	–	–	–	–	11 753	12 605	13 441
Disaster Management		79	79	–	–	–	–	–	–	79	83	87
Education		1	1	–	–	–	–	–	–	1	1	1
Libraries and Archives		12 945	12 945	–	–	–	–	–	–	12 945	13 288	14 178
Sport and recreation		**51 222**	**51 222**	**–**	**–**	**–**	**–**	**–**	**–**	**51 222**	**53 676**	**57 233**
Community Parks (including Nurseries)		17 370	17 370	–	–	–	–	–	–	17 370	18 626	19 835
Recreational Facilities		22 317	22 317	–	–	–	–	–	–	22 317	22 731	24 239
Sports Grounds and Stadiums		11 534	11 534	–	–	–	–	–	–	11 534	12 319	13 159
Public safety		**66 745**	**66 745**	**–**	**–**	**–**	**–**	**–**	**–**	**66 745**	**71 365**	**76 308**
Fire Fighting and Protection		16 575	16 575	–	–	–	–	–	–	16 575	17 713	18 930
Police Forces, Traffic and Street Parking Control		50 170	50 170	–	–	–	–	–	–	50 170	53 652	57 378
Housing		**9 321**	**9 321**	**–**	**–**	**–**	**–**	**–**	**–**	**9 321**	**7 495**	**8 033**
Housing		9 294	9 294	–	–	–	–	–	–	9 294	7 467	8 004
Informal Settlements		26	26	–	–	–	–	–	–	26	28	29
Economic and environmental services		**48 020**	**48 020**	**–**	**–**	**–**	**–**	**100**	**100**	**48 120**	**48 733**	**51 621**
Planning and development		**19 750**	**19 750**	**–**	**–**	**–**	**–**	**100**	**100**	**19 850**	**19 173**	**20 560**
Corporate Wide Strategic Planning (IDPs, LEDs)		3 883	3 883	–	–	–	–	–	–	3 883	4 156	4 449
Economic Development/Planning		2 809	2 809	–	–	–	–	100	100	2 909	3 040	3 239
Town Planning, Building Regulations and		9 112	9 112	–	–	–	–	–	–	9 112	8 805	9 457
Project Management Unit		3 946	3 946	–	–	–	–	–	–	3 946	3 172	3 415
Road transport		**21 118**	**21 118**	**–**	**–**	**–**	**–**	**–**	**–**	**21 118**	**22 365**	**23 814**
Roads		21 118	21 118	–	–	–	–	–	–	21 118	22 365	23 814
Environmental protection		**7 152**	**7 152**	**–**	**–**	**–**	**–**	**–**	**–**	**7 152**	**7 195**	**7 247**
Biodiversity and Landscape		7 152	7 152	–	–	–	–	–	–	7 152	7 195	7 247
Trading services		**645 988**	**645 988**	**–**	**–**	**–**	**–**	**–**	**–**	**645 988**	**703 431**	**769 223**
Energy sources		**442 295**	**442 295**	**–**	**–**	**–**	**–**	**–**	**–**	**442 295**	**487 491**	**540 238**
Electricity		436 620	436 620	–	–	–	–	–	–	436 620	481 992	534 433
Street Lighting and Signal Systems		5 674	5 674	–	–	–	–	–	–	5 674	5 498	5 805
Water management		**61 526**	**61 031**	**–**	**–**	**–**	**–**	**–**	**–**	**61 031**	**64 984**	**68 644**
Water Treatment		315	315	–	–	–	–	–	–	315	339	365
Water Distribution		58 196	58 196	–	–	–	–	–	–	58 196	61 477	64 949
Water Storage		3 015	2 520	–	–	–	–	–	–	2 520	3 168	3 330
Waste water management		**55 498**	**55 993**	**–**	**–**	**–**	**–**	**–**	**–**	**55 993**	**59 242**	**63 258**
Public Toilets		2 299	2 299	–	–	–	–	–	–	2 299	2 467	2 646
Sewerage		45 570	46 065	–	–	–	–	–	–	46 065	48 594	51 834
Storm Water Management		7 627	7 627	–	–	–	–	–	–	7 627	8 179	8 776
Waste Water Treatment		1	1	–	–	–	–	–	–	1	2	2
Waste management		**86 669**	**86 669**	**–**	**–**	**–**	**–**	**–**	**–**	**86 669**	**91 714**	**97 083**
Solid Waste Disposal (Landfill Sites)		33 026	33 026	–	–	–	–	–	–	33 026	34 742	36 549
Solid Waste Removal		53 540	53 540	–	–	–	–	–	–	53 540	56 862	60 415
Street Cleaning		103	103	–	–	–	–	–	–	103	110	119
Other		**1 076**	**1 076**	**–**	**–**	**–**	**–**	**–**	**–**	**1 076**	**1 130**	**1 186**
Licensing and Regulation		26	26	–	–	–	–	–	–	26	27	29
Tourism		1 050	1 050	–	–	–	–	–	–	1 050	1 103	1 158
Total Expenditure - Functional	3	**1 019 335**	**1 019 335**	**–**	**–**	**–**	**–**	**100**	**100**	**1 019 435**	**1 090 772**	**1 181 745**
Surplus/ (Deficit) for the year		**(8 865)**	**(8 865)**	**–**	**–**	**–**	**–**	**–**	**–**	**(8 865)**	**(1 030)**	**(6 966)**

WC022 Witzenberg - Table B3 Consolidated Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 30/07/2025

Vote Description	Ref	Budget Year 2025/26								
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget
[Insert departmental structure etc]			3	4	5	6	7	8	9	10
R thousands		A	A1	B	C	D	E	F	G	H
Revenue by Vote	1									
Vote 1 - Financial Services		161 635	161 635	–	–	–	–	–	–	161 635
Vote 2 - Community Services		157 944	157 944	–	–	–	–	100	100	158 044
Vote 3 - Corporate Services		18 558	18 558	–	–	–	–	–	–	18 558
Vote 4 - Technical Services		671 596	671 596	–	–	–	–	–	–	671 596
Vote 5 - Municipal Manager		737	737	–	–	–	–	–	–	737
Total Revenue by Vote	2	**1 010 471**	**1 010 471**	**–**	**–**	**–**	**–**	**100**	**100**	**1 010 571**
Expenditure by Vote	1									
Vote 1 - Financial Services		49 466	49 466	–	–	–	–	–	–	49 466
Vote 2 - Community Services		125 271	125 271	–	–	–	–	100	100	125 371
Vote 3 - Corporate Services		133 940	133 940	–	–	–	–	–	–	133 940
Vote 4 - Technical Services		686 298	686 298	–	–	–	–	–	–	686 298
Vote 5 - Municipal Manager		24 361	24 361	–	–	–	–	–	–	24 361
Total Expenditure by Vote	2	**1 019 335**	**1 019 335**	**–**	**–**	**–**	**–**	**100**	**100**	**1 019 435**
Surplus/ (Deficit) for the year	2	**(8 865)**	**(8 865)**	**–**	**–**	**–**	**–**	**–**	**–**	**(8 865)**

WC022 Witzenberg - Table B3 Consolidated Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - B - 30/07/2025

Vote Description *[Insert departmental structure etc]* R thousands	Ref	Budget Year 2025/26								
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H
Revenue by Vote	1									
Vote 1 - Financial Services		**161 635**	**161 635**	**–**	**–**	**–**	**–**	**–**	–	161 635
1,2 - Income		120 942	120 942	–	–	–	–	–	–	120 942
1,3 - Financial Administrastion		40 305	40 305	–	–	–	–	–	–	40 305
1,4 - Credit Control		298	298	–	–	–	–	–	–	298
1,5 - Supply Chain & Expenditure		90	90	–	–	–	–	–	–	90
Vote 2 - Community Services		**157 944**	**157 944**	**–**	**–**	**–**	**–**	**100**	100	158 044
2,2 - Cemetries		280	280	–	–	–	–	–	–	280
2,3 - Housing		2 630	2 630	–	–	–	–	–	–	2 630
2,4 - Libraries		13 265	13 265	–	–	–	–	–	–	13 265
2,5 - Resorts & Swimmng Pools		8 066	8 066	–	–	–	–	–	–	8 066
2,6 - Social Services		128 055	128 055	–	–	–	–	–	–	128 055
2,7 - Fire Services & Disaster Management		877	877	–	–	–	–	–	–	877
2,8 - Environment & Licencing		3 159	3 159	–	–	–	–	–	–	3 159
2,9 - Community Halls and Amenities		1 212	1 212	–	–	–	–	–	–	1 212
2.10 - Local Economic Development		400	400	–	–	–	–	100	100	500
Vote 3 - Corporate Services		**18 558**	**18 558**	**–**	**–**	**–**	**–**	**–**	–	18 558
3,2 - Human Resources		705	705	–	–	–	–	–	–	705
3,3 - Administration		11	11	–	–	–	–	–	–	11
3,5 - Marketing & Communication		6	6	–	–	–	–	–	–	6
3,6 - Thusong Centre		130	130	–	–	–	–	–	–	130
3,7 - Traffic and Protection Services		17 479	17 479	–	–	–	–	–	–	17 479
3,9 - Council Cost		227	227	–	–	–	–	–	–	227
Vote 4 - Technical Services		**671 596**	**671 596**	**–**	**–**	**–**	**–**	**–**	–	671 596
4,1 - Director: Technical Services		80	80	–	–	–	–	–	–	80
4,2 - Electro Technical Services		449 772	449 772	–	–	–	–	–	–	449 772
4,3 - Water Storage & Distribution		93 390	93 390	–	–	–	–	–	–	93 390
4,4 - Waste Water Management		72 696	72 696	–	–	–	–	–	–	72 696
4,5 - Waste Management		53 494	53 494	–	–	–	–	–	–	53 494
4,6 - Roads		122	122	–	–	–	–	–	–	122
4,8 - Town Planning & Building Control		1 742	1 742	–	–	–	–	–	–	1 742
4.10 - Mechanical Workshop		300	300	–	–	–	–	–	–	300
Vote 5 - Municipal Manager		**737**	**737**	**–**	**–**	**–**	**–**	**–**	–	737
5,3 - Property & Legal Services		737	737	–	–	–	–	–	–	737
Total Revenue by Vote	2	**1 010 471**	**1 010 471**	**–**	**–**	**–**	**–**	**100**	100	1 010 571
Expenditure by Vote	1									
Vote 1 - Financial Services		**49 466**	**49 466**	**–**	**–**	**–**	**–**	**–**	–	49 466
1,1 - Direcrtor: Finance		1 980	1 980	–	–	–	–	–	–	1 980
1,2 - Income		10 521	10 521	–	–	–	–	–	–	10 521
1,3 - Financial Administrastion		18 190	18 190	–	–	–	–	–	–	18 190
1,4 - Credit Control		7 368	7 368	–	–	–	–	–	–	7 368
1,5 - Supply Chain & Expenditure		11 406	11 406	–	–	–	–	–	–	11 406
Vote 2 - Community Services		**125 271**	**125 271**	**–**	**–**	**–**	**–**	**100**	100	125 371
2,1 - Director: Community Services		1 728	1 728	–	–	–	–	–	–	1 728
2,2 - Cemetries		6 466	6 466	–	–	–	–	–	–	6 466
2,3 - Housing		10 190	10 190	–	–	–	–	–	–	10 190
2,4 - Libraries		16 703	16 703	–	–	–	–	–	–	16 703
2,5 - Resorts & Swimmng Pools		18 559	18 559	–	–	–	–	–	–	18 559

Vote Description *[Insert departmental structure etc]* R thousands	Ref	Budget Year 2025/26 Original Budget A	Prior Adjusted 3 A1	Accum. Funds 4 B	Multi-year capital 5 C	Unfore. Unavoid. 6 D	Nat. or Prov. Govt 7 E	Other Adjusts. 8 F	Total Adjusts. 9 G	Adjusted Budget 10 H
2,6 - Social Services		4 417	4 417	–	–	–	–	–	–	4 417
2,7 - Fire Services & Disaster Management		16 654	16 654	–	–	–	–	–	–	16 654
2,8 - Environment & Licencing		7 090	7 090	–	–	–	–	–	–	7 090
2,9 - Community Halls and Amenities		40 631	40 631	–	–	–	–	–	–	40 631
2.10 - Local Economic Development		2 832	2 832	–	–	–	–	100	100	2 932
Vote 3 - Corporate Services		**133 940**	**133 940**	**–**	**–**	**–**	**–**	**–**	–	133 940
3,1 - Director: Corporate Services		3 196	3 196	–	–	–	–	–	–	3 196
3,2 - Human Resources		29 547	29 547	–	–	–	–	–	–	29 547
3,3 - Administration		16 982	16 982	–	–	–	–	–	–	16 982
3,4 - Information Technology		5 902	5 902	–	–	–	–	–	–	5 902
3,5 - Marketing & Communication		6 198	6 198	–	–	–	–	–	–	6 198
3,6 - Thusong Centre		1 108	1 108	–	–	–	–	–	–	1 108
3,7 - Traffic and Protection Services		50 170	50 170	–	–	–	–	–	–	50 170
3,8 - Tourism		1 050	1 050	–	–	–	–	–	–	1 050
3,9 - Council Cost		19 787	19 787	–	–	–	–	–	–	19 787
Vote 4 - Technical Services		**686 298**	**686 298**	**–**	**–**	**–**	**–**	**–**	–	686 298
4,1 - Director: Technical Services		3 447	3 447	–	–	–	–	–	–	3 447
4,2 - Electro Technical Services		441 804	441 804	–	–	–	–	–	–	441 804
4,3 - Water Storage & Distribution		62 006	61 511	–	–	–	–	–	–	61 511
4,4 - Waste Water Management		45 572	46 067	–	–	–	–	–	–	46 067
4,5 - Waste Management		86 669	86 669	–	–	–	–	–	–	86 669
4,6 - Roads		21 118	21 118	–	–	–	–	–	–	21 118
4,7 - Storm Water Management		9 127	9 127	–	–	–	–	–	–	9 127
4,8 - Town Planning & Building Control		9 112	9 112	–	–	–	–	–	–	9 112
4,9 - Public Toilets		2 299	2 299	–	–	–	–	–	–	2 299
4.10 - Mechanical Workshop		5 144	5 144	–	–	–	–	–	–	5 144
Vote 5 - Municipal Manager		**24 361**	**24 361**	**–**	**–**	**–**	**–**	**–**	–	24 361
5,1 - Municipal Manager		6 419	6 419	–	–	–	–	–	–	6 419
5,2 - Performance & Project Management		3 946	3 946	–	–	–	–	–	–	3 946
5,3 - Property & Legal Services		3 852	3 852	–	–	–	–	–	–	3 852
5,4 - Internal Audit		6 261	6 261	–	–	–	–	–	–	6 261
5,5 - IDP		3 883	3 883	–	–	–	–	–	–	3 883
Total Expenditure by Vote	2	**1 019 335**	**1 019 335**	**–**	**–**	**–**	**–**	**100**	100	1 019 435
Surplus/ (Deficit) for the year	2	**(8 865)**	**(8 865)**	**–**	**–**	**–**	**–**	**–**	–	(8 865)

WC022 Witzenberg - Table B4 Consolidated Adjustments Budget Financial Performance (revenue and expenditure) - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1	A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
Revenue												
Exchange Revenue												
Service charges - Electricity	2	442 689	442 689	–	–	–	–	–	–	442 689	492 693	548 344
Service charges - Water	2	53 401	53 401	–	–	–	–	–	–	53 401	56 207	59 152
Service charges - Waste Water Management	2	54 590	54 590	–	–	–	–	–	–	54 590	56 152	58 836
Service charges - Waste Management	2	36 276	36 276	–	–	–	–	–	–	36 276	37 996	39 797
Sale of Goods and Rendering of Services		5 813	5 813	–	–	–	–	–	–	5 813	6 103	6 409
Agency services		4 918	4 918	–	–	–	–	–	–	4 918	5 164	5 423
Interest		11	11	–	–	–	–	–	–	11	12	13
Interest earned from Receivables		24 727	24 727	–	–	–	–	–	–	24 727	25 963	27 261
Interest earned from Current and Non Current Assets		23 567	23 567	–	–	–	–	–	–	23 567	24 745	25 982
Rent on Land		29	29	–	–	–	–	–	–	29	30	31
Rental from Fixed Assets		6 316	6 316	–	–	–	–	–	–	6 316	6 632	6 963
Operational Revenue		1 852	1 852	–	–	–	–	–	–	1 852	1 944	2 042
Non-Exchange Revenue												
Property rates		120 291	120 291	–	–	–	–	–	–	120 291	130 091	140 685
Surcharges and Taxes		4 849	4 849	–	–	–	–	–	–	4 849	5 468	5 281
Fines, penalties and forfeits		11 816	11 816	–	–	–	–	–	–	11 816	12 407	13 028
Licences or permits		2 566	2 566	–	–	–	–	–	–	2 566	2 694	2 829
Transfer and subsidies - Operational		182 230	182 230	–	–	–	–	100	100	182 330	182 904	195 443
Interest		3 744	3 744	–	–	–	–	–	–	3 744	3 932	4 128
Operational Revenue		3 250	3 250	–	–	–	–	–	–	3 250	3 412	3 583
Total Revenue (excluding capital transfers and		**982 936**	**982 936**	**–**	**–**	**–**	**–**	**100**	**100**	**983 036**	**1 054 551**	**1 145 229**
Expenditure By Type												
Employee related costs		309 360	309 360	–	–	–	–	–	–	309 360	328 514	353 139
Remuneration of councillors		13 228	13 228	–	–	–	–	–	–	13 228	14 160	15 145
Bulk purchases - electricity		396 245	396 245	–	–	–	–	–	–	396 245	441 118	491 072
Inventory consumed		28 145	28 145	–	–	–	–	–	–	28 145	28 529	29 525
Debt impairment		76 891	76 891	–	–	–	–	–	–	76 891	81 490	86 399
Depreciation and amortisation		34 090	34 090	–	–	–	–	–	–	34 090	35 794	37 584
Interest		10 742	10 742	–	–	–	–	–	–	10 742	11 279	11 843
Contracted services		76 979	76 905	–	–	–	–	100	100	77 005	74 756	77 629
Transfers and subsidies		4 931	4 931	–	–	–	–	–	–	4 931	3 246	3 428
Irrecoverable debts written off		0	0	–	–	–	–	–	–	0	0	0
Operational costs		68 723	68 797	–	–	–	–	–	–	68 797	71 885	75 980
Total Expenditure		**1 019 335**	**1 019 335**	**–**	**–**	**–**	**–**	**100**	**100**	**1 019 435**	**1 090 772**	**1 181 745**
Surplus/(Deficit)		**(36 399)**	**(36 399)**	**–**	**–**	**–**	**–**	**–**	**–**	**(36 399)**	**(36 221)**	**(36 516)**
Transfers and subsidies - capital (monetary allocations)		27 535	27 535	–	–	–	–	–	–	27 535	35 191	29 550
Surplus/(Deficit) after capital transfers & contributions		**(8 865)**	**(8 865)**	**–**	**–**	**–**	**–**	**–**	**–**	**(8 865)**	**(1 029)**	**(6 966)**
Surplus/(Deficit) after income tax		(8 865)	(8 865)	–	–	–	–	–	–	(8 865)	(1 029)	(6 966)
Surplus/(Deficit) attributable to municipality		(8 865)	(8 865)	–	–	–	–	–	–	(8 865)	(1 029)	(6 966)
Surplus/ (Deficit) for the year		**(8 865)**	**(8 865)**	**–**	**–**	**–**	**–**	**–**	**–**	**(8 865)**	**(1 029)**	**(6 966)**

WC022 Witzenberg - Table B5 Consolidated Adjustments Capital Expenditure Budget by vote and funding - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H		
Capital expenditure - Vote												
Multi-year expenditure *to be adjusted*	2											
Vote 2 - Community Services		6 221	6 221	–	–	–	–	455	455	6 676	–	8 736
Vote 4 - Technical Services		19 907	19 907	–	–	–	–	1 000	1 000	20 907	35 631	23 673
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
Capital multi-year expenditure sub-total	3	**26 128**	**26 128**	**–**	**–**	**–**	**–**	**1 455**	**1 455**	**27 583**	**35 631**	**32 409**
Single-year expenditure *to be adjusted*	2											
Vote 1 - Financial Services		50	50	–	–	–	–	–	–	50	50	50
Vote 2 - Community Services		14 296	14 296	–	–	–	–	–	–	14 296	1 030	2 450
Vote 3 - Corporate Services		1 580	1 580	–	–	–	–	–	–	1 580	635	50
Vote 4 - Technical Services		32 942	32 942	–	–	–	–	2 664	2 664	35 606	12 753	6 329
Vote 5 - Municipal Manager		50	50	–	–	–	–	–	–	50	50	50
Vote 15 - [NAME OF VOTE 15]		–	–	–	–	–	–	–	–	–	–	–
Capital single-year expenditure sub-total		**48 918**	**48 918**	**–**	**–**	**–**	**–**	**2 664**	**2 664**	**51 582**	**14 518**	**8 929**
Total Capital Expenditure - Vote		**75 047**	**75 047**	**–**	**–**	**–**	**–**	**4 119**	**4 119**	**79 165**	**50 149**	**41 338**
Capital Expenditure - Functional												
Governance and administration		**3 094**	**3 094**	**–**	**–**	**–**	**–**	**1 361**	**1 361**	**4 455**	**2 885**	**250**
Executive and council		764	764	–	–	–	–	–	–	764	250	250
Finance and administration		2 330	2 330	–	–	–	–	1 361	1 361	3 691	2 635	–
Community and public safety		**20 258**	**20 258**	**–**	**–**	**–**	**–**	**455**	**455**	**20 713**	**980**	**11 136**
Community and social services		11 965	11 965	–	–	–	–	–	–	11 965	520	10 836
Sport and recreation		6 974	6 974	–	–	–	–	284	284	7 257	460	300
Public safety		1 320	1 320	–	–	–	–	171	171	1 491	–	–
Economic and environmental services		**16 245**	**16 245**	**–**	**–**	**–**	**–**	**–**	**–**	**16 245**	**33 082**	**27 771**
Planning and development		275	275	–	–	–	–	–	–	275	–	–
Road transport		15 750	15 750	–	–	–	–	–	–	15 750	33 082	27 771
Environmental protection		220	220	–	–	–	–	–	–	220	–	–
Trading services		**40 449**	**40 449**	**–**	**–**	**–**	**–**	**2 303**	**2 303**	**42 752**	**19 944**	**10 792**
Energy sources		24 568	24 568	–	–	–	–	1 303	1 303	25 871	6 018	10 057
Water management		12 881	12 881	–	–	–	–	300	300	13 181	12 991	–
Waste water management		2 000	2 000	–	–	–	–	700	700	2 700	500	500
Waste management		1 000	1 000	–	–	–	–	–	–	1 000	435	236
Total Capital Expenditure - Functional	3	**80 047**	**80 047**	**–**	**–**	**–**	**–**	**4 119**	**4 119**	**84 165**	**56 891**	**49 950**
Funded by:												
National Government		25 887	25 887	–	–	–	–	–	–	25 887	25 547	30 601
Provincial Government		1 702	1 702	–	–	–	–	–	–	1 702	9 644	2 963
District Municipality		185	185	–	–	–	–	–	–	185	–	–
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educational Institutions)		2 239	2 239	–	–	–	–	–	–	2 239	–	–
Transfers recognised - capital	4	**30 013**	**30 013**	**–**	**–**	**–**	**–**	**–**	**–**	**30 013**	**35 191**	**33 564**
Borrowing		15 000	15 000	–	–	–	–	1 303	1 303	16 303	–	–
Internally generated funds		35 034	35 034	–	–	–	–	2 816	2 816	37 850	21 700	16 386
Total Capital Funding		**80 047**	**80 047**	**–**	**–**	**–**	**–**	**4 119**	**4 119**	**84 165**	**56 891**	**49 950**

WC022 Witzenberg - Table B5 Consolidated Adjustments Capital Expenditure Budget by vote and funding - B - 30/07/2025

Vote Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
Capital expenditure - Municipal Vote												
Multi-year expenditure appropriation	2											
Vote 2 - Community Services		**6 221**	**6 221**	**–**	**–**	**–**	**–**	**455**	455	6 676	**–**	**8 736**
2,2 - Cemetries		–	–	–	–	–	–	–	–	–	–	8 736
2,7 - Fire Services & Disaster Management		1 020	1 020	–	–	–	–	171	171	1 191	–	–
2,9 - Community Halls and Amenities		5 202	5 202	–	–	–	–	284	284	5 485	–	–
Vote 4 - Technical Services		**19 907**	**19 907**	**–**	**–**	**–**	**–**	**1 000**	1 000	20 907	**35 631**	**23 673**
4,2 - Electro Technical Services		9 318	9 318	–	–	–	–	–	–	9 318	5 300	9 314
4,3 - Water Storage & Distribution		5 189	5 189	–	–	–	–	300	300	5 489	11 791	–
4,4 - Waste Water Management		700	700	–	–	–	–	700	700	1 400	200	200
4,6 - Roads		4 700	4 700	–	–	–	–	–	–	4 700	18 340	14 159
Capital multi-year expenditure sub-total		**26 128**	**26 128**	**–**	**–**	**–**	**–**	**1 455**	1 455	27 583	**35 631**	**32 409**
Capital expenditure - Municipal Vote	2											
Single-year expenditure appropriation												
Vote 1 - Financial Services		**50**	**50**	**–**	**–**	**–**	**–**	**–**	–	50	**50**	**50**
1,1 - Direcrtor: Finance		50	50	–	–	–	–	–	–	50	50	50
Vote 2 - Community Services		**14 296**	**14 296**	**–**	**–**	**–**	**–**	**–**	–	14 296	**1 030**	**2 450**
2,1 - Director: Community Services		64	64	–	–	–	–	–	–	64	50	50
2,2 - Cemetries		100	100	–	–	–	–	–	–	100	–	–
2,4 - Libraries		11 865	11 865	–	–	–	–	–	–	11 865	–	–
2,8 - Environment & Licencing		220	220	–	–	–	–	–	–	220	–	–
2,9 - Community Halls and Amenities		1 772	1 772	–	–	–	–	–	–	1 772	980	2 400
2.10 - Local Economic Development		275	275	–	–	–	–	–	–	275	–	–
Vote 3 - Corporate Services		**1 580**	**1 580**	**–**	**–**	**–**	**–**	**–**	–	1 580	**635**	**50**
3,1 - Director: Corporate Services		50	50	–	–	–	–	–	–	50	50	50
3,3 - Administration		300	300	–	–	–	–	–	–	300	–	–
3,4 - Information Technology		300	300	–	–	–	–	–	–	300	300	–
3,5 - Marketing & Communication		130	130	–	–	–	–	–	–	130	285	–
3,7 - Traffic and Protection Services		300	300	–	–	–	–	–	–	300	–	–
3,9 - Council Cost		500	500	–	–	–	–	–	–	500	–	–
Vote 4 - Technical Services		**32 942**	**32 942**	**–**	**–**	**–**	**–**	**2 664**	2 664	35 606	**12 753**	**6 329**
4,1 - Director: Technical Services		50	50	–	–	–	–	–	–	50	50	50
4,2 - Electro Technical Services		15 250	15 250	–	–	–	–	1 303	1 303	16 553	718	743
4,3 - Water Storage & Distribution		7 692	7 692	–	–	–	–	–	–	7 692	1 200	–
4,4 - Waste Water Management		1 300	1 300	–	–	–	–	–	–	1 300	300	300
4,5 - Waste Management		1 000	1 000	–	–	–	–	–	–	1 000	435	236
4,6 - Roads		6 050	6 050	–	–	–	–	–	–	6 050	8 000	5 000
4.10 - Mechanical Workshop		1 600	1 600	–	–	–	–	1 361	1 361	2 961	2 050	–
Vote 5 - Municipal Manager		**50**	**50**	**–**	**–**	**–**	**–**	**–**	–	50	**50**	**50**
5,1 - Municipal Manager		50	50	–	–	–	–	–	–	50	50	50
Capital single-year expenditure sub-total		**48 918**	**48 918**	**–**	**–**	**–**	**–**	**2 664**	2 664	51 582	**14 518**	**8 929**
Total Capital Expenditure		**75 047**	**75 047**	**–**	**–**	**–**	**–**	**4 119**	4 119	79 165	**50 149**	**41 338**

WC022 Witzenberg - Table B6 Consolidated Adjustments Budget Financial Position - 30/07/2025

Description	Ref	Budget Year 2025/26								
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget
			3	4	5	6	7	8	9	10
R thousands		A	A1	B	C	D	E	F	G	H
ASSETS										
Current assets										
Cash and cash equivalents		220 325	220 325	–	–	–	–	(4 019)	(4 019)	216 306
Trade and other receivables from exchange transactio	1	82 787	82 787	–	–	–	–	–	–	82 787
Receivables from non-exchange transactions	1	55 304	55 304	–	–	–	–	–	–	55 304
Inventory		26 712	26 712	–	–	–	–	–	–	26 712
VAT		3 333	3 333	–	–	–	–	–	–	3 333
Other current assets		240	240	–	–	–	–	–	–	240
Total current assets		**388 701**	**388 701**	**–**	**–**	**–**	**–**	**(4 019)**	**(4 019)**	**384 683**
Non current assets										
Investment property		38 604	38 604	–	–	–	–	–	–	38 604
Property, plant and equipment		1 179 702	1 179 702	–	–	–	–	4 119	4 119	1 183 821
Heritage assets		550	550	–	–	–	–	–	–	550
Intangible assets		1 531	1 531	–	–	–	–	–	–	1 531
Other non-current assets		–	–	–	–	–	–	–	–	–
Total non current assets		**1 220 387**	**1 220 387**	**–**	**–**	**–**	**–**	**4 119**	**4 119**	**1 224 505**
TOTAL ASSETS		**1 609 088**	**1 609 088**	**–**	**–**	**–**	**–**	**100**	**100**	**1 609 188**
LIABILITIES										
Current liabilities										
Financial liabilities		(3 433)	(3 433)	–	–	–	–	–	–	(3 433)
Consumer deposits		9 739	9 739	–	–	–	–	–	–	9 739
Trade and other payables from exchange transactions		89 877	89 877	–	–	–	–	100	100	89 977
Trade and other payables from non-exchange transac		6 797	6 797	–	–	–	–	–	–	6 797
Provisions		38 184	38 184	–	–	–	–	–	–	38 184
VAT				–	–	–	–	–	–	–
Total current liabilities		**141 164**	**141 164**	**–**	**–**	**–**	**–**	**100**	**100**	**141 264**
Non current liabilities										
Borrowing	1	20 299	20 299	–	–	–	–	–	–	20 299
Provisions	1	87 943	87 943	–	–	–	–	–	–	87 943
Other non-current liabilities		83 812	83 812	–	–	–	–	–	–	83 812
Total non current liabilities		**192 053**	**192 053**	**–**	**–**	**–**	**–**	**–**	**–**	**192 053**
TOTAL LIABILITIES		**333 218**	**333 218**	**–**	**–**	**–**	**–**	**100**	**100**	**333 318**
NET ASSETS	2	**1 275 870**	**1 275 870**	**–**	**–**	**–**	**–**	**0**	**0**	**1 275 870**
COMMUNITY WEALTH/EQUITY										
Accumulated Surplus/(Deficit)		1 264 704	1 264 704	–	–	–	–	–	–	1 264 704
Funds and Reserves		11 166	11 166	–	–	–	–	–	–	11 166
TOTAL COMMUNITY WEALTH/EQUITY		**1 275 870**	**1 275 870**	**–**	**–**	**–**	**–**	**–**	**–**	**1 275 870**

WC022 Witzenberg - Table B7 Consolidated Adjustments Budget Cash Flows - 30/07/2025

Description	Ref	Budget Year 2025/26								
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget
		3		4	5	6	7	8	9	10
R thousands		A	A1	B	C	D	E	F	G	H
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		114 277	114 277	–	–	–	–	–	–	114 277
Service charges		623 670	623 670	–	–	–	–	–	–	623 670
Other revenue		38 334	38 334	–	–	–	–	–	–	38 334
Transfers and Subsidies - Operational	1	175 756	175 756	–	–	–	–	100	100	175 856
Transfers and Subsidies - Capital	1	35 189	35 189	–	–	–	–	–	–	35 189
Interest		52 049	52 049	–	–	–	–	–	–	52 049
Dividends		–	–	–	–	–	–	–	–	–
Payments										
Suppliers and employees		(941 929)	(941 929)	–	–	–	–	–	–	(941 929)
Finance charges		–	–	–	–	–	–	–	–	–
Transfers and Grants	1	–	–	–	–	–	–	–	–	–
NET CASH FROM/(USED) OPERATING ACTIVITIES		**97 347**	**97 347**	**–**	**–**	**–**	**–**	**100**	**100**	**97 447**
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current receivables		–	–	–	–	–	–	–	–	–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–	–	–
Payments										
Capital assets		(80 047)	(80 047)	–	–	–	–	(4 119)	(4 119)	(84 165)
NET CASH FROM/(USED) INVESTING ACTIVITIES		**(80 047)**	**(80 047)**	**–**	**–**	**–**	**–**	**(4 119)**	**(4 119)**	**(84 165)**
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		–	–	–	–	–	–	–	–	–
Borrowing long term/refinancing		–	–	–	–	–	–	–	–	–
Increase (decrease) in consumer deposits		–	–	–	–	–	–	–	–	–
Payments										
Repayment of borrowing		(6 369)	(6 369)	–	–	–	–	–	–	(6 369)
NET CASH FROM/(USED) FINANCING ACTIVITIES		**(6 369)**	**(6 369)**	**–**	**–**	**–**	**–**	**–**	**–**	**(6 369)**
NET INCREASE/ (DECREASE) IN CASH HELD		**10 932**	**10 932**	**–**	**–**	**–**	**–**	**(4 019)**	**(4 019)**	**6 913**
Cash/cash equivalents at the year begin:	2	209 837	209 837	–	–	–	–	–	–	209 837
Cash/cash equivalents at the year end:	2	220 769	220 769	–	–	–	–	(4 019)	(4 019)	216 750

WC022 Witzenberg - Table B8 Consolidated Cash backed reserves/accumulated surplus reconciliation - 30/07/2025

Description	Ref	Budget Year 2025/26								Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			3	4	5	6	7	8	9	10		
R thousands		A	A1	B	C	D	E	F	G	H		
Cash and investments available												
Cash/cash equivalents at the year end	1	220 769	220 769	–	–	–	–	(4 019)	(4 019)	216 750	232 719	216 168
Other current investments > 90 days		54 860	54 860	–	–	–	–	0	0	54 860	51 673	84 259
Cash and investments available:		**275 629**	**275 629**	**–**	**–**	**–**	**–**	**(4 019)**	**(4 019)**	**271 610**	**284 392**	**300 427**
Applications of cash and investments												
Unspent conditional transfers		4 344	4 344	–	–	–	–	–	–	4 344	427	(2 666)
Statutory requirements		(2 640)	(2 640)	–	–	–	–	–	–	(2 640)	5 312	13 755
Other working capital requirements	2	(19 885)	(19 885)					109 863	109 863	89 977	93 955	94 235
Other provisions		38 184	38 184	–	–	–	–	–	–	38 184	39 598	41 083
Reserves to be backed by cash/investments		11 166	11 166					–	–	11 166	11 166	11 166
Total Application of cash and investments:		**31 168**	**31 168**	**–**	**–**	**–**	**–**	**109 863**	**109 863**	**141 031**	**150 458**	**157 574**
Surplus(shortfall)		**244 460**	**244 460**	**–**	**–**	**–**	**–**	**(113 881)**	**(113 881)**	**130 579**	**133 933**	**142 853**
Other working capital requirements												
Debtors		109 763	109 763							–	–	–
Creditors due		89 877	89 877							89 977	93 955	94 235
Total Other working capital requirements		19 885	19 885							(89 977)	(93 955)	(94 235)
Debtors collection assumptions:												
Balance outstanding - debtors		138 090	138 090							138 090	139 705	145 930
Estimate of debtors collection rate		79,49%	79,49%							0,00%	0,00%	0,00%
Long term investments committed												
Balance (Insert description; eg sinking fund)												
Reserves to be backed by cash/investments												
Capital replacement		11 166	11 166							11 166	11 166	11 166
Total Reserves to be backed by cash/investments		11 166	11 166							11 166	11 166	11 166

WC022 Witzenberg - Table B9 Consolidated Asset Management - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
CAPITAL EXPENDITURE												
Total New Assets *to be adjusted*	1	**30 336**	**30 336**	**–**	**–**	**–**	**–**	**2 361**	**2 361**	**32 697**	**24 985**	**21 461**
Roads Infrastructure		4 750	4 750	–	–	–	–	–	–	4 750	8 696	11 196
Electrical Infrastructure		–	–	–	–	–	–	–	–	–	518	543
Water Supply Infrastructure		6 613	6 613	–	–	–	–	300	300	6 913	11 791	–
Sanitation Infrastructure		500	500	–	–	–	–	700	700	1 200	–	–
Infrastructure		**11 863**	**11 863**	**–**	**–**	**–**	**–**	**1 000**	**1 000**	**12 863**	**21 005**	**11 738**
Community Facilities		12 050	12 050	–	–	–	–	–	–	12 050	–	8 736
Sport and Recreation Facilities		200	200	–	–	–	–	–	–	200	–	–
Community Assets		**12 250**	**12 250**	**–**	**–**	**–**	**–**	**–**	**–**	**12 250**	**–**	**8 736**
Computer Equipment		**330**	**330**	**–**	**–**	**–**	**–**	**–**	**–**	**330**	**335**	**–**
Furniture and Office Equipment		**1 064**	**1 064**	**–**	**–**	**–**	**–**	**–**	**–**	**1 064**	**500**	**250**
Machinery and Equipment		**3 230**	**3 230**	**–**	**–**	**–**	**–**	**–**	**–**	**3 230**	**1 145**	**736**
Transport Assets		**1 600**	**1 600**	**–**	**–**	**–**	**–**	**1 361**	**1 361**	**2 961**	**2 000**	**–**
Living Resources		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Total Renewal of Existing Assets *to be adjusted*	2	**9 300**	**9 300**	**–**	**–**	**–**	**–**	**–**	**–**	**9 300**	**10 820**	**6 300**
Roads Infrastructure		6 000	6 000	–	–	–	–	–	–	6 000	8 000	5 000
Electrical Infrastructure		1 000	1 000	–	–	–	–	–	–	1 000	1 000	1 000
Water Supply Infrastructure		1 000	1 000	–	–	–	–	–	–	1 000	1 000	–
Sanitation Infrastructure		1 300	1 300	–	–	–	–	–	–	1 300	300	300
Infrastructure		**9 300**	**9 300**	**–**	**–**	**–**	**–**	**–**	**–**	**9 300**	**10 300**	**6 300**
Community Facilities		–	–	–	–	–	–	–	–	–	520	–
Community Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**520**	**–**
Living Resources		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
Total Upgrading of Existing Assets *to be adjusted*	2a	**40 411**	**40 411**	**–**	**–**	**–**	**–**	**1 758**	**1 758**	**42 168**	**21 086**	**22 190**
Roads Infrastructure		5 000	5 000	–	–	–	–	–	–	5 000	16 386	11 576
Electrical Infrastructure		23 318	23 318	–	–	–	–	1 303	1 303	24 621	4 300	8 314
Water Supply Infrastructure		5 269	5 269	–	–	–	–	–	–	5 269	200	–
Sanitation Infrastructure		200	200	–	–	–	–	–	–	200	200	200
Infrastructure		**33 787**	**33 787**	**–**	**–**	**–**	**–**	**1 303**	**1 303**	**35 090**	**21 086**	**20 090**
Community Facilities		100	100	–	–	–	–	–	–	100	–	2 100
Sport and Recreation Facilities		5 834	5 834	–	–	–	–	284	284	6 117	–	–
Community Assets		**5 934**	**5 934**	**–**	**–**	**–**	**–**	**284**	**284**	**6 217**	**–**	**2 100**
Operational Buildings		600	600	–	–	–	–	171	171	771	–	–
Other Assets	6	**600**	**600**	**–**	**–**	**–**	**–**	**171**	**171**	**771**	**–**	**–**
Machinery and Equipment		**90**	**90**	**–**	**–**	**–**	**–**	**–**	**–**	**90**	**–**	**–**
Total Capital Expenditure *to be adjusted*	4											
Roads Infrastructure		15 750	15 750	–	–	–	–	–	–	15 750	33 082	27 771
Electrical Infrastructure		24 318	24 318	–	–	–	–	1 303	1 303	25 621	5 818	9 857
Water Supply Infrastructure		12 881	12 881	–	–	–	–	300	300	13 181	12 991	–
Sanitation Infrastructure		2 000	2 000	–	–	–	–	700	700	2 700	500	500
Infrastructure		**54 949**	**54 949**	**–**	**–**	**–**	**–**	**2 303**	**2 303**	**57 252**	**52 391**	**38 128**
Community Facilities		12 150	12 150	–	–	–	–	–	–	12 150	520	10 836
Sport and Recreation Facilities		6 034	6 034	–	–	–	–	284	284	6 317	–	–
Community Assets		**18 184**	**18 184**	**–**	**–**	**–**	**–**	**284**	**284**	**18 468**	**520**	**10 836**
Operational Buildings		600	600	–	–	–	–	171	171	771	–	–
Other Assets		**600**	**600**	**–**	**–**	**–**	**–**	**171**	**171**	**771**	**–**	**–**
Computer Equipment		**330**	**330**	**–**	**–**	**–**	**–**	**–**	**–**	**330**	**335**	**–**
Furniture and Office Equipment		**1 064**	**1 064**	**–**	**–**	**–**	**–**	**–**	**–**	**1 064**	**500**	**250**
Machinery and Equipment		**3 320**	**3 320**	**–**	**–**	**–**	**–**	**–**	**–**	**3 320**	**1 145**	**736**
Transport Assets		**1 600**	**1 600**	**–**	**–**	**–**	**–**	**1 361**	**1 361**	**2 961**	**2 000**	**–**
Living Resources		**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**	**–**
TOTAL CAPITAL EXPENDITURE *to be adjusted*	4	**80 047**	**80 047**	**–**	**–**	**–**	**–**	**4 119**	**4 119**	**84 165**	**56 891**	**49 950**
ASSET REGISTER SUMMARY - PPE (WDV)	5											
Roads Infrastructure		378 169	378 169	–	–	–	–	–	–	378 169	410 635	437 761
Storm water Infrastructure		71 955	71 955	–	–	–	–	–	–	71 955	71 396	70 809
Electrical Infrastructure		(466)	(466)	–	–	–	–	1 303	1 303	837	2 906	10 265
Water Supply Infrastructure		222 424	222 424	–	–	–	–	300	300	222 724	233 754	232 010
Sanitation Infrastructure		128 605	128 605	–	–	–	–	700	700	129 305	126 249	123 755
Solid Waste Infrastructure		5 421	5 421	–	–	–	–	–	–	5 421	(11 043)	(28 551)
Information and Communication Infrastructure		9 848	9 848	–	–	–	–	–	–	9 848	9 848	9 848
Infrastructure		815 956	815 956	–	–	–	–	2 303	2 303	818 259	843 745	855 896
Community Assets		96 869	96 869	–	–	–	–	284	284	97 153	95 355	104 055
Heritage Assets		550	550	–	–	–	–	–	–	550	550	550
Investment properties		38 604	38 604	–	–	–	–	–	–	38 604	38 399	38 185
Other Assets		161 427	161 427	–	–	–	–	171	171	161 598	161 427	161 427
Intangible Assets		1 531	1 531	–	–	–	–	–	–	1 531	1 437	1 338
Computer Equipment		(1 969)	(1 969)	–	–	–	–	–	–	(1 969)	(4 183)	(6 859)
Furniture and Office Equipment		2 420	2 420	–	–	–	–	–	–	2 420	2 288	1 874
Machinery and Equipment		20 568	20 568	–	–	–	–	–	–	20 568	21 311	21 770
Transport Assets		10 419	10 419	–	–	–	–	1 361	1 361	11 780	7 142	1 602
Land		74 012	74 012	–	–	–	–	–	–	74 012	74 012	74 012
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)	5	**1 220 387**	**1 220 387**	**–**	**–**	**–**	**–**	**4 119**	**4 119**	**1 224 505**	**1 241 483**	**1 253 849**
EXPENDITURE OTHER ITEMS												
Depreciation & asset impairment		34 090	34 090	–	–	–	–	–	–	34 090	35 794	37 584
Repairs and Maintenance by asset class	3	**25 778**	**25 778**	**–**	**–**	**–**	**–**	**–**	**–**	**25 778**	**25 322**	**26 137**
Roads Infrastructure		7 181	7 181	–	–	–	–	–	–	7 181	7 421	7 792
Storm water Infrastructure		204	204	–	–	–	–	–	–	204	214	225
Electrical Infrastructure		2 390	2 390	–	–	–	–	–	–	2 390	2 509	2 635
Water Supply Infrastructure		2 856	2 856	–	–	–	–	–	–	2 856	2 999	3 149
Sanitation Infrastructure		4 730	4 730	–	–	–	–	–	–	4 730	4 967	5 215
Infrastructure		17 361	17 361	–	–	–	–	–	–	17 361	18 110	19 015
Community Facilities		1 715	1 715	–	–	–	–	–	–	1 715	688	723
Sport and Recreation Facilities		312	312	–	–	–	–	–	–	312	328	344
Community Assets		2 027	2 027	–	–	–	–	–	–	2 027	1 016	1 067
Operational Buildings		557	557	–	–	–	–	–	–	557	585	614
Housing		275	275	–	–	–	–	–	–	275	289	303
Other Assets		832	832	–	–	–	–	–	–	832	874	917
Computer Equipment		176	176	–	–	–	–	–	–	176	184	194
Furniture and Office Equipment		24	24	–	–	–	–	–	–	24	25	27
Machinery and Equipment		330	330	–	–	–	–	–	–	330	347	364
Transport Assets		5 028	5 028	–	–	–	–	–	–	5 028	4 766	4 553
TOTAL EXPENDITURE OTHER ITEMS to be adjusted		**59 868**	**59 868**	**–**	**–**	**–**	**–**	**–**	**–**	**59 868**	**61 117**	**63 721**
Renewal and upgrading of Existing Assets as % of total capex		*62,1%*	*62,1%*							*61,2%*	*56,1%*	*57,0%*
Renewal and upgrading of Existing Assets as % of deprecn"		*145,8%*	*145,8%*							*151,0%*	*89,1%*	*75,8%*

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			7	8	9	10	11	12	13	14		
R thousands		A	A1	B	C	D	E	F	G	H		
R&M as a % of PPE		*2,1%*	*2,1%*							*2,1%*	*2,0%*	*2,1%*
Renewal and upgrading and R&M as a % of PPE		*6,2%*	*6,2%*							*6,3%*	*4,6%*	*4,4%*

WC022 Witzenberg - Table B10 Consolidated Basic service delivery measurement - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Household service targets	1											
Water:												
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Sanitation/sewerage:												
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Energy:												
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Refuse:												
Total number of households	5	–	–	–	–	–	–	–	–	–	–	–
Households receiving Free Basic Service	15											
Cost of Free Basic Services provided (R'000)	16											
Water (6 kilolitres per indigent household per month)		944	944	–	–	–	–	–	–	944	1 000	1 060
Electricity/other energy (50kwh per indigent household per month)		5 311	5 311	–	–	–	–	–	–	5 311	5 985	6 745
Total cost of FBS provided		6 254	6 254	–	–	–	–	–	–	6 254	6 986	7 806
Highest level of free service provided												
Revenue cost of free services provided (R'000)	17											
Property rates exemptions, reductions and rebates and impermissable		8 819	8 819	–	–	–	–	–	–	8 819	9 348	9 909
Water (in excess of 6 kilolitres per indigent household per month)		3 660	3 660	–	–	–	–	–	–	3 660	3 698	3 738
Sanitation (in excess of free sanitation service to indigent households)		11 750	11 750	–	–	–	–	–	–	11 750	12 455	13 202
Refuse (in excess of one removal a week for indigent households)		9 331	9 331	–	–	–	–	–	–	9 331	9 891	10 484
Total revenue cost of subsidised services provided		**33 560**	**33 560**	**–**	**–**	**–**	**–**	**–**	**–**	**33 560**	**35 392**	**37 334**

WC022 Witzenberg - Supporting Table SB1 Consolidated Supporting detail to 'Budgeted Financial Performance' - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			6	7	8	9	10	11	12	13		
R thousands		A	A1	B	C	D	E	F	G	H		
REVENUE ITEMS:												
Non-exchange revenue by source												
Property rates												
Total Property Rates		129 110	129 110	–	–	–	–	–	–	129 110	139 439	150 594
less Revenue Foregone (exemptions, reductions and rebates and impermissable values in excess of section 17 of MPRA)		8 819	8 819	–	–	–	–	–	–	8 819	9 348	9 909
Net Property Rates		**120 291**	**120 291**	**–**	**–**	**–**	**–**	**–**	**–**	**120 291**	**130 091**	**140 685**
Exchange revenue service charges												
Service charges - Electricity												
Total Service charges - Electricity		448 000	448 000	–	–	–	–	–	–	448 000	498 678	555 089
less Cost of Free Basic Services (50 kwh per indigent household per month)		5 311	5 311	–	–	–	–	–	–	5 311	5 985	6 745
Net Service charges - Electricity		**442 689**	**442 689**	**–**	**–**	**–**	**–**	**–**	**–**	**442 689**	**492 693**	**548 344**
Service charges - Water												
Total Service charges - Water		58 005	58 005	–	–	–	–	–	–	58 005	60 906	63 951
less Revenue Foregone (in excess of 6 kilolitres per indigent household per month)		3 660	3 660	–	–	–	–	–	–	3 660	3 698	3 738
less Cost of Free Basic Services (6 kilolitres per indigent household per month)		944	944	–	–	–	–	–	–	944	1 000	1 060
Net Service charges - Water		**53 401**	**53 401**	**–**	**–**	**–**	**–**	**–**	**–**	**53 401**	**56 207**	**59 152**
Service charges - Waste Water Management												
Total Service charges - Waste Water Management		66 340	66 340	–	–	–	–	–	–	66 340	68 607	72 038
less Revenue Foregone (in excess of free sanitation service to indigent households)		11 750	11 750	–	–	–	–	–	–	11 750	12 455	13 202
Net Service charges - Waste Water Management		**54 590**	**54 590**	**–**	**–**	**–**	**–**	**–**	**–**	**54 590**	**56 152**	**58 836**
Service charges - Waste Management												
Total refuse removal revenue		44 629	44 629	–	–	–	–	–	–	44 629	46 860	49 203
Total landfill revenue		978	978	–	–	–	–	–	–	978	1 027	1 078
less Revenue Foregone (in excess of one removal a week to indigent households)		9 331	9 331	–	–	–	–	–	–	9 331	9 891	10 484
Net Service charges - Waste Management		**36 276**	**36 276**	**–**	**–**	**–**	**–**	**–**	**–**	**36 276**	**37 996**	**39 797**
EXPENDITURE ITEMS												
Employee related costs												
Basic Salaries and Wages		176 748	176 748	–	–	–	–	–	–	176 748	186 065	200 110
Pension and UIF Contributions		30 799	30 799	–	–	–	–	–	–	30 799	33 136	35 668
Medical Aid Contributions		11 085	11 085	–	–	–	–	–	–	11 085	11 936	12 851
Overtime		26 503	26 503	–	–	–	–	–	–	26 503	28 542	30 734
Performance Bonus		16 793	16 793	–	–	–	–	–	–	16 793	18 082	19 467
Motor Vehicle Allowance		10 304	10 304	–	–	–	–	–	–	10 304	11 097	11 950
Cellphone Allowance		1 520	1 520	–	–	–	–	–	–	1 520	1 637	1 763
Housing Allowances		1 401	1 401	–	–	–	–	–	–	1 401	1 508	1 624
Other benefits and allowances		14 627	14 627	–	–	–	–	–	–	14 627	15 752	16 962
Payments in lieu of leave		4 719	4 719	–	–	–	–	–	–	4 719	5 083	5 474
Long service awards		1 347	1 347	–	–	–	–	–	–	1 347	1 415	1 485
Post-retirement benefit obligations		10 877	10 877	–	–	–	–	–	–	10 877	11 421	11 992
Acting and post related allowance		2 638	2 638	–	–	–	–	–	–	2 638	2 841	3 060
sub-total		**309 360**	**309 360**	**–**	**–**	**–**	**–**	**–**	**–**	**309 360**	**328 514**	**353 139**
Total Employee related costs	**1**	**309 360**	**309 360**	**–**	**–**	**–**	**–**	**–**	**–**	**309 360**	**328 514**	**353 139**
Depreciation & asset impairment												
Depreciation of Property, Plant & Equipment		34 000	34 000	–	–	–	–	–	–	34 000	35 700	37 485
Lease amortisation		90	90	–	–	–	–	–	–	90	94	99
Total Depreciation & asset impairment	**1**	**34 090**	**34 090**	**–**	**–**	**–**	**–**	**–**	**–**	**34 090**	**35 794**	**37 584**
Bulk purchases												
Electricity Bulk Purchases		396 245	396 245	–	–	–	–	–	–	396 245	441 118	491 072
Total bulk purchases	**1**	**396 245**	**396 245**	**–**	**–**	**–**	**–**	**–**	**–**	**396 245**	**441 118**	**491 072**
Transfers and grants												
Cash transfers and grants		4 931	4 931	–	–	–	–	–	–	4 931	3 246	3 428
Total transfers and grants		**4 931**	**4 931**	**–**	**–**	**–**	**–**	**–**	**–**	**4 931**	**3 246**	**3 428**
Contracted services												
Outsourced Services		44 029	44 029	–	–	–	–	–	–	44 029	45 156	47 276
Consultants and Professional Services		22 205	22 135	–	–	–	–	100	100	22 235	20 203	20 512
Contractors		10 745	10 741	–	–	–	–	–	–	10 741	9 397	9 841
Total contracted services		**76 979**	**76 905**	**–**	**–**	**–**	**–**	**100**	**100**	**77 005**	**74 756**	**77 629**
Operational Costs												
Collection costs		2 730	2 730	–	–	–	–	–	–	2 730	2 867	3 010
Contributions to 'other' provisions		1	1	–	–	–	–	–	–	1	1	1
Audit fees		4 615	4 615	–	–	–	–	–	–	4 615	4 846	5 088
Other Operational Costs		61 377	61 451	–	–	–	–	–	–	61 451	64 172	67 881
Operating Leases		1 371	1 371	–	–	–	–	–	–	1 371	1 440	1 512
Operational Cost		60 006	60 080	–	–	–	–	–	–	60 080	62 732	66 369
Total Operational Costs	**1**	**68 723**	**68 797**	**–**	**–**	**–**	**–**	**–**	**–**	**68 797**	**71 885**	**75 980**
Repairs and Maintenance by Expenditure Item	14											
Inventory Consumed (Project Maintenance)		7 053	7 053	–	–	–	–	–	–	7 053	6 893	6 786
Contracted Services		14 729	14 729	–	–	–	–	–	–	14 729	14 234	14 946
Other Expenditure		3 995	3 995	–	–	–	–	–	–	3 995	4 195	4 405
Total Repairs and Maintenance Expenditure	**15**	**25 778**	**25 778**	**–**	**–**	**–**	**–**	**–**	**–**	**25 778**	**25 322**	**26 137**
Inventory Consumed												
Inventory Consumed - Other		28 145	28 145	–	–	–	–	–	–	28 145	28 529	29 525
Total Inventory Consumed & Other Material		**28 145**	**28 145**	**–**	**–**	**–**	**–**	**–**	**–**	**28 145**	**28 529**	**29 525**

WC022 Witzenberg - Supporting Table SB2 Consolidated Supporting detail to 'Financial Position Budget' - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			4	5	6	7	8	9	10	11		
R thousands		A	A1	B	C	D	E	F	G	H		
ASSETS												
Trade and other receivables from exchange transactions												
Electricity		90 271	90 271	–	–	–	–	–	–	90 271	101 603	114 215
Water		141 452	141 452	–	–	–	–	–	–	141 452	167 951	195 835
Waste		90 271	90 271	–	–	–	–	–	–	90 271	107 898	126 361
Waste Water		91 308	91 308	–	–	–	–	–	–	91 308	106 318	122 029
Other trade receivables from exchange transactions		17 960	17 960	–	–	–	–	–	–	17 960	16 297	14 843
Gross: Trade and other receivables from exchange transac		**431 262**	**431 262**	**-**	**-**	**-**	**-**	**-**	**-**	**431 262**	**500 068**	**573 283**
Less: Impairment for debt	1	**(348 476)**	**(348 476)**	**-**	**-**	**-**	**-**	**-**	**-**	**(348 476)**	**(423 461)**	**(502 826)**
Impairment for Electricity		(31 704)	(31 704)	–	–	–	–	–	–	(31 704)	(41 678)	(52 780)
Impairment for Water		(131 786)	(131 786)	–	–	–	–	–	–	(131 786)	(155 290)	(179 969)
Impairment for Waste		(87 813)	(87 813)	–	–	–	–	–	–	(87 813)	(106 968)	(127 080)
Impairment for Waste Water		(76 182)	(76 182)	–	–	–	–	–	–	(76 182)	(88 610)	(101 658)
Impairment for other trade receivalbes from exchange trans		(20 990)	(20 990)	–	–	–	–	–	–	(20 990)	(30 916)	(41 338)
Total net Trade and other receivables from Exchange Trans		**82 787**	**82 787**	**-**	**-**	**-**	**-**	**-**	**-**	**82 787**	**76 606**	**70 457**
Receivables from non-exchange transactions												
Property rates		86 785	86 785	–	–	–	–	–	–	86 785	93 290	100 324
Less: Impairment of Property rates		(75 213)	(75 213)	–	–	–	–	–	–	(75 213)	(81 718)	(88 752)
Net Property rates		**11 572**	**11 572**	**-**	**-**	**-**	**-**	**-**	**-**	**11 572**	**11 572**	**11 572**
Other receivables from non-exchange transactions		46 871	46 871	–	–	–	–	–	–	46 871	54 665	67 040
Impairment for other receivalbes from non-exchange transa		(3 139)	(3 139)	–	–	–	–	–	–	(3 139)	(3 139)	(3 139)
Net other receivables from non-exchange transactions		**43 732**	**43 732**	**-**	**-**	**-**	**-**	**-**	**-**	**43 732**	**51 526**	**63 901**
Total net Receivables from non-exchange transactions	1	**55 304**	**55 304**	**–**	**–**	**–**	**–**	**–**	**–**	**55 304**	**63 098**	**75 473**
Inventory												
Water												
Opening Balance		16	16	–	–	–	–	–	–	16	16	16
Water Losses		**(0)**	**(0)**	**–**	**–**	**–**	**–**	**–**	**–**	**(0)**	**(0)**	**(0)**
Real losses		**(0)**	**(0)**	**–**	**–**	**–**	**–**	**–**	**–**	**(0)**	**(0)**	**(0)**
Unavoidable Annual Real Losses		(0)	(0)	–	–	–	–	–	–	(0)	(0)	(0)
Non-revenue Water		**(0)**	**(0)**	**–**	**–**	**–**	**–**	**–**	**–**	**(0)**	**(0)**	**(0)**
Closing Balance Water		**16**	**16**	**–**	**–**	**–**	**–**	**–**	**–**	**16**	**16**	**16**
Agricultural												
Opening Balance		1 740	1 740	–	–	–	–	–	–	1 740	1 740	1 740
Closing balance - Agricultural		**1 740**	**1 740**	**–**	**–**	**–**	**–**	**–**	**–**	**1 740**	**1 740**	**1 740**
Consumables												
Standard Rated												
Opening Balance		2 263	2 263	–	–	–	–	–	–	2 263	1 045	3
Acquisitions		2 400	2 400	–	–	–	–	–	–	2 400	2 400	–
Issues	13	(3 618)	(3 618)	–	–	–	–	–	–	(3 618)	(3 441)	(3 614)
Closing balance - Consumables Standard Rated		**1 045**	**1 045**	**–**	**–**	**–**	**–**	**–**	**–**	**1 045**	**3**	**(3 611)**
Zero Rated												
Opening Balance		186	186	–	–	–	–	–	–	186	159	131
Issues	13	(27)	(27)	–	–	–	–	–	–	(27)	(28)	(29)
Closing balance - Consumables Zero Rated		**159**	**159**	**–**	**–**	**–**	**–**	**–**	**–**	**159**	**131**	**102**
Finished Goods												
Materials and Supplies												
Opening Balance		24 393	24 393	–	–	–	–	–	–	24 393	23 753	23 893
Acquisitions		23 860	23 860	–	–	–	–	–	–	23 860	25 200	26 460
Issues	13	(24 500)	(24 500)	–	–	–	–	–	–	(24 500)	(25 060)	(25 882)
Closing balance - Materials and Supplies		**23 753**	**23 753**	**–**	**–**	**–**	**–**	**–**	**–**	**23 753**	**23 893**	**24 471**
Work-in-progress												
Housing Stock												
Land												
Closing Balance - Inventory & Consumables		**26 712**	**26 712**	**–**	**–**	**–**	**–**	**–**	**–**	**26 712**	**25 783**	**22 718**
Property, plant & equipment												
PPE at cost/valuation (excl. finance leases)		1 675 921	1 675 921	–	–	–	–	4 119	4 119	1 680 040	1 732 812	1 782 762
Leases recognised as PPE	2	1 460	1 460	–	–	–	–	–	–	1 460	1 460	1 460
Less: Accumulated depreciation		(497 679)	(497 679)	–	–	–	–	–	–	(497 679)	(533 175)	(570 445)
Total Property, plant & equipment	1	**1 179 702**	**1 179 702**	**–**	**–**	**–**	**–**	**4 119**	**4 119**	**1 183 821**	**1 201 097**	**1 213 777**
LIABILITIES												
Current liabilities - Borrowing												
Current portion of long-term liabilities		(3 433)	(3 433)	–	–	–	–	–	–	(3 433)	(3 418)	(3 402)
Total Current liabilities - Borrowing		**(3 433)**	**(3 433)**	**–**	**–**	**–**	**–**	**–**	**–**	**(3 433)**	**(3 418)**	**(3 402)**
Trade and other payables												
Trade and other payables from exchange transactions		89 877	89 877	–	–	–	–	100	100	89 977	93 955	94 235
Trade payables from Non-exchange transactions: Unspent condit		4 344	4 344	–	–	–	–	–	–	4 344	427	(2 666)
Trade payables from Non-exchange transactions: Other		2 454	2 454	–	–	–	–	–	–	2 454	2 454	2 454
VAT		(94 204)	(94 204)	–	–	–	–	–	–	(94 204)	(186 546)	(178 103)
Total Trade and other payables	1	**2 471**	**2 471**	**–**	**–**	**–**	**–**	**100**	**100**	**2 571**	**(89 711)**	**(84 081)**
Non current liabilities - Financial liabilities												
Borrowing	3	20 299	20 299	–	–	–	–	–	–	20 299	14 432	8 591
Other financial liabilities				–	–	–	–	–	–	–	4 277	5 847
Total Non current liabilities - Financial liabilities		**20 299**	**20 299**	**–**	**–**	**–**	**–**	**–**	**–**	**20 299**	**18 709**	**14 438**
Non current liabilities - Long Term portion of trade payables												
Provisions - non current												
Retirement benefits				–	–	–	–	–	–	–	92 451	104 443
List other major items												
Refuse landfill site rehabilitation		75 973	75 973	–	–	–	–	–	–	75 973	86 736	98 037
Other		11 969	11 969	–	–	–	–	–	–	11 969	11 969	11 969
Total Provisions - non current		**87 943**	**87 943**	**–**	**–**	**–**	**–**	**–**	**–**	**87 943**	**191 157**	**214 449**

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			4	5	6	7	8	9	10	11		
R thousands		A	A1	B	C	D	E	F	G	H		
CHANGES IN NET ASSETS												
Accumulated surplus/(Deficit)												
Accumulated surplus/(Deficit) - opening balance		1 273 568	1 273 568	–	–	–	–	–	–	1 273 568	1 264 704	1 263 674
Restated balance		1 273 568	1 273 568	–	–	–	–	–	–	1 273 568	1 264 704	1 263 674
Surplus/(Deficit)		(8 865)	(8 865)	–	–	–	–	–	–	(8 865)	(1 029)	(6 966)
Accumulated Surplus/(Deficit)	1	**1 264 704**	**1 264 704**	**–**	**–**	**–**	**–**	**–**	**–**	**1 264 704**	**1 263 674**	**1 256 709**
Reserves												
Capital replacement		11 166	11 166	–	–	–	–	–	–	11 166	11 166	11 166
Total Reserves	2	**11 166**	**11 166**	**–**	**–**	**–**	**–**	**–**	**–**	**11 166**	**11 166**	**11 166**
TOTAL COMMUNITY WEALTH/EQUITY	2	**1 275 870**	**1 275 870**	**–**	**–**	**–**	**–**	**–**	**–**	**1 275 870**	**1 274 841**	**1 267 875**

WC022 Witzenberg - Supporting Table SB3 Consolidated Adjustments to the SDBIP - performance objectives - 30/07/2025

Description	Unit of measurement	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
Essential Services												
Sustainable provision & maintenance of basic												
Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department		0	0	0	0	0	0	0	0	0		
% Expenditure on Capital Budget by Technical Directorate		0,88	0,88	0,88	0,95	0,95	0,95	0,95	0,96	0,96		
Number of new formal sewer connections meeting minimum standards		New	New	New	10	10	10	10	12	12		
Number of new formal water connections meeting minimum standards		New	New	New	10	10	10	10	12	12		
Percentage of drinking water samples complying to SANS241.		1	1	1	0,98	0,98	0,98	0,98	0,98	0,98		
Number of formal residential dwellings provided with a new connection to mains electricity supply by the municipality		New	New	New	8	8	8	10	10	10		
Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at period end		13485	13485	13485	11873	11873	11873	11900	11910	11920		
Percentage of non-revenue water (sum of un-billed authorised consumption such as informal settlements, recreational areas and apparent & real losses)		New	New	New	0,4	0,4	0,4	0,39	0,38	0,38		
Percentage total electricity losses		0,107	0,107	0,107	0,1	0,1	0,1	0,1	0,1	0,1		
Percentage of surfaced municipal road lanes which has been resurfaced and resealed		New	New	New	0,01	0,01	0,01	0,01	0,01	0,015		
Provide for the needs of informal settlements through improved services												
Number of subsidised serviced sites developed.		0	0	0	No target set as	No target set as	No target set as	130		50		
Number of new informal sewer connections meeting minimum standards		New	New	New	2	2	2	2	2	2		
Number of new informal water connections meeting minimum standards		New	New	New	2	2	2	2	2	2		
Number of informal residential dwellings provided with a new connection to mains electricity supply by the municipality		New	New	New	The target was	The target was	The target was	7	10	12		
Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste		1	1	1	0,95	0,95	0,95	0,97	0,97	0,97		
Governance												
Support Institutional Transformation & Development												
Percentage budget spent on implementation of Workplace Skills Plan.		0,82	0,82	0,82	0,96	0,96	0,96	0,96	0,96	0,96		
Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality		4	4	4	4 Reports	4 Reports	4 Reports	4 Reports	4 Reports	4 Reports		
Staff vacancy rate		New	New	New	0,05	0,05	0,05	0,05	0,04	0,04		
Ensure financial viability.												
Financial viability expressed as Debt-Coverage ratio		1163	1163	1163	200	200	200	200	200	200		
Financial viability expressed outstanding service debtors		0,84	0,84	0,84	0,6	0,6	0,6	0,6	0,6	0,6		
Percentage of total operating revenue to finance total debt (Total Debt (Borrowing) / Total operating revenue)		New	New	New	0,06	0,06	0,06	0,06	0,06	0,06		
Collection rate ratio		0,93	0,93	0,93	0,93	0,93	0,93	0,94	0,95	0,95		
Percentage of Revenue Growth excluding capital grants		New	New	New	0,06	0,06	0,06	0,06	0,06	0,06		
Service Charges and Property Rates Revenue as a percentage of Service Charges and Property Rates Revenue Budget		New	New	New	0,98	0,98	0,98	0,98	0,98	0,98		
Cash/Cost coverage ratio		New	New	New	3	3	3	3	3	3		
Irregular, Fruitless and Wasteful, Unauthorised Expenditure as a percentage of Total Operating Expenditure		New	New	New	0	0	0	0	0	0		
Percentage of total operating expenditure on remuneration		New	New	New	0,3	0,3	0,3	0,3	0,3	0,3		
Creditors payment period		New	New	New	40	40	40	40	40	40		
Percentage of total capital expenditure on renewal/upgrading of existing assets		New	New	New	0,68	0,68	0,68	0,68	0,7	0,72		
Percentage change of renewal/upgrading of existing Assets		New	New	New	0,35	0,35	0,35	-0,16	-0,17	0		
Average number of days from the point of advertising to the letter of award per 80/20 procurement process		New	New	New	150	150	150	145	145	140		
Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality		0,99	0,99	0,99	0,98	0,98	0,98	0,99	0,99	0,99		
Total Capital Expenditure as a percentage of Total Capital Budget		0,87	0,87	0,87	0,95	0,95	0,95	0,95	0,96	0,97		
To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures												
Number of IDP community engagements held.		14	14	14	14	14	14	14	14	14		
Percentage of ward committees that are functional (meet four times a year, are quorate, and have an action plan)		New	New	New	1	1	1	1	1	1		
Percentage of ward committees with 6 or more ward committee members (excluding the ward councillor)		New	New	New	1	1	1	1	1	1		
Number of meetings with inter-governmental partners.		12	12	12	12	12	12	12	12	12		
Communal Services												
Provide & maintain facilities that make citizens feel at home.												
Analysis report on customer satisfaction questionnaires on community facilities.		1	1	1	1 Report	1 Report	1 Report	1 Report	1 Report	1 Report		
Percentage compliance with the required attendance time for structural firefighting incidents		New	New	New	0,9	0,9	0,9	0,9	0,92	0,92		
Percentage utilisation rate of community halls		New	New	New	The target was	The target was	The target was	0,04	0,04	0,04		

Description	Unit of measurement	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
Average number of library visits per library		New	New	New	12000	12000	12000	12500	12500	13000		
Percentage of municipal cemetery plots available		New	New	New	0,27	0,27	0,27	0,25	0,24	0,22		
Percentage expenditure on Capital Budget by Community Directorate		0,83	0,83	0,83	0,95	0,95	0,95	0,95	0,96	0,96		
Socio-Economic Support Services												
Support the poor & vulnerable through programmes & policy												
Number of account holders subsidised through the municipality's Indigent Policy		3205	3205	3205	4500	4500	4500	4400	4300	4300		
Percentage of the municipality's operating budget spent on indigent relief for free basic services		New	New	New	0,03	0,03	0,03	0,05	0,05	0,045		
Number of work opportunities created through Public Employment Programmes (incl. EPWP and other related employment programmes)		New	New	New	400	400	400	405	410	410		
Number of engagements with target groups with the implementation of social development programmes		29	29	29	20	20	20	22	23	23		
Number of housing opportunities provided per year.		No target	No target	No target	No Target	No Target	No Target	80	80	80		
Number of Rental Stock transferred		22	22	22	20	20	20	40	50	50		
Create an enabling environment to attract investment & support local economy.												
Bi-annual report on investment incentives implemented.		New	New	New	2 Reports	2 Reports	2 Reports	2 Reports	2 Reports	2 Reports		
Quarterly report on the Small Business Entrepreneurs Development Programme.		4	4	4	4 Reports	4 Reports	4 Reports	4 Reports	4 Reports	4 Reports		
Review of the Witzenberg Local Economic Development Strategy.		4	4	4	1 Reviewed Stra	1 Reviewed Stra	1 Reviewed Stra	Measure implen	Measure implen	Measure implen		
Average time taken to finalise business license applications		New	New	New	5 days	5 days	5 days	5	5	5		
Average time taken to finalise informal trading permits		New	New	New	7	7	7	7	7	7		
Percentage of total municipal operating expenditure spent on contracted services physically residing within the municipal area		New	New	New	0,05	0,05	0,05	0,06	0,06	0,07		

WC022 Witzenberg - Supporting Table SB4 Consolidated Adjustments to budgeted performance indicators and benchmarks - 30/07/2025

Description of financial indicator	Basis of calculation	2022/23	2023/24	2024/25	Budget Year 2025/26			Budget Year +1 2026/27	Budget Year +2 2027/28
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Adjusted Budget	Adjusted Budget
Borrowing Management									
Credit Rating	Short term/long term rating	0,0%	0,0%	0,0%	0,0%	0,0%	0,0%		
Capital Charges to Operating Expenditure	Interest & Principal Paid /Operating Expenditure				1,7%	1,7%	1,7%	1,6%	1,5%
Capital Charges to Own Revenue	Finance charges & Repayment of borrowing /Own Revenue				1,7%	1,7%	1,7%	1,7%	1,6%
Borrowed funding of 'own' capital expenditure	Borrowing/Capital expenditure excl. transfers and grants				30,0%	30,0%	33,3%	0,0%	0,0%
Safety of Capital									
Gearing	Long Term Borrowing/ Funds & Reserves				181,8%	181,8%	181,8%	167,5%	129,3%
Liquidity									
Current Ratio	Current assets/current liabilities				275,4%	275,4%	272,3%	-455,4%	-562,6%
Current Ratio adjusted for aged debtors	Current assets/current liabilities less debtors > 90 days/current liabilities				275,4%	275,4%	0,0%	0,0%	0,0%
Liquidity Ratio	Monetary Assets/Current Liabilities				2,1	2,1	2,1	-6,8	-8,1
Revenue Management					195,3%	195,3%	192,3%	-649,4%	-819,5%
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing								
Current Debtors Collection Rate (Cash receipts % of Ratepayer & Other revenue)									
Outstanding Debtors to Revenue	Total Outstanding Debtors to Annual Revenue				16,8%	16,8%	16,8%	15,7%	14,7%
Longstanding Debtors Recovered	Debtors > 12 Mths Recovered/Total Debtors > 12 Months Old				0,0%	0,0%	0,0%	0,0%	0,0%
Creditors Management									
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))								
Creditors to Cash and Investments					1,1%	1,1%	1,2%	-38,5%	-38,9%
Other Indicators									
Electricity Distribution Losses (2)	Total Volume Losses (kW) Total Volume Losses (kW) non technical Total Cost of Losses (Rand '000) % Volume (units purchased and generated less units sold)/units purchased and generated								
Water Distribution Losses (2)	Bulk Purchase Water treatment works Natural sources Total Volume Losses (kℓ) Total Cost of Losses (Rand '000) % Volume (units purchased and generated less units sold)/units purchased and generated								
Employee costs	Employee costs/(Total Revenue - capital revenue)				31,5%	31,5%	31,5%	31,2%	30,8%
Remuneration	Total remuneration/(Total Revenue - capital revenue)								
Repairs & Maintenance	R&M/(Total Revenue excluding capital revenue)				2,6%	2,6%	2,6%	2,4%	2,3%
Finance charges & Depreciation	FC&D/(Total Revenue - capital revenue)				4,0%	4,0%	4,0%	3,8%	3,6%
IDP regulation financial viability indicators									
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)				0,0%	0,0%	0,0%	0,0%	0,0%
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services				5,6%	5,6%	5,6%	6,0%	6,6%
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure				0,0	0,0	0,0	0,0	0,0

WC022 Witzenberg - Supporting Table SB5 Consolidated Adjustments Budget - social, economic and demographic statistics and assumptions - 30/07/2025

Description of economic indicator	Ref.	Basis of calculation	2001 Census	2007 Survey	2011 Census	2022/23	2023/24	2024/25	Budget Year 2025/26	Budget Year 2025/26
						Outcome	Outcome	Outcome	Original Budget	Actual
Demographics										
Monthly household income (no. of households)	1, 12									
Poverty profiles (no. of households)										
Household/demographics (000)										
Housing statistics	3									
Economic	6									
Collection rates	7									

Detail on the provision of municipal services for A10

Total municipal services	Ref.		2022/23	2023/24	2024/25	Budget Year 2025/26			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
		Water:									
		Sanitation/sewerage:									
		Energy:									
		Refuse:									

Municipal in-house services	Ref.		2022/23	2023/24	2024/25	Budget Year 2025/26			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
		Water:									
		Sanitation/sewerage:									
		Energy:									
		Refuse:									
-ME			-2022	-2023	-2024	-2025-O	-2025-A	-2025-F	-2020	-2021	-2022

Municipal entity services	Ref.		2022/23	2023/24	2024/25	Budget Year 2025/26			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
Name of municipal entity		*Water:*									
Name of municipal entity		*Sanitation/sewerage:*									
Name of municipal entity		*Energy:*									
Name of municipal entity		*Refuse:*									
-SP			-2022	-2023	-2024	-2025-O	-2025-A	-2025-F	-2020	-2021	-2022

Services provided by 'external mechanisms'	Ref.		2022/23	2023/24	2024/25	Budget Year 2025/26			2020/21 Medium Term Revenue & Expenditure Framework		
			Outcome	Outcome	Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
		Household service targets (000)									
Names of service providers		*Water:*									
Names of service providers		*Sanitation/sewerage:*									
Names of service providers		*Energy:*									
Names of service providers		*Refuse:*									
-FBS			-2025-O	-2025-PA	-2025-AF	-2025-MYC	-2025-UU	-2025-NPG	-2025-OA		-2026-A	-2027-A

Detail of Free Basic Services (FBS) provided			Budget Year 2025/26								Budget Year +1 2026/27	Budget Year +2 2027/28
			Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
Electricity	Ref.	*Location of households for each type of FBS*										
List type of FBS service		Formal settlements - (50 kwh per indigent household per month Rands)	5 310 689	5 310 689	–	–	–	–	–	–	5 311	5 985 147	6 745 260
Water	Ref.	*Location of households for each type of FBS*											

List type of FBS service		**Formal settlements - (6 kilolitre per indigent household per month Rands)**	943 740	943 740	–	–	–	–	–	–	944	1 000 365	1 060 386
Sanitation	Ref.	***Location of households for each type of FBS***											
Refuse Removal	Ref.	***Location of households for each type of FBS***											

WC022 Witzenberg - Supporting Table SB6 Consolidated Adjustments Budget - funding measurement - 30/07/2025

Description	Ref	MFMA section	2022/23	2023/24	2024/25	Medium Term Revenue and Expenditure Framewo				
R thousands			Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Prior Adjusted	Adjusted Budget	Budget Year +1 2026/27	Budget Year +2 2027/28
Funding measures										
Cash/cash equivalents at the year end - R'000	1	18(1)b	–	–	–	220 769	220 769	216 750	232 719	216 168
Cash + investments at the yr end less applications - R'000	2	18(1)b	–	–	–	244 460	244 460	130 579	133 933	142 853
Cash year end/monthly employee/supplier payments	3	18(1)b	–	–	–	–	–	–	–	–
Surplus/(Deficit) excluding depreciation offsets: R'000	4	18(1)	–	–	–	(8 865)	(8 865)	–	–	–
Service charge rev % change - macro CPIX target exclusive	5	18(1)a,(2)				0,0%	0,0%	0,0%	0,0%	0,0%
Cash receipts % of Ratepayer & Other revenue	6	18(1)a,(2)	0,0%	0,0%	0,0%	79,5%	79,5%	0,0%	0,0%	0,0%
Debt impairment expense as a % of total billable revenue	7	18(1)a,(2)				10,5%	10,5%	10,5%	10,2%	9,9%
Capital payments % of capital expenditure	8	18(1)c;19				100,0%	100,0%	0,0%	0,0%	0,0%
Borrowing receipts % of capital expenditure (excl. transfers)	9	18(1)c				30,0%	30,0%	33,3%	0,0%	0,0%
Grants % of Govt. legislated/gazetted allocations	10	18(1)a				103,0%	13,5%	13,5%	16,4%	13,3%
Current consumer debtors % change - incr(decr)	11	18(1)a							8,4%	10,5%
Long term receivables % change - incr(decr)	12	18(1)a							0,0%	0,0%
R&M % of Property Plant & Equipment	13	20(1)(vi)				2,1%	2,1%	2,1%	2,0%	2,1%
Asset renewal % of capital budget	14	20(1)(vi)				11,6%	11,6%	11,0%	19,0%	12,6%

References

1. Positive cash balances indicative of minimum compliance - subject to 2

2. Deduct applications (defined) from cash balances

3. Indicative of sufficient liquidity to meet average monthly operating payments

4. Indicative of funded operational requirements

5. Indicative of adherence to macro-economic targets (prior to 2003/04 revenue not available for high capacity municipalities and later for other capacity classifications)

6. Realistic average cash collection forecasts as % of annual billed revenue

7. Realistic average increase in doubtful debt provision

8. Indicative of planned capital expenditure level & cash payment timing

9. Indicative of compliance with borrowing 'only' for the capital budget - should not exceed 100% unless refinancing

10. Substantiation of National/Province allocations included in budget

11. Indicative of realistic current arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)

12. Indicative of realistic long term arrear debtor collection targets (prior to 2003/04 revenue not available for high cap municipalities and later for other capacity classifications)

13. Indicative of a credible allowance for repairs & maintenance of assets

14. Indicative of a credible allowance for asset renewal (requires analysis of asset renewal projects as % of total capital projects - detailed capital plan)

Macro CPIX target						6%	6%	6%	6%	6%
Total service charge revenue						779 329	779 329	–	–	–
Total service charge revenue - previous year								–	–	–
Provincial government gazetted allocations	–	–	–			16 287	16 287	16 287	21 297	15 406
National government DoRA allocations	–	–	–			187 347	187 347	187 347	193 574	206 194
Cash receipts from ratepayers						776 282	776 282	776 282	814 058	895 427
Ratepayer & Other revenue						976 626	976 626	–	–	–
Change in debtors									(194 711)	2 946

WC022 Witzenberg - Supporting Table SB7 Consolidated Adjustments Budget - transfers and grant receipts - 30/07/2025

Description	Ref	Budget Year 2025/26							Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F		
RECEIPTS:	1, 2									
Operating Transfers and Grants										
National Government:		**160 619**	**160 619**	**–**	**–**	**–**	**–**	**160 619**	**168 160**	**175 783**
Operational Revenue:General Revenue:Equitable Share		156 647	156 647	–	–	–	–	156 647	166 360	173 883
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		2 272	2 272	–	–	–	–	2 272	–	–
Local Government Financial Management Grant [Schedule 5B]		1 700	1 700	–	–	–	–	1 700	1 800	1 900
Provincial Government:		**15 137**	**15 137**	**–**	**–**	**–**	**–**	**15 137**	**11 709**	**12 799**
Capacity Building and Other		12 860	12 860	–	–	–	–	12 860	11 709	12 799
Infrastructure		2 277	2 277	–	–	–	–	2 277	–	–
District Municipality:		**–**	**–**	**–**	**–**	**100**	**100**	**100**	**–**	**–**
All Grants		–	–	–	–	100	100	100	–	–
Total Operating Transfers and Grants	6	**175 756**	**175 756**	**–**	**–**	**100**	**100**	**175 856**	**179 869**	**188 582**
Capital Transfers and Grants										
National Government:		**30 770**	**30 770**	**–**	**–**	**–**	**–**	**30 770**	**29 379**	**35 191**
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		–	–	–	–	–	–	–	596	624
Municipal Infrastructure Grant [Schedule 5B]		26 770	26 770	–	–	–	–	26 770	28 783	29 951
Energy Efficiency and Demand Side Management Grant		4 000	4 000	–	–	–	–	4 000	–	4 616
Provincial Government:		**4 104**	**4 104**	**–**	**–**	**–**	**–**	**4 104**	**11 091**	**3 408**
Capacity Building and Other		1 000	1 000	–	–	–	–	1 000	–	–
Infrastructure		3 104	3 104	–	–	–	–	3 104	11 091	3 408
District Municipality:		**185**	**185**	**–**	**–**	**–**	**–**	**185**	**–**	**–**
All Grants		185	185	–	–	–	–	185	–	–
Total Capital Transfers and Grants	6	**35 059**	**35 059**	**–**	**–**	**–**	**–**	**35 059**	**40 470**	**38 599**
TOTAL RECEIPTS OF TRANSFERS & GRANTS		**210 815**	**210 815**	**–**	**–**	**100**	**100**	**210 915**	**220 339**	**227 181**

WC022 Witzenberg - Supporting Table SB8 Consolidated Adjustments Budget - expenditure on transfers and grant programme - 30/07/2025

Description	Ref	Budget Year 2025/26							Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	2 A1	3 B	4 C	5 D	6 E	7 F		
EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:	1									
Operating expenditure of Transfers and Grants										
National Government:		**161 460**	**161 460**	**–**	**–**	**–**	**–**	**161 460**	**168 027**	**175 593**
Operational Revenue:General Revenue:Equitable Share		156 647	156 647	–	–	–	–	156 647	166 360	173 883
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		2 246	2 246	–	–	–	–	2 246	–	–
Local Government Financial Management Grant [Schedule 5B]		1 567	1 567	–	–	–	–	1 567	1 667	1 710
Municipal Infrastructure Grant [Schedule 5B]		1 000	1 000	–	–	–	–	1 000	–	–
Provincial Government:		**14 585**	**14 585**	**–**	**–**	**–**	**–**	**14 585**	**11 653**	**12 442**
Capacity Building and Other		12 605	12 605	–	–	–	–	12 605	11 653	12 442
Infrastructure		1 980	1 980	–	–	–	–	1 980	–	–
District Municipality:		**–**	**–**	**–**	**–**	**100**	**100**	**100**	**–**	**–**
All Grants		–	–	–	–	100	100	100	–	–
Other grant providers:		3 705	3 705	–	–	–	–	3 705	3 223	3 392
Foreign Government and International Organisations		704	704	–	–	–	–	704	728	754
Private Enterprises		3 001	3 001	–	–	–	–	3 001	2 494	2 638
Total Operating Transfers and Grants	6	**179 750**	**179 750**	**–**	**–**	**100**	**100**	**179 850**	**182 902**	**191 427**
Capital Transfers and Grants										
National Government:		**25 887**	**25 887**	**–**	**–**	**–**	**–**	**25 887**	**25 547**	**30 601**
Integrated National Electrification Programme (Municipal Grant) [Schedule 5B]		–	–	–	–	–	–	–	518	543
Municipal Infrastructure Grant [Schedule 5B]		22 409	22 409	–	–	–	–	22 409	25 029	26 044
Energy Efficiency and Demand Side Management Grant		3 478	3 478	–	–	–	–	3 478	–	4 014
Provincial Government:		**1 702**	**1 702**	**–**	**–**	**–**	**–**	**1 702**	**9 644**	**2 963**
Capacity Building and Other		870	870	–	–	–	–	870	–	–
Infrastructure		832	832	–	–	–	–	832	9 644	2 963
District Municipality:		**185**	**185**	**–**	**–**	**–**	**–**	**185**	**–**	**–**
All Grants		185	185	–	–	–	–	185	–	–
Other grant providers:		**2 239**	**2 239**	**–**	**–**	**–**	**–**	**2 239**	**–**	**–**
Foreign Government and International Organisations		2 239	2 239	–	–	–	–	2 239	–	–
Total Capital Transfers and Grants	6	**30 013**	**30 013**	**–**	**–**	**–**	**–**	**30 013**	**35 191**	**33 564**
TOTAL EXPENDITURE OF TRANSFERS & GRANTS		**209 763**	**209 763**	**–**	**–**	**100**	**100**	**209 863**	**218 093**	**224 991**

WC022 Witzenberg - Supporting Table SB9 Consolidated Adjustments Budget - reconciliation of transfers, grant receipts, and unspent funds - 30/07/2025

Description	Ref	Budget Year 2025/26							Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			2	3	4	5	6	7		
R thousands		A	A1	B	C	D	E	F		
Operating transfers and grants:										
National Government										
Balance unspent at beginning of the year		1 198	1 198	–	–	–	–	1 198	1 065	932
Current year receipts		160 619	160 619	–	–	–	–	160 619	(1 800)	(1 900)
Conditions met - transferred to revenue		161 460	161 460	–	–	–	–	161 460	1 667	1 710
Closing Balance		323 277	323 277	–	–	–	–	323 277	932	742
Provincial Government:										
Balance unspent at beginning of the year		3 583	3 583	–	–	–	–	3 583	7 716	7 849
Current year receipts		15 137	15 137	–	–	–	–	15 137	(11 709)	(12 799)
Conditions met - transferred to revenue		14 585	14 585	–	–	–	–	14 585	11 842	17 304
Closing Balance		33 305	33 305	–	–	–	–	33 305	7 849	12 354
District Municipality:										
Balance unspent at beginning of the year		(2 248)	(2 248)	–	–	–	–	(2 248)	(2 248)	(2 248)
Current year receipts		–	–	–	–	(100)	(100)	(100)	–	–
Conditions met - transferred to revenue		–	–	–	–	100	100	100	–	–
Closing Balance		(2 248)	(2 248)	–	–	–	–	(2 248)	(2 248)	(2 248)
Other grant providers:										
Balance unspent at beginning of the year		(2 107)	(2 107)	–	–	–	–	(2 107)	1 900	5 124
Conditions met - transferred to revenue		4 007	4 007	–	–	–	–	4 007	3 224	3 394
Closing Balance		1 900	1 900	–	–	–	–	1 900	5 124	8 518
Total operating transfers and grants revenue		**180 052**	**180 052**	**–**	**–**	**100**	**100**	**180 152**	**16 733**	**22 408**
Total operating transfers and grants - CTBM	2	**356 234**	**356 234**	**–**	**–**	**–**	**–**	**356 234**	**11 657**	**19 366**
Capital transfers and grants:										
National Government										
Balance unspent at beginning of the year		(1 896)	(1 896)	–	–	–	–	(1 896)	(5 896)	(5 896)
Current year receipts		30 770	30 770	–	–	–	–	30 770	(29 379)	(35 191)
Conditions met - transferred to revenue		25 887	25 887	–	–	–	–	25 887	29 379	30 575
Closing Balance		54 761	54 761	–	–	–	–	54 761	(5 896)	(10 512)
Provincial Government:										
Balance unspent at beginning of the year		(4 352)	(4 352)	–	–	–	–	(4 352)	(6 629)	(6 629)
Current year receipts		4 104	4 104	–	–	–	–	4 104	(11 091)	(3 408)
Conditions met - transferred to revenue		1 827	1 827	–	–	–	–	1 827	11 091	3 408
Closing Balance		1 579	1 579	–	–	–	–	1 579	(6 629)	(6 629)
District Municipality:										
Balance unspent at beginning of the year		(1 498)	(1 498)	–	–	–	–	(1 498)	(1 498)	(1 498)
Current year receipts		(185)	(185)	–	–	–	–	(185)	–	–
Conditions met - transferred to revenue		185	185	–	–	–	–	185	–	–
Closing Balance		(1 498)	(1 498)	–	–	–	–	(1 498)	(1 498)	(1 498)
Other grant providers:										
Balance unspent at beginning of the year		–	–	–	–	–	–	–	1 939	1 939
Conditions met - transferred to revenue		1 939	1 939	–	–	–	–	1 939	–	–
Closing Balance		1 939	1 939	–	–	–	–	1 939	1 939	1 939
Total capital transfers and grants revenue		**29 838**	**29 838**	**–**	**–**	**–**	**–**	**29 838**	**40 470**	**33 983**
Total capital transfers and grants - CTBM		**56 781**	**56 781**	**–**	**–**	**–**	**–**	**56 781**	**(12 084)**	**(16 700)**
TOTAL TRANSFERS AND GRANTS REVENUE		**209 890**	**209 890**	**–**	**–**	**100**	**100**	**209 990**	**57 203**	**56 391**
TOTAL TRANSFERS AND GRANTS - CTBM		**413 015**	**413 015**	**–**	**–**	**–**	**–**	**413 015**	**(427)**	**2 666**

WC022 Witzenberg - Supporting Table SB10 Consolidated Adjustments Budget - transfers and grants made by the municipality - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
			6	7	8	9	10	11	12	13		
R thousands		A	A1	B	C	D	E	F	G	H		
Cash transfers to other municipalities												
Cash transfers to Entities/Other External Mechanisms												
Cash transfers to other Organs of State												
Cash transfers to other Organisations												
Operational	4	2 264	2 264	–	–	–	–	–	–	2 264	2 377	2 496
Total Cash Transfers To Organisations		**2 264**	**2 264**	**–**	**–**	**–**	**–**	**–**	**–**	**2 264**	**2 377**	**2 496**
Cash Transfers to Groups of Individuals												
Operational	4	2 668	2 668	–	–	–	–	–	–	2 668	869	932
Total Cash Transfers To Groups Of Individuals:		**2 668**	**2 668**	**–**	**–**	**–**	**–**	**–**	**–**	**2 668**	**869**	**932**
TOTAL CASH TRANSFERS AND GRANTS	5	**4 931**	**4 931**	**–**	**–**	**–**	**–**	**–**	**–**	**4 931**	**3 246**	**3 428**
Non-cash transfers to other municipalities												
Non-cash transfers to Entities/Other External Mechanisms												
Non-cash transfers to other Organs of State												
Non-cash transfers to other Organisations												
Non-cash transfers to Groups of Individuals												
TOTAL TRANSFERS AND GRANTS		**4 931**	**4 931**	**–**	**–**	**–**	**–**	**–**	**–**	**4 931**	**3 246**	**3 428**

WC022 Witzenberg - Supporting Table SB11 Consolidated Adjustments Budget - councillor and staff benefits - 30/07/2025

Summary of remuneration	Ref	Budget Year 2025/26									% change
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	
R thousands		A	5 A1	6 B	7 C	8 D	9 E	10 F	11 G	12 H	
Councillors (Political Office Bearers plus Other)											
Basic Salaries and Wages		10 442	10 442			–		–	–	10 442	0,0%
Pension and UIF Contributions		1 493	1 493			–		–	–	1 493	0,0%
Medical Aid Contributions		90	90			–		–	–	90	0,0%
Cellphone Allowance		1 203	1 203			–		–	–	1 203	0,0%
Sub Total - Councillors		**13 228**	**13 228**			**–**		**–**	**–**	**13 228**	
% increase			**0,0%**								**0,0%**
Senior Managers of the Municipality											
Basic Salaries and Wages		5 525	5 525	–		–		–	–	5 525	0,0%
Pension and UIF Contributions		508	508	–		–		–	–	508	0,0%
Medical Aid Contributions		12	12	–		–		–	–	12	0,0%
Performance Bonus		1 119	1 119	–		–		–	–	1 119	0,0%
Motor Vehicle Allowance		1 401	1 401	–		–		–	–	1 401	0,0%
Cellphone Allowance		399	399	–		–		–	–	399	0,0%
Housing Allowances		72	72	–		–		–	–	72	0,0%
Other benefits and allowances		77	77	–		–		–	–	77	0,0%
Sub Total - Senior Managers of Municipality		**9 112**	**9 112**	**–**		**–**		**–**	**–**	**9 112**	
% increase			**0,0%**								**0,0%**
Other Municipal Staff											
Basic Salaries and Wages		171 223	171 223	–		–		–	–	171 223	0,0%
Pension and UIF Contributions		30 291	30 291	–		–		–	–	30 291	0,0%
Medical Aid Contributions		11 073	11 073	–		–		–	–	11 073	0,0%
Overtime		26 503	26 503	–		–		–	–	26 503	0,0%
Performance Bonus		15 674	15 674	–		–		–	–	15 674	0,0%
Motor Vehicle Allowance		8 903	8 903	–		–		–	–	8 903	0,0%
Cellphone Allowance		1 121	1 121	–		–		–	–	1 121	0,0%
Housing Allowances		1 329	1 329	–		–		–	–	1 329	0,0%
Other benefits and allowances		14 550	14 550	–		–		–	–	14 550	0,0%
Payments in lieu of leave		4 719	4 719	–		–		–	–	4 719	0,0%
Post-retirement benefit obligations	5	12 224	12 224	–		–		–	–	12 224	0,0%
Acting and post related allowance		2 638	2 638	–		–		–	–	2 638	0,0%
Sub Total - Other Municipal Staff		**300 248**	**300 248**	**–**		**–**		**–**	**–**	**300 248**	
% increase			**0,0%**								**0,0%**
Total Parent Municipality		**322 589**	**322 589**	**–**		**–**		**–**	**–**	**322 589**	**0,0%**
TOTAL SALARY, ALLOWANCES & BENEFITS		**322 589**	**322 589**	**–**		**–**		**–**	**–**	**322 589**	
TOTAL MANAGERS AND STAFF		**309 360**	**309 360**	**–**		**–**		**–**	**–**	**309 360**	**0,0%**

WC022 Witzenberg - Supporting Table SB12 Consolidated Adjustments Budget - monthly revenue and expenditure (municipal vote) - 30/07/2025

Description	Ref	Budget Year 2025/26												Medium Terr
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26
R thousands		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue by Vote														
Vote 1 - Financial Services		57 510	8 448	8 311	8 448	8 448	9 602	8 448	8 448	8 311	11 030	9 739	14 893	161 635
Vote 2 - Community Services		11 790	11 790	15 688	11 790	11 790	16 173	11 790	11 790	15 688	11 790	11 790	16 173	158 044
Vote 3 - Corporate Services		1 536	1 536	1 536	1 536	1 536	1 536	1 536	1 536	1 536	1 536	1 536	1 666	18 558
Vote 4 - Technical Services		65 111	60 649	66 501	47 264	47 264	48 655	42 803	51 726	62 040	60 649	56 187	62 747	671 596
Vote 5 - Municipal Manager		61	61	61	61	61	61	61	61	61	61	61	61	737
Total Revenue by Vote		**136 008**	**82 484**	**92 097**	**69 099**	**69 099**	**76 027**	**64 638**	**73 561**	**87 636**	**85 066**	**79 314**	**95 541**	**1 010 571**
Expenditure by Vote														
Vote 1 - Financial Services		4 035	4 035	4 035	4 035	4 035	4 035	4 035	4 035	4 035	4 035	4 035	5 085	49 466
Vote 2 - Community Services		9 867	9 866	10 280	9 867	9 867	10 329	9 867	9 867	10 279	9 867	9 867	15 549	125 371
Vote 3 - Corporate Services		11 133	11 133	11 183	11 133	11 133	11 183	11 133	11 133	11 183	11 133	11 133	11 332	133 940
Vote 4 - Technical Services		67 743	28 168	75 658	47 955	47 955	47 955	43 998	51 913	55 870	59 828	51 913	107 340	686 298
Vote 5 - Municipal Manager		2 030	2 030	2 030	2 030	2 030	2 030	2 030	2 030	2 030	2 030	2 030	2 030	24 361
Total Expenditure by Vote		**94 808**	**55 231**	**103 185**	**75 019**	**75 019**	**75 531**	**71 062**	**78 977**	**83 397**	**86 892**	**78 977**	**141 336**	**1 019 435**
Surplus/ (Deficit)		**41 200**	**27 253**	**(11 088)**	**(5 920)**	**(5 920)**	**495**	**(6 424)**	**(5 416)**	**4 239**	**(1 826)**	**337**	**(45 795)**	**(8 865)**

WC022 Witzenberg - Supporting Table SB13 Consolidated Adjustments Budget - monthly revenue and expenditure (functional classification) - 30/07/2025

Description - Standard classification	Ref	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
R thousands		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue - Functional																
Governance and administration		**57 760**	**8 699**	**8 562**	**8 699**	**8 699**	**9 853**	**8 699**	**8 699**	**8 562**	**11 281**	**9 990**	**15 444**	**164 944**	**172 744**	**189 015**
Executive and council		26	26	26	26	26	26	26	26	26	26	26	26	308	323	339
Finance and administration		57 735	8 673	8 536	8 673	8 673	9 827	8 673	8 673	8 536	11 255	9 964	15 418	164 636	172 421	188 676
Community and public safety		**13 091**	**13 089**	**16 579**	**13 083**	**13 083**	**17 005**	**13 081**	**13 085**	**16 577**	**13 089**	**13 087**	**17 007**	**171 856**	**173 187**	**180 719**
Community and social services		10 732	10 732	14 014	10 732	10 732	14 014	10 732	10 732	14 014	10 732	10 732	14 014	141 914	145 779	151 929
Sport and recreation		684	684	892	684	684	892	684	684	892	684	684	892	9 044	8 622	9 053
Public safety		1 457	1 457	1 457	1 457	1 457	1 892	1 457	1 457	1 457	1 457	1 457	1 892	18 356	18 361	19 279
Housing		217	215	215	209	209	207	207	211	213	215	213	209	2 542	425	458
Economic and environmental services		**328**	**327**	**735**	**324**	**324**	**782**	**324**	**325**	**734**	**327**	**326**	**783**	**5 641**	**14 611**	**8 197**
Planning and development		188	187	233	184	184	279	183	185	232	187	186	280	2 507	2 333	2 450
Road transport		10	10	10	10	10	10	10	10	10	10	10	10	122	9 772	3 097
Environmental protection		130	130	492	130	130	492	130	130	492	130	130	492	3 013	2 506	2 650
Trading services		**65 604**	**61 145**	**66 998**	**47 770**	**47 770**	**49 163**	**43 311**	**52 228**	**62 539**	**61 145**	**56 687**	**53 622**	**667 983**	**729 046**	**796 686**
Energy sources		49 284	44 825	44 825	31 449	31 449	26 991	26 991	35 908	40 366	44 825	40 366	31 449	448 729	499 440	555 846
Water management		5 832	5 832	11 684	5 832	5 832	11 684	5 832	5 832	11 684	5 832	5 832	11 684	93 390	98 509	103 198
Waste water management		6 025	6 025	6 025	6 025	6 025	6 025	6 025	6 025	6 025	6 025	6 025	6 025	72 294	74 859	78 602
Waste management		4 464	4 464	4 464	4 464	4 464	4 464	4 464	4 464	4 464	4 464	4 464	4 464	53 571	56 239	59 040
Other		12	12	12	12	12	12	**12**	**12**	**12**	**12**	**12**	**12**	**146**	**154**	**161**
Total Revenue - Functional		**136 796**	**83 273**	**92 886**	**69 888**	**69 888**	**76 815**	**65 426**	**74 350**	**88 424**	**85 855**	**80 102**	**86 868**	**1 010 571**	**1 089 742**	**1 174 779**
Expenditure - Functional																
Governance and administration		**13 323**	**13 323**	**13 373**	**13 323**	**13 323**	**13 373**	**13 323**	**13 323**	**13 373**	**13 323**	**13 323**	**14 573**	**161 273**	**170 547**	**181 654**
Executive and council		3 030	3 030	3 030	3 030	3 030	3 030	3 030	3 030	3 030	3 030	3 030	3 180	36 516	39 042	41 728
Finance and administration		9 770	9 770	9 820	9 770	9 770	9 820	9 770	9 770	9 820	9 770	9 770	10 871	118 496	124 774	132 692
Internal audit		522	522	522	522	522	522	522	522	522	522	522	522	6 261	6 730	7 234
Community and public safety		**13 246**	**13 246**	**13 630**	**13 246**	**13 246**	**13 630**	**13 246**	**13 246**	**13 630**	**13 246**	**13 246**	**16 118**	**162 979**	**166 932**	**178 062**
Community and social services		2 786	2 786	2 804	2 786	2 786	2 804	2 786	2 786	2 804	2 786	2 786	4 992	35 691	34 395	36 487
Sport and recreation		4 160	4 160	4 410	4 160	4 160	4 410	4 160	4 160	4 410	4 160	4 160	4 710	51 222	53 676	57 233
Public safety		5 562	5 562	5 562	5 562	5 562	5 562	5 562	5 562	5 562	5 562	5 562	5 562	66 745	71 365	76 308
Housing		738	738	854	738	738	854	738	738	854	738	738	854	9 321	7 495	8 033
Economic and environmental services		**3 765**	**3 765**	**3 793**	**3 765**	**3 765**	**3 843**	**3 765**	**3 765**	**3 793**	**3 765**	**3 765**	**6 573**	**48 120**	**48 733**	**51 621**
Planning and development		1 636	1 636	1 665	1 636	1 636	1 715	1 636	1 636	1 665	1 636	1 636	1 715	19 850	19 173	20 560
Road transport		1 760	1 760	1 760	1 760	1 760	1 760	1 760	1 760	1 760	1 760	1 760	1 760	21 118	22 365	23 814
Environmental protection		369	369	369	369	369	369	369	369	369	369	369	3 098	7 152	7 195	7 247
Trading services		**64 384**	**24 808**	**72 300**	**44 596**	**44 596**	**44 596**	**40 638**	**48 554**	**52 511**	**56 469**	**48 554**	**103 983**	**645 988**	**703 431**	**769 223**
Energy sources		47 412	7 835	55 327	27 623	27 623	27 623	23 666	31 581	35 539	39 496	31 581	86 988	442 295	487 491	540 238
Water management		5 086	5 086	5 086	5 086	5 086	5 086	5 086	5 086	5 086	5 086	5 086	5 086	61 031	64 984	68 644
Waste water management		4 666	4 666	4 666	4 666	4 666	4 666	4 666	4 666	4 666	4 666	4 666	4 670	55 993	59 242	63 258
Waste management		7 221	7 221	7 221	7 221	7 221	7 221	7 221	7 221	7 221	7 221	7 221	7 238	86 669	91 714	97 083
Other		90	90	90	90	90	90	90	90	90	90	90	90	1 076	1 130	1 186
Total Expenditure - Functional		**94 808**	**55 231**	**103 185**	**75 019**	**75 019**	**75 531**	**71 062**	**78 977**	**83 397**	**86 892**	**78 977**	**141 336**	**1 019 435**	**1 090 772**	**1 181 745**
Surplus/ (Deficit) 1.		**41 989**	**28 042**	**(10 299)**	**(5 131)**	**(5 131)**	**1 284**	**(5 635)**	**(4 628)**	**5 027**	**(1 037)**	**1 125**	**(54 468)**	**(8 865)**	**(1 030)**	**(6 966)**

WC022 Witzenberg - Supporting Table SB14 Consolidated Adjustments Budget - monthly revenue and expenditure - 30/07/2025

Description	Ref	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
R thousands		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue By Source																
Exchange Revenue																
Service charges - Electricity		48 786	44 325	44 325	30 943	30 943	26 483	26 483	35 404	39 865	44 325	39 865	30 943	442 689	492 693	548 344
Service charges - Water		4 450	4 450	4 450	4 450	4 450	4 450	4 450	4 450	4 450	4 450	4 450	4 450	53 401	56 207	59 152
Service charges - Waste Water Management		4 549	4 549	4 549	4 549	4 549	4 549	4 549	4 549	4 549	4 549	4 549	4 549	54 590	56 152	58 836
Service charges - Waste Management		3 023	3 023	3 023	3 023	3 023	3 023	3 023	3 023	3 023	3 023	3 023	3 023	36 276	37 996	39 797
Sale of Goods and Rendering of Services		484	484	484	484	484	484	484	484	484	484	484	484	5 813	6 103	6 409
Agency services		410	410	410	410	410	410	410	410	410	410	410	410	4 918	5 164	5 423
Interest		1	1	1	1	1	1	1	1	1	1	1	1	11	12	13
Interest earned from Receivables		2 061	2 061	2 061	2 061	2 061	2 061	2 061	2 061	2 061	2 061	2 061	2 061	24 727	25 963	27 261
Interest earned from Current and Non Current Assets		1 964	1 964	1 964	1 964	1 964	1 964	1 964	1 964	1 964	1 964	1 964	1 964	23 567	24 745	25 982
Rent on Land		2	2	2	2	2	2	2	2	2	2	2	2	29	30	31
Rental from Fixed Assets		526	526	526	526	526	526	526	526	526	526	526	526	6 316	6 632	6 963
Special rating areas		–	–	–	–	–	–	–	–	–	–	–	1 852	1 852	1 944	2 042
Operational Revenue		157	156	156	153	153	152	152	154	155	156	155	153	1 852	1 944	2 042
Non-Exchange Revenue																
Property rates		54 782	5 721	4 430	5 721	5 721	5 721	5 721	5 721	4 430	8 303	7 012	7 012	120 291	130 091	140 685
Surcharges and Taxes		45	45	992	45	45	992	45	45	992	45	45	1 514	4 849	5 468	5 281
Fines, penalties and forfeits		985	985	985	985	985	985	985	985	985	985	985	985	11 816	12 407	13 028
Licences or permits		214	214	214	214	214	214	214	214	214	214	214	214	2 566	2 694	2 829
Transfer and subsidies - Operational		13 774	13 774	17 140	13 774	13 774	17 190	13 774	13 774	17 140	13 774	13 774	20 668	182 330	182 904	195 443
Interest		312	312	312	312	312	312	312	312	312	312	312	312	3 744	3 932	4 128
Operational Revenue		271	271	271	271	271	271	271	271	271	271	271	271	3 250	3 412	3 583
Discontinued Operations		(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)	(19)	212	–	–	–
Total Revenue		**136 777**	**83 253**	**86 275**	**69 869**	**69 869**	**69 770**	**65 407**	**74 330**	**81 814**	**85 836**	**80 083**	**81 606**	**984 888**	**1 056 495**	**1 147 271**
Expenditure By Type																
Employee related costs		25 506	25 506	25 506	25 506	25 506	25 506	25 506	25 506	25 506	25 506	25 506	28 796	309 360	328 514	353 139
Remuneration of councillors		1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	13 228	14 160	15 145
Bulk purchases - electricity		43 574	3 998	51 489	23 786	23 786	23 786	19 828	27 744	31 701	35 659	27 744	83 151	396 245	441 118	491 072
Inventory consumed		2 297	2 297	2 297	2 297	2 297	2 297	2 297	2 297	2 297	2 297	2 297	2 874	28 145	28 529	29 525
Debt impairment		–	–	–	–	–	–	–	–	–	–	–	76 891	76 891	81 490	86 399
Depreciation and amortisation		2 841	2 841	2 841	2 841	2 841	2 841	2 841	2 841	2 841	2 841	2 841	2 841	34 090	35 794	37 584
Interest		900	900	900	900	900	900	900	900	900	900	900	847	10 742	11 279	11 843
Contracted services		6 199	6 199	6 595	6 199	6 199	6 645	6 199	6 199	6 595	6 199	6 199	7 580	77 005	74 756	77 629
Transfers and subsidies		392	392	392	392	392	392	392	392	392	392	392	623	4 931	3 246	3 428
Irrecoverable debts written off		–	–	–	–	–	–	–	–	–	–	–	0	0	0	0
Operational costs		5 570	5 570	5 636	5 570	5 570	5 636	5 570	5 570	5 636	5 570	5 570	7 328	68 797	71 885	75 980
Other Losses		6 408	6 408	6 408	6 408	6 408	6 408	6 408	6 408	6 408	6 408	6 408	(70 483)	–	–	–
Total Expenditure		**94 788**	**55 212**	**103 166**	**75 000**	**75 000**	**75 512**	**71 042**	**78 958**	**83 378**	**86 873**	**78 958**	**141 548**	**1 019 435**	**1 090 772**	**1 181 745**
Surplus/(Deficit)		**41 989**	**28 042**	**(16 891)**	**(5 131)**	**(5 131)**	**(5 742)**	**(5 635)**	**(4 628)**	**(1 564)**	**(1 037)**	**1 125**	**(59 942)**	**(34 547)**	**(34 276)**	**(34 474)**
Transfers and subsidies - capital (monetary allocations)		–	–	(6 591)	–	–	(7 026)	–	–	(6 591)	–	–	47 743	27 535	35 191	29 550
Surplus/(Deficit) after capital transfers & contributions		**41 989**	**28 042**	(23 482)	**(5 131)**	**(5 131)**	**(12 768)**	**(5 635)**	**(4 628)**	**(8 155)**	**(1 037)**	**1 125**	**(12 199)**	**(7 013)**	**915**	**(4 924)**
Surplus/(Deficit) after income tax		**41 989**	**28 042**	**(23 482)**	**(5 131)**	**(5 131)**	**(12 768)**	**(5 635)**	**(4 628)**	**(8 155)**	**(1 037)**	**1 125**	**(12 199)**	**(7 013)**	**915**	**(4 924)**
Surplus/(Deficit) attributable to municipality		**41 989**	**28 042**	(23 482)	**(5 131)**	**(5 131)**	**(12 768)**	**(5 635)**	**(4 628)**	**(8 155)**	**(1 037)**	**1 125**	**(12 199)**	**(7 013)**	**915**	**(4 924)**
Surplus/(Deficit) after capital transfers & contributions		**41 989**	**28 042**	**(23 482)**	**(5 131)**	**(5 131)**	**(12 768)**	**(5 635)**	**(4 628)**	**(8 155)**	**(1 037)**	**1 125**	**(12 199)**	**(7 013)**	**915**	**(4 924)**

WC022 Witzenberg - Supporting Table SB15 Consolidated Adjustments Budget - monthly cash flow - 30/07/2025

Monthly cash flows	Ref	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
R thousands		Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted
Cash Receipts By Source	1															
Property rates		9 523	9 523	9 523	9 523	9 523	9 523	9 523	9 523	9 523	9 523	9 523	9 523	114 277	123 586	133 651
Service charges - electricity revenue		41 578	41 578	41 578	41 578	41 578	41 578	41 578	41 578	41 578	41 578	41 578	41 578	498 938	555 293	618 014
Service charges - water revenue		1 878	1 878	1 878	1 878	1 878	1 878	1 878	1 878	1 878	1 878	1 878	1 878	22 539	28 880	32 307
Service charges - sanitation revenue		3 834	3 834	11 622	3 834	3 834	11 622	3 834	3 834	11 622	3 834	3 834	11 622	77 164	48 230	50 552
Service charges - refuse		2 086	2 086	2 086	2 086	2 086	2 086	2 086	2 086	2 086	2 086	2 086	2 086	25 030	26 217	27 460
Rental of facilities and equipment		0	0	0	0	0	0	0	0	0	0	0	0	6	6	6
Interest earned - external investments		1 964	1 964	1 964	1 964	1 964	1 964	1 964	1 964	1 964	1 964	1 964	1 964	23 567	24 745	652
Interest earned - outstanding debtors		2 374	2 374	2 374	2 374	2 374	2 374	2 374	2 374	2 374	2 374	2 374	2 374	28 482	29 906	31 402
Fines, penalties and forfeits		332	332	332	332	332	332	332	332	332	332	332	332	3 984	4 183	4 392
Licences and permits		224	224	224	224	224	224	224	224	224	224	224	224	2 685	2 820	2 961
Agency services		400	400	400	400	400	400	400	400	400	400	400	400	4 799	5 039	5 291
Transfer receipts - operational		14 433	14 433	14 504	14 433	14 433	14 504	14 433	14 433	14 504	14 433	14 433	16 876	175 856	179 869	188 582
Other revenue		1 572	1 572	1 572	1 572	1 572	1 572	1 572	1 572	1 572	1 572	1 572	9 572	26 861	19 804	20 794
Cash Receipts by Source		**80 199**	**80 199**	**88 057**	**80 199**	**80 199**	**88 057**	**80 199**	**80 199**	**88 057**	**80 199**	**80 199**	**98 429**	**1 004 187**	**1 048 579**	**1 116 062**
Other Cash Flows by Source																
Transfers receipts - capital		–	–	819	–	–	1 298	–	–	819	–	–	32 253	35 189	40 470	38 599
Total Cash Receipts by Source		**80 199**	**80 199**	**88 876**	**80 199**	**80 199**	**89 354**	**80 199**	**80 199**	**88 876**	**80 199**	**80 199**	**130 682**	**1 039 376**	**1 089 049**	**1 154 661**
Cash Payments by Type																
Employee related costs		23 331	23 331	23 331	23 331	23 331	23 331	23 331	23 331	23 331	23 331	23 331	23 331	279 975	297 037	319 329
Remuneration of councillors		1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	1 102	13 228	14 160	15 145
Bulk purchases - Electricity		38 414	38 414	38 414	38 414	38 414	38 414	38 414	38 414	38 414	38 414	38 414	38 414	460 969	513 171	571 286
Acquisitions - water & other inventory		2 000	2 000	2 000	2 000	2 000	2 000	2 000	2 000	2 000	2 000	2 000	2 000	24 000	25 200	26 460
Contracted services		7 283	7 283	7 283	7 283	7 283	7 283	7 283	7 283	7 283	7 283	7 283	7 283	87 400	86 006	89 318
Other expenditure		6 363	6 363	6 363	6 363	6 363	6 363	6 363	6 363	6 363	6 363	6 363	6 363	76 356	77 820	81 929
Cash Payments by Type		**78 494**	**78 494**	**78 494**	**78 494**	**78 494**	**78 494**	**78 494**	**78 494**	**78 494**	**78 494**	**78 494**	**78 494**	**941 929**	**1 013 395**	**1 103 466**
Other Cash Flows/Payments by Type																
Capital assets		7 014	7 014	7 014	7 014	7 014	7 014	7 014	7 014	7 014	7 014	7 014	7 014	84 165	56 891	49 950
Repayment of borrowing		–	–	–	–	–	3 184	–	–	–	–	–	3 184	6 369	6 369	6 369
Total Cash Payments by Type		**85 508**	**85 508**	**85 508**	**85 508**	**85 508**	**88 692**	**85 508**	**85 508**	**85 508**	**85 508**	**85 508**	**88 692**	**1 032 463**	**1 076 655**	**1 159 786**
NET INCREASE/(DECREASE) IN CASH HELD		**(5 309)**	**(5 309)**	**3 368**	**(5 309)**	**(5 309)**	**662**	**(5 309)**	**(5 309)**	**3 368**	**(5 309)**	**(5 309)**	**41 989**	**6 913**	**12 394**	**(5 125)**
Cash/cash equivalents at the month/year beginning:		209 837	204 527	199 218	202 586	197 277	191 968	192 630	187 320	182 011	185 379	180 070	174 761	209 837	216 750	229 144
Cash/cash equivalents at the month/year end:		204 527	199 218	202 586	197 277	191 968	192 630	187 320	182 011	185 379	180 070	174 761	216 750	216 750	229 144	224 019

WC022 Witzenberg - Supporting Table SB16 Consolidated Adjustments Budget - monthly capital expenditure (municipal vote) - 30/07/2025

Description - Municipal Vote	Ref	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
R thousands		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Multi-year expenditure appropriation	1															
Vote 2 - Community Services		29	29	375	29	29	346	29	29	204	29	29	5 517	6 676	–	8 736
Vote 4 - Technical Services		–	1 000	3 680	–	–	3 680	–	–	3 680	–	–	8 869	20 907	35 631	23 673
Capital Multi-year expenditure sub-total	3	**29**	**1 029**	**4 055**	**29**	**29**	**4 026**	**29**	**29**	**3 884**	**29**	**29**	14 386	27 583	35 631	32 409
Single-year expenditure appropriation																
Vote 1 - Financial Services		–	–	13	–	–	13	–	–	13	–	–	13	50	50	50
Vote 2 - Community Services		42	42	1 212	42	42	1 292	42	42	1 212	42	42	10 248	14 296	1 030	2 450
Vote 3 - Corporate Services		61	61	198	61	61	198	61	61	198	61	61	498	1 580	635	50
Vote 4 - Technical Services		262	262	2 637	262	262	12 119	262	262	2 637	262	262	16 111	35 606	12 753	6 329
Vote 5 - Municipal Manager		–	–	13	–	–	13	–	–	13	–	–	13	50	50	50
Capital single-year expenditure sub-total	3	**365**	**365**	**4 073**	**365**	**365**	**13 634**	**365**	**365**	**4 073**	**365**	**365**	26 883	51 582	14 518	8 929
Total Capital Expenditure	2	**394**	**1 394**	**8 127**	**394**	**394**	**17 660**	**394**	**394**	**7 956**	**394**	**394**	**41 268**	**79 165**	**50 149**	**41 338**

WC022 Witzenberg - Supporting Table SB17 Consolidated Adjustments Budget - monthly capital expenditure (functional classification) - 30/07/2025

Description	Ref	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
R thousands		Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Capital Expenditure - Functional																
Governance and administration		**86**	**86**	**277**	**86**	**86**	**1 457**	**86**	**86**	**277**	**86**	**86**	**1 757**	**4 455**	**2 885**	**250**
Executive and council		–	–	191	–	–	191	–	–	191	–	–	191	764	250	250
Finance and administration		86	86	86	86	86	1 266	86	86	86	86	86	1 566	3 691	2 635	–
Community and public safety		**96**	**96**	**1 495**	**96**	**96**	**1 516**	**96**	**96**	**1 324**	**96**	**96**	**15 613**	**20 713**	**980**	**11 136**
Community and social services		–	–	735	–	–	785	–	–	735	–	–	9 711	11 965	520	10 836
Sport and recreation		58	58	551	58	58	693	58	58	551	58	58	4 995	7 257	460	300
Public safety		38	38	209	38	38	38	38	38	38	38	38	907	1 491	–	–
Economic and environmental services		**4**	**4**	**4 030**	**4**	**4**	**4 060**	**4**	**4**	**4 030**	**4**	**4**	**4 090**	**16 245**	**33 082**	**27 771**
Planning and development		–	–	46	–	–	76	–	–	46	–	–	106	275	–	–
Road transport		4	4	3 929	4	4	3 929	4	4	3 929	4	4	3 929	15 750	33 082	27 771
Environmental protection		–	–	55	–	–	55	–	–	55	–	–	55	220	–	–
Trading services		**208**	**1 208**	**3 575**	**208**	**208**	**11 877**	**208**	**208**	**3 575**	**208**	**208**	**21 058**	**42 752**	**19 944**	**10 792**
Energy sources		–	–	2 392	–	–	10 543	–	–	2 392	–	–	10 543	25 871	6 018	10 057
Water management		125	425	675	125	125	675	125	125	675	125	125	9 856	13 181	12 991	–
Waste water management		83	783	258	83	83	408	83	83	258	83	83	408	2 700	500	500
Waste management		–	–	250	–	–	250	–	–	250	–	–	250	1 000	435	236
Other		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure - Functional		**394**	**1 394**	**9 377**	**394**	**394**	**18 910**	**394**	**394**	**9 206**	**394**	**394**	**42 518**	**84 165**	**56 891**	**49 950**

WC022 Witzenberg - Supporting Table SB18a Consolidated Adjustments Budget - capital expenditure on new assets by asset class - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Capital expenditure on new assets by Asset Class/Sub-class												
Infrastructure		**11 863**	**11 863**	**–**	**–**	**–**	**–**	**1 000**	**1 000**	**12 863**	**21 005**	**11 738**
Roads Infrastructure		4 750	4 750	–	–	–	–	–	–	4 750	8 696	11 196
Road Structures		4 750	4 750	–	–	–	–	–	–	4 750	8 696	11 196
Electrical Infrastructure		–	–	–	–	–	–	–	–	–	518	543
MV Networks		–	–	–	–	–	–	–	–	–	518	543
Water Supply Infrastructure		6 613	6 613	–	–	–	–	300	300	6 913	11 791	–
Reservoirs		5 189	5 189	–	–	–	–	–	–	5 189	11 791	–
Bulk Mains		1 424	1 424	–	–	–	–	300	300	1 724	–	–
Sanitation Infrastructure		500	500	–	–	–	–	700	700	1 200	–	–
Reticulation		–	–	–	–	–	–	700	700	700	–	–
Toilet Facilities		500	500	–	–	–	–	–	–	500	–	–
Community Assets		**12 250**	**12 250**	**–**	**–**	**–**	**–**	**–**	**–**	12 250	**–**	**8 736**
Community Facilities		12 050	12 050	–	–	–	–	–	–	12 050	–	8 736
Libraries		11 665	11 665	–	–	–	–	–	–	11 665	–	–
Cemeteries/Crematoria		–	–	–	–	–	–	–	–	–	–	8 736
Parks		200	200	–	–	–	–	–	–	200	–	–
Markets		185	185	–	–	–	–	–	–	185	–	–
Sport and Recreation Facilities		**200**	**200**	**–**	**–**	**–**	**–**	**–**	**–**	**200**	**–**	**–**
Outdoor Facilities		200	200	–	–	–	–	–	–	200	–	–
Computer Equipment		**330**	**330**	**–**	**–**	**–**	**–**	**–**	**–**	**330**	**335**	**–**
Computer Equipment		330	330	–	–	–	–	–	–	330	335	–
Furniture and Office Equipment		**1 064**	**1 064**	**–**	**–**	**–**	**–**	**–**	**–**	**1 064**	**500**	**250**
Furniture and Office Equipment		1 064	1 064	–	–	–	–	–	–	1 064	500	250
Machinery and Equipment		**3 230**	**3 230**	**–**	**–**	**–**	**–**	**–**	**–**	**3 230**	**1 145**	**736**
Machinery and Equipment		3 230	3 230	–	–	–	–	–	–	3 230	1 145	736
Transport Assets		**1 600**	**1 600**	**–**	**–**	**–**	**–**	**1 361**	**1 361**	**2 961**	**2 000**	**–**
Transport Assets		1 600	1 600	–	–	–	–	1 361	1 361	2 961	2 000	–
Total Capital Expenditure on new assets *to be adjusted*	1	**30 336**	**30 336**	**–**	**–**	**–**	**–**	**2 361**	**2 361**	**32 697**	**24 985**	**21 461**

WC022 Witzenberg - Supporting Table SB18b Consolidated Adjustments Budget - capital expenditure on renewal of existing assets by asset class - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Capital expenditure on renewal of existing assets by Asset Class/Sub-class												
Infrastructure		**9 300**	**9 300**	**–**	**–**	**–**	**–**	**–**	**–**	**9 300**	**10 300**	**6 300**
Roads Infrastructure		6 000	6 000	–	–	–	–	–	–	6 000	8 000	5 000
Roads		6 000	6 000	–	–	–	–	–	–	6 000	8 000	5 000
Electrical Infrastructure		1 000	1 000	–	–	–	–	–	–	1 000	1 000	1 000
MV Networks		1 000	1 000	–	–	–	–	–	–	1 000	1 000	1 000
Water Supply Infrastructure		1 000	1 000	–	–	–	–	–	–	1 000	1 000	–
Distribution		1 000	1 000	–	–	–	–	–	–	1 000	1 000	–
Sanitation Infrastructure		1 300	1 300	–	–	–	–	–	–	1 300	300	300
Reticulation		1 100	1 100	–	–	–	–	–	–	1 100	100	100
Waste Water Treatment Works		200	200	–	–	–	–	–	–	200	200	200
Community Assets		**–**	**–**	**–**	**–**	**–**	**–**	**–**	–	–	**520**	**–**
Community Facilities		–	–	–	–	–	–	–	–	–	520	–
Halls		–	–	–	–	–	–	–	–	–	520	–
Total Capital Expenditure on renewal of existing assets *to be adjusted*	1	**9 300**	**9 300**	**–**	**–**	**–**	**–**	**–**	**–**	**9 300**	**10 820**	**6 300**

WC022 Witzenberg - Supporting Table SB18c Consolidated Adjustments Budget - expenditure on repairs and maintenance by asset class - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
R thousands		Original Budget A	Prior Adjusted 7 A1	Accum. Funds 8 B	Multi-year capital 9 C	Unfore. Unavoid. 10 D	Nat. or Prov. Govt 11 E	Other Adjusts. 12 F	Total Adjusts. 13 G	Adjusted Budget 14 H	Adjusted Budget	Adjusted Budget
Repairs and maintenance expenditure by Asset Class/Sub-class												
Infrastructure		**17 361**	**17 361**	**–**	**–**	**–**	**–**	**–**	**–**	**17 361**	**18 110**	**19 015**
Roads Infrastructure		7 181	7 181	–	–	–	–	–	–	7 181	7 421	7 792
Roads		5 974	5 974	–	–	–	–	–	–	5 974	6 154	6 462
Road Furniture		1 207	1 207	–	–	–	–	–	–	1 207	1 267	1 330
Storm water Infrastructure		204	204	–	–	–	–	–	–	204	214	225
Storm water Conveyance		204	204	–	–	–	–	–	–	204	214	225
Electrical Infrastructure		2 390	2 390	–	–	–	–	–	–	2 390	2 509	2 635
MV Substations		1 045	1 045	–	–	–	–	–	–	1 045	1 097	1 152
MV Networks		747	747	–	–	–	–	–	–	747	784	823
LV Networks		598	598	–	–	–	–	–	–	598	628	659
Water Supply Infrastructure		2 856	2 856	–	–	–	–	–	–	2 856	2 999	3 149
Dams and Weirs		1 832	1 832	–	–	–	–	–	–	1 832	1 924	2 020
Boreholes		313	313	–	–	–	–	–	–	313	328	345
Pump Stations		62	62	–	–	–	–	–	–	62	65	68
Water Treatment Works		124	124	–	–	–	–	–	–	124	130	137
Bulk Mains		105	105	–	–	–	–	–	–	105	110	116
Distribution		420	420	–	–	–	–	–	–	420	441	463
Sanitation Infrastructure		4 730	4 730	–	–	–	–	–	–	4 730	4 967	5 215
Reticulation		2 592	2 592	–	–	–	–	–	–	2 592	2 722	2 858
Waste Water Treatment Works		2 004	2 004	–	–	–	–	–	–	2 004	2 104	2 209
Toilet Facilities		134	134	–	–	–	–	–	–	134	140	147
Community Assets		**2 027**	**2 027**	**–**	**–**	**–**	**–**	**–**	**–**	2 027	**1 016**	**1 067**
Community Facilities		1 715	1 715	–	–	–	–	–	–	1 715	688	723
Halls		1 250	1 250	–	–	–	–	–	–	1 250	200	210
Crèches		158	158	–	–	–	–	–	–	158	166	174
Libraries		33	33	–	–	–	–	–	–	33	34	36
Cemeteries/Crematoria		132	132	–	–	–	–	–	–	132	138	145
Public Ablution Facilities		1	1	–	–	–	–	–	–	1	1	1
Markets		141	141	–	–	–	–	–	–	141	148	156
Sport and Recreation Facilities		**312**	**312**	**–**	**–**	**–**	**–**	**–**	**–**	**312**	**328**	**344**
Indoor Facilities		83	83	–	–	–	–	–	–	83	87	92
Outdoor Facilities		229	229	–	–	–	–	–	–	229	241	253
Other assets		**832**	**832**	**–**	**–**	**–**	**–**	**–**	**–**	832	**874**	**917**
Operational Buildings		**557**	**557**	**–**	**–**	**–**	**–**	**–**	**–**	**557**	**585**	**614**
Municipal Offices		557	557	–	–	–	–	–	–	557	585	614
Housing		**275**	**275**	**–**	**–**	**–**	**–**	**–**	**–**	**275**	**289**	**303**
Social Housing		275	275	–	–	–	–	–	–	275	289	303
Computer Equipment		**176**	**176**	**–**	**–**	**–**	**–**	**–**	**–**	**176**	**184**	**194**
Computer Equipment		176	176	–	–	–	–	–	–	176	184	194
Furniture and Office Equipment		**24**	**24**	**–**	**–**	**–**	**–**	**–**	**–**	**24**	**25**	**27**
Furniture and Office Equipment		24	24	–	–	–	–	–	–	24	25	27
Machinery and Equipment		**330**	**330**	**–**	**–**	**–**	**–**	**–**	**–**	**330**	**347**	**364**
Machinery and Equipment		330	330	–	–	–	–	–	–	330	347	364
Transport Assets		**5 028**	**5 028**	**–**	**–**	**–**	**–**	**–**	**–**	**5 028**	**4 766**	**4 553**
Transport Assets		5 028	5 028	–	–	–	–	–	–	5 028	4 766	4 553
Total Repairs and Maintenance Expenditure to be adjusted	1	**25 778**	**25 778**	**–**	**–**	**–**	**–**	**–**	**–**	**25 778**	**25 322**	**26 137**

WC022 Witzenberg - Supporting Table SB18d Consolidated Adjustments Budget - depreciation by asset class - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Depreciation by Asset Class/Sub-class												
Infrastructure		**22 416**	**22 416**	**–**	**–**	**–**	**–**	**–**	**–**	**22 416**	**23 537**	**24 713**
Roads Infrastructure		586	586	–	–	–	–	–	–	586	615	646
Roads		586	586	–	–	–	–	–	–	586	615	646
Storm water Infrastructure		532	532	–	–	–	–	–	–	532	559	587
Drainage Collection		532	532	–	–	–	–	–	–	532	559	587
Electrical Infrastructure		996	996	–	–	–	–	–	–	996	1 046	1 098
MV Networks		498	498	–	–	–	–	–	–	498	523	549
LV Networks		498	498	–	–	–	–	–	–	498	523	549
Water Supply Infrastructure		1 582	1 582	–	–	–	–	–	–	1 582	1 661	1 744
Reservoirs		427	427	–	–	–	–	–	–	427	449	471
Distribution		1 155	1 155	–	–	–	–	–	–	1 155	1 213	1 273
Sanitation Infrastructure		2 625	2 625	–	–	–	–	–	–	2 625	2 756	2 894
Pump Station		105	105	–	–	–	–	–	–	105	110	116
Reticulation		1 260	1 260	–	–	–	–	–	–	1 260	1 323	1 389
Waste Water Treatment Works		1 260	1 260	–	–	–	–	–	–	1 260	1 323	1 389
Solid Waste Infrastructure		16 094	16 094	–	–	–	–	–	–	16 094	16 899	17 744
Landfill Sites		15 750	15 750	–	–	–	–	–	–	15 750	16 538	17 364
Waste Drop-off Points		344	344	–	–	–	–	–	–	344	362	380
Community Assets		**1 937**	**1 937**	**–**	**–**	**–**	**–**	**–**	**–**	1 937	**2 034**	**2 136**
Community Facilities		417	417	–	–	–	–	–	–	417	438	460
Libraries		404	404	–	–	–	–	–	–	404	424	446
Cemeteries/Crematoria		13	13	–	–	–	–	–	–	13	14	15
Sport and Recreation Facilities		**1 520**	**1 520**	**–**	**–**	**–**	**–**	**–**	**–**	**1 520**	**1 596**	**1 676**
Outdoor Facilities		1 520	1 520	–	–	–	–	–	–	1 520	1 596	1 676
Investment properties		**195**	**195**	**–**	**–**	**–**	**–**	**–**	**–**	195	**204**	**215**
Non-revenue Generating		**195**	**195**	**–**	**–**	**–**	**–**	**–**	**–**	**195**	**204**	**215**
Improved Property		195	195	–	–	–	–	–	–	195	204	215
Intangible Assets		**90**	**90**	**–**	**–**	**–**	**–**	**–**	**–**	**90**	**94**	**99**
Licences and Rights		**90**	**90**	**–**	**–**	**–**	**–**	**–**	**–**	**90**	**94**	**99**
Computer Software and Applications		90	90	–	–	–	–	–	–	90	94	99
Computer Equipment		**2 428**	**2 428**	**–**	**–**	**–**	**–**	**–**	**–**	**2 428**	**2 549**	**2 677**
Computer Equipment		2 428	2 428	–	–	–	–	–	–	2 428	2 549	2 677
Furniture and Office Equipment		**602**	**602**	**–**	**–**	**–**	**–**	**–**	**–**	**602**	**632**	**663**
Furniture and Office Equipment		602	602	–	–	–	–	–	–	602	632	663
Machinery and Equipment		**1 397**	**1 397**	**–**	**–**	**–**	**–**	**–**	**–**	**1 397**	**1 467**	**1 541**
Machinery and Equipment		1 397	1 397	–	–	–	–	–	–	1 397	1 467	1 541
Transport Assets		**5 025**	**5 025**	**–**	**–**	**–**	**–**	**–**	**–**	**5 025**	**5 277**	**5 540**
Transport Assets		5 025	5 025	–	–	–	–	–	–	5 025	5 277	5 540
Total Depreciation to be adjusted	1	**34 090**	**34 090**	**–**	**–**	**–**	**–**	**–**	**–**	**34 090**	**35 794**	**37 584**

WC022 Witzenberg - Adjustments Budget - capital expenditure on upgrading of existing assets by asset class - 30/07/2025

Description	Ref	Budget Year 2025/26									Budget Year +1 2026/27	Budget Year +2 2027/28
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	7 A1	8 B	9 C	10 D	11 E	12 F	13 G	14 H		
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class												
Infrastructure		**33 787**	**33 787**	**–**	**–**	**–**	**–**	**1 303**	**1 303**	**35 090**	**21 086**	**20 090**
Roads Infrastructure		5 000	5 000	–	–	–	–	–	–	5 000	16 386	11 576
Roads		5 000	5 000	–	–	–	–	–	–	5 000	16 386	11 576
Electrical Infrastructure		23 318	23 318	–	–	–	–	1 303	1 303	24 621	4 300	8 314
HV Substations		15 000	15 000	–	–	–	–	1 303	1 303	16 303	–	–
MV Substations		1 630	1 630	–	–	–	–	–	–	1 630	1 400	1 400
MV Networks		2 500	2 500	–	–	–	–	–	–	2 500	2 400	2 400
LV Networks		4 188	4 188	–	–	–	–	–	–	4 188	500	4 514
Water Supply Infrastructure		5 269	5 269	–	–	–	–	–	–	5 269	200	–
Water Treatment Works		500	500	–	–	–	–	–	–	500	200	–
Distribution		4 769	4 769	–	–	–	–	–	–	4 769	–	–
Sanitation Infrastructure		200	200	–	–	–	–	–	–	200	200	200
Waste Water Treatment Works		200	200	–	–	–	–	–	–	200	200	200
Community Assets		**5 934**	**5 934**	**–**	**–**	**–**	**–**	**284**	284	6 217	**–**	**2 100**
Community Facilities		100	100	–	–	–	–	–	–	100	–	2 100
Halls		–	–	–	–	–	–	–	–	–	–	2 100
Cemeteries/Crematoria		100	100	–	–	–	–	–	–	100	–	–
Sport and Recreation Facilities		**5 834**	**5 834**	**–**	**–**	**–**	**–**	**284**	**284**	**6 117**	**–**	**–**
Outdoor Facilities		5 834	5 834	–	–	–	–	284	284	6 117	–	–
Other assets		**600**	**600**	**–**	**–**	**–**	**–**	**171**	**171**	771	**–**	**–**
Operational Buildings		**600**	**600**	**–**	**–**	**–**	**–**	**171**	**171**	**771**	**–**	**–**
Municipal Offices		300	300	–	–	–	–	171	171	471	–	–
Workshops		300	300	–	–	–	–	–	–	300	–	–
Machinery and Equipment		**90**	**90**	**–**	**–**	**–**	**–**	**–**	**–**	**90**	**–**	**–**
Machinery and Equipment		90	90	–	–	–	–	–	–	90	–	–
Total Capital Expenditure on upgrading of existing assets *to be adjusted*	1	**40 411**	**40 411**	**–**	**–**	**–**	**–**	**1 758**	**1 758**	**42 168**	**21 086**	**22 190**

WC022 Witzenberg - Supporting Table SB19 Consolidated List of capital programmes and projects affected by Adjustments Budget - 30/07/2025

Municipal Vote/Capital project	Program/Project description	Project number	IDP Goal Code	Individually Approved Yes/No	Asset Class	Asset Sub-Class	GPS co-ordinates	Medium Term Revenue and Expenditure Framework					
								Budget Year 2025/26		Budget Year +1 2026/27		Budget Year +2 2027/28	
R thousand			3	6	4	4	5	Original Budget	Adjusted Budget	Original Budget	Adjusted Budget	Original Budget	Adjusted Budget
Parent municipality:													
Technical Services	Capex Vehicle Replacement Programme	CAP032		Yes	*Other Assets*	*General vehicles*	*-33.377341, 19.307284*	1 361	2 361				
Technical Services	Capex Upgrade Power Station	CAP227		Yes	*Electrical Infrastructure*	*Transmission & Reticulation*	*-33.361091, 19.294907*	1 303	16 303				
Technical Services	Capex Network Schoonvlei Water	CAP		Yes	*Water Supply Infrastructure*	*Transmission & Reticulation*	*-33.336425, 19.317612*	–	300				
Technical Services	Capex Network Schoonvlei Sewerage	CAP		Yes	*Sanitation Infrastructure*	*Transmission & Reticulation*	*-33.336425, 19.317612*	–	700				
Community Services	Capex Building Regulations Upgrades	CAP		Yes	*Other Assets*	*Buildings*	*-33.344759, 19.308717*	–	171				
Community Services	Capex Upgrade Sport Facilities	CAP		**Yes**	*Sport and Recreation Facilities*	*Sportsfields & stadia*	*-33.420980, 19.176592*	–	284				
Entities:													
List all capital programs/projects grouped by Municipal Entity													
Entity Name													
Project name													

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager

VAN / FROM: Director: Finance

DATUM / DATE: 17 July 2025

VERW. / REF.: 08/2/22/17

CONSIDERATION OF APPROVAL OF LONG-TERM LOAN

1. PURPOSE

The purpose of this report to is seek council's approval for the take up of a loan of R 25 000 000 with the successful bidder NEDBANK to finance the Upgrade of Ceres Power Station at an estimated interest rate of 9.32% over a proposed term of 5 years with bi-annual repayment terms.

2. LEGAL FRAMEWORK

Section 46 of the Municipal Finance Management Act states the following:

Long-term debt
46. (1) A municipality may incur long-term debt only in accordance with and subject to any applicable provisions of this Act, including section 19, and only for the purpose of—
(a) capital expenditure on property, plant or equipment to be used for the purpose of achieving the objects of local government as set out in section 152 of the Constitution, including costs referred to in subsection (4); or
(b) re-financing existing long-term debt subject to subsection (5).

(2) A municipality may incur long-term debt only if—
(a) a resolution of the municipal council, signed by the mayor, has approved the debt agreement; and
(b) the accounting officer has signed the agreement or other document which creates or acknowledges the debt.

(3) A municipality may incur long-term debt only if the accounting officer of the municipality—
(a) has, in accordance with section 21A of the Municipal Systems Act—
(i) at least 21 days prior to the meeting of the council at which approval for the debt is to be considered, made public an information statement setting out particulars of the proposed debt, including the amount of the proposed debt, the purposes for which the debt is to be incurred and particulars of any security to be provided; and
(ii) invited the public, the National Treasury and the relevant provincial treasury to submit written comments or representations to the council in respect of the proposed debt; and
(b) has submitted a copy of the information statement to the municipal council at least 21 days prior to the meeting of the council, together with particulars of—
(i) the essential repayment terms, including the anticipated debt repayment schedule; and
(ii) the anticipated total cost in connection with such debt over the repayment period.

(4) Capital expenditure contemplated in subsection (1)(a) may include—
(a) financing costs, including—

(i) capitalised interest for a reasonable initial period;
(ii) costs associated with security arrangements in accordance with section 48;
(iii) discounts and fees in connection with the financing;
(iv) fees for legal, financial, advisory, trustee, credit rating and other services directly connected to the financing; and
(v) costs connected to the sale or placement of debt, and costs for printing and publication directly connected to the financing;
(b) costs of professional services directly related to the capital expenditure; and
(c) such other costs as may be prescribed.

(5) A municipality may borrow money for the purpose of re-financing existing long-term debt, provided that—
(a) the existing long-term debt was lawfully incurred;
(b) the re-financing does not extend the term of the debt beyond the useful life of the property, plant or equipment for which the money was originally borrowed;
(c) the net present value of projected future payments (including principal and interest payments) after re-financing is less than the net present value of projected future payments before re-financing; and
(d) the discount rate used in projecting net present value referred to in paragraph
(c), and any assumptions in connection with the calculations, must be
reasonable and in accordance with criteria set out in a framework that may be
prescribed.

(6)A municipality's long-term debt must be consistent with its capital budget referred to in section 17(2).

Conditions applying to both short-term and long-term debt

47. A municipality may incur debt only if—
(a) the debt is denominated in Rand and is not indexed to, or affected by, fluctuations in the value of the Rand against any foreign currency; and
(b) section 48(3) has been complied with, if security is to be provided by the municipality.

Security

48. (1) A municipality may, by resolution of its council, provide security for—
(a) any of its debt obligations;
(b) any debt obligations of a municipal entity under its sole control; or
(c) contractual obligations of the municipality undertaken in connection with capital expenditure by other persons on property, plant or equipment to be used by the municipality or such other person for the purpose of achieving the objects of local government in terms of section 152 of the Constitution.

(2) A municipality may in terms of subsection (1) provide any appropriate security, including by—
(a) giving a lien on, or pledging, mortgaging, ceding or otherwise hypothecating, an asset or right, or giving any other form of collateral;
(b) undertaking to effect payment directly from money or sources that may become available and to authorise the lender or investor direct access to such sources to ensure payment of the secured debt or the performance of the secured obligations, but this form of security may not affect compliance with section 8(2);
(c) undertaking to deposit funds with the lender, investor or third party as security;
(d) agreeing to specific payment mechanisms or procedures to ensure exclusive or dedicated payment to lenders or investors, including revenue intercepts, payments into dedicated accounts or other payment mechanisms or procedures;
(e) ceding as security any category of revenue or rights to future revenue;
(f) undertaking to have disputes resolved through mediation, arbitration or other dispute resolution mechanisms;
(g) undertaking to retain revenues or specific municipal tariffs or other charges, fees or funds at a particular level or at a level sufficient to meet its financial obligations;
(h) undertaking to make provision in its budgets for the payment of its financial obligations, including capital and interest;
(i) agreeing to restrictions on debt that the municipality may incur in future until the secured debt is settled or the secured obligations are met; and

(j) agreeing to such other arrangements as the municipality may consider necessary and prudent.

(3) A council resolution authorising the provision of security in terms of subsection(2)(a)—
(a) must determine whether the asset or right with respect to which the security is provided, is necessary for providing the minimum level of basic municipal services; and
(b) if so, must indicate the manner in which the availability of the asset or right for the provision of that minimum level of basic municipal services will be protected.

(4) If the resolution has determined that the asset or right is necessary for providing the minimum level of basic municipal services, neither the party to whom the municipal security is provided, nor any successor or assignee of such party, may, in the event of a default by the municipality, deal with the asset or right in a manner that would preclude or impede the continuation of that minimum level of basic municipal services.

(5) A determination in terms of subsection (3) that an asset or right is not necessary for providing the minimum level of basic municipal services is binding on the municipality until the secured debt has been paid in full or the secured obligations have been performed in full, as the case may be.

Disclosure

49. (1) Any person involved in the borrowing of money by a municipality must, when interacting with a prospective lender or when preparing documentation for consideration by a prospective investor—

(a) disclose all information in that person's possession or within that person's knowledge that may be material to the decision of that prospective lender or investor; and
(b) take reasonable care to ensure the accuracy of any information disclosed.

(2) A lender or investor may rely on written representations of the municipality signed by the accounting officer, if the lender or investor did not know and had no reason to believe that those representations were false or misleading.

Municipal guarantees

50. A municipality may not issue any guarantee for any commitment or debt of any organ of state or person, except on the following conditions:
(a) The guarantee must be within limits specified in the municipality's approved budget;
(b) a municipality may guarantee the debt of a municipal entity under its sole control only if the guarantee is authorised by the council in the same manner and subject to the same conditions applicable to a municipality in terms of this Chapter if it incurs debt;
(c) a municipality may guarantee the debt of a municipal entity under its shared control or of any other person, but only with the approval of the National Treasury, and then only if—

> *(i) the municipality creates, and maintains for the duration of the guarantee, a cash-backed reserve equal to its total potential financial exposure as a result of such guarantee; or*
> *(ii) the municipality purchases and maintains in effect for the duration of the guarantee, a policy of insurance issued by a registered insurer, which covers the full amount of the municipality's potential financial exposure as a result of such guarantee.*

3. DISCUSSION

An information statement was published on 28 February 2025 informing both the community, provincial and national treasuries of the municipality's intention to take on a loan and invited the said stakeholders to comment and advise.

Copies of the information statement published as well as the comments received from provincial treasury are attached as Annexure A.

A petition was received from the Witzenberg Justice Coalition regarding the purpose for which the loan is to be raised and for whose benefit it will be. The Capital Budget and the information statement clearly indicate the purpose for which the loan is to be raised. In summary, an upgrade is required to improve the electricity capacity to not only

ensure sustainable electricity supply to the Witzenberg but also to attract capital investment which will in turn have positive spinoffs for the municipality in terms rates and taxes and for the community in terms of job creation. The petition includes listings of signatories totalling 194 pages. These pages are available on request.

In addition, safety concerns have been raised by the Electricity Department regarding the condition of the Electrical Power Station. Urgent upgrades is required to ensure that the municipality address the safety concerns and upgrade the old infrastructure, to ensure the municipality can continue to supply electricity to the community.

In short, the upgrade of the power station will ensure a sustainable supply of electricity, and it will also stimulate local economic development. The functions of electricity supply and the creation of an enabling environment for the local economy are key cornerstones of the numerous assigned municipal functions as enshrined in the Constitution of South Africa.

Provincial Treasury acting on behalf of National Treasury conducted a compliance and affordability assessment and concluded the following (Full report from Provincial Treasury has been included in the council pack):

- The proposed borrowings are integral to the funding mix to finance the approved 2024/25 capital programme of the Municipality.

- The Municipality should ensure that it sets an appropriate tariff structure which is affordable to ensure sufficient revenue is generated to sustain the long-term debt obligation of the Municipality.

- The Municipality is advised to continue implementing stringent credit control and debt collection measures to enable timeous collection.

- All factors considered, the PT concludes that the Municipality has the fiscal capacity to borrow money but must carefully manage the risks due to current economic uncertainties, affordability criteria, and the Municipality's solvency.

- This letter should be presented to Council for review.

- PT supports the loan application provided that its comments / recommendations are considered.

4. FURTHER DISCUSSION

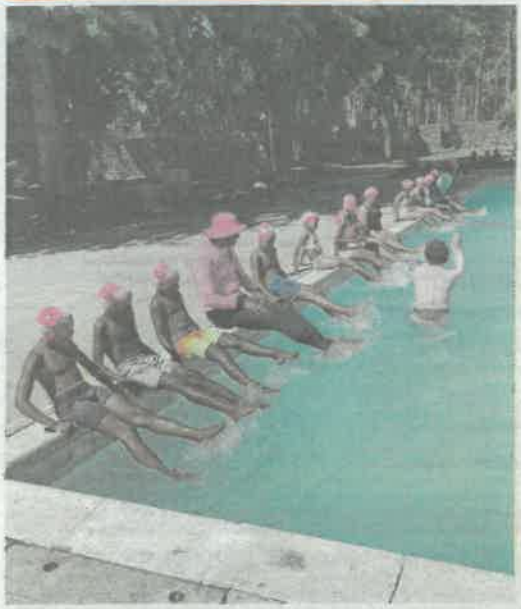
The information statement published as well as the comments received from national treasury were submitted to council in the agenda pack for the council meeting held on 30 May 2025

5. RECOMMENDATION

That Council approve the long-term loan in terms of section 46 of the Municipal Finance Management Act (Act 56 of 2003) to finance capital projects.

Yours faithfully

H J KRITZINGER
DIRECTOR FINANCE



MORRISDALE primêr bedank Eoudia Erasmus van die Nasionale See Reddingsinstituut en Allistor Boer van die SAPD se duikeenheid, wat weer die 2025 Survival swemprojek vir leerders van die skool aangebied het. Die skool spreek ook hul dank uit teenoor die Witzenberg munisipaliteit vir die gebruik van die Dennebos swemgeriewe, Ryno Africa en Johanni van Wyk.



TWEE nuwe Acciona Energy SA windplaasprojekte is tans naby Gouda aan die gang. 'n Vergadering is onlangs gehou om aan raadslede die proses te verduidelik. Spesiale dank aan die span van Acciona vir die inligting. VLNR: Raadslid Catherine Jacobs (Drakenstein munisipaliteit), Yolanda Tom (Acciona), rdl. Hannes Smit (Drakenstein munisipaliteit), rdl. Trevor Abrahams (Witzenberg burgemeester), rdl. Du Plooy (Bergrivier munisipaliteit), Xoliswa (Acciona) en Timothy (Acciona).

NOTICE
INTENTION TO INCUR LONG-TERM DEBT

Notice is hereby given in terms of Section 46 of the Municipal Finance Management Act that the Witzenberg Municipality intends to take up an external loan amounting to R25 million to fund certain capital projects in the 2024/2025 Capital Budget.

Particulars of the proposed debt are as follow:

Amount of Debt to be incurred: R25 000 000

Purpose for which the debt is to be incurred	Amount
Upgrade of Ceres Power Station	R25 000 000

Security to be provided: None

Details of the proposed loan are available on the municipal website: **www.witzenberg.gov.za** and are available for public inspection and inputs until 24 March 2025.

WITZENBERG
Munisipaliteit • Umasipala • Uitleenbare Wese

D. NASSON
MUNICIPAL MANAGER

NUUS-brokkies

CAPE WINELANDS DISTRICT MUNICIPALITY

ERRATUM

NOTICE TO INCREASE THE CONTRACT AMOUNT FOR TENDER NO. T 2024/061 PIONEER SCHOOL NON-MOTORISED TRANSPORT IMPROVEMENTS

Tenderers are requested to please ignore the above-mentioned notice, which was advertised in Witzenberg Herald on 7 February 2025. The advertisement was erroneously placed by the advertising agency.

H.F. PRINS
MUNICIPAL MANAGER
Cape Winelands
District Municipality
46 Alexander Street
Stellenbosch 7600

CAPE WINELANDS DISTRICT
MUNICIPALITY • UMASIPALA • MASIPALA

WICKO REUNION - 35 YEARS LATER! Calling all former WICKO Youth Group members. It's time to reunite - 35 years have passed since our youth group days in the 1990s. We're gathering again to plan an unforgettable reunion on **1 March** at Winterberg Inn Bistro Harvest Table restaurant. To RSVP or for more information, contact Sef Noble on **WA 060-7636-083** or sefnoble257@gmail.com

LIGSTRAALTJIES bied op 15 Maart 2025 hul 6de ses-aan-'n-kant kriekettoernooi en familiedag aan. Vir inskrywings stuur 'n e-pos na Marlene Slabbert skool@ligstraaltjies.com

IN case of emergencies, please keep the following numbers handy:
- Police Flying Squad: 10111
- Ambulance Services: 10177
- Cell Phone Emergency: 112
- Disaster Risk Management Centre: 080 911 4357 (HELP)
- Poisons Information Helpline of the Western Cape: 0861-555-777
- Childline: 116
- Lifeline: 021 461 1113
- Wilderness Search and Rescue: (021) 937-0300

DIE Togryers museum se konferensiefasiliteit is oor naweke beskikbaar vir verhuring vir klein funksies en werkswinkels/opleiding. Skakel die museum vir meer inligting by **(023) 312-2045** of stuur 'n e-pos na togryersmuseum@gmail.com

Ceres Night Market

FIRST THURSDAY AND FRIDAY

6-7 MARCH 2025

1600-2000

EL FLORA KWEKERY

143 VOORTREKKER STRAAT

FOOD
DRINKS
VARIOUS CRAFTERS
MUSIC

Looking for local crafters to exhibit their crafts. Send your product photos with the necessary details to floralbliss99@gmail.com

Come and have a browse around the nursery and enjoy our local crafters.

CERES TOYOTA

Voortrekkerstraat 112 CERES ☎ (023) 312-1057

Ceres Toyota beskik oor die onderstaande vakante posisie

GEKWALIFISEERDE WERKSWINKEL TEGNIKUS

Vereistes vir bg. pos sluit in:
- Voer voertuigtoetsing, fout diagnose asook algemene werkswinkel take
- Minimum 5 jaar ondervinding wat multi-handelsmerk voertuie dek
- Beskik oor toepaslike kwalifikasies
- Uitstekende kommunikasie in beide afrikaans en engels
- Geldige bestuurderslisensie en matrieksertifikaat
- Moet onder druk kan werk
- Sterk begeerte om doelwitte te bereik

Ons bied: 'n Mededingende salarispakket met voordele aan.

Slegs persone met die relevante kwalifikasie, ondervinding en geldige bestuurslisensie moet aansoek doen.

Sluitingsdatum vir aansoeke: 14 Maart 2025

Begindatum: So spoedig moontlik

Stuur asb. volledige CV na: sune@cerestoyota.co.za

AS JY NIE BINNE 14 DAE VAN ONS GEHOOR HET NIE, BESKOU ASSEBLIEF JOU AANSOEK AS ONSUKSESVOL.

Legal notice

KENNISGEWING VAN GEREGTELIKE VEILING

In die Landdroshof vir die Distrik van die Kaapse Wynland vir die Witzenberg sub-distrik gehou te TULBAGH
Saakno. 87/2023

In die saak tussen:
WITZENBERG MUNISIPALITEIT
Vonnisskuldeiser
en
BEKELE RANGO
Vonnisskuldenaar

KENNIS GESKIED HIERMEE ingevolge die bepalings van Reël 41 van die Wet op Landdroshowe Nr. 32 van 1944 soos gewysig dat die ondergenoemde goedere op **DONDERDAG, 27 MAART 2025** om **10:00** te **Meulstraat 4, Moorreesburg** in eksekusie verkoop sal word deur die Balju van die Landdroskantoor vir die distrik van TULBAGH.

GOEDERE:

1 x Silwer Toyota Corolla GLS 160 met registrasieno. CCM 1258

GEDATEER te TULBAGH op hierdie 11de dag van FEBRUARIE 2025.

JOHAN BEZUIDENHOUT
Prokureur vir Eiser
Van der Stelstraat 15, Tulbagh, 6820
(Verw: JJB/EG/JC0216)

MBD 3.1

PRICING SCHEDULE – FIRM INTEREST RATE
(PURCHASES)

NOTE: ONLY FIXED INTEREST RATES WILL BE ACCEPTED. NON- FIXED INTEREST RATES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

Name of Bidder: NEDBANK LIMITED **Bid Number: 08/2/22/17**

Closing Time: 10:00 **Closing Date: 25 SEPTEMBER 2024**

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

FIXED LENDING RATE: LONG TERM BORROWINGS

DESCRIPTION	TERM OF LOAN (YEARS)	AMOUNT OF LOAN REQUIRED	FIXED LENDING RATE CHARGED BY BIDDER (%)
Capex Upgrade Power Station	5	R 25 00 000.00	9,32%

The interest rate to be used in the bid proposal must be the based upon the individual bank's base rate applicable as at 30 September 2024. The municipality is aware that the base rate used in the proposal is subject to change and will only be confirmed on the day of the actual drawdown. The All-in-margin component of the interest rate quoted must remain fix for a period of 120 days and may be adjusted downwards but not upwards at the date of drawdown. From the date of Draw-down, the interest rate must remain fixed.

TABLE A: CALCULATION OF TOTAL INTEREST TO BE PAID

BI-ANNUAL DATE	CAPITAL (A)	INTEREST (B) [(A x Interest) ÷ 2]	PAYMENT (EQUAL INSTALLMENTS) (C)	BALANCE (A + B – C)
30/09/2024				R 25 000 000.00
31/03/2025	R2022564,44	R1161808,22	R3184372,66	R22977435,56
30/09/2025	R2110690,60	R1073682,05	R3184372,66	R20866744,96
31/03/2026	R2214646,42	R969726,23	R3184372,66	R18652098,54
30/09/2026	R2312803,53	R871569,13	R3184372,66	R16339295,01
31/03/2027	R2425047,57	R759325,09	R3184372,66	R13914247,44
30/09/2027	R2534192,28	R650180,38	R3184372,66	R11380055,17
31/03/2028	R2652609,18	R531763,48	R3184372,66	R8727445,99
30/09/2028	R2778787,92	R405584,74	R3184372,66	R5948658,07
31/03/2029	R2907924,66	R276447,99	R3184372,66	R3040733,41
30/09/2029	R3040733,41	R143639,24	R3184372,66	R0,00
TOTAL INTEREST TO BE PAID		R6843726,56		

WITZENBERG MUNICIPALITY
09 OCT 2024
FINANCE
SUPPLY CHAIN

William Mars

From: William Mars
Sent: Wednesday, 12 March 2025 08:53
To: 'Willemcordes.Voigt@treasury.gov.za'; 'Silindile.Ngcobo@treasury.gov.za'; 'Kolisang.Molukanele@treasury.gov.za'; 'Khensani.Makaneta@treasury.gov.za'
Cc: Anne Alberts; 'Wesley Alexander'; Cobus Kritzinger; Jeremy Kolkota; Ajami Sauls
Subject: RE: Intention to incur Long Term Debt
Attachments: FW: WC022: Intention to incur Long Term Debt -Witzenberg Municipality

Good day,

Kindly find attached Witzenberg Municipality's intention to incur Long Term Debt

Regards
William Mars
Manager: Financial Administration
Tel: 023 316 1854
Email: william@witzenberg.gov.za
www.witzenberg.gov.za

From: Kgothatso Matlala <Kgothatso.Matlala@treasury.gov.za>
Sent: Tuesday, 11 March 2025 20:30
To: William Mars <william@witzenberg.gov.za>
Subject: RE: Intention to incur Long Term Debt

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi William

Thank you for your patience.

The letter needs to be directed to four chief directorates that oversee LG in different capacities:

1. CD: LGBA – Mr Willem Voigt Willemcordes.Voigt@treasury.gov.za
2. CD:PLGI – Ms Silindile Ngcobo Silindile.Ngcobo@treasury.gov.za
3. CD: IPP – Mr Kolisang Molukanele Kolisang.Molukanele@treasury.gov.za
4. CD: MFMA Implementation – Ms Khensani Makaneta Khensani.Makaneta@treasury.gov.za

Regards
Kgothatso

From: William Mars <william@witzenberg.gov.za>
Sent: Friday, 21 February 2025 10:49
To: Kgothatso Matlala <Kgothatso.Matlala@treasury.gov.za>
Subject: Intention to incur Long Term Debt

Important: This email originated from an external sender. Please do not click on email links or open attachments you did not expect. When in doubt, please contact the ICT Service Desk.

William Mars

From: Anne Alberts
Sent: Friday, 21 February 2025 11:54
To: Prov Treasury; Provincial Treasury; Tv.Pillay@treasury.gov.za
Cc: William Mars; Ajami Sauls; Zaahir.Hendricks@westerncape.gov.za; Jeremy Kolkota; David Nasson; Cobus Kritzinger; muneeb.Mallick@westerncape.co.za
Subject: WC022: Intention to incur Long Term Debt -Witzenberg Municipality
Attachments: Raising of proposed debt through borrowing.pdf

ATTENTION: OFFICE OF THE MFMA COORDINATOR – NATIONAL TREASURY and PROVINCIAL TREASURY

Good day, I trust all find this email well.

Attached herewith we are inviting Treasury for comments on the raising of proposed debt through borrowing .

Kind regards

Anne Alberts
Senior Administrative Officer
anne@witzenberg.gov.za

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

PO Box 44, 50 Voortrekker Road, Ceres,6835
Tel: +27 023 4920176 / 023 316 1854
www.witzenberg.gov.za

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MM se afskrif
25.3.25
Kan MM asb
antw.

To : The Witzenberg Municipality

For Urgent Attention : The Executive Mayor

The Municipal Manager

The Executive Mayoral Committee and counsellors

From : The Witzenberg Justice Coalition and 2623 RESIDENTS FROM WITZENBERG

Date : 24 March 2025

RE : 2623 COMMUNITY MEMBERS FROM WITZENBERG SAY NO TO A LOAN WORTH 25 MILLION RAND

LET THE BOSSES ESPECIALLY GRAAF, NUNES AND RED CAVIAR HOLDINGS PAY...LET THEM FIX THEIR OWN PROBLEMS

Dear Eexecutive Mayor, All Protocol Observed and Mr David Nasson (Municipal Manager)

The Witzenberg Justice Coalition is a group of women activists in the Witzenberg region. WJC have engaged with 2623 residents from various areas which include Bella Vista, Tulbagh, Vredebes and PA Hamlet about the **25 MILLION RAND LOAN** which the Witzenberg Municipality plan to take out from a corporate bank which apparently is for the upgrading of the Ceres Power Station. This is causing major concern in the community. 2623 community members are from strong opinion that this loan is for the bosses and not for the poor. This power station upgrade for the shopping centres of the bosses."hulle gaan ryker raak nie ons nie" We believe that the bosses must fix their own electricity problems and if Graaff needs electricity for his mall then he needs to pay...THE POOR WILL NOT PAY THE LOAN BACK!!!

2623 COMMUNITY MEMBERS DEMANDS THE FOLLOWING :

1. STOP THE LOAN APPLICATION OF THE 25 MILLION RAND IMMEDIATELY
2. WITHIN 7 DAYS CALL FOR COMMUNITY PARTICIPATION WITHIN ALL THE AREAS – 2623 COMMUNITY MEMBERS WANTS TO UNDERSTAND WHAT THE PAY BACK MODEL WILL LOOK LIKE
3. DEMAND THAT ALL 3 SHOPPING CENTRE OWNERS PROVIDE ALL THE COMMUNITIES WITH THEIR BUILDING PLANS AND DO COMMUNITY ENGAGEMENTS WITHIN THE NEXT 14 DAYS
4. HAVE A AROUND TABLE ENGAGEMENT WITH WJC ON 3 APRIL 2025 AT 10H00 AT THE COUNCIL CHAMBER

The WJC request a feedback by 2 April 2025

ENDORSED AND SIGNED BY

.....

WITZENBERG MUNICIPALITY

ENDORSED AND SIGNED BY

.....

WJC

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

44, Ceres, 6835
50 Voortrekker St/ Str, Ceres, 6835
Suid Afrika/ South Africa
+27 23 316 1854
+27 23 316 1877
admin@witzenberg.gov.za
www.witzenberg.gov.za

Verwysing/Reference: 08/02/22/17/
Navrae/Enquiries: WP Mars

18 February 2025

Mr T Pillay
National Treasury
Local Government Division
Private Bag X115
Pretoria
0001

Dear Sir

RAISING OF PROPOSED DEBT THROUGH BORROWING

Witzenberg Municipality invites your comment to the raising of proposed debt through borrowing. Enclosed please find the completed information sheet and certification as required.

The Council will consider approval of the proposed long term borrowing at a Council meeting

Yours faithfully

David Nasson
MUNICIPAL MANAGER

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

44 Ceres, 6835
50 Voortrekker St/ Str, Ceres, 6835
Suid Afrika/ South Africa
☎ +27 23 316 1854
+27 23 316 1877
admin@witzenberg.gov.za
www.witzenberg.gov.za

INFORMATION STATEMENT: INTENTION TO INCUR LONG-TERM DEBT

Notice is hereby given in terms of Section 46 of the Municipal Finance Management Act that the Witzenberg Municipality intends to take up an external loan amounting to R25 million to fund certain capital projects in the 2024/2025 Capital Budget.

Particulars of the proposed debt are as follow:

Amount of Debt to be incurred: R 25 000 000

Purpose for which the debt is to be incurred	Amount
Upgrade of Ceres Power Station	R 25 000 000

Security to be provided: None

Details of the proposed loan are available on the municipal website: www.witzenberg.gov.za and are available for public inspection and inputs until 24 March 2025.

David Nasson
MUNICIPAL MANAGER

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

44, Ceres, 6835
50 Voortrekker St/ Str, Ceres, 6835
Suid Afrika/ South Africa
+27 23 316 1854
+27 23 316 1877
admin@witzenberg.gov.za
www.witzenberg.gov.za

Long Term Borrowing (Debt) Proposal

Information to be supplied to National Treasury and Provincial Treasury Municipal Finance Management Act (No 56 of 2003)

The MFMA requires a municipality or municipal entity to invite the National Treasury, the relevant provincial treasury and the public to submit written comments or representations to the council / board of directors in respect to the raising of any proposed debt through borrowing or any other instrument (refer sections 46 & 108).

To expedite this process and to enable the National Treasury and relevant provincial treasury to provide informed comments, the municipality / municipal entity is requested to supply the following information and include the attached signed certification, along with the invitation for comment. Failure to provide this information may delay the process.

Information to be provided with respect to a long-term debt proposal

	Details	Annexure	MFMA
1	A copy of the *information statement* required by section 46(3), containing particulars of the proposed borrowing (debt) instrument.	Please refer to attached Information Statement	46(3)(a)(i)
2	If not already incorporated in the *information statement*, please ensure the following information is provided separately (note QBMR = Quarterly Borrowing Monitoring Return to NT, see over page for further information): • amount of debt to be raised through borrowing or other means • purposes for which the borrowing (debt) is to be incurred • interest rate(s) applicable (state whether fixed or variable etc) • planned start and end date (term of instrument) • detailed repayment schedule for the duration of the borrowing (debt) (showing dates and all payments of principal and interest, etc) • total estimated cost of the borrowing (debt) over the repayment period • type of instrument (select from QBMR) • security to be provided (select from QBMR) and provide details • source of loan funds (select from QBMR)	Please refer to attached Information Statement	46(3)(b)(i) and (ii)
3	A schedule of consultation undertaken, including: • date(s) when the *information statement* was made public • details of meetings, media adverts and other methods used to consult on the proposed long-term borrowing (debt)		46(3)(a)(i), (ii)

4	A copy of the approved budget, and relevant documentation supporting the budget, highlighting the asset(s) to be funded by the proposed borrowing (debt) and the revenue to be received. It must be demonstrated that the proposed borrowing (debt) is consistent with the IDP, the capital budget and the revenue is shown accordingly.	Capital Budget	46(6) 17(2) 19
5	If the borrowing (debt) is for the purpose of refinancing existing long-term borrowing (debt), the following information: • description of the asset(s) for which the original loan was required • the useful remaining life of the asset(s) • the net present value of the asset(s), including the discount rate used and any assumptions in the calculations • the net present value of projected future payments before refinancing, including the discount rate and assumptions used. • the net present value of projected future payments after refinancing, including the discount rate and assumptions used.	N/A	46(5)
6	What source of funding will be used to repay the loan? Please specify the revenue stream(s) and whether this is existing revenue, or new revenue.	Existing Revenue Operating Budget 2024-2025	19(1)(d)
7	Schedule of all long-term borrowing (debt) obligations in the format of the QBMR showing principal and interest payments for the life of all loans and any associated investments set up as sinking funds etc.	Currently no existing loans	
8	In the case of a municipal entity, details of any guarantee or other forms of security to be issued by the parent municipality(s) in respect to the entity's proposed borrowing (debt).	N/A	50
9	Please note: a copy of the council/board of directors' resolution approving the borrowing (debt) instrument should be forwarded once approved.		

Please forward this information, including the *certification* below, to:

National Treasury	**Provincial Treasury**
Mr T Pillay National Treasury Local Government Division Private bag X115 Pretoria 0001	MFMA Coordinator *See MFMA Circular No 20 for contact details of the MFMA Coordinator in your relevant provincial treasury (circular located on www.treasury.gov.za/mfma)*

Certification for long term borrowing (debt)

Name of municipality / entity: Witzenberg Municipality

Proposed borrowing (debt): R 25 000 000

We hereby certify that the proposed long-term borrowing (debt), as specified in the attached *information statement* and supplementary pages complies with sections 17(2), 19, 46 and 108 of the MFMA and will be used for the purposes of capital expenditure on property, plant or equipment:

- for the purpose of achieving the objects of local government as set out in section 152 of the Constitution;
- capital expenditure is appropriated in an approved multi-year capital budget;
- repayments for the duration of the loan are affordable and will be appropriated in future budgets; and
- if the loan is required to refinance existing long-term borrowing (debt), that the original borrowing (debt) was lawfully incurred and the refinancing does not extend the term of the borrowing (debt) beyond the life of the asset for which the money was originally borrowed.

A copy of the council/board of director's resolution approving the loan will be forwarded to the National Treasury and relevant provincial treasury within 7 days of approval.

Signatures:

Accounting Officer

Name: D Nasson

Date: 19/02/2025

Mayor/Chairperson of the Board

Name: T Abrahams

Date: 21.02.2025

WC022 Witzenberg - Table A5 Budgeted Capital Expenditure by vote, functional classification and funding

Vote Description	Ref	2020/21	2021/22	2022/23	Current Year 2023/24				2024/25 Medium Term Revenue & Expenditure Framework		
R thousand	1	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
Capital Expenditure - Functional											
Governance and administration		**53 283**	**1 381**	**(97 286)**	**2 180**	**6 151**	**6 151**	**2 060**	**2 196**	**2 880**	**2 785**
Executive and council		–	–	409	–	107	107	63	216	650	150
Finance and administration		53 283	1 381	(97 695)	2 180	6 043	6 043	1 996	1 980	2 030	2 635
Community and public safety		**10 902**	**3 939**	**7 086**	**5 064**	**4 963**	**4 963**	**2 914**	**2 300**	**11 509**	**17 591**
Community and social services		1 639	667	160	2 000	58	58	–	1 100	–	–
Sport and recreation		7 782	3 031	6 870	858	3 091	3 091	2 430	650	10 709	17 591
Public safety		1 481	240	57	1 707	1 682	1 682	352	550	800	–
Housing		–	–	–	500	132	132	132	–	–	–
Economic and environmental services		**17 373**	**13 136**	**45 050**	**26 023**	**29 301**	**29 301**	**18 347**	**7 367**	**18 287**	**14 495**
Planning and development		1 934	736	–	400	900	900	54	200	–	–
Road transport		15 439	12 401	45 050	25 623	28 401	28 401	18 293	7 167	18 287	14 495
Trading services		**35 616**	**53 934**	**32 444**	**39 997**	**44 932**	**44 932**	**26 376**	**73 501**	**26 995**	**8 240**
Energy sources		3 943	9 573	4 827	6 491	14 912	14 912	5 275	31 352	10 142	6 018
Water management		7 954	20 159	14 903	19 358	11 097	11 097	9 019	25 606	12 193	1 507
Waste water management		18 448	2 448	12 517	100	4 510	4 510	600	16 343	4 560	614
Waste management		5 272	21 754	197	14 048	14 413	14 413	11 483	200	100	100
Total Capital Expenditure - Functional	3,7	**117 174**	**72 390**	**(12 706)**	**73 264**	**85 347**	**85 347**	**49 697**	**85 365**	**59 471**	**43 112**
Funded by:											
National Government		18 164	47 307	41 976	25 175	20 557	20 557	15 459	37 504	27 277	24 098
Provincial Government		33 326	16 432	22 759	21 566	15 166	15 166	12 048	1 941	7 469	1 229
District Municipality		861	404	762	600	1 973	1 973	932	435	–	–
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)		501	–	197	–	256	256	179	–	300	–
Transfers recognised - capital	4	**52 852**	**64 143**	**65 693**	**47 342**	**37 953**	**37 953**	**28 617**	**39 880**	**35 047**	**25 327**
Borrowing	6	–	1 478	–	9 000	10 518	10 518	4 465	25 000	–	–
Internally generated funds		14 202	9 398	21 496	16 923	36 823	36 823	16 566	20 485	24 424	17 785
Total Capital Funding	7	**67 054**	**75 019**	**87 190**	**73 264**	**85 293**	**85 293**	**49 648**	**85 365**	**59 471**	**43 112**

WC022 Witzenberg - Supporting Table SA36 Detailed capital budget

R thousand									2024/25 Medium Term Revenue & Expenditure Framework		
Function	Project Description	Project Number	Asset Class	Asset Sub-Class	Ward Location	GPS Longitude	GPS Latitude	Current Year 2023/24 Full Year Forecast	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
Parent municipality: *List all capital projects grouped by Function*											
Cemeteries, Funeral Parlours and Cremato	Capex Expanding of existing cemetery	CAP130	*Cemeteries/Crematoria*	*Cemeteries/Crematoria*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	100	–	–
Libraries and Archives	Capex Library Nduli	CAP192	*Libraries*	*Libraries*	N'duli	19.34285681435944	*-33.3558989814609*	58	1 000	–	–
Electricity	Capex Electrical Network Refurbishment	CAP186	*MV Networks*	*MV Networks*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	1 000	500	1 000	1 000
Electricity	Capex MV Substation Equipment	CAP138	*MV Substations*	*MV Substations*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	1 500	500	1 630	1 400
Electricity	Capex MV Network Equipment	CAP137	*MV Networks*	*MV Networks*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	900	500	1 000	1 000
Electricity	Capex Upgrade of LV Network Cables	CAP139	*LV Networks*	*LV Networks*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	500	500	500	400
Electricity	Capex Upgrade of MV Cables	CAP140	*MV Networks*	*MV Networks*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	1 000	500	1 500	1 400
Electricity	CAPEX: Tools & Equipment	CAP067	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	150	250	200
Electricity	Capex Electrical Network	CAP229	*MV Networks*	*MV Networks*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	609	–	–
Electricity	Capex Upgrade Power Station	CAP227	*HV Substations*	*HV Substations*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	25 000	–	–
Street Lighting and Signal Systems	Capex Upgrade of Streetlights	CAP142	*LV Networks*	*LV Networks*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	500	3 093	3 688	100
Municipal Manager, Town Secretary and Ot	Capex Furniture & Equipment	CAP005	*Furniture and Office Equipment*	*Furniture and Office Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	107	150	150	150
Municipal Manager, Town Secretary and Ot	Capex Office Equipment	CAP102	*Furniture and Office Equipment*	*Furniture and Office Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	86	–	–
Administrative and Corporate Support	Capex Building Regulations Upgrades	CAP234	*Municipal Offices*	*Municipal Offices*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	100	–	–
Fleet Management	Capex Vehicle Replacement Programme	CAP032	*Transport Assets*	*Transport Assets*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	4 655	1 000	1 300	2 000
Fleet Management	Capex Tools & Equipment	CAP073	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	50	–	50
Fleet Management	Capex Workshop Building Upgrade	CAP200	*Workshops*	*Workshops*	Ceres	19.31164140006567	*-33.36897405048223*	–	300	300	–
Human Resources	Capex Electronic Overtime System	CAP226	*Computer Software and Applications*	*Computer Software and Applications*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	80	–	–
Information Technology	Capex IT Equipment	CAP002	*Computer Equipment*	*Computer Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	350	300	300
Marketing, Customer Relations, Publicity a	CAPEX: Access Control - Furniture and Eq	CAP065	*Furniture and Office Equipment*	*Furniture and Office Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	100	100	100	250
Town Planning, Building Regulations and E	Capex Filing Cabinets	CAP224	*Furniture and Office Equipment*	*Furniture and Office Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	200	–	–
Fire Fighting and Protection	Capex Fire Fighting Equipment	CAP144	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	350	150	–
Police Forces, Traffic and Street Parking Co	Capex Building Upgrade Traffic Departmen	CAP228	*Municipal Offices*	*Municipal Offices*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	200	300	–
Roads	Capex Network Street	CAP077	*Roads*	*Roads*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	5 484	5 000	4 000	5 000

Function	Project Description	Project Number	Asset Class	Asset Sub-Class	Ward Location	GPS Longitude	GPS Lattitude	Current Year 2023/24 Full Year Forecast	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
Roads	Capex Taxi Rank - Tulbagh	CAP233	*Roads*	*Roads*	Tulbagh	19.14462848402406	*-33.28572647212659*	–	100	–	–
Roads	Capex NMT sidewalks Ceres, Voortrekker	CAP157	*Road Structures*	*Road Structures*	Ceres	19.31164140006567	*-33.36897405048223*	–	485	–	–
Roads	Capex Traffic Calming	CAP020	*Road Structures*	*Road Structures*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	200	50	–
Roads	Capex Tools & Equipment	CAP073	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	120	50	–	–
Roads	Capex Nduli Housing Roads	CAP118	*Roads*	*Roads*	Ceres	19.31164140006567	*-33.36897405048223*	–	1 332	1 780	307
Community Parks (including Nurseries)	Capex BRUSHCUTTERS	CAP043	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	50	100	–
Community Parks (including Nurseries)	Capex CHAINSAWS	CAP044	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	50	120	–
Recreational Facilities	Capex Furniture & Equipment for Chalets	CAP007	*Outdoor Facilities*	*Outdoor Facilities*	Ceres	19.31164140006567	*-33.36897405048223*	–	450	–	–
Sports Grounds and Stadiums	3X3 M CONTAINER	CAP003	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	100	–	–
Solid Waste Removal	Capex Drop/Transfer Stations	CAP155	*Waste Drop-off Points*	*Waste Drop-off Points*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	2 282	100	–	–
Solid Waste Removal	Capex Bulk Waste Container Bins	CAP232	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	100	100	100
Sewerage	Capex Sewer Network Replacement	CAP018	*Reticulation*	*Reticulation*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	700	750	1 000	–
Sewerage	Capex Aerator replacement programme	CAP075	*Waste Water Treatment Works*	*Waste Water Treatment Works*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	500	–	–
Sewerage	Capex Refurbishment WWTW	CAP076	*Waste Water Treatment Works*	*Waste Water Treatment Works*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	750	–	–
Sewerage	Capex Security upgrades	CAP074	*Waste Water Treatment Works*	*Waste Water Treatment Works*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	600	–	–
Sewerage	Capex Sewer Pumps-replacement	CAP072	*Reticulation*	*Reticulation*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	250	–	–
Storm Water Management	Capex Network - Storm Water Upgrading	CAP019	*Storm water Conveyance*	*Storm water Conveyance*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	450	–	–
Waste Water Treatment	Capex Upgrade of Waste Water Treatment	CAP198	*Waste Water Treatment Works*	*Waste Water Treatment Works*	Wolseley	19.19789295035211	*-33.41284899620041*	–	13 043	–	–
Water Distribution	Capex Infrastructure Management System	CAP216	*Computer Software and Applications*	*Computer Software and Applications*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	200	–	–
Water Distribution	CAPEX Tierhokskloof Bulk pipeline	CAP167	*Bulk Mains*	*Bulk Mains*	Wolseley	19.19789295035211	*-33.41284899620041*	650	21 265	–	–
Water Distribution	Capex Network- Water Pipes & Valve	CAP030	*Distribution*	*Distribution*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	100	750	1 000	1 000
Water Distribution	Capex Nduli upgrade and replace water pip	CAP212	*Distribution*	*Distribution*	N'duli	19.34285681435944	*-33.3558969814609*	–	2 840	1 861	–
Water Distribution	Capex Security upgrades	CAP083	*Water Treatment Works*	*Water Treatment Works*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	500	500	200
Water Distribution	Capex Plant & Equipment	CAP011	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	224	50	–	–
Electricity	Capex Electrical Network Housing Project	CAP013	*MV Networks*	*MV Networks*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	1 037	–	574	518
Mayor and Council	Capex Furniture & Equipment	CAP005	*Furniture and Office Equipment*	*Furniture and Office Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	–	500	–
Marketing, Customer Relations, Publicity a	Capex Camera Equipment	CAP189	*Computer Equipment*	*Computer Equipment*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	20	–	30	35
Fire Fighting and Protection	Capex Firefighting Response Vehicle	CAP150	*Transport Assets*	*Transport Assets*	Whole of the Municipality	19.30725877409244	*-33.37130853694222*	–	–	350	–
Roads	Capex Rehabilitation Cellier Street	CAP231	*Roads*	*Roads*	Ceres	19.31164140006567	*-33.36897405048223*	–	–	3 000	3 000
Roads	Capex Rehabilitation - Streets Wolseley	CAP225	*Roads*	*Roads*	Wolseley	19.19789295035211	*-33.41284899620041*	–	–	9 457	6 188

Function	Project Description	Project Number	Asset Class	Asset Sub-Class	Ward Location	GPS Longitude	GPS Lattitude	Current Year 2023/24 Full Year Forecast	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
Community Parks (including Nurseries)	Capex Irrigation Equipment For Parks	CAP149	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19,30725877409244	-33,37130853694222	–	–	200	–
Community Parks (including Nurseries)	Capex Plant & Equipment	CAP011	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19,30725877409244	-33,37130853694222	123	–	300	200
Community Parks (including Nurseries)	Capex Landscaping of Parks	CAP188	*Parks*	*Parks*	Whole of the Municipality	19,30725877409244	-33,37130853694222	–	–	200	–
Recreational Facilities	Capex Swimming Pool Nduli	CAP193	*Outdoor Facilities*	*Outdoor Facilities*	N'duli	19,34285681435944	-33,3558969814609	–	–	30	–
Sports Grounds and Stadiums	Capex Sports Facilities Upgrade Tulbagh	CAP151	*Outdoor Facilities*	*Outdoor Facilities*	Tulbagh	19,14462848402406	-33,28572647212659	–	–	4 780	–
Sports Grounds and Stadiums	Capex Sports Facilities Upgrade Wolseley	CAP152	*Outdoor Facilities*	*Outdoor Facilities*	Wolseley	19,19789295035211	-33,41284899620041	–	–	4 780	–
Sports Grounds and Stadiums	Capex Sportsground Development & Upgra	CAP141	*Outdoor Facilities*	*Outdoor Facilities*	Ceres	19,31164140006567	-33,36897405048223	–	–	200	–
Sewerage	Capex Nduli Housing Sanitation	CAP119	*Reticulation*	*Reticulation*	Ceres	19,31164140006567	-33,36897405048223	–	–	1 780	307
Storm Water Management	Capex Nduli Housing Storm Water	CAP120	*Storm water Conveyance*	*Storm water Conveyance*	Ceres	19,31164140006567	-33,36897405048223	–	–	1 780	307
Water Distribution	Capex Nduli Housing Water	CAP121	*Distribution*	*Distribution*	Ceres	19,31164140006567	-33,36897405048223	–	–	1 780	307
Water Storage	CAPEX Tulbagh Reservoir	CAP207	*Reservoirs*	*Reservoirs*	Tulbagh	19,14462848402406	-33,28572647212659	–	–	7 052	–
Sports Grounds and Stadiums	Capex Vredebes Sportgrounds	CAP185	*Outdoor Facilities*	*Outdoor Facilities*	Ward 1	19,34285681435944	-33,3558969814609	–	–	–	17 391
Electricity	Capex Upgrade of Electrical Infrastructure I	CAP222	*HV Transmission Conductors*	*HV Transmission Conductors*	Whole of the Municipality	19,30725877409244	-33,37130853694222	1 000	–	–	–
Electricity	Capex Fencing Tulbagh	CAP215	*Machinery and Equipment*	*Machinery and Equipment*	Tulbagh	19,14462848402406	-33,28572647212659	2 556	–	–	–
Electricity	Capex Upgrade Ceres Substation	CAP223	*HV Substations*	*HV Substations*	Ceres	19,31164140006567	-33,36897405048223	4 918	–	–	–
Finance	Capex Computer Equipment	CAP116	*Computer Equipment*	*Computer Equipment*	Whole of the Municipality	19,30725877409244	-33,37130853694222	402	–	–	–
Finance	Capex Furniture & Equipment	CAP005	*Furniture and Office Equipment*	*Furniture and Office Equipment*	Whole of the Municipality	19,30725877409244	-33,37130853694222	251	–	–	–
Human Resources	CAPEX Electronic Customer Care System	CAP206	*Computer Software and Applications*	*Computer Software and Applications*	Whole of the Municipality	19,30725877409244	-33,37130853694222	615	–	–	–
Housing	Capex Fencing Trichard Street Flats	CAP194	*Social Housing*	*Social Housing*	Ceres	19,31164140006567	-33,36897405048223	132	–	–	–
Economic Development/Planning	Capex Upgrading Busy Building Tulbagh	CAP219	*Markets*	*Markets*	Tulbagh	19,14462848402406	-33,28572647212659	800	–	–	–
Economic Development/Planning	Capex Construction of a Market Shelter at V	CAP220	*Markets*	*Markets*	Wolseley	19,19789295035211	-33,41284899620041	100	–	–	–
Civil Defence	Capex Security Cameras	CAP196	*Computer Equipment*	*Computer Equipment*	WC022 Witzenberg	19,30725877409244	-33,37130853694222	173	–	–	–
Fire Fighting and Protection	Capex Firefighting Equipment	CAP218	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19,30725877409244	-33,37130853694222	859	–	–	–
Police Forces, Traffic and Street Parking C	Capex Test Centre	CAP111	*Training Centres*	*Training Centres*	Whole of the Municipality	19,30725877409244	-33,37130853694222	650	–	–	–
Roads	Capex Upgrade Van Breda Bridge	CAP123	*Road Structures*	*Road Structures*	Ceres	19,31164140006567	-33,36897405048223	18 690	–	–	–
Roads	Capex Upgrade of Pavement at Lyell Street	CAP221	*Road Structures*	*Road Structures*	Ceres	19,31164140006567	-33,36897405048223	500	–	–	–
Roads	Capex Network Street	CAP077	*Roads*	*Roads*	Wolseley	19,19789295035211	-33,41284899620041	3 233	–	–	–
Roads	Capex Upgrading of Roads	CAP190	*Roads*	*Roads*	Tulbagh	19,14462848402406	-33,28572647212659	200	–	–	–
Roads	Capex Pavement Upgrading	CAP161	*Road Structures*	*Road Structures*	Tulbagh	19,14462848402406	-33,28572647212659	174	–	–	–
Sports Grounds and Stadiums	Capex Upgrade of Leyall Str Sport facilities	CAP145	*Outdoor Facilities*	*Outdoor Facilities*	Ceres	19,31164140006567	-33,36897405048223	2 383	–	–	–
Sports Grounds and Stadiums	Capex Upgrade of Sport Facilities	CAP203	*Outdoor Facilities*	*Outdoor Facilities*	Whole of the Municipality	19,30725877409244	-33,37130853694222	585	–	–	–
Solid Waste Disposal (Landfill Sites)	Capex Fencing Landfill Site	CAP184	*Landfill Sites*	*Landfill Sites*	Whole of the Municipality	19,30725877409244	-33,37130853694222	4 695	–	–	–
Solid Waste Removal	Capex furniture and office equipement	CAP202	*Furniture and Office Equipment*	*Furniture and Office Equipment*	Whole of the Municipality	19,30725877409244	-33,37130853694222	255	–	–	–
Solid Waste Removal	Capex Waste Management Vehicles - Yello	CAP213	*Transport Assets*	*Transport Assets*	Whole of the Municipality	19,30725877409244	-33,37130853694222	7 180	–	–	–
Sewerage	CAPEX Generators	CAP204	*Machinery and Equipment*	*Machinery and Equipment*	Whole of the Municipality	19,30725877409244	-33,37130853694222	2 854	–	–	–
Sewerage	Capex Toilets for Informal Settlements	CAP195	*Toilet Facilities*	*Toilet Facilities*	Whole of the Municipality	19,30725877409244	-33,37130853694222	957	–	–	–
Water Distribution	Capex Tulbagh Dam	CAP029	*Dams and Weirs*	*Dams and Weirs*	Tulbagh	19,14462848402406	-33,28572647212659	3 013	–	–	–
Water Distribution	CAPEX Vredebes Phase H Bulk water pipe	CAP165	*Bulk Mains*	*Bulk Mains*	Ceres	19,31164140006567	-33,36897405048223	1 632	–	–	–
Water Storage	Capex Op Die Berg Reservoir	CAP101	*Reservoirs*	*Reservoirs*	Op-die-Berg	19,31244901100523	-33,02363646856553	4 965	–	–	–
Water Storage	Capex Tulbagh Reservoir	CAP180	*Reservoirs*	*Reservoirs*	Tulbagh	19,14462848402406	-33,28572647212659	513	–	–	–
Parent Capital expenditure								85 347	85 365	59 471	43 112
Entity Capital expenditure								–	–	–	–
Total Capital expenditure								85 347	85 365	59 471	43 112

MBD 3.1

PRICING SCHEDULE – FIRM INTEREST RATE
(PURCHASES)

NOTE: ONLY FIXED INTEREST RATES WILL BE ACCEPTED. NON- FIXED INTEREST RATES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

Name of Bidder: NEDBANK LIMITED **Bid Number: 08/2/22/17**

Closing Time: 10:00 **Closing Date: 25 SEPTEMBER 2024**

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

FIXED LENDING RATE: LONG TERM BORROWINGS

DESCRIPTION	TERM OF LOAN (YEARS)	AMOUNT OF LOAN REQUIRED	FIXED LENDING RATE CHARGED BY BIDDER (%)
Capex Upgrade Power Station	5	R 25 00 000.00	9,32%

The interest rate to be used in the bid proposal must be the based upon the individual bank's base rate applicable as at 30 September 2024. The municipality is aware that the base rate used in the proposal is subject to change and will only be confirmed on the day of the actual drawdown. The All-in-margin component of the interest rate quoted must remain fix for a period of 120 days and may be adjusted downwards but not upwards at the date of drawdown. From the date of Draw-down, the interest rate must remain fixed.

TABLE A: CALCULATION OF TOTAL INTEREST TO BE PAID

BI-ANNUAL DATE	CAPITAL (A)	INTEREST (B) [(A x Interest) ÷ 2]	PAYMENT (EQUAL INSTALLMENTS) (C)	BALANCE (A + B – C)
30/09/2024				R 25 000 000.00
31/03/2025	R2022564,44	R1161808,22	R3184372,66	R22977435,56
30/09/2025	R2110690,60	R1073682,05	R3184372,66	R20866744,96
31/03/2026	R2214646,42	R969726,23	R3184372,66	R18652098,54
30/09/2026	R2312803,53	R871569,13	R3184372,66	R16339295,01
31/03/2027	R2425047,57	R759325,09	R3184372,66	R13914247,44
30/09/2027	R2534192,28	R650180,38	R3184372,66	R11380055,17
31/03/2028	R2652609,18	R531763,48	R3184372,66	R8727445,99
30/09/2028	R2778787,92	R405584,74	R3184372,66	R5948658,07
31/03/2029	R2907924,66	R276447,99	R3184372,66	R3040733,41
30/09/2029	R3040733,41	R143639,24	R3184372,66	R0,00
TOTAL INTEREST TO BE PAID		R6843726,56		

MUNICIPALITY
- 10 -
09 OCT 2024
FINANCE
SUPPLY CHAIN

Provincial Treasury
Malcolm Booysen
Director: Fiscal Policy
malcolm.booysen@westerncape.gov.za | Tel: 021 483 3386

Reference: PTR 16/1/9/1
Enquiries: Mr WS Alexander

Private Bag X9165
Cape Town, 8001

The Municipal Manager
Witzenberg Municipality
P.O Box 44
CERES
6835

For attention: Dear Mr D Nasson

WESTERN CAPE PROVINCIAL TREASURY COMMENT ON THE LONG-TERM BORROWING PROPOSAL FOR THE WITZENBERG MUNICIPALITY

Provincial Treasury (PT) has considered the long-term borrowing proposals of Witzenberg Municipality and herewith provides comments based on compliance with the legislative requirements in terms of the Local Government: Municipal Finance Management Act (Act No. 56 of 2003) (MFMA) as well as providing an opinion on the affordability of the proposed long-term borrowing proposal. It is expected that the PT comments are tabled in the Municipal Council.

Compliance Assessment

1. The Municipality made public an information statement setting out particulars of the proposed external financing of its capital programme.

2. PT notes that the Municipality has submitted the required information as per MFMA Circulars 26, 42 and 115.

3. The Municipality has set its objectives in accordance with section 152 of the Constitution of South Africa (Act No. 108 of 1996) and ensured full compliance with the MFMA and Municipal Supply Chain Management Regulations.

Table 1 indicates the relevant sections in relation to the National Treasury (NT) Circulars which provide the necessary legislative guidelines and information required to make the needed comments as stated in section 46(3)(a) of the MFMA.

Table 1 Compliance with MFMA in relation to MFMA Treasury Circular 26, 42 & 115 as issued by National & Provincial Treasury

MFMA/ Treasury Circulars	Details	Compliance Yes/No
S46(3)(a)(i) and (ii)	The information statement and media advertisements were made public in the Witzenberg Herald, as well as in local libraries, on notice boards of the Municipality and the Municipal Website on 28th February 2025.	Yes
S46(3)(b)(i) and (ii)	The loan funds will be sourced from financial institutions accredited in terms of the Banks Act.	Yes
S46(6), S17(2), S19	The long-term loan is consistent with its Capital budget as referred to in section 17(2) of the MFMA. The total loan amount is for R25 million.	Yes
S46(5)	This section is not applicable, because the borrowing (debt) purpose is not for refinancing existing long-term borrowing (debt).	N/A
S19(1)(d)	The sources of the funding have been considered, are available and have not been committed for other purposes.	Yes
MFMA National Treasury Circular No.26/2005	A schedule of all long-term borrowing (debt) obligations in the format of the QBMR showing principal and interest payments for the life of all loans and any associated investments set up as sinking funds etc.	Currently No existing loans
MFMA Provincial Treasury Circular No. 42/2010	The Long-Term Debt Certification to be dated and signed by the Municipal Manager (Accounting Officer) and the Executive Mayor/Chairperson of the Board.	Yes
S 18 of MFMA, Reg 22 of MBRR & MFMA National Treasury Circular 115	The Annual Budget may only be funded by realistically anticipated revenues to be collected, cash-backed accumulated funds from previous years' surpluses not committed for other purposes, and borrowed funds, but only for capital budget referred to in section 17(2) of the MFMA. An adjustments budget of a municipality must be appropriately funded.	Yes

Affordability Assessment

4. The affordability assessment is based on the 2022/23 and 2023/24 Audited Annual Financial Statements (AFS); the In-year monitoring (IYM) operating and capital expenditure reports for the 2024/25 financial year as at 31 January 2025; Cash Flow Actual performance for the 2024/25 financial year as at 31 January 2025 and the Integrated Development Plan (IDP) 2024/25.

5. The purpose of the external loan is to raise R25 million with Nedbank Bank (Pty) Ltd over a period of 5 years to fund necessary capital expenditure to improve the Municipality's service delivery to the community.

6. The interest rate applicable for the loan amount is currently set at 9.32 per cent which is in line with current prime lending rate of 11.00 per cent. Repayments will be made biannually, with the first instalment due on 31 March 2025, and the final payment on 30 September 2029.

7. In considering the affordability of the proposed loans, a selected number of financial ratios (based on the Audited AFS of 2022/23 and 2023/24) were considered which are depicted in Table 2.

Table 2 Ratio analysis

Ratio	National Treasury Norm or acceptable range	Comment	2022/23 (Audited)	2023/24 (Audited)	M07 January 2025 (In-year monitoring)
Current Ratio	1.5:1 to 2	Above NT norm	2.21:1	2.64:1	2.24:1
Debtors' collection period	30 days	Not Within NT norm	53 days	71 days	71 days
Capital Cost (Interest paid and redemption to total operating expenditure)	6% - 8%	Within NT norm	2.6%	1.6%	0.00 %
Total Liabilities to Total Assets	<50%	Within NT norm	19.6%	17.5%	21.4 %
Cash and cash equivalents to Current liabilities	1:1	Above NT norm	1.39:1	1.30:1	1.02:1
Debt (Total Borrowings) to Total Operating Revenue[1]	45%	Within NT norm	0.1%	0.1%	0.1 %

8. The current ratio has improved from 2.21:1 in 2022/23 to 2.64:1 in the 2023/24 financial year and remains above NT's acceptable threshold. The ratio demonstrates that the Municipality's liquid assets are sufficient to honour its short-term obligations.

9. The collection time for net debtors has regressed from 53 days in 2022/23 to 71 days in 2023/24. The ratio results fall outside the National Treasury recommended norm of 30 days. The Municipality should strengthen its present credit management and debtor collection policies and processes to increase cash flow from outstanding debt and align the debtor collection duration within the NT's norms.

10. The interest paid and redemption to total operating expenditure ratio improved from 2.6 per cent in 2022/23 to 1.6 per cent in 2023/24 and remained within the NT norm of 6-8 per cent. This is an indication that the Municipality has capacity to increase its borrowing. However, other future cashflow projections will have to be considered as part of the Municipality's long -term financial planning.

11. The total liabilities to total assets ratio results indicate a decrease from 19.6 per cent in 2022/23 to 17.5 per cent in 2023/24 and remains within the NT norm. This ratio result indicates that the Municipality has sufficient assets to cover its liabilities when they are due. However, the ratio will increase to 21.4 per cent when factoring in the current long-term borrowing proposal as of January 2025.

12. The cash and cash equivalents to current liabilities ratio decreased from 1.39:1 times in 2022/23 to 1.30:1 times in 2023/24. However, the ratio remains favourably above the recommended NT norm of 1:1.

13. The debt-to-total operating revenue ratio remained unchanged at 0.1% in both the 2022/23 and 2023/24 financial years. The ratio remains within the National Treasury's recommended norm of below 45%. Based on the 2024/25 annual budget, the gearing ratio is projected to increase from 0.1% to 2.4% by 30 June 2025, reflecting the impact of the proposed long-term borrowing. Overall, this outcome indicates that the Municipality's gearing is at a satisfactory level, demonstrating its capacity to secure additional borrowing for capital projects if needed.

14. In addition to the financial ratios calculated from the 2022/23 and 2023/24 Audited AFS, further analyses based on the 2024/25 Section 71 IYM monthly report as of 31 January 2025 have been performed:

    a) The operating revenue amounted to R567.47 million or 58.4 per cent of the adjusted budget of R964.89 million while the actual operating expenditure is at R438.12 million or 44.3 per cent against the adjusted budget of R996.73 million as at 31 January 2025. This translates to a year-to-date surplus of R129.35 million which is above the projected deficit of R31.84 million for the period to-date.

    b) The reported total outstanding debtors as at 31 January 2025 amounts to R393.31 million indicating an increase of R9.75 million or 2.54 per cent from the R383.57 million reported in December 2024 and a year-on-year decrease of R49.99 million or 11.3 per cent when compared to the R443.31 million reported in January 2024.

    c) In January 2025, the liquidity ratio decreased to 1.02 times from 1.29 times compared to December 2024. The ratio is above the National Treasury recommended norm of 1:1, indicating that the Municipality can pay its short-term debt immediately when it's due.

    d) In January 2025, the cost coverage ratio decreased to 2.18 months from 6.01 months when compared to December 2024. The ratio is within the National Treasury recommended norm of between 1 – 3 months, indicating that the Municipality can meet its monthly fixed operating commitments from available cash and short-term investments without collecting any additional revenue.

    e) The proposed borrowing aligns with the Municipality's budget, IDP and strategic objectives, addressing the Municipality's socio-economic reality, infrastructure demands and service delivery needs.

Conclusion

15. After assessing the proposed long-term borrowing, Provincial Treasury draws the Municipality's attention to the following:

    a) The proposed borrowings are integral to the funding mix to finance the approved 2024/25 capital programme of the Municipality.

    b) The Municipality should ensure that it sets an appropriate tariff structure which is affordable to ensure sufficient revenue is generated to sustain the long-term debt obligation of the Municipality.

c) The Municipality is advised to continue implementing stringent credit control and debt collection measures to enable timeous collection.

d) All factors considered, the PT concludes that the Municipality has the fiscal capacity to borrow money but must carefully manage the risks due to current economic uncertainties, affordability criteria, and the Municipality's solvency.

e) This letter should be presented to Council for review.

f) PT supports the loan application provided that its comments / recommendations are considered.

Kind regards,

Taryn van de Rheede

Digitally signed by Taryn van de Rheede
Date: 2025.03.19 15:50:14 +02'00'

MS. T. VAN DE RHEEDE
ACTING CHIEF DIRECTOR: PUBLIC POLICY SERVICES
WESTERN CAPE PROVINCIAL TREASURY

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager

VAN / FROM: Director Finance

DATUM / DATE: 17 July 2025

VERW. / REF.: 6/2/5

IN PRINCIPLE APPROVAL TO UPGRADE THE FINANCIAL MANAGEMENT SYSTEM

1. PURPOSE

The purpose of this report is to request the Mayoral Committee and Council to approve in principle the decision to implement the Information Communication and Technology (ICT) strategy that will be aligned with a compliant financial management (ERP system).

2. BACKGROUND AND DISCUSSION

The Witzenberg Municipality is embarking on a comprehensive ICT strategy to enhance its ICT infrastructure and improve service delivery. The core component of this strategy is the implementation of an Enterprise Resource Planning (ERP), an integrated system that will direct and assist the municipality with the day-to-day running of its operation and that produces timely and accurate information to management and oversight bodies for strategic decision making.

Crucial to achieving this goal is to upgrade or replace the legacy Samras Classic system. This step is crucial as the current system is increasingly nearing the end of its useful life and poses several limitations, including lack of support for modern integrations, limited user licenses, and vulnerability to security risks.

The new envisaged ICT strategy aims to develop a Management Information System (MIS) tailored to the needs of Witzenberg Municipality. This system will integrate various components, including an Enterprise Resource Planning (ERP) system that complies with all the mandatory business processes as prescribed by the National Treasury, a Case Management System (CMS), and possibly other systems such as a Geographical Information System (GIS). These components will work together to streamline operations, enhance decision-making, and improve citizen engagement.

The ERP system will consolidate key business processes such as general ledger management, HR and payroll management, supply chain management, and performance management. This will enhance efficiency by reducing data entry errors and task duplication.

The CMS system will drive improved engagement between municipal officials (control room, service delivery departments and other departments playing a supportive role) and its citizens by providing close to real-time updates/ progress to service delivery matters raised by the public. This will enable proactive service delivery, enhanced transparency, and better resource allocation.

The main objective of the envisaged ICT strategy is to transform the Witzenberg Municipality into a Smart City, leveraging modern technology to enhance service delivery and improve the quality of life for its citizens, improve the efficiency of service delivery operations and empower

management to take informed data-driven decisions whilst complying with the various legislations and regulations governing local government in South Africa.

Main concerns pertaining to the SAMRAS Classic System

The SAMRAS financial system used by Witzenberg and other municipalities has several limitations. These concerns and risks have been communicated to the vendor over the last several years. Ultimately, the Classic system issues can be summarised as follows:

1. Outdated Technology
2. Lack of Integration:
    - The system uses COBOL, an outdated programming language with limited abilities.
    - Solvem, the owner of SAMRAS, discontinued support for COBOL, thereby halting the possibility of any further development.

3. Inadequate Management Information:
    - SAMRAS cannot accept Application Programming Interfaces (APIs), making data extraction and integration difficult to near impossible – no seamless integrations possible.
    - Data extraction is limited to "flat file" processes, requiring manual conversion of text files to Excel for meaningful use.
    - Integration with other systems, such as the pre-paid electricity vending system and digital water meters, is inefficient and time-consuming.
    - SAMRAS was not designed for modern management reporting and data analytics functions such as Power BI or dashboard reporting.
    - The system relies on multiple flat files and manual data entry, creating inefficiencies and data integrity risks. These processes should be automated. Integration between these flat files is either very limited or does not exist
    - The municipality is dependent on experienced staff for data processing, posing a continuity risk when these individuals leave.

4. Prohibitive Cost of Replacement

5. Strategic Considerations:

    - Any upgrade or replacement of the SAMRAS Classic system to an ERP, will be a costly exercise.
    - Replacing the core financial system is also closely regulated by the National Treasury and cannot be done without their approval. National Treasury have issued numerous stringent requirements to discourage municipalities from changing their financial systems without their approval.
    - For Witzenberg Municipality to become a modern SMART City, it requires dynamic and innovative systems, which is not available on SAMRAS Classic.
    - The persistent limitations of the SAMRAS Classic system remain a major obstacle to Witzenberg Municipality transitioning to systems of a SMART City.
    - The implementation of an ERP system will require commitment from Council and Administration as this will change how the municipality Plan, Budget, Execute and Report on municipal performance

Main list of significant shortcomings in current SAMRAS Classic:

- Outdated COBOL language – developed in 1959. No further industry support available anymore.
- No further development possible.
- Cannot comply to the minimum business processes and system specifications for MSCOA purposes as required by NT.
- Cannot integrate seamlessly.
- Needs a hybrid solution instead of an ERP environment to function.
- Has no SMART City solutions.
- Has no reporting or dashboard abilities.
- Frustrates decision making, customer relationship management and service delivery.
- Limited licenses – only 64. Cannot be expanded.
- The municipality employs over 500 permanent employees.
- Outdated DB4-type interface, not web-based.
- Legacy onsite server security risk instead of cloud-based web-enabled interface and storage.
- Cannot automate tasks, this restricts operational efficiencies leading to increased staff numbers and cost to compensate for the system's inabilities.
- Has no workflow functionality which leads to paper-based business processes that carry risk and are easier to manipulate and circumvent internal controls with.
- Provides no management reporting or statistical data for analysis and strategic informed decision making.
- Classic is not an Enterprise Resource Management System (ERP) and effectively needs to be supplemented by other third-party systems for the municipality to be operational.
- End-of-life product that must be upgraded urgently.

Further Detail Motivation and Background Information

There appears to be a common misconception that ERP solutions can be bought "off the shelf" and are "plug and play" This is however not true or the case for local government. South African local government has some of the most sophisticated accounting standards, regulatory and legislative requirements in the world and require a Country specific ERP solution.

No "off the shelf" ERP Solution will meet all the specific requirements.

As the legislative and regulatory environment of municipalities changed, such as the introduction of the Standards of Generally Recognised Accounting Practice (GRAP), Municipal Budget and Reporting Regulations (MBRR), and, more recently the introduction of the Regulations on a Municipal Standard Chart of Accounts (MSCOA) Witzenberg Municipality continued to refine our processes to ensure compliance to all these requirements at a significant cost. Non-compliance to any of these could result in significant implications for the municipality. As an example, an adverse audit finding or even National Treasury stopping the Equitable Share.

Witzenberg Municipality uses the Samras Classic financial management system and has been using this system for many decades. The supplier, Solvem, formerly Altron TMT (Pty) Ltd trading as Bytes Universal Systems (Pty) Ltd, has announced that an upgraded and enhanced version of this system, called Solvem Platinum (Platinum), is ready for implementation.

There are 20 municipalities in South Africa currently using Samras Classic. The National Treasury is in the process of finalising regulations to regulate compliance to the prescribed business processes, which, by implication, means that with no further developments and

enhancements being done on the SAMRAS Classic system, it is expected that all SAMRAS clients will be placed in a difficult position once the National Treasury has approved the regulations.

The current Classic system is not an Enterprise Resource Management

Importantly, the recent Auditor-General (AGSA) audit on the 2023/24 financial statements highlighted concerns and risks that cannot be addressed in the Classic system.

Upgrading the existing Classic system to Platinum will be validated by engaging National Treasury to gain their concurrence and will likely take some time to finalise.

In order to expedite the transition this item is asking of Council for in-principal approval to proceed with the process to engage with NT and PT to finalise the details of the MIS development and to confirm that the ERP upgrade is in line of current NT circulars and guidance.

These interactions are already underway and are done in liaison with other Solvem using municipalities and with the assistance of the Western Cape Provincial Treasury (PT) and National Treasury (NT).

Solvem Platinum – In the context of the Fourth Industrial Revolution

After years of frustration with the SAMRAS Classic system, the SOLVEM managed to address the municipality's concerns by developing an improved upgraded version called Platinum. The upgrades embrace the reality of the information technology revolution happening all over the world.

The following benefits could be derived from the SAMRAS PLATINUM solution, as indicated by our vendor, Solvem Consulting.

Benefits of the upgraded system version include:

1. **Enhanced Efficiency:** The new ERP system will consolidate key business processes such as general ledger management, HR and payroll management, supply chain management, and performance management. This will reduce data entry errors and task duplication, leading to more efficient operations.

2. **Improved Citizen Engagement:** The CRM system will consolidate all interactions with citizens into a single database, enabling proactive service delivery, enhanced transparency, and better resource allocation. This will improve the municipality's engagement with its citizens.

3. **Better Management of Spatial Data:** The GIS integration will improve the management and visualization of spatial data, aiding in asset management, emergency response, and effective communication with citizens.

4. **Support for Modern Integrations:** The new system will support modern integrations, which the outdated Samras Classic system cannot. This includes seamless integration with other systems and programs as required by mSCOA regulations.

5. **Increased User Licenses:** The new system will not have the same limitations on user licenses as the current system, allowing for growth in the number of users.

6. **Enhanced Security:** The new system will be web-based, reducing vulnerability to legacy network and security risks.

7. **Automation of Tasks:** The new system will facilitate the automation of tasks, improving operational efficiencies and reducing the need for increased staff numbers.

8. **Improved Management Reporting:** The new system will provide management reporting and statistical data for analysis and strategic decision-making, which the current system lacks.

9. **User-Friendly Interface:** The new system will have a more intuitive and user-friendly interface, making it easier for new staff to master and effectively deliver their expected outcomes.

10. **Compliance with Regulations:** The new system will ensure compliance with various legislations and regulations governing local government in South Africa, such as GRAP, MBRR, and MSCOA.

11. **Support for Smart City Initiatives:** The new system will facilitate the municipality's efforts to become a Smart City by supporting modern technology solutions and improving service delivery.

These benefits highlight the importance of upgrading to the Solvem Platinum system to address the limitations of the current Samras Classic system and enhance the overall efficiency and effectiveness operations.

This offers transformative capabilities for local government operations. By leveraging advanced data analytics, predictive modelling, and automation, municipalities can enhance decision-making, improve service delivery, and optimize resource allocation. The AI models embedded within this system are bespoke built for local government, ensuring compliance with local governance requirements and tailored functionalities.

Benefits of Embedded AI and BI:

1. **Enhanced Decision-Making –** AI-driven insights provide predictive analytics, trend identification, and real-time data visualization, enabling municipal leaders to make informed policy and operational decisions.

2. **Operational Efficiency –** Automation of routine tasks such as financial reconciliations, SCM processing, and citizen service requests reduces administrative overhead and improves turnaround times.

3. **Improved Citizen Engagement –** AI-powered chatbots and analytics-driven service delivery models enhance responsiveness and citizen satisfaction.

4. **Fraud Detection and Compliance –** AI-driven anomaly detection can identify financial irregularities, ensuring compliance with regulations and mitigating risks.

5. **Optimised Resource Allocation –** AI models forecast demand for municipal services, assisting in budget planning, workforce management, and asset utilisation.

6. **Revenue Enhancement –** AI can identify potential revenue gaps, recommendations to improve collection rates, recommend fee structure adjustments, and suggest corrective actions to maximise financial sustainability

Integration into Municipal ERP

Embedded AI and BI can be seamlessly integrated with the core ERP modules:

1. **Finance and Budgeting**
   - AI-driven predictive analytics for revenue forecasting.
   - Automated anomaly detection for fraud prevention.
   - Real-time budget tracking with BI dashboards.

2. **Public Works and Asset Management**
   - Predictive maintenance for infrastructure and fleet management.
   - AI-optimized scheduling for waste collection and utility services.

3. **Human Resources and Workforce Planning**
   - AI-driven workforce optimization based on service demand forecasting.
   - Predictive analytics for attrition and recruitment planning.

4. **Citizen Services and Community Engagement**
   - AI-powered virtual assistants for 24/7 citizen support.
   - BI-driven sentiment analysis to gauge public satisfaction and concerns.

5. **Urban Planning and Development**
   - AI-assisted zoning and land use planning based on population trends.
   - Smart traffic and transportation management using real-time data analytics.

AI and BI within the Samras Platinum system revolutionise local governance by providing actionable insights, enhancing operational efficiencies, and improving citizen satisfaction. A data-driven approach empowers municipalities to be proactive, responsive, and transparent in managing public resources and services.

FINANCIAL IMPLICATIONS

The Witzenberg projects that the cost will be carried out over a 5-year period and will require dedicated experts and professionals for the full implementation, including training to all officials.

The proposal for the upgrade from SAMRAS Classic to Solvem Platinum is estimated to be R33 877 275 over the 5-year period of the project. The current breakdown per year is:

Description	Yr1	Yr2	Yr3	Yr4	Yr5	Grand Total
	2025-26	2026-27	2027-28	2028-29	2029-30	
License and Maintenance fees	4 752 548	5 037 700	5 339 962	5 660 360	5 999 982	26 790 554
Implementation Cost	7 086 721	-	-	-	-	7 086 721
Total	11 839 269	5 037 700	5 339 962	5 660 360	5 999 982	**33 877 275**

SAMRAS Classis System:

Description	Yr1	Yr2	Yr3	Yr4	Yr5	Grand Total
	2025-26	2026-27	2027-28	2028-29	2029-2030	
License and Maintenance fees	1 398 578	1 482 492	1 571 442	1 665 728	1 765 672	**7 883 914**

The finance team is currently engaging with municipalities that procured ERP systems within the last 3 years to compare scope and price. Competitive bidding processes followed by these municipalities and inputs to be obtained from the National Treasury will provide a good indication to the municipality and council on the estimated cost for a 5-year period for an ERP system.

The significant difference in cost can be attributed to the list of concerns and that the modernised web-based SAMRAS PLATINUM solution contains additional modules, functionality, and significant enhancements compared to the SAMRAS Classic system.

The finalisation of the ICT due diligence may highlight additional expenditure to be incurred to effectively operate and manage a comprehensive ERP system.

4. RECOMMENDATION

To expedite the process and to achieve the objective of implementing the envisaged ICT Strategy, the SAMRAS Classic System must either be upgraded or replaced. The Mayoral Committee and Council are requested to give the administration in principle approval to:

1. Proceed with the development of the ICT strategy, subject to all the relevant budgeting, governance, and management processes,

2. Proceed with the necessary arrangements to initiate the upgrade/replacement of the core financial management systems

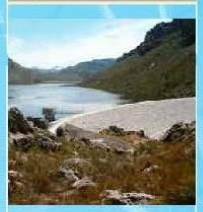
3. Engage with National Treasury to obtain their inputs and consideration whether the SAMRAS PLATINUM solution is an upgrade or a new system.

4. To bring back to Council for consideration any inputs received from National Treasury.

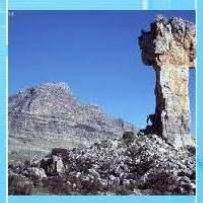
5. Provide for the envisage expenditure in future budgets.

Yours faithfully

……..
HJ KRITZINGER
DIRECTOR FINANCE



Witzenberg Municipality

5th Generation IDP and Budget Process Plan 2022—2027

Draft Review IDP and Budget 2026-2027

A Municipality that cares for its community, creating growth and opportunities

Trim ref: 02/02/2/

Table of Contents

Page

SECTION ONE: INTRODUCTION & BACKGROUND 3

1.1. INTRODUCTION 3

1.2. LEGISLATIVE FRAMEWORK 4

SECTION TWO: ORGANIZATIONAL ARRANGEMENTS 7

2.1 IDP / BUDGET STEERING COMMITTEE 7

2.2 IDP REPRESENTATIVE FORUM 8

SECTION THREE: ROLE-PLAYERS 10

3.1 ROLES AND RESPONSIBILITIES 10

SECTION FOUR: MECHANISMS AND PROCEDURES FOR PARTICIPATION 12

4.1 FUNCTIONS AND CONTEXT OF PUBLIC PARTICIPATION 12

4.2 MECHANISMS FOR PARTICIPATION 12

4.3 PROCEDURES / PROCESSES FOR PARTICIPATION 13

SECTION FIVE: ACTION PROGRAM 15

5.1 PHASES OF THE IDP AND BUDGET PROCESS 15

5.2 TIME SCHEDULE: KEY DATES AND RESPONSIBILITIES IN THE PHASES OF THE PROCESS PLAN 17

5.2.1 PHASE 1 – PLANNING 17

5.2.2 PHASE 2 – ANALYSIS AND STRATEGY 18

5.2.3 PHASE 3 – PREPARATION AND TABLING 20

5.2.4 PHASE 4 – CONSULTATION AND INTEGRATION 22

5.2.5 PHASE 5 – APPROVAL 23

5.2.6 PHASE 6 – FINALIZATION 24

6. CONCLUSION 24

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IDP & BUDGET PROCESS PLAN

SECTION ONE: INTRODUCTION & BACKGROUND

1.1. INTRODUCTION

The Integrated Development Plan (IDP), as the key tool for the Municipality to tackle its developmental role, represents a continuous cycle of development, planning, implementation and review. Implementation started after the adoption of the 1st - Generation IDP in 2006. Currently the municipality operates in the 5th - Generation IDP. The IDP is the strategic plan with a cycle period of five years. During its five-year life cycle the IDP is reviewed and updated annually.

The Annual Budget, in turn, provides the Medium Term Revenue & Expenditure Framework (MTREF) which sets out the financial path for the ensuing three years.

These two documents, i.e. the IDP and the Budget – along with the Performance Management System (PMS) – provide a means to assess the progress and achievements with regard to the strategic objectives of the Municipality, thus informing its financial and institutional planning.

With the input of the Provincial authority, local municipalities are continuously in the process of reviewing, improving and updating its IDP, as well as ensuring alignment with the MTREF.

This IDP and Budget Process Plan seek to address, *inter alia*, the:

- Identification of areas requiring additional attention in terms of legislative requirements, proper planning processes and sound financial management;
- Inclusion of the most current Census and own statistical data;
- Consideration and review of any other relevant and new information;
- Addressing comments received from the various role-players;
- Shortcomings and weaknesses identified through self-assessment;
- Preparation and review of sector plans and its alignment with the IDP;
- Preparation and review of the Performance Management System (PMS);
- Updating of the 5-year Financial Plan; and
- Preparation and finalization of the annual Budget in terms of the relevant legislation.

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1.2. LEGISLATIVE FRAMEWORK

1.2.1. PROCESS PLAN

In order to ensure minimum quality standards of the IDP and Budget process – and a proper coordination between and within spheres of government – the preparation of the IDP and Budget Process Plan has been regulated by both the Municipal Systems Act and the MFMA.

In terms of Section 28 of the MSA, Council must adopt an IDP and Budget Process Plan. And Section 29 of the MSA specifies that such a Process Plan must include:

- Programs that set out timeframes for the different planning steps;
- Appropriate mechanisms, processes and procedures for consultation with:
  - Local communities, both in terms of needs and priorities as well as consultation during development;
  - Organs of state, traditional authorities, and other role-players in the drafting process; and
- Binding plans and planning requirements, i.e. policy and legislation.

In terms of Section 21 of the MFMA, the Executive Mayor must co-ordinate the process for the adoption of the annual Budget and the review of the IDP and related policies so that he/she can ensure mutual consistency and credibility.

The second part of the afore-mentioned Section of the MFMA stipulates that a Process Plan with timeframes must be tabled to Council for consideration at least 10 months prior to implementation of the annual Budget.

National Treasury has provided further guidance by the issuing of MFMA Circular 10. That circular provides specific guidance with regard to six distinct steps in compilation of the IDP and Budget.

The table below highlights the six steps, with a succinct description of each step:

Steps		Process
1	**Planning**	Schedule key dates, establish consultation forums, review previous processes
2	**Strategizing**	Review the IDP, set service delivery objectives for next 3 years, consult on tariffs, indigents, credit control, free basic services etc., and consider local-, provincial- and national issues, the previous year's performance and current economic and demographic trends etc.
3	**Preparing**	Prepare the Budget, revenue and expenditure projections; draft Budget policies; consult and consider local-, provincial- and national priorities
4	**Tabling**	Table the draft IDP, the draft Budget and Budget-related policies before council; consult and consider local-, provincial- and national inputs or responses
5	**Approving**	Council approves the IDP, the Budget and related policies

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6	**Finalizing**	Publish the IDP, Budget and approve the SDBIP and performance targets

Local municipalities are required by the Municipal System Act (Act 32 of 2000) to consult and report back to communities on their planned activities as well as their performances so that communities can be afforded an opportunity to voice their opinions on the day-to-day functioning of the Municipality.

Development of an IDP Framework Plan

In terms of Section 27 of the MSA, the District Municipality must develop a Framework Plan which provides the linkage and binding relationships between the district and local municipalities in its jurisdiction area. In doing so, proper consultation, coordination and alignment of the IDP review process of the district municipality and various local municipalities can be maintained.

1.2.2. OTHER LEGISLATIVE IMPERATIVES

In an effort to comply with the current legislative framework, the host of binding legislation to be taken into consideration in the formulation of the IDP & Budget Process Plan is listed hereinunder:

- The Constitution of the Republic of South Africa, (Act 108 of 1996)
- Local Government: Municipal Demarcation Act, (Act 27 of 1998)
- Local Government: Municipal Structures Act, (Act 117 of 1998)
- Public Finance Management Act (Act 2 of 1999)
- Promotion of Access to Information Act (Act 2 of 2000).
- Local Government: Municipal Systems Act, (Act 32 of 2000)
- Local Government: Municipal Finance Management Act, (Act 56 of 2003)
- Local Government: Property Rates Act, (Act 6 of 2004)
- Inter-governmental Relations Framework Act, (Act 13 of 2005)
- Division of Revenue Act (Act 1 of 2007)
- Development Facilitation Act, (Act 67 of 1995)
- Communal Land Rights Act, (Act 11 of 2004)
- National Land Transport Transitional Act, 1999
- Housing Act, (Act 107 of 1997)
- Water Services Act, (Act 108 of 1997)
- National Water Act, (Act 36 of 1998)
- National Water Amendment Act, (Act 45 of 1999)
- Environmental Conversation Act, (Act 73 of 1989)
- National Environmental Management Act, (Act 107 of 1998)
- National Environmental Management: Air Quality Act, (Act 39 of 2004)
- National Environmental Management: Protected Areas Act, (Act 57 of 2003)

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- National Environmental Management Biodiversity Act, (Act 10 of 2004)
- National Forest Act (1998)

Provincial Policies

- Western Cape Growth and Development Strategy
- Western Cape Spatial Development Framework

National Policies

- Reconstruction and Development Program (RDP), 1994
- Growth, Employment And Redistribution (GEAR); 1996
- Urban Development Framework, 1997
- Rural Development Framework, 1996
- Accelerated and Shared Growth Initiatives for South Africa (ASGISA)

Abbreviations :
IDP - Integrated Development Plan
MFMA - Municipal Finance Management Act, no 56 of 2003
MSA - Local Government Municipal Systems Act, no 32 of 2000
MTBPS - National Treasury, Medium Term Budget and Policy Statement
NT - National Treasury
PT - Provincial Treasury
SDBIP - Service Delivery Budget Implementation Plan

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SECTION TWO: ORGANIZATIONAL ARRANGEMENTS

2.1 IDP / BUDGET STEERING COMMITTEE

As part of the IDP & Budget preparation process, the Mayor must establish an IDP & Budget Steering Committee. This committee must at least consist of the persons mentioned in Section 4 of the Budget and Reporting Regulations.

Section 4 of the Local Government: Budget and Reporting Regulations states the following:

Budget Steering Committee

4. (1) The mayor of a municipality must establish a Budget Steering Committee to provide technical assistance to the Mayor in discharging the responsibilities set out in Section 53 of the Act.

(2) The Steering Committee must consist of at least the following persons:

(a) the councillor responsible for financial matters;

(b) the municipal manager;

(c) the chief financial officer;

(d) the senior managers responsible for at least the three largest votes in the municipality;

(e) the manager responsible for Budgeting;

(f) the manager responsible for planning; and

(g) any technical experts on infrastructure.

This IDP / Budget Steering Committee will act as a support structure to the Executive Mayor in providing a platform for him/her to provide political guidance and to monitor progress made in the IDP and Budget process. This Steering Committee must be reconstituted each year.

2.1.1. Composition

In order to comply with the legislative requirements, the Mayoral Committee has constituted the Witzenberg IDP/Budget Steering Committee structure as follows (inclusive political representation):

Vacant	
Vacant	
Vacant	
Vacant	
Vacant	
Vacant	
Vacant	
Vacant	

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2.1.2. Terms of Reference for the IDP / Budget Steering Committee

The Terms of Reference for the IDP / Budget Steering Committee are as follows:

- To provide terms of reference for the various planning activities
- To commission research studies
- Considers and comments on:
  - ➲ Inputs from sub-committee/s, study teams and consultants
  - ➲ Inputs from provincial sector departments and support providers
- To process, summarize and document the outputs
- Makes content recommendations, and
- Prepares, facilitates and minutes all meetings

2.2 IDP REPRESENTATIVE FORUM

2.2.1 Composition of IDP Representative Forum

The IDP Representative Forum (RF) is constituted as part of the preparation phase of the IDP, and will continue its functions throughout the annual IDP Review process. The composition of the IDP Representative Forum is as follows:

- MAYCO members
- Councillors
- Ward Committees
- Community Development Workers
- Municipal Manager and Senior Managers
- Stakeholder representatives of organised groups

The ward structure for Witzenberg is shown in the table below:

Ward	Status	Towns or Areas
1	Functional	N'duli
2	Functional	Wolseley farms (toward Botha and Breë Valley)
3	Functional	Ceres West
4	Functional	PA Hamlet (including Kliprug, and a portion of Bella Vista)
5	Functional	Ceres East
6	Functional	Bella Vista (including some farms in Warm Bokkeveld)
7	Functional	Wolseley (including Montana, Pine Valley, and section of Chris Hani
8	Functional	Koue Bokkeveld farms (up until Op-Die-Berg)
9	Functional	Op-Die-Berg (including farms from Op-Die-Berg toward Citrusdal)
10	Functional	Agter Witzenberg rural (including Phase 3 & Phase 4 in PA Hamlet)
11	Functional	Tulbagh (including Chris Hani, Witzenville and surrounding farms)
12	Functional	Warm Bokkeveld rural

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2.2.2 Terms of Reference for the IDP Representative Forum

The terms of reference for the IDP Representative Forum are as follows:

- Represents the interest of the municipality's constituency in the IDP process;
- Provides an organisational mechanism for discussion, negotiation and decision-making between all the stakeholders in municipal government;
- Ensures communication between all the stakeholder representatives in municipal government;
- Monitors the performance of the planning and implementation process;
- Forms a structured link between the Municipality and representatives of the public;
- Participates in decision-making within the Representative Forums;
- Analyzes and discusses issues being developed;
- Ensures that priority issues of their constituents are considered;
- Ensures that annual business plans and SDBIP are developed, based on the IDP priorities and municipal Key Performance Indicators;
- Participates in the designing of IDP project proposals; and
- Discusses and comments on the final IDP product.

Witzenberg has not as yet formally constituted an IDP Representative Forum. Council has resolved that until such time as an IDP Representative Forum is created, the current Ward Committee structures should perform the role and function assigned to the Rep Forum. This Process Plan takes cognizance thereof, and all engagements indicated in this plan as devolving upon the IDP Representative Forum will be channeled to, and administered by, the Ward Committee structures.

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SECTION THREE: ROLE-PLAYERS

3.1 ROLE-PLAYERS

The following role-players have been identified:

3.1.1. External Role-players

The external role-players identified are:

- Provincial Government Departments, specifically through the LGMTEC engagements and IGR structures;
- National government, specifically DPLG and National Treasury via guidelines issued;
- Representative Forums / Civil Society; and
- The Cape Winelands District Municipality.

3.1.2. Internal Role-players

The main internal role-players, apart from all officials in the Municipalities, are identified as:

- Council
- IDP / Budget Steering Committee; and
- Manager responsible for IDP.

3.1.3 ROLES AND RESPONSIBILITIES

The responsibility of the other spheres of government is to:

- Ensure vertical alignment of the IDP and Budget with Provincial and National sector plans.
- Monitor development and review of IDP and Budget process.
- Ensure responsiveness of the IDP and Budget.
- Contribute relevant information of Provincial Sector Departments, and to
- Contribute sector expertise and technical know-how.

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The responsibility of the IDP Representative Forum is to:

- Ensure that community needs and priorities are communicated
- Ensure responsiveness of the IDP and Budget
- Ensure communication lines with represented organizations, and to
- Ensure information flow.

The responsibilities of Council are to:

- Decide on and adopt the IDP & Budget Process Plan; and to
- Decide on and adopt the IDP and Budget documents.

The responsibilities of the IDP / Budget Steering Committee are to:

- Identify additional role-players to serve on the IDP Representative Forum;
- Ensure that all relevant role-players are involved;
- Ensure that the review process is undertaken in accordance with agreed timeframes;
- Ensure that the process is focused on priority issues;
- Ensure that it is strategic and implementation-orientated; and to
- Ensure that sector requirements are adhered to.

The responsibilities of the IDP Manager, with regard to this process, are to:

- Ensure that the Process Plan is finalised and presented to the IDP / Budget Steering Committee;
- Adjust the IDP according to the proposals of the MEC;
- Ensure the continuous participation of role-players;
- Monitor and record the participation of role-players;
- Ensure that appropriate procedures are followed;
- Ensure documentation is prepared properly;
- Carry out the day-to-day management of the IDP process;
- Co-ordinate inputs received such as comments and enquiries;
- Ensure responses to comments and enquiries;
- Ensure alignment of the IDP with the District Municipality's framework;
- Co-ordinate the preparation of the Sector Plans and their inclusion into the IDP documentation;
- Co-ordinate the inclusion of the Performance Management System (PMS) into the IDP; and to
- Ensure the timeous submission of IDP documents to the relevant authorities.

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SECTION FOUR: MECHANISMS AND PROCEDURES FOR PARTICIPATION

4.1 FUNCTIONS AND CONTEXT OF PUBLIC PARTICIPATION

The four major functions in the public participation process are:

- Needs orientation;
- Appropriateness of solutions;
- Community ownership; and
- Empowerment.

Similar to the preparation of the IDP, the public participation process in the annual drafting of the IDP review and Budget must be institutionalized. This is done in order to ensure that all residents and stakeholders have a fair and equal right to participate in matters of governance.

4.2 MECHANISMS FOR PARTICIPATION

The following mechanisms for participation will apply:

4.2.1 IDP Representative Forum (RF)

This forum represents all stakeholders and is as inclusive as possible. Efforts will be made to bring additional organizations into the RF and ensure their continued participation throughout the process.

Until such time though that Witzenberg has established an IDP Representative Forum, the Ward Committee structure will be utilized to fulfill the RF's role.

4.2.2 Media

A vigorous communication and information-sharing or dissemination campaign aimed at reaching out to all the communities will be undertaken in terms of the annual IDP and Budget process.

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The following means of communication will be utilized:

- Municipal Website & Intranet;
- Notices at all Municipal Offices,
- Municipal Accounts;
- Loud-hailing the day before local Imbizo's (Meetings); and
- Advertisements in local news papers.

4.2.3 Information sheets

Information sheets will be prepared in English, Afrikaans and Xhosa, and will be distributed via the Ward Committee structure and/or Representative Forum. Information sheets will also be displayed on the Municipal Notice Boards, Municipal Website, in local media, and included in monthly municipal accounts.

4.2.4 Sector engagements

Dates, time and venues will be communicated in writing to each stakeholder at least seven days prior to the meetings. It is the responsibility of stakeholders to notify the Municipality of any changes in representatives, or contact details.

4.2.5 Local Imbizo's (Meetings)

All venues will be selected in a manner that ensures and enhances easy access for all community members to attend. Meetings should be either ward-based or per town / neighborhood, considering the size and distance.

Times chosen for the meetings should ensure maximum attendance by all the households. Venues will be prepared half an hour before starting time to allow community members to be properly seated before commencement of the session.

The communication medium will be the predominant language of the community, with arrangements for translation / interpretation, as the need may be.

4.3 PROCEDURES / PROCESSES FOR PARTICIPATION

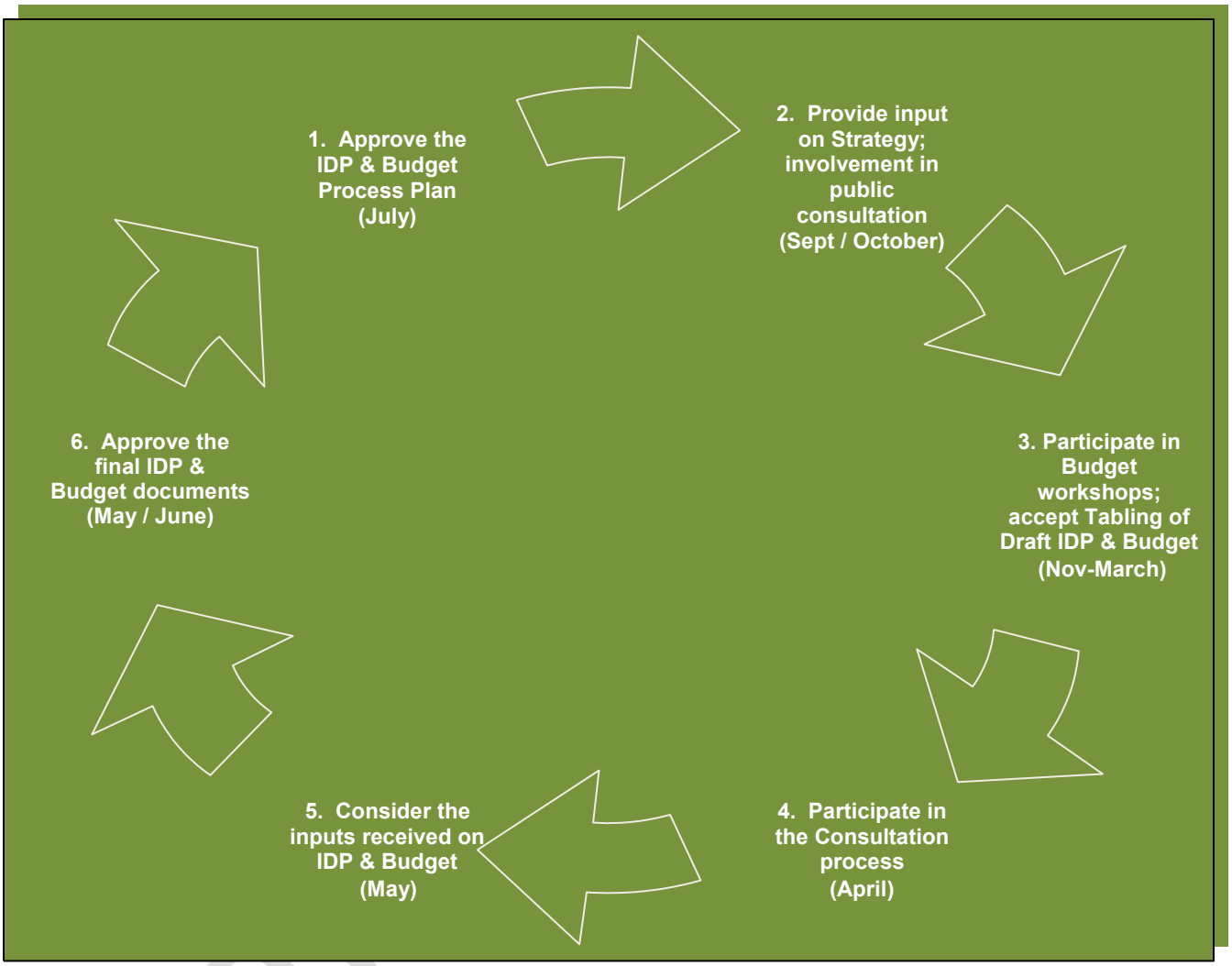
4.3.1 IDP Representative Forum

The IDP Representative Forum (when formally constituted and functional) will meet as indicated in the Process Plan.

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4.3.2 Council Approval

The involvement of Council in the IDP and Budget compilation process is best illustrated in the process flow diagram below:



4.3.3 Newspapers

An outcome report will be submitted to the local newspaper on the completion of the adopted IDP and Budget documents, as well as an information spreadsheet on the key elements of the Final IDP and Budget.

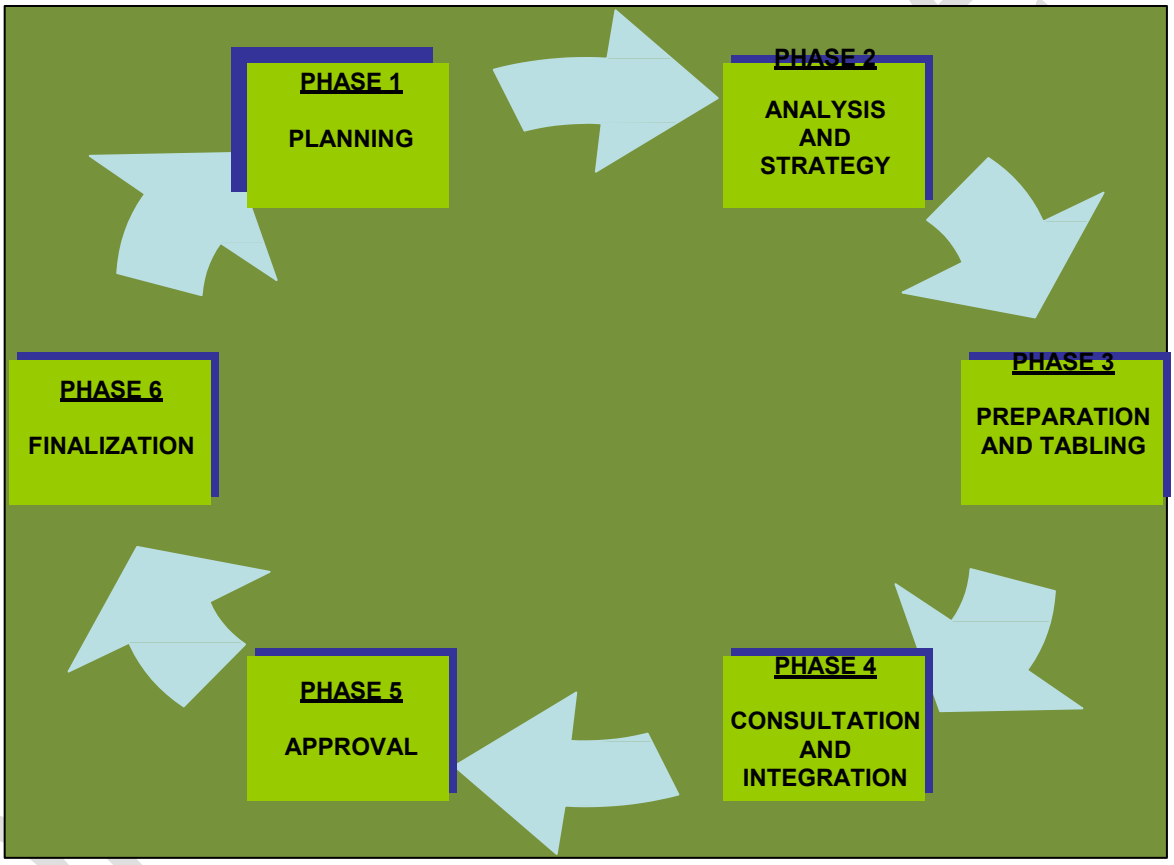
4.3.4 Information Sheets

At the completion of each phase an information sheet will be prepared in the three dominant languages, namely English, Afrikaans and Xhosa, providing an executive summary of the outcomes of the particular phase.

SECTION FIVE: ACTION PROGRAM

5.1 PHASES OF THE IDP AND BUDGET PROCESS

The IDP and Budget process speaks to Planning, Preparation, Implementation and Monitoring of the IDP, Budget, and the Performance Management System. The six distinct phases in the IDP and Budget process are indicated in the diagram below:



PHASE 1 - PLANNING

During this phase the Process Plan is divided into activities, and for each activity a timeframe is allocated as well as a linkage to the responsible person for each activity.

The Process Plan is compiled via a process of consultation with all the role-players.

PHASE 2 – ANALYSIS AND STRATEGY

Phase 2 comprises two stages, namely the Analysis and the Strategy formulation stages. For successful forward planning it is imperative to understand precisely what the current situation is as well as the historical trends. Therefore, both external and internal influences must be taken into account. And since all strategies and interventions are to be ward-based, all analyses, as far as possible, should speak to wards.

A proper analysis includes consultation with the whole spectrum of stakeholders, including the general public, as well as a thorough institutional assessment. It is important that all the stakeholders must have a common understanding of the gaps as well as the available resources – i.e. human, financial, property, plant and equipment.

Once the current resources and needs assessment has been completed, then only the formulation of a credible strategy to cover those gaps is possible.

PHASE 3 – PREPARATION AND TABLING

There are four distinct processes dealt with almost simultaneously in this phase, namely

- Preparation of draft Capital program (Next 3 years)
- Preparation of draft Operational Budget (Next 3 years)
- Preparation of draft Adjustment Budget, if necessary, and the
- Updating of the IDP.

And then the tabling of the following drafts is to be made, namely:

- ➲ Annual Report;
- ➲ Adjustment Budget;
- ➲ IDP; and
- ➲ Annual Budget.

PHASE 4 – CONSULTATION AND INTEGRATION

Consultation is done with three different types of stakeholders, namely: Government through LGMTEC's; structured civil society through IDP Representative Forum and/or Ward Committee structures, and with the community through Imbizo's/meetings in the different wards, neighborhoods or towns. All inputs, comments and objections received throughout this phase are considered, and recommendations are prepared. Thereafter the IDP and Budget is tabled to Council for consideration.

PHASE 5 – APPROVAL

Once the IDP and Budget documents are tabled, Council considers it for approval. Approval must take place before the start of the new financial year.

PHASE 6 – FINALIZATION

Once the IDP and Budget have been approved, the final documents are published. The Service Delivery and Budget Implementation Plan (SDBIP) is then developed. The performance agreements are also drafted, based on the approved documents.

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5.2 TIME SCHEDULE: KEY DATES AND RESPONSIBILITIES IN THE PHASES OF THE PROCESS PLAN

The detailed activities in each phase are disclosed in the following matrix:

5.2.1 PHASE 1 - PLANNING	Start 01/07/2025	Finish 29/08/2025	Responsibility
Activities			
Compile the IDP & Budget draft Process Plan with time schedule	01/07/2025	22/07/2025	Manager: IDP
Senior Management to discuss the Draft Process Plan	17/07/2025	21/07/2025	Municipal Manager
NATIONAL WOMEN'S DAY	09/08/2025		
Tabling to Council, the process to guide the planning, drafting, adoption and review of its Integrated	21/08/2025	29/08/2025	Exec. Mayor
Other activities during this phase			
Witzenberg Municipality Inter-Governmental Relations Forum	01/08/2025	29/08/2025	Manager IDP
Preparation of reports: ➲ 4th Quarter SDBIP report ➲ June Section 71 Report / Grant Report			Man: Performance CFO CFO
Compilation of: ➲ Roll over Adjustment Budget (Capital only) ➲ Annual Financial Statements ➲ Draft Annual Report information			Manager: Budget Manager: Budget CFO
Provincial Integrated Development Plan Managers Forum	01/09/2025	29/09/2025	Department of Local Government

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5.2.2 PHASE 2 – ANALYSIS AND STRATEGY	Start 01/09/2025	Finish 28/11/2025	Responsibility
Activities			
Stage 1(a): ANALYSIS	**01/09/2025**	**03/10/2025**	
Performance Analysis			
Assess the municipal performance (Strengths & Weaknesses)	01/09/2025	26/09/2025	Manager: Performance
Review the Performance Management System	01/09/2025	26/09/2025	Manager: Performance
Review the annual performance against SDBIP's	01/09/2025	26/09/2025	Manager: Performance
Financial Analysis	01/09/2025	26/09/2025	
Assess the municipal financial position and capacity (based on Financial Statements of previous Budget year)	01/09/2025	26/09/2025	CFO
Review Budget-related policies and set policy priorities for next 3 years	01/09/2025	26/09/2025	CFO
Determine the funding/revenue potentially available for next 3 years	01/09/2025	26/09/2025	Manager: Income
Determine the likely financial outlook and identify changes to fiscal strategies	01/09/2025	26/09/2025	Manager: Budget
Refine funding policies; review tariff structures	01/09/2025	26/09/2025	CFO
Situational Analysis	01/09/2025	26/09/2025	
Review current realities and examine changing conditions and information within each directorate: ➲ Spatial ➲ Legislative ➲ Institutional	01/09/2025	26/09/2025	SNR MANAGEMENT
Analyze the Strategic Calendar and Joint Planning Initiatives(JPI's) to determine interventions	01/09/2025	26/09/2025	Manager: IDP
Review Organogram to assess institutional capacity	01/09/2025	26/09/2025	Manager: HR
Closing of Analysis	01/09/2025	26/09/2025	
Management strategic workshop on analysis (All responsible persons to prepare 45 min presentations)	01/09/2025	26/09/2025	Manager: IDP

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5.2.2 PHASE 2 – ANALYSIS AND STRATEGY	Start 01/09/2025	Finish 10/11/2025	Responsibility
Activities			
Stage 1(b): CONSULTATION	**01/10/2025**	**10/11/2025**	
Mail invitations to Sector representatives / IDP Representative Forum (RF)	01/09/2025	31/10/2025	Manager: IDP
Media- & Awareness Campaign to encourage public and sector participation in the IDP/Budget process	01/09/2025	31/10/2025	Public Part. Officer Manager: IDP
HERITAGE DAY	23/09/2025		
Finalize consultation presentations (Presentation based on outcome of analysis & linked to ward-based planning priorities)	26/09/2025	30/09/2025	Snr Management
Community Imbizo's / Jamboree Meetings:			
Prince Alfred's Hamlet	01/10/2025	31/10/2025	Exec. Mayor
N'duli	01/10/2025	31/10/2025	Exec. Mayor
Wolseley	01/10/2025	31/10/2025	Exec. Mayor
Bella Vista	01/10/2025	31/10/2025	Exec. Mayor
Ceres	01/10/2025	31/10/2025	Exec. Mayor
Op Die Berg	01/10/2025	31/10/2025	Exec. Mayor
Tulbagh	01/10/2025	31/10/2025	Exec. Mayor
Forum & sector meetings: Business & Agriculture	01/10/2025	31/10/2025	Exec. Mayor
Meetings with Ward Committees	01/10/2025	31/10/2025	Exec. Mayor
IGR engagement to obtain sector Budget commitments	01/10/2025	31/10/2025	Manager: IDP
INTER-GOVERNMENTAL ALIGNMENT: Presentation to District and Provincial Sector Departments		To be announced	Municipal Manager
Stage 2: STRATEGY	**01/10/2025**	**30/11/2025**	
Revise and update the Financial Plan	01/10/2025	30/11/2025	CFO
2-day Workshop: MAYCO & Management to incorporate the outcomes of the Analysis Phase and to determine any new developmental objectives	02/11/2025	25/11/2025	Municipal Manager
Workshop with Council to review the Vision, Mission, Strategic Objectives, and to refine the SDF	03/11/2025	25/11/2025	Municipal Manager
Other activities during this phase			
Preparation of reports: ➲August Section 71 Report / Grant Report ➲September Section 71 Report / Grant Report ➲Witzenberg Municipality Inter-Governmental Relations Forum District Integrated Development Plan Managers Forum Provincial Integrated Development Plan Managers Forum	 14/11/2025 01/12/2025	 28/11/2025 19/12/2025	 CFO CFO Man: Performance Manager: IDP Department of Local Government

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5.2.3 PHASE 3 – PREPARATION AND TABLING	Start 28/11/2025	Finish 28/02/2026	Responsibility
Activities			
Stage 1: CAPITAL PROJECTS AND PROGRAMS	**21/11/2025**	**15/12/2025**	
Departments provide details of all newly identified projects.		15/12/2025	All Managers
Development of Ward/Area-based Project Plans			Manager: IDP; Manager: Budget
Dept Finance provide working papers for capital project prioritization	21/11/2025	15/12/2025	Manager: Budget
Management workshop to prioritize Capital Programs and Projects for next 3 years	21/11/2025	15/12/2025	Snr Management
Workshop with Council to finalize draft capital program	21/11/2025	15/12/2025	Municipal Manager
Stage 2(a): ADJUSTMENT BUDGET	**01/12/2025**	**27/02/2026**	
Dept Finance provide working papers for adjustment Budget	01/12/2025	19/12/2025	Manager: Budget
Departments provide responses to Adjustment Budget	20/12/2025	13/02/2026	All Managers
Dept Finance to consolidate all information received	13/02/2026	18/02/2026	Manager: Budget
Workshop with MAYCO to finalize draft Adjustment Budget	18/02/2026	24/02/2026	CFO
Tabling of Adjustment Budget	24/02/2026	28/02/2026	Exec. Mayor
Stage 2(b): OPERATIONAL BUDGET	**02/12/2025**	**28/02/2026**	
Dept Finance provide working papers for Operational Budget	21/11/2025	19/12/2025	Manager: Budget
Departments provide inputs on Operational Budget	20/12/2025	13/02/2026	All Managers
Dept Finance to consolidate all information received	13/02/2026	18/02/2026	Manager: Budget
1st Workshop with MAYCO to finalize Operational Budget & Capital program	06/02/2026	13/02/2026	CFO
2nd Workshop with MAYCO to finalize Operational Budget & Capital program, if needed	16/02/2026	23/02/2026	CFO

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5.2.3 PHASE 3 – PREPARATION AND TABLING	Start 28/11/2025	Finish 31/03/2026	Responsibility
Activities			
Stage 3: UPDATING OF IDP	**09/02/2026**	**27/02/2026**	
Update of IDP with most recent information	09/02/2026	27/02/2026	Manager: IDP
IDP Office to provide draft IDP document for scrutiny by departments	02/02/2026	12/02/2026	Manager: IDP
Departments provide inputs on draft IDP	13/02/2026	23/02/2026	All Managers
IDP Office to consolidate all information received and to compile the draft IDP	02/03/2026	13/03/2026	Manager: IDP
Workshop with Mayco on draft IDP, Operational Budget & Capital program	16/03/2026	20/03/2026	Exec. Mayor
Workshop with Council on IDP, Operational Budget & Capital program	20/03/2026	24/03/2026	Exec. Mayor
Tabling of Draft IDP & Budget	25/03/2026	31/03/2026	Exec. Mayor
Other activities during this phase			
Review Auditor- General's report			CFO
Witzenberg Municipality Inter-Governmental Relations Forum	13/03/2026	31/03/2026	Manager: IDP
Preparation/submission of reports: ➲ October Section 71 Report / Grant Report ➲ November Section 71 Report / Grant Report ➲ Compilation of draft Annual Report ➲ December Section 71 Report / Grant Report ➲ 2nd Quarter SDBIP Report ➲ Half year performance assessment ➲ SIME/MinMay Tech/JPI's and MGRO			CFO CFO Mun. Manager CFO Man: Performance CFO Mun. Manager Mun. Manager CFO CFO Dept Local Government
Provincial Integrated Development Plan Managers Forum	02/03/2026	31/03/2026	Department of Local Government

Draft Document

5.2.4 PHASE 4 – CONSULTATION & INTEGRATION	Start 01/04/2026	Finish 15/05/2026	Responsibility
Activities			
INTER-GOVERNMENTAL ENGAGEMENTS			
Submit and Publish the IDP, PMS, annual Budget and other required documents to relevant departments for comments and submissions	01/04/2026	11/04/2026	Manager: IDP
Council calls for inputs from sectors and community with closing date of 30 April 2025	31/03/2026	30/04/2026	Manager: IDP
LGMTEC engagement		To be announced	Prov. Government
Update information obtained during LGMTEC's	31/03/2026	30/04/2026	Manager: IDP
District municipality engagement with B-municipalities		To be announced	Municipal Manager
PUBLIC CONSULTATION			
Publish Public Engagement timetable in the media, and distribute internally	31/03/2026	30/04/2026	Manager: IDP
Mail invitations to Sector representatives / IDP Representative Forum	31/03/2026	30/04/2026	Manager: IDP
Community Imbizo's / Meetings:	31/03/2026	30/04/2026	
Prince Alfred's Hamlet	31/03/2026	30/04/2026	Exec. Mayor
N'dul	31/03/2026	30/04/2026	Exec. Mayor
Wolseley	31/03/2026	30/04/2026	Exec. Mayor
Bella Vista	31/03/2026	30/04/2026	Exec. Mayor
Ceres	31/03/2026	30/04/2026	Exec. Mayor
Op Die Berg	31/03/2026	30/04/2026	Exec. Mayor
Tulbagh	31/03/2026	30/04/2026	Exec. Mayor
Forum & sector meetings: Business & Agriculture	31/03/2026	30/04/2026	Exec. Mayor
Meetings with Ward Committees	31/03/2026	30/04/2026	Exec. Mayor
IGR engagement to obtain sector Budget commitments	31/03/2026	30/04/2026	Manager: IDP

5.2.4 PHASE 4 – CONSULTATION & INTEGRATION	Start 01/04/2026	Finish 19/05/2026	Responsibility
Activities			
INTEGRATION			
Dept Finance to consolidate all information, comments and objections received on Budget	04/05/2026	11/05/2026	Manager: Budget
Screen and refine all Project Proposals	04/05/2026	11/05/2026	Manager: Projects

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Refine the Spatial Development Framework	04/05/2026	11/05/2026	Snr Town Planner
Compile all Business Plans	04/05/2026	11/05/2026	All departments
Populate the SDBIP templates	04/05/2026	11/05/2026	All departments
Management considers submissions made by community, National and Provincial Treasury	04/05/2026	11/05/2026	Manager: Budget
Prepare a summary of the revised IDP	04/05/2026	11/05/2026	Manager: IDP
MAYCO meeting to consider the submissions and, if necessary, to revise the IDP and Budget	11/05/2026	18/05/2026	Municipal Manager
Other activities during this phase			
Witzenberg Municipality Inter-Governmental Relations Forum	10/04/2026	17/04/2026	Manager: IDP
Preparation of reports: ➲ 3rd Quarter SDBIP Report ➲ March Section 71 Report / Grant Report			Man: Performance CFO CFO

5.2.5 PHASE 5 – APPROVAL	Start 15/05/2026	Finish 31/05/2026	Responsibility
Activities			
Council workshop on draft Reviewed IDP and Annual Budget	18/05/2026	22/05/2026	Municipal Manager
Council meeting to approve Revised IDP, Performance Management measures and targets and the Annual Budget (At least 30 days before the new Budget year)	25/05/2026	29/05/2026	Municipal Manager

5.2.6 PHASE 6 – FINALIZATION	Start 01/06/2026	Finish 30/06/2026	Responsibility
Activities			
Management workshop to finalize the SDBIP's	01/06/2026	08/06/2026	Manager: Budget
Publish the IDP, annual Budget, all Budget-related documents and policies on the municipal website	01/06/2026	08/06/2026	Manager: IDP
Publish the 2026/2026 tariffs for public comment	01/06/2026	08/06/2026	Manager: Budget
Submit a copy of the IDP to the MEC, DPLG and Treasury (within 10 days of adoption)	01/06/2026	08/06/2026	Manager: IDP
Give notice to the public of the adoption of the IDP (within 14 days of the adoption of the plan)	01/06/2026	08/06/2026	Manager: IDP

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Publish a summary of the IDP and Budget in newspaper	01/06/2026	08/06/2026	Manager: IDP
Submit to Executive Mayor a draft SDBIP for the Budget year (within 14 days of approval of the Budget)	01/06/2026	08/06/2026	Municipal Manager
Submit to the Mayor drafts of the annual performance agreements (within 14 days of approval of Budget)	01/06/2026	08/06/2026	Municipal Manager
Make public the performance agreements of the Municipal Manager and senior managers (no later than 14 days after approval of the plan)	01/06/2026	08/06/2026	Municipal Manager
Submit the approved Budget to the National Treasury and the Provincial Treasury	01/06/2026	08/06/2026	CFO
Preparation of reports: ➲ May Section 71 Report ➲ Grant Reports	 01/06/2026 01/06/2026	08/06/2026	 CFO CFO
Provincial Integrated Development Plan Managers Forum	01/06/2026	30/06/2026	Department of Local Government
The Mayor takes steps to ensure that the SDBIP is approved (within 28 days of approval of Budget)	12/06/2026	30/06/2026	Exec. Mayor
Make public the projections, targets and indicators in the SDBIP (within 14 days of approval of SDBIP)	12/06/2026	30/06/2026	CFO
Publish the performance agreements and service delivery agreements on the municipal website	23/06/2026	30/06/2026	Municipal Manager
Submit copies of the performance agreements to Council and the MEC for Local Government	23/06/2026	30/06/2026	Municipal Manager

6. CONCLUSION

The IDP and Budget Process Plan ensure that the role-players within the process are well prepared. All activities outlined within this document have been prepared in close inter-relation w i t h the Framework that governs both the District and all local municipalities.

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WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

2024/2025
Quarterly Budget Statement Report
Section 52(d) – 4th Quarter
1 July 2024 to 30 June 2025

Financial data is in respect of the period
1 July 2024 to 30 June 2025

Glossary

Adjustments Budgets – Prescribed in section 28 of the Municipal Finance Management Act. It is the formal means by which a municipality may revise its budget during a financial year.

Allocations – Money received from Provincial or National Government or other municipalities.

AFS – Annual Financial Statements

Budget – The financial plan of a municipality.

Budget related policy – Policy of a municipality affecting or affected by the budget.

Capital Expenditure – Spending on municipal assets such as land, buildings, distribution networks, treatment plants and vehicles. Any capital expenditure must be reflected as an asset on a municipality's balance sheet.

Cash Flow Statement – A statement showing when actual cash will be received and spent by the Municipality, and the month end balances of cash and short term investments. Cash receipts and payments do not always coincide with budgeted income and expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month that the services or goods are received, even though it may not be paid in the same period.

CFO – Chief Financial Officer / Director: Finance

DORA – Division of Revenue Act. An annual piece of legislation indicating the allocations from National Government to Local Government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to assist with free basic services.

Fruitless and wasteful expenditure – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

GDFI - Gross Domestic Fixed Investment

GFS – Government Finance Statistics. An internationally recognised classification system that facilitates comparisons between municipalities.

GRAP – Generally Recognized Accounting Practice. The new standard for municipal accounting and basis upon which AFS are prepared.

IDP – Integrated Development Plan. The main strategic planning document of a municipality.

KPI's – Key Performance Indicators. Measures of service output and/or outcome.

MFMA – Municipal Finance Management Act (No 53 of 2003). The principle piece of legislation relating to municipal financial management.

Glossary (Continued)

MIG – Municipal Infrastructure Grant

MPRA – Municipal Property Rates Act (No 6 of 2004).

MTREF – Medium Term Revenue and Expenditure Framework as prescribed by the MFMA sets out indicative revenue and projected expenditure for the budget year plus two outer financial years to determine the affordability level. Also includes details of the previous three years and current years' financial position.

NT – National Treasury

Net Assets – Net assets are the residual interest in the assets of the entity after deducting all its liabilities. This means the net assets of the municipality equates to the "net wealth" of the municipality, after all assets were sold/recovered and all liabilities paid. Transactions which do not meet the definition of Revenue or Expenses, such as increases in values of Property, Plant and Equipment where there is no inflow or outflow of resources are accounted for in Net Assets.

Operating Expenditure – Spending on the day to day expenses of a municipality such as general expenses, salaries & wages and repairs & maintenance.

Rates – Local Government tax based on assessed valuation of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

RBIG – Regional Bulk Infrastructure Grant

R&M – Repairs and maintenance on property, plant and equipment.

SCM – Supply Chain Management.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

Strategic Objectives – The main priorities of a municipality as set out in the IDP Budgeted spending must contribute towards achievement of these strategic objectives.

TMA – Total Municipal Account

Unauthorised expenditure – Generally, **s**pending without, or in excess of, an approved budget.

Virement – A transfer of budget.

Virement Policy - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

Vote – One of the main segments into which a budget is divided, usually at department level.

WM – Witzenberg Municipality

Legal requirements

In terms of Section 52 of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003):

52. General Responsibilities. — The mayor of a municipality—

(*a*) must provide general political guidance over the fiscal and financial affairs of the municipality;

(*b*) in providing such general political guidance, may monitor and, to the extent provided in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities;

(*c*) must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget;

(*d*) **must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality; and**

(*e*) must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by the council to the mayor.

In terms of section 11 (4) (a), the Accounting Officer must within 30 days after the end of each quarter table in the municipal council a consolidated report of all withdrawals made in terms of subsection (1) (b) to (j) during that quarter. Section 11(1) read as follow:

"11. *(1) Only the accounting officer or the chief financial officer of a municipality, or any other senior financial official of the municipality acting on the written authority of the accounting officer, may withdraw money or authorise the withdrawal of money from any of the municipality's bank accounts, and may do so only—*

(a) to defray expenditure appropriated in terms of an approved budget;
(b) to defray expenditure authorised in terms of section 26(4);
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);
(d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section;
(e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including—
(i) money collected by the municipality on behalf of that person or organ of state by agreement; or
(ii) any insurance or other payments received by the municipality for that person or organ of state;
(f) to refund money incorrectly paid into a bank account;
(g) to refund guarantees, sureties and security deposits;
(h) for cash management and investment purposes in accordance with section 13;
(i) to defray increased expenditure in terms of section 31; or
(j) for such other purposes as may be prescribed."

In terms of Section 66 of the MFMA the Accounting Officer must prepare a report on all expenditure incurred with relation to staff benefits.

Section 66 reads as follow:

"66. *The accounting officer of a municipality must, in a format and for periods as may be prescribed, report to the council on all expenditure incurred by the municipality on staff salaries, wages, allowances and benefits, and in a manner that discloses such expenditure per type of expenditure, namely—*

(a) salaries and wages;
(b) contributions for pensions and medical aid;
(c) travel, motor car, accommodation, subsistence and other allowances;
(d) housing benefits and allowances;
(e) overtime payments;
(f) loans and advances; and
(g) any other type of benefit or allowance related to staff."

The following regulations of the Local Government: Municipal Finance Management Act Municipal Budget and Reporting Regulations are relevant:

Quarterly reports on implementation of budget

31. (1) The mayor's quarterly report on the implementation of the budget and the financial state of affairs of the municipality as required by section 52(d) of the Act must be-

{a) in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act; and

(b) consistent with the monthly budget statements for September, December, March and June as applicable; and

(c) submitted to the National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.

Publication of quarterly reports on implementation of budget

32. When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any other information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including -

(a) summaries of quarterly report in alternate languages predominant in the community; and

{b) information relevant to each ward in the municipality.

WC022 - 4TH QUARTER - SECTION 52d REPORT - JUNE 2025

PART 1 - IN-YEAR REPORT

Mayors Report

Speaker
Deputy Executive Mayor
Members of the Mayoral Committee
Councillors
Municipal Manager
Directors and officials
Distinguished guests

It is my privilege to present to you the quarterly Budget Statement Report for the quarter ended 30 June 2025. I do submit this report to comply with the relevant legislation.

The year-to-date recovery rate for service charges and property rates, is 91%. The annual target for debt collection is 93%. The collection of outstanding government debt remains a challenge as well as the municipality's inability to cut electricity in Eskom areas.

Key capital projects for the year under review includes the Tierhokskloof bulk water pipeline in Wolseley, upgrade of the Wolseley Wastewater Treatment works and the upgrade of the electrical substation in Ceres. The grant funding received for Tierhokskloof bulk water pipeline in Wolseley, and the upgrade of the Wolseley Wastewater Treatment works were expended at year end. The bulk of the expenditure for the upgrade of the electrical substation in Ceres will be incurred in the 2025/2026 financial year.

Some amendments to the budget related policies were approved by council for implementation from 1 July 2025, it is expected that the amendments if approved will improve the collection rate of the municipality.

Eskom's inability to increase the electricity supply to the municipality remains a key challenge as it is hampering local economic development and the resulting job opportunities which could be realised from such developments. This has a negative impact on the growth and expansion of the local economy.

COUNCILLOR T ABRAHAMS
EXECUTIVE MAYOR

WC022 - 4TH QUARTER - SECTION 52d REPORT - JUNE 2025

Municipal Manager's quality certification

QUALITY CERTIFICATE

I, Mr D Nasson, Municipal Manager of Witzenberg Municipality, hereby certify that the quarterly budget assessment has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

MR D NASSON
MUNICIPAL MANAGER
WITZENBERG MUNICIPALITY

Date: 17/07/2025

FINANCIAL REPORT

For the period 1 July 2024 to 30 June 2025, 95% of the budgeted operational revenue excluding capital transfers and contributions was raised.

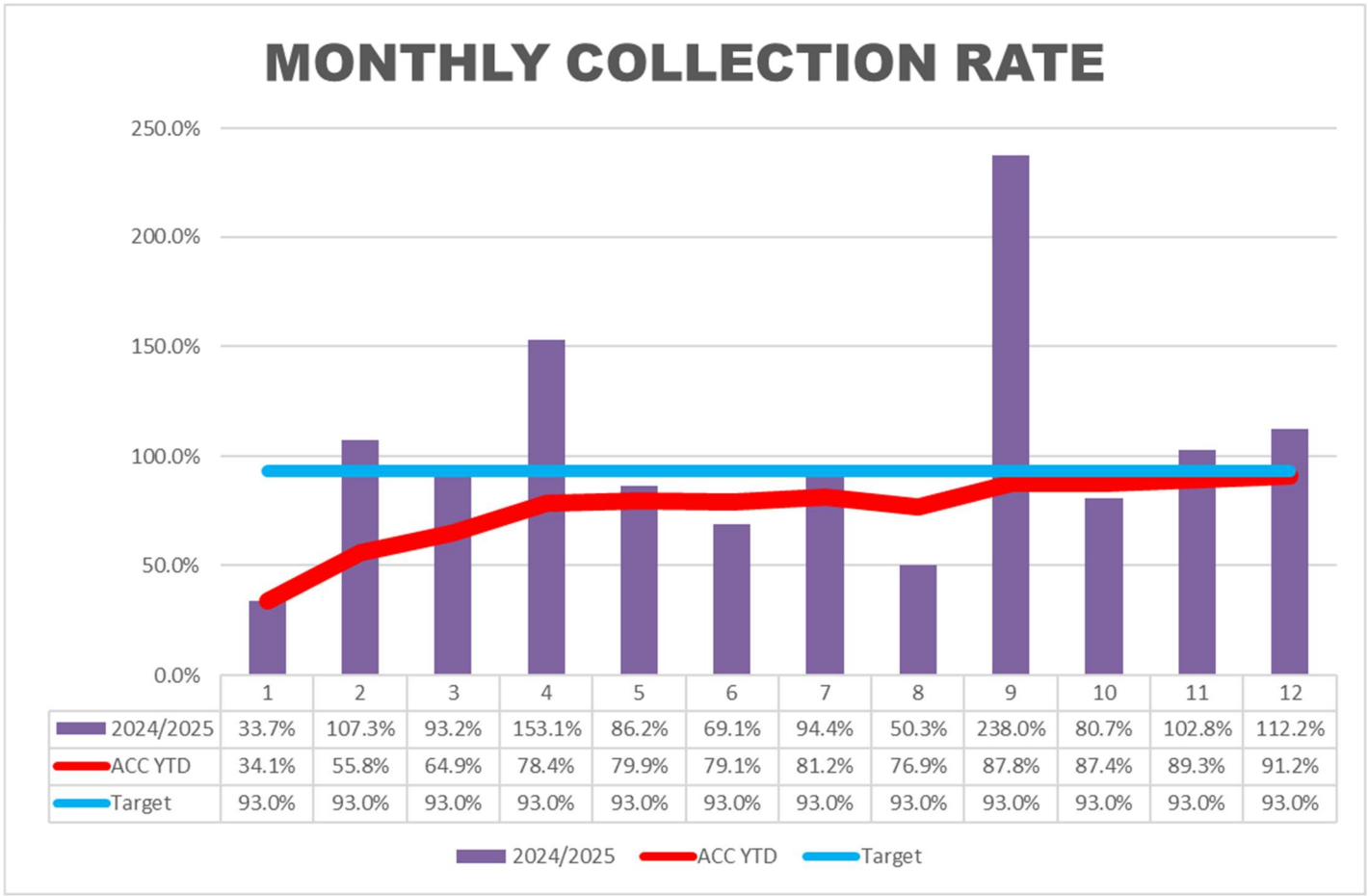
The collection rate of debtors is a challenge as only 91% of the debits raised were collected for the period under review, while the target is 93%.

86% of the budgeted operational expenditure was incurred during the reporting period. The Eskom account for the last month of the reporting period is not included in the actual expenditure as the account was only received after the reporting period end.

The exact provision for impairment of debtors will only be determined after the financial year end, the final amount is expected to be more than the in-year calculations.

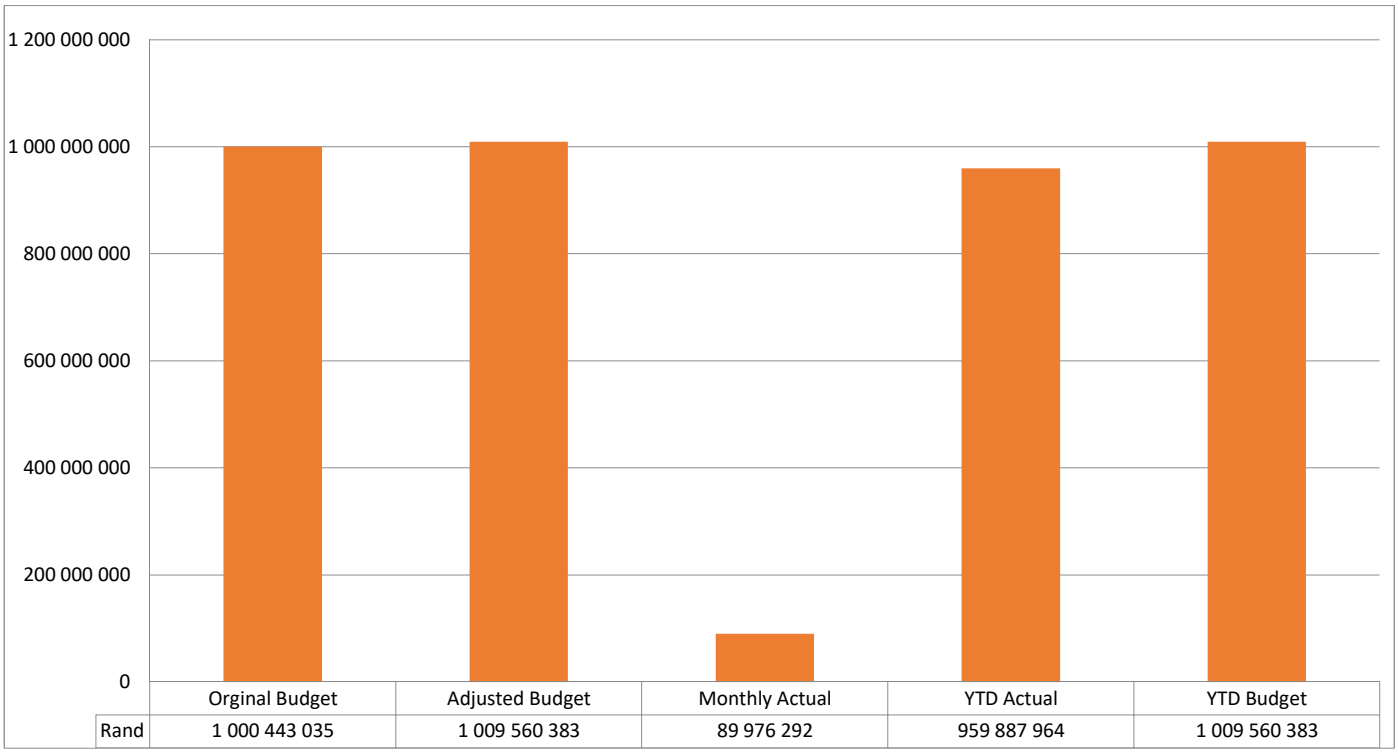
91% of the budgeted capital expenditure was incurred during the reporting period.

Kindly refer to the following graphs and tables for further detail:



	1	2	3	4	5	6	7	8	9	10	11	12
2024/2025	33.7%	107.3%	93.2%	153.1%	86.2%	69.1%	94.4%	50.3%	238.0%	80.7%	102.8%	112.2%
ACC YTD	34.1%	55.8%	64.9%	78.4%	79.9%	79.1%	81.2%	76.9%	87.8%	87.4%	89.3%	91.2%
Target	93.0%	93.0%	93.0%	93.0%	93.0%	93.0%	93.0%	93.0%	93.0%	93.0%	93.0%	93.0%

TOTAL OPERATIONAL REVENUE

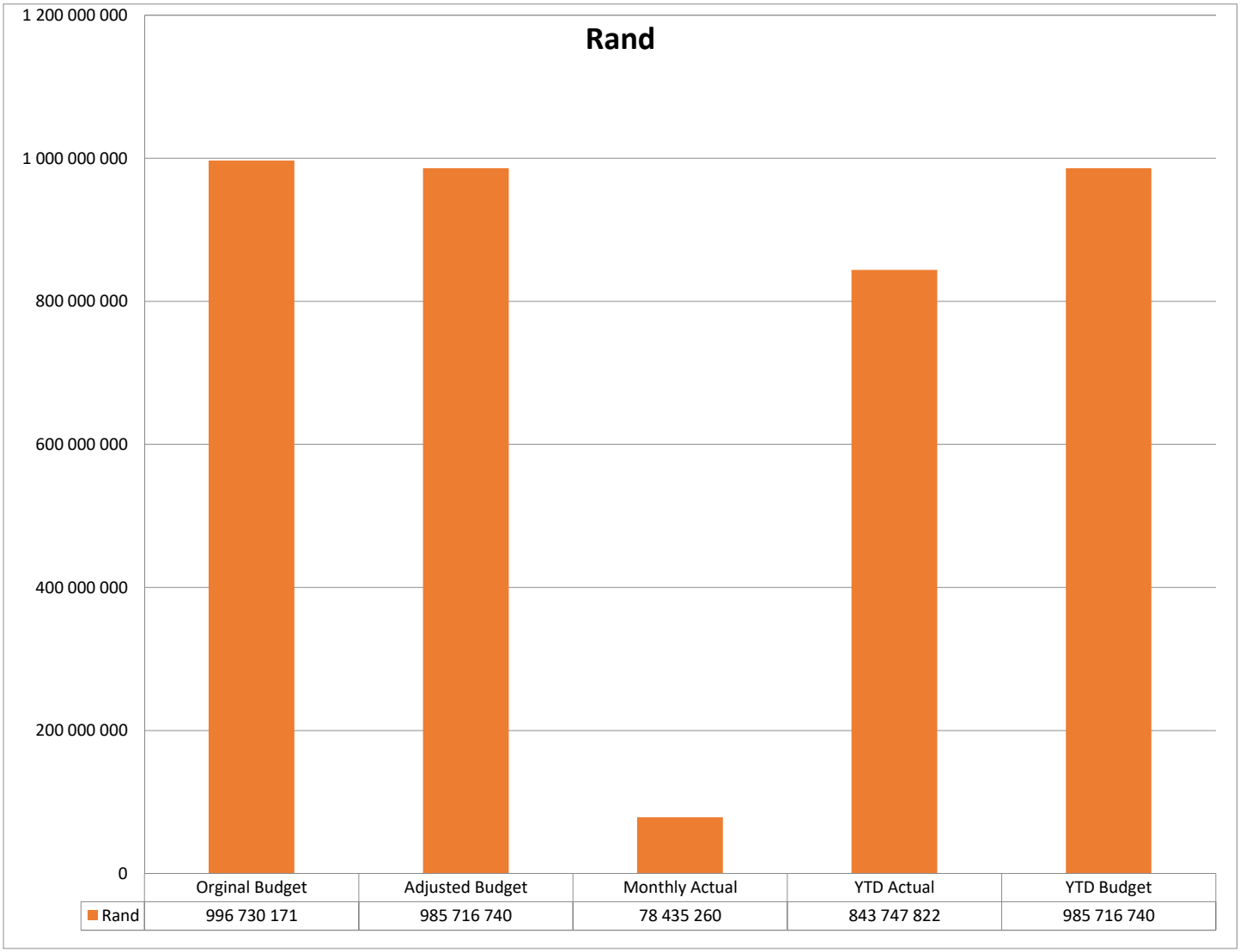


	Orginal Budget	Adjusted Budget	Monthly Actual	YTD Actual	YTD Budget
Rand	1 000 443 035	1 009 560 383	89 976 292	959 887 964	1 009 560 383

For the period 1 July 2024 to 30 June 2025, 95.08% of the budgeted operational revenue was raised.

Vir die periode 1 Julie 2024 tot 30 Junie 2025, is 95.08% van die begrote operasionele inkomste gehef.

TOTAL OPERATIONAL EXPENDITURE



	Orginal Budget	Adjusted Budget	Monthly Actual	YTD Actual	YTD Budget
Rand	996 730 171	985 716 740	78 435 260	843 747 822	985 716 740

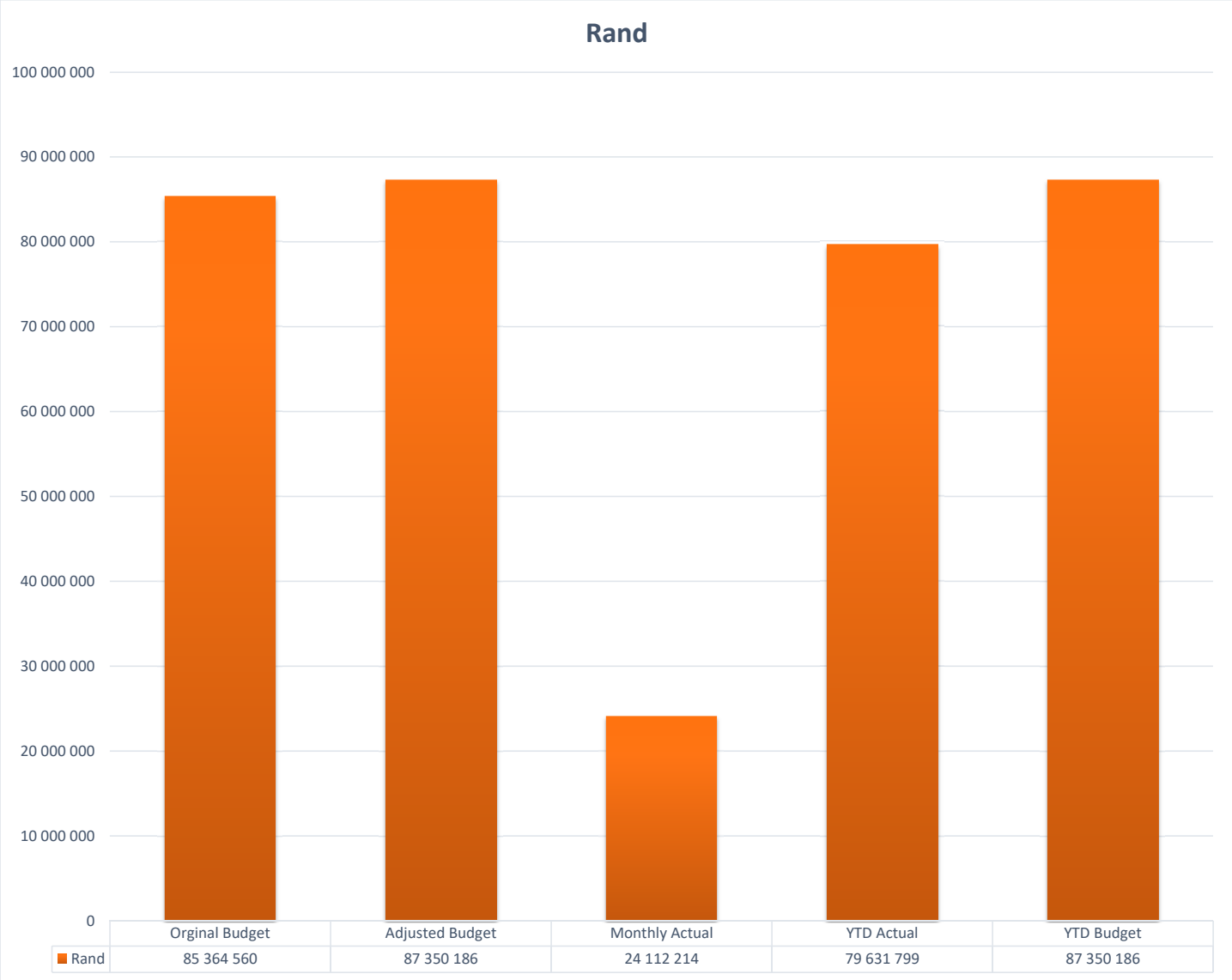
For the period 1 July 2024 to 30 June 2025, 85.60% of the budgeted operational expenditure was incurred.

Please refer to Supporting Table SC1 for explanations regarding expendiure variances.

Vir die periode 1 Julie 2024 tot 30 Junie 2025, is 85.60% van die begrote operasionele uitgawes aangegaan.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

CAPITAL EXPENDITURE



For the period 1 July 2024 to 30 June 2025, 91.16% of the budgeted capital expenditure was incurred.

Please refer to Supporting Table SC1 for explanations regarding expenditure variances.

Vir die periode 1 Julie 2024 tot 30 Junie 2025, is 91.16% van die begrote kapitale uitgawes aangegaan.

Verwys asb na "Supporting Table SC1" vir stawende redes met betrekking tot spandering afwykings.

WC022 Witzenberg - Table C1 Monthly Budget Statement Summary -

Description	2023/24	Budget Year 2024/25							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Financial Performance									
Property rates	101 317	113 495	113 495	5 766	107 320	113 495	(6 175)	-5%	113 495
Service charges	528 792	565 288	565 288	40 042	542 184	565 288	(23 104)	-4%	565 288
Investment revenue	22 019	22 444	22 444	1 205	18 689	22 444	(3 756)	-17%	22 444
Transfers and subsidies - Operational	179 020	196 213	181 896	221	156 370	181 896	(25 526)	-14%	181 896
Other own revenue	93 594	67 446	89 109	5 555	98 137	89 109	9 028	10%	89 109
Total Revenue (excluding capital transfers and contributions)	924 741	964 887	972 233	52 788	922 699	972 233	(49 533)	-5%	972 233
Employee costs	245 182	277 558	279 194	23 180	271 949	279 194	(7 245)	-3%	279 194
Remuneration of Councillors	11 447	12 311	12 311	1 006	11 928	12 311	(383)	-3%	12 311
Depreciation and amortisation	34 241	54 219	54 219	34 494	34 494	54 219	(19 724)	-36%	54 219
Interest	5 299	10 233	10 233	–	–	10 233	(10 233)	-100%	10 233
Inventory consumed and bulk purchases	347 330	401 186	403 295	4 778	334 508	403 295	(68 788)	-17%	403 295
Transfers and subsidies	36 338	37 116	34 794	517	17 598	34 794	(17 196)	-49%	34 794
Other expenditure	186 820	204 107	191 670	14 461	173 270	191 670	(18 400)	-10%	191 670
Total Expenditure	866 657	996 730	985 717	78 435	843 748	985 717	(141 969)	-14%	985 717
Surplus/(Deficit)	58 085	(31 844)	(13 484)	(25 647)	78 952	(13 484)	92 436	-686%	(13 484)
Transfers and subsidies - capital (monetary allocations)	36 536	35 557	37 328	37 189	37 189	37 328	(139)	-0%	37 328
Transfers and subsidies - capital (in-kind)	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	94 621	3 713	23 844	11 541	116 140	23 844	92 296	387%	23 844
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Intercompany/Parent subsidiary transactions	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	94 621	3 713	23 844	11 541	116 140	23 844	92 296	387%	23 844
Capital expenditure & funds sources									
Capital expenditure	86 610	85 365	87 380	24 112	79 657	87 380	(7 723)	-9%	87 380
Capital transfers recognised	37 926	39 880	41 519	9 676	40 809	41 519	(710)	-2%	41 519
Borrowing	1 460	25 000	10 000	7 458	8 328	10 000	(1 672)	-17%	10 000
Internally generated funds	43 815	20 485	35 831	6 978	30 495	35 831	(5 336)	-15%	35 831
Total sources of capital funds	83 202	85 365	87 350	24 112	79 632	87 350	(7 718)	-9%	87 350
Financial position									
Total current assets	381 375	362 903	408 805		427 591				408 805
Total non current assets	1 106 198	1 138 148	1 179 734		1 132 783				1 179 734
Total current liabilities	138 082	186 734	126 566		204 775				126 566
Total non current liabilities	129 006	181 358	175 392		136 131				175 392
Community wealth/Equity	1 221 162	1 132 959	1 284 082		1 219 468				1 284 082
Cash flows									
Net cash from (used) operating	580 519	74 112	87 341	12 955	316 715	87 341	(229 373)	-263%	948 478
Net cash from (used) investing	(77 852)	(85 365)	(87 263)	(17 518)	(71 999)	87 263	159 262	183%	87 263
Net cash from (used) financing	(2 951)	25 000	25 000	(38 057)	(37 637)	25 000	62 637	251%	25 000
Cash/cash equivalents at the month/year end	775 917	231 342	212 323	–	523 753	386 849	(136 904)	-35%	1 377 415

Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	65 629	6 941	6 482	5 666	6 055	166	37 487	264 805	393 231
Creditors Age Analysis									
Total Creditors	15 750	586	–	–	–	–	–	–	16 336

WC022 Witzenberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits -

Summary of Employee and Councillor remuneration R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		9 007	9 658	9 658	772	9 433	9 658	(225)	-2%	9 658
Pension and UIF Contributions		1 339	1 422	1 422	117	1 367	1 422	(55)	-4%	1 422
Medical Aid Contributions		54	86	86	–	–	86	(86)	-100%	86
Motor Vehicle Allowance		–	0	0	34	136	0	136	2713171%	0
Cellphone Allowance		1 048	1 146	1 146	83	993	1 146	(153)	-13%	1 146
Other benefits and allowances		–	0	0	–	–	0	(0)	-100%	0
Sub Total - Councillors		11 447	12 311	12 311	1 006	11 928	12 311	(383)	-3%	12 311
% increase	4		7,5%	7,5%						7,5%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		4 082	4 395	4 395	424	8 392	4 395	3 997	91%	4 395
Pension and UIF Contributions		358	404	404	64	451	404	47	12%	404
Medical Aid Contributions		32	9	9	–	–	9	(9)	-100%	9
Performance Bonus		803	890	890	(35)	494	890	(396)	-45%	890
Motor Vehicle Allowance		1 316	1 115	1 115	88	1 075	1 115	(40)	-4%	1 115
Cellphone Allowance		365	332	367	31	338	367	(29)	-8%	367
Housing Allowances		33	57	57	–	–	57	(57)	-100%	57
Other benefits and allowances		45	61	61	0	1	61	(60)	-98%	61
Sub Total - Senior Managers of Municipality		7 034	7 265	7 299	573	10 752	7 299	3 453	47%	7 299
% increase	4		3,3%	3,8%						3,8%
Other Municipal Staff										
Basic Salaries and Wages		141 863	157 900	159 447	12 731	154 932	159 447	(4 515)	-3%	159 447
Pension and UIF Contributions		23 199	26 552	26 614	2 082	24 753	26 614	(1 861)	-7%	26 614
Medical Aid Contributions		9 802	11 093	11 093	882	10 511	11 093	(582)	-5%	11 093
Overtime		23 267	27 792	27 818	2 230	24 928	27 818	(2 890)	-10%	27 818
Performance Bonus		10 640	12 510	12 510	965	11 679	12 510	(831)	-7%	12 510
Motor Vehicle Allowance		6 758	7 751	7 751	625	7 728	7 751	(23)	0%	7 751
Cellphone Allowance		690	1 018	1 018	63	786	1 018	(232)	-23%	1 018
Housing Allowances		1 166	1 427	1 392	94	1 180	1 392	(212)	-15%	1 392
Other benefits and allowances		6 819	7 829	7 829	604	7 728	7 829	(101)	-1%	7 829
Payments in lieu of leave		2 522	3 754	3 754	1 332	5 018	3 754	1 263	34%	3 754
Long service awards		913	1 015	1 015	90	1 078	1 015	63	6%	1 015
Post-retirement benefit obligations	2	10 509	11 653	11 653	907	10 878	11 653	(774)	-7%	11 653
Sub Total - Other Municipal Staff		238 149	270 293	271 895	22 607	261 198	271 895	(10 697)	-4%	271 895
% increase	4		13,5%	14,2%						14,2%
Total Parent Municipality		256 630	289 869	291 505	24 186	283 878	291 505	(7 628)	-3%	291 505
Unpaid salary, allowances & benefits in arrears:										
Board Members of Entities										
Sub Total - Executive members Board	2	–	–	–	–	–	–	–		–
% increase	4									
Senior Managers of Entities										
Sub Total - Senior Managers of Entities		–	–	–	–	–	–	–		–
% increase	4									
Other Staff of Entities										
Sub Total - Other Staff of Entities		–	–	–	–	–	–	–		–
% increase	4									
Total Municipal Entities		–	–	–	–	–	–	–		–
TOTAL SALARY, ALLOWANCES & BENEFITS		256 630	289 869	291 505	24 186	283 878	291 505	(7 628)	-3%	291 505
% increase	4		13,0%	13,6%						13,6%
TOTAL MANAGERS AND STAFF		245 182	277 558	279 194	23 180	271 949	279 194	(7 245)	-3%	279 194

WC022 Witzenberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend -

Month	2023/24	Budget Year 2024/25							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	% spend of Original Budget
Monthly expenditure performance trend									
July	216	3 004	6 920	742	742	6 920	6 178	89,3%	1%
August	5 739	3 004	6 920	346	1 088	13 841	12 753	92,1%	1%
September	4 059	15 284	6 920	5 004	6 092	20 761	14 669	70,7%	7%
October	5 014	3 004	6 920	5 140	11 233	27 682	16 449	59,4%	13%
November	7 537	3 004	6 920	7 521	18 754	34 602	15 848	45,8%	22%
December	6 153	15 384	6 920	2 984	21 737	41 523	19 785	47,6%	25%
January	1 226	3 004	6 920	1 853	23 590	48 443	24 853	51,3%	28%
February	4 783	3 004	6 920	6 926	30 516	55 363	24 847	44,9%	36%
March	6 810	15 284	6 920	5 388	35 904	62 284	26 380	42,4%	42%
April	4 180	3 004	6 920	5 393	41 297	69 204	27 907	40,3%	48%
May	14 828	3 004	6 920	14 248	55 545	76 125	20 580	27,0%	65%
June	26 064	15 384	11 255	24 112	79 657	87 380	7 723	8,8%	93%
Total Capital expenditure	86 610	85 365	87 380	79 657					

WC022 Witzenberg - Supporting Table SC9 Monthly Budget Statement - actuals and revised targets for cash receipts -

Description	Ref	Budget Year 2024/25												2024/25 Medium Term Revenue & Expenditure Framework		
R thousands	1	July Outcome	August Budget	September Budget	October Budget	November Budget	December Budget	January Budget	February Budget	March Budget	April Budget	May Budget	June Budget	Budget Year 2024/25	Budget Year +1 2025/26	Budget Year +2 2026/27
Cash Receipts By Source																
Property rates		178	8 607	8 607	8 607	8 607	8 607	8 607	8 607	8 607	8 607	8 607	17 036	103 281	108 881	115 270
Service charges - electricity revenue		51 155	40 600	40 600	40 600	40 600	40 600	40 600	40 600	40 600	40 600	40 600	30 046	487 205	535 527	588 111
Service charges - water revenue		56	3 133	3 133	3 133	3 133	3 133	3 133	3 133	3 133	3 133	3 133	6 211	37 600	42 392	44 386
Service charges - Waste Water Management		81	4 355	4 355	4 355	4 355	4 355	4 355	4 355	4 355	4 355	4 355	8 628	52 256	51 942	56 286
Service charges - Waste Mangement		96	2 153	2 153	2 153	2 153	2 153	2 153	2 153	2 153	2 153	2 153	4 210	25 839	27 059	30 515
Rental of facilities and equipment		149	0	0	0	0	0	0	0	0	0	0	(148)	5	6	6
Interest earned - external investments		998	2 921	5 656	2 921	2 921	5 656	2 921	2 921	5 656	2 921	2 921	7 579	45 994	47 793	49 683
Interest earned - outstanding debtors		–	298	298	298	298	298	298	298	298	298	298	596	3 577	3 756	3 944
Fines, penalties and forfeits		1	372	372	372	372	372	372	372	372	372	372	744	4 469	4 693	4 928
Licences and permits		136	213	213	213	213	213	213	213	213	213	213	290	2 558	2 685	2 820
Agency services		272	381	381	381	381	381	381	381	381	381	381	489	4 570	4 799	5 039
Transfers and Subsidies - Operational		60 711	15 058	15 481	15 058	15 058	21 623	15 058	15 058	15 481	15 058	15 058	(21 839)	196 865	196 992	205 715
Other revenue		151	452	452	452	452	452	452	452	452	452	452	753	5 426	5 698	5 982
Cash Receipts by Source		113 985	78 545	81 703	78 545	78 545	87 844	78 545	78 545	81 703	78 545	78 545	54 595	969 645	1 032 223	1 112 684
Other Cash Flows by Source													–			
Transfers and subsidies - capital (monetary allocations) (National /		11 826	758	10 915	758	758	10 915	758	758	10 915	758	758	7 242	57 118	39 556	30 727
Short term loans		–	–	6 250	–	–	4 244	–	–	6 250	–	–	4 244	20 988	(4 012)	(4 012)
Total Cash Receipts by Source		125 811	79 303	98 868	79 303	79 303	103 004	79 303	79 303	98 868	79 303	79 303	66 081	1 047 751	1 067 767	1 139 399
Cash Payments by Type													–			
Employee related costs		6 055	39 424	39 424	39 424	39 424	39 424	39 424	39 424	39 424	39 424	39 424	72 794	473 093	492 706	518 694
Bulk purchases - Electricity		87 816	35 922	35 922	35 922	35 922	35 922	35 922	35 922	35 922	35 922	35 922	(15 971)	431 067	485 812	547 510
Acquisitions - water & other inventory		1 254	2 000	2 000	2 000	2 000	2 000	2 000	2 000	2 000	2 000	2 000	2 746	24 000	25 200	26 460
Contracted services		4 267	939	939	939	939	939	939	939	939	939	939	(2 390)	11 263	11 358	11 500
Cash Payments by Type		99 393	78 285	78 285	78 285	78 285	78 285	78 285	78 285	78 285	78 285	78 285	57 178	939 422	1 015 076	1 104 164
Other Cash Flows/Payments by Type																
Total Cash Payments by Type		99 393	78 285	78 285	78 285	78 285	78 285	78 285	78 285	78 285	78 285	78 285	57 178	939 422	1 015 076	1 104 164
NET INCREASE/(DECREASE) IN CASH HELD		26 418	1 018	20 583	1 018	1 018	24 719	1 018	1 018	20 583	1 018	1 018	8 903	108 329	52 691	35 236
Cash/cash equivalents at the month/year beginning:		–	26 418	27 436	48 019	49 037	50 054	74 773	75 790	76 808	97 391	98 409	99 426	–	108 329	161 020
Cash/cash equivalents at the month/year end:		26 418	27 436	48 019	49 037	50 054	74 773	75 790	76 808	97 391	98 409	99 426	108 329	108 329	161 020	196 256

WC022 Witzenberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure -

Description R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		5 911	(4 029)	(4 446)	180	4 194	(4 446)	8 640	-194,4%	(4 446)
Expanded Public Works Programme Integrated Grant for Municipalities [Schedule 5B]		3 364	(1 559)	(1 559)	162	2 227	(1 559)	3 786	-242,9%	(1 559)
Local Government Financial Management Grant [Schedule 5B]		1 550	(1 470)	(1 470)	18	1 358	(1 470)	2 828	-192,4%	(1 470)
Municipal Disaster Grant [Schedule 5B]		–	–	(417)	–	–	(417)	417	-100,0%	(417)
Municipal Infrastructure Grant [Schedule 5B]		997	(1 000)	(1 000)	–	609	(1 000)	1 609	-160,9%	(1 000)
Provincial Government:		39 584	(46 426)	(46 928)	15	8 803	(46 928)	55 731	-118,8%	(46 928)
Specify (Add grant description)		568	–	–	–	–	–	–		–
Specify (Add grant description)		–	(10 683)	(10 683)	–	–	(10 683)	10 683	-100,0%	(10 683)
Specify (Add grant description)		71	(262)	(262)	15	63	(262)	326	-124,0%	(262)
Specify (Add grant description)		–	(130)	(130)	–	–	(130)	130	-100,0%	(130)
Specify (Add grant description)		196	(858)	(858)	–	219	(858)	1 076	-125,5%	(858)
Specify (Add grant description)		500	–	–	–	–	–	–		–
Specify (Add grant description)		295	(172)	(250)	–	–	(250)	250	-100,0%	(250)
Specify (Add grant description)		–	(1 532)	(23 264)	–	–	(23 264)	23 264	-100,0%	(23 264)
Specify (Add grant description)		37 954	(32 788)	–	–	8 521	–	8 521		–
Specify (Add grant description)		–	–	(11 480)	–	–	(11 480)	11 480	-100,0%	(11 480)
District Municipality:		–	–	(36)	–	–	(36)	36	-100,0%	(36)
Specify (Add grant description)		–	–	(36)	–	–	(36)	36	-100,0%	(36)
Other grant providers:		2 767	(205)	(205)	26	26	(205)	231	-112,4%	(205)
Foreign Government and International Organisations		1 793	(205)	(205)	–	–	(205)	205	-100,0%	(205)
Private Enterprises		974	–	–	26	26	–	26		–
Total operating expenditure of Transfers and Grants:		48 262	(50 660)	(51 614)	221	13 023	(51 614)	64 637	-125,2%	(51 614)
National Government:		23 296	(39 630)	(42 790)	36 467	39 603	(42 790)	82 393	-192,6%	(42 790)
Municipal Infrastructure Grant [Schedule 5B]		23 296	(24 630)	(24 595)	21 403	23 836	(24 595)	48 431	-196,9%	(24 595)
Municipal Disaster Recovery Grant [Schedule 4B]		–	–	(3 195)	–	–	(3 195)	3 195	-100,0%	(3 195)
Water Services Infrastructure Grant [Schedule 5B]		–	(15 000)	(15 000)	13 762	14 466	(15 000)	29 466	-196,4%	(15 000)
Municipal Disaster Relief Grant		–	–	–	1 301	1 301	–	1 301		–
Provincial Government:		15 229	(1 375)	(257)	–	–	(257)	257	-100,0%	(257)
Specify (Add grant description)		200	–	–	–	–	–	–		–
Specify (Add grant description)		–	(179)	–	–	–	–	–		–
Specify (Add grant description)		1 675	–	–	–	–	–	–		–
Specify (Add grant description)		475	–	–	–	–	–	–		–
Specify (Add grant description)		–	–	(257)	–	–	(257)	257	-100,0%	(257)
Specify (Add grant description)		12 879	(1 196)	–	–	–	–	–		–
District Municipality:		1 851	100	100	–	–	100	(100)	-100,0%	100
Specify (Add grant description)		500	100	100	–	–	100	(100)	-100,0%	100
Specify (Add grant description)		1 200	–	–	–	–	–	–		–
Specify (Add grant description)		142	–	–	–	–	–	–		–
Specify (Add grant description)		9	–	–	–	–	–	–		–

Description R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Total capital expenditure of Transfers and Grants		40 376	(40 905)	(42 947)	36 467	39 603	(42 947)	82 550	-192,2%	(42 947)
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		88 638	(91 565)	(94 561)	36 688	52 626	(94 561)	147 187	-155,7%	(94 561)

WC022 Witzenberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio -

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate ³	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
Municipality														
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
-		–								–	–		–	–
Municipality sub-total										–	–		–	–
Entities														
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
-		–	–						–	–	–		–	–
Entities sub-total										–	–		–	–
TOTAL INVESTMENTS AND INTEREST	2									–	–		–	–

WC022 Witzenberg - Supporting Table SC4 Monthly Budget Statement - aged creditors -

Description R thousands	NT Code	Budget Year 2024/25									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	15 750	586	–	–	–	–	–	–	16 336	–
Auditor General	0800	–	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–	–
Total By Customer Type	1000	15 750	586	–	–	–	–	–	–	16 336	–

WC022 Witzenberg - Supporting Table SC3 Monthly Budget Statement - aged debtors -

Description	NT Code	Budget Year 2024/25											
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	23 343	1 960	2 202	1 619	2 142	39	9 698	65 993	106 997	79 492	–	–
Trade and Other Receivables from Exchange Transactions - Electricity	1300	23 949	807	580	421	433	16	2 526	11 011	39 743	14 407	–	–
Receivables from Non-exchange Transactions - Property Rates	1400	6 362	984	702	651	610	8	8 243	30 639	48 198	40 151	–	–
Receivables from Exchange Transactions - Waste Water Management	1500	8 063	1 441	1 377	1 298	1 253	41	6 911	43 498	63 881	53 000	–	–
Receivables from Exchange Transactions - Waste Management	1600	8 497	1 544	1 373	1 354	1 250	38	6 616	40 378	61 049	49 635	–	–
Receivables from Exchange Transactions - Property Rental Debtors	1700	160	14	14	13	13	1	76	907	1 198	1 010	–	–
Interest on Arrear Debtor Accounts	1810	1 707	143	188	239	311	21	3 195	70 698	76 502	74 464	–	–
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	–	–	–	–	–	–	–	–	–	–	–	–
Other	1900	(6 451)	48	45	72	43	3	221	1 682	(4 337)	2 020	–	–
Total By Income Source	2000	65 629	6 941	6 482	5 666	6 055	166	37 487	264 805	393 231	314 179	–	–
2023/24 - totals only										–	–		
Debtors Age Analysis By Customer Group													
Organs of State	2200	2 113	689	560	342	369	–	1 538	8 624	14 237	10 874	–	–
Commercial	2300	20 807	534	389	467	424	2	5 459	31 113	59 194	37 464	–	–
Households	2400	42 156	5 517	5 299	4 674	5 049	164	28 582	213 304	304 745	251 773	–	–
Other	2500	553	200	234	183	213	0	1 908	11 764	15 055	14 068	–	–
Total By Customer Group	2600	65 629	6 941	6 482	5 666	6 055	166	37 487	264 805	393 231	314 179	–	–

WC022 Witzenberg - Table C7 Monthly Budget Statement - Cash Flow -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
CASH FLOW FROM OPERATING ACTIVITIES	1								%	
Receipts										
Property rates		4 845	103 281	103 281	42	3 431	103 281	(99 850)	-97%	103 281
Service charges		938 669	602 900	602 900	59 617	675 973	602 900	73 073	12%	602 900
Other revenue		13 818	17 029	17 029	1 644	15 554	17 029	(1 475)	-9%	17 029
Transfers and Subsidies - Operational		187 598	194 392	196 865	845	174 173	196 865	(22 692)	-12%	196 865
Transfers and Subsidies - Capital		37 757	46 362	57 118	100	50 511	57 118	(6 607)	-12%	57 118
Interest		9 769	49 570	49 570	1 009	9 482	49 570	(40 088)	-81%	49 570
Dividends		–	–	–	–	–	–	–		–
Payments										
Suppliers and employees		(611 936)	(939 422)	(939 422)	(50 301)	(612 409)	(939 422)	(327 013)	35%	(78 285)
Interest		–	–	–	–	–	–	–		–
Transfers and Subsidies		–	–	–	–	–	–	–		–
NET CASH FROM/(USED) OPERATING ACTIVITIES		580 519	74 112	87 341	12 955	316 715	87 341	(229 373)	-263%	948 478
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		–	–	–	–	3 080	–	3 080	0%	–
Decrease (increase) in non-current receivables		–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–		–
Payments										
Capital assets		(77 852)	(85 365)	(87 263)	(17 518)	(75 079)	87 263	162 342	186%	87 263
NET CASH FROM/(USED) INVESTING ACTIVITIES		(77 852)	(85 365)	(87 263)	(17 518)	(71 999)	87 263	159 262	183%	87 263
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		–	–	–	–	–	–	–		–
Borrowing long term/refinancing		–	25 000	25 000	–	–	25 000	(25 000)	-100%	25 000
Increase (decrease) in consumer deposits		(2 951)	–	–	(38 057)	(37 637)	–	(37 637)	0%	–
Payments										
Repayment of borrowing		–	–	–	–	–	–	–		–
NET CASH FROM/(USED) FINANCING ACTIVITIES		(2 951)	25 000	25 000	(38 057)	(37 637)	25 000	62 637	251%	25 000
NET INCREASE/ (DECREASE) IN CASH HELD		499 715	13 748	25 078	(42 620)	207 080	199 605			1 060 741
Cash/cash equivalents at beginning:		276 202	217 594	187 245		316 673	187 245			316 673
Cash/cash equivalents at month/year end:		775 917	231 342	212 323		523 753	386 849			1 377 415

WC022 Witzenberg - Table C6 Monthly Budget Statement - Financial Position -

Description R thousands	Ref	2023/24 Audited Outcome	Budget Year 2024/25 Original Budget	Adjusted Budget	YearTD Actual	Full Year Forecast
ASSETS	1					
Current assets						
Cash and cash equivalents		187 245	227 306	207 895	200 392	207 895
Trade and other receivables from exchange transactions		111 342	68 636	126 324	(1 077)	126 324
Receivables from non-exchange transactions		36 119	49 234	40 088	36 283	40 088
Current portion of non-current receivables		–	–	–	–	–
Inventory		17 330	9 181	27 957	20 763	27 957
VAT		28 100	6 836	5 302	168 185	5 302
Other current assets		1 239	1 709	1 239	3 045	1 239
Total current assets		381 375	362 903	408 805	427 591	408 805
Non current assets						
Investments		–	–	–	–	–
Investment property		41 680	40 610	38 799	41 268	38 799
Property, plant and equipment		1 062 227	1 094 459	1 138 911	1 088 204	1 138 911
Biological assets		–	–	–	–	–
Living and non-living resources		–	–	–	–	–
Heritage assets		550	550	550	550	550
Intangible assets		1 741	2 529	1 474	2 762	1 474
Trade and other receivables from exchange transactions		–	–	–	–	–
Non-current receivables from non-exchange transactions		–	–	–	–	–
Other non-current assets		–	–	–	–	–
Total non current assets		1 106 198	1 138 148	1 179 734	1 132 783	1 179 734
TOTAL ASSETS		1 487 573	1 501 051	1 588 538	1 560 374	1 588 538
LIABILITIES						
Current liabilities						
Bank overdraft		–	–	–	–	–
Financial liabilities		59	(3 330)	(3 447)	36	(3 447)
Consumer deposits		9 742	12 158	9 739	(23 540)	9 739
Trade and other payables from exchange transactions		85 635	110 941	78 496	(6 247)	78 496
Trade and other payables from non-exchange transactions		(5 360)	3 129	9 773	61 073	9 773
Provision		32 720	45 567	36 837	27 530	36 837
VAT		15 287	18 269	(4 831)	145 924	(4 831)
Other current liabilities		–	–	–	–	–
Total current liabilities		138 082	186 734	126 566	204 775	126 566
Non current liabilities						
Financial liabilities		1 220	25 645	27 546	490	27 546
Provision		67 264	77 712	77 693	58 838	77 693
Long term portion of trade payables		–	–	–	–	–
Other non-current liabilities		60 522	78 001	70 154	76 803	70 154
Total non current liabilities		129 006	181 358	175 392	136 131	175 392
TOTAL LIABILITIES		267 088	368 091	301 959	340 906	301 959
NET ASSETS	2	1 220 485	1 132 959	1 286 580	1 219 468	1 286 580
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		1 209 995	1 120 420	1 272 915	1 270 087	1 272 915
Reserves and funds		11 166	12 540	11 166	(50 619)	11 166
Other		–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2	1 221 162	1 132 959	1 284 082	1 219 468	1 284 082

WC022 Witzenberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) -

Vote Description	Ref	2023/24	Budget Year 2024/25							
R thousands	1	Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Multi-Year expenditure appropriation	2									
Vote 1 - Financial Services		3 366	100	200	–	88	200	(112)	-56%	200
Vote 2 - Community Services		881	350	850	248	394	850	(456)	-54%	850
Vote 4 - Technical Services		32 776	18 937	23 447	9 385	21 695	23 447	(1 753)	-7%	23 447
Vote 5 - Municipal Manager		–	66	56	–	56	56	–		56
Total Capital Multi-year expenditure	4,7	37 023	19 453	24 554	9 634	22 234	24 554	(2 320)	-9%	24 554
Single Year expenditure appropriation	2									
Vote 1 - Financial Services		530	30	65	29	42	65	(23)	-35%	65
Vote 2 - Community Services		5 550	1 780	1 806	225	1 171	1 806	(635)	-35%	1 806
Vote 3 - Corporate Services		1 712	760	1 502	383	1 163	1 502	(339)	-23%	1 502
Vote 4 - Technical Services		41 795	63 311	59 420	13 813	55 014	59 420	(4 406)	-7%	59 420
Vote 5 - Municipal Manager		–	30	33	28	33	33	(0)	-1%	33
Total Capital single-year expenditure	4	49 587	65 911	62 826	14 478	57 423	62 826	(5 403)	-9%	62 826
Total Capital Expenditure	3	86 610	85 365	87 380	24 112	79 657	87 380	(7 723)	-9%	87 380
Capital Expenditure - Functional Classification										
Governance and administration		9 033	2 196	10 863	3 167	9 207	10 863	(1 657)	-15%	10 863
Executive and council		124	216	370	127	344	370	(26)	-7%	370
Finance and administration		8 908	1 980	10 494	3 039	8 863	10 494	(1 631)	-16%	10 494
Community and public safety		6 252	2 300	2 796	467	1 510	2 796	(1 286)	-46%	2 796
Community and social services		58	1 100	1 000	143	680	1 000	(320)	-32%	1 000
Sport and recreation		3 224	650	1 246	206	652	1 246	(594)	-48%	1 246
Public safety		2 838	550	550	118	178	550	(372)	-68%	550
Housing		132	–	–	–	–	–	–		–
Economic and environmental services		32 934	7 367	11 893	433	11 586	11 893	(307)	-3%	11 893
Planning and development		828	200	133	–	133	133	–		133
Road transport		32 107	7 167	11 731	433	11 428	11 731	(303)	-3%	11 731
Environmental protection		–	–	30	–	26	30	(4)	-15%	30
Trading services		38 390	73 501	61 828	20 045	57 355	61 828	(4 473)	-7%	61 828
Energy sources		9 959	31 352	13 834	7 145	11 341	13 834	(2 493)	-18%	13 834
Water management		10 426	25 606	28 049	4 495	27 379	28 049	(671)	-2%	28 049
Waste water management		4 669	16 343	18 934	8 181	17 801	18 934	(1 133)	-6%	18 934
Waste management		13 337	200	1 011	223	834	1 011	(177)	-17%	1 011
Total Capital Expenditure - Functional Classification	3	86 610	85 365	87 380	24 112	79 657	87 380	(7 723)	-9%	87 380
Funded by:										
National Government		21 847	37 504	40 252	9 020	40 152	40 252	(100)	0%	40 252
Provincial Government		14 214	1 941	832	223	223	832	(609)	-73%	832
District Municipality		1 644	435	435	433	433	435	(1)	0%	435
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)		222	–	–	–	–	–	–		–
Transfers recognised - capital		37 926	39 880	41 519	9 676	40 809	41 519	(710)	-2%	41 519
Borrowing	6	1 460	25 000	10 000	7 458	8 328	10 000	(1 672)	-17%	10 000
Internally generated funds		43 815	20 485	35 831	6 978	30 495	35 831	(5 336)	-15%	35 831
Total Capital Funding	7	83 202	85 365	87 350	24 112	79 632	87 350	(7 718)	-9%	87 350

WC022 Witzenberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
									%	
Revenue										
Exchange Revenue		606 675	629 318	640 001	45 295	628 119	640 001	(11 882)	-2%	640 001
Service charges - Electricity		371 022	431 223	431 223	31 166	395 042	431 223	(36 182)	-8%	431 223
Service charges - Water		48 337	49 359	49 359	3 443	51 479	49 359	2 120	4%	49 359
Service charges - Waste Water Management		75 250	50 932	50 932	2 516	59 530	50 932	8 598	17%	50 932
Service charges - Waste management		34 183	33 774	33 774	2 917	36 133	33 774	2 359	7%	33 774
Sale of Goods and Rendering of Services		14 484	5 536	16 219	666	15 431	16 219	(788)	-5%	16 219
Agency services		4 739	4 684	4 684	592	4 944	4 684	260	6%	4 684
Interest		–	11	11	–	–	11	(11)	-100%	11
Interest earned from Receivables		28 557	23 549	23 549	1 881	27 153	23 549	3 604	15%	23 549
Interest earned from Current and Non Current Assets		22 019	22 444	22 444	1 205	18 689	22 444	(3 756)	-17%	22 444
Rent on Land		–	27	27	–	–	27	(27)	-100%	27
Rental from Fixed Assets		5 038	6 015	6 015	610	5 621	6 015	(394)	-7%	6 015
Operational Revenue		3 046	1 764	1 764	299	14 097	1 764	12 333	699%	1 764
Non-Exchange Revenue		318 067	335 568	332 231	7 493	294 580	332 231	(37 651)	-11%	332 231
Property rates		101 317	113 495	113 495	5 766	107 320	113 495	(6 175)	-5%	113 495
Surcharges and Taxes		9 122	5 501	10 360	736	5 315	10 360	(5 045)	-49%	10 360
Fines, penalties and forfeits		20 634	11 254	11 254	0	16 801	11 254	5 547	49%	11 254
Licence and permits		1 183	2 444	2 444	136	1 068	2 444	(1 376)	-56%	2 444
Transfer and subsidies - Operational		179 020	196 213	181 896	221	156 370	181 896	(25 526)	-14%	181 896
Interest		4 091	3 566	3 566	364	4 881	3 566	1 315	37%	3 566
Operational Revenue		2 991	3 095	3 095	269	2 824	3 095	(271)	-9%	3 095
Gains on disposal of Assets		(291)	–	6 121	–	–	6 121	(6 121)	-100%	6 121
Total Revenue (excluding capital transfers and contributions)		924 741	964 887	972 233	52 788	922 699	972 233	(49 533)	-5%	972 233
Expenditure By Type										
Employee related costs		245 182	277 558	279 194	23 180	271 949	279 194	(7 245)	-3%	279 194
Remuneration of councillors		11 447	12 311	12 311	1 006	11 928	12 311	(383)	-3%	12 311
Bulk purchases - electricity		324 086	375 258	377 458	1 005	311 086	377 458	(66 372)	-18%	377 458
Inventory consumed		23 245	25 929	25 838	3 773	23 421	25 838	(2 416)	-9%	25 838
Debt impairment		(72 355)	62 758	62 758	–	66 763	62 758	4 005	6%	62 758
Depreciation and amortisation		34 241	54 219	54 219	34 494	34 494	54 219	(19 724)	-36%	54 219
Interest		5 299	10 233	10 233	–	–	10 233	(10 233)	-100%	10 233
Contracted services		55 754	75 234	65 330	9 987	47 903	65 330	(17 427)	-27%	65 330
Transfers and subsidies		36 338	37 116	34 794	517	17 598	34 794	(17 196)	-49%	34 794
Irrecoverable debts written off		159 168	2 131	2 131	15	7 543	2 131	5 412	254%	2 131
Operational costs		46 364	60 487	57 955	3 993	50 595	57 955	(7 360)	-13%	57 955
Losses on Disposal of Assets		688	–	–	–	–	–	–		–
Other Losses		(2 800)	3 497	3 497	466	466	3 497	(3 031)	-87%	3 497
Total Expenditure		866 657	996 730	985 717	78 435	843 748	985 717	(141 969)	-14%	985 717
Surplus/(Deficit)		58 085	(31 844)	(13 484)	(25 647)	78 952	(13 484)	92 436	(0)	(13 484)
Transfers and subsidies - capital (monetary allocations)		36 536	35 557	37 328	37 189	37 189	37 328	(139)	(0)	37 328
Surplus/(Deficit) after capital transfers & contributions		94 621	3 713	23 844	11 541	116 140	23 844			23 844
Surplus/(Deficit) after income tax		94 621	3 713	23 844	11 541	116 140	23 844			23 844
Surplus/(Deficit) attributable to municipality		94 621	3 713	23 844	11 541	116 140	23 844			23 844
Surplus/ (Deficit) for the year		94 621	3 713	23 844	11 541	116 140	23 844			23 844

WC022 Witzenberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) -

Vote Description R thousands	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance %	Full Year Forecast
Revenue by Vote	1									
Vote 1 - Financial Services		147 595	149 934	156 370	8 120	136 494	156 370	(19 876)	-12,7%	156 370
Vote 2 - Community Services		202 772	201 946	202 370	941	173 730	202 370	(28 640)	-14,2%	202 370
Vote 3 - Corporate Services		22 619	17 495	17 531	740	23 181	17 531	5 650	32,2%	17 531
Vote 4 - Technical Services		586 545	629 366	631 587	79 961	625 032	631 587	(6 555)	-1,0%	631 587
Vote 5 - Municipal Manager		1 746	1 702	1 702	214	1 451	1 702	(252)	-14,8%	1 702
Total Revenue by Vote	2	961 278	1 000 443	1 009 560	89 976	959 888	1 009 560	(49 672)	-4,9%	1 009 560
Expenditure by Vote	1									
Vote 1 - Financial Services		31 157	61 135	60 075	4 019	45 782	60 075	(14 293)	-23,8%	60 075
Vote 2 - Community Services		124 454	141 841	137 781	14 645	108 631	137 781	(29 149)	-21,2%	137 781
Vote 3 - Corporate Services		99 650	124 911	124 092	12 960	112 554	124 092	(11 537)	-9,3%	124 092
Vote 4 - Technical Services		595 954	649 300	642 408	45 425	558 553	642 408	(83 855)	-13,1%	642 408
Vote 5 - Municipal Manager		15 442	19 542	21 361	1 386	18 227	21 361	(3 134)	-14,7%	21 361
Total Expenditure by Vote	2	866 657	996 730	985 717	78 435	843 748	985 717	(141 969)	-14,4%	985 717
Surplus/ (Deficit) for the year	2	94 621	3 713	23 844	11 541	116 140	23 844	92 296	387,1%	23 844

WC022 Witzenberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) -

Description	Ref	2023/24	Budget Year 2024/25							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly Actual	YearTD Actual	YearTD Budget	YTD Variance	YTD Variance	Full Year Forecast
									%	
Revenue - Functional										
Governance and administration		150 655	153 789	160 225	8 434	139 975	160 225	(20 250)	-13%	160 225
Executive and council		28	31	31	59	86	31	55	178%	31
Finance and administration		150 628	153 758	160 194	8 375	139 889	160 194	(20 305)	-13%	160 194
Internal audit		–	–	–	–	–	–	–		–
Community and public safety		221 762	218 327	218 787	1 638	196 127	218 787	(22 660)	-10%	218 787
Community and social services		149 009	158 917	158 917	265	157 025	158 917	(1 892)	-1%	158 917
Sport and recreation		9 728	7 820	7 820	606	7 535	7 820	(286)	-4%	7 820
Public safety		24 388	16 654	16 690	751	22 799	16 690	6 109	37%	16 690
Housing		38 637	34 936	35 360	16	8 769	35 360	(26 591)	-75%	35 360
Health		–	–	–	–	–	–	–		–
Economic and environmental services		21 432	4 338	3 143	640	4 485	3 143	1 342	43%	3 143
Planning and development		4 663	3 016	3 016	591	4 414	3 016	1 398	46%	3 016
Road transport		15 837	1 311	116	24	45	116	(71)	-61%	116
Environmental protection		932	11	11	26	26	11	15	135%	11
Trading services		567 329	623 849	627 266	79 264	619 192	627 266	(8 075)	-1%	627 266
Energy sources		373 511	430 868	430 868	32 710	397 585	430 868	(33 284)	-8%	430 868
Water management		66 833	95 225	95 490	25 695	96 265	95 490	775	1%	95 490
Waste water management		83 087	56 602	59 497	17 401	82 855	59 497	23 358	39%	59 497
Waste management		43 898	41 154	41 411	3 459	42 487	41 411	1 076	3%	41 411
Other	4	100	139	139	0	109	139	(31)	-22%	139
Total Revenue - Functional	2	961 278	1 000 443	1 009 560	89 976	959 888	1 009 560	(49 672)	-5%	1 009 560
Expenditure - Functional										
Governance and administration		117 071	161 917	165 326	15 981	145 724	165 326	(19 602)	-12%	165 326
Executive and council		29 071	32 064	33 956	3 053	36 576	33 956	2 620	8%	33 956
Finance and administration		83 998	124 776	126 383	12 636	105 655	126 383	(20 728)	-16%	126 383
Internal audit		4 002	5 078	4 988	291	3 493	4 988	(1 495)	-30%	4 988
Community and public safety		151 016	176 506	171 873	16 498	135 366	171 873	(36 507)	-21%	171 873
Community and social services		31 449	36 104	36 258	3 906	31 783	36 258	(4 475)	-12%	36 258
Sport and recreation		38 015	42 561	43 262	7 188	40 427	43 262	(2 835)	-7%	43 262
Public safety		42 724	56 942	55 532	4 827	43 853	55 532	(11 679)	-21%	55 532
Housing		38 829	40 899	36 821	577	19 303	36 821	(17 518)	-48%	36 821
Health		–	–	–	–	–	–	–		–
Economic and environmental services		39 351	51 243	44 652	12 558	41 449	44 652	(3 203)	-7%	44 652
Planning and development		13 433	16 351	16 359	1 487	15 460	16 359	(899)	-5%	16 359
Road transport		23 305	29 657	23 734	10 270	23 070	23 734	(664)	-3%	23 734
Environmental protection		2 613	5 235	4 559	801	2 919	4 559	(1 640)	-36%	4 559
Trading services		558 116	606 005	602 827	33 126	520 187	602 827	(82 640)	-14%	602 827
Energy sources		368 808	428 398	427 087	7 536	348 568	427 087	(78 519)	-18%	427 087
Water management		68 556	55 909	55 138	10 502	77 331	55 138	22 193	40%	55 138
Waste water management		59 365	45 046	43 580	10 071	45 204	43 580	1 624	4%	43 580
Waste management		61 387	76 652	77 022	5 016	49 083	77 022	(27 939)	-36%	77 022
Other		1 102	1 059	1 039	272	1 022	1 039	(16)	-2%	1 039
Total Expenditure - Functional	3	866 657	996 730	985 717	78 435	843 748	985 717	(141 969)	-14%	985 717
Surplus/ (Deficit) for the year		94 621	3 713	23 844	11 541	116 140	23 844	92 296	387%	23 844

MUNICIPALITY WITZENBERG

Report: Withdrawals from Municipal Bank Accounts
Quarter ending June 2025
Report in terms of section 11(4)(a) of the MFMA, Act no 56 of 2003

MFMA Section	Item Description	Income YTD transactions Q4	Expenditure YTD transactions Q4	Total YTD Income	Total YTD Expenditure
		R	R	R	R
11(1) (b)	Expenditure authorised in terms of section 26(4) (Expenditure before annual budget is approved)	-	-	-	-
11(1) (c)	Unforeseeable and unavoidable expenditure authorised in terms of section 29(1) (Mayor may approve emergency or other exceptional circumstances expenditure for which no budget provision was made)	-	-	-	-
11(1) (d)	Section 12 withdrawals (Relief, charitable, trust or other funds withdrawals)	-	-	-	-
11(1) (e) (i)	Money collected on behalf of organ of state:	-	-	-	-
	- VAT	-	20 978 799	-	65 501 073
	- Agency fees, for example motor registration, drivers licence, etc.	-6 566 568	6 221 984	-29 288 534	29 105 909
11(1) (e) (ii)	Insurance received by the Municipality on behalf of organ of state	-	-	-	-
11(1) (f)	Refund of money incorrectly paid into bank account	-	-	-	-
11(1) (g)	Refund of guarantees, sureties & security deposits	-523 104	268 045	-2 447 335	993 439
		-7 089 672	**27 468 828**	**-31 735 869**	**95 600 421**

		YTD Transactions Q4
11(1) (h)	Cash management and investment purposes:	-
	- Realised	-392 000 000
	- Made	392 000 000
	- Nett movement	**-**

WITZENBERG MUNICIPALITY

Report: Expenditure on Staff & Councillor Benefits - YTD Act Dec

(Report in terms of Section 66 of the MFMA)

MFMA Section	Item Description	Original Budget 2024/2025	Amended Budget 2024/2025	Year to Date Total	% Spent to date
Staff Benefits					
66(a)	Salaries and Wages	193 067 807	194 650 015	193 603 739	99,46%
66(b)	Contributions to pension funds and medical aid	36 773 009	36 773 009	34 491 726	93,80%
66(c)	Travel, accomodation and subsistence	1 788 449	1 695 105	952 269	56,18%
66(d)	Housing benefits and allowances	1 483 856	1 449 456	1 180 152	81,42%
66(e)	Overtime	27 791 848	27 817 666	24 927 526	89,61%
66(f)	Loans and advances	0	0	0	0,00%
66(g)	Other type of benefit or allowances related to staff	18 441 614	18 503 971	17 746 251	95,91%
	Sub - Total (Staff Benefits)	**R 279 346 583**	**R 280 889 222**	**R 272 901 662**	**97,16%**
Councillor Benefits					
MAY	Mayor	1 071 605	1 071 605	929 715	86,76%
DM	Deputy Mayor	669 515	669 515	720 003	107,54%
SP	Speaker	518 936	518 936	696 291	134,18%
MCM	Mayoral Committee members	2 505 225	2 505 225	2 081 941	83,10%
S79	Section 79 committee chairperson	0	0	668 594	0%
CLLR	Other Councillors	6 038 459	6 038 459	5 465 046	90,50%
MED	Medical aid contributions	85 826	85 826	0	0,00%
PEN	Pension fund contributions	1 421 603	1 421 603	1 366 711	0,00%
WARD	Ward Committee Alllowance	1 163 928	1 163 928	1 411 000	121,23%
	Sub - Total (Councillors' Benefits)	**13 475 097**	**R 13 475 097**	**R 13 339 301**	**98,99%**
Total Councillor and Staff Benefits		**R 292 821 680**	**R 294 364 319**	**R 286 240 964**	**97,24%**

WC022 Witzenberg - Supporting Table SC1 Material variance explanations -

Ref	Description R thousands	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
1	Revenue			
	Service charges - Electricity	(36 182)	Lower consumption. Alternative energy installed by large consumers	
	Service charges - Water	2 120	Consumption more than expected	
	Service charges - Waste Water Management	8 598	Attributed to Industrial Effluent recognised	
	Service charges - Waste management	2 359	Conservative approach to budgeting	
	Sale of Goods and Rendering of Services	(788)	Immaterial Variance	
	Agency services	260	Immaterial Variance	
	Interest	(11)	Immaterial Variance	
	Interest earned from Receivables	3 604	Increase in oustanding debt due to lower collectio rate	
	Interest earned from Current and Non Current A	(3 756)	Lower interest rates observed	
	Dividends	–		
	Rent on Land	(27)	Immaterial Variance	
	Rental from Fixed Assets	(394)	Immaterial Variance	
	Licence and permits	–		
	Operational Revenue	12 333	Revenue Recognised in respect of Tulbgh dam	
2	Non-Exchange Revenue			
	Property rates	(6 175)	Immaterial Variance	
	Surcharges and Taxes	(5 045)	Lower capital expenditure resulting in less revenue being recognised	
	Fines, penalties and forfeits	5 547	Conservative approach to budgeting for Fines Revenue. Fines withdrawn / reduction recognised at year end	
	Licence and permits	(1 376)	Oustanding End of days to be remmitted	
	Transfer and subsidies - Operational	(25 526)	Outstanding revenue recognition in terms of operational grants to be processed	
	Interest	1 315	Increase in oustanding debt due to lower collectio rate	
	Fuel Levy	–		
	Operational Revenue	(271)	Immaterial Variance	
	Gains on disposal of Assets	(6 121)	Immaterial Variance	
	Other Gains	–		
	Discontinued Operations	–		
3	Expenditure By Type			
	Employee related costs	(7 245)	Primarily due to the filling of vacancies	
	Remuneration of councillors	(383)	Immaterial Variance	
	Bulk purchases - electricity	(66 372)	Lower consumption resulting in lower expenditureand. Most recent Eskom account not received at the reporting date and thus still to be recognised against the available bud	
	Inventory consumed	(2 416)	Less inventory procured and consumed than expected.	
	Debt impairment	4 005	Increase in oustanding debt due to lower collectio rate	
	Depreciation and amortisation	(19 724)	Depreciation run performed on an annual basis. Additional run to be performed after finalisation of capital purchases.	
	Interest	(10 233)	Finance charges related to Landfil Sites recognised on an annual basis.	
	Contracted services	(17 427)	Savings on Security services due to the tactical team not required for deployement, Civil & Electrical Engineering & Maintenance of Unspecified Assets	
	Transfers and subsidies	(17 196)	Delays in expenditure in respect of Housing Top Structures.	
	Irrecoverable debts written off	5 412	Debt written off during February 2025	
	Operational costs	(7 360)	Low expenditure experienced for operational cost items such as Wet Fuel, Uniform & PPE, Hire Charges, Insurance cost & External Computer Services	
	Losses on Disposal of Assets	–		
	Other Losses	(3 031)	Fair value adjustments in terms of Actuarial Assessments processed at year end.	
4	Capital Expenditure			
	Total Capital Expenditure	(7 718)	Long delivery time for Elec equipment and speciliased vehicles	
5	Cash Flow			
6	Measureable performance			
7	Municipal Entities			

Total Cost Savings Disclosure for the Quarter Ended: June 2025

Measures	Adj Budget	Q1	Q2	Q3	Q4	Total YTD	Prev Year Total YTD	Savings
Use fo Consultants	18 368 998	1 767 538	1 985 631	4 116 891	4 214 795	12 084 854	18 478 449	6 393 595
Vehicles used for political office -bearers	7 753	1 314	3 060	-	-	4 374	22 444	18 070
Travel and subsistence	1 320 646	156 213	354 961	140 815	139 030	791 019	778 512	-12 508
Domestic Accomodation	374 459	11 712	54 938	42 340	52 260	161 250	167 168	5 919
Sponsorships, events and catering	906 313	97 249	63 852	44 843	24 159	230 103	587 420	357 317
Communication	3 234 269	84 196	809 992	639 657	677 289	2 211 134	3 126 915	915 781
Other Related Expenditure Items	2 712 713	194 629	388 127	549 205	613 197	1 745 158	1 165 537	33 576
TOTAL	**26 925 151**	**2 312 852**	**3 660 560**	**5 533 751**	**5 720 729**	**17 227 892**	**24 326 445**	**7 711 750**

**** Savings were calculated based upon a comparision between previous year and current year year-to-date expenditure items*

Summary of Budget Virements for the Quarter Ended : June 2025

Municipal Vote	Q1	Q2	Q3	Q4	Total	Net Movement
Financial Services	- 33 706	98 000	- 75 946	- 913 523	- 925 175	From()
Community Services	- 257 889	186 336	- 703 907	- 451 484	- 1 226 944	From()
Corporate Services	239 099	- 749 822	384 345	- 2 466 929	- 2 593 307	From()
Technical Services	52 496	57 486	384 008	3 971 946	4 465 936	To
Municipal Manager	-	408 000	11 500	- 140 010	279 490	To
	-	-	-	-	-	-

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN

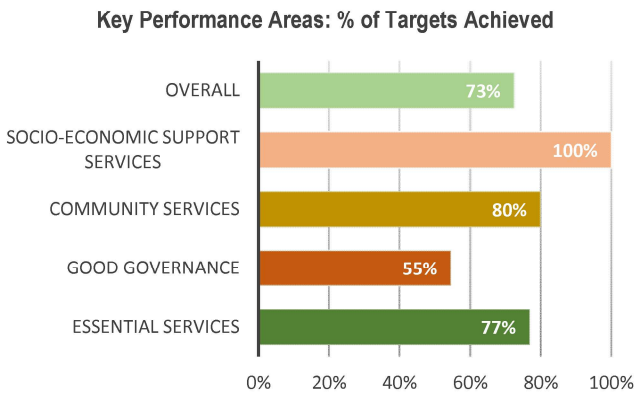
REPORT ON STRATEGIC / TOP LAYER RESULTS

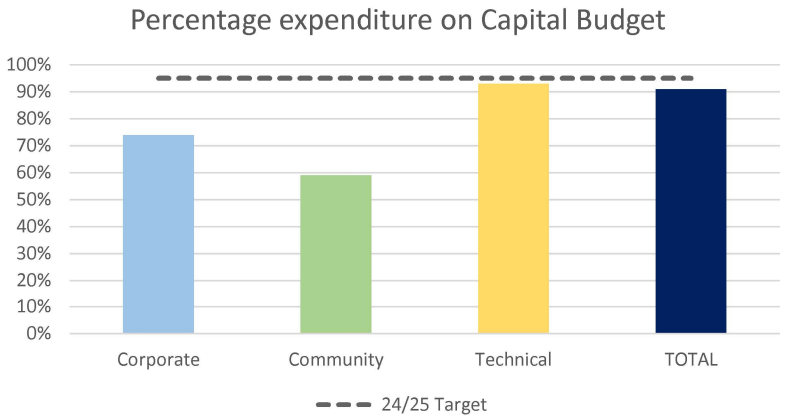
2024/25 | QUARTER 4

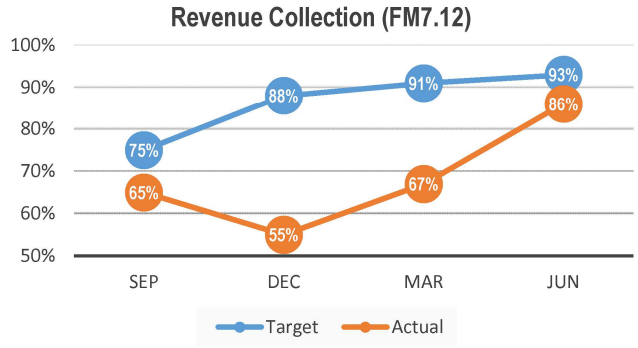
The Municipal Finance Management Act No. 56 of 2003 (MFMA) and National Treasury MFMA Circular No. 13 requires that municipalities must prepare a service delivery budget implementation plan (SDBIP) indicating how the budget and the strategic objectives of Council will be implemented. The SDBIP is prepared in terms of Section 53(1)(c)(ii) of the Municipal Finance Management (MFMA), National Treasury MFMA Circular No. 13 and the Budgeting and Reporting Regulation.

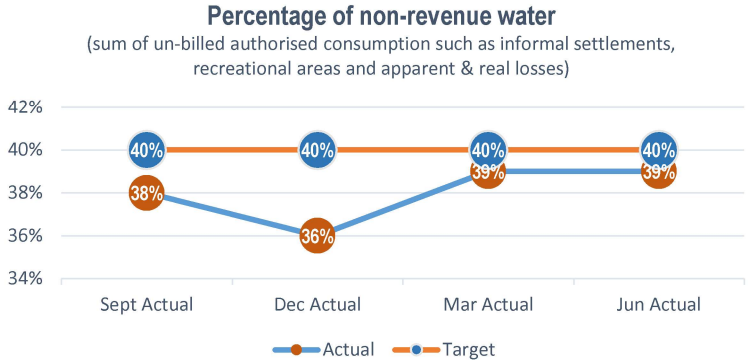
INDEX	*Page*
1. ESSENTIAL SERVICES	*2*
a) Sustainable provision & maintenance of basic infrastructure	*2*
b) Provide for the needs of informal settlements through improved services	*3*
2. GOVERNANCE	*3*
a) Support Institutional Transformation & Development	*3*
b) Ensure financial viability.	*4*
c) To maintain and strengthen relations	*4*
3. COMMUNAL SERVICES	*5*
a) Provide & maintain facilities that make citizens feel at home.	*5*
4. SOCIO-ECONOMIC SUPPORT SERVICES	*5*
a) Support the poor & vulnerable through programmes & policy	*5*
b) Create an enabling environment to attract investment & support local economy.	*6*

OVERVIEW OF RESULTS









KEY PERFORMANCE AREA:	Essential Services
STRATEGIC OBJECTIVE:	Sustainable provision & maintenance of basic infrastructure

Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
TecDir1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the Technical Department	98%	98%	**95%**	The total annual budget allocated to the Directorate for planned maintenance was just over R11 million. The target set for the directorate was 98% expenditure. Both the Sanitation and Water Departments successfully reached the target of 98%. In contrast, the Roads Department underspent by R347,444, falling short of the 98% target from a departmental budget of R5.9 million. The primary cause of underspending in the Roads Department was the delay in awarding the road maintenance tender. The initial advertisement for the tender did not result in any responsive bids. Consequently, the tender had to be re-advertised, and the award from the second procurement process was only made late in the financial year. This delay impacted the ability to spend the allocated funds as planned.	An application will be submitted for the roll-over of any unspent own funds. The awarded tender covers a three-year period, and it is anticipated that all budgeted planned maintenance projects will be completed as scheduled during the 2025/26 financial year.
TecDir3	% Expenditure on Capital Budget by Technical Directorate	95%	95%	**93%**	The Directorate was allocated R82.8 million for capital projects with a 95% expenditure target. Roads/Storm Water and Water Departments both spent 98% of their budgets. The Electrical Department underspent by R1.8 million (out of R13.8 million) due to delays at the Ceres Power Station, mainly related to building plan finalisation. The Sanitation Department underspent by R319,522, primarily because network extensions at Schoonvlei depend on plot transfers to new owners before connections can proceed.	The Ceres Power Station project is scheduled for completion in the latter part of 2025/26. Any unspent funds will be carried over to 2025/26. The Schoonvlei sewer network project will commence after property transfers are complete and connection fees have been paid.
WS1.11a	Number of new formal sewer connections meeting minimum standards	10	10	**11**		
WS2.11a	Number of new formal water connections meeting minimum standards	10	10	**16**		
WS4.1	Percentage of drinking water samples complying to SANS241.	98%	98%	**100%**		
EE1.11a	Number of formal residential dwellings provided with a new connection to mains electricity supply by the municipality	8	8	**8**		
FinInc28	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at period end.	11873	11873	**12056**		

WS5.1	Percentage of non-revenue water (sum of un-billed authorised consumption such as informal settlements, recreational areas and apparent & real losses)	40%	40%	**39%**		
EE4.4	Percentage total electricity losses	10%	10%	**14,0%**	Result shown is cumulative result up to May 2025. The full year results will be captured in the annual performance report. Illegal connections have increased with the absence of the Revenue Enhancement project.	The bid for Revenue Enhancement was advertised but responsive bids received was found to be unaffordable for the municipality. The strategy to address will be reconsidered.
TR6.12	Percentage of surfaced municipal road lanes which has been resurfaced and resealed	1%	1%	**3%**		

KEY PERFORMANCE AREA:	Essential Services
STRATEGIC OBJECTIVE:	Provide for the needs of informal settlements through improved services

Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
TecDir2	Number of subsidised serviced sites developed.	No target set as development of serviced sites is not planned and budgeted for in 2024/25. Programme to resume in following year.				
WS1.11b (Cir88)	Number of new informal sewer connections meeting minimum standards	2	2	**2**		
WS2.11b	Number of new informal water connections meeting minimum standards	2	2	**2**		
EE1.11b	Number of informal residential dwellings provided with a new connection to mains electricity supply by the municipality	0	0	**0**	Target adjusted with adjustment budget	
TecRef31	Percentage of households in demarcated informal areas with access to a periodic solid waste removal or a skip for household waste.	95%	95%	**100%**		

KEY PERFORMANCE AREA:	Governance
STRATEGIC OBJECTIVE:	Support Institutional Transformation & Development

Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
CorpHR13	Percentage budget spent on implementation of Workplace Skills Plan.	96%	96%	**98%**		
CorpHR12	Report on percentage of people from employment equity target groups employed in the three highest levels of management in the municipality.	4 Reports	4	**4**		
GG1.21	Staff vacancy rate	5%	5%	**17%**	Not finding suitable candidates for positions due to qualifications determined as per job description and panel members not always available.	Instigate headhunting for qualifying candidates.

KEY PERFORMANCE AREA:	Governance
STRATEGIC OBJECTIVE:	Ensure Financial Viability

Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
FinFAdm10	Financial viability expressed as Debt-Coverage ratio	200	200	**599**	No Borrowings. Only borrowing is a Financial Lease liability. The result of the ratio is deemed immaterial	
FinFAdm11	Financial viability expressed outstanding service debtors	60%	60%	**51%**		
FM7.12	Collection rate ratio	93%	93%	**86%**	The cutting off of electricity supply and/or blocking of prepaid electricity is only credit control measures currently implemented. There is no credit control measures in areas where Eskom distribute electricity.	Report to be resubmitted to council for workshop and council resolution on credit control measures.
FM1.14	Service Charges and Property Rates Revenue as a percentage of Service Charges and Property Rates Revenue Budget	98%	98%	**96%**	Decrease in electricity consumption due to the increased use of alternative energy.	Implementation of the Cost of Supply Study recommendations.
FM3.11	Cash/Cost coverage ratio	3	3	**2,6**	Collection rate lower than expected. Industrial Effluent payment oustanding from customer	Improve Credit Control Mechanisms. Conclude an agreement with Industrial Effluent Customer for down payment. Revisit Indigent Policy to expand definition of income to include income from all working individuals on a property. Scrap suspension of credit control mechanisms during December
FM4.31	Creditors payment period	40	40	**36**		
LED3.31	Average number of days from the point of advertising to the letter of award per 80/20 procurement process	150	150	**129**		
MM1	Percentage expenditure on the preventative- & corrective planned maintenance budget of the whole of the municipality.	98%	98%	94%	The municipality has underspent R 471 000 to have reached the target of 98% expenditure of the total planned maintenance budget of R 11.84m. For the reasons of under expenditure please refer to indicators TecDir1.	Refer to TecDir1
FM1.11	Total Capital Expenditure as a percentage of Total Capital Budget	95%	95%	91%	The municipality has underspent R 3,53m to have reached the target of 95% expenditure of the total capital budget of R 87.38m. For the reasons of under expenditure please refer to indicators TecDir3 and ComDir2.	Refer to TecDir3 and ComDir2

FM5.21	Percentage of total capital expenditure on renewal/upgrading of existing assets	68%	68%	51%	Slow expenditure on renewal of budgeted projects.	Projects commenced.
FM5.2	Percentage change of renewal/upgrading of existing Assets	35%	35%	-8%	Slow expenditure on renewal of budgeted projects.	Projects commenced.
FM7.2	Percentage of Revenue Growth excluding capital grants	6%	6%	0,2%	Decrease in electricity consumption due to the increased use of alternative energy.	Implementation of the Cost of Supply Study recommendations.
FM2.1	Percentage of total operating revenue to finance total debt (Total Debt (Borrowing) / Total operating revenue)	6%	6%	0%		
FM4.11	Irregular, Fruitless and Wasteful, Unauthorised Expenditure as a percentage of Total Operating Expenditure	0%	0%	0%		
FM4.2	Percentage of total operating expenditure on remuneration	30%	30%	31%	Salary adjustment, overtime and standby expendirure	Implementation of electronic overtime system

KEY PERFORMANCE AREA:	Governance
STRATEGIC OBJECTIVE:	To maintain and strengthen relations with international- & inter-governmental partners as well as the local community through the creation of participative structures.

Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
MMIDP9	Number of IDP community engagements held.	14	14	**14**		
GG2.1	Percentage of ward committees that are functional (meet four times a year, are quorate, and have an action plan)	100%	100%	**100%**		
GG2.11	Percentage of ward committees with 6 or more ward committee members (excluding the ward councillor)	100%	100%	**100%**		
ComSoc49	Number of meetings with inter-governmental partners.	12	12	**15**		

KEY PERFORMANCE AREA:	Communal Services
STRATEGIC OBJECTIVE:	Provide & maintain facilities that make citizens feel at home.

Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
ComAm34	Analysis report on customer satisfaction questionnaires on community facilities.	1 Report	1	**1**		
FD1.11	Percentage compliance with the required attendance time for structural firefighting incidents	90%	90%	**95%**		
HS3.6	Average number of library visits per library	12 000	12 000	**14 136**		
HS3.7	Percentage of municipal cemetery plots available	27%	27%	**39%**		
ComDir2	Percentage expenditure on Capital Budget by Community Directorate	95%	95%	**59%**	The Directorate was allocated R2.65 million for capital projects, with a targeted expenditure rate of 95%. There was an under-expenditure of R957,418 in achieving this target. Of the total allocation, R1 million was earmarked for professional fees related to the Nduli library project, which is scheduled for construction in the 2025/26 financial year. The unspent portion of R320,113 was due to delays in the awarding of the construction contract. Within the Resorts section, R299,105 remained unutilised; these funds were initially intended for vehicle procurement but the decision was revised after reviewing the available cost information. In the Sport section, an amount of R283,710 was not spent on the upgrade at the Kluitjieskraal sport facility although the fencing portion was completed. Notably, this provision was only included in the budget during the adjustment process in February resulting in limited time to complete the project.	It is expected that an award to appoint a contractor for the Nduli Library will be finalised in July 2025 with no delays foreseen in the construction timeline. The roll-over of unspent funds to proceed with the other mentioned projects will be reviewed with the adjustment budget in August.

KEY PERFORMANCE AREA:	Socio-Economic Support Services
STRATEGIC OBJECTIVE:	Support the poor & vulnerable through programmes & policy

Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
ComSoc41	Number of account holders subsidised through the municipality's Indigent Policy	4500	4500	**3580**		
LED2.12	Percentage of the municipality's operating budget spent on indigent relief for free basic services	3%	3%	**2,9%**		
LED1.21	Number of work opportunities created through Public Employment Programmes (incl. EPWP and other related employment programmes)	400	400	**428**		

ComSoc42	Number of engagements with target groups with the implementation of social development programmes.	20	20	**23**		
ComHS14	Number of housing opportunities provided per year.	No Target				

ComHS15	Number of Rental Stock transferred	20	20	**22**		
KEY PERFORMANCE AREA:	Socio-Economic Support Services					
STRATEGIC OBJECTIVE:	Create an enabling environment to attract investment & support local economy.					
Ref	Key Performance Indicator	Annual Target	Quarterly Target	Quarterly Results	Reason if target not achieved	Corrective measures
ComLed19	Bi-annual report on investment incentives implemented.	2 Reports	2	**2**		
ComLed20	Quarterly report on the Small Business Entrepreneurs Development Programme.	4 Reports	4	**4**		
ComLed4	Review of the Witzenberg Local Economic Development Strategy.	1	1	**1**		
LED3.11	Average time taken to finalise business license applications	5 days	5	**0,8**		
LED3.12	Average time taken to finalise informal trading permits	7	7	**0,9**		
LED1.11	Percentage of total municipal operating expenditure spent on contracted services physically residing within the municipal area	5%	5%	**15%**		

Wes-Kaapse Regering
Onderwys

ST. MARK'S PRIMÊR
-STREWE NA SUKSES-

St. Mark's Primêr
Reidstraat 29 | Posbus 75
Prince Alfred Hamlet | 6840
Tel: (023) 313 3456
E-pos: admin@stmarks.co.za
stmarks.prim@wcgschools.gov.za

8 Maart 2024

Die Munisipale Bestuurder
Witzenberg Munisipaliteit
Ceres
6835

Geagte Heer

INSAKE : AANSOEK – EENRIGTING STRAAT

Ons skool, St. Mark's Primêr is geleë in Prince Alfred Hamlet. Die toegangspad na ons skool, Reidstraat is soggens en middae die stilhouplek vir baie taxi's en ouers wat leerders kam haal en wegneem. Ons het einde Januarie 'n gesprek met die verkeershoof, mnr. E. Daniëls gehad waar ons gepraat het oor die moontlikheid van 'n skolierpatrollie.

Hierdie brief of aansoek is reeds na die munisipaliteit (mnr. E. Daniëls en E. Lintnaar) asook na die provinsiële verkeersafdeling aangestuur. Op die 7de Februarie 2024, is een van ons leerders raakgery- gelukkig is sy nie baie ernstig beseer nie. Op Vrydag 23 Februarie 2024 het mnre. Daniëls en Lintnaar 'n besoek by die skool kom aflê, net om hulle te vergewis van die situasie.

Ons opvoeders is soggens en middae aan diens om toe te sien dat die leerders veilig is. Uit ons gesprekke was die beste oplossing om die straat (Reidstraat) vanaf die vierpunt stop by die winkel (Astridstraat) tot by die skool en 'n gedeelte in Hertalaan te laat verander in 'n eenrigtingpad. Op hierdie manier kan ons voorsiening maak vir optel en aflaai plekke vir taxi's en ouers. Ons het reeds toestemming van die inwoners in die gebied gekry. (Sien aanhegsel)

Ons vertrou dat u ons aansoek goedguntiglik sal oorweeg, in die beste belang vir ons leerders.

Baie dankie vir u aandag in die verband.

Die uwe

PJ Strauss
.....
PJD Strauss
(Wrn. Prinsipaal)

Wes-Kaapse Regering
Onderwys
ST. MARK'S PRIMêR
Posbus 75 Tel:(023)3133456
PA Hamlet E-Pos: admin@stmarks.co.za
6840 stmarks.prim@wcgschools.gov.za

Wes-Kaapse Regering
Onderwys

ST. MARK'S PRIMÊR
-STREWE NA SUKSES-

St. Mark's Primêr
Reidstraat 29 | Posbus 75
Prince Alfred Hamlet | 6840
Tel: (023) 313 3456
E-pos: admin@stmarks.co.za
stmarks.prim@wcgschools.gov.za

Graag wens bogenoemde skool u toestemming te vra dat die straat (Reidstraat) vanaf die vierpunt stop by die winkel (Astridstraat) tot by die skool en 'n gedeelte in Hertalaan te laat verander in 'n eenrigtingpad. Ons doen dit in die beste belang van ons leerders se veiligheid. Die skool moet egter toestemming vra vir die inwoners in hierdie gedeelte vir so 'n versoek. Ons vra u vriendelik om net met 'n JA / Nee aan te dui of u ten gunste van so 'n verandering is. Baie dankie, ons waardeer dit opreg.

NAAM EN VAN	ADRES	TELEFOON	JA	NEE	
Mario Scholtz	Abrahamstr 29	0656257836	✓		
Surayya Ryk	Reidstraat 40		✓		
Hilmary Matthys	Reid str 38	0631993575	✓		
[illegible]	Reid str 36	078 945 7091	✓		
Certruida Lot	Reid str 34		G.Lot		
Alona Galant	Reid str 36		✓		
Manie Baron	Reid str. 30	0607086184	✓		
Cheryl Vanwyk	Reidstr 28		✓		
Valencia Willemse	Reid str 22		✓		
Jagan Felix	Reidstr 40	063 845 8185	✓		
John Kouter	Reidst 32 P-Ah	0834337156	✓		

Wes-Kaapse Regering
Onderwys

ST. MARK'S PRIMÊR
-STREWE NA SUKSES-

St. Mark's Primêr
Reidstraat 29 | Posbus 75
Prince Alfred Hamlet | 6840
Tel: (023) 313 3456
E-pos: admin@stmarks.co.za
stmarks.prim@wcgschools.gov.za

8 Maart 2024

Die Munisipale Bestuurder
Witzenberg Munisipaliteit
Ceres
6835

Geagte Heer

INSAKE : VERBREDING VAN LAAGWATERBRUG EN VOETPAD

Ons skool, St. Mark's Primêr huisves tans meer as 1000 leerders. Baie van hulle is afkomstig van omliggende plase en 'n groot hoeveeldheid woon in die Fases. Ons personeel is baie bekommerd oor die veiligheid van leerders uit Fases 4 en 5. Hierdie leerders moet soggens etlike kilometers stap tot by die skool. Die WKOD se leerdervervoerskema maak nie voorsiening vir leerders wat binne 'n 5 km radius vanaf die skool bly nie, derhalwe moet ons kinders soggens skool toe stap.

Die leerders moet met 'n nou sypaadjie vanaf die Fases stap. Verder moet hulle teen 'n steil bult, 'n laagwaterbrug oorkruis, met net 'n enkele loopvlak. Oppad na die skool is daar 'n korter roete. Die probleem is dat leerders 'n baie steil bult moet trotseer, wat veral in die wintermaande baie glad is. Daar is ook baie rommel wat op die roete lê. Hierdie voetpaadjie word nie net deur leerders gebruik nie, maar ook die gemeenskap uit hierdie woonbuurt.

Ons versoek is dat die munisipaliteit die moontlikheid moet ondersoek om die voetpad net meer toegankliker te maak. Ons is bewus van die ekonomiese toestand van ons land, maar ons wil deur hierdie skywe vertoë rig dat u die leerders en Hamlet gemeenskap se hande kan neem om dit net bietjie makliker te maak om teen hierdie steil bult "uit te kom". Ek het ook opgemerk dat vandale die ligte/ligpale stukkend gegooi het. Dit is dieselfde roete waar ons kinders soggens, veral in die wintermaande, dan is dit nog donker moet gebruik.

Ek sal dit waardeer as die Raad 'n besoek ter plaatse kan kom aflê, sodat hulle beter begrip kan hê van die gevaarlike situasie waarin ons kinders hulle daagliks bevind.

Ons vertrou dat u regtig hierdie versoek sal oorweeg om ons leerders en gemeenskap se hand te versterk.

Baie dankie vir u aandag in die verband.

Groete

PJS Strauss

.....

PJD Strauss (Wrn. Prinsipaal)

Wes-Kaapse Regering
Onderwys
ST. MARK'S PRIMêR
Posbus 75 Tel:(023)3133456
PA Hamlet E-Pos: admin@stmarks.co.za
6840 stmarks.prim@wcgschools.gov.za

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Director Technical Services, Municipal Manager, Committee for Technical Services, Council

VAN / FROM: Senior Manager: Streets and Stormwater

DATUM / DATE: 11 November 2024

VERW. / REF.: 16/04/2/192

PERMANENTLY RESTRICTING ACCESS FOR PURPOSES OF A ONE-WAY STREET: PRINCE ALFRED HAMLET- REID STREET, FROM ASTRID AVENUE TO HERTA AVENUE; AND HERTA AVENUE, FROM REID STREET TO ABRAHAM STREET.

Purpose

For Council to consider approval of a formal request received from St Marks Primary school for permanently restricting access for purposes of a one-way street: Prince Alfred Hamlet- Reid Street, from Astrid Avenue to Herta Avenue; and Herta Avenue, from Reid Street to Abraham Street. Please refer to the attached Trim file with reference no. 16/4/2/192.

Background

Reid Street is located parallel to St Marks Primary School and provide direct access to the school. The school has 2 pedestrian accesses for learners and 1 vehicular access for teachers. Busses drop-off learners at the public open space on the eastern side of the school.

Reid Street operates as a two-way, Class 4 local distributor or bus route. The portion of Reid Street is 147m in length and has a road reserve width of 8m. The travel way is 5.5m with a 1.0m sidewalk on the northern side and a 2.5m sidewalk on the southern side.

Herta Street operates as a two-way, Class 5 residential. The portion of Herta Street is 55m in length and has a road reserve width of 8m. The travel way is 5.0m with a 1.5m sidewalk on both sides of the street.



Reid Street/Herta avenue One-way street proposal

During a site visit with the school personnel, the principal, Mr. Strauss, explained that during peak hours, in the mornings and afternoon, they experience traffic congestion which causes unsafe situations for learners. He explained that due to the limited road width, parents and taxis doing drop-offs, prevent safe passage of 2-way traffic, resulting in congestion. A lack of demarcated on-street parking bays and drop-off zones result in learners making unsafe street crossings.

Argument

According to Urban Transport Guidelines (UTG7) the minimum required roadway width for this type of road, a local distributor or local bus route must at least be 6.8m. to provide sufficient road width for vehicles traveling in opposite directions.

It is evident from the above that the roadway width of 5.5m of Reid Street is not in line with the standards required for this Class of road and for the purpose its being utilized for currently. The traffic congestion with unsafe pedestrian street crossing is an alarming situation which requires intervention.

The following is recommended to address this problem:

- Change Reid Street, from Astrid Avenue to Herta Avenue to a one-way street in a westerly direction.
- Change Herta Avenue, from Reid Street to Abraham Street to a one-way street in a northerly direction for continuation of the loop.
- Provide formal parallel parking bays on the southern side of the road for parents and taxis doing drop-offs.

The abovementioned road configurations will allow for the following road cross section; 1 x 2.5m parking bays and 1 x 3.0m one-way travel way, which is an acceptable solution.

Legislation

In accordance with Provincial Gazette for Western Cape No. 6307, 14 Oct 2005, Witzenberg Municipality: Bylaw Relating to Streets.

Section 35 stipulates:

(1) The municipality may permanently close or divert any street or public place or part thereof or restrict access to any street or public place;
(2) When the municipality decides to act in terms of subsection (1), it shall give notice of such intention in terms of its communication policy, in the absence of such policy the municipality shall give notice of its intention in the local newspaper in at least two official languages;
(3) Any objection against the intended action must be delivered in writing to the municipal manger within 30 days from the date of notification in terms of subsection (2) for submission to Council or a committee or person who has delegated powers to decide upon it.

Recommendation

- *Change Reid Street, from Astrid Avenue to Herta Avenue to a one-way street in a westerly direction.*

- *Change Herta Avenue, from Reid Street to Abraham Street to a one-way street in a northerly direction for continuation of the loop.*

- *Provide formal parallel parking bays on the southern side of the road for parents and taxis doing drop-offs.*

- *Place the required road signs and signage for one way streets according to the South African Traffic Signs Manual.*

- *In accordance with Provincial Gazette for Western Cape No. 6307, 14 Oct 2005, Witzenberg Municipality: Bylaw Relating to Streets, Section 35 (2) give notice of such intention in the local newspaper in at least two official languages;*

- *In accordance with Provincial Gazette for Western Cape No. 6307, 14 Oct 2005, Witzenberg Municipality: Bylaw Relating to Streets, Section 35 (3) Any objection against the intended action must be delivered in writing to the Municipal Manager within 30 days from the date of notification for submission to Council to decide upon it.*

Requested by | **Recommend / Not Recommended**

E LINTNAAR
SR MANAGER: STREETS AND STORMWATER

J DELPORT
DIRECTOR: TECHNICAL SERVICES

Recommend / Not Recommend

D. NASSON
MUNICIPAL MANAGER

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager

VAN / FROM: Senior Manager: Streets and Stormwater

DATUM / DATE: 21 July 2025

VERW. / REF.: 16/P

LOCAL INTEGRATED TRANSPORT PLAN 2022 – 2027 - WITZENBERG MUNICIPALITY

1. Purpose

The following item refers:

4.3.2	16/P	8.2.3 of 24-01-2024 Witzenberg Municipality: Local Integrated Transport Plan: 2022 until 2027	Technical Services	Matter be held in abeyance in order for MM to obtain all details and proof of PPP from CWDM.	Work-in-progress	21 August 2024

The purpose of this report is to update Council on the process followed in the preparation of the Witzenberg Local Integrated Transport Plan 2022-2027. *Please follow the link for the full document:* *\\poseidon1\Documents\Integrated Development Planning\Integrated Transport Plan\ITP 2022 - 2027*

2. Background

The Witzenberg Local Integrated Transport Plan (LITP) 2022-2027 was prepared as part of the review of the Cape Winelands District (CWD) Integrated Transport Plan (DITP) for 2022 - 2027.

As per Section 36 of the National Land Transport Act (Act 5 of 2009) all Planning Authorities must prepare an Integrated Transport Plan (ITP) for their area for a five-year period. These ITPs need to be overhauled every five years and updated annually. The Integrated Transport Plans for the Cape Winelands District have been prepared to meet the minimum requirements for preparing an Integrated Transport Plan as published by the Department of Transport (Notice No 881, July 2016).

This report comprises the 5-year review of the Witzenberg Local Integrated Transport Plan, as part of the review of the Cape Winelands District Integrated Transport Plan.

3. Compilation of the Integrated Transport Plan(DITP)

Cape Winelands District Municipality has appointed SMEC South Africa to do the review of the District Integrated Transport Plan. All district municipalities are to prepare a District Integrated Transport Plan (DITP) which summarises the local integrated transport plans (LITPs) of the local municipalities in their districts.

During the compilation of the Witzenberg ITP only one(1) meeting was held virtually with myself.(*Please refer to attached meeting minutes). It was requested at this meeting that more meetings should be scheduled to include other stakeholders. No further communication in this regard was received from CWDM.

4. Recommendation

- *For information*

Yours sincerely,

E. LINTNAAR
Sr MANAGER: STREETS AND STORMWATER

Meeting:	Witzenberg Local Municipality LITP 8.2.2(b)		
Date meeting:	June 20, 2022	**Time:**	10:00 – 10:30
Minutes prepared by:	Chanté Andries	**Location:**	Virtual meeting via Teams

1. Meeting Objective:

Witzenberg Local Municipality to obtain clarity on items mentioned in comments on LITP

2. Attendees

Cape Winelands District Municipality (CWDM)

Chwayita Nkasela
Chante Andries

Witzenberg Local Municipality (WLM)

Elton Lintnaar

SMEC SA

Cobus Botha

3. Agenda and notes, Decisions, and Issues

Topic	Discussion
Introduction	Chwayita welcomed all attending the meeting.
Apologies	No apologies received.
Witzenberg Local Municipality queries	Elton sent an email dated 08 June 2022 to raise concerns regarding the WLM LITP. • Bella Vista informal taxi ranks • Prince Alfred Hamlet formal taxi rank • Tulbagh informal taxi rank
Bella Vista informal taxi ranks	Elton informed attendees there are two informal taxi ranks in Bella Vista, which is currently in operation which started a year or two ago and no mentioned thereof is in the WLM LITP. Chwayita stated no Transport Register was completed for this project. No taxi rank surveys for WLM. Only Cordon surveys completed for WLM. Information has been extracted for the WLM LITP from the WLM Operating Licence Plan completed by Aurecon in 2020. Information about Bella Vista Informal Taxi Ranks was not within the OLS due to it springing up after completion of the document. This creates a problem as the LITP is set for five years and these informal ranks is problematic for the WLM. Elton suggests the missing information be added to the LITP.

Topic	Discussion
Nduli informal taxi ranks	Elton asks if Vredebes taxi rank was included in the WLM LITP. Vredebes was included in the WLM OLS and LITP. The informal taxi ranks listed in the WLM LITP is two. There is another informal taxi rank in Rooikamp which is mentioned in WLM Operating Licence Plan Review 2020 on page 27.
Tulbagh informal taxi rank	Another informal rank is not mentioned which is located on the corner of Van der Stel Street and Station Road within Tulbagh has been operating for more than two years. Elton requests the informal taxi rank on the corner of Van Der Stel Street and Station Road also be added as a planning project in the WLM LITP.
Prince Alfred Hamlet formal rank	Elton mentions an enquiry about the Prince Alfred Hamlet formal rank relates to the rank taxi not being accessible. Make the taxi rank more accessible.
Correspondence	Elton felt correspondence between client, service provider and Local Municipality was not the best. Chwayita stated SMEC SA was appointed to liaison with all the Local Municipalities.
Meetings	Elton stated that he had only one meeting with SMEC, but Cobus stated two meetings were held. Elton would have liked to have a few more meetings. Attendees noted his suggestion.
Approval from WLM Council	Elton informed attendees that without the inclusion of the new informal ranks that the WLM LITP will not be approved by Council. Thus, he asks the information to be added to the LITP as the taxi industry within WLM has experienced an increase in taxi violence and illegal operators. How will the taxi industry problems be solved is a question which normally comes from the Council and at present Elton will not be able to provide solutions.
Funding	The missing information will only be obtained once funding has been received from Western Cape Government to perform the WLM Transport Register. Currently CWDM does not have funding to perform taxi surveys within WLM.

Topic	Discussion
Planning projects	Elton states he would have liked to see planned projects within the WLM LITP to mitigate the taxi industry problems within WLM. Have projects listed within the priorities section in the WLM LITP highlighting investigations needs to be completed at all the informal taxi ranks. Cobus indicated that as a solution SMEC can do a planning project by writing out that after completion of the WLM Operating Licence Plan (OLS) 2020 document various informal taxi ranks sprung up and it will be a planning project for the next planning period. Planning projects for the following: • Bella Vista informal taxi ranks • Nduli informal taxi rank • Tulbagh informal taxi ranks • Prince Alfred Hamlet formal rank The cost to complete the planning projects is set R500 000. The planning projects will be listed at the start of the projects section within the WLM LITP.
Taxi study	Cobus informed attendees a taxi study to be completed by SMEC for all the queries raised today.
Documents to be sent to WLM	Chwayita will send the final DITP once it is received from SMEC for submission to Witzenberg Local Municipality Council.
Closing	Chwayita thanked everyone for attending the meeting and closing was done at 10:30.

1714lp

8.3.1(a)

WITZENBERG MUNICIPALITY

HOUSING ADMINISTRATION POLICY



CONTENTS

1. DEFINITIONS
2. INTRODUCTION
    - 2.1 Legal Framework
    - 2.2 Guiding Principles
3. INTEGRATED APPROACH TO HUMAN SETTLEMENTS
4. HOUSING DATABASE
5. NEW HOUSING DEVELOPMENT ALLOCATIONS
6. HOUSING ALLOCATIONS IN RESPECT OF MUNICIPAL RENTAL UNIT STOCK
7. DEALING WITH EVICTIONS – RENTAL STOCK
8. EMERGENCY HOUSING ASSISTANCE
9. PRE-EMPTIVE RIGHT
10. ILLEGAL OCCUPATION OF LAND AND EVICTIONS
11. PREVENTION OF ANTI-SOCIAL BEHAVIOUR BY TENANTS OF MUNICIPAL RENTAL STOCK

Chapter 1 Definitions

In this Policy, the following words shall, unless otherwise stated or inconsistent with the context in which they appear, bear the following meaning:

Aged - meaning any person who receives and qualifies for a state pension grant (60 years and older)

Anti-social behaviour – conduct of a person /s with the intention to destabilize the community through the illicit sale of drugs, liquor without a license and gang related activities)

Basic municipal engineering services - limited to water services, sanitation services, access roads and open lined storm water systems provided on a shared base in a dense settlement pattern;

Disabled* - member of a household who receives a permanent disability grant from SASSA until the person reached the old aged grant (pensionable age of 60)

Financial dependent - Minor biological children, adopted children, foster children; children 18 years and over who are studying AND financially dependent; biological parents and grandparents; parents and grandparents in-law; siblings under 18; siblings 18 and over who are financially dependent; extended family members who are financially dependent (National Housing Code).

Municipality - Witzenberg Municipality.

Policy - The policy set out in this document, as amended from time to time;

Beneficiary – Member of the public who has completed a registration for assistance to acquire a house from the variety of housing options available through the National Housing Programmes, and whose details have been captured on the National Housing Needs Register

Approved Beneficiary – A Beneficiary whose application for a housing subsidy has been approved by the Provincial Department of Human Settlements

Housing Allocation – Allocation of a new state subsidized house or rental unit to a specific applicant who has met the selection criteria for the dwelling or project.

Housing Demand Database (the 'Database') - The Housing Demand Database is the Municipality's integrated housing database comprising the consolidation of all the legacy waiting lists or housing databases and lists of the different areas and towns within the Municipality.

Housing Opportunities – Housing opportunities include the full spectrum of opportunities available in terms of the Integrated Residential Development Programme and includes the allocation of serviced stands to households that do not qualify for housing subsidies

Housing Projects – Housing projects undertaken by the Municipality in terms of the National Housing Programmes (UISP, IRDP, CRU, EHP, PHP)

Meaningful Engagement - Affected communities / individuals must be engaged as a group in relation to the impending removal, as well as at an individual and household level, in order to ensure that all relevant personal circumstances are taken into account in the process.

Selection Criteria – Selection criteria are the factors of parameters used in selecting a set of applicants for housing opportunities.

Vulnerable - meaning any person / household living in dangerous circumstances (which is life threatening), dilapidated structures (not informal structures), gross overcrowding.

Chapter 2 Introduction

Council has adopted a Human Settlement Plan which forms part of the Witzenberg Integrated Development Plan as an attempt to expedite housing delivery to its homeless households within its jurisdiction.

The cornerstone of this policy is:-

(a) the focus on creating partnerships between the various spheres of government, the private sector and communities ;

(b) that the quality and affordability of the housing delivered, is of central importance ; and

(d) the focus on creating a wholesome living environment conducive to attracting private investment.

(e) Management and control of the spread of informal settlements, land invasion and evictions from land, and

(f) Promotion of integrated housing development; and

(g) the equitable, non-discriminatory administration of housing issues, including housing provision to the disabled

(h) Registration of all Witzenberg residents' applications for housing assistance into a computerized housing database

2.1 Legal framework

Although not exhaustive, the following legislation and policies provide the appropriate legislative framework within which the Witzenberg Housing Administration Policy is drafted:

- Constitution of the Republic of South Africa, 1996 (Act No 108 of 1996)
- Prevention of Illegal Eviction from and Unlawful Occupation of Land Act, 1998 (Act No 19 of 1998)
- Extension of Security of Tenure Act, 1997 (Act No 62 of 1997)
- Less Formal Township Establishment Act, 1991 (Act No 113 of 1991)
- Municipal Systems Act, 2000 (Act No 32 of 2000)
- Local Government Municipal Finance Management Act, 2003 (Act No.56 of 2003)
- Housing Act, 1997 (No 107 of 1997)
- Rental Housing Act, 1999 (No 50 of 1999)
- National Housing Code, 2000
- National Environmental Management Act, 1998 (No 107 of 1998)
- Land Use Planning Ordinance, 15 of 1985

2.2 Guiding Principles

The following principles serve as guides in the implementation of the Witzenberg Housing Administration Policy:

Sustainability

Promotion of the establishment of socially and economically viable communities and safe and healthy conditions for human settlement while ensuring that residential developments do not to impact adversely on the environment.

Fairness and Equity

Housing development shall promote equal access to opportunities as well as promote equity in respect of race, gender, religion and creed.

Integration

Integrating social, economic, institutional, physical and environmental issues in the development of sustainable human settlements whilst ensuring that new developments lead to the integration of urban and rural areas in support of one another

Affordability

Residential development shall be economically, fiscally, socially and financially affordable and sustainable and houses shall have a market value

Innovation and Choice

Promoting innovative responses that increase the availability of choice and variety to the consumer

Combating Urban Sprawl

Ensuring that new developments contribute to the compaction of towns and are contained within the urban fringes as defined in the Spatial Development Framework of the municipality

Community Participation

Ensuring that affected communities actively participate in the development process

Empowerment

Ensuring that development incorporates capacity building programmes that promote the utilisation of local skills and resources as well as the participation of previously disadvantaged communities

Habitability

Only suitable land for human occupation shall be considered for housing development

Proximity to Economic Opportunities

Land for housing shall be ideally located next to economic opportunities to lessen the transport cost for residents going to work

Quality

New housing developments shall comply with the minimum quality standards

Environmentally friendly

Promoting the utilisation of environmentally friendly resources and designs that focus on energy

Nature Centred Development

Creating synergy between man-made and ecological systems through the continuation of green spaces in human settlements and the utilisation of environmentally friendly resources and designs that focus on energy saving

Human Centred Development

Ensuring that the developmental needs and activities of people living in settlements are catered for and that opportunities for people to achieve their full potential through their own efforts are maximized

Chapter 3 Integrated approach to Human Settlements

In its attempt to integrate human settlements:

- The housing development shall be located closer to economic opportunities
- The housing development shall lead to the compacting of the towns and avoid urban sprawl
- The housing development shall be integrated with other municipal services – social, economic and infrastructure to establish sustainable human settlements
- All housing developments (low, middle and high-income) within the Municipality shall be approved by Council in line with the provisions of the Human Settlement Plan (HSP), the Spatial Development Framework (SDF) and the Integrated Development Plan (IDP).
- Municipal departments be coordinated to work together in planning and implementing housing projects
- The promotion of middle and high-income housing will in turn generate resources to improve low-income areas
- Equal preference be given to urban and rural development projects
- To promote environmental sensitive and energy efficient housing

3.1 Establishing an Integrated approach to human settlements

Council shall make available land for human settlement for Greenfield developments, infill planning, urban renewal or *in situ* upgrading projects as prioritized in the Human Settlement Plan, the SDF and the IDP of the municipality.

3.1.1 Council shall support and participate in, where feasible, the development of a variety of high, middle and low-income residential developments which combine single residential as well as cluster housing on both Greenfield and urban renewal, *in-situ* upgrading or infill planning sites.

3.1.2 All future development proposals shall show how due consideration has been given to social, physical, environmental and economic aspects in the project design. An Environmental Impact Assessment or any other study to support decision-making in this regard may be required from the developer.

3.1.3 Council shall support urban developments within the urban fringe. Rural development shall be supported if proven feasible.

3.1.4 Council shall support developments that promote the optimum utilization of infrastructure and resources.

3.1.5 Council shall support development that is located in close proximity to socio-economic opportunities.

3.1.6 New housing developments shall only be supported if in line with the Human Settlement Plan, Spatial Development Framework and the Integrated Development Plan of the municipality.

3.1.7 Projects shall be designed to minimize the negative impact on the environment and environmentally sensitive developments shall get preference.

Chapter 4 Housing Database

4.1 The Housing Administration section shall use the Western Cape Provincial Department of Human Settlements Housing Demand Database.

4.2 The Database is housed at the Western Department of Human Settlements.

4.3 The Database shall be linked and accessible through computers in the in the Witzenberg Municipality housing offices.

4.4 The manager Human Settlement is tasked with the responsibility to oversee update the housing database.

4.5 The housing database will be made of the following components:

- Occupants of informal settlements
- Backyard dwellers
- People applying for housing opportunities for subsidized housing
- People applying for housing opportunities other than subsidized housing
- Occupant of municipal rental housing accommodation
- Occupants of houses not registered in the name of owners.

4.6 The housing database, in addition to the above will also contain the waiting list of applications seeking accommodation.

4.7 The Housing Waiting List shall be updated regularly as and when new allocations are made during the course of the year and when new applications are received.

4.8 Auditing of the housing database will be undertaken as necessary and required by the internal auditing section of Council.

4.9 Housing officials dealing with the database will access the system through a password that must be kept secret.

4.10 After the updating of the database, on a quarterly basis, the list must be distributed to the housing portfolio committee and relevant Ward Councillors to make the information available to the community, to check and verify their information.

Chapter 5 New Housing Development Allocations

5.1 Council in through its housing allocation supports the following objectives:

5.1.1 Promotion of equal access to housing for Witzenberg residents
5.1.2 Transparency
5.1.3 Prevention of unfair discrimination
5.1.4 Promotion of fair administrative justice
5.1.5 The principle of "first come first serve" where possible
5.1.6 Proper recording of all housing applicants

5.2 Allocation framework

Council has in terms of the Municipal Structures Act No 117 of 1998 established a Section 79 / 80 Housing Committee and has delegated certain powers and functions to the housing committee to deal with housing related matters.

The Council Housing Committee will determine the criteria for a specific housing project prior to the identification process of all beneficiaries for the project. The Council Committee will inter alia consider the following criteria for allocations:

5.2.1 All persons who want to qualify for state financed housing must complete the standard application form to be registered on the housing database.
5.2.2 Only applicants who appears on the housing database will be considered for any state subsidized housing assistance.
5.2.3 Completed applications shall be lodged at the Housing Office of Council who shall capture the information in the Housing Demand Database (Provincial).
5.2.4 Applicants shall be Witzenberg residents for a period of not less than 5 years;
5.2.6 The principle of first come first serve will apply as far as possible;
5.2.6 Preference will as far as possible and per the further criteria of the Committee, be given to the vulnerable groupings within the Witzenberg community;
5.2.7 Allocation of housing subsidies shall comply with the provisions of the Housing Act, the Housing Code, the Provincial and Municipal housing policies;
5.2.8 Waiting list numbers are not transferable to other members of a household in any circumstance, especially in circumstances where the person on the waiting list does not qualifies for a government subsidy. No waiting list transfers will be allowed.
5.2.9 Financial dependents can only be used once for a subsidy application approval and the necessary support documentation (proof of adoption, affidavits if extended family financial dependent must be provided);
5.2.10 Where a person is living with HIV / AIDS (stage 4) will be classified as vulnerable (support documentation must be provided (doctor / clinic certificate / report).
5.2.11 The Housing department will investigate each case in terms of section (c) and submit a detail report on the circumstances for approval.

5.3 After an application has been approved, the Municipality or service provider shall inform the applicant through any of the following:

(a) A letter, where an address has been provided in the application form
(b) A telephone call / sms / email
(c) A fax, where a fax number has been provided, and
(d) Notices on the notice boards of the Municipality and its satellite offices

5.4 The full list of approved allocations will be display on notice boards at municipal offices (where a project is implemented) for transparency purposes and also for possible comments.

Chapter 6 Housing Allocation with regard to Municipal Rental Stock

A distinction is drawn between state funded municipal rental stock and own municipal rental stock. All state funded municipal stock are occupied and this policy attempts to guide the allocation thereof in the event of a vacancy and / or illegal occupation of state funded rental stock. This policy will deal with own municipal rental stock as a separate process.

6.1 Subsidized Municipal Rental Stock

6.1.1 Before any allocation of rental stock to a person is made a complete report from the housing administration must be submitted to the housing portfolio committee for consideration.

6.1.2 The housing committee will give preference to the dependants of the Lessee's where the household have been staying in the rental stock for a minimum period of three years.

6.1.3 In the event of the rental stock being unoccupied and / or where the Lessee has passed away with no dependants then the housing committee will consider allocations from the housing waiting list as per the subsidized housing allocation criteria and the urgency and dire circumstances of destitute people.

6.1.4 The approved applicant shall sign a lease agreement with the Municipality and the rental fee in terms of the tariffs for that particular financial year will be applicable.

6.1.5 Upon the death of a legal occupant, a rental contract must be entered into with the surviving family member/s who at the time of death where residing in that specific unit.

6.1.6 In the case of the death of a legal occupant where no surviving family members resides with the legal occupant at the time of death, the unit will be allocated to the next person on the waiting list.

6.1.7 Where a person is in possession of a rental Unit and still has other residential property, the Council will forthright take the rental unit and reallocate it from the waiting list (one person one property).

6.1.8 Where a tenant signs off his/her rental unit for whatever reason, all his/her belongings and people or dependents must vacate the unit.

6.2. ALLOCATION / QUALIFYING CRITERIA

6.2.1 Applicants shall be residents of the Witzenberg Municipality for a period of at least 3 years;

6.2.2 Single persons without financial dependents will not be considered.

6.2.3 An applicant must automatically be placed on both the Rental and low cost housing lists if the applicant did not possess any property that was or is registered in his or her name.

6.3 RENTAL PAYABLE

6.3.1 The rental to be paid will be charged in terms of council policy and budgets applicable for that particular financial year.

6.3.2 The above charges include all other municipal services and charges excluding water and electricity.

6.3.3 Rental is payable monthly in advance.

6.4 MAPLE PARK APARTMENTS

6.4.1 Only people above the age of 60 will be considered as a Lessee for any apartment.

6.4.2 Accept for the spouse and / or partner of a Lessee, who should also be a pensioner no dependants of any Lessee will be allowed to be part of a household of any unit.

6.4.3 A separate housing waiting list will be maintained for the purposes of an allocation of any housing opportunity.

6.4.4 The housing committee will consider the following criteria when considering making an allocation:

6.4.4.1 Any application should have stayed within the Witzenberg district for a minimum period of 10 years.

6.4.4.2 The units are catering for people who are in physical position to support themselves and the applicants must be self-supportive.

6.4.4.3 Applicants must be a recipient of a pension whether private or from government.

6.4.4.4 The housing committee may from time to time set any criteria which they regard as necessary in determining a fair and equitable allocation.

6.4.4.5 The rental payable will be inclusive of any municipal services accept for the prepaid electricity and will be based on the rates as determined by Council in its annual budget.

6.4.4.6 The housing administration must table a full report to the housing department before any allocation will be made.

6.5 TRICHARD STREET APARTMENTS

6.5.1 Council has taken into consideration the scarcity of accommodation for young professionals, especially for Council itself and has earmarked the Trichard Street apartments as a housing opportunity for such young professionals.

6.5.2 The Trichard Street apartments will only cater for single, married couples or partners living as husband and wife with no dependants.

6.5.3 The rental payable will be market related and payable in advance.

6.5.4 The young professionals must earn a minimum salary of at least R10 000, 00 per month.

6.5.5 Preference will be given to young professionals who are on the housing database but it should be noted that this will not be a determining consideration for the committee.

6.5.6 The committee will evaluate each and everyone's particular situation in terms of the need, urgency and possible impact from both employee and employer in the event of the young professional not having accommodation in Witzenberg.

6.5.7 The housing administration must table a full report to the housing department before any allocation will be made.

Chapter 7 Dealing with Evictions – Rental stock

7.1 POLICY FRAMEWORK IN RESPECT OF UNLAWFUL OCCUPATION OF COUNCIL RENTAL UNITS.

7.1.1. PRINCIPLES

7.1.1.1 An unlawful occupant is a person who:

- has moved into a vacant municipal rental unit without Council's authorization, or
- has forced the legal tenant out of a municipal rental unit or
- has been left behind by a vacating tenant or when the tenant dies and is not a family member of the original household (includes families living in backyard structures).

7.1.1.2 Children of former tenants who move into their parents' municipal rental unit will not be considered as unlawful provided that:

(a) They can show that they have lived in the municipal rental unit for a period of not less than 24 months (unbroken) prior to the termination of the tenancy.

(b) They can prove that their absence from the Unit was due to economic reasons and are actively contributing to the livelihood of the tenant (working out of town)

(c) They are not in occupation of another Council owned dwelling

(d) Doubtful cases will be referred to the Manager: Human Settlements for adjudication after an inspection was undertaken and a report was tabled to the Manager.

7.1.1.3 In dealing with unlawful occupants, Council will ensure that the rights of the occupants are not undermined.

7.1.1.4 Unlawful occupants will be dealt with in terms of set administrative procedures.

7.2. ADMINISTRATIVE PROCEDURES: UNLAWFUL OCCUPANT:

7.2.1 A home visit must immediately be conducted after a report is received or it is suspected for any reason that there is an unlawful occupant in occupation to establish the following:

(a) Date the tenant vacated or died

(b) That persons who are members of the tenant's household and who may have claim to the tenancy are no longer in the dwelling.

(c) Ascertain the date unlawful occupant moved into the dwelling.

7.2.2 The unlawful occupant / s details are checked and any special circumstances pertaining to the occupant / s noted (e.g. invalids, terminally ill persons, health stricken, pregnant persons, wheelchair-bound persons, whether the household is headed by a woman, whether there are minor children, elderly, whether they are employed, etc.)

7.2.3 At the interview, the unlawful occupant must be advised about his/her rights as well as the implications of the illegal occupancy.

7.2.4 The unlawful occupant will be given a maximum of 14 days, notice letter or sent by registered post to vacate the premises or face eviction.

7.2.5 After the 14 days' notice period a process of meaningful engagement will be followed to discuss options not to render the unlawful occupant homeless.

7.2.6 Where no agreement can be reach with the unlawful occupant or all alternatives has been explored and eviction is the only option, Council's attorneys will be instructed to institute the required proceedings for the eviction.

7.2.7 The same process *(notification, interview and meaningful engagement, eviction)* will be followed against a tenant who is responsible for anti-social behaviour.

7.2.8 The Housing committee will approve of any eviction action that needs to be undertaken against any legal occupant and / or occupant where the lease has been terminated.

Chapter 8 Emergency Housing Assistance

8.1 AIMS

To establish a basis for the implementation of all relevant and applicable legislation which is utilised in the decision making process on the provision of emergency housing. The aim is to provide temporary aid and assistance in the form of basic municipal engineering services and/or shelter in emergency situations to persons who are destitute and in desperate need and/or crisis situations.

Note that the provision of this type of assistance does not detract from the municipalities overall objectives in terms of section 26 of the Constitution and does not promote queue jumping in that the provision of this type of temporary assistance is limited to emergencies and homelessness due to evictions.

8.2 SCOPE AND CRITERIA

821 SCOPE

Persons who are destitute and who find themselves in desperate need and/or crisis situations, such situations being referred to and defined below as "Emergencies", and only these persons will qualify for temporary emergency housing assistance.

The Municipality also acknowledges that there is a relationship between housing and evictions. A wealth of jurisprudence in respect of housing and evictions law was developed over the last number of years that influence the Municipality's involvement in providing alternative accommodation to evictees who will be rendered homeless. Municipalities must provide reasonable steps to realize the right to housing as enshrined in Chapter 26 of the Constitution of the Republic of South Africa and also endorsed by the Grootboom case (Government of South Africa and other vs Grootboom and others, 2001, Constitutional Court.

822 CRITERIA

Assistance provided under this Policy will only be of a temporary nature, and is not intended to provide a permanent solution and should not be considered as such.

8221 "**Emergencies**" An emergency exists when the Municipality, after application by the affected persons on the prescribed form, has confirmed that the persons affected qualify as a "Beneficiary".

Where such a beneficiary have become:

a) Destitute and homeless as a result of a declared state of disaster, where assistance is required, including cases where initial remedial measures have been taken in terms of the Disaster Management Act, 2002 (Act No. 57 of 2002) by government, to alleviate the immediate crisis situation;

b) destitute and homeless as a result of a situation which is not declared as a disaster, but destitution is caused by extraordinary occurrences such as floods, strong winds, severe rainstorms and/or hail, snow, devastating fires, earthquakes and/or sinkholes or large disastrous industrial incidents;

c) Or live in professionally declared dangerous conditions such as on land being prone to dangerous flooding, or land which is dolomitic, undermined at shallow depth, or prone to sinkholes.

d) Or live in the way of engineering services or proposed services such for water, sewerage, power, roads or railways, or in reserves established for any such purposes;

e) Or are legally evicted or threatened with imminent eviction in accordance with a final eviction order from a competent Court from land or from unsafe buildings, or are in unsafe situations where based on professional advice warrants pro-active steps ought to be taken to forestall such consequences;

f) Or whose homes are demolished, or who are in situations where proactive steps ought to be taken to forestall such consequences;

g) Or are displaced or threatened with imminent displacements as a result of a state of civil conflict or unrest, or are in situations where pro-active steps ought to be taken to forestall such consequences;

h) Or live in professionally declared conditions that pose immediate threats to life, health and safety and require emergency assistance;

8222 "**Evictees"** – person or persons evicted from private or public land that will become homeless due to a court granting a final eviction order.

8.3 CATEGORIES OF ASSISTANCE

The various categories of assistance provided under this Policy depend on the specific circumstances and are dictated by the specific situation, as the case may be.

The various categories are the following:

(a) **Accommodation kept in reserve for possible disasters.** This entails the accommodation of persons in community halls or other buildings designated for this purpose as a temporary measure.

(b) **Temporary accommodation that is readily available.** This entails the temporary accommodation of persons at any place as decided by Council from time to time. Persons assisted will be provided with a temporary residential unit of a dignified nature and have access to services, which may be communal.

(c) **transitional accommodation** · this form of accommodation will be established under the relevant housing programme of national and provincial government by setting aside sites for formal housing in human settlement projects, as identified and earmarked by the Municipality from time to time, and applying for funding in this regard, depending on the need that may exist.

A TRA (Temporary Relocation Area) can also be established that can provide for alternative accommodation for persons affected in terms of this policy. Persons assisted will be provided with a structure that meets the requirements of the relevant chapter of the National Housing Code and have access to services, which may be communal.

Persons who are evicted and rendered homeless will be assisted under this section of the policy.

(d) **shelters** · this entails the temporary accommodation of persons at one of the shelters operated or funded by the Municipality, if any; It is in the discretion of the Municipality to determine which categories of assistance apply to specific persons and which category of assistance to use in a specific situation, depending on, and with reference and having regarded to, the specific circumstances of particular persons.

The assistance is only of a temporary nature and should not be considered as a permanent measure. The Municipality can and reserves the right to, in its discretion, temporarily move persons to another suitable site. Any person assisted under this Policy will be required to enter into an agreement with the Municipality in order to regulate the terms and conditions of such person's accommodation, in particular the temporary nature thereof and any ancillary and / or related obligations.

(e) **Financial assistance** – the only financial assistance that will be provided is the provision of a food parcel, blankets, donated clothing to an affected household.

Chapter 9 Regulating Informal Settlements

9.1 Preamble

Witzenberg Municipality is faced with the continuous proliferation of informal settlements This situation restrict the municipality from exercising its mandate in rendering basic services to the affected communities.

It is believed that informal settlements, is driven by the following issues:

a. A perception by rural migrants and people from poor small towns, that settling in informal settlements, illegal squatting in urban areas will usher them to a better life.
b. Initial occupants of informal settlements, illegal squatters and evictees often rally the support of other potential occupants to strengthen their negotiation power with the land owner
c. The perception that people in informal settlements, illegal squatters and evictees are helped first before those on a housing waiting list also fuels the spread of informal settlements
d. The lack of timeous planning to accommodate population growth
e. Community ignorance on the intended use of vacant land or open areas earmarked for development within existing settlements.
f. The lack of a coordinated approach among spheres of government to release land and/or funding for the planning and servicing of priority areas.
g. The lack of policy and enforcement by authorities.
h. Land owners that want to use their land for other profitable means, evict residents.

9.2 Addressing informal settlements

9.2.1 The Policy: Existing Informal Settlements

Council will only recognise informal settlements that existed in its municipal area before the adoption of this policy or where the court did not grant a court interdict for eviction of illegal occupants.

Council will only consider *in-situ* upgrading of an existing informal settlement if:

a) It is recognised as an existing informal settlement.
b) It is a priority identified in the Integrated Development Plan (IDP) of the Municipality.
c) It conforms to the Housing Sector Plan and the Spatial Development Framework (SDF) of the Municipality.
d) It will create habitable sustainable human settlements.
e) It is in the interest of those staying in the area as well as the rest of the community.
f) It conforms to the general principles outlined in the policy.

9.2.2 Council will give priority for relocation of residents from an informal settlement if:

a) The settlement does not comply with any of the conditions set out in 4.1.2 above.
b) The health and well-being of people staying in and around the area is adversely affected.
c) The area proofs to be too small to accommodate all residents in a sustainable manner.
d) The area proofs to be inhabitable.
e) Basic services cannot be rendered in an affordable and efficient manner.

9.3 Administrative procedures: Existing Informal Settlements

9.3.1 Pro-active measures: Existing Informal Settlements

a) The implementation of Council's Illegal squatting Policy shall act as a pro-active measure to curb the proliferation of informal settlements.
b) The implementation of Greenfield developments shall also pro-actively address the need for residential sites, thus impacting on the proliferation of informal settlements.
c) Where this policy has failed to pro-actively address the proliferation of informal settlements, a distinction shall be made between areas that are suitable for human occupation and those that might adversely affect the health and well-being of the community or adjacent communities.
d) Those areas suitable for human occupation shall be treated as *in-situ* upgrading projects while those not suitable shall be treated as relocation projects.
e) A further distinction shall be made between the availability of council property for relocation and cases where suitable land will have to be acquired by council for the purpose of relocation

9.3.2 Administrative Procedures: ***In-situ*** upgrading project

a) If Council decide to upgrade an existing informal settlement, the Housing Department, shall compile a Site Register of all occupants of the informal settlement.
b) A cut -off date must be decided by Council to include those residing in the informal settlement in the site register.
c) The site register shall make a distinction between occupants who qualify for housing subsidies and those who do not qualify, South African citizens and those who are illegal immigrants including those who desire to be relocated elsewhere, etc.
d) The Housing Department shall capture this information into the Housing Database.
e) The Housing Department shall report all illegal immigrants to the Department of Home Affairs.
f) The Housing Department shall consult with the Planning Department to investigate the suitability of the land.
g) The Administration Department (Property Management) shall verify land ownership and identify alternative land for relocation if necessary.
h) The Director Technical Services shall assess the possibility of servicing the land.

i) Environmental assessment shall be made to determine the potential impact of the proposed development.
j) The Manager: Human Settlements shall table a combined report to Council outlining the feasibility of upgrading the informal settlement versus the relocation of the affected community and shall incorporate the various recommendations made from the various departments involved (outcomes of (d) to (g) above).

k) Council shall approve the project and instruct the completion of the Business Plan for submission to Provincial Housing Department for approval.
l) Once the process of formalization has been completed, the Housing Department shall allocate sites to potential beneficiaries in terms of the housing allocation policy.
m) The construction of houses shall then begin.

9.3.3 Administrative Procedures: Relocation to Council Property

a) The same process will be followed as with the *in-situ* upgrading project [Points (a) to (g)].
b) However, if the Planning Department has identified that the area occupied by an existing informal settlement is not suitable for human settlement [point (f)] and land is available for relocation [point (g)], the Manager: Human Settlements shall submit a report to council recommending relocation.

c) Council shall take a decision on the process of relocation and the way sites will be allocated in terms of the housing allocation policy
d) The Executive Mayor shall be involved in the in negotiating with the affected community around the relocation.
e) Before a community can be relocated, the Planning Department shall prepare a preliminary layout plan for adoption and approval by Council.
f) Once the preliminary layout plan has been adopted, the Planning Department shall ensure that the sites are pegged and clearly identified for occupation.
g) The affected community shall be relocated onto the identified sites per guidelines set by the Council.
h) Once the community has been relocated according to the guidelines given by council, the Department Civil Engineering Services shall supply basic infrastructure to this community.
i) The Planning Department shall lodge an application for township establishment with the relevant authorities to formalize the area.
j) The Housing Department shall lodge a housing subsidy application for those beneficiaries who qualify.

9.3.4 Administrative Procedures: Demolishing of informal structure once formal housing is provided

There is a tendency that residents during *in-situ* upgrading projects or when formal provided, let or sold their informal structure to third parties, thereby creating additional problems and defeating Councils' objectives to eradicate informal settlements.

The following procedure will be applicable:

a) The person staying in an informal structure who receives a formal house will sign an agreement that he/she will not sell or let his informal structure or plot to a third party and that the structure will be demolished by the owner.
b) The Manager: Human Settlements will ensure that compliance regarding this policy takes place and that the procedures are followed with regards to the demolishing of the informal structure.

c) The applicable connection fee for services must be paid in full before the person can move to the new formal house.
d) The person will only be allowed to move into the allocated formal house once the informal structure is demolished and if an official of the Housing Department certifies to the fact.

e) No person will be allowed to move into a formal house if the informal structure is not demolished and the material be removed.

Chapter 10 Illegal Occupation of land and Evictions

10.1 PREAMBLE

Witzenberg Municipality is faced with the continuous proliferation illegal squatting and evictions (legal and illegal). These situation restrict the municipality from exercising its mandate in rendering basic services to the affected communities

10.2 Obligations of the Municipality in cases of evictions:

10.2.1 We must adopt a reasonable housing policy, which provides not only for permanent housing solutions, but also provides for the provision of adequate accommodation for persons who face homelessness due to an eviction.

10.2.2 We are required to meaningfully engage with the parties to eviction proceedings.

10.2.3 We may be joined to eviction proceedings in instances where the occupiers that face eviction could be rendered homeless due to an eviction.

10.2.4 We are required to place sufficient information before a court for it to be able to make a just and equitable decision having regard to all the relevant circumstances.

10.2.5 We are specifically obliged to provide information about its housing policy and how it would provide alternative accommodation to those who require itupon eviction.

10.2.6 We are constitutionally obliged to provide access to adequate alternative accommodation to occupiers who are evicted from their home and would otherwise be rendered homeless due to such eviction.

10.2.7 In light of the *Blue Moonlight* judgment, it is also clear that we are obliged to budget for all categories of persons in desperate or emergency need of housing and, if necessary, we must leverage provincial and/or national funding to do so.

10.3 **Addressing illegal occupation of land and evictions** (private and public)

10.3.1 The Policy: Illegal occupation of land

10.3.1.1 Council shall not tolerate the illegal occupation of land within its area of jurisdiction.

10.3.1.2 All measures available to Council shall be exhausted to prohibit the illegal occupation of land.

10.3.1.3 Council shall apply to court for the eviction of illegal occupants when due processes has been followed.

10.3.1.4 Once a case of illegal occupation of land has been reported the administrative procedures outlined in the policy shall be adhered to.

10.3.1.5 Council shall only recognize illegally occupied land as an existing informal settlement if:

(a) The land has been illegally occupied before the adoption date of this policy and an eviction order was not granted by the court
(b) It is a priority identified in the Integrated Development Plan (IDP) of the Municipality
(c) It conforms to the Housing Sector Plan (HSP) and the Spatial Development Framework (SDF) of the Municipality
(d) It will create a habitable sustainable human settlement
(e) It is in the interest of those staying in the area as well as the rest of the community to be upgraded
(f) It conforms to the general principles outlined in the policy.

10.3.2 Administrative Procedures: Illegal Occupation of land

10.3.2.1 Pro-Active measures: Illegal occupation of land

(a) Council shall take all possible measures to prohibit the illegal occupation of land. The following pro-active measures shall therefore be put in place:

(i)	To erect signboards on all open and undeveloped pieces of land stating the purpose of the land and that land invasion or dumping on the site is illegal.
(ii)	To regularly patrol all council property and report invasions immediately.
(iii)	To budget for the planning, pegging and servicing of new residential areas.
(iv)	To timeously identify land needed for future development and budget to acquire the land.

10.3.2.2 Administrative procedures: Illegal occupation of land

a) Any land invasion to be reported to the Manager: Human Settlements.

b) Once a case has been reported, the Manager: Human Settlements shall investigate and verify the land ownership.

c) A detailed report with the details of all the invaders must be compiled and photos must be taken of the area which was invaded.

d) If it is Council property, notice must be given to the illegal occupants to vacate the area. A process of interview, giving notice, meaningful engagement, relocation or eviction will take place.

e) If the illegal occupation takes place on private land, the land owner will be informed to take the necessary legislative processes

f) The process shall then unfold in terms of the Prevention of Illegal Eviction from and Unlawful Occupation of Land Act, Act No 19 of 1998.

Chapter 11 PREVENTION OF ANTI-SOCIAL BEHAVIOUR BY TENANTS OF MUNICIPAL RENTAL HOUSING STOCK

11.1 PREAMBLE

Witzenberg Municipality recognizes that it has a duty in terms of, among others, section 26(2) of the Constitution of the Republic of South Africa Act, 1996, (Act 108 of 1996) to take reasonable legislative and other measures, within its available resources, to achieve the progressive realization of the right to have access to adequate housing. The Municipality further recognizes its duty to assist persons who are destitute and in desperate need of housing.

However Council also recognizes that it has a duty to promote a safe and healthy environment for all who lives within its geographical area of operation. In fulfilment of these duties the Municipality has developed strategies to address needs of the community, but this is subject to the balance being maintained between both duties, referred to above, which is included within the Constitution.

This Policy is implemented in furtherance and fulfilment of the Municipality's duties in terms of the Constitution and other relevant legislation as well as related statutory instruments and case law.

11.2 PURPOSE

The purpose of this implementation guidelines will enable the municipality to prevent and deal with the occurrences of the anti-social behavioral patterns within municipal rental housing stock.

11.3 RELEVANT LEGISLATION

- Constitution for the Republic of South Africa Act, 1996 (Act 108 of1996).
- Criminal Procedure Act, 1997 (Act 51 of1977).

11.4 GLOSSARY OF ANTI-SOCIAL BEHAVOIUR

There is no precise definition of anti-social behaviour in housing. Broadly, it is acting in a way that causes or is likely to cause harassment, alarm or distress and even criminal activities, which affects neighbouring tenants.

In order for it to be deemed anti-social behaviour, such behaviour must be persistent in nature.

Anti-social behaviour must be seen to include, but not limited to:

(a) Sub-letting of the rentalunits;

(b) Causing noise pollution;

(c) Engaging, on the premises or in the rental unit, in the unlawful personal usage of dependency forming substances and / ordrugs;

(d) Engaging, on the premises or in the rental unit, in the unlawful sale of dependency forming substances and / or drugs to persons who are users of such substances and / or drugs;

(e) Engaging, on the premises or in the rental unit, in the unlawful sale of alcoholic beverages to persons who are users of such alcoholic beverages;

(f) Possession, usage and / or trafficking dependency forming substances;

(g) intimidation of neighbours and others through threats or actual violence;

(h) harassment, including racial harassment;

(i) verbal abuse;

(j) homophobic behaviour;

(k) systematic bullying of children in public recreation grounds;

(l) abusive behaviour aimed at causing distress or fear to certain people, for example, elderly or disabledpeople;

(m) dumping of rubbish and otheritems;

(n) animal nuisance, including dog fouling;

(o) vandalism, property damage and graffiti; and

(p) criminal activities as described in the South African Criminal Procedures Act.

11.5 IMPLEMENTATION GUIDELINES

11.5.1 When a report / complaint is received that a tenant, a member of his / her household, a relative, a friend or an associate commits or committed any of the transgressions described under clause 3 above, on the premises or in the rental unit, the recipient of the report must make every effort to ascertain the exact address where the transgression is occurring or has occurred.

11.5.2 Upon establishing the identity of the tenant and that the transgression has indeed occurred at the address of the tenant, a letter is then sent inviting the tenant to call the department of housing of Witzenberg Municipality. The interview with the tenant is followed up with a letter confirming the interview and the contents thereof:

(a) During the course of the interview, the tenant is advised of the nature of the complaint/ transgression, and the implications, if the report / complaint is found to be true;

(b) The source of the report / complaint shall neither be included or divulged to the tenant nor recorded in the tenant's file;

(c) Upon receipt of a second and third report / complaint from the previous or different reporter(s) the tenant shall be served with a letter, warning him / her of the alleged abuse of the premises or rental unit and the degree of criminality attached to the transgression;

(d) A letter shall be simultaneously forwarded, by the Manager : Housing to the South African Police Services requesting:

i) an investigation of the alleged transgression(s) and

ii) a raid at the address concerned if *prima facie* evidence exists

iii) an enquiry should be made to SAPS, as to whether they have any convictions against anyone residing at this address.

(e) In the event of the SAPS' response that no record of convictions exist and reports / complaints are still being received by the Housing Department, a strongly worded letter must be forwarded to the tenant appealing to the tenant to desist immediately from continued illegal practices on the premises or in the rental unit;

(f) If more than six months have elapsed since the last report / complaint against the tenant , another letter should be sent to the tenant as a reminder of the reports / complaints against him / her;

(g) In the event, however, that the SAPS confirms convictions against anyone residing at that address, a detailed report must be forwarded immediately to the Manager : Housing, setting out the activities of the tenant or anybody else residing at that address as well as any convictions against the tenant or any co-habitant. A recommendation for the eviction of the tenant must accompany the report to the Director : Community Services;

(h) If the Director approves the recommendation for an eviction, the tenant must be served with a one month's notice to vacate the rental unit, commencing on the first day of the month. The tenant should be allowed to make representation, why he/she should not be evicted. The notice shall be sent by registered post and shall include an advice that the tenant shall not be considered for re-housing in public rental stock;

(i) If the tenant fails to respond or vacate the unit by the expiry date of the notices, the matter shall be referred to the municipality's attorneys for an application for an eviction order at court and, if successful, the Sheriff of the Court must attend to said eviction. The tenant shall be liable for all costs incurred to effect the eviction;

(j) Tenants who were evicted as a result of anti-social behaviour or associated misconduct shall not be considered for re-housing in public rental stock.

(k) A copy of this chapter of the Housing Administration Policy will be attached to a rental agreement for signature and discussion with the tenant

Policy owner	Director Community Services
Policy adopted by Council	
Policy implementation date	
Policy responsibility for implementation	Manager: Housing

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO Director Community Services

VAN / FROM: Manager: Housing

DATUM / DATE: 21 July 2025

VERWYS/REF.: 17/04/P

HOUSING: AMENDMENTS TO THE WITZENBERG HOUSING ADMINISTRATION POLICY

COMMITTEE FOR CONSIDERATION:

Committee for Housing Matters.

PURPOSE:

To inform council around the request for the amendments to the allocation policy of the Trichardt Street Flats.

DELIBERATION:

The Committee for Housing Matters at their meeting held on 20 May 2025 proposed the following amendments to the Witzenberg Housing Administration Policy:

- *That item 6.1, which reads "Subsidized Municipal Rental Stock" be amended to "Municipal Rental Stock"*
- *That the reference of young professionals", which is stated throughout item 6.5 be amended to "Professionals"*
- *That item 6.5.7 be amended to "The housing administration must table a full report to the Housing Committee before any allocation will be made"*

LEGISLATION:

National Housing Act 107 from 1997.
Witzenberg Housing Administration Policy, 30 March 2022

FINANCIAL IMPLICATIONS:

Unknown

Recommendation:

For approval.

CJ MACKENZIE
MANAGER: HOUSING

Approved/Not-Approved
S SWARTZ
DIRECTOR: COMMUNITY SERVICES

Western Cape Government

Department of Local Government
Office of the Head of Department
Mr. G Paulse
Graham.Paulse@westerncape.gov.za | Tel: +27 21 483 4999

File Reference: 22/1/1/1

The Municipal Manager
Witzenberg Municipality
PO BOX 44
CERES
6835

Per email: david@witzenberg.gov.za / meagan@witzenberg.gov.za

Dear Mr Nasson

DISASTER RISK REDUCTION PLAN HANDOVER: WITZENBERG MUNICIPALITY

1. PROJECT BACKGROUND

1.1 In June 2024, the Department of Local Government through its Western Cape Provincial Disaster Management Centre initiated a project to capacitate municipal officials on Disaster Risk Reduction (DRR) planning and provide support to the Witzenberg Municipality in developing its DRR plan. I am pleased to present the completed DRR Plan. This comprehensive plan has been meticulously developed, considering various key components aimed at enhancing the Municipality's resilience and preparedness in the face of potential disasters.

2. PROJECT BACKGROUND

2.1 The project had two phases, the first phase was a two-day training workshop for disaster management officials and interns focused on the process of developing a DRR plan and formulating strategies for the integration of DRR into urban planning processes such as the Municipal Spatial Development Framework (MSDF) and land use management policies.

2.2 The second part of the project focused on developing the DRR Plan which involved a collaborative effort, bringing together various disciplines to assess the existing DRR measures implemented by sector departments in the area. The plan goes beyond mere assessment by

delving into the implementation of appropriate prevention methodologies. We have focused on integrating prevention and mitigation strategies into existing development plans, programmes and initiatives with a particular emphasis on managing high-risk developments.

2.3 One of the pivotal aspects of our approach is the development of a targeted DRR strategy, directly linked to the high-risk areas identified in the Ward-Based Disaster Risk Assessment for the Witzenberg Municipality. This strategy serves as a roadmap to guide effective and efficient risk reduction measures, ensuring that resources are allocated where they are needed most.

2.4 To foster a sense of ownership and collaboration, we organized and conducted stakeholder workshops involving both internal sector departments of the municipality and external stakeholders. These workshops have provided stakeholders with an opportunity to give inputs into the development of the plan.

2.5 The document is a living framework that can be adapted to evolving circumstances and emerging threats. Moreover, we have actively supported the municipality in crafting a compliant Disaster Management chapter within the Integrated Development Plan (IDP). This integration is essential for ensuring that DRR is integrated into all municipal planning functions and becomes an integral part of the municipality's overarching development framework.

3. THE WAY FORWARD

3.1 To outline the way forward, it is crucial to emphasise the necessity of regular monitoring of the implementation of the Disaster Risk Reduction measures outlined in the plan. As these measures are put into practice, it is imperative to conduct ongoing assessments to measure their impact and effectiveness. This monitoring process will not only ensure the continued relevance of the plan but also allow for adjustments and improvements based on real-world outcomes.

3.2 I trust that this Disaster Risk Reduction Plan will serve as a valuable resource for Witzenberg Municipality, enhancing its capacity to mitigate, prepare for, respond to, and recover from disasters effectively.

Yours Sincerely,

Mr G Paulse

HEAD OF DEPARTMENT

Date: 2025/02/25

www.westerncape.gov.za
9th Floor, 80 St Georges Mall, Waldorf Building, Cape Town, 8001 | Private Bag X9076, Cape Town, 8000

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DISASTER RISK REDUCTION PLAN AND INTEGRATION INTO DEVELOPMENT PLANNING FOR THE WITZENBERG MUNICIPALITY

2024

TABLE OF CONTENTS

ACRONYMS AND ABBREVIATIONS 3
KEY TERMINOLOGY 4
LIST OF FIGURES 5
1. INTRODUCTION 6
1.1. METHODOLOGY USED IN DEVELOPING THE PLAN 7
2. OVERVIEW OF INTERNATIONAL AND NATIONAL POLICY FOR DISASTER RISK REDUCTION .. 7
2.1. INTERNATIONAL POLICY FOR DISASTER RISK REDUCTION 7
2.2. NATIONAL POLICY FOR DISASTER RISK REDUCTION 10
2.3. HAZARD PROFILE FOR WITZENBERG MUNICIPALITY 12
2.3.1. DETAILED CLIMATE CHANGE OUTLOOK FOR 2050 13
3. POLICIES AND BY-LAWS SUPPORTING DISASTER RISK REDUCTION 15
4. INTEGRATION OF DISASTER RISK REDUCTION INTO DEVELOPMENT PLANNING PROCESSES 17
4.1. INTEGRATION OF DISASTER RISK REDUCTION INTO LAND USE MANAGEMENT 17
4.2. INTEGRATING DISASTER RISK REDUCTION MEASURES INTO SECTOR PLANS 19
5. DISASTER RISK REDUCTION MEASURES 20
5.1. DISASTER RISK REDUCTION MEASURES FOR WATER POLLUTION 20
5.2. DISASTER RISK REDUCTION MEASURES FOR WILDFIRE 23
5.3. DISASTER RISK REDUCTION MEASURES FOR INFORMAL SETTLEMENT FIRES 26
5.4. DISASTER RISK REDUCTION MEASURES FOR FLOODING (RIVERINE AND URBAN) 28

ACRONYMS AND ABBREVIATIONS

BOCMA	Breede-Olifants Catchment Management Agency
CWDM	Cape Winelands District Municipality
DLG	Department of Local Government
DEA&DP	Department of the Environment and Development Planning
DRA	Disaster Risk Assessment
DFFE	Department of Forestry, Fisheries and the Environment
DRR	Disaster Risk Reduction
ECD	Early Childhood Development
ICS	Incident Command System
IDP	Integrated Development Plan
MSDF	Municipal Spatial Development Framework
SALGA	South African Local Government Association
SAWS	South African Weather Services
SDGs	Sustainable Development Goals
SFDRR	Sendai Framework for Disaster Risk Reduction
WC: PDMC	Western Cape Provincial Disaster Management Centre
WFPA	Winelands Fire Protection Association

KEY TERMINOLOGY

TERM	MEANING
DISASTER RISK REDUCTION	A policy objective aimed at preventing new and reducing existing disaster risk and managing residual risk, all of which contribute to strengthening resilience.
DISASTER RISK REDUCTION PLAN	A document prepared by an authority, sector, organisation, or enterprise that sets out goals and specific objectives for reducing disaster risks together with related actions to accomplish these objectives.
DISASTER RISK ASSESSMENT	A qualitative or quantitative approach that is used to determine the nature and extent of disaster risk by analysing potential hazards and evaluating existing conditions of exposure and vulnerability that together could harm people, property, services, livelihoods and the environment on which they depend.
DISASTER RISK	Disaster risk is the likelihood of a community, society, or system experiencing loss of life, injury, or damage to assets within a specific time period. It's the result of a hazard interacting with the characteristics that make people and places vulnerable and exposed.
DISASTER RISK CREATION	Disaster risk creation is the process by which human actors construct risk in relation to natural hazards. Disasters can be prevented by identifying and anticipating the factors that contribute to disaster risk creation.
INTEGRATED DEVELOPMENT PLAN	An IDP encompasses all of a municipality's goals and objectives for economic and social development in the short, medium and long term. IDPs are meant to outline strategies to manage municipal finances for the purpose of facilitating everything from basic service provision to infrastructural development, improved spatial planning and even disaster management.
MUNICIPAL SPATIAL DEVELOPMENT FRAMEWORK	A Spatial Development Framework is a framework that seeks to guide the overall spatial distribution of current and desirable land uses within a municipality, to give effect to the vision, goals and objectives of the municipal Integrated Development Plan.

LIST OF FIGURES

Figure 1: The four (4) priorities of the Sendai Framework for Disaster Risk Reduction (2015-2030)

Figure 2: The Sustainable Development Goals and Disaster Risk Reduction

Figure 3: A framework for integration of DRR into the MSDF and development planning processes

LIST OF TABLES

Table 1: National Policy Framework for Disaster Risk Reduction

Table 2: Climate change projections and their respective implications

Table 3: Disaster Risk Reduction measures contained in by-laws at the Witzenberg Municipality

1. INTRODUCTION

The Witzenberg Municipality faces several hazards that repeatedly threaten the environment, economic activity, and livelihoods of the municipal area. Only recently, in July 2024, the Witzenberg Municipality experienced severe floods that caused significant damage to critical infrastructure, disrupted educational activities and adversely affected community members.

These disasters are a result of the interaction between a hazard, the vulnerability of the community and the prevailing capacity or lack thereof within the municipalities' institutions and the community. They can be sudden or develop slowly. Communities are usually aware of their risks, but they often wait to respond by activating their plans when disasters strike. This has seen substantial losses for infrastructure and property and requires a paradigm shift from a response-centric approach to one focused on Disaster Risk Reduction (DRR), which is what this plan seeks to achieve. It is within this context that the Witzenberg Municipality in collaboration with the Western Cape Provincial Disaster Management Centre (WC: PDMC), through the Department of Local Government (DLG), initiated a process of developing a DRR plan for the municipality.

First, the methodology employed in developing the plan is discussed, followed by a contextual overview of international and national policy for DRR, thereafter the hazard profile of the Witzenberg Municipality is outlined. This is followed by an analysis of the existing by-laws that support DRR and the integration of DRR into sector plans. Lastly, stakeholders have identified measures to reduce and mitigate risk for various hazards such as wildfires, flooding (urban and riverine), water pollution, and informal settlement fires, which are outlined.

The WC: PDMC supported the development of the DRR plan for the Witzenberg Municipality. This plan was developed in line with the Risk Reduction Planning and Integration into Integrated Development Planning Guidelines for the Western Cape.

1.1. METHODOLOGY USED IN DEVELOPING THE PLAN

The DRR plan aims to identify strategies to prevent the creation of risk and reduce current disaster risks. Furthermore, the DRR plan builds upon the Witzenberg Municipality's Ward-based Disaster Risk Assessment (DRA) completed in 2019. It aims to develop DRR measures for the hazards identified in the risk assessment. This plan is an annexure to the Disaster Management Plan of the Witzenberg Municipality.

The methodology used to develop the Disaster Risk Reduction Plan for Witzenberg Municipality encompassed 3 (three) phases:

- **Phase 1:** Desktop research was undertaken to analyse the extent of integration into municipal policies. It entailed a process whereby documents related to DRR such as Municipal By-laws and related documents were assessed to ascertain the current extent of Integration of DRR into the policies of the Municipality.
- **Phase 2:** One-on-one interviews were undertaken with key informants such as the Manager: Town Planning and Building Control and the Manager: Housing from the Witzenberg Municipality.
- **Phase 3:** Hazard-focused workshops to solicit inputs from a myriad of stakeholders were undertaken. The Hazard focused workshops were on flooding (urban and riverine), water pollution, and informal settlement fires. A district-wide workshop on wildfires was undertaken with key stakeholders to solicit inputs for wildfire DRR measures.

2. OVERVIEW OF INTERNATIONAL AND NATIONAL POLICY FOR DISASTER RISK REDUCTION

This section discusses the International and local policy frameworks related to DRR. The first part deals with international policy, namely, the Sendai Framework for Disaster Risk Reduction (SFDRR) (2015-2030) and the Sustainable Development Goals (SDGs).

2.1. INTERNATIONAL POLICY FOR DISASTER RISK REDUCTION

The legislative and policy mandate to develop a DRR plan emanates from international and national policy frameworks. The Sendai Framework for Disaster Risk Reduction[1] (SFDRR) (2015-2030) calls on signatory states to prevent new and reduce existing disaster risks through the implementation of integrated and inclusive economic, structural, legal, social, health, cultural, educational, environmental, technological, political, and institutional measures that prevent and reduce hazard exposure and vulnerability to disasters, increase preparedness for response and recovery, and thus strengthen resilience.

The SFDRR identifies four (4) priorities, as depicted in Figure 1, below. Priority three (3) of the

[1] The Sendai Framework for Disaster Risk Reduction (2015-2030): https://www.undrr.org/publication/sendai-framework-disaster-risk-reduction-2015-2030

SFDRR, encourages public and private investment in disaster risk prevention and reduction through structural and non-structural measures. These investments are critical to enhancing the economic, social, health, and cultural resilience of persons, communities, countries, and their assets, as well as the environment. Furthermore, DRR can be situated within the SDGs and various goals are interconnected to DRR.

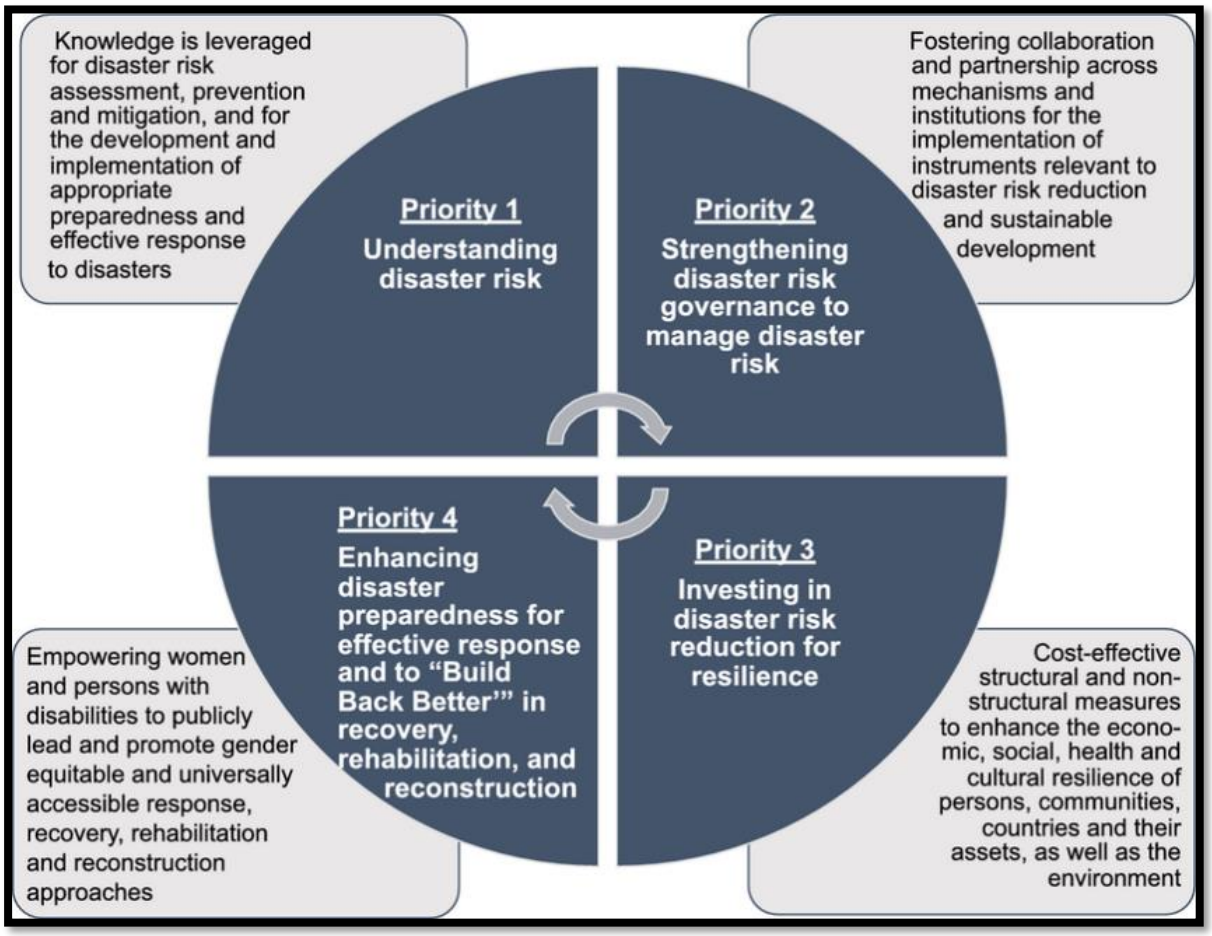


Figure 1: The four (4) priorities of the Sendai Framework for Disaster Risk Reduction

The SDGs and DRR are interlinked and are critical for building a sustainable and resilient world. Moreover, the interrelation between sustainable development and DRR is well established, with the 2030 Agenda for Sustainable Development recognising the urgent need to reduce the risk of disasters as part of the umbrella of actions needed to achieve sustainable development. The SDG goals which are closely linked to DRR are as follows[2]:

- **Goal 1**: End poverty in all its forms everywhere: By 2030, build the resilience of the poor and those vulnerable.
- **Goal 2**: End hunger, achieve food security and improved nutrition, and promote

[2] The SDGs and DRR: https://climate.gov.ph/

sustainable agriculture.

- **Goal 6**: Ensure availability and sustainable management of water and sanitation for all.
- **Goal 9**: Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation.
- **Goal 13**: Take urgent action to combat climate change and its impacts.
- **Goal 14:** Conserve and sustainably use the oceans, seas and marine resources for sustainable development.
- **Goal 15:** Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and biodiversity loss.

The figure below elaborates further on how DRR initiatives support key SDGs.



Figure 2: SDGs and DRR

2.2. NATIONAL POLICY FOR DISASTER RISK REDUCTION

Section 24 (a) of the Constitution[3] of the Republic of South Africa states that everyone has the right to an environment that is not harmful to their health or well-being and Section 24 (b) of the Constitution of the Republic of South Africa states that everyone has the right to have the environment protected, for the benefit of present and future generations, through reasonable legislative and other measures that:

i. Prevent pollution and ecological degradation
ii. Promote conservation; and
iii. Secure ecologically sustainable development and use of natural resources while promoting justifiable economic and social development.

These provisions in the Constitution of the Republic of South Africa promote DRR in that by protecting the environment against ecological degradation, vulnerability to the impacts of disasters can be reduced. Furthermore, securing ecologically sustainable development ensures that ecosystems are protected and can continue to offer services which contribute to reducing a myriad of disaster risks.

In addition, the Municipal Systems Act[4] (No. 32 of 2000) mentions that a core component of an Integrated Development Plan (IDP) is a Disaster Management Plan. The Disaster Management Act[5], as amended (No. 57 of 2002), calls for the integration of risk reduction into development planning. Moreover, the Spatial Planning and Land Use Management Act (No. 16 of 2013) (SPLUMA) also emphasises developing spaces that are sustainable and resilient. Spatial Sustainability encourages development in locations that are sustainable and limits the rapid expansion of urban areas. Spatial Resilience involves adjusting spatial plans, policies, and land use management systems to support sustainable livelihoods for communities that are at high risk of being affected by economic and environmental disturbances.

Moreover, the National Disaster Management Framework (NDMF) urges provincial and municipal disaster management centres to establish mechanisms in association with spatial planners in both spheres of local and provincial government to ensure the relevant spatial information informs DRR planning and must also ensure that verified risk information is incorporated into spatial development plans and maps.

[3] The Constitution of the Republic of South Africa: https://www.gov.za/documents/constitution/chapter-2-bill-rights#24
[4] The Municipal Systems Act: https://www.gov.za/sites/default/files/gcis_document/201409/a32-000.pdf
[5] The Disaster Management Act: https://www.gov.za/sites/default/files/gcis_document/201409/a57-020.pdf

Table 1: National Policy Framework for Disaster Risk Reduction

NATIONAL POLICY FOR DISASTER RISK REDUCTION	
Local Government Systems Act (No. 32 of 2000)	**Section 26**: An integrated development plan must reflect applicable disaster management plans.
Disaster Management Act (No. 57 of 2002), as amended	**Section 47:** Local governments are required to the extent that they have the capacity) to guide organs of state, the private sector, non-governmental organisations, communities and individuals to assess and reduce the risk of disasters including: (b) The development and implementation of appropriate prevention and mitigation methodologies (c) The integration of prevention and mitigation methodologies with development plans, programmes and initiatives (d) The management of high-risk developments **Section 53**: Disaster management plans for municipal areas: (1)Each municipality must: (e) Provide measures and indicate how it will invest in disaster risk reduction and climate change adaptation including ecosystem and community-based adaptation approaches **Section 53** (2): A disaster management plan for a municipality must: (c) Place emphasis on measures that reduce the vulnerability of disaster-prone areas, communities and households (i) Provide appropriate prevention and mitigation strategies
Climate Change Act (No. 22 of 2024)	**Section 7**(1): Every organ of state that exercises a power or performs a function that is affected by climate change, or is entrusted with powers and duties aimed at the achievement, promotion and protection of a sustainable environment, must review and if necessary, revise, amend, coordinate and harmonise their policies, laws, measures, programmes and decisions to— (a) ensure that the risks of climate change impacts and associated vulnerabilities are taken into consideration; and (b) give effect to the principles and objects set out in this Act. Principles under **Section 3** require: The interpretation and application of this Act must be guided by— (f) the need for decision-making to consider the special needs and circumstances of localities and people that are particularly vulnerable to the adverse effects of climate change, including vulnerable workers and groups such as

	women, especially poor and rural women, children, especially infants and child-headed families, the aged, the poor, the sick and persons with disabilities; (g) the need for a risk-averse and cautious approach to be adopted, which takes into account the limits of current knowledge about the causes and effects of climate change and the consequences of decisions and actions in relation thereto; (h) the need for climate change mitigation and adaptation responses to be informed by evolving climate change scientific knowledge and decisions which must be based on the best available science, evidence and information; (i) an effective climate change response which requires preventative measures to mitigate the causes of climate change and to strengthen resilience through the adoption of adaptation measures;

2.3. HAZARD PROFILE FOR WITZENBERG MUNICIPALITY

The Witzenberg Municipality's Ward-Based Risk Assessment identified the following hazards as priority risks:

- Veld fires
- Traffic accidents
- Structural fires
- Domestic solid waste pollution
- Domestic waste-water pollution
- Drug abuse
- High-risk installations
- Riverine flooding

It is important to note that the plan makes provisions for the following priority hazards:

- Veld fires
- Structural fires
- Water Pollution
- Flooding (urban and riverine flooding)

However, it is important to note that DRR also aims to address the risk drivers and the underlying vulnerabilities such as poverty and unemployment should be addressed by the municipality and within wider development processes. Measures aimed at reducing vulnerability, building resilience, and managing risk drivers contribute to reducing vulnerability to disasters for communities at risk.

2.3 CLIMATE CHANGE

Climate change projections indicate that by 2050:

- Drought risk in the Cape Winelands District will more than double (from just over 2 possible drought years per decade to 5 years).
- Temperatures will also continue to rise, resulting in 22 more hot days (temperatures above 30 degrees Celsius) per year in the Witzenberg municipal area.
- Rainfall will decrease throughout the year, although the eastern (Tankwa) areas may experience intensified summer rainfall events. Meaningful decreases in late winter and spring should be taken note of.
- Combined with the higher temperatures, the decrease in overall precipitation will increase concerns over water security and the risk of wildfires. The risk of hail and flash floods associated with extreme rainfall events should also be considered in risk reduction planning.

2.3.1. DETAILED CLIMATE CHANGE OUTLOOK FOR 2050[6]

Detailed climate change projections and their respective implications for development planning are provided in Table 2 below[7]:

Table 2: Climate change projection and their implications

CLIMATE PARAMETER[1]	CHANGE FROM PRESENT CONDITIONS (PROJECTIONS FOR 2050 [2]	SEASONAL	IMPLICATIONS
Decrease in total annual precipitation	Total annual decrease between 28mm (Tankwa) and 70mm (Bokkeveld)	Change in summer is minor, with greater decreases in winter and spring. Bokkeveld also expects a meaningful decrease in autumn.	Water security is an issue, as is seasonal impacts on agriculture.
Change in number of days	-1 to -2 days	<1 day change per season	~

[6] https://www.elsenburg.com/wp-content/uploads/2022/08/SmartAgri-Climate-Change.pdf
[7] Also see the associated maps
[1] Most data obtained from projections compiled by the Climate Systems Analysis Group at the University of Cape Town - https://www.elsenburg.com/wp-content/uploads/2022/08/SmartAgri-Climate-Change.pdf
[2] Projections are based on a conservative cluster of outputs from global climate models, avoiding extreme temperature and precipitation projections, and using an SSP2-4.5 scenario. They show a 2030-2060 mean as compared to the 1902-2020 historic mean for temperature, and 1982-2020 mean for precipitation.

CLIMATE PARAMETER[1]	CHANGE FROM PRESENT CONDITIONS (PROJECTIONS FOR 2050 [2]	SEASONAL	IMPLICATIONS
per year with >10mm of rain			
Change in the maximum amount of rain in a 5-day period Change in the maximum amount of rain in a 5-day period	-20 mm	Minor changes per season, but slight intensification in Tankwa in summer	Implications for flash flood risk
An additional number of dry years per decade	5 years/decade (3 years more than at present)		Water security, ecosystem stress, fire risk, agriculture
Increase in average annual temperature	1.4°C	All seasons, but slightly less change in autumn	Drying conditions
Additional days per year with temperatures above 30°C	21 to 22 days	Most change in summer (9 days) and no change in winter, with 6 days each in the shoulder seasons	Fire risk, heat stress, ecosystem stress
Decrease in number of days per year with temperatures below 0°C	4 to 5 days fewer per year	Nearly all change limited to winter	Implications for fruit industry

3. POLICIES AND BY-LAWS SUPPORTING DISASTER RISK REDUCTION

This section identifies and outlines the policies and by-laws of the Witzenberg Municipality which support DRR (where applicable).

Table 2: Summary of the sections contained in the by-laws relating to DRR

NAME OF BY-LAW	SECTION IN BY-LAW	DISASTER RISK REDUCTION MEASURES
WITZENBERG MUNICIPALITY: FIRE SAFETY BY LAW[8]	Section 12 (1):	When, in the opinion of the controlling authority, premises are not readily accessible from public roads must be provided with emergency vehicle access and, notwithstanding the provisions in the National Building Regulations may be required to comply with the following:
	Section 12 (a):	An access road must be constructed so that it can support the mass of the heaviest emergency vehicle required to cater to the risk of the premises.
	Section 12 (c):	Fire lanes must be provided for all premises which are set back more than 45 meters from a public road or exceed nine meters in height and are set back over 15 meters from a public road.
	Section 12 (e):	A cul-de-sac that is more than 90 meters in length must be provided with a turning circle at the closed end of the road capable of accommodating the largest emergency vehicle which is required to cater for the risk of the premises.
	Section 23 (1):	The owner of a person in charge of a school, hospital, residential institution, hotel, guest house, hostel, or other similar occupancy that has a population above 25 persons (including staff), must formulate an emergency evacuation plan detailing the appropriate action to be taken by the staff or the occupants in the event of a fire or other threatening danger.

[8] Witzenberg Municipality policies and by-laws: http://www.witzenberg.gov.za/resource-category/policies-and-laws?category=128

NAME OF BY-LAW	SECTION IN BY-LAW	DISASTER RISK REDUCTION MEASURES
WITZENBERG MUNICIPALITY BY-LAW RELATING TO WATER SUPPLY, SANITATION AND INDUSTRIAL EFFLUENT[9]	Section 10 (1)	The municipality may limit or discontinue water services provided in terms of this by-law: (g) in an emergency
	Section 40	An owner shall provide and maintain approved measures to prevent the entry of a substance, which may be a danger to health or adversely affect the portability of water or affect its fitness for use, into (a) The water supply system; and (b) Any part of the water installation on his or her premises
	Section 41 (1)	The municipality may by public notice to prevent the wasteful use of water in terms of section 42 or in the event of a water shortage, drought or flood: (a) Prohibit or restrict the consumption of water in the whole or part of its area of jurisdiction in general or for specific purposes; during specified hours of the day or on specified days and in a specific manner. (b) Determine and impose limits on the quantity of water that may be consumed over a specified period; charges additional to those prescribed in respect of the supply of water more than a limit contemplated in sub-section (1)(b); and a general surcharge on the prescribed charges in respect of the supply of water; and (c) Impose restrictions or prohibitions on the use or manner of use or disposition of an appliance by means of which water is used or consumed, or on the connection of such appliances to the water installation.

Table 2: DRR measures contained in By-laws at the Witzenberg Municipality

[9] Witzenberg Municipality by-laws and policies: http://www.witzenberg.gov.za/resource-category/policies-and-laws

Recommendations on additional provisions for Disaster Risk Reduction in the municipal By-laws:

- Amend the Stormwater By-law to include provisions on managing development on floodplains by limiting expansion on flood-prone areas and areas within the 1:50 and or 1:100-year flood lines.
- Where no flood lines are available, the municipality must request that the developer undertake a flood line study before approving the development.
- A provision for new developments ensuring that all new developments (residential) install water tanks to mitigate flooding and drought.

4. INTEGRATION OF DISASTER RISK REDUCTION INTO DEVELOPMENT PLANNING PROCESSES

DRR can be realised by the consideration of disaster risk in development planning processes such as the IDP, land use management (land use by-laws, MSDF etc.) and ongoing service delivery.

Governance mechanisms that support the integration of DRR into development planning processes must be established, these include the establishment of structures to ensure knowledge sharing between the disaster management section and the planning section of the municipality to ensure disaster risk considerations are proactively incorporated in planning processes. Moreover, all departments and role players submitting input content of the current and future IDP of the Witzenberg Local Municipality are implored to consider the inclusion and integration of disaster risk management into their strategies, operational planning, and project implementation. Disaster risk concerns should be integrated into the municipal budget to ensure that levels of public expenditure on DRR are sufficient and that there are adequate funding arrangements to manage residual risk.

Annual reviews of the IDP should reflect on the progress made on institutional arrangements, risk assessment updates, risk reduction objectives and projects, and mechanisms in place for preparedness, response, and contingency planning. In addition, it should include a review of progress on the policy amendments and project implementation of the SDF, according to the priority listings and expenditure programmes of the various sector departments' budgets.

In the next section, a framework for integrating DRR into land use planning is outlined.

4.1. INTEGRATION OF DISASTER RISK REDUCTION INTO LAND USE MANAGEMENT

Land use planning processes offer a proactive, cost-effective and sustainable strategy to integrate DRR. Figure 3, on the next page, provides a framework which the municipality can use to integrate DRR into the MSDF and the development approval process.

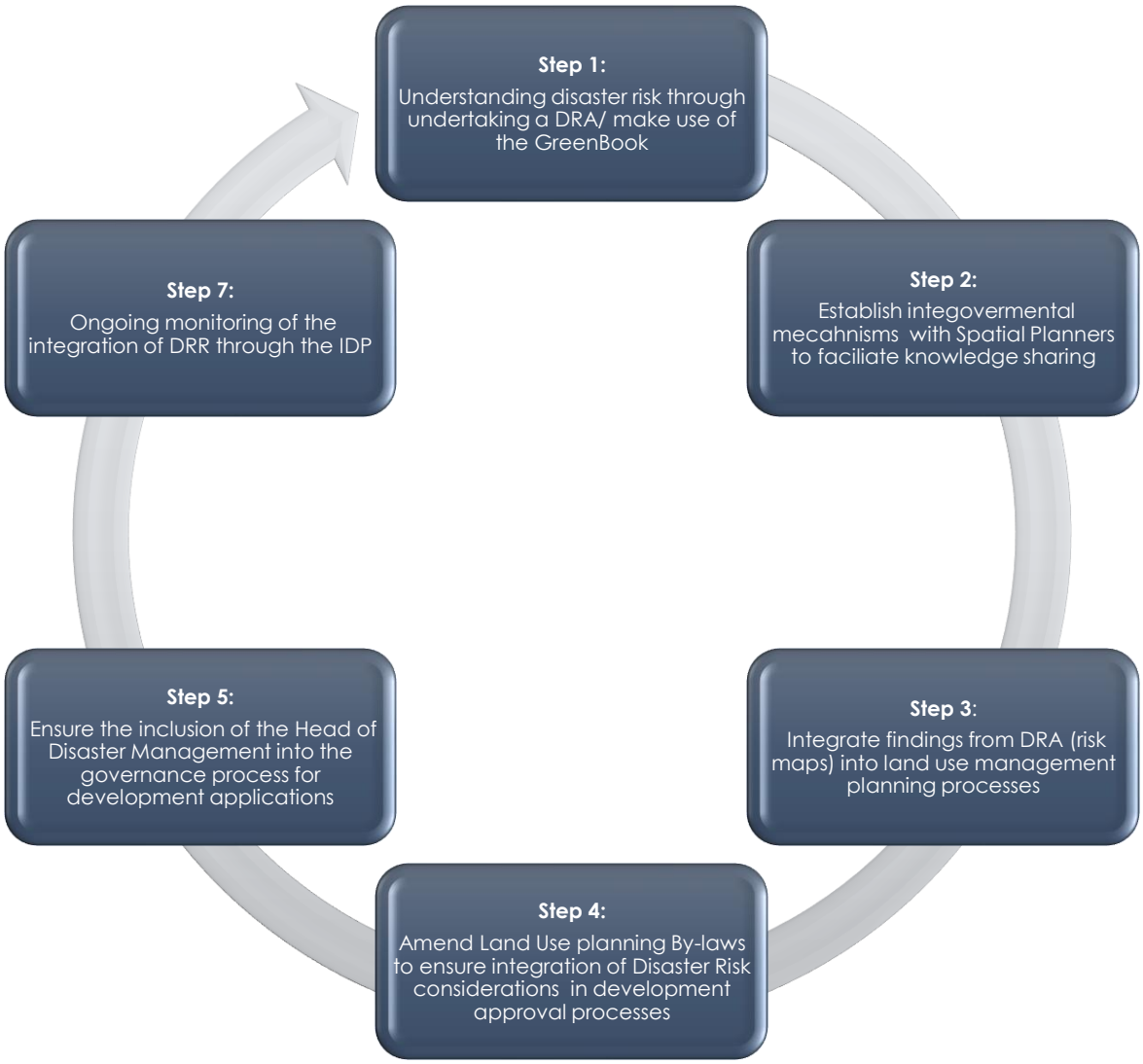


Figure 2: A framework for integration of DRR into the MSDF and development planning approval process

It is imperative, that to develop sustainable spaces, the municipality integrate DRR into its land use management processes in a coordinated and intentional manner.

This can be done by leveraging risk knowledge derived from DRAs and the GreenBook[10] to inform the siting of developments. Further, it can be expressed through the governance mechanisms of these processes. There is an opportunity to explicitly express DRR as a principle within these processes including the MSDF. Moreover, spatial planning can be used to reduce people's vulnerability, by locating them closer to economic opportunities which allows them easier access to employment and services such as healthcare and education.

[10] The GreenBook supports government in South Africa with adapting settlements to the impacts of climate change by providing an online repository of downscaled, baseline and future, municipal climate risk data and insights as well as adaptation information to be integrated into broader settlement planning.

4.2. INTEGRATING DISASTER RISK REDUCTION MEASURES INTO SECTOR PLANS

DRR can be integrated into sector plans to build resilience and support sustainable development, this can be done through:

- Vulnerability reduction through positioning local economic development for communities with multiple vulnerabilities.
- Integration of DRR into infrastructure projects by using risk knowledge to inform the siting of infrastructure and developments.
- Integration of DRR into housing projects by ensuring that risk knowledge is taken into consideration for siting and the design of housing projects.
- Promoting conservation and sustainable water use for water services and
- Using transport plans to reduce vulnerability and ensure transport services are resilient against shocks.

5. DISASTER RISK REDUCTION MEASURES

This section outlines the current and proposed DRR measures for the various hazards that were identified at the Witzenberg Municipality Ward-Based DRA. These hazards include Water Pollution, Wildfire, and Urban and Riverine Flooding.

5.1. DISASTER RISK REDUCTION MEASURES FOR WATER POLLUTION

TECHNOLOGICAL HAZARD		
WATER POLLUTION		
Objective	Reduce the incidents of water pollution and make the public aware of the importance of cleaner rivers.	
Areas Affected	Various rivers in the municipal area.	
Performance Indicators	Witzenberg Municipality has reduced incidents of river pollution.	
	Residents are more aware of the importance of keeping their rivers clean.	
	The rivers in the Witzenberg Municipality area are clean.	
PROPOSED DRR MEASURES		
DESCRIPTION		**STAKEHOLDERS**
Investment in ecological infrastructure to address sewer challenges (upstream interventions to extend bridges).		SALGA Department of the Environment and Development Planning (DEAD&P) Breede-Olifants Catchment Agency (BOCMA)
Establishment of alternative sanitation technologies for informal settlements.		Witzenberg Municipality
Improve the clearing of debris (removal of more than 10 cubes).		Witzenberg Municipality
Pilot project- the acquisition of river indicator specifications. These specifications entail monitoring equipment and flood risk indicators.		DEA&DP

Reviewing and updating municipal by-laws to better deal with illegal dumping.	Witzenberg Municipality
Source funding for waste-water treatment in Wolseley and the upgrade of the waste-water treatment in Tulbagh and Ceres. The waste-water treatment in Ceres is situated within the 1:100-year flood line.	Witzenberg Municipality
Upgrade of stormwater system damaged by previous floods.	Witzenberg Municipality.
Secure an ecological reserve (minimum base flow) to assist river health, taking into account future rainfall/runoff patterns.	BOCMA
Investigate how fertilizers from commercial farms end up in rivers/ water sources.	Department of Agriculture Research Institutions
CURRENT/KNOWN DRR MEASURES BEING IMPLEMENTED	
DESCRIPTION	**RESPONSIBLE/ IMPLEMENTING ENTITY**
GOVERNANCE AND INSTITUTIONAL MECHANISMS	
Established a functional Disaster Management Advisory Forum to facilitate risk knowledge sharing and risk monitoring.	Witzenberg Municipality
Established an informal settlement community forum to deal with issues of waste management in informal settlements.	Informal Community
PREPAREDNESS PLANNING	
Establish the municipal pound to reduce the number of stray pets/animals that defecate in watercourses.	Department of Agriculture Witzenberg Municipality
Water quality monitoring is conducted (monthly sampling) within the municipal area.	BOCMA
INFRASTRUCTURE	
Financing a housing project in Vredebes, this long-term project sought to circumvent communal pollution.	Department of Infrastructure
Formalising of illegal informal homes in Prince Alfred Hamlet.	Witzenberg Municipality

Investment in generators given the volatile load-shedding stages.	Witzenberg Municipality
Investment in solar installation waste-water treatment works.	Witzenberg Municipality
Implementation of discharge levies (clean water and waste).	Witzenberg Municipality
AWARENESS, EDUCATION AND TRAINING	
Awareness campaigns tailored around educating local communities regarding water Pollution.	Witzenberg Municipality Cape Winelands District Municipality (CWDM) Department of Health and Wellness
Ten (10) newly employed community members will assist in raising awareness regarding the sanitary use of ablution facilities in Tulbagh.	Witzenberg Municipality (EHP)
Ongoing community Engagement with farmers on water pollution issues and on strategies for reducing water pollution.	Witzenberg Municipality
ENFORCEMENT	
Enforcement of Municipal By-Law continues to prevent water pollution.	Witzenberg Municipality
Issuing of fees for polluters (main parameters) and thus payments to be made for discharge.	BOCMA
Monitoring of polluters such as commercial farms.	Department of Agriculture

5.2. DISASTER RISK REDUCTION MEASURES FOR WILDFIRE

HYDRO-METEOROLOGICAL HAZARDS		
WILDFIRE		
Objective	To undertake measures to reduce fire load and reduce the number of uncontrolled fires.	
Areas Affected	Areas in the Wildland-Urban interface, open spaces, rural farms and protected areas within the municipality.	
Performance Indicators	A reduction in uncontrolled fires in the Witzenberg Municipality.	
	A reduction in fuel load.	
	An increase in the number of prescribed burns completed.	
	All fire breaks are regularly maintained.	
PROPOSED DRR MEASURES		
DESCRIPTION		**STAKEHOLDERS**
Increase the firefighting fleet to serve the entire CWDM.		CWDM
Establish pre- and post-fire season meetings.		CWDM
Review of relevant by-laws coupled with increasing capacity for by-law enforcement in consideration of the long-term increase in drought and fire risk.		WC: PDMC CWDM
Development of Integrated Reserve Management plans for the Ceres Mountain Fynbos Nature Reserve, and conservation management plans for Wolseley and Prince Alfred Hamlet Biodiversity Areas.		Witzenberg Municipality DEA&DP Cape Nature

CURRENT/KNOWN DRR MEASURES BEING IMPLEMENTED	
DESCRIPTION	**RESPONSIBLE/ IMPLEMENTING ENTITY**
GOVERNANCE AND INSTITUTIONAL MECHANISMS	
Memorandums of Understanding (MoU) are in place with the various local municipalities for wildfire management and issuing permits for controlled burning.	CWDM
Provide comment and input to land use development applications on behalf of the Department of Environmental Affairs and Planning (DEADP).	CapeNature
AWARENESS, EDUCATION AND TRAINING	
Ongoing wildfire and disaster awareness campaigns in various areas targeting schools (learners and teachers).	Cape Winelands District Municipality
Ongoing wild-fire communication through various media platforms.	CWDM
Fire awareness programmes are conducted in schools, radio, communities and social media.	CapeNature
Basic fire training is conducted internally with staff members to provide additional capacity for firefighting.	CapeNature
Ongoing training of members of the WFPA in wildfire fighting strategies and skills using accredited service providers. Training includes Incident Command System (ICS).	Winelands Fire Protection Association (WFPA)
Ongoing awareness campaigns at all schools and social media platforms.	WFPA
INFRASTRUCTURE	
Fire breaks are developed on or next to Cape Nature's protected areas.	CapeNature
Fuel load reduction (alien clearing and prescribed burning) on or adjacent to protected areas.	CapeNature
Combined alien vegetation management and awareness.	CapeNature
Ongoing alien vegetation clearing in water catchment areas.	CWDM

Firebreaks are being done in various areas in the CWDM- both strategic and tactical.	WFPA
PREPAREDNESS PLANNING	
A wildfire workgroup was established with the participation of various stakeholders to coordinate wildfire management and resource management.	CWDM CapeNature Working on Fire WFPA Department of Forestry, Fisheries and the Environment (DFFE)
Developed wildfire response plans for the entire Cape Winelands District area.	CapeNature
Risk mapping for wildfires.	WFPA
District Wildfire Working Group members engage on an ongoing basis with landowners on risk mitigation for fires.	WFPA CWDM CapeNature DFFE Working on Fire
Identification of hotspots, recording and populating fire trends and other relevant statistics.	CWDM WFPA
Early Warning System in place for monitoring fire risk which is disseminated to relevant stakeholders.	South African Weather Services

5.3. DISASTER RISK REDUCTION MEASURES FOR INFORMAL SETTLEMENT FIRES

TECHNOLOGICAL HAZARDS		
INFORMAL SETTLEMENT FIRES		
Objective	To build resilience by reducing the number of fire incidents in informal settlements by putting in place DRR measures that aim to protect lives and ensure sustainable livelihoods.	
Areas Affected	Informal settlements within the Witzenberg Municipality.	
Performance Indicators	A substantial reduction in the occurrence of informal settlement fires.	
	A reduction in several houses affected by informal settlement fires.	
PROPOSED DRR MEASURES		
DESCRIPTION		**STAKEHOLDERS**
Develop a spatial map for Prince Alfred Hamlet to assist in planning for determining access roads for emergency operations in phase 6.		Witzenberg Municipality
Enforcement: Stringent municipal by-laws to circumvent illegal electrical connections and the expansion of informal settlements at an alarmingly high rate.		Witzenberg Municipality
Improve stakeholder engagements: Community dialogues.		Witzenberg Municipality
Application for the extension of any residential dwelling to prevent the erection of informal settlements that are in close proximity.		Witzenberg Municipality
Auditing of informal settlements.		Witzenberg Municipality
CURRENT/KNOWN DRR MEASURES BEING IMPLEMENTED		
DESCRIPTION		**RESPONSIBLE/ IMPLEMENTING ENTITY**
PREPAREDNESS PLANNING		
Enforcement: anti-land invasion (law enforcement)		Witzenberg Municipality

Establishment and installation of the Smoke Alarm Projects in high-risk areas namely Pine Valley in Wolseley, Chris Hani in Tulbagh and Nduli.	Witzenberg Municipality
Fire Safe Communities (Kluyties).	Witzenberg Municipality
AWARENESS, EDUCATION AND TRAINING	
Established an informal settlement committee of the community members together with the municipality housing inspector to carry out an awareness campaign for safety issues and sanitation issues and prevent further sprawl.	Witzenberg Municipality
Ongoing awareness campaigns on informal settlement fires.	Department of Local Government
INFRASTRUCTURE	
Phase 6: plans have been developed in terms of layout to improve access for emergency vehicles and will be able to install water taps and chemical toilets.	Witzenberg Municipality

5.4. DISASTER RISK REDUCTION MEASURES FOR FLOODING (RIVERINE AND URBAN)

TECHNOLOGICAL HAZARDS		
FLOODING (RIVERINE AND URBAN)		
Objective	To reduce the impact of flooding on people, property, and infrastructure and to prevent the placement of infrastructure on a floodplain.	
Areas Affected	Witzenberg Municipal Area.	
Performance Indicators	A reduction in urban areas impacted by flooding.	
	An increase in community resilience to flooding.	
PROPOSED DRR MEASURES		
DESCRIPTION		**STAKEHOLDERS**
Establishment of Ecological Infrastructure Framework, this framework assists in mapping ecosystem services and thus informs decision-making for the location of developments to avoid encroachment into ecologically sensitive areas.		SANBI SALGA DEA&DP
To conduct a simulation exercise (Koekedouw Dam Break). This simulation exercise would aim to test the ability of Witzenberg Municipality to respond to adverse local disasters.		Witzenberg Municipality WC: PDMC
Pilot Project: Water parameter tester and further acts as a conduit for river level indicators.		DEA&DP
Green Climate Fund (GCF) GCF Project would be considered an explorative project into groundwater as a flood-disaster risk reduction project.		GCF DEA&DP DOA SANBI
River Management Plan within the municipal area namely Wolseley, Waboos, and Bakoond Rivers in the Prince Hamlet urban area as well as Malkops, Klein Berg Riverine and Tulbagh urban area.		Witzenberg Municipality

CURRENT/KNOWN DRR MEASURES BEING IMPLEMENTED	
DESCRIPTION	**RESPONSIBLE/ IMPLEMENTING ENTITY**
PREPAREDNESS PLANNING	
A functional DM Advisory Forum has been established. It is reputable for allowing disaster management role-players to integrate and coordinate actions regarding disaster management. Moreover, it enables deliberations over the spatial and temporal nature of hazards (promoting situational awareness) within the municipal area. It is further beneficial in enabling operational and tactical planning to mitigate identified risks. It is further instrumental in maintaining interpersonal relationships with internal and external DM role-players.	Witzenberg Municipality
The Joint Operations Centre (JOC) has been established with identified JOC members. These members assist with the timely dissemination of early warnings, and the activation of a JOC enables the coordination of multidisciplinary services and response to an escalating incident. Furthermore, the activation of JOC promotes a cohesive response and prevents the duplication of resources.	Witzenberg Municipality
Early Warnings are disseminated to all role-players via municipal social media.	SAWS CWDM Witzenberg Municipality
Compilation of flood response plan. Compilation of contingency plans promotes the establishment of a state of readiness prior to the occurrence of impending disasters. It further promotes effective coordination to ensure optimal resource use. More importantly, contingency plans promote disaster preparedness and rapid and effective disaster response and recovery capabilities. Furthermore, the contingency plans promote joint standard operational procedures with disaster management role-players.	Witzenberg Municipality
Disaster Ready is a preparedness toolkit as it provides information pertaining to hazard information layers (namely mapping) as well as the identification of evacuation centres for adverse events such as flooding.	Witzenberg Municipality

Operational Planning for stormwater maintenance.	Witzenberg Municipality
The development of a River Management Plan.	Witzenberg Municipality
Alien invasion clearing (Breede Rivers) to promote environmental sustainability.	Witzenberg Municipality
The development of the Climate Change Need Assessment and Response Plan which sought to enhance climate change adaptability. Thus, climate change adaptability entails reducing climate vulnerability and developing adaptive capacity to climate variability and extreme weather events.	Witzenberg Municipality Democracy Works Green Path Connect
Waste-water treatment has been carried out within the municipal area, more specifically in Wolseley.	Witzenberg Municipality
AWARENESS, EDUCATION AND TRAINING	
Hazard awareness campaigns are ongoing. The awareness campaigns are tailored to address the hazards our communities continue to grapple with. Thus, these awareness campaigns are carried out in schools, Early Childhood Development Centres (ECDCs) and local communities (namely old age homes and or shelters).	Witzenberg Municipality CWDM EHP DoH (Department of Health) WC: PDMC
Seasonal Awareness Booklet.	Witzenberg Municipality
Door-to-door awareness Campaigns have been launched to raise community awareness about the water-stressed areas within the municipal namely in Tulbagh.	Witzenberg Municipality

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager
VAN / FROM: Manager: Local Economic Development
DATUM / DATE: 9 May 2025
VERWYS/REF.: 17/19/1

Redevelopment of LED Strategy

The current adopted LED Strategy is a 2005 document. A consultant was appointed in 2018 by the Cape Winelands District Municipality, to develop a Local Economic development Strategy for Witzenberg Municipality. This developed Strategy was not adopted and remained in draft format, as it lacked a feasible LED implementation plan.

In the 2024/2025 financial year, the draft LED Strategy was extensively reviewed and edited by the Local Economic Development section, to ensure alignment of goals, objectives, the Municipal IDP, as well as District, Provincial & National LED priorities.

The aim of this initiative was to develop a comprehensive LED Strategy, which will be a 5-year Strategic Implementation Plan, in order to harness the resources and skills of relevant stakeholders in a uniform and coherent manner to achieve agreed aims and objectives.

Attached is the:

- Witzenberg Local Economic Development Strategy
- Executive summary of the Witzenberg Local Economic Development Strategy

RECOMMENDATION:

- That the LED Strategy be workshopped by Council for consideration

.....
Riaan Fick
Manager: Local Economic Development

.....
David Nasson
Municipal Manager

Witzenberg
Local Economic Development Strategy
2025 - 2030








WITZENBERG

Draft May 2025

Foreword by the Municipal Manager

It is with great pride and anticipation that I present our municipality's new Local Economic Development (LED) Strategy. This document aims to represent not only a blueprint for sustainable economic growth in Witzenberg, but also a shared vision for inclusive development, job creation, and improved livelihoods for all our residents.

In an era of rapid change and ever-growing economic challenges, it is essential that we align our local strengths with emerging opportunities. I believe this strategy aim to reflect the needs and aspirations of our community, stakeholders, and business sector, and sets clear, actionable priorities to stimulate and sustain local economic growth.

We are committed to fostering an enabling environment where innovation, investment, and entrepreneurship can thrive. As we implement this strategy, we call upon all partners—public, private, and civil society—to work collaboratively with us to realize its goals.

Together, we can build a resilient and prosperous future for our municipality.



David Nasson
Municipal Manager
Witzenberg Municipality

Table of Contents

Foreword by the Municipal Manager 1

List of acronyms and abbreviations 6

1. Introduction 8

2. Methodology 9

2.1. Approach 9

2.2. Data collection 9

2.2.1. Primary data 10

2.2.2. Secondary data 10

2.3. Analysis of data 11

2.3.1. Analysis of primary data 11

2.3.2. Analysis of secondary data 11

2.4 Formulation of the LED strategy 11

3. Structure of the report 12

3.1 Contents of the report 12

4. Economics, Economic Growth and Economic Development 13

4.1 Economic Growth versus Economic Development 13

5. The principles of Local Economic Development 14

6. Regulatory Framework 16

6.1 Introduction 16

6.2 National Level 16

6.2.1 The Constitution (1996) 16

6.2.2 The White Paper on Local Government (1998) 16

6.2.3 National Spatial Development Framework (2006) 17

6.2.4 The Municipal Structures and Municipal Systems Acts (1998)(2000) 17

6.2.5 National Framework for Local Economic Development (2018-2028) 17

6.2.6 Spatial Planning and Land Use Management Act (2013) 17

6.2.7 Comprehensive Rural Development Programme (CRDP) 2009 17

6.2.8 National Development Plan (NDP) 18

6.3 Provincial Level 18
6.3.1 Western Cape Provincial Strategic Plan (2025-2030) 18
6.3.2 Provincial Spatial Development Framework (WCPSDF) (2014) 18
6.3.3 Western Cape Growth for Jobs strategy 2035 19
6.3.4 Western Cape Infrastructure Framework (2050) 19
6.4 District level 19
6.4.1 Cape Winelands Regional Socio-Economic Development Strategy 2019/2020 19
6.5 Local government level 20
6.5.1 By-laws 20
6.5.2 Policies of the Municipality 20
6.5.2.1 Integrated Development Plan (IDP) 21
7 Brief Background of Witzenberg Local Municipality 22
7.1 Profile of Main Towns: 24
7.1.1 Ceres, Warm & Koue Bokkeveld, Agter Witzenberg 24
7.1.2 Op-die-Berg 24
7.1.3 Tulbagh 24
7.1.4 Wolseley 24
7.1.5 Prince Alfred Hamlet 24
8. Demographic profile of Witzenberg Municipality 25
8.1 Population size and growth 26
8.2 Age cohort and household size 27
8.3 Human development 28
8.4 Health 29
8.5 Education 30
8.6 Income 32
8.7 Safety and Security 32
9 Economic Profile: Witzenberg Local Municipality 35
9.1 Global economy brief 35
9.2 South African economy brief 37
9.3 Western Cape economy brief 39
9.4 Cape Winelands District Municipality economy brief 41
9.5 Witzenberg economy brief 43

9.5.1 GDPR (Gross Domestic Product) 43
9.5.2 GDPR per capita (per person) 46
9.5.3 Equality of the economy 47
9.5.4 International trade 48
9.5.5 Employment 50
9.5.6 Unemployment 53
9.5.7 Skills levels 53
9.5.8 Entrepreneurship 54
9.5.9 Formal Businesses 54
9.5.10 The informal sector 55
10. Investment (Capital) 57
10.1 Investment trends in Witzenberg Local Municipal area 57
10.2 Growth potential 60
10.3 Attracting investment to Witzenberg 65
10.3.1 Business Retention and Expansion 67
10.3.2 Ease of doing business & a 1 stop shop 67
11 Tourism 68
11.1 The Tourism Sector 68
11.2 Witzenberg Tourism Plan 69
11.3 National and Provincial strategic imperatives 69
11.3.1 The national Tourism Sector Strategy 69
11.4 Market intelligence: Tourism research information 70
12 Stakeholder feedback 74
13 Local Economic Development Strategy for Witzenberg Local Municipality: 80
13.1 Where we want to be: 80
13.2 Where are we now: 80
13.3 Implementation Plan for LED Strategy 83

13.4 Implementation plan details 97
13.5 Monitoring and Evaluation Framework 97
14 Conclusion 103
15 Bibliography 104

List of acronyms and abbreviations

AIDS	Acquired Immune Deficiency Syndrome
B & B	Bed and Breakfast
BFAP	Bureau for Food and Agriculture Policy
CBD	Central Business District
COGTA	Cooperative Governance Trading Affairs
CWD	Cape Winelands District
CWDM	Cape Winelands District Municipality
DAFF	Department of Agriculture, Forestry and Fisheries
DBSA	Development Bank of South Africa
DEADP	Department of Environmental Affairs and Planning
DEDAT	Department of Economic Development and Tourism
DPLG	Department of Provincial and Local Government
dti	Department of Trade and Industry
DM	District Municipality
e	Estimate
e.g.	Exempli gratia (for example)
etc	Et cetera
FET	Further Education and Training
FPL	Food Poverty Line
GBH	Grievous Bodily Harm
GDP	Gross Domestic Product
GDPR	Gross Domestic Product for a Region
GDS	Gross Domestic Savings
GGP	Gross Geographic Product
GNI	Gross National Income
GNP	Gross National Product
GVA	Gross Value Added
HDI	Human Development Index
HIV	Human Immunodeficiency Virus
i.e.	Id est (that is)
ICT	Information and Communication Technology
IDP	Integrated Development Plan
IDC	Industrial Development Corporation
ILO	International Labour Organisation
IPP	Independent Power Producer
JAN	January
KZN	Kwa Zulu Natal
LBPL	Lower Bound Poverty Line
LED	Local Economic Development
LM	Local Municipality
LTA	Local Tourism Agency
LQ	Location Quotient
MERO	Municipal Economic Review and Outlook
MLL	Minimum Living Level

MTB	Mountain Bike
N/A	Not Applicable
n.e.c	Not elsewhere classified
NDP	National Development Plan
NDT	National Department of Tourism
NRTS	National Rural Tourism Strategy
NTSS	National Tourism Sector Strategy
P	Product/ Place/ Promotion/ Price/ People
p.a.	Per annum
PRO	Producer Responsibility Organisation
PERO	Provincial Economic Review and Outlook
PPP	Private Public Partnership
Pty Ltd	Proprietary Limited
R	Rand
RLED	Regional Local Economic Development
RSA	Republic of South Africa
SA	South Africa
SAMPI	South African Multidimensional Poverty Index
SAT	South African Tourism
SMART	Specific, Measurable, Agreed, Realistic and Timed
SMME	Small, Medium and/ or Micro Enterprise
SO	Strategic Objectives
SOP	Standard Operating Procedure
StatsSA	Statistics South Africa
Std	Standard
UBPL	Upper Bound Poverty Line
UK	United Kingdom
US	United States
USA	United States of America
USP	Unique Selling Proposition
VFR	Value for money
VIC	Visitor Information Centres
vs	Versus
WC	Western Cape
WESGRO	Western Cape Investment and Trade Promotion Agency

1. Introduction

Local Economic Development (LED) encompasses all economic activities by stakeholders within a defined geographical region, working together in partnership to create economic development (Meyer, 2014). LED is an approach towards economic development which supports local collaborations, thereby achieving sustainable economic growth and development and bringing economic benefits for all residents in a local municipal area (COGTA, 2016; Swinburn et al, 2006). The partners collaborate to harness local resources, encourage investments and stimulate local commercial activities, particularly that of micro, small and medium-sized enterprises. These local commercial activities lead to gains in job creation, business development and, ultimately, quality of life for citizens (CARILED, 2017).

LED means more than just economic growth. It is concerned with **promoting participation** and **local dialogue** and **connecting people** and their **resources** for **better employment** and a **higher quality of life** for both men and women.

The aim of this project was to develop a comprehensive LED Strategy, which will be a 5-year Strategic Implementation Plan, in order to harness the resources and skills of all stakeholders in a uniform and coherent manner to achieve agreed aims and objectives.

A consultant, HS Business Solutions, was initially appointed in 2018 by Cape Winelands District Municipality, to develop a Local Economic development Strategy for Witzenberg Municipality. This developed Strategy was not adopted and thus remained in draft format.

In the 2024/2025 financial year, the draft LED Strategy was extensively reviewed and edited by the Local Economic Development section, in order to ensure alignment of goals, objectives, the Municipal IDP, as well as District, Provincial & National priorities.

Furthermore, through appropriate policies and programmes, the Strategy may serve as a guideline to facilitate multiple benefits like job creation, an economic climate that supports growth, improvement of quality of life and tax base enhancement.

2. Methodology

2.1. Approach

Each community differs in terms of strengths and capabilities, and each also faces unique challenges. An appropriate local economic development strategy should therefore find the optimal balance to capitalise on strengths and address development needs.

A simple approach to understanding the complexity of strategic thinking involves finding the answers to three questions:

- Where are we now? Where do we want to go? How do we get there?

Developing a strategy involves an analysis of the current situation, a clear vision of the desired outcomes and then developing a roadmap to move from the status quo to the desired future state, through considering macro-economic factors and unique internal strengths and weaknesses.

Strategy Development is about creating the optimal synergy between the strengths and weaknesses and the external or macro-economic environment. This is called achieving Strategic Fit and is achieved by capitalising on strengths and opportunities and developing weaker areas.

In the development of this local economic strategy, such a process was followed.

2.2. Data collection

Both quantitative data and qualitative data was gathered to provide a firm foundation for the development of the LED strategy. Quantitative data is information about quantities; that is, information that can be measured and written down with numbers. Qualitative data is a categorical measurement expressed not in terms of numbers, but rather by means of a natural language description.

Data was gathered from primary and secondary data sources. Primary data is information which is sourced directly from respondents and was not previously published. This allows for the experiences and perceptions of respondents to be captured directly. Secondary data refers to all sources of data that are already published, such as previous research reports, academic and journal articles, and published statistics. “Secondary” therefore means that it the data was obtained from previously published research, and not that it is of lesser importance.

2.2.1. Primary data

Primary data, through engagement with role-player and stakeholders, was gathered during 2018& 2024 through administering questionnaires, consultation sessions and input workshops. The questionnaires were carefully designed, observing the guidelines for constructing proper questionnaires, avoiding negative statements and avoiding leading the respondents. The questionnaires were compiled using recognised and accepted standards and approved by the project management team before they were administered.

The questionnaires were administered through semi-structured interviews, either individually or in group settings during stakeholder workshops. The process was therefore participatory, and stakeholders were involved in both workshop-level and individual-level engagement.

The following stakeholder groups were included:

- Business stakeholders invited to workshop sessions by the Municipality and who attended the workshops in 2018& 2024. The 2024 workshops were done by using the “world café” method where individuals were grouped at random together and rotated around tables with specific themes. This allowed for specific input with a diverse group of people, in order that inputs could be made objectively.
- Important stakeholders, identified by the municipality, who agreed to participate were engaged individually.

2.2.2. Secondary data

Secondary data comprised of a desktop study of published literature, official records, academic papers and peer-reviewed articles. A literature search was conducted to source applicable theoretical information and relevant published documents, including peer-reviewed articles. The literature was reviewed in order to integrate available data and highlight important trends and themes.

Secondary data was sourced from sources such as StatsSA and other reputable and established sources. The Municipality also shared previous research studies and other internal documents. The latest statistical data were utilised to reflect the current socio-economic status.

Statistics South Africa is responsible for conducting a nation-wide statistical survey every ten (10) years. The previous census was in 2022. The MERO (Municipal Economic Review & Outlook) 2024 & the SEP (Socio-Economic Profile) 2024 for Witzenberg Municipality was extensively utilised for secondary data.

2.3. Analysis of data

Analysis is a critical element of all planning processes. The success of development planning dependents on the quality of analysis of all the elements contributing to development (DBSA, 2001). Economic strategy cannot be made haphazardly and has to be evidence-based. Economic trends provide important information that describes the health and vitality of the surrounding community and region. This information is useful for business operators and investors make informed decisions regarding development in the community.

2.3.1. Analysis of primary data

Once all data was gathered and captured, the responses could be coded for analysis and interpretation. Qualitative data were quantified by counting the frequency of occurrences of particular responses to questions. This allowed for the use of statistical methods to analyse the data. The data was coded by grouping responses according to the predominant themes and trends that emerged from individual responses.

2.3.2. Analysis of secondary data

The secondary data was analysed using accepted and recognised theoretical models, resources and tools. Once appropriate dimensions/ measures were identified, suitable variables were selected, information was extracted from the data, trends were identified, performance comparisons were conducted, and the results were interpreted. The report frequently displays statistical data graphically in order to communicate results clearly and simply.

2.4 Formulation of the LED strategy

After careful analysis of the data to determine the status quo of the local economy and identify development needs, pressing issues were identified as key focus areas, and unique capabilities and skills were considered. Policies and legislation were also reviewed and considered. The strategy was developed to serve both regional and broader economic growth plans, as well as to be aligned to provincial and national economic growth plans and the applicable policy and legislative frameworks.

Current best practice models in local economic development, both nationally and internationally, were reviewed and considered. The strategy was developed to create optimal “strategic fit” between the area’s unique needs and strengths and the macro-economic environment.

Implementation plans were developed to give practical effect to the theories, models and objectives included in the strategies.

3. Structure of the report

This report is structured to provide a practical and understandable review of the current status of the regional and local economy and propose practical implementation steps that are rooted in solid theoretical and academic principles.

Each section is discussed against the backdrop of regional, provincial and national targets as well as the regulatory framework.

3.1 Contents of the report

The preliminary chapters of the report explain basic principles of economics, economic growth and economic development. The background offers an understanding of why certain factors are important and explains their relevance to economic growth. These preliminary chapters provide insight into accepted and recognised models for economic development and explain how and why they are important. It should serve as a key to understanding the analyses and recommendations contained in this report.

The regulatory framework provides a guideline to the relevant legislation and policies that guide and impact on local economic development, as well as the targets set out on local, provincial and national level.

Each section provides a brief explanation of the aspect under evaluation and stipulates how and why it is relevant to local economic development. The region's progress against targets is discussed and the most pressing issues identified.

The report then considers the engines of growth and results of the analyses and makes recommendations that are aligned to recognised economic development principles.

The implementation plan of the Strategy is then finally elaborated upon, indicating the approach, the strategic vision, the goals, objectives, programmes and projects.

4. Economics, Economic Growth and Economic Development

Roux (2014) defines Economics as “the study of the way in which human beings employ scarce resources to satisfy their many needs” (Roux, 2014:4). Therefore, economics is about dividing available resources to satisfy a variety of needs. The demands on government spending must be prioritised, and economics is thus about making choices. Economic analysis is aimed at determining how well an economic system is functioning.

There are four economic factors of production (Roux, 2014:2):

- Human Capital (Labour)
- Entrepreneurship
- Capital
- Natural Resources

Human Capital (Labour) refers to the physical and mental ability, and the well-being of the local population of an area. This can also be referred to as human capital.

Entrepreneurship refers to the efforts of those who run businesses in the private sector, be it formal or informal. Entrepreneurship is very important for putting labour, natural resources and capital to productive use. The under-performance of the South African economy over the past two decades can partially be attributed to a lack of entrepreneurship (Roux, 2014:3).

Capital refers to investment in physical assets, such as factories, machinery and infrastructure that assist in the production of goods and services.

Natural resources refer to resources that are naturally available in an area. These may include mineral deposits, water and agricultural land.

The four factors of production are the “ingredients” required to develop the local economy.

4.1 Economic Growth versus Economic Development

Economic *growth* occurs by an increase in Gross Domestic Product (GDP) or Gross National Product (GNP). Therefore, economic growth means an increase in real per capita income. GDP per person is associated with the levels of poverty, and an increase in per capita income translates to lower levels of poverty.

Economic *development*, however, includes more than the limited objective of increased average income to include higher employment rates, improving the business climate, social development and infrastructure

development. Economic *development* can be defined as economic growth plus improvement in human welfare as well as social and structural transformation.

Improvement in quality of life includes economic growth and improvement in human welfare. Economic growth can occur without economic development, but development without growth is unlikely. Economic growth is therefore a prerequisite for economic development.

Economic Development includes more than just economic growth and is measured in terms of:

- Life expectancy
- Educational attainment
- GDP per capita or GNP per capita

It is argued that to attain economic development, there must not only be growth in aggregate output, but also equitable distribution thereof (Nnadozie, 2003: 66). In some instances, economic growth can even exacerbate income inequalities and therefore may have adverse effects on certain vulnerable groups (Kuznets,1955; Kanbur,1997). While it is important for an increase in income to be equitably distributed, growth must first occur, because there must be resources to distribute before consideration can be given to how this distribution will take place (Dollar & Kraay, 2000).

Through creating employment and a nurturing economic climate, job creation and inequality can be addressed.

5. The principles of Local Economic Development

Local Economic Development (LED) has gained widespread acceptance across the world as a locality-based response to the challenges posed by globalisation, devolution and local-level opportunities and crises (Glasmeier, 2000). The South African national government recognises local government as key agents for change, and therefore specifically tasked them to respond to the developmental needs faced in their localities, with a specific focus on the poorest members of society (RSA, 1998).

LED strategies, as opposed to traditional development policies, empower local communities and generate local dialogue. Citizens, who previously had little or no control over economic activities in their territory, usually adopt a more proactive stance towards their own economic future. This leads to a general improvement in the quality and quantity of jobs because of the involvement of local stakeholders in the economic activity within their territory (Rodriguez-Pose, 2001).

Communities differ in their geographical, political and economic landscapes. Each community will therefore have a unique set of challenges and corresponding strategies to address this uniqueness and create better conditions for economic growth, poverty reduction and employment generation. A successful LED programme is based on basic principles such as the identification and exploitation of a community's natural endowments, the forging of public-private partnerships, and participatory decision-making and social dialogue.

LED is defined by Zaaijer and Sara (1993) as "essentially a process in which local government and/or community-based groups manage their existing resources and enter into partnership arrangements with the private sector, or with each other, to create new jobs and stimulate economic activity in an economic area." The involvement of local stakeholders in the process of developing their own territory is a prerequisite for sustainable growth. Creating a forum for social dialogue and participatory decision-making helps to build trust, encourages innovation and promotes the creation of social networks and activities, fostering social cohesion and decreasing the risk of conflict.

As a programme, LED is intended to maximise the economic potential of all municipal localities throughout the country, and to enhance the resilience of the macro-economic growth through increased local economic growth, employment creation and development initiatives within the context of sustainable development.

LED has a dual nature in that both pro-growth and pro-poor interventions should occur in harmony to achieve inclusive economic development. LED is therefore characterised by both growth-orientation and welfarist orientation, also known as pro-poor, interventions (Rogerson, 2003).

The goals of LED tend to revolve around a set of common issues of job creation, empowerment, the pursuit of economic growth, community development, the restoration of economic vitality and diversification in areas subject to recession. Additionally, it involves establishing the locality as a vibrant, sustainable economic entity, often within a global context (World Bank, 2001).

Direct applications of LED include issues of service delivery, public works, shelter provision, livelihood support, urban agriculture, and affirmative procurement.

LED is a means to achieve the effective mobilisation of local resources by encouraging investments with the highest rate of socio-economic return. Partnerships between private, public and non-profit stakeholders become crucial for a sustainable development process, allowing the convergence in investment programming between the different local role players, while supporting the legitimacy and sustainability of the development process.

6. Regulatory Framework

6.1 Introduction

The Constitution of the Republic of South Africa (1996) determines how government works. There are three spheres of government: National government, Provincial government and Local (Municipal) government. These spheres are distinctive, interrelated and interdependent. The 3 spheres are indicated below:



Various sections of legislation and policy form the foundation for LED in South Africa. Local Economic Development is prioritised by various National, Provincial and Local legislation, policies and strategies which provide a legal framework and guidelines for the implementation of LED.

The overarching role of local government is to create a platform and environment to engage stakeholders in implementing strategies and programmes. There is clear implication given by the Constitution (1996) and the National Framework for Local Economic Development that municipalities have a key role in creating a conducive environment for investment through provision of infrastructure and quality services, rather than by developing programmes and attempting to create jobs directly.

The following statutes are important for LED and must be adhered to.

6.2 National Level

6.2.1 The Constitution (1996)

The Constitution is the most supreme law of South Africa and sets out the rights and duties of its citizens. The Constitution defines the structures of government as well as their relationships with each other. Anything in contrast with the Constitution is unlawful and must be changed or set aside.

6.2.2 The White Paper on Local Government (1998)

The White Paper on Local Government has been described as a “mini Constitution for local government.” It sets “the basis for a new developmental local government system, which is committed to working with citizens, groups and communities to create sustainable human settlements which provide for a decent

quality of life and meet the social, economic and material needs of communities in a holistic way" (WPLG, 1998).

6.2.3 National Spatial Development Framework (2006)

The NSDP was developed to reform apartheid spatial relations and implementing spatial priorities in a manner that aligns with the Constitution. The NSDF sets out principles that enables and promotes Local Economic Development.

6.2.4 The Municipal Structures and Municipal Systems Acts (1998)(2000)

The Municipal Structures Act sets out the types and categories of Municipalities to be established as well as the functions and powers they possess. The Municipal Systems Act sets out a framework to guide a municipality's performance through the development of a performance management system.

6.2.5 National Framework for Local Economic Development (2018-2028)

The 2018-2028 revised LED Framework sets out an expanded vision for LED which identifies with high levels of certainty what needs to be done in order to move towards a more successful form of LED, which is underpinned by the need to advance and deepen our understanding of LED and its function in national, regional development, and growth in South Africa.The framework is anchored on six Core Policy Pillars that will influence the design, development and implementation of LED:

- Building diverse & innovation-driven local economies;
- Developing inclusive economies;
- Developing learning and skilful economies;
- Enterprise development and support;
- Economic governance and infrastructure;
- Strengthening local systems of innovation.

6.2.6 Spatial Planning and Land Use Management Act (2013)

The Spatial Planning and Land Use Management Act provides a single national framework for spatial planning and land use management in South Africa. It seeks to promote consistency and uniformity in procedures and decision-making in this field. SPLUMA applies to the governance of how land is used. Municipalities will exclusively be responsible for processing and dealing with land use applications.

6.2.7 Comprehensive Rural Development Programme (CRDP) 2009

The main purpose of the programme is on agricultural transformation and land reform as pillars of rural development, alongside infrastructure provision such as housing, energy, sanitation, schools, clinics, boreholes and water reticulation system in rural areas. It creates a platform for rural people to be effectively involved in their development.

6.2.8 National Development Plan (NDP)

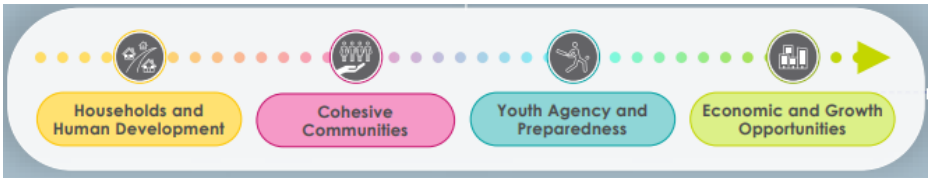
The NDP aims to address key challenges and develop the capabilities required for the South African economy to grow and raise the living standards for all, particularly the poor (NDP, 2012). The following important objectives are highlighted by the 2030 Vision of the NDP (2012):

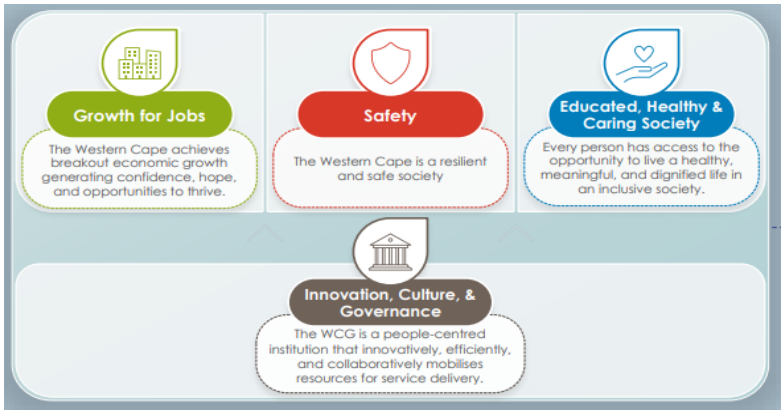
- Access to high-quality basic services that enable people to be well-nourished, healthy and increasingly skilled;
- Rural economies are to be supported by agriculture, tourism and agro-processing (and where possible also mining and fisheries);
- Better integration of rural areas through land reform, job creation and poverty alleviation.

6.3 Provincial Level

6.3.1 Western Cape Provincial Strategic Plan (2025-2030)

The PSP defines the overarching priorities and strategic direction for the WCG, providing a framework for integrated and coordinated action across departments. It establishes high-level outcomes and priorities to achieve shared, resident centric development, guiding departmental and portfolio-level planning.
The Plan encompass the following:





6.3.2 Provincial Spatial Development Framework (WCPSDF) (2014)

This Framework is a forward planning document that indicates the long-term growth and development path of the municipality. It also co-ordinates the spatial implications of all the strategic sector plans of the municipality. It gives physical effect to the vision and goals of the IDP of the municipality and it informs land use management.

It identifies and spatially locates available resources as well as existing and planned infrastructural provision. Additionally, it spatially identifies where the key economic sectors will be best placed given their requirements.

6.3.3 Western Cape Growth for Jobs strategy 2035

The Growth for Jobs Strategy sets out a comprehensive, challenging and ambitious goal for the Western Cape to be a R1-trillion inclusive economy in real terms and growing at between 4% and 6% per annum by 2035. This will be achieved through enabling a competitive business environment in which growth is driven through businesses exploiting opportunities. There are 7 priority focus areas of the strategy:

- Priority Focus Area 1: Driving growth through investment
- Priority Focus Area 2: Building exports and domestic markets
- Priority Focus Area 3: Energy Resilience and transitioning towards net zero carbon
- Priority Focus Area 4: Securing our water future
- Priority Focus Area 5: Partnering for Technology and Innovation
- Priority Focus Area 6: Connecting through infrastructure and digitalisation
- Priority Focus Area 7: Improving learners, entrepreneurs and aspirant job seekers

6.3.4 Western Cape Infrastructure Framework (2050)

The WCIF 2050 guides the Western Cape Department of Infrastructure's (DOI) vision, project pipeline, and budget. It ensures that all infrastructure projects are aligned with the Western Cape Government's (WCG) economic growth masterplan and the Growth For Jobs (G4J) strategy.

6.4 District level

6.4.1 Cape Winelands Regional Socio-Economic Development Strategy 2019/2020

Below is a table that lists the goals, top priorities and drivers of the Cape Winelands Regional Socio-Economic Strategy:

GOALS	PRIORITIES	DRIVERS
OVERARCHING PRIORITY: Build and Strengthen Partnerships and Collaboration *Driver 1:* *Mobilising Resources for Social, Economic and Rural Development in the Cape Winelands District*		
Goal 2: Working towards building Safe, Healthy, Active and Productive Communities Together	**Priority 2:** Productive Communities	*Driver 2: Building Resilient Families and Communities* *Driver 3: Healthy Communities* *Driver 4: Investment in Skills and Employability*

		Driver 5: Promoting and Building Inclusiveness
Goal 1: Growing and Thriving Entrepreneurship and Innovation	**Priority 3:** Increased Business Growth through facilitating Inclusive Economies	*Driver 6: Support for Small Business* *Driver 7: Support Sector Development* *Driver 8: Promoting Innovation and Diversification*
Goal 3: Facilitating Investment Attraction, Retention and Opportunities	**Priority 4:** Competing in the Global Market	*Driver 9: Facilitating Investment Attraction* *Driver 10: Business Retention and Expansion for higher growth sectors*
Goal 4: Environmental Protection that promotes Sustainable Development and Economic Growth	**Priority 5:** Inclusive Economic Growth	*Driver 11: Uplifting Rural Places, Economy and People*
Goal 5: Promoting Culture, Diversity and Vibrant Places	**Priority 5:** Inclusive Economic Growth	*Driver12: Tourism Planning and Management* *Driver 13: Championing Tourism Growth, Product Development and Innovation* *Driver 14: Invest in Tourism Skills and Development* *Driver 15: Effective Destination Marketing* *Driver 16: Promote Inclusive Tourism*

6.5 Local government level

6.5.1 By-laws

By-laws are passed by the municipalities' councils to come into effect and are created to regulate the affairs and the services the municipality provides in its area of jurisdiction. By-laws regulate public order, public amenities or properties of the municipality, and ensure that the municipal area is safe and orderly.

6.5.2 Policies of the Municipality

The Constitution stipulates certain service provision standards. To achieve these standards, municipal policies are developed and implemented. Local government has the legislative and executive power to develop and implement policies.

6.5.2.1 Integrated Development Plan (IDP)

Local Municipal objectives are outlined in an Integrated Development Plan (IDP) which is reviewed annually. An IDP acts as a tool to measure performance and track progress in order to enable municipalities to remain on track to reach their goals. Witzenberg Local Municipality's IDP was reviewed in 2023 in order to ensure its relevance for strategic planning.

Witzenberg Local Municipality's Vision for 2022 – 2027 is to be "A municipality that cares for its community, creating growth and opportunities." The Municipality's mission includes promoting social and economic development. The following four (4) Key Performance Areas (KPAs) underpin Witzenberg's Mission:

- Essential Services:
  - Sustainable provision and maintenance of basic infrastructure
  - Provide for the needs of informal settlements through improved services
- Governance:
  - Support Institutional transformation and development
  - Ensure financial viability
  - Maintain and strengthen relations with international and intergovernmental partners
- Communal Services:
  - Provide and maintain facilities that make citizens feel at home
- Socio-Economic Support Services:
  - Support the poor and vulnerable through programmes and policy
  - Create an enabling environment to attract investment and to support the local economy

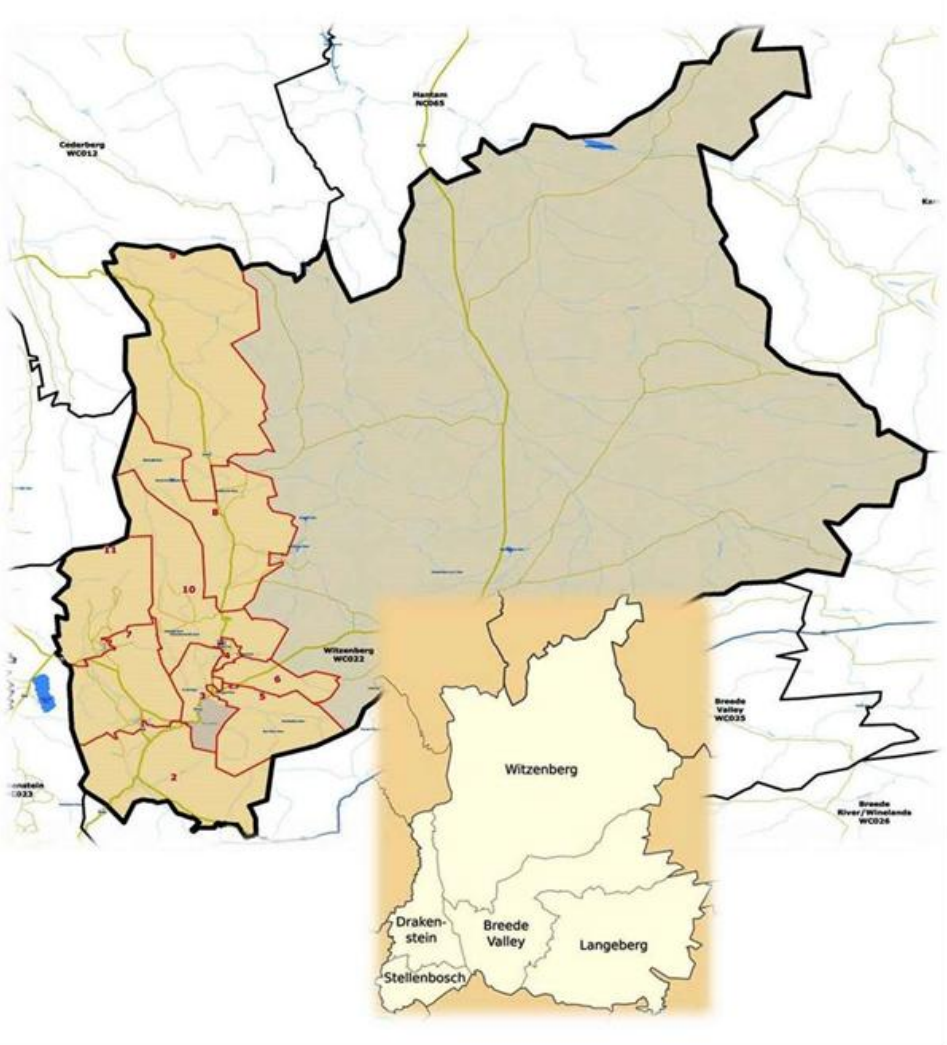
Witzenberg Municipality's Strategic Objectives:

- ✓ Sustainable provision and maintenance of basic infrastructure
- ✓ Create an enabling environment to attract investment and support local economy
- ✓ Provide for the needs of informal settlements
- ✓ Support Institutional Transformation and Development.
- ✓ Provide and maintain facilities that make citizens feel at home.
- ✓ Support the poor and vulnerable through programmes and policy
- ✓ Support institutional transformation and development.
- ✓ Create an enabling environment to attract investment and support local economy.
- ✓ Support the poor and vulnerable through programmes and policy
- ✓ Ensure financial viability
- ✓ Maintain and strengthen relations with international and inter-governmental partners as well as the local community through the creation of participative structures.

7 Brief Background of Witzenberg Local Municipality

The Witzenberg Local Municipality, a Category B municipality, is situated in the Western Cape Province, and is one of the five local municipalities located within the Cape Winelands District Municipality. The Witzenberg Local Municipality comprises an area of 10,753km^2 which accounts for approximately 48% of the total district area. The municipality lies about 150km northeast of Cape Town, bordering on the Drakenstein Local Municipality in the southwest and Breede Valley Local Municipality in the southeast.

Below is a map of the Witzenberg Municipal area.



(source: www.westerncape.gov.za)

It is a landlocked area to the north of the Drakenstein and Breede Valley Local Municipalities. The Witzenberg Local Municipality include the rural areas of Ceres Valley, Koue Bokkeveld, Agter-Witzenberg and the northern part of Breede Valley (Het Land van Waveren).

Major towns situated in the Witzenberg Local Municipality include Ceres, Prince Alfred's Hamlet, Op-die-Berg, Tulbagh and Wolseley.

The area is located in the fertile and scenic Breede Valley and is surrounded by three mountain ranges, the Obiqua mountains to the west, the Winterhoek mountain range to the north and the Witzenberg mountains to the east. The mountains often receive significant winter snowfall. The area is renowned for producing export quality deciduous fruit, vegetables and wine products. Other agronomical products produced in the area include olives, grains and meat products (beef and pork).

The mountains and valley create an area that is scenic as well as fertile and ideally suited for the production of deciduous fruit, making the area an important role player in the provincial agricultural economy. A large portion of the total provincial deciduous fruit is produced in the Witzenberg Local municipal area, which is then exported to the European Union, Asia and the USA amongst others. Agriculture is the dominant source of employment in the area.

The scenic attractiveness of the Witzenberg Local Municipality's rural environment is a major resource for the tourism industry. The area has positioned itself as a family tourist destination as well as an adventure tourism hub and offers a number of outdoor activities such as hiking, abseiling, freshwater fishing and mountain bike trails, together with historical and heritage tours.

Major international export companies that produce agro-processed fruit (packaging and canning) are located in the town of Ceres, making the town the agro-processing centre of the Witzenberg Local Municipality.

The Witzenberg Local Municipality, with a population of 162121 as at 2024, has the second smallest population of all the municipalities in the Cape Winelands District Municipality.

The main economic sectors and main contributors to the total GDP are wholesale & retail, finance, insurance, real estate and business, manufacturing and agriculture, forestry and fishing. Witzenberg contributed 13.5% (R9.137) billion to the Cape Winelands District Municipality GDPR of R 68.249 billion in 2023. (MERO 2024/2025 WC).

7.1 Profile of Main Towns:

The Witzenberg Local Municipal area includes the following towns:

7.1.1 Ceres, Warm & Koue Bokkeveld, Agter Witzenberg

The largest town and administrative centre in the Witzenberg Municipal area is Ceres. Ceres is a well-known producer of deciduous fruit. The town is home to big agricultural & agro-processing industry roleplayers, The CBD of Ceres is mostly comprised of retail outlets and services sector businesses that service the local community and agricultural sector. Tourists visit the area to pick cherries in the summer months and enjoy the snow during winter. The small town of Op-Die-Berg is situated on the outskirts of Ceres. The Ceres Chamber of Commerce was established by a group of local businessmen in 1936, and changed its name to the Ceres Business Initiative in 2005.

7.1.2 Op-die-Berg

Op-die-Berg is a settlement located north of Ceres in the Koue Bokkeveld region and service mainly the surrounding agricultural sector. The town is located on the R303 to Citrusdal and consist of churches, 2 schools, a supermarket, a restaurant, a police station and interesting rock art sites. There is also a specialist retailer to service the agricultural sector in this rural community.

7.1.3 Tulbagh

Tulbagh is a historical town with the CBD offering a concentration of heritage sites, museums, restaurants and art galleries. The town also offers a variety of wedding venues and is growing in popularity as a weekend getaway destination. Tulbagh is a large producer of peaches, apricots, prunes and citrus fruit. Some of the fruit is exported as well as dried or canned.

7.1.4 Wolseley

Wolseley is a small rural town situated at the foot of Mitchells pass. The town services the surrounding residential area and surrounding farms. The CBD is comprised of retail outlets and businesses supplying the agricultural sector.

7.1.5 Prince Alfred Hamlet

Prince Alfred Hamlet is situated just outside Ceres. The CBD comprises of light industry that services the agricultural sector and construction industry and includes a few retail outlets. The Town Hall was built in 1926 and boasts architecture from that time.

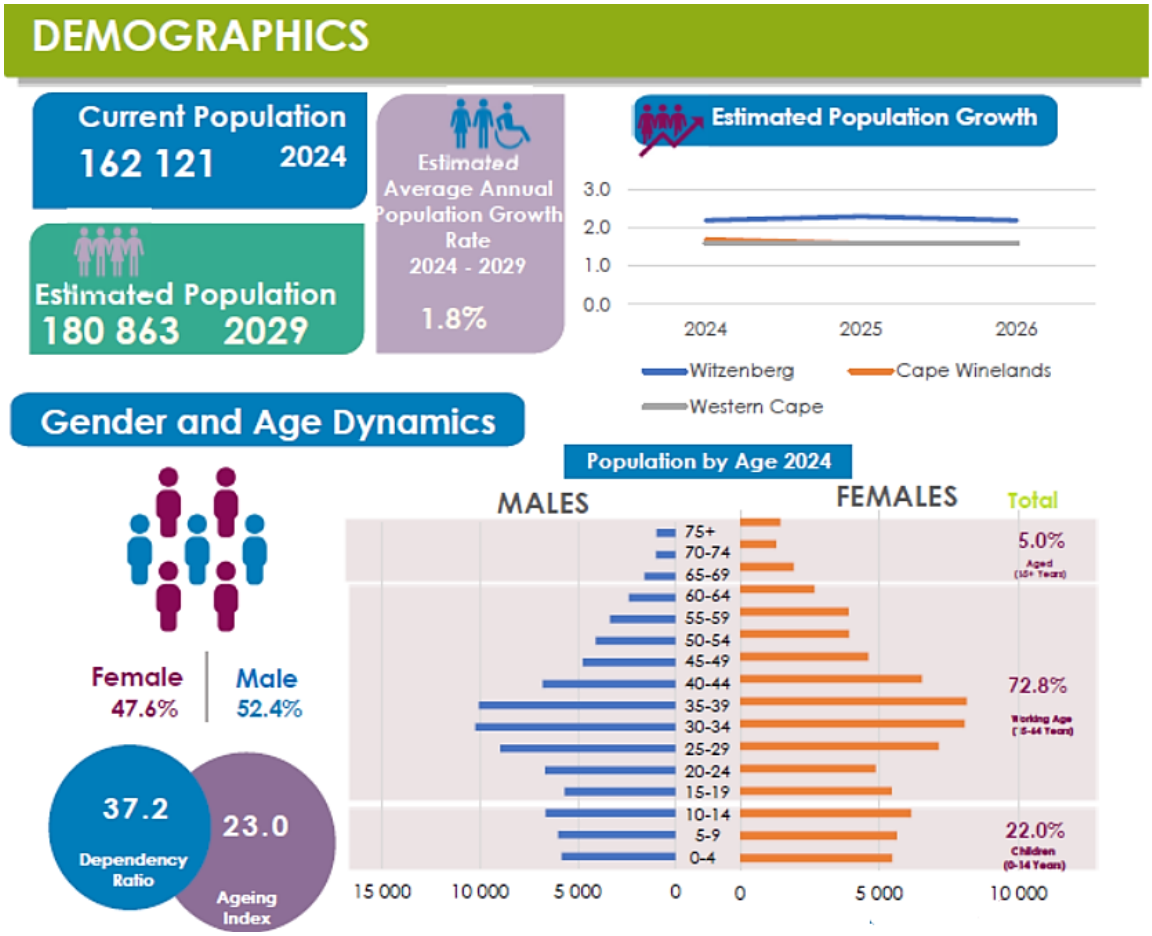
Human Capital

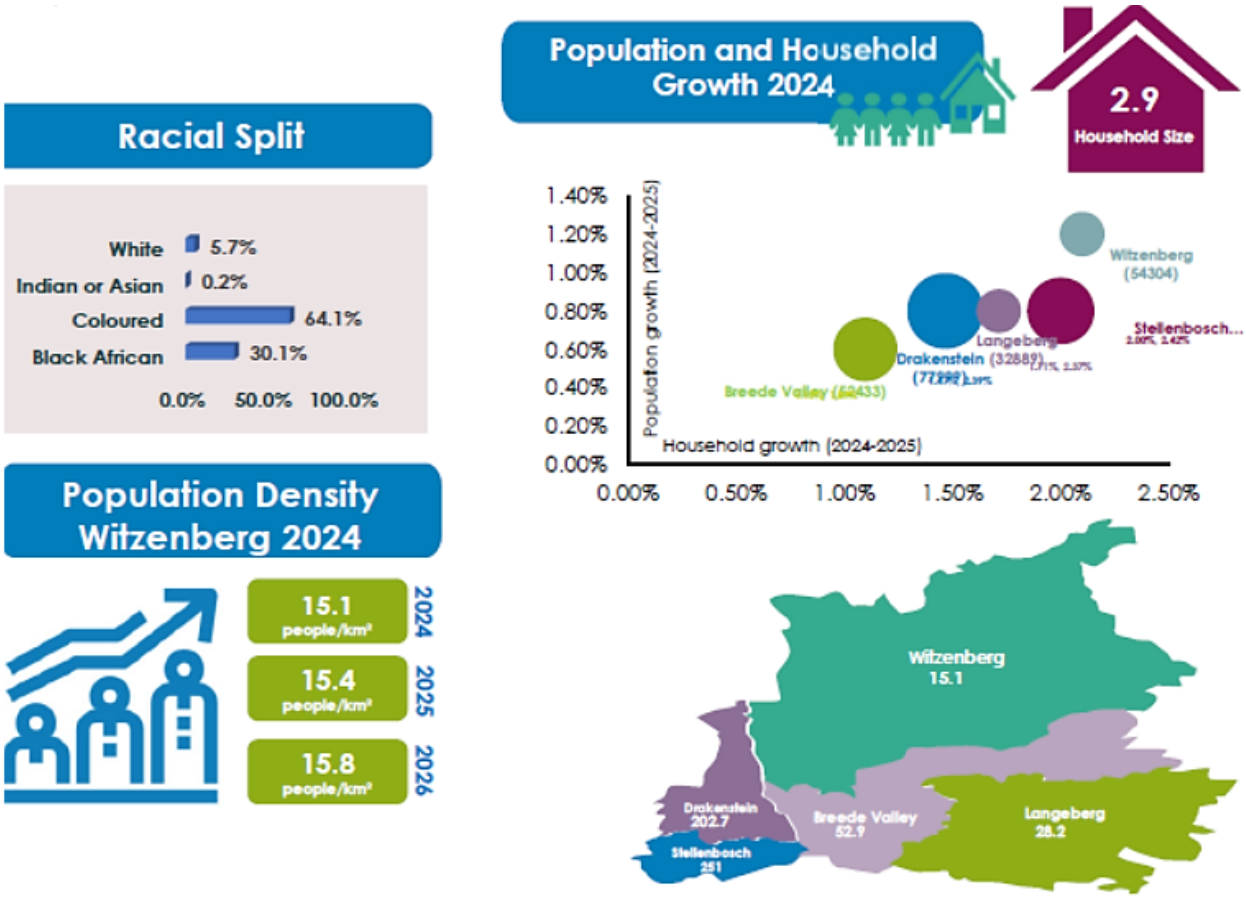
This section of the report deals with the demographic and social profile of Witzenberg Local Municipality. The people of the municipality are both the purpose of LED and a contributing factor to LED. This section therefore considers the factors that impact on the individuals who live in Witzenberg. This includes their health, skills/ educational levels, poverty, living conditions and safety.

8. Demographic profile of Witzenberg Municipality

This section will provide a brief overview of the demographics in Witzenberg Municipal Area.

Snapshot of demographical information of Witzenberg Municipal Area:





(Source: Witzenberg Municipality SEP 2024)

8.1 Population size and growth

Population growth is useful for planning purposes in terms of projecting the needs of the population. Strong population growth indicates inward migration, which is indicative of job opportunities resulting from economic growth. Inversely, below average population growth indicates outward migration, which may be due to very slow or negative economic growth resulting in reduced job opportunities.

As of 2024, 15.1 per cent of the Cape Winelands' population resides in the Witzenberg municipal area. The population totals 162121 persons in 2024 and is estimated to be 180863 persons by 2029. This equates to an estimated average annual growth rate of 1.8 per cent for the period, above the expected district growth. This demographic trend holds significant socio-economic implications for the region, influencing resource allocation, infrastructure development, and overall economic planning in the Cape Winelands area.

The aggregate sex ratio (SR), denoting the number of males per 100 females within the population, reveals a male majority in the Witzenberg municipal area, standing at 52.4 per cent for males and 47.6 per cent for females as of 2023. This translates to a sex ratio of 110.5 males per females. Such a male-majority ratio can impact social dynamics, potentially affecting family structures, employment and community development.

Witzenberg municipal area exhibits the lowest population density within the Cape Winelands District, standing at 15.1 persons per square kilometre. This positioning within the district's hierarchy of population density suggests specific socio-economic and spatial characteristics unique to Witzenberg. The lower population density implies a dispersed settlement pattern, potentially correlating with rural or less densely developed areas. The strategic significance of this information lies in its utility for municipal planning and resource allocation.

(Source: Witzenberg Municipality SEP 2024)

8.2 Age cohort and household size

The average household size in 2024 is 2.9. In 2024 the largest population growth was recorded in both the working age 15 - 64 category at 72.8 per cent and those reliant on them, encompassing children (22.0 per cent) and senior citizens (5.0 per cent). This results into an improved dependency ratio of 37.2 per cent in 2024. The diminishing dependency ratio holds economic advantages, indicating a diminished burden on social systems and municipal services. This implies a smaller proportion of the Witzenberg populace is non-working, thereby alleviating pressure on governmental support and the working demographic in sustaining the non-working segment of the population.

Contributing factors to the trend of a constant average household size include, but are not limited to, lower fertility rates, ageing population, divorce, cultural patterns surrounding intergenerational co residence, as well as socio-economic factors that shape trends in employment, education, and housing markets.

(Source: Witzenberg Municipality SEP 2024)

8.3 Human development

Human development is measured in terms of three dimensions of human development, namely:

- living a long and healthy life (expressed as life expectancy);
- being educated (measured in terms of adult literacy rates and gross enrolment); and
- having a decent standard of living (in terms of income or purchasing power).

Human Development Index (HDI) scores can be classified as follows:

- Very high: 0.8 or above
- High: above 0.7
- Medium: 0.55 to 0.69
- Low: below 0.54

The graph below depict the HDI in relation to the District & Municipalities

HDI PER MUNICIPAL AREA, Cape Winelands District, 2020 – 2023



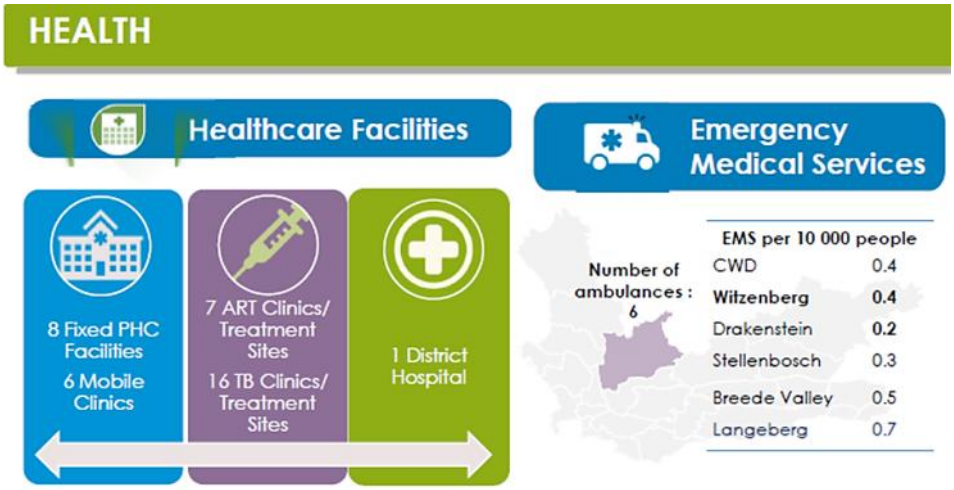
	Witzenberg	Drakenstein	Stellenbosch	Breede Valley	Langeberg	Cape Winelands
2020	0.670	0.721	0.719	0.700	0.683	0.704
2021	0.651	0.699	0.698	0.680	0.665	0.684
2022	0.662	0.709	0.708	0.690	0.676	0.694
2023	0.669	0.714	0.714	0.697	0.683	0.701

Source: S&P Global, 2023

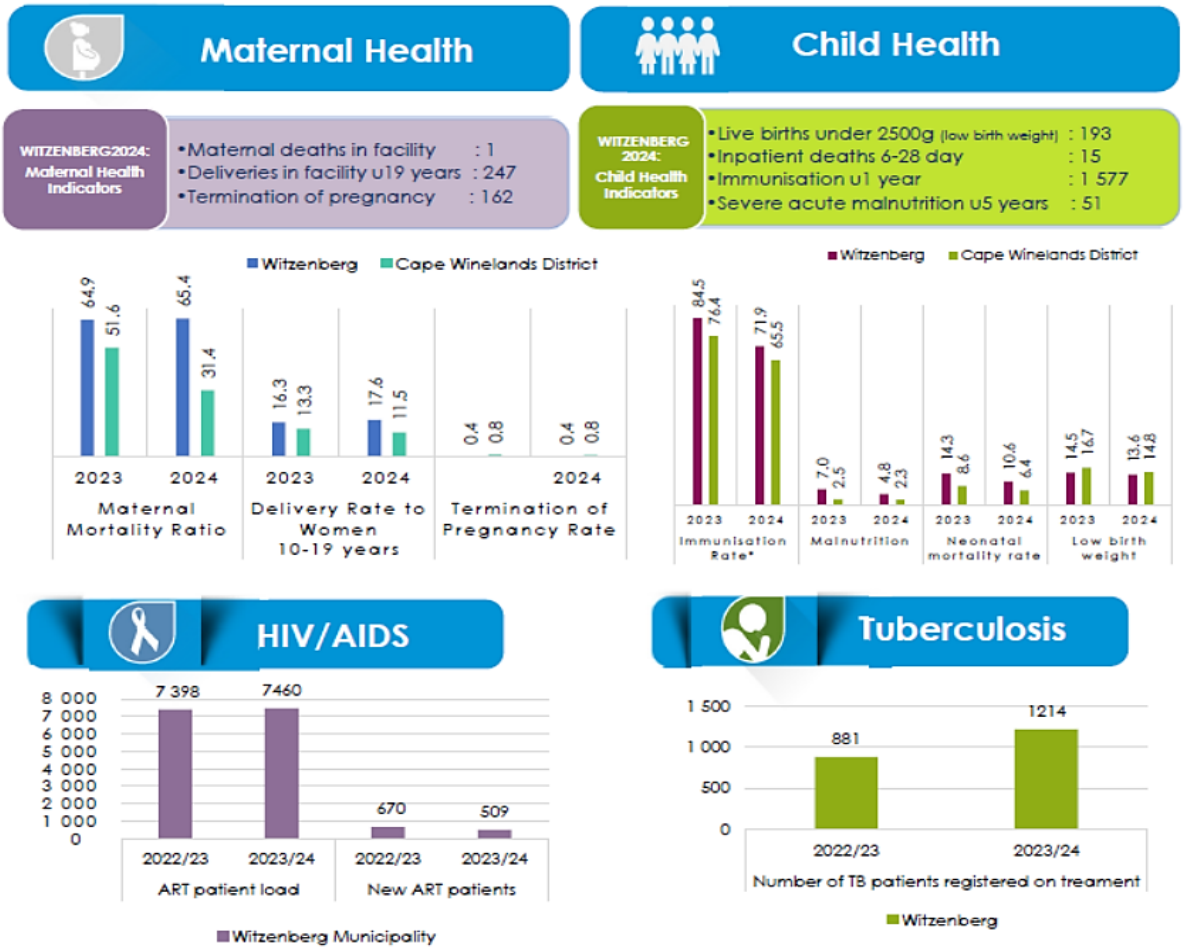
Witzenberg registered a comparatively lower standard of living with an HDI of 0.669 in 2023, possibly due to challenges related to its low-skilled agriculture sector. Witzenberg Municipality also recorded the lowest HDI growth in the Cape Winelands District in 2023.

8.4 Health

Below is a snapshot of health-related matters in Witzenberg Municipality.



There is a comprehensive healthcare system in the Witzenberg area, but coverage of 0.4 ambulances per 10,000 people needs attention.



A decline in noenatal mortality is promising, aligning with District and provincial rates. The teenage pregnancy rate is alarming.

(Source: Witzenberg Municipality SEP 2024)

8.5 Education

Having an education expands the range of options open to an individual, thereby creating opportunities to live a fulfilling life. Education satisfies the basic human need for knowledge and skills.

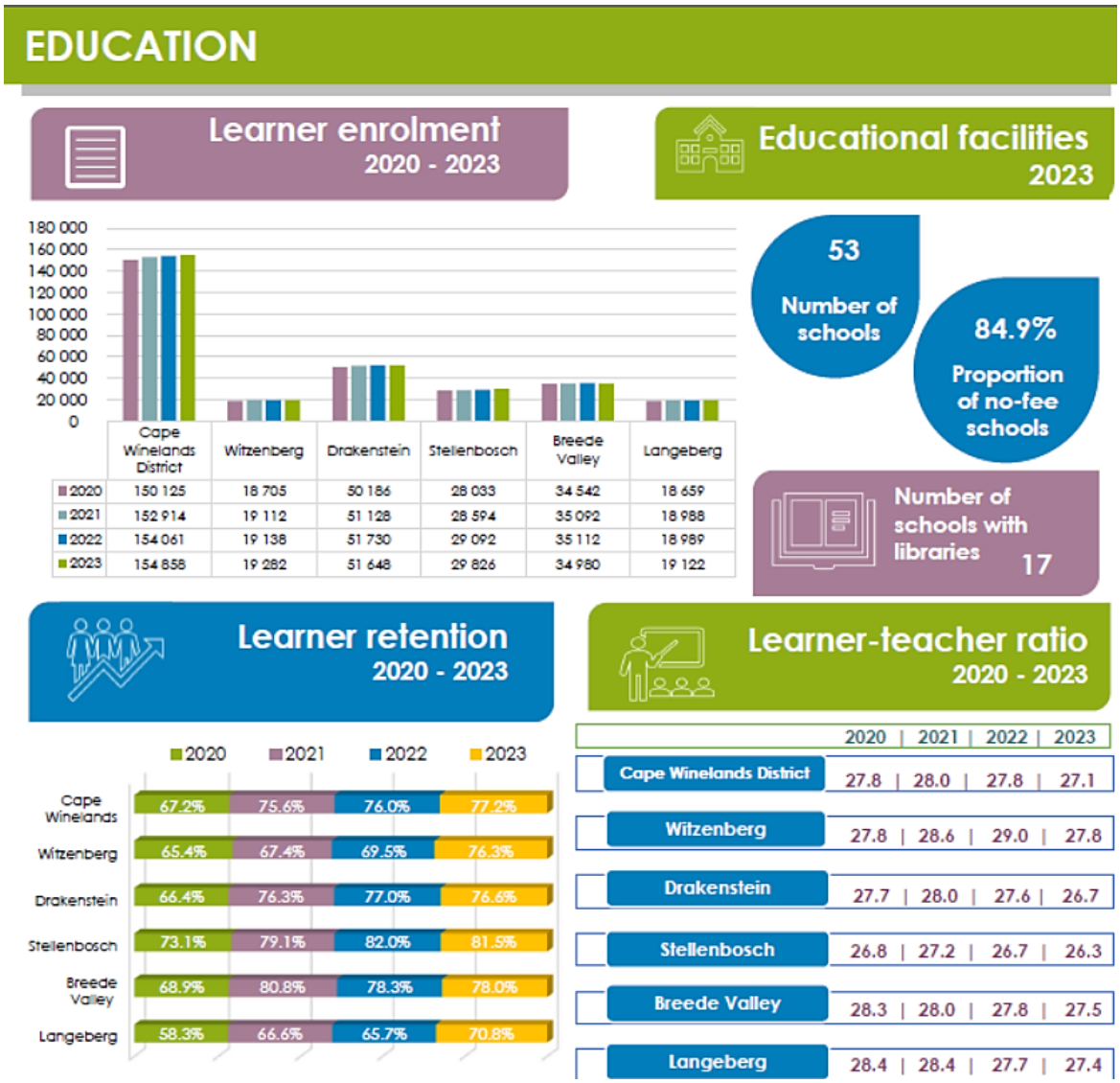
Important indicators of the education and skills provision in a population include literacy rate, teacher-pupil ratio, classroom-pupil ratio and the extent of training received by individuals. Low educational levels mean that the productivity of labour is lower than what it could be.

In the Witzenberg municipal area, learner enrolment witnessed an increase from 18 705 in 2020 to 19 282 in 2023. Learner retention, a key metric reflecting continued participation in the schooling system, has shown a positive trend in Witzenberg. The retention rate increased from 69.5 per cent in 2022 to 76.3 per cent in 2023. This upward trajectory signifies improved efficiency and quality within the schooling system.

The Witzenberg municipal area exhibits a favourable learner-teacher ratio, standing at 27, 8 in 2023, below the prescribed upper limits of 35:1-40:1. This lower ratio suggests the potential for higher-quality learning experiences and more personalized teaching, contributing to improved educational outcomes. These statistics are however not applicable to each school in Witzenberg, especially the Model B Schools, where intervention is needed.

Although there is a positive trend in learner retention, Witzenberg's matric pass rate improved from 64.7 per cent in 2021 to 70.9 per cent in 2022 however, decreased to 68.0 per cent in 2023. This necessitates focused intervention strategies to maintain and improve matric pass rates in the municipal area.

See below statistics for learner enrolment and learner retention.

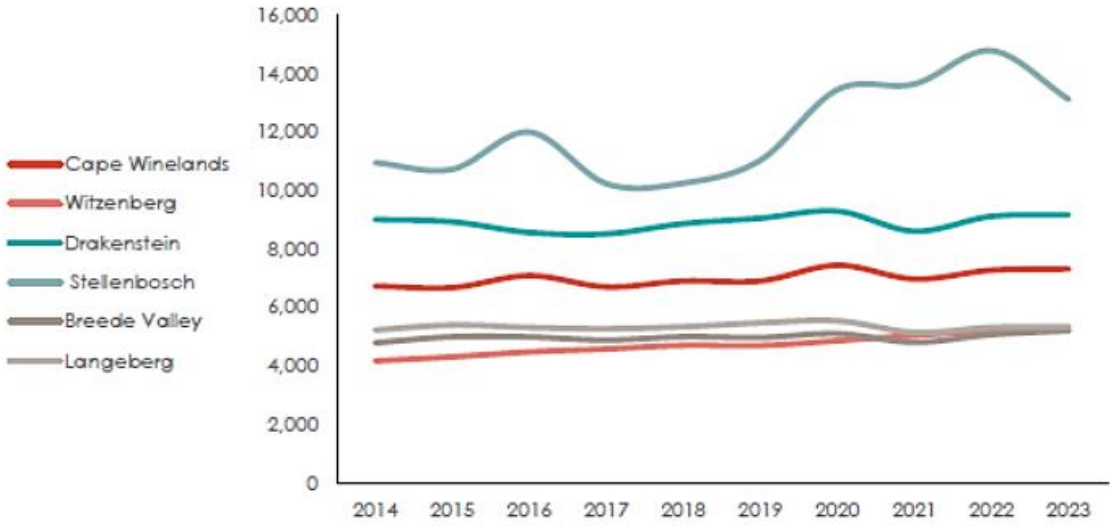


(Source: Witzenberg Municipality SEP 2024)

8.6 Income

Household income is one of the most important determinants of social welfare in a region. The ability of the population to meet their basic needs such as food, clothing, shelter and basic amenities is largely determined by the level of income of households. Median income, however, focuses on the most prevalent income levels, making it a better indicator of the income levels

MEDIAN INCOME PER MUNICIPALITY (IN CONSTANT PRICES), Cape Winelands District, 2014 – 2023



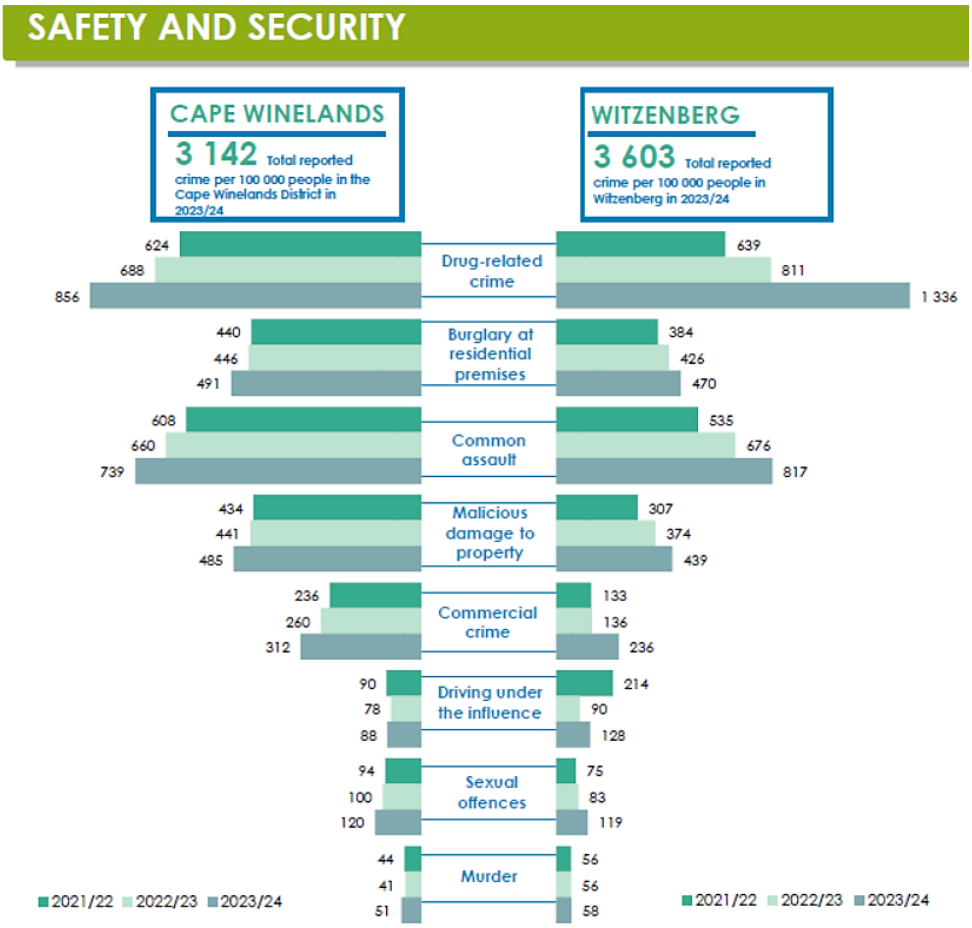
Source: Neil, A & Visagie, J. Spatial Tax Panel 2014 – 2023 (dataset). Version 3. National Treasury Cities Support Programme and Human Sciences Research Council (producer and distributor), 2024

The median income slightly increased in Witzenberg between 2014 to 2023. Witzenberg had a median income of R5 248 in 2023, respectively, indicating moderate income levels. Witzenberg are primarily agricultural, which may contribute to lower median incomes compared to more urbanised regions.

8.7 Safety and Security

Freedom and the security of persons is a basic right included in the Constitution of South Africa. The safety and security of citizens impacts not only on their quality of life, but also affects tourism, business and investment.

The graphs below indicate the statistics for safety and security in the Witzenberg Municipal area, in relation to the Cape Winelands District.



Almost all of the above mentioned statistics indicated an increase in crime from 2021 untill 2024. Drug-related crime and common assualt is alarming. The observed crime has the following impacts: impaired driving causing accidents, socio-economic implications that lead to a higher demand for law enforcement & social services, increased costs to property owners, enhanced corporate security measures. Community safey measures and strategies to lessen the impact on the local economy and residents is needed.

(Source: Witzenberg Municipality SEP 2024)

Economic Profile

This section contains an analysis of the structure of the local economy and includes the factors that impact on the growth and trends of the local economy.



9 Economic Profile: Witzenberg Local Municipality

An appropriate local economic strategy should be developed from evidence-based analysis to reveal the current economic landscape within the municipal area. The objective of the economic overview is to: identify local economic strengths and weaknesses, identify strategic opportunities and priorities for strategic investments & examine how regional, social and economic strengths may be linked together to create unique competitive advantages.

The factors of production (natural resources, labour, capital and entrepreneurship) enable an economy to meet demand for goods and services. Therefore, if the supply of these production factors increases, the production of goods and services should also increase. The pillars on which Witzenberg's local economy stands, is land, water, skilled labour force and provision of electricity. Currently, the region has a shortage on electricity provision, which hampers economic growth and employment creation.

Economic growth is measured in terms of an increase in Gross Domestic Product (GDP), referred to as the GDP growth rate. GDP can be defined as the monetary value of all the finished goods and services produced within a country's borders during a specific time period. GDP is measured in real terms, which means that an adjustment for inflation is made to enable comparing one year's GDP with another's.

This section will provide a brief overview of the global economy, South African economy, the Western Cape economy, the District's economy and the Witzenberg Municipal Area economy.

9.1 Global economy brief

The post-pandemic era has been characterised by volatile economic conditions, heightened geopolitical tensions and uncertainty. Individuals, businesses and governments are navigating a expanded period of exceedingly high lending and inflation rates, restrained economic activity, exposure to high sovereign debt and debt service costs, and major geopolitical changes across the globe. Conflicts across parts of Africa, Europe and the Middle East have aggravated these already-trying conditions.

In spite of the above mentioned the global economy is showing signs of potential growth:

- **The United States (US) has begun easing interest rates, with major central banks around the world expected to follow suit.** In addition, the recent USA elections in November 2024 ushering the Republican Party into power are likely to have significant consequences for the South African (SA) economy. Potential impacts include volatility in exchange rates, changes in trade and investment flows, fluctuations in global commodity prices, shifts in global risk appetite, adjustments in interest rates, and possible alterations to United States foreign policy that could affect SA's geopolitical standing and international relations.

- **China's economic performance at the beginning of 2024 was stronger than initially anticipated by market participants.** Going forward, the country's improved economic prospects will be driven by a large economic stimulus announced in September 2024. This stimulus has bolstered growth expectations and provided a positive outlook for global trade and investment flows.

- **The easing of global oil prices** will benefit most of the world's economies through immediate cost reductions. Lower prices contribute to production expansions and ease inflationary pressures, providing a boost to economic activity and consumer spending. This trend supports overall economic stability and growth prospects.

- **Improved trade outlooks** relative to those originally anticipated at the start of the year have emerged across several exporting countries. This positive shift is driven by easing supply chain disruptions post-COVID-19, renewed demand for commodities, and enhanced trade agreements. These factors are fostering a more favourable environment for international trade and economic cooperation.

- **Increased trade volumes are expected as economies stabilise, and exporters can gain greater access to international markets.** For South Africa, this could bolster export performance in mining, agriculture and some manufacturing sectors (iron and steel, and automotive industries). This will enhance foreign exchange earnings and support overall economic growth, underscoring the importance of trade relationships and South Africa's ability to leverage global market opportunities.

- **These developments offer grounds for a measured economic optimism in the second half of 2024.** This contrasts with the pessimism that marked the year's outset. Despite the ongoing challenges, such as conflict in the Middle East and Ukraine, the evidence increasingly suggests that the global economy is relatively resilient and capable of navigating these obstacles. This shift in perspective underscores a cautious yet growing confidence in our collective resilience and adaptability.

(Source: MERO 2024/2025 CWDM)

9.2 South African economy brief

South Africa's economy has been muted over the past decade, with GDP increasing by an average of only 0.7% over the ten-year period. Several structural constraints on the supply side of the economy, such as infrastructure bottlenecks, a weak business environment, and low productivity have impeded economic growth. Electricity supply shortages have particularly constrained South Africa's growth for several years. Rolling scheduled power cuts (load shedding) started in 2007 and intensified in 2022-2023. While sporadic and short-lived power cuts have occurred in 2025, the reliability and availability of power supply have improved substantially since late March 2024. The improvements in electricity supply have been attributed to a better management of the national power utility Eskom and high-level political support from the President and the Minister of Electricity. The opening of the electricity market to private power generation has further encouraged investment in the sector.

Despite a substantial improvement in electricity supply, South Africa's economy expanded by only 0.6% in 2024, compared with 0.7% in 2023. Growth was mainly underpinned by financial services while output in six of the ten sectors contracted. Severe weather conditions caused the weakest performance of the agricultural sector in nearly three decades. Inflation averaged 4.4% in 2024.

(Source: worldbank.org)

- Key economic indicators are currently in motion:

- **The Rand has appreciated against major currencies thanks to international and domestic factors.** A firmer Rand has eased inflationary pressures and made imports relatively cheaper, though exports might lose some price competitiveness.

- **The South African Reserve Bank (SARB) has reduced interest rates, signalling the potential for further decreases.** Lower interest rates are likely to make borrowing more affordable, thereby stimulating consumer spending and investment.

- **South Africa recorded a modest increase in GDPR. GDPR grew by 0.4 per cent in 2024Q2 up from a decline in GDPR of 0.1 per cent in 2024Q1.** Forecasts pit GDPR growth at just shy of 1 per cent by the end of 2024, and between the 1.5 and 2 per cent mark for 2025.

- **A significant reduction in load shedding has eased pressures on economic activity.** Whilst the current end to loadshedding is no guarantee of future performance by Eskom, the confidence instilled by Eskom's recent performance has boosted certainty on the power outlook in SA.

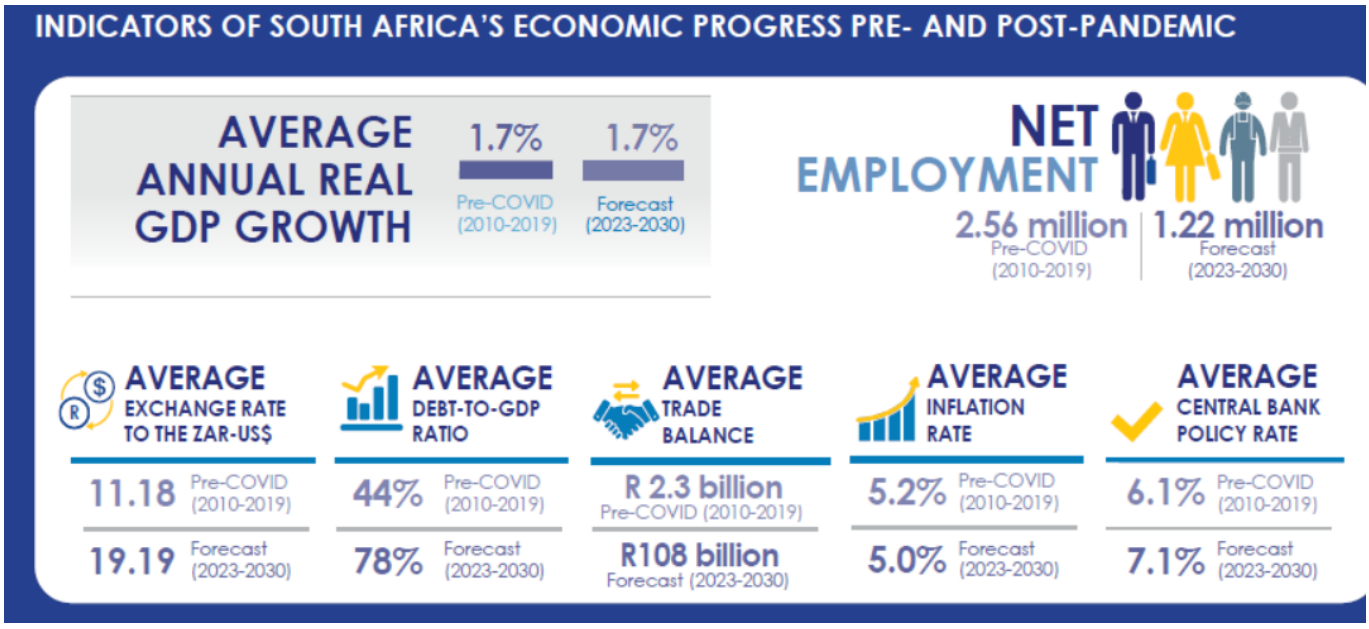
- **The labour market continues to face constraints as the unemployment rate rose from 32.9 per cent 2024Q1 to 33.5 per cent by the end of 2024Q2.**

- **South Africa is set to become one of the countries with the highest electricity costs, should the National Energy Regulator of South Africa (NERSA) approve Eskom's proposed 30 per cent hike.** This substantial hike could significantly raise operating expenses, negatively impacting business operations and reducing disposable income for consumers.

- **While fiscal consolidation efforts persist, government debt still hovers at an untenable level.** Almost 20 cents from every R1 collected by the government goes back into servicing its debt, crowding out expenditures sorely needed by the economy.

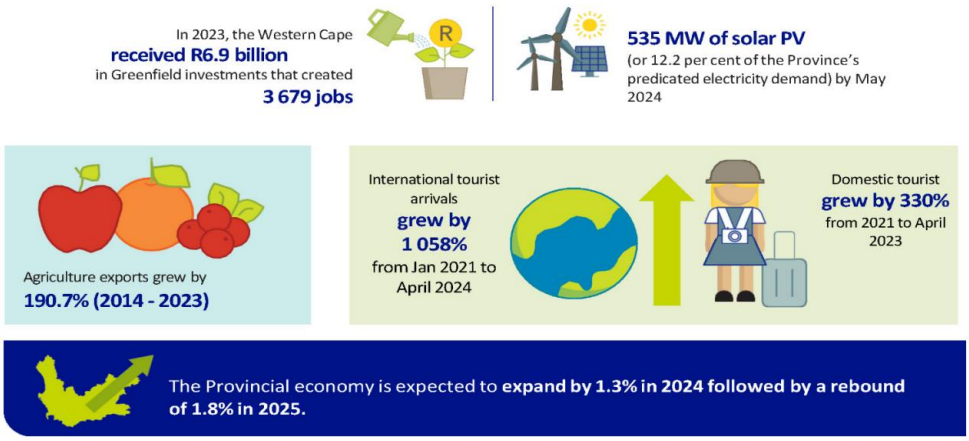
- **South Africa is vulnerable to changes in global economic conditions due to several factors.** Geopolitical factors such as the outcome of the United States elections and the ongoing conflicts across parts of the Middle East and Europe have a direct impact on South Africa's economy given South Africa's trade and investment ties with the involved countries. Furthermore, local monetary policy is heavily influenced by global interest rate conditions and the positions taken by central banks in the United States, UK and EU. Together these external factors can affect the valuation of the Rand and influence investor confidence.

- **South Africa faces significant climate change risks that threaten agriculture, infrastructure, and economic stability.** Severe weather events, like heatwaves and flooding, are projected to cause major damage by 2050 and 2100. Heatwaves could cost R2 billion in agricultural losses, while flooding may result in R14 billion in damages.



(Source: MERO 2024/2025 CWDM)

9.3 Western Cape economy brief



The Western Cape economy can be defined as a service-orientated economy, underpinned by a promising Finance and Information Technology (IT) services industry. The Province has become an attractive destination of choice, with its outdoor lifestyle, flourishing tourism industry, variety in food and restaurants and well-maintained infrastructure. For 2023, the Western Cape retained its contribution to the national Gross Domestic Product (GDP) of 14.2 per cent.

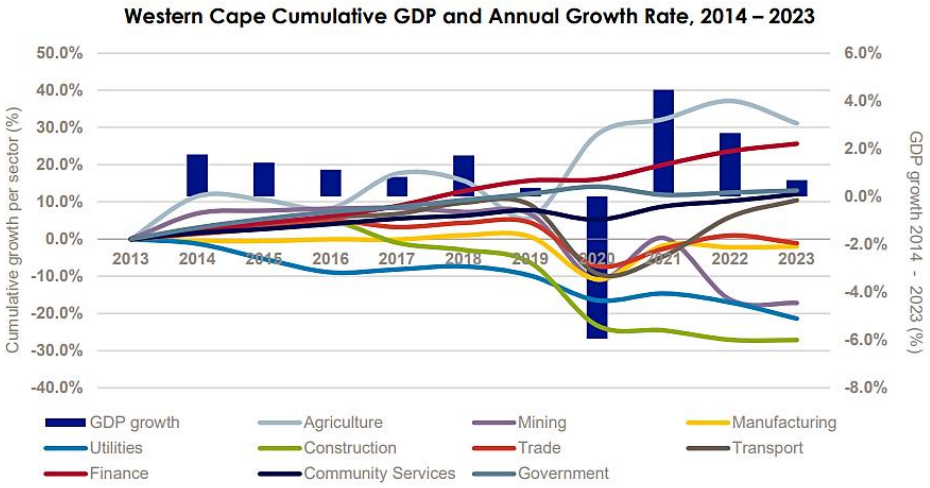
In 2023, the Western Cape's economy expanded by 0.6 per cent, with forecasts suggesting real economic growth of closer to 1 per cent by 20244. Sectors such as tourism, renewable energy, and business process outsourcing offer further growth opportunities. Growth in the Western Cape was enabled by:

- **Slight improvement in the most recent RMB/BER Business Confidence Index (BCI).** This indicates improvements in the operating environment within the country in the wake of the GNU, and subsequent local and global economic conditions.
- **A robust small, micro and medium-sized enterprises (SMMEs) environment.** The Small Enterprise Development Agency (Seda) reports that the Western Cape ranks as the third major contributor to hosting SMMEs in the country (with 11.6 % of such businesses, or +-300 000 SMMEs being Western Cape based). The Western Cape is 3rd behind Gauteng (37.5 %) and Kwazulu-Natal at 14.1 per cent.
- **Total exports reached R202.1 billion in 2023, marking remarkable year-on-year growth of 8.7 per cent.** The presence of an oil refinery in Cape Town and the country's only gas-to-liquid (GTL) refinery in Mossel Bay support the province's relatively high share of exports of mineral fuels and mineral oils. The export of fresh fruit, textiles and clothing, along with other agriculture products also contribute significantly to export earnings.

- **Wesgro committed to 14 investment projects, totalling R7.8 billion in value in 2023/24.** These projects led to the creation of 3 913 jobs, surpassing the investment target. Additionally, 157 trade declarations were signed, amounting to R6.8 billion in value and resulting in 4 948 new jobs.

- **The tourism industry experienced a robust rebound during the 2023/24 period.** International arrivals at Cape Town International Airport surpassed 200 000 between January and February 2024, increasing by 20 per cent compared to the previous year.

- **Relatively low unemployment levels, with the Western Cape recording the lowest unemployment rate in 2023.** The most recent Quarterly Labour Force Survey (QLFS) indicated that, although the Western Cape's unemployment rate rose between Q1 and Q2 of 2024 from 21.4 per cent to 22.2 per cent, this number is still well below the South African average unemployment rate (33.5 per cent).



Source: Quantec, Own calculations

The Western Cape economy expanded by an estimated 0.7 per cent in 2023, of which the Finance sector (0.6 percentage points) made the largest contribution, followed by the Transport sector (0.5 percentage points) and Community Services sector (0.2 percentage points). These sectors' relatively large contribution to growth in 2023 was due to a combination of the relative size of the sectors (Finance 33.5 per cent, Transport 11.2 per cent and Community Services 11.8 per cent) and their positive growth in 2023, (Finance 1.6 per cent; Transport 4.2 per cent and Community Services 1.7 per cent). The Trade sector made a negative contribution to growth (-0.3 per cent) due to a 2.1 per cent contraction, which can be linked to the contraction in consumer spending patterns. Persistently high inflation and interest rates have pushed up the cost of living and increased debt repayments prompting consumers to adjust their spending habits due to reduced disposable income.

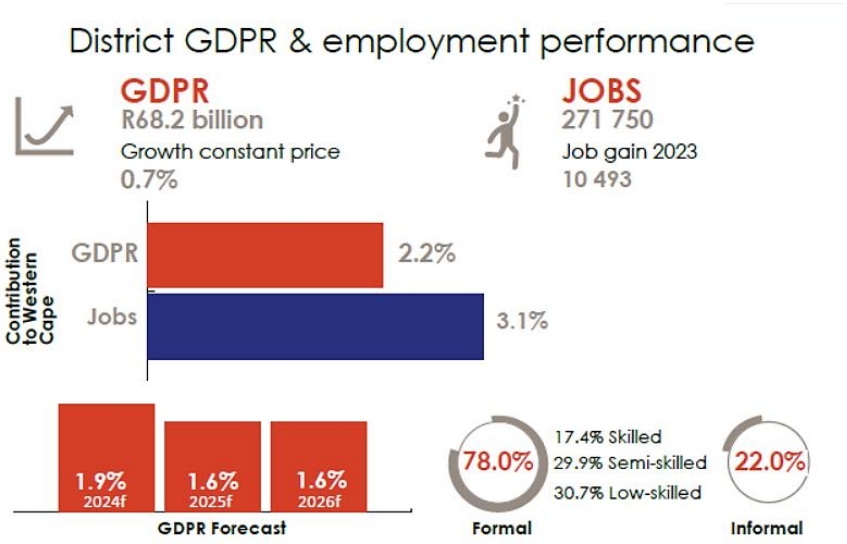
(Source: Pero, WC, 2024)

9.4 Cape Winelands District Municipality economy brief

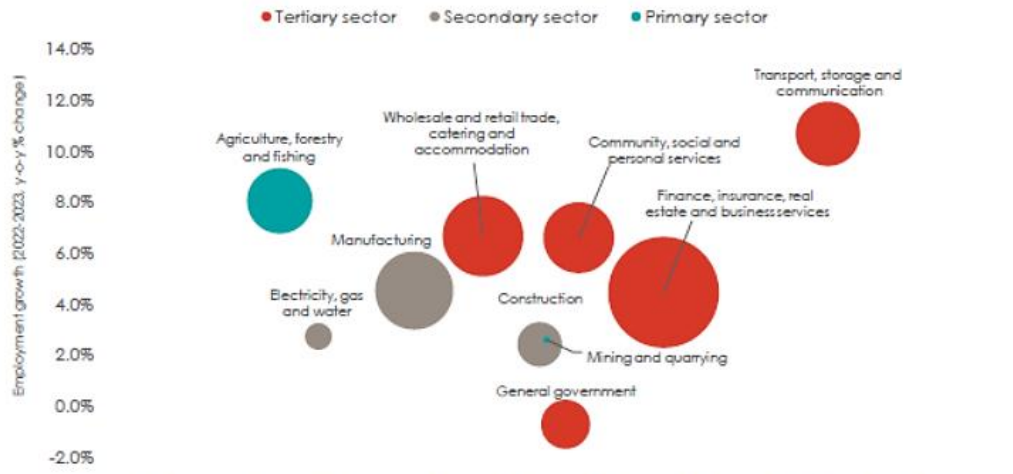
The GDP of a region is called the GDPR. The gross domestic product of a region (GDPR) is used to measure the size of a region's economy. Below is a snapshot of CWDM's economy.







GDPR[23] AND EMPLOYMENT PERFORMANCE PER SECTOR, Cape Winelands District, 2023



Source: Quantec, 2024. Note: the bubble sizes are based on the sectors contribution to GDPR for Cape Winelands.

An analysis of the sectoral contributions to employment and GDPR growth shows that the transport, storage, and communication sector was the best-performing sector in the CWD in 2023. The sector's GDPR grew by 6.7 per cent, the highest of all the sectors. It also posted double digit employment growth (10.7 per cent year-on-year). Significant expansion in the transport sector can be attributed to a continued recovery of international tourism and trade, which supported airport, port and freight revenue as well as substantial infrastructure investments. The upgrade of transport networks and expansion in 5G population coverage has also provided green shoots of growth.

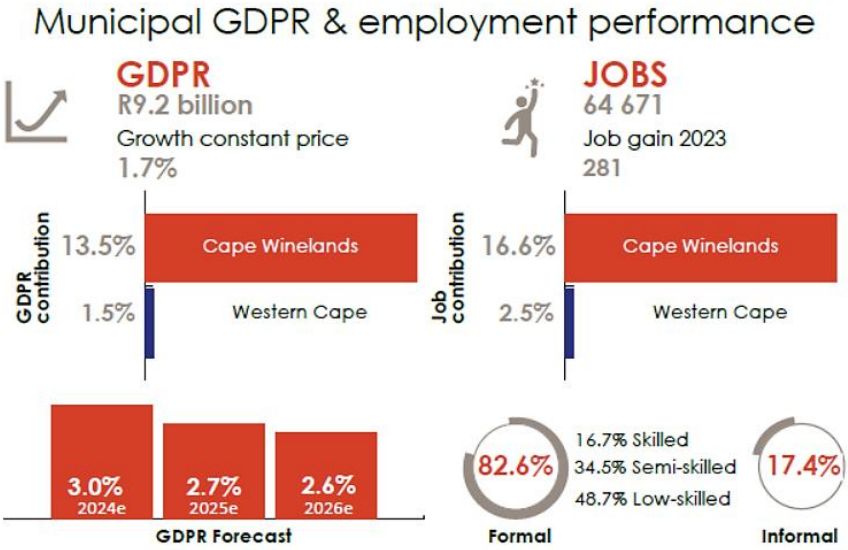
The finance sector, the largest contributor to the CWD's GDPR (28.3 per cent) demonstrated significant economic and employment growth of 3.2 per cent and 4.5 per cent respectively. This sector's robust performance is driven by the position of Witzenberg, Breede Valley and Langeberg municipalities as financial and tech hubs. The increase in employment within the finance sector not only highlights its expanding capacity but also reflects the broader upskilling of the workforce. In particular, Stellenbosch is well-known for its technological advancements and educational facilities, drawing in top talent and investment. This vibrant environment promotes ongoing expansion and solidifies the finance sector as a key driver in the region's economic framework.

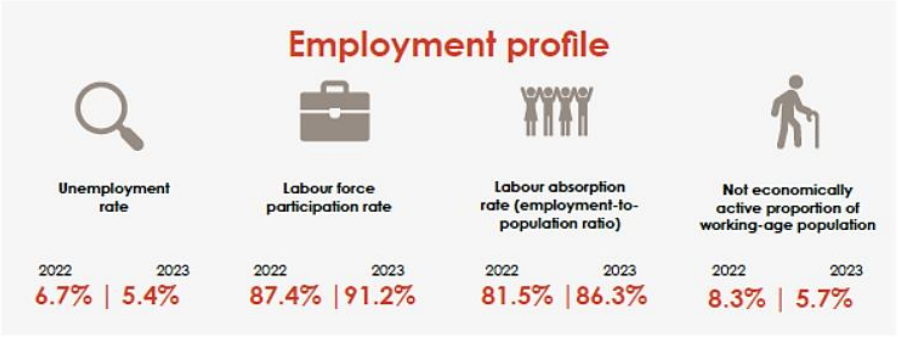
However, the agriculture, forestry and fishing sector recorded a decline in GDPR, despite creating the most jobs in the District. In 2023, the sector recorded a contraction of 5.0 per cent, adversely affected by severe weather events, particularly storms and flooding. These natural disasters caused extensive damage to crops, livestock, and agricultural infrastructure, leading to decreased production and income losses. The financial burden of recovery efforts further strained the sector. (Source: Pero, WC, 2024)

9.5 Witzenberg economy brief

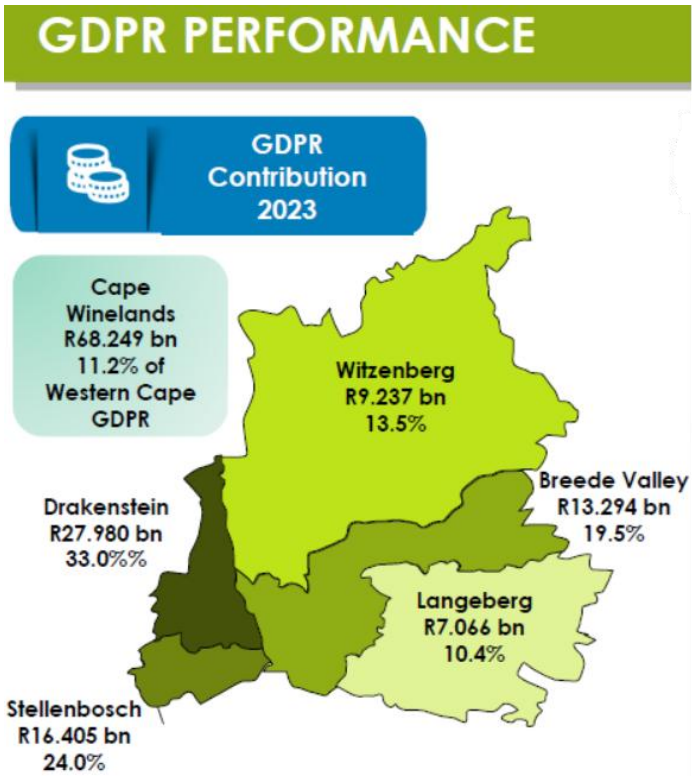
9.5.1 GDPR (Gross Domestic Product)

Below is a snapshot of the Witzenberg economy:



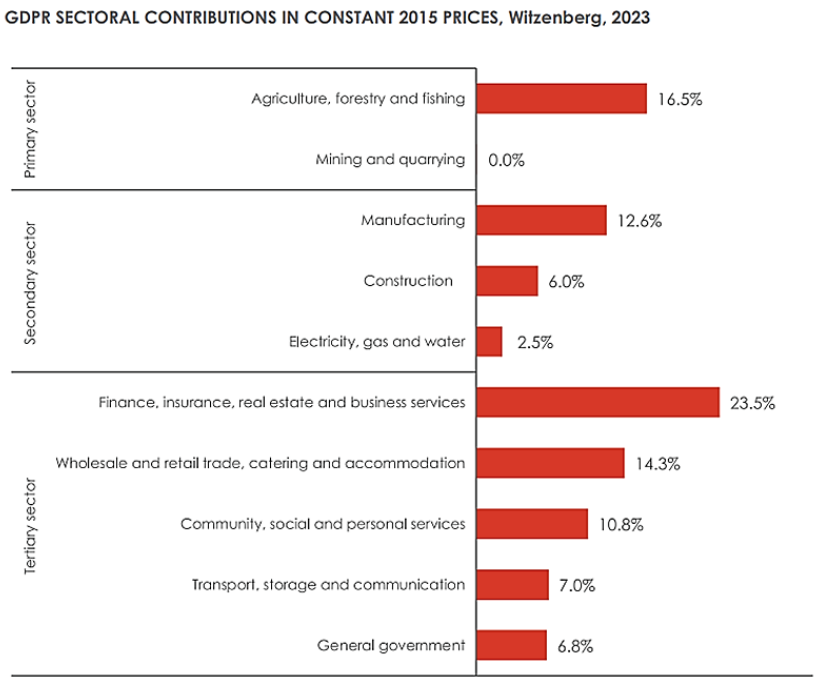






With a contribution of R9.237 billion in 2023, the Witzenberg economy is the second smallest in the Cape Winelands District, after Langeberg.

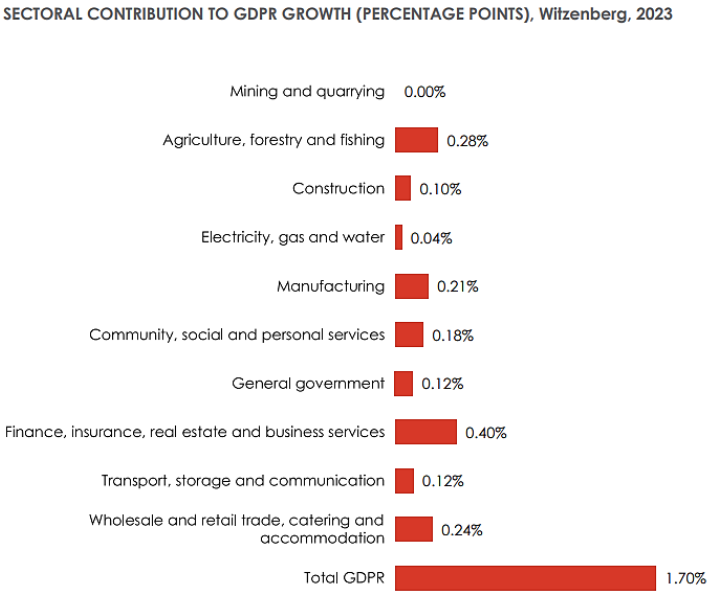
Below is a graph depicting the GDPR Sectoral contributions in 2015:



Source: Quantec,2024

The economy is diverse, with significant contributions from both the tertiary and secondary sectors, underpinned by a strong agricultural base. The tertiary sector is the largest contributor, with finance, insurance, real estate, and business services accounting for 23.5 per cent of GDPR, followed by wholesale and retail trade, catering, and accommodation at 14.3 per cent, community, social, and personal services at 10.8 per cent, and transport, storage, and communication services at 7.0 per cent. The secondary sector, contributing 21.1 per cent to GDPR, is driven by manufacturing (12.6 per cent), followed by construction (6.0 per cent) and electricity, gas, and water (2.5 per cent). The primary sector, dominated by agriculture, forestry, and fishing, contributes 16.5 per cent. (Source: 2024-2025 MERO CWD)

Witzenberg's economy grew by 1.7 % in GDPR in 2023, with contributions from a broad range of sectors. Below is a graph indicating the sectoral contribution to GDPR growth:



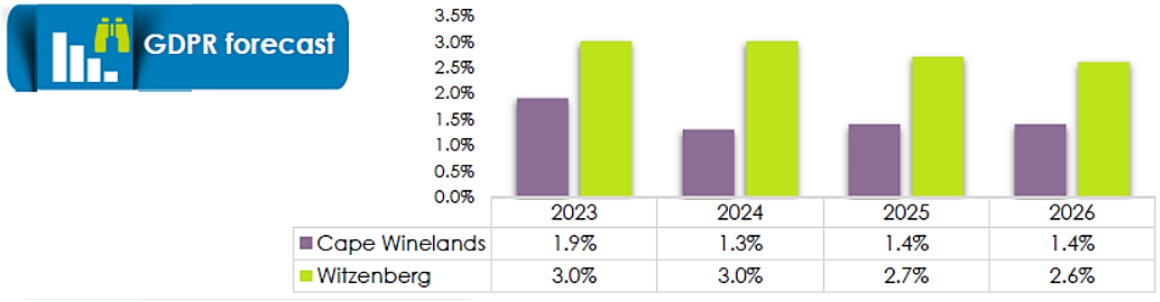
Source: Quantec,2024

The finance, insurance, real estate, and business services sector was the largest contributor, adding 0.4 percentage points. The financial sector is primarily driven by business services.

This was followed by wholesale and retail trade, catering, and accommodation, which contributed 0.2 percentage points (wholesale & tourism contribution was paramount). Manufacturing also made a notable contribution, adding 0.2 percentage points (being centred on preserving fruit and vegetables, as well as on winemaking), while transport, storage, and communication contributed 0.1 percentage points. Community, social, and personal services added 0.2 percentage points, and general government contributed 0.1 percentage points. Agriculture, forestry, and fishing contributed 0.3 percentage points to overall GDPR growth. The construction sector added 0.1 percentage points, and electricity, gas, and water contributed 0.04 percentage points. Mining and quarrying had little impact on GDPR growth, contributing

0.0 percentage points. These diverse sectoral contributions highlight Witzenberg's relatively balanced economy, with services, manufacturing, and agriculture all playing dynamic roles in driving growth. The limited contribution from the mining and energy sectors are areas for potential future development.

Below is a graph depicting the GDPR forecast for Witzenberg, in comparison with Cape Winelands:



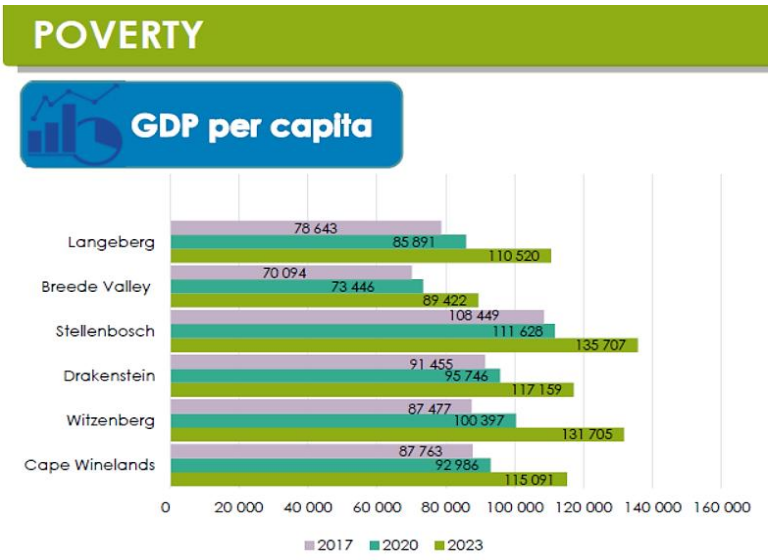
	2023	2024	2025	2026
Cape Winelands	1.9%	1.3%	1.4%	1.4%
Witzenberg	3.0%	3.0%	2.7%	2.6%

The Witzenberg GDP is forecasted to grow by 2.7 & 2.6% respectively for 2025 & 2026, which is higher than the Cape Winelands District average of 1.4%. (Source: 2024-2025 MERO CWD)

9.5.2 GDPR per capita (per person)

Per capita GDP is a measure of the total output of a country that takes gross domestic product (GDP) and divides it by the number of people in the country. GDP per person is associated with the levels of poverty, and an increase in per capita income translates to lower levels of poverty.

The real economic growth rate (GDPR), has to exceed the population growth rate in order to yield an increase in per person (per capita) GDPR. An increase in real GDPR per capita, is experienced if the real economic growth rate exceeds the population growth rate.



An upturn in GDPR per capita occurs only when economic growth surpasses population growth. Witzenberg's GDPR per capita, standing at R131 705 in 2023 (current prices), positions the municipal areas GDPR per capita above the Cape Winelands District of R115 091.This discrepancy underscores the need for targeted strategies to foster economic growth that outpaces demographic trends, thereby enhancing individual economic contributions within the municipal area. (Source: 2024-2025 MERO CWD)

9.5.3 Equality of the economy

The equality of an economy is measured using the Gini Coefficient. The Gini Coefficient is a statistical measure of distribution used to gauge income inequality in an area. It ranges between 0 and 1, with 0 representing completely equal distribution of income; this means that in an area where everyone earns the same, the Gini coefficient would be 0. The more unequal the distribution of income, the higher the Gini coefficient will be. The target according the NDP is to reduce South Africa's Gini coefficient to 0.6 by 2030.

The Gini coefficient per area can be displayed as follows:

Below is a graph of the Gini coefficient, which indicated that income inequality has improved from 2020 until 2023.

INCOME INEQUALITY MEASURED BY THE GINI INDEX, Cape Winelands District, 2020–2023

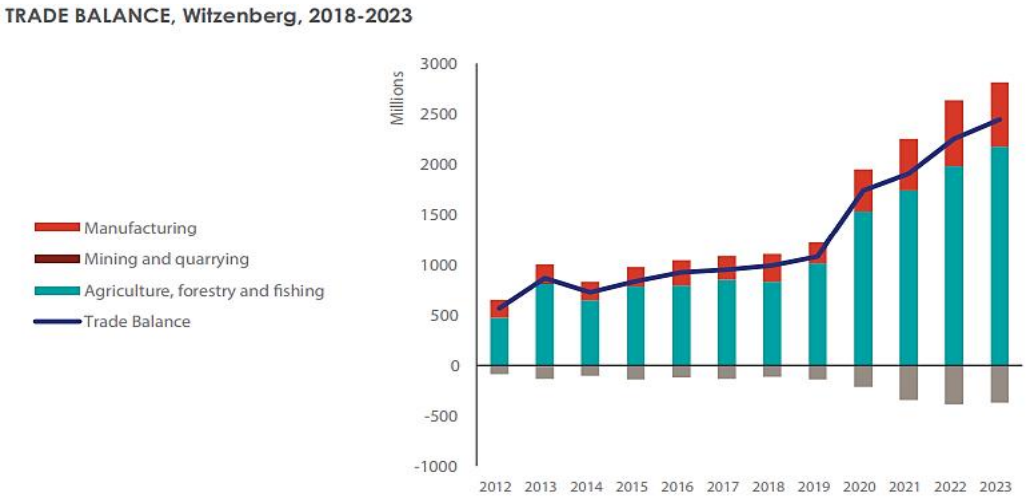
Geography	2020	2021	2022	2023
Cape Winelands District	0.616	0.603	0.587	0.588
Witzenberg	0.608	0.596	0.580	0.582
Drakenstein	0.608	0.594	0.578	0.579
Stellenbosch	0.630	0.617	0.602	0.602
Breede Valley	0.611	0.598	0.583	0.585
Langeberg	0.610	0.599	0.584	0.586

Source: S&P Global data, 2024

Within the District, Witzenberg demonstrated consistent improvement, with its Gini coefficient improving from 0.608 in 2020 to 0.582 in 2023. Overall, the consistent decline in the Gini coefficients across all municipalities suggests that efforts to reduce income disparities have been effective during this period, leading to a more equitable distribution of income.

(Source: 2024-2025 MERO CWD)

9.5.4 International trade



Source: Quantec, 2024

In 2023, the Witzenberg recorded a strong trade surplus of R2.4 billion, after registering total exports of R2.8 billion and imports of R372.5 million. Witzenberg has had a positive trade balance for years due to its internationally competitive agriculture to agri-processing value chain. Since 2020 the value chain has grown substantially, with agriculture exports growing from R1.5 billion to R 2.2 billion, a 42.5 % increase. The growth has been driven by investment in modern farming technologies, and improved transportation and storage facilities. Below is the Top 3 import products and imported destinations:



Source: Quantec, 2024

The growth in imports is primarily for processed (manufactured) products. A surge in global demand for high-quality agricultural products boosted local production. Witzenberg is a key player in the provincial agricultural economy, producing a substantial portion of the Province's deciduous fruit. In 2023, the top three imports were forklift trucks (R96.6 million), harvesting or threshing machinery (R44.8 million), and carboxylic acids (R42.5 million). These imports highlight the municipal area's focus on enhancing its agricultural and industrial capabilities. Forklift trucks are essential for material handling and logistics within agricultural and industrial operations. Harvesting or threshing machinery is crucial for improving the

efficiency and productivity of the agricultural sector. Carboxylic acids, which have applications in the production of pharmaceuticals, plastics, and food additives, indicate the municipal area's engagement in diverse industrial activities. (*Source: SEP LG 2024)*

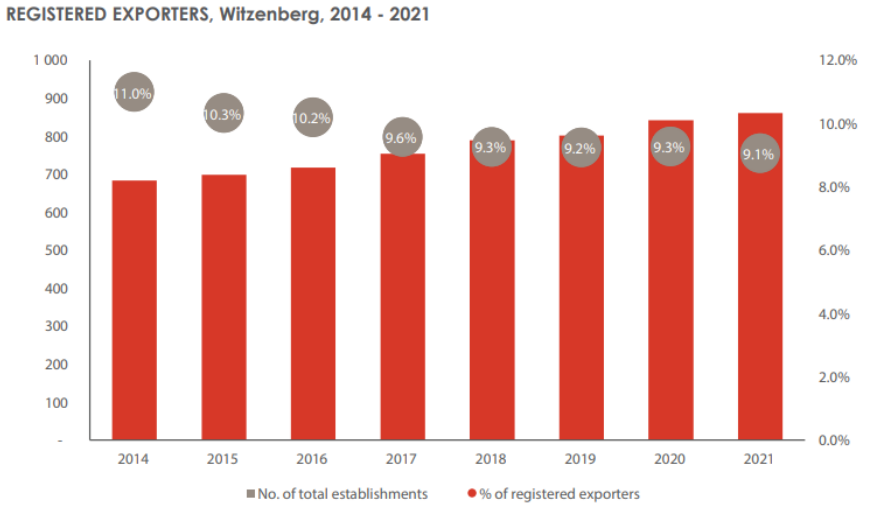
China was the leading import partner, with imports totalling R372.5 million. The primary products imported from China included forklift trucks, fruit juices, and various types of cases such as trunks, suitcases, vanity cases, and school cases. Italy followed with imports valued at R116.8 million, mainly comprising carboxylic acids, dishwashing machines, and plastic caps, stoppers, lids, and other closures. The Netherlands was another significant import partner, with imports amounting to R102.8 million, including harvesting or threshing machinery, onions, shallots, garlic, leeks, and other alliaceous vegetables, as well as iron and steel sanitary ware and parts. These import partnerships reflect Witzenberg's strategic efforts to support its agricultural and industrial sectors through the acquisition of essential machinery and diverse products. Below is a graph indicating the Top 3 products and export destinations for Witzenberg:



Source: Quantec, 2024

Of the R2.8 billion in exports, the top three exported products were apples, pears, and quinces (R930.5 million), dried fruit (R514.1 million), and citrus fruit (R462.1 million). These top exports, all in the agricultural sector, underscore the significant role that agriculture plays in the municipality's economy. Witzenberg is a key player in the provincial agricultural economy, producing a substantial portion of the Province's deciduous fruit.

The United States emerged as the leading export market for Witzenberg, with exports totalling R538.3 million, primarily consisting of citrus fruit, dried fruit, and fruit juices. The Netherlands followed closely, with exports amounting to R535.2 million, including apples, pears, quinces, citrus fruit, apricots, cherries, and peaches. The United Kingdom was another significant export destination, with exports valued at R414.0 million, mainly comprising dried fruit, apples, pears, quinces, apricots, cherries, and peaches. Witzenberg's high-quality produce, exported to the EU, Asia, India, and the USA, reflects its longstanding expertise in fruit farming. Below is a table indicating the registered exporters in Witzenberg.



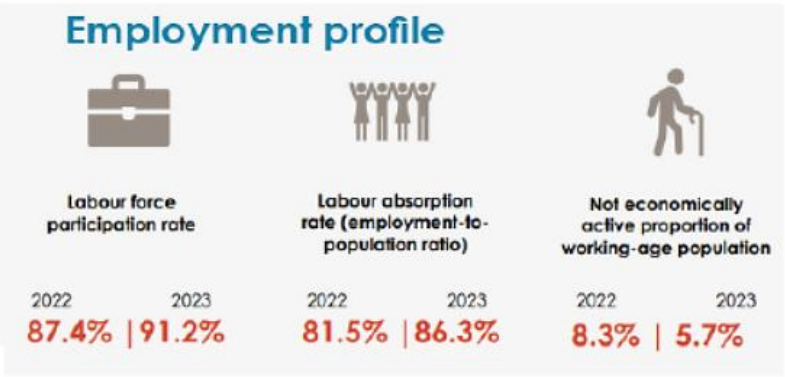
Source: Nell, A & Visagie, J. Spatial Tax Panel 2014 – 2023 (dataset). Version 3. National Treasury Cities Support Programme and Human Sciences Research Council (producer and distributor), 2024

In 2021, there were 78 registered exporters in Witzenberg, with no change from the previous year. However, the proportion of registered exporters declined by 0.2 per cent only because of the increase in the number of total establishments. This suggests that export growth in the municipal area is driven by a limited number of firms, highlighting the need to develop more export-oriented businesses.

(Source: MERO 2024/2025 Cape Winelands District)

9.5.5 Employment

Employment enables people to be productive factors of production. Employment creation is thus central to economic growth and enabling economic development. Below is a summary of Witzenberg's employment profile.



Labour force participation& labour force absorption has increased from 2022 to 2023, indicating an increase in job creation and demonstrating resilience.

Agriculture, including the growing of pome fruits, stone fruits, and mixed farming, remains the key driver of employment. However, this sector faces ongoing challenges, such as climate risks and vulnerability to market fluctuations. The presence of manufacturing and processing sectors also highlights the importance of secondary industries, although their contribution to job creation is more limited compared to agriculture. Public administration, particularly at the local and national government levels, plays a crucial role in employment.

Below are the Top 10 sectors of employment by number of Full-time equivalent jobs.

TOP 10 SECTORS BY NUMBER OF FTE JOBS, Witzenberg, 2023

Occupation	No. of FTE jobs	Main Sector
Growing of pome fruits and stone fruits	14 613	Primary
Mixed farming	9 632	Primary
Processing and preserving of fruit and vegetables	3 875	Secondary
Growing of other tree and bush fruits and nuts	1 834	Primary
Growing of vegetables and melons, roots and tubers	1 702	Primary
General public administration at Local Government level	1 125	Tertiary
Growing of grapes	642	Primary
General public administration at National Government level	378	Tertiary
Plant propagation	358	Primary
Public order and safety activities at National Government level	356	Tertiary

Source: Nell, A & Visagie, J. Spatial Tax Panel 2014 – 2023 (dataset). Version 3. National Treasury Cities Support Programme and Human Sciences Research Council (producer and distributor), 2024

In Witzenberg, FTE jobs are concentrated in the agriculture sector. There are over 14 000 jobs in the growing of pome fruits and stone fruits, 9 632 jobs in mixed farming, and 3 875 FTE jobs in the processing and preserving of fruits and vegetables. Other key agricultural activities include the growing of other tree and bush fruits and nuts (1 834 jobs) and the growing of vegetables, melons, roots, and tubers (1 702 jobs). Public administration also plays a significant role in employment, with 1 125 jobs in local government and 378 jobs in national government.

(Source: 2024 SEP: Witzenberg Municipality)

Below are the Top 5 sectors for job creation and job losses:

TOP FIVE SECTORS FOR JOB CREATION AND JOB LOSSES, Witzenberg, 2022-2023

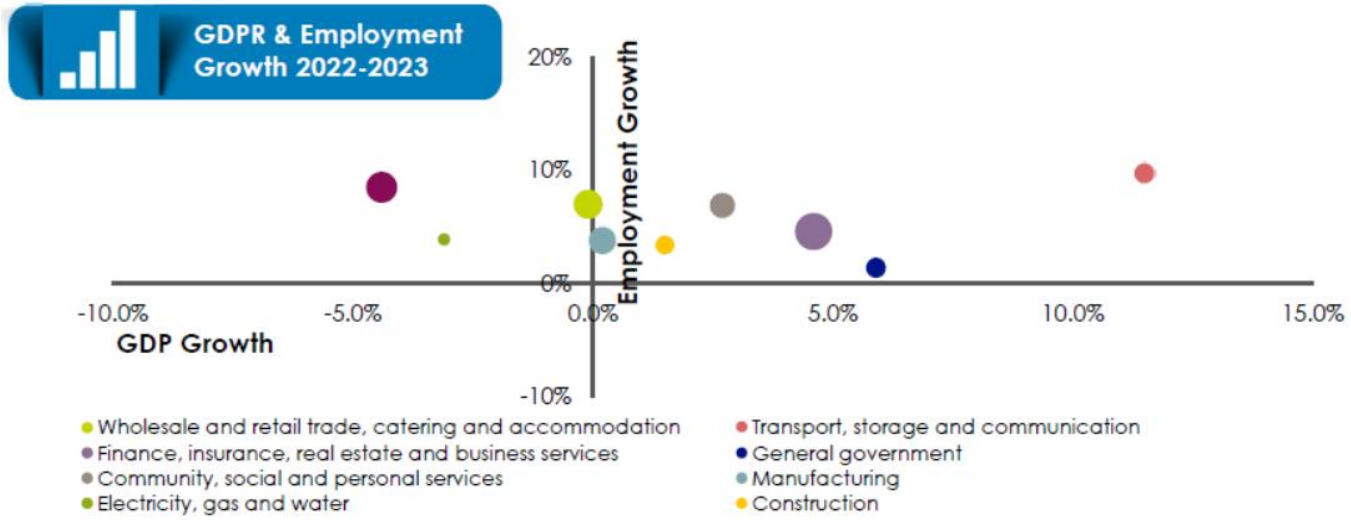
Total job Gains	1 325	Total job Losses	-1 112
(SS) Processing and preserving of fruit and vegetables	477	(PS)Growing of pome fruits and stone fruits	- 709
(PS) Mixed farming	367	(PS) Growing of other tree and bush fruits and nuts	- 160
(PS) Support activities for animal production	304	(TS) Retail sale in non-specialised stores with food, beverages or tobacco predominating	- 86
(PS) Growing of vegetables and melons, roots and tubers	112	(TS) Packaging activities	- 80
(PS) Support activities for crop production	66	(PS) Growing of grapes	- 76

Source: Nell, A & Visagie, J. Spatial Tax Panel 2014 – 2023 (dataset). Version 3. National Treasury Cities Support Programme and Human Sciences Research Council (producer and distributor), 2024

Between 2022 and 2023, the change in FTE jobs indicates that certain sectors are rebounding and creating jobs, while others are still experiencing job losses. A total of 1 325 jobs were created, with the majority in the primary sector, including mixed farming (367 jobs) and support activities for animal production, totalling 674 jobs. The secondary sector also saw an increase, with 477 jobs added in the processing and preserving of fruit and vegetables. Conversely, job losses were prominent in the growing of pome fruits and stone fruits (-709 jobs), the growing of other tree and bush fruits and nuts (-160 jobs), and retail sales (-86 jobs).

Farmers have faced several challenges in recent years, including load shedding, which impacts irrigation systems and cold rooms, port congestion delaying time-sensitive crops, and climate change, which has brought anomalies such as irregular rainfall, hail, and fires. (Source: 2024 SEP: Witzenberg Municipality)

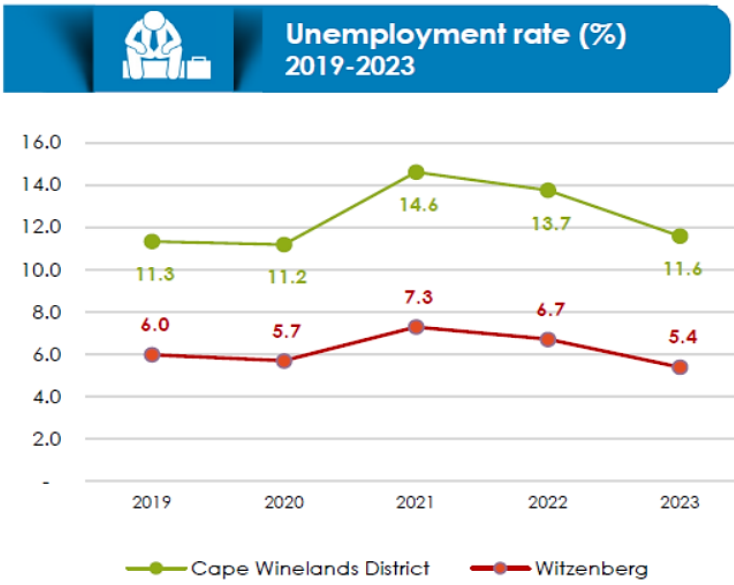
Below is the relation between GDPR & employment:



While sectors such as finance, insurance, real estate, and business services contribute significantly to GDP, they provide relatively few jobs, with most of the employment concentrated in the agriculture sector. For instance, the finance and business services sector grew by 4.6 per cent in GDPR and 4.6 per cent in employment, yet it accounted for just 24 per cent of the total GDPR and a small proportion of total jobs. To achieve balanced and sustainable growth, Witzenberg must focus on increasing the productivity and resilience of its agricultural sector while also fostering growth in higher-value sectors like finance and manufacturing. By addressing these challenges and leveraging the strengths of both primary and secondary industries, Witzenberg can create a more diversified and robust economy that supports long-term job creation and inclusive growth. (Source: 2024 SEP: Witzenberg Municipality)

9.5.6 Unemployment

Below is a graph indicating the unemployment rate from 2019 until 2023.



The unemployment rate decreased between 2021 (14.6%) and 2023 (13.7%). Witzenberg's unemployment rate is much lower than the Cape Winelands District average.

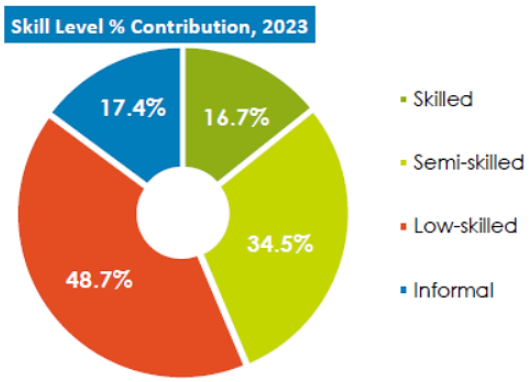
Unemployment has been on an upward trajectory between 2020 & 2021 and was largely driven by job losses because of the drought, Covid, loadshedding and economic recession over this period. Unfortunately, most job losses affected low skilled and informal workers who are more vulnerable to living in poverty during times of economic decline. (Source: 2024 SEP: Witzenberg Municipality)

9.5.7 Skills levels

Most workers in the Witzenberg area are low-skilled, followed by semi-skilled and lastly skilled.

The construction sector was a particularly significant source of semi-skilled employment. Skilled workers were more prevalent in the tertiary sector. Employment in the finance sector also largely comprised skilled workers. Low-skilled workers contributed the most to employment in the agriculture and the community services sector.

Below is a chart indicating the skill level contribution in 2023.



From the graph it is evident that most of the labour in Witzenberg Municipal area comprise of low-skilled workers, deriving mainly from the agricultural sector. The municipal area accounted for a notable share of employment, providing a substantial number of jobs through the primary and secondary sectors. In particular, the agriculture sector absorbs a significant number of workers, reflecting the area's dependence on agricultural activities. Low-skilled (48.7 per cent) and semi-skilled (34.5 per cent) workers in agriculture and manufacturing sectors form a major part of the local workforce, while skilled workers make up 16.7 per cent of the employed population. (Source: 2024 SEP: Witzenberg Municipality)

9.5.8 Entrepreneurship

The businesses in an area constitute the fourth factor of production, namely Entrepreneurship. Entrepreneurship refers to the efforts of those who run businesses in the private sector, be it formal or informal. Entrepreneurship is essential for putting labour, natural resources and capital to productive use, and is thus the driving force behind the first three factors of production.

9.5.9 Formal Businesses

The formal business sector in Witzenberg encompass a wide range of businesses such as general dealers, supermarkets, banks, financial services, hair dressing, bakeries, motor vehicle and auto-motive repair trade, tourism related businesses, as well as the bigger industry role players like agro-processing plants, fruit & vegetable packing sheds & cooling warehouses, manufacturing plants etc.

Conceptually, formal (or informal) enterprises are distinguished by registered (or unregistered), organized (or unorganized), and regulated (or unregulated) enterprises. Employment size is a major criterion to define these enterprises. In contrast, registered and unregistered small-scale enterprises are uniquely defined by size of capital investments.

9.5.10 The informal sector

The informal sector is characterised by small-scale, labour intensive, largely unregulated and unregistered businesses (Wilson, Whiteman & Tormin, 2001). These businesses typically engage in low-technology manufacturing or the provision of services. Informal sector entrepreneurs do not pay taxes, do not have the required trading licenses and are not included in government schemes (Haan, Coad & Lardinois, 1998). The informal sector can therefore be defined as “the total value of economic activity that is not captured in official statistics and which constitutes the value added by various participants to the value of economic transactions” (Roux, 2014). Informal employment is important in the municipal area, since it contributes critically to job creation. The lack of availability of affordable trading space for informal businesses is a constraining factor for growth. (MERO,2021).

During the COVID-19 pandemic, the municipality implemented a variety of services to support both formal and informal businesses. These included frequent communication on funding opportunities and support, providing permits that enabled businesses to operate during lockdown periods, providing sanitiser toolkits in conjunction with the Department of Economic Development and Tourism, and allowing informal traders to trade with previous financial year permits. The informal sector in Witzenberg Municipal area typically encompass: informal traders, tshisa nyama’s, shebeens, mobile shops, cleaning services, hair dressers, internet cafés, car wash , needle work, recycling, textile products, fruit& vegetable stalls and arts & craft traders.

In South Africa, the informal sector is not confined to any particular sector of the population (Roux, 2014). Flea markets, street vendors, housewives who work from home, hawkers, sewing and backyard mechanics are but some examples of informal businesses. Although the informal sector is unregulated and does not pay taxes, it does contribute to economic activity by producing goods and creating employment (a means of livelihood). The informal sector contributes to poverty alleviation by creating a livelihood for the poor, creating employment and producing goods and services for the local community.

Informal businesses included in the CWDM informal sector survey (2008), which is the only study of informal traders till date in the District, showed an almost equal split between male and female ownership. In addition, the age groups were also evenly distributed. The qualifications of informal business owners varied from individuals with a primary school education to some who enrolled in tertiary studies.

The majority of informal traders were active in the retail trade, followed by taxis. Turnover varied from less than R 150 000 per annum to over a million rand per annum (in which case the businesses were supposed to have been registered for VAT). The number of persons employed per business also varied, but the concerning fact is that by virtue of being informal, no income tax, UIF or COIDA was being deducted or paid over for these employees.

Government incentives are useful tools for growing enterprises, and can motivate businesses to register with SARS (tax clearance is usually required to qualify for government grants). During the informal sector survey (CWDM, 2008), most businesses (74%) indicated that they were unaware of government incentives. Business forums can be utilised as communication channels to share information regarding incentives with small businesses, including those in the informal sector.

The type of business entity (i.e. sole trader, partnership, company or co-operative) has no impact on the prosperity and growth of the business. It also has no impact on the eligibility for funding of a business. Factors that do have an impact on the eligibility for funding are the statutory registrations, or legally compulsory registrations, such as registering for income tax and registering with the Department of Labour as an employer in order to deduct and pay over UIF.

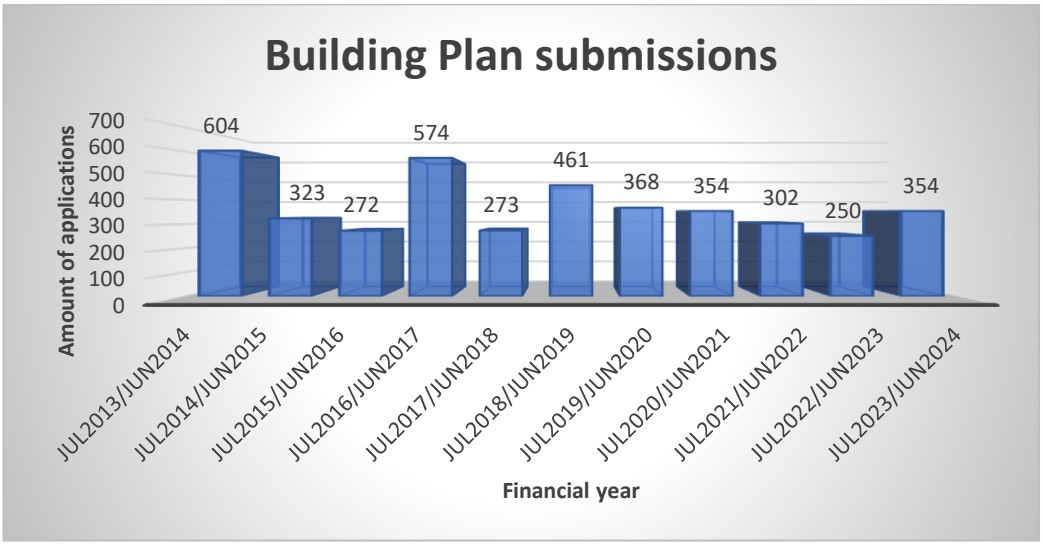
10. Investment (Capital)

Capital formation (investment) is the third factor of economic production. Countries, regions and cities benefit from attracting investment (capital formation in the area) by the private sector as it enhances the economic base of the area and promotes economic development

10.1 Investment trends in Witzenberg Local Municipal area

Growth in the number of building plans passed and completed is indicative of a growing economy, both in that building is a response to growth in demand as well as a stimulant of further growth. Building plans passed and completed also indicate an increase in the revenue base of the municipality and has spatial development planning implications. Building plan application statistics are also a fair indication of investment trends within the Municipal area. Current big developments currently include shopping centres, malls and alternative energy plants. See below statistics for building plan applications from Witzenberg Municipality Town Planning & Building control division.

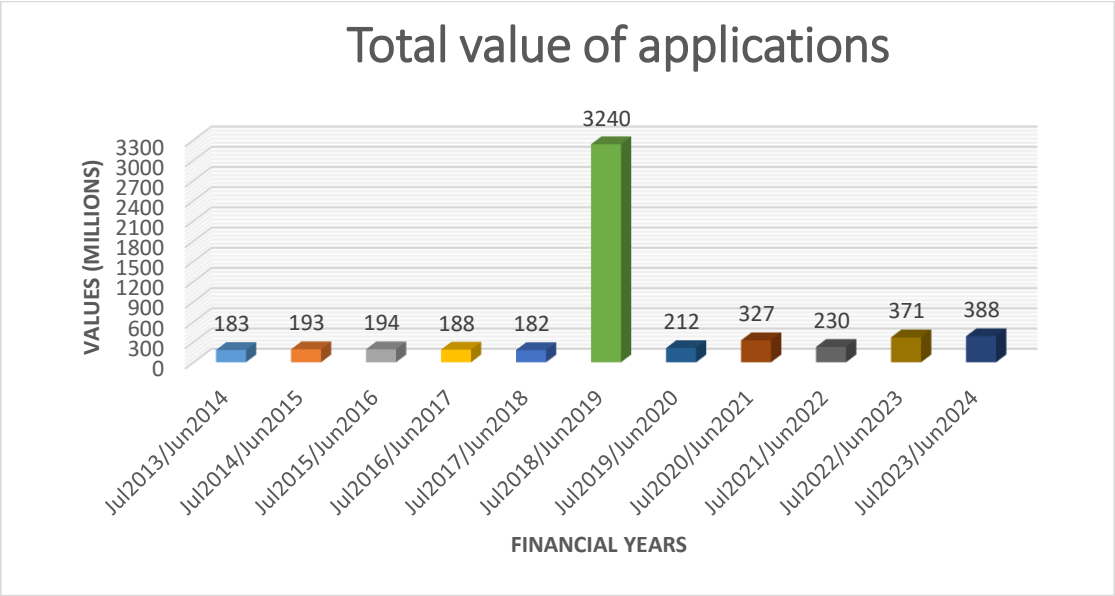
Building plan submissions 2013/2014- 2023/2024



(Source: Witzenberg Municipality)

The amount of building plan submissions has almost halved in 10 financial years, since 2013/2014, when compared to 2023/2024. It has gradually lowered from 461 in 2018/2019 financial year till 250 on 2022/2023 financial year, increasing slightly to 354 in 2023/2024. This could be due the economic aftermath of the Covid 19 pandemic, straining new developments.

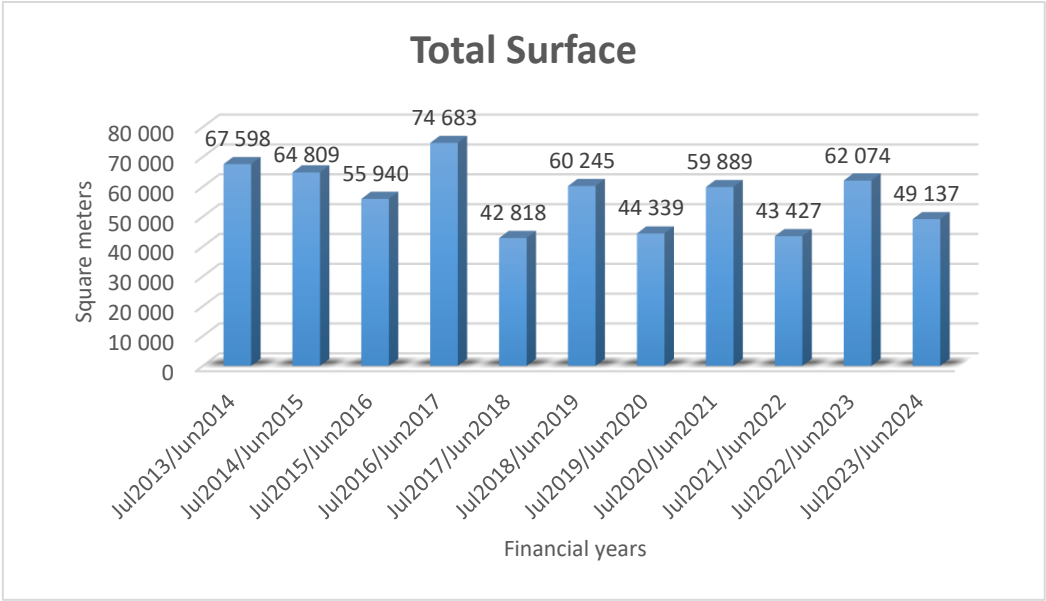
Value of applications, 2013/2014 - 2023/2024



(Source: Witzenberg Municipality)

From the above graphs the value of building plan applications has generally increased since the 2013/2014 financial year. However, the approximate value for building development has increased, even with the amount of building applications decreasing over time. In 2018/2019, the approximate value significantly increased, which was mainly due to the development of the Paardekraal East Windfarm.

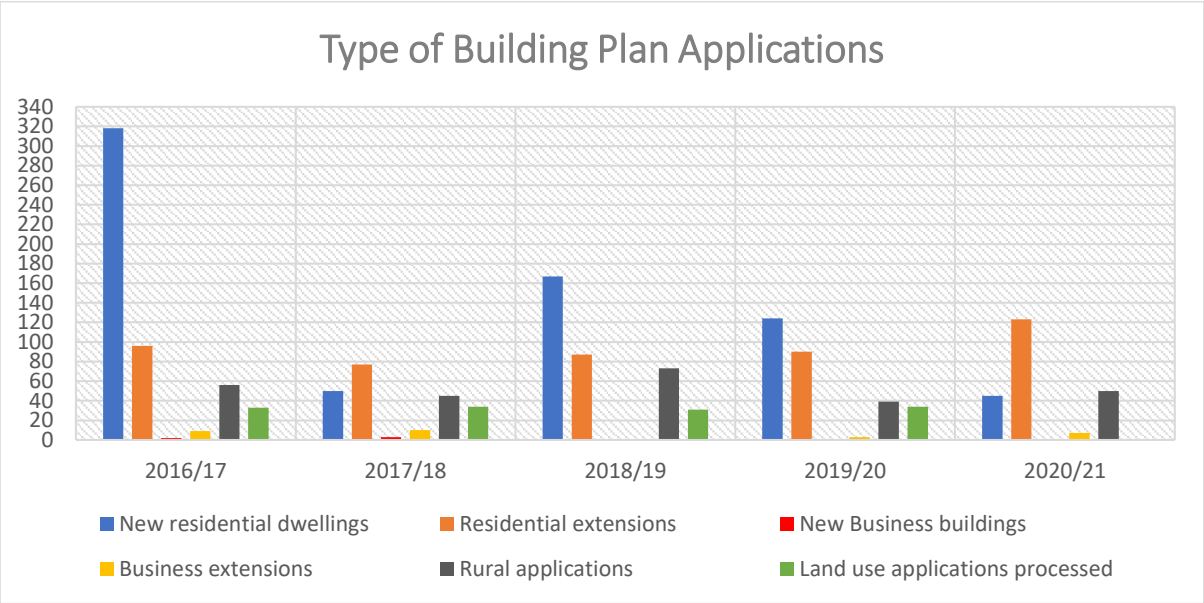
Total surface per square meter 2013/2014- 2023/2024



(Source: Witzenberg Municipality)

The extent of building plan applications (as indicated in total surface per square meter) has gradually decreased in scope. The highest value was reached in the 2016/2017 financial year. Thereafter, a pattern is noticed of decrease and increase every 2 financial years.

Building Plan application types 2016/2017- 2020/2021



(Source: Witzenberg Municipality)

New residential dwelling applications was by far the majority of all building plan applications (from 2016 until 2021). These applications have decreased overall since 2016/2017.

Business extensions building applications showed sluggish growth from 2018/2019, but increased slightly again in 2020/2021. Residential extensions was the 2nd most applications received. The applications appeared sluggish over the period, with an increase in 2020/2021. Rural applications peaked in 2018/2019 but decelerated in 2019/2020.

New business building plans applications were very low during the period, indicating a possible slow growth in new business building/office space investment. Land-use applications showed a stable pattern during the period (2020/2021 land use applications data was not available at date of provision of information). The COVID-19 pandemic likely affected business confidence to invest in new infrastructure, but the lack of developable land in the Witzenberg municipal area is also seen as a deterrent to business growth and expansion.

10.2 Growth potential

According to Witzenberg Municipality Spatial Development framework 2020, Ceres and Prince Alfred Hamlet are regarded as having the best growth potential of settlements in Witzenberg.

Settlement growth potential and socio-economic needs:

		SOCIO-ECONOMIC NEEDS				
		VERY LOW	LOW	MEDIUM	HIGH	VERY HIGH
GROWTH POTENTIAL	VERY LOW					
	LOW			Op-die-berg Tulbagh Wolseley		
	MEDIUM			Prince Alfred Hamlet	Ceres	
	HIGH					
	VERY HIGH					

The highest socio-economic need is also in Ceres. Based on growth potential, following Provincial policy, Ceres is the primary focus in Witzenberg Municipality for accommodating new growth. The following sections sets out the conceptual proposals for each settlement in Witzenberg's future growth, as well as the spatial framework for future priorities.

Below is a summary of growth potential per town in Witzenberg Municipal area:

- Ceres

Ceres remains the most significant settlement in Witzenberg Municipality with the most diverse infrastructure, land use, and range of community facilities. Ceres is expected to retain and grow its share of some half of the urban population in Witzenberg Municipality. The key focus area for accommodating future development – both housing, industrial activity, and associated uses – over the planning period is the area between Ceres, Bella Vista, Vredebes, and Nduli. Except for this area, urban edge changes are not deemed necessary given the extent of land development on areas included within the urban edge and anticipated population growth.

The expansion of the Ceres plan is indicated below:

PLAN ELEMENT	EXPLANATION
Current Urban Edge	The 2012 MSDF urban edge is largely retained as it is expected that anticipated growth over the planning period can be accommodated within this urban edge.
Urban Edge Change	The area south of Bella Vista and the Schoonvlei Industrial Area and north of Vredebes is proposed for inclusion within the urban edge. This provides for a larger area accommodating future growth (both housing, industrial activity, and associated uses). It is proposed that the detailed delineation of this edge be confirmed as part of more detailed planning to be undertaken for the area.
Settlement Business and Community Core	Ceres CBD remain the primary settlement centre, with secondary centres envisaged in Bella Vista and Nduli. Tertiary centres can occur at major cross routes, specifically in the area between Ceres, Bella Vista, and Nduli planned for future development.
Green Areas to be retained	Major nature areas to be retained occur to the west of town and along river corridors.
Peri urban farming opportunity areas	The area east of Bella Vista and north and south of Vredebes/ Nduli should be explored for peri urban farming, also providing opportunity for emerging farmers and subsistence farming as supported by national and provincial policy.
Densification Areas	In addition to the identified strategic infill and mixed use human settlement sites, the areas zoned for business, general residential and community land uses allow for densification through mechanisms such as additional dwellings and should be encouraged strategically along activity routes and in settlement centres.
Strategic Sites	Strategic sites are those previously enabled for previous development (through the 2012 MSDF) for the expansion of industry or housing. It also includes key land within the area between Ceres, Bella Vista, Vredebes, and Nduli earmarked for more detailed planning and accommodating major future growth.
Activity Routes	Activity routes carry the most significant movement of vehicles and people and should be prioritised for the intensification of economic opportunity, NMT improvements, and landscaping. The R303 and R46 are the most significant routes, with the opportunity to establish new activity routes linking communities and activity in the area between Ceres, Bella Vista, Vredebes, and Nduli. R303 and R46 are currently prioritised for NMT improvements.
New road linkages and structuring routes	The most critical new routes are envisaged in the area between Ceres, Bella Vista, Vredebes, and Nduli. These routes should integrate the area with surrounding opportunity and enable maximum exposure of the area for settlement and economic development.
Historic Core	The historic core of Ceres town should be the focus of on-going public space improvement, identification and protection of historic places and assets, and sensitive redevelopment and infill. Densification sensitive to adjoining development – as enabled through the Zoning Scheme – can occur.
Priority Focus Area	Three areas are envisaged for concerted, priority intervention: 1. The area between Ceres, Bella Vista, Vredebes, and Nduli earmarked for strategic restructuring, integration and significant future development. 2. Ongoing informal settlement upgrading in Nduli, including the upgrade of public space and increased commercial opportunity on the R46. 3. The upgrading of public space in Bella Vista.

(Source: Witzenberg SDF 2020)

- Wolseley

Wolseley remains as a secondary service town in Witzenberg Municipality, an agricultural support centre and significant place of residence for a sizable portion of the urban population. Given a favourable location on key movement routes, Wolseley is well-placed for further industrial/ manufacturing development. While further affordable housing is envisaged towards the west to accommodate known and expected demand, there is significant opportunity for infill residential and mixed-use development closer to the centre of town.

The expansion of the Wolseley plan is indicated below.

PLAN ELEMENT	EXPLANATION
Current Urban Edge	The 2012 MSDF urban edge is largely retained as it is expected that anticipated growth over the planning period can be accommodated within this urban edge.
Urban Edge Change	No urban edge changes are proposed.
Settlement Business and Community Core	The settlement centre is located on Voortrekker Road and concentrated around the historic gird of the town centre. Additional centres are encouraged to create alternative areas of concentrated activity to reach a broader range of communities in Wolseley.
Green Areas to be retained	Major green areas to be retained occur to the south-west of the settlement.
Peri urban farming opportunity areas	The area east of Wolseley – adjacent to potential beneficiary communities – should be explored for peri urban farming, also providing opportunity for emerging farmers and subsistence farming as supported by national and provincial policy.
Densification Areas	In addition to the identified strategic infill and mixed use human settlement sites, the areas zoned for business, general residential and community land uses allow for densification through mechanisms such as additional dwellings and should be encouraged strategically along activity routes and in settlement centres.
Strategic Sites	Significant underdeveloped and undeveloped land occur east of Pine Valley, south of the rail line in the vicinity of Voortrekker Road, and east of Voortrekker Road south. Targeting these sites for infill development will improve the functioning of the town and livelihood opportunity.
Activity Routes	Activity routes carry the most significant movement of vehicles and people and should be prioritised for the intensification of economic opportunity, NMT improvements, and landscaping. The most significant route requiring reinforcement with development is the connection between Pine Valley and Voortrekker Road.
New road linkages and structuring routes	Strategic crossings of the railway line must be investigated to improve pedestrian permeability and access through the town. New routes are identified around the areas identified for strategic infill and development to create more accessible movement patterns.
Historic Core	The historic core of Wolseley town should be the focus of on-going public space improvement, identification and protection of historic places and assets, and sensitive redevelopment and infill. Densification sensitive to adjoining development – as enabled through the Zoning Scheme – can occur.
Priority Focus Area	Three areas are envisaged for concerted, priority intervention: 1. The area south of the rail line in the vicinity of Voortrekker Road contains substantial tracks of well-located underdeveloped and undeveloped land. 2. Strategic infill in the area between Pine Valley to the west and the rail line to the east. 3. Upgrading and infill development in Pine Valley.

(Source: Witzenberg SDF 2020)

- Tulbagh

Tulbagh is a secondary service town in Witzenberg Municipality, an agricultural support centre and significant place of residence for a sizable portion of the urban population. The town also contains a very significant historic precinct and is a centre for tourism. Over the past years, the Municipality's focus has been on infill housing and informal settlement upgrade – with associated social facilities – in the centre of town.

Planning for the Waverenskroon lifestyle estate north of Tulbagh has been in process for a number of years, including negotiations for the upgrade of water supply facilities for Tulbagh as part of the development. A critical concern about the development – and given SPLUMA development principles and pressure on the Municipality for lower income accommodation – is residential opportunity for workers on the estate. It is proposed that the Municipality secure appropriate worker housing for estate workers as part of the approval of the development.

The expansion of the Tulbagh plan is indicated below:

PLAN ELEMENT	EXPLANATION
Current Urban Edge	The 2012 MSDF urban edge is largely retained as it is expected that anticipated growth over the planning period can be accommodated within this urban edge.
Urban Edge Change	No urban edge changes are proposed. The 233ha Waverenskroon Country Estate and Dalskroon senior's village, to comprise six villages and public facilities (1 350 units), was approved prior to the 2012 MSDF. This area is to be retained within the urban edge, but with specific urban design guidelines to ensure for a sustainable footprint that does not compromise the scenic value of this area. Furthermore, it is proposed that the Municipality secures the provision of appropriate worker housing for estate workers as part of the approval of the development.
Settlement Business and Community Core	The largely linear settlement centre remains Van der Stel Street, where the current low-rise form of buildings adjacent to tree line footways/ street space should be retained. Ne development should be encouraged to include active facades on the main street (as opposed to blank walls).
Green Areas to be retained	The green/ institutional corridor along the river wets of the town is to be retained.
Peri urban farming opportunity areas	The area north and east of Tulbagh – adjacent to potential beneficiary communities – should be explored for peri urban farming, also providing opportunity for emerging farmers and subsistence farming as supported by national and provincial policy.
Densification Areas	In addition to the identified strategic infill and mixed use human settlement sites, the areas zoned for business, general residential and community land uses allow for densification through mechanisms such as additional dwellings and should be encouraged strategically along activity routes and in settlement centres.
Strategic Sites	A number of sites strategically located adjoining or surrounded by existing development, and under- or undeveloped, exist. All can accommodate infill development, with special consideration to the nature and form of adjoining activities.
Activity Routes	Routes to be emphasised for upgrading are Market Street, Waterkant Street, and Steinthal Street; all linked to Van der Stel/ Church Street.
New road linkages and structuring routes	
Historic Core	The historic core of the town is protected and managed as a Conservation Area Overlay Zone of the Zoning Scheme. The 2018 inventory that was completed for the town should be considered when applying for new development of refurbishment within the town centre to encourage the maintenance of the unique historic character of the town.
Priority Focus Area	The area envisaged for concerted, priority intervention is situated north of the river and town's current built edge. Opportunity for further housing and mixed-use development exists, with due consideration to making a positive edge to built development and sensitive river edge.

(Source: Witzenberg SDF 2020)

- Prince Alfred's Hamlet

Prince Alfred Hamlet is a secondary service town in Witzenberg Municipality, an agricultural support centre and significant place of residence for a sizable portion of the urban population. The town also contains a very significant historic precinct and is a centre for tourism.

The expansion of the Prince Alfred's Hamlet is indicated below:

PLAN ELEMENT	EXPLANATION
Current Urban Edge	The 2012 MSDF urban edge is largely retained as it is expected that anticipated growth over the planning period can be accommodated within this urban edge.
Urban Edge Change	No urban edge changes are proposed.
Settlement Business and Community Core	Areas to be prioritised for planting and street improvement are Voortrekker Road and Olienhout Avenue (specifically the western section linking to the Kliprug residential area.
Green Areas to be retained	Logical future extension to the town is to the north (both for the western and eastern sections of the town), in that way protecting valuable agricultural land to the west and south.
Peri urban farming opportunity areas	The area north of Prince Alfred Hamlet and area between the Kliprug residential area and old town lends itself to small scale farming and urban gardens.
Densification Areas	In addition to the identified strategic infill and mixed use human settlement sites, the areas zoned for business, general residential and community land uses allow for densification through mechanisms such as additional dwellings and should be encouraged strategically along activity routes and in settlement centres.
Strategic Sites	A number of undeveloped or underdeveloped sites exist within the urban edge of the settlement that could be targeted for sensitive infill development.
Activity Routes	The most important streets remain Voortrekker Road and Olienhout Avenue.
New road linkages and structuring routes	Should the area bounded by Voortrekker Road, Mill Street, Bree Street, and Olienhout Avenue be developed, consideration should be given to linking Reif Street and Hugo Street.
Historic Core	The historic core of Prins Alfred Hamlet should be the focus of on-going public space improvement, identification and protection of historic places and assets, and sensitive redevelopment and infill. Densification sensitive to adjoining development – as enabled through the Zoning Scheme – can occur.
Priority Focus Area	The area envisaged for concerted, priority intervention is bounden by Voortrekker Road, Mill Street, Bree Street, and Olienhout Avenue possible expanded to include the area bounded by Voortrekker Road north of Olienhout Street. The 2012 MSDF identified this area for Social Housing. Locationally, it is ideally situated for higher density housing and associated public facilities.

(Source: Witzenberg SDF 2020)

- Op die Berg

Op-die-berg is a small settlement with limited facilities, surrounded by an agricultural community. The settlement is not envisaged to accommodate significant growth.

PLAN ELEMENT	EXPLANATION
Current Urban Edge	The 2012 MSDF urban edge is largely retained as it is expected that anticipated growth over the planning period can be accommodated within this urban edge.
Urban Edge Change	No urban edge changes are proposed.
Settlement Business and Community Core	
Green Areas to be retained	The village is hemmed in by mountainous terrain and agricultural land east of the R303. No change in this relationship is envisaged.
Peri urban farming opportunity areas	
Densification Areas	In addition to the identified strategic infill and mixed use human settlement sites, the areas zoned for business, general residential and community land uses allow for densification through mechanisms such as additional dwellings and should be encouraged strategically along activity routes and in settlement centres.
Strategic Sites	Infill development could occur on the site previously identified for a retirement village and the area between Kerk Street and development to the north.
Activity Routes	
New road linkages and structuring routes	
Historic Core	
Priority Focus Area	The area between Kerk Street and development to the north could be explored in more detailed planning.

(Source: Witzenberg SDF 2020)

The Cape Winelands Growth Potential Study 2018 (GPS) shows that the Witzenberg municipal area have “medium” growth potential. Witzenberg is the only municipal area in the District where a change in growth potential classification has occurred, up from “very low” in GPS2013. This performance improvement is largely due to advances in the institutional theme and indicators such as audit outcomes, infrastructure backlog reduction and percentage of institutional posts filled.

10.3 Attracting investment to Witzenberg

The Cape Winelands District, and the Witzenberg Local Municipality in particular, is well known for its desirability as a leisure destination and much has been made of its beautiful scenery and culinary experiences. The area should be marketed to potential investors as a sought-after destination to work and play. The Cape Winelands and Witzenberg are located within close proximity of the City of Cape Town which, as an investment destination, offers excellent infrastructure, including rapidly expanding broadband

infrastructure, an international airport, the country's second-largest container port and a comprehensive road and rail network.

In order to attract foreign investment and capitalise on the advantages, government should establish support infrastructure and be committed to a pro-business (private sector) attitude. There are numerous basic services that all towns and cities need in order to provide a solid foundation for further economic growth and job creation. These include investing in strategic infrastructure, providing adequate electricity, water and sanitation services, rolling out public transport, and ensuring predictable and transparent regulatory processes. Establishing a reputation as a clean environment with a high quality of living is also essential.

Possible tools for attracting investment include setting up export processing zones and industrial parks, introducing investment incentives, and offering tax holidays (Fafchamps, 2000). In addition, the local workforce should be well-trained, basic infrastructure should be in place and international links should be fostered. Potential investors are also attracted by good governance and capable market institutions. Incentives are special interventions in the form of rewards designed to boost investment and to stimulate economic growth and job creation in a particular area. Investment incentives are specific in that they are restricted to investors who meet given criteria.

While incentive packages can encourage investment, there are revenue implications that have to be considered. Research indicates that, although incentives are rarely the most important factor in the choice of location, they do influence business decisions and can play a persuasive role when considered in addition to other factors. This is commonly referred to as a "tipping point" influence.

A wide range of incentives are offered by other spheres of government such as the DTI. Standard incentive packages range from financial rewards to tax exemptions and non-financial inducements such as regulatory exemptions or the provision of information. However, for local governments, the use of financial rewards are generally not advised because of the direct and indirect cost implication of ad hoc financial incentives. However, ad hoc financial incentives may be considered if they provide a tipping point factor.

Larger, established businesses have the potential to create many jobs in a short period of time. Similarly, labour intensive industries would be key members of the target market. Such businesses are high-impact investors, and one such investment has the potential to improve the living conditions of large sections of the population. For Witzenberg to become an investment destination of choice, it is imperative that the necessary transport and road infrastructure be in place. Otherwise, firms located in Witzenberg will suffer from competitive disadvantages due to high transport costs. There are planning frameworks in place that outline transport and spatial development priorities to address this market need.

Attracting residential property development can also be a focus - it entails a combination of offering an attractive location to potential residents and enticing property developers to embark on developments in the area. Property developers can be directly engaged to discuss mutually beneficial agreements or invited to tender on residential developments in the area. The viability of a development is dependent on the market demand.

10.3.1 Business Retention and Expansion

Business Retention and Expansion entails providing support to businesses to facilitate growth of local enterprises. The focus should be on tourism enterprises and fostering entrepreneurship. This is known as "Grow your Own," and enhances investment attraction initiatives.

10.3.2 Ease of doing business & a 1 stop shop

Establishing a "One Stop Shop" to deal with potential investors is a popular option for many investment destinations. A "One Stop Shop" is an investment service that aims to facilitate seamless investment and reduce red-tape and inefficiencies for potential investors. Such a "One Stop Shop" to promote and facilitate investment and the establishment of new businesses, could be set up in the Cape Winelands District/ Witzenberg Local Municipal area. A key component of the one-stop-shop service is the creation of a post for a dedicated investment facilitation professional. The investment facilitator's main responsibility would be to provide a single contact for investors wishing to do business in Witzenberg. The skills of such an investment professional can be leveraged to engage potential investors on a one-on-one basis.

The focus for the target market for investment in Witzenberg would lie outside the borders of the Western Cape, notably in other provinces or internationally in countries wishing to expand their operations to South Africa or the Western Cape. European, American, Eastern and African multinationals who bring new investment into the Western Cape are the ideal target market. Wesgro could be utilised to act as a portal where clients and investors can access information about products and opportunities in Witzenberg.

The desirability of an area as a place to live is based (but not limited to):

- Personal safety is very important to people when deciding on a place to live. People want to feel safe where they live and not be threatened by crime
- The availability of jobs and employment opportunities
- Availability of schools and health care facilities
- Air and water quality
- Condition of physical infrastructure such as roads
- Availability of parks and recreational facilities.

11 Tourism

11.1 The Tourism Sector

The tourism industry has the potential to attract revenue and stimulate private- and public-sector investment in a region (NTSS, 2017). The tourism industry is people-oriented and very labour intensive, creating employment opportunities in a community. Tourism is a partnership between the public and private sectors and is highly dependent on the co-operation of stakeholders. Witzenberg forms part of the popular Winelands tourism destination, and as tourism has grown steadily in the Cape Winelands, tourism enterprises have increasingly generated job opportunities and revenue flow into the district. The tourism industry has therefore been identified as having an important role to play in attaining the region's goals for growth and job creation.

Tourism supports LED in that it expands the local economy by attracting revenue from outside the local area. In addition, it stimulates capital investment and fosters job creation. Tourism is a multi-faceted industry with various links to the manufacturing and retail sector. In order to effectively develop the sector, it is important to understand both the demand factors and the supply factors of the industry:

- Demand side: who are the people visiting the area and what are their needs and expectations?
- Supply side: what is the unique selling proposition (USP) of the area, and how can customer needs and expectations best be satisfied.

Witzenberg has distinct drawing cards in the area. Witzenberg has the potential to host fruit festivals that could be branded as "first pick of the season." During the winter months, the extremely low temperatures bring snow falls to the Witzenberg Mountains. During the summer months a myriad of outdoor activities are hosted. Visitors flock to the area to play in the snow.

The Witzenberg local municipal district has the following unique selling points:

- Picturesque natural environment
- The close proximity to other tourist hotspots
- Snow during winter
- Fruit picking
- Outdoor activities
- Community & tourism festivals

11.2 Witzenberg Tourism Plan

Tourism development resort under the Municipal Department of Corporate Services and is managed under the Marketing& Communication division.

The Witzenberg Tourism Business Plan is developed by the 3 respective Tourism LTA's for Witzenberg Municipal area. The 3 Local Tourism Agencies (LTA's) are: Ceres, Wolseley & Tulbagh. The Municipality signs a MOU with Witzenberg Tourism indicating the strategic direction to enhance tourism in the municipal area, which include the Tourism Plan.

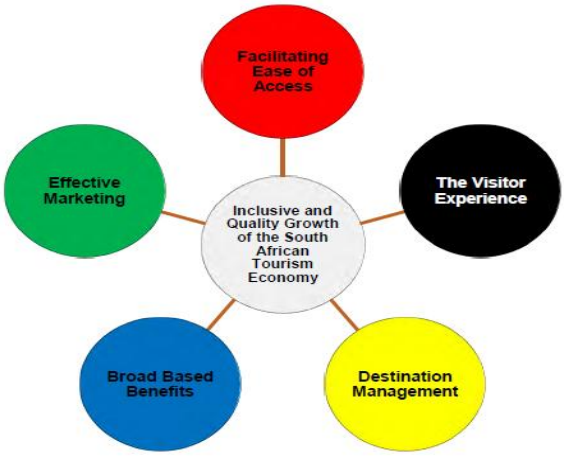
The strategic interventions in the Tourism Plan contribute towards effective tourism management in the region by ensuring that visitors are attracted to the area through an appropriate marketing strategy, visitors enjoy a positive experience in the area to facilitate repeat visits, and the region builds a reputation as a successful tourist destination as well as maximising benefits to the local area in terms of the community, the economy and the environment.

11.3 National and Provincial strategic imperatives

11.3.1 The national Tourism Sector Strategy

The National Tourism Sector Strategy (NTSS, 2017) was first drafted in 2011 and recently reviewed with the updated version published in 2017. The Strategy was developed for a timeframe of 2016 till 2026. The NTSS focuses on inclusive growth and links promoting tourism to broader development objectives. The NTSS identifies five (5) strategic pillars for developing the tourism sector, namely:

1. Effective Marketing
2. Facilitate Ease of Access
3. The Visitor Experience
4. Destination Management
5. Broad-based Benefits



11.4 Market intelligence: Tourism research information

The first step in developing a tourism plan is developing a suitable product that would be attractive to the market, whilst capitalising on the area's unique strengths and capabilities. Developing tourism products that would attract visitors and meet their needs is imperative in an appropriate tourism strategy. The products offered to the market should be tailored to market preference and expectations. If the product offering does not appeal to the market, no amount of marketing will attract the desired results. There is no use in trying to push products onto people who do not want the products at all.

Therefore, the starting point of product development is market intelligence: knowing who the target market is and what their preferences are. It is important to know who the current market for tourism in the Witzenberg area is. The market should be built on and expanded by gradually adding product offerings. Most importantly, the existing market should not be neglected. It is important to cater to the needs of established guests. Developing niche markets should be a complementary effort to existing tourism marketing efforts.

The data below depicts tourism statistics until 2021 (later statistics could not be attained).

- **TRIPS BY PURPOSE OF TRIPS**

The main purpose for an overnight trip is grouped into these categories:

• Leisure / Holiday

• Business

• Visits to friends and relatives

• Other (Medical, Religious, etc.)

Below is a table depicting the number of trips by purpose.

NUMBER OF TRIPS BY PURPOSE OF TRIPS - WITZENBERG LOCAL MUNICIPALITY, 2011-2021 [NUMBER PERCENTAGE]

	Leisure / Holiday	Business	Visits to friends and relatives	Other (Medical, Religious, etc)	Total
2011	19,500	5,230	29,500	5,300	59,600
2012	20,700	5,530	30,700	4,900	61,900
2013	23,300	5,500	31,900	4,140	64,900
2014	25,000	5,270	33,800	3,610	67,700
2015	26,000	4,990	34,900	3,160	69,100
2016	28,200	5,240	37,000	3,220	73,600
2017	29,400	4,890	37,100	3,310	74,700
2018	29,200	4,330	38,100	3,280	74,900
2019	30,700	3,680	40,300	3,450	78,200
2020	18,800	1,680	19,700	1,700	41,900
2021	14,000	1,450	25,100	2,190	42,800
Average Annual growth					
2011-2021	***-3.27%***	***-12.06%***	***-1.61%***	***-8.48%***	***-3.27%***

Source: IHS Markit Regional eXplorer version 2257

In Witzenberg Local Municipality, the Visits to friends and relatives, relative to the other tourism, recorded the highest average annual growth rate from 2011 (29 600) to 2021 (25 100) at -1.61%. The type of tourism with the highest volume of tourists was also the Visits to friends and relatives tourism with a total number of 25 100 annual tourist and had an average annual growth rate of -1.61%. The tourism type that recorded the lowest growth was Business tourism with an average annual growth rate of -12.06% from 2011 (5 230) to 2021 (1 450).

ORIGIN OF TOURISTS

In the following table, the number of tourists that visited Witzenberg Local Municipality from both domestic origins, as well as those coming from international places, are listed.

TOTAL NUMBER OF TRIPS BY ORIGIN TOURISTS - WITZENBERG LOCAL MUNICIPALITY, 2011-2021 [NUMBER]

	Domestic tourists	International tourists	Total tourists
2011	46,500	13,100	59,600
2012	47,400	14,500	61,900
2013	49,200	15,600	64,900
2014	50,800	16,900	67,700
2015	52,300	16,900	69,100
2016	53,800	19,800	73,600
2017	54,000	20,700	74,700
2018	53,900	21,000	74,900
2019	57,300	20,900	78,200
2020	34,900	6,960	41,900
2021	37,600	5,160	42,800
Average Annual growth			
2011-2021	***-2.10%***	***-8.91%***	***-3.27%***

Source: IHS Markit Regional eXplorer version 2257

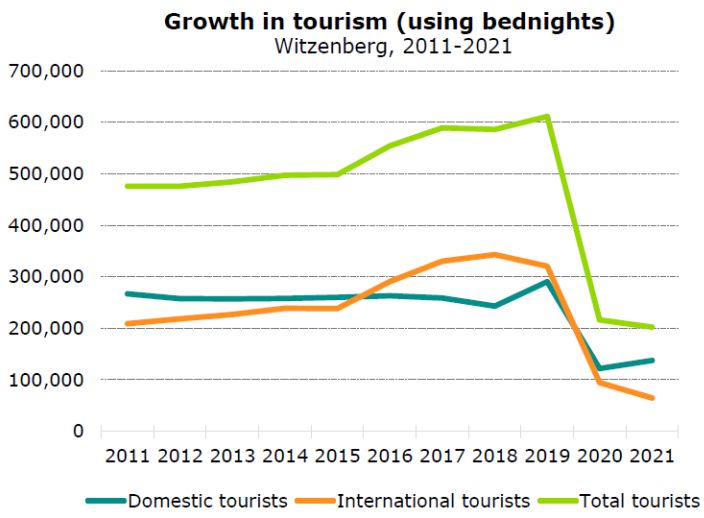
The number of trips by tourists visiting Witzenberg Local Municipality from other regions in South Africa has decreased at an average annual rate of -2.10% from 2011 (46 500) to 2021 (37 600). The tourists visiting from other countries decreased at an average annual growth rate of -8.91% (from 13 100 in 2011 to 5 160). International tourists constitute 12.05% of the total number of trips, with domestic tourism representing the balance of 87.95%.

BEDNIGHTS BY ORIGIN OF TOURIST

From 2011 to 2021 the number of bed nights spent by international tourists overtook the number of bed nights spent by domestic tourists. This is as a result of negative growth in the domestic tourists compared to the positive growth seen in the number of bed nights spent by international tourists in Witzenberg.

Below is a table depicting the growth in tourism.

GROWTH IN TOURISM (USING BEDNIGHTS) BY ORIGIN - WITZENBERG LOCAL MUNICIPALITY, 2011-2021 [NUMBER]



It is important to note that this type of spending differs from the concept of contribution to GDP. Tourism spending merely represents a nominal spend of trips made to each region. Below is a table indicating the total tourism spending, comparing Witzenberg, CWDM, the Western Cape and National.

TOTAL TOURISM SPENDING - WITZENBERG, CAPE WINELANDS, WESTERN CAPE AND NATIONAL TOTAL, 2011-2021 [R BILLIONS, CURRENT PRICES]

	Witzenberg	Cape Winelands	Western Cape	National Total
2011	0.4	3.6	36.1	205.8
2012	0.4	4.0	40.3	229.8
2013	0.5	4.6	45.9	253.3
2014	0.5	5.0	50.1	275.4
2015	0.5	4.7	47.2	253.9
2016	0.6	5.2	52.1	277.6
2017	0.5	4.9	50.3	264.0
2018	0.6	5.4	55.2	291.1
2019	0.9	7.9	76.4	406.2
2020	0.3	2.7	26.2	131.1
2021	0.6	6.1	60.9	296.5
Average Annual growth				
2011-2021	***4.43%***	***5.52%***	***5.38%***	***3.72%***

Source: IHS Markit Regional eXplorer version 2257

Witzenberg Local Municipality had a total tourism spending of R 589 million in 2021 with an average annual growth rate of 4.4% since 2011 (R 382 million). Cape Winelands District Municipality had a total tourism spending of R 6.12 billion in 2021 and an average annual growth rate of 5.5% over the period. Total spending in Western Cape Province increased from R 36.1 billion in 2011 to R 60.9 billion in 2021 at an average annual rate of 5.4%. South Africa as whole had an average annual rate of 3.7% and increased from R 206 billion in 2011 to R 297 billion in 2021.

TOURISM SPEND PER CAPITA

In 2021, Witzenberg Local Municipality had a tourism spend per capita of R 4,250 and an average annual growth rate of 2.56%, Witzenberg Local Municipality ranked fourth amongst all the regions within Cape Winelands in terms of tourism spend per capita. Below is a table indicating the tourism spend per Capita.

TOURISM SPEND PER RESIDENT CAPITA - WITZENBERG LOCAL MUNICIPALITY AND THE REST OF CAPE WINELANDS, 2011,2016 AND 2021 [R THOUSANDS]

	2011	2016	2021
Witzenberg	R 3,300	R 4,289	R 4,250
Drakenstein	R 3,728	R 4,575	R 4,450
Stellenbosch	R 9,413	R 13,480	R 16,284
Breede Valley	R 2,210	R 2,601	R 2,688
Langeberg	R 4,468	R 5,935	R 6,400

Source: IHS Markit Regional eXplorer version 2257

12 Stakeholder feedback

Several stakeholder sessions and individual engagements were conducted to gain the inputs of the local business community in the development of this strategy. The 1st workshop was conducted in 2018 (which were included for the Draft LED Strategy) and the 2nd and 3rd workshop in November/December 2024. The purpose of the workshops was to gather perceptions, needs, challenges and solutions from business stakeholders regarding local economic development in Witzenberg Municipal area.

A summary of inputs of stakeholders are drafted below. The outputs of the stakeholder engagements are clustered in categories.

Themes where inputs where provided were:

- Skills development
- Unemployment
- Service delivery
- Cooperation between local Government and the Community
- Investment
- Agriculture sector
- Tourism
- Innovation& opportunities
- Infrastructure
- Business development
- Funding/operational needs
- Governance
- Contractor development/ contractor work
- Informal sector
- Procurement
- Business support service communication
- Access to markets
- Red Tape
- Labour
- Energy
- Safety
- Land
- Business Retention
- Accommodation & tourism facilities

- Tourism visibility
- Township tourism
- Tourism opportunities
- Tourism awareness

Theme	Comments/ challenges	Proposed solutions/initiatives to address challenges
Skills development	- Respondents confirmed the need for training/ skills development and education in the Witzenberg area, addressing substance abuse and creating employment. Respondents also felt that creating employment was the most important development need, followed by skills training. - Lack of support to student practical experience - Lack of business assessments, coaching, mentoring	- Training & skills development; Youth development was highlighted as the solution to the need for skills in the Witzenberg area - Stakeholders mostly frequently felt that training/ skills development/ workshops constitute the greatest development need in the business sector. - Mentorship - Providing student practical experience
Unemployment	- The problem of unemployment was outlined	- Respondents most frequently listed municipal service delivery, stakeholder engagement and training as proposed solutions to the problem of unemployment.
Service delivery	- Respondents were split about the most important service delivery need to enhance the business sector in the Witzenberg Local Municipal area. - Regarding red-tape: If the project justifies a quicker approach less red tape can be achieved	- The most frequently recorded responses were: waste disposal, clinic upgrades, cleaning the town, working together (private and public sector), training programmes
Cooperation between local Government and the Community	- SMME Forums is a platform where Supply chain process workshops & updating of the database can occur - To link smme's with government support	- "More meetings and communication" were the most popular solution for better co-operation between local government and the community. –"More stakeholder engagements" was the second most frequent response, and the formation of partnerships, together with improving the relationship between the municipality and the private sector, came in at third place. - Awareness
Investment	Stakeholders linked investment to employment creation.	- Respondents felt that attracting new investment was key to Witzenberg's economic and investment strategy.

Agriculture sector	- Respondents reported that water was the most important development need in the agricultural sector. - Small farmers do not have grazing for bees; shortage of extractor room to extract honey - Need for agriculture land - Innovative opportunity to utilise agriculture to further development	- Respondents most frequently reported that financial support to farmers would assist to alleviate the effects of the drought. - Access to municipal land; land must be rezoned for agricultural use - Own facility to extract honey - Zoning for industry in area (zoning for business)
Tourism	- Respondents felt that the most important need to develop tourism is that funding is required to develop the tourism industry and also noted the potential of the tourism sector to create employment. -Respondents felt that marketing, crime prevention, route development, guided tours and information centres would attract more visitors to the area. - The natural beauty of the area must be a big focus - Sport must be looked at and must play a bigger role	- When asked how the tourism sector can best be developed, respondents mostly felt that government support, developing routes between towns, training and marketing had the most important roles to play.
Innovation& opportunities	- Cannot focus on small projects only; the local businesses must also play a role - Composting & recycling is a small business opportunity	- Specialist investigation must occur regarding fibre optic infrastructure and the potential income and spin-offs for the local economy that can be derived from it
Infrastructure	-Road infrastructure is paramount for investment and planning -Eskom is lagging on their network capacity project for Witzenberg, which can negatively influence future development -Government owned buildings that is vandalised & under-utilised - Transport Logistics: congestion for freight& rail freight	- There must be a strategy how to develop and utilize local contractors -Government funded support for local business to utilise buildings (funds to maintain it); apprenticeship for unemployed to rebuild it -Get rail to be managed well; Small airport development for tourism & sector logistics
Business development	- Lack of support to all industries	- Support to development of all businesses
Funding/operational needs	- Lack of equipment - To grow and develop businesses - Difficulty to access for funding	- Interaction with local businesses to access funding for equipment - Access to funding/ locals must support each other - Make funding more available; outreach to funders

Governance	- Seek bylaws for hairdressers - Non compliancy status - Monitoring & evaluation is needed - Need for business forum	- Municipal bylaws in every industry - Feedback from Government - M&E programs to determine the impact, funding & mentoring should go together
Contractor development/ contractor work	- Need for building work - Admin support to artisan businesses - Foreigners used in construction work not up to standard; cheap labour	- Apprenticeships - Support artisans in admin - Can use locally skilled businesses; should use more local businesses; check visa with Saps
Informal sector	- Lack of drains at informal stands - Assistance for spaza shops locals to take shops back	- Establish drains that is in a working state - Remove illegal foreigners
Procurement	- Registration on supply database: no feedback - Clarity between quotation and tenders - Poor communication between supply chain and smme's	- Feedback from supply chain; work on communication - Easier application forms - one pager - Notification to all sector/commodities/ preference to smme's that attend workshops - More briefings with supply chain regarding tenders
Business support service communication	- Not everyone is informed about LED services	- Roadshows& pamphlets, radio advertisement
Access to markets	- Lack of access to markets - No platform for local artists and traders - Lack of business premises; business hub needed in other towns - Organised hawkers' space - Exclusion of small businesses from bigger companies (contracting, land to lease for honey farmers) - Access to tourists - local vendors (food, arts&crafts & music) cannot showcase what they sell; dedicated space to showcase	- Create a platform for businesses to gain access to markets - Platform for local artists and traders to showcase their products - Business Hubs - Organised markets - Involvement/invitation in bigger companies in fixed contracts for small businesses to become sustainable (small businesses, honey pollination services) - Create a space / platform, place where tourists come; Open market once every month/6 months to showcase what they do
Red Tape	- High compliancy challenges, compliancy & expenses hold smmes back,	- Compliancy vouchers (3 years), Municipality to cover expenses
Labour	- Bigger industry do not utilise local labour at large; foreign cheap labour - Adequate medical care for workers	- Empower women to be employed in agricultural sector -Workshops for unemployed South Africans (skills development& life skills/vision development/purposed) for them to be absorbed (life skills first then skills) - Lobby for better support of clinics

Energy	- Power (electricity) resources; Electricity& distribution capacity	- Programme from Government to assist households with solar panels & boreholes; Municipal independent generation of electricity to be made available for businesses; increase electricity capacity for current businesses first before investment from outside (bigger Industry & farms) - Businesses to have a solar panel drive; Municipality make process easier; Public partner to setup solar panels; wind farms in other towns
Safety	- Security - Taxies causing delays with development - The break-ins, petty crime that occurs.	- Crime prevention & visible policing - Information to businesses; Enforce municipal & SAPS bylaws - Join hands with social development, implement a life skills program for the community that guides people through it.
Land	- Availability of land for previous disadvantaged individuals - Availability of land for building houses for neighbourhoods - Available land not utilised to its full capacity; not sufficient available &zoned industrial & business land & space in towns	-Discussion with Government Department owning land (Telkom, Dept Public Works, Eskom - Zoning of municipal land for business purposes: business rezoned land closer to neighbourhoods -Identify whether a specific development is a need instead of local businesses -Household food gardens for trading (wholesale)& food security; Municipality to avail land for subsistence farming; mentorship for new and existing
Business Retention	- Foreign shops in the town	-Small businesses form co-operative and buy bulk
Accommodation & tourism facilities	- Shortage of Accommodation & Tourism facilities - Restaurants, parking - Municipal resorts such as Pine Resort - Tolhuis & Karoo Poort	- Should develop a 10 - 15yr plan, analyses of facilities - Local service providers to upgrade it; to sell or let a private entity manage it - Restore heritage sites
Tourism visibility	- Tourism Signage & maps	- Sign at entrance of towns
Township tourism	Township Tourism is needed	- Local community awareness campaigns
Tourism opportunities	-Tourism routes - More coordination with sport events	- Local products to be showcased
Tourism awareness	- Tourism Awareness Campaigns needed	- Market within towns; Tourism Road Show; Skills development programme for youth - Can use all the people of the town for marketing, e.g. churches, businesses. Encourage the community to take pride back.

LED PLAN

This section of the report includes the implementation plan for Local Economic Development.



13 Local Economic Development Strategy for Witzenberg Local Municipality:

13.1 Where we want to be:

Economic growth is a prerequisite for economic development. Economic growth affords new businesses the opportunity to enter the market and trade successfully. Economic growth is therefore also vital for economic transformation. The paramount objective of LED is therefore to foster strong economic growth in order for social and economic development to take place. Strong economic growth also attracts investment, further enhancing economic growth and economic development. The Western Cape Government has set a target of creating an inclusive, export-oriented, sustainable, and resilient economy, growing at between 4% and 6% annually in real terms by 2035. Considering an annual regional economic growth rate in line with the NDP target of 5.4% per annum, achieving growth in line with the above mentioned should yield radical progress in terms of LED.

13.2 Where are we now:

A SWOT analysis defines the strengths, weaknesses, opportunities and threats.

Strengths	Weaknesses
✓ **The Agriculture, forestry and Fishing sector being one of the biggest Sectoral employment contributors in the Cape Winelands District** ✓ **Well maintained road transport infrastructure and economic corridor** ✓ **Strong domestic tourism market** ✓ **Organised and globally competitive wine and deciduous fruit sectors** ✓ **Research and development capacity well developed in the agriculture sector (ex. production techniques and new cultivars)** ✓ **Pro-poor policies (e.g. indigent; procurement)**	✓ Financial limitations ✓ Inadequate storm water systems in some areas ✓ Old asbestos water and sanitation networks ✓ Resealing and maintenance of roads ✓ Ageing infrastructure ✓ Centralisation/town management ✓ High water losses ✓ Lack of integration policies, silo operations ✓ Vulnerable IT (integration) ✓ The growing divide between rich and poor ✓ Under-utilised government buildings and land ✓ Not enough producers of products

✓ **Good dialogue with business and agricultural sectors** ✓ **Good water quality & natural environment** ✓ **Effective international relations** ✓ **IGR structures and forums** ✓ **Budget control** ✓ **Good governance and good IGR** ✓ **Meeting constitutional obligations** ✓ **Community engagements** ✓ **Good twinning agreements with Belgium, CBI & Tourism** ✓ **Thriving tourism attractions** ✓ **Good visible Law Enforcement** ✓ **Several Clean Audits**	✓ Land for small scale farmers
Opportunities	**Threats**
✓ **Tourism potential** ✓ **IGR and cooperation on transversal programmes** ✓ **EPWP for poverty reduction** ✓ **Close working relationship with big business to enhance economic development** ✓ **Pine forest** ✓ **Recycling and composting** ✓ **Renewable energy** ✓ **Available natural resources to stimulate economic growth** ✓ **Development of GIS (Geographic Information system)** ✓ **Good communication and branding** ✓ **Expand international relationships** ✓ **Upgrade of infrastructure** ✓ **LED pilot projects** ✓ **Land audit** ✓ **Koekedouw Dam**	✓ Dependence on the agricultural sector ✓ Increase in unemployment ✓ High number of jobs in the agricultural sector at risk due to drought ✓ Declining number of job opportunities for low-skilled workers ✓ Seasonal agriculture-based labour shrinks revenue base ✓ Political volatility (fragile coalitions) ✓ Unemployment rate of semi-skilled post matric youth ✓ Increasing TB and HIV/Aids prevalence ✓ Vandalism, theft of municipal assets and property ✓ Legacy of decrepit infrastructure and insufficient infrastructure replacement programme ✓ Uncontrolled habitation in informal settlements

✓ **Rural wards – funding possibilities** ✓ **Improvement of client services** ✓ **Sourcing local labour** ✓ **Training facilities** ✓ **Capacitating local contractors** ✓ **Natural beauty** ✓ **Outdoor tourism potential** ✓ **Business networking**	✓ Insufficient revenue base/lack of economic growth ✓ Farm eviction ✓ Service delivery in informal settlements ✓ Social ills (HIV, TB, crime, substance) ✓ Outside money flow due to foreigners ✓ Migration / influx control impact on infrastructure and law enforcement ✓ Land availability ✓ NERSA legislation – non-compliance / compliance ✓ ESKOM / load shedding – incapacity to increase for demand from municipality

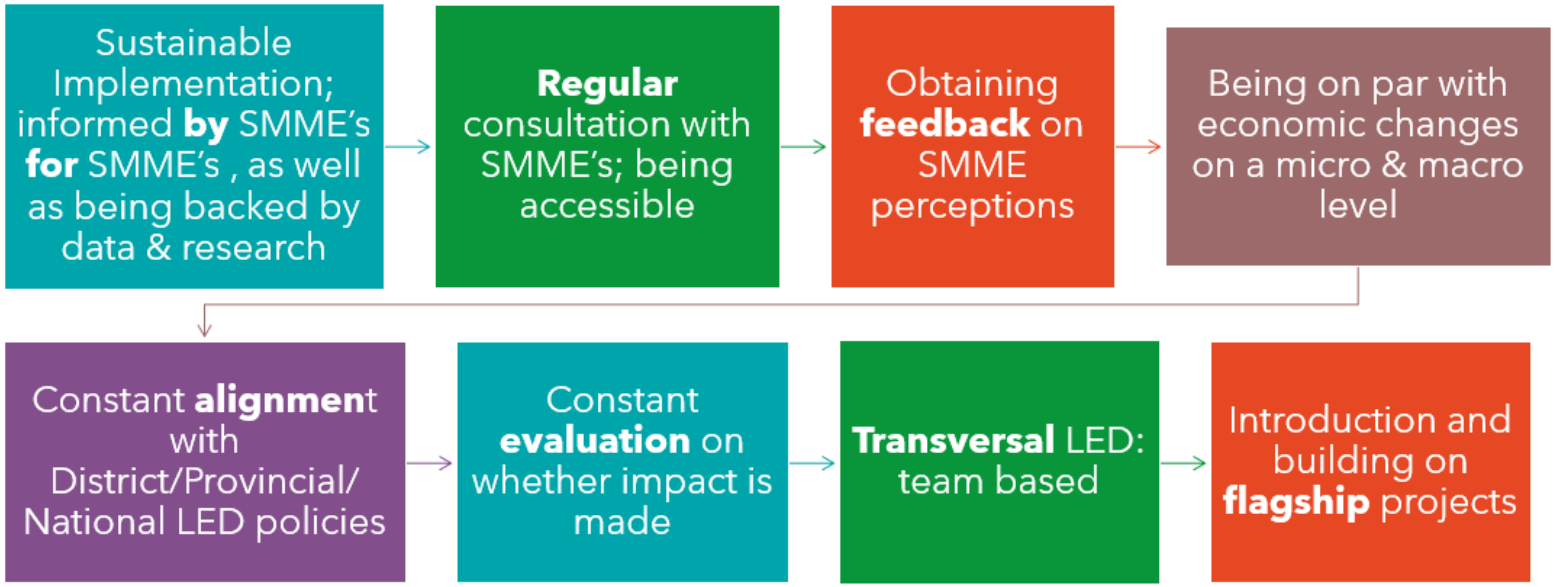
13.3 Implementation Plan for LED Strategy

Below is the Implementation Plan for the LED Strategy. The Plan consist of 4 goals, each with set objectives, programmes, projects and identified possible external partners that can assist with required resources needed to achieve desirable outcomes. Although the LED unit will be the main driver of the Strategy, the implementation is cross-cutting across various Municipal Departments. This means that transversal LED principles will apply where LED is executed by multi-stakeholders internally & externally.

The focus will be on:

- Sustainable implementation, focusing on projects that has the potential for greater collaborative impact and long-lasting fruit. Project design needs to be informed by entrepreneurial need, statistics, research and changing economic patterns
- Regular consultation with SMME's in order to identify needs, provide information, create opportunities for networking and to build a strong partnerships to stimulate the local economy on a micro and macro level
- Obtaining feedback from SMME's in order to determine the perception of initiatives and whether it address the needs or opportunity
- Being on par with the ever-changing micro and macro-economic landscape
- Alignment with all spheres of Government's (District, Provincial, National) LED policies and priorities
- Evaluation of implementation to assess the impact of initiatives and to improve future interventions
- Transversal approach to be followed regarding implementation. LED initiatives are to be implemented by various Municipal Departments in collaboration with business, civil society and Government Institutions.
- Flagship projects will be introduced and build upon, in order to maximise collaborative impact

The approach:



Vision:
A Municipality that cares for its community, creating growth and opportunities.

Goals:
To create economic growth through: ➢ **Goal 1: Facilitating the growth of SMMEs** ➢ **Goal 2: Creating an enabling environment to attract new businesses and for businesses to prosper** ➢ **Goal 3: Supporting the informal sector** ➢ **Goal 4: Support and retain existing business**

Goal 1: Facilitate the growth of SMMEs			
Objectives	**Programmes**	**Projects**	**Possible external partners & additional Municipal Divisions**
Growing SMME capacity through programmes	- Small Business readiness support	- SEDA (Small Enterprise Development Agency) support - Contractor business & administration development and support - Tax compliance workshops	- SEDA - Dept. Public Works - SARS - WC Dept. of Local Government - Supply chain division

	- Mentorship support programme	- Supply chain process workshops - Targeted business capacity building in financial management, marketing, digital skills & business plan development - COIDA workshops - Online entrepreneurship academy - Youth entrepreneurship development - International business capacity building missions - CBI Entrepreneurship programme - Municipal Mentorship incubator project	- National Dept. of Small Business - WC Dept. of Economic Development & Tourism (DEDAT), Tertiary Institutions - Department Labour - DEDAT, Start-Up Tribe - IPP's (Independent Power Producers), Youth organisations - NYDA - Exchange International - CBI - Business Chamber - Service provider
Support SMME businesses through linking with opportunities	- Entrance to markets	- SMME database - Linkage with funding opportunities - SMME email network - Supply chain database registration assistance - SMME Expo's	- DEDAT - Cape Winelands District Municipality - E-centres - Emerging business forums

		- Supplier & funding registration Days	- Provincial Treasury, SEDFA (Small Enterprise Finance Agency), SARS
		- Witzenberg Vocal for Locals & buy local campaigns (showcasing local entrepreneurs& market days)	- Local Tourism Agency/ Witzenberg Tourism
	- Emerging farmer support	- Assistance with entity registrations - Linkage with Government support programmes	- Dept. Rural Development - Dept Agriculture
		- Assist with identifying potentially suitable agricultural land	- Town planning/ Legal division
	- Marketing Plan for LED	- Utilisation of effective marketing channels	- Social media, newspapers, Radio
To provide SMME opportunities in new developments	- Business rezoning	- Expedite business rezoning applications - Rezone & service vacant municipal land earmarked for economic development purposes	- RSEP (Regional Socio-Economic Programmes) - Town Planning, Technical Dept, DEDAT

	- SMME infrastructure programme - Wastepreneur programme	- Construction of SMME Business Hubs - Waste entrepreneurship & recycling development	- JOBS Fund/IDC, DEDAT - Recycling industry role players (PRO's, waste collectors, recycling companies) - Waste division
Goal 2: Creating an enabling environment to attract new businesses and for businesses to prosper			
Objectives	**Programmes**	**Projects**	**Possible external partners & additional Municipal Divisions**
To make suitable municipal land available for development	- Review& maintain Land audit - Property disposal	- Implement Projects as per approved budget - Update Policy for the Management of Business Property for LED purposes with its aim of capacitating Previous Disadvantaged Communities - Fast track municipal land applications for LED Development and LED related community projects - Identifying & linking with funding sources to service municipal land	- GIS Service provider - Legal Services division - DEDAT, Department Rural Development

		- Identifying suitable Government-owned land	- Department Public Works
	- Review Service Master Plans	- Annual review	- Technical Department
	- Agriculture growth patterns intelligence	- Collate & disseminate economic data on an annual basis - Agreements with Government Departments for business intelligence	- WC Dept. of Agriculture - DEDAT - CWDM
	- Strategic infrastructure development	- Fast tracking energy provision - Alternative energy investment and initiatives; business solar drive - Developing and maintaining strategic economic corridor infrastructure	- ESKOM/ Dept. of Energy - Electricity division - Technical Department - WC Dept of Infrastructure
Maintain & improve governance to ensure effective responsible investment support	- Safety& security plan for traders - Performance measurement	- Municipal Law enforcement of bylaws - CBD security camera project - Evaluate performance against base benchmarks - Development of SOP's & checklists	- Law Enforcement - Business chamber

	- Inter-governmental implementation of LED	- Align LED priorities with District, Provincial & National Government programmes and initiatives - Dialogue with Government Departments & potential investors regarding future rail and air development	- CWDM - National Department Trade and Industry - DEDAT - National Dept. of Small Business Development; SEDA - Ceres Rail Company, Transnet, WESGRO, DEDAT
Attract new business through investor friendly policies & marketing	- Development and renewal of Investor friendly policies & initiatives	- Review existing incentive policy - Infrastructure Investment policy - Investigate areas with investment potential for improvement - Pre-packaged investment opportunities - Developing investment profile - Investigate Priority focussed areas - Municipal Film permit policy - Incorporate recommendations in forward investment planning	- Finance Department - SALGA - DEDAT; WESGRO - Marketing division - Town Planning division

	- Adoption & implementation of Spatial Development framework (SDF) - Internal Red tape reduction - Marketing Plan - Emerging market development	- Identify & plan for future industrial land in manufacturing & agro-processing sector - Evaluate process maps of informal trader permits, business licences and land use applications - Development and review of a Case management system - Marketing drive for investment into the Municipal area - IPP investment readiness & attraction	- Agriculture related industry leaders - DEDAT; WESGRO - IT Division - Marketing& Communication division - CWDM; Marketing & Communication division - IPP's (Independent Power Producers), Town Planning
Municipal Procurement interventions	- Reforming tender specifications	- Inputs in tender specifications to ensure maximum output for utilising local labour & to accommodate local contractors	- WC Provincial Treasury - National Treasury

		- Development of Local labour policy for tenders - Expedite supply-chain registration process	- Supply chain division
Stakeholder management	- Business liaison &interaction	- Business Dialogue & engagement - Encouraging formation of local business forums & networking	- Emerging/ established Business Forums/ business chambers - Local Tourism Agencies - Witzenberg Recycling Forum
		- Inter-Governmental relations	- CWDM, DEDAT, National Department of Small Business Development
		- Maintain International relations & explore future international collaboration	- Essen Gemeente (Belgium), - United Nations (UN), China, Europe
	- CBI agreement	- Attend quarterly CBI meetings for inputs - Update of CBI agreement	- CBI

Skills development	- Industry skills development	- Supporting& complimenting agro-processing critical skills development - Apprenticeships with youth & women - Youth skills development - Job readiness training - 4th Industrial Revolution initiatives	- CBI, Agro-processing sector, agriculture entities - IPP's - Essen Gemeente (Belgium) - Department of Labour - Youth Development section - Tertiary Institutions, UN
	- Expanded Public Works Programme (EPWP)	- Training for EPWP workers (implement EPWP Phase 5)	- Department Public Works
Goal 3: Support the informal sector			
Objectives	**Programmes**	**Projects**	**Possible external partners & additional Municipal Divisions**
To provide sufficient, well located serviced stands& stalls	- Informal traders need analysis	- Update existing stalls audit - Development of informal trader site plan - Exploring & identification of alternative vendor space	- Technical Department
	- Maintenance of existing stall trader infrastructure	- Annual maintenance plan for trader infrastructure	

To implement & regulate informal traders through policies &bylaws	- Stalls management and allocation record process - Governance	- Development of SOP's for trader application process - Maintenance of informal trader and business licence register & system - House shop bylaw review - Informal Trader Bylaw	- DEDAT - Town Planning division
Pursue innovative opportunities for informal traders	- Informal trader support programme - Informal area economic development programme	- Funding support - Facilitating formation of informal trading platform - Business development support - Economic profiling & mapping - Linkage of traders with value chain of tourism route - Assistance with facilitation of organised markets - Formulating development & support plan for informal area economy - Localising house shops	- CWDM - Informal traders - National Dept. of Small Business, DEDAT - Tourism LTA's - DEADP, DEDAT - CWDM

Goal 4: Support and retain existing businesses			
Objectives	**Programmes**	**Projects**	**Possible external partners & additional Municipal Divisions**
- **Retain existing business through competitive tariffs, sustainable service delivery**	- 3 Year budget process (MSCOA) - Improving service delivery	- Development of Service Delivery Charter - Incorporate in SDBIP (Service Delivery Budget Implementation Plan)	- Finance Department - Projects & Performance division
- **Support Tourism in Witzenberg as a growing economy**	- Witzenberg Tourism - Tourism development programme	- Memorandum of Agreement (MOA) for funding support - Destination marketing plan - Local Tourism Awareness campaigns - Tourism Route development - Market Platform development for arts & crafts - Town heritage plan development - Town image & entrance enhancement - Tourism facilities and accommodation audit	- Local Tourism Agencies (LTA's) - CWDM - Witzenberg Tourism; Marketing& Communications division - CBI, LTA's, Tourism members

		- Township tourism development	- DEDAT, Jobsfund
	- Tourism Safety programme	- Tourist safety interventions	- Law Enforcement, SAPS
	- Communication Plan	- Coordinated marketing initiatives - Tourism marketing plan	- Marketing& Communication division
	- Public tourism facilities& heritage	- Upgrading& restoring tourism facilities - PPP (Public Private Partnership) promotion - Utilisation of vacant municipal buildings	- Maintenance division - Legal division

13.4 Implementation plan details

Action Plans will be developed from the projects identified in each programme prior to implementation phase. The identified projects will have set deliverables with timelines, budgets, resources required, risk assessment and stakeholders involved and will aim to maximise resources (human& financial) to achieve optimal impact. Alignment with LED priorities will be pursued with Cape Winelands District Municipality, Western Cape Department of Economic Development and Tourism and the National Department of Small Business' in order to tap into existing and future roll-out of LED programmes.

The identified projects will be linked with the IDP in order to ensure funding for each programme. Ongoing application will be made to various Government institutions for grant funding in the case of budget shortfall. Private institutions will be approached for financial and sustainable buy-in.

The implementation of LED projects will mainly be coordinated by the LED unit in the Socio-Economic Development section. Transversal principles will be applied within the various municipal Departments as to ensure that all resources are efficiently utilised for implementation. Continuous input regarding implementation will be obtained from various Witzenberg LED stakeholders, to ensure that outcomes are relevant, sustainable and have long lasting impact.

13.5 Monitoring and Evaluation Framework

The LED Implementation Plan will be monitored on a monthly and quarterly basis to ensure that outcomes are achieved, as well as to determine progress. The plan will be evaluated annually to determine to what extent the goals and objectives were met. Remedial interventions will be developed based on the outcomes of the evaluation.

Below is the Monitoring & Evaluation framework for the LED Strategy. The term in the table indicates when the outcomes will start to be realised, with the understanding that the initiative will be sustainably implemented during the duration of the Strategy timeline. Short term interventions indicate a timeline of 1-2 years; medium term indicate 2-4 years and long term indicate 5 years or more.

Monitoring and Evaluation framework		
GOALS	**OUTCOMES**	**TERM**
1.Facilitate the growth of SMMEs	✓ SMME's capacitated in business development	Short
	✓ Contractors developed& supported	Short
	✓ SMME's tax complaint	Short
	✓ SMME's registered on Municipal, District, Provincial and National supply chain database	Short
	✓ SMME's capacitated in government business regulations	Short
	✓ SMME's trained in targeted skills	Short
	✓ Youth entrepreneurship skills developed	Short
	✓ Entrepreneurs linked with CBI entrepreneurship programme	Short
	✓ SMME's linked with mentorship support	Short
	✓ SMME's capitated in labour relations	Short
	✓ Online business Training academy established	Short
	✓ SMME's linked with international capacity building	Short
	✓ SMME's registered on SMME database & email network	Short
	✓ SMME's registered on email network & regular distribution of information	Short
	✓ Annual/Bi-annual Supplier& funding registration days established	Short
	✓ Buy local campaigns conducted	Medium
	✓ Emerging farmers linked with government support programmes	Medium

	✓ Marketing plan for LED established	Short
	✓ Business rezoning applications significantly fast tracked ✓ Vacant economic potential municipal land rezoned and serviced ✓ SMME Business Hubs constructed in most municipal towns ✓ Waste entrepreneurs integrated into municipal waste programme	Medium Long Long Medium
2.Creating an enabling environment to attract new businesses and for businesses to prosper	✓ Land audit reviewed ✓ Policy updated for the Management of Business Property for LED purposes with its aim of capacitating Previous Disadvantaged Communities ✓ Municipal land applications significantly fast tracked ✓ Suitable government owned land identified	Medium Short Short Long
	✓ Agricultural economic data available to the Public ✓ Agreement with Departments in place ✓ Energy provision fast tracked ✓ Alternative energy investment and initiatives in motion ✓ Strategic economic corridor infrastructure maintained	Short Short Long Long Long
	✓ Municipal Bylaws enforced ✓ Critical points linked with CBD security cameras	Short Short

	✓ Performance measurement conducted	Short
	✓ SOP's and checklists developed	Short
	✓ Alignment of LED priorities with District, Provincial and National Government conducted	Medium
	✓ Dialogue with Government Departments & potential investors in motion	Medium
	✓ Incentive Policy reviewed	Medium
	✓ Infrastructure investment policy reviewed	Medium
	✓ Areas with investment potential & priority focussed areas investigated	Medium
	✓ Investment opportunities packaged	Medium
	✓ Investment profile developed	Short
	✓ Municipal film permit policy adopted	Medium
	✓ SDF recommendations included in forward investment planning	Medium
	✓ Future Industrial land for manufacturing and agro-processing identified	Medium
	✓ Process maps of permits, business licences and land use applications evaluated	Medium
	✓ Marketing drive for investment implemented	Medium
	✓ Municipality IPP investment ready	Medium
	✓ Local labour & local contractors in Witzenberg increased in allocated tenders	Short

	✓ Municipal interaction with organised business on quarterly basis	Short
	✓ Inter-governmental relations maintained	Short
	✓ International relations maintained	Short
	✓ CBI Agreement signed	Short
	✓ Agro-processing critical skills development complimented	Long
	✓ Apprenticeships with youth & women conducted	Medium
	✓ 4th Industrial revolution initiatives kickstarted	Medium
	✓ EPWP workers trained	Short
3. Supporting the informal sector	✓ Stalls audit updated	Short
	✓ Informal trader site plan developed	Short
	✓ Alternative vendor space identified	Short
	✓ Existing stall trader infrastructure maintained	Short
	✓ SOP's for trader application process developed	Short
	✓ Informal trader and business register maintained	Medium
	✓ Spaza shop bylaw reviewed	Medium
	✓ Informal trader bylaw reviewed	Short
	✓ Funding support provided	Short
	✓ Informal trading platform established	Short
	✓ Economic profile & mapping completed	Medium
	✓ Image of stalls enhanced	Medium
	✓ Traders linked with value chain of tourism route	Medium
	✓ Assistance provided with organised market facilitation	Medium

	✓ Development & support plan for informal area economy development completed	Long
	✓ House shops localised	Long
4.Support and retain existing businesses	✓ Service delivery charter incorporated in SDBIP	Medium
	✓ Destination Marketing Plan developed	Medium
	✓ Tourism Route established	Medium
	✓ Memorandum of Agreement for funding support in place	Short
	✓ Market platform for arts and crafts developed	Medium
	✓ Town Heritage plan developed	Long
	✓ Town image and entrances enhanced	Medium
	✓ Tourism facilities and accommodation audit completed	Medium
	✓ Township tourism development established	Medium
	✓ Tourism safety interventions kickstarted	Short
	✓ Public Tourism facilities upgraded and restored	Medium
	✓ Vacant municipal buildings utilised	Long

14 Conclusion

Witzenberg Municipality strive to create an enabling environment that attracts diversified private sector investment and fosters growth and development of existing and new businesses.

The Witzenberg Local Economic Development Strategy therefore aims to provide a workable implementation plan that will assist the Municipality, in collaboration with its public, private and government stakeholders and communities, to build on existing socio-economic development efforts. Alignment with District, Provincial and National LED priorities aim to facilitate financial and programme support to identified LED initiatives. Stakeholders were also engaged to identify challenges and areas where the Municipality could facilitate growth and development in business; which would in effect address social problems and promote the sustainable use of natural resources.

The LED implementation plan has the intention to address the challenges and opportunities that were identified for economic growth, economic inclusion and job creation, as to ensure that the Municipality create an enabling environment in which business, big and small, can thrive, grow, create jobs and ultimately improve the quality of life for all citizens living in the Witzenberg Municipal area.

It is ultimately only through cooperation between all stakeholders, that the Witzenberg Local Economic Development Strategy can be successfully implemented, while maximising collaborative impact.

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Witzenberg
Local Economic Development Strategy
2025 - 2030

EXECUTIVE SUMMARY (draft)








WITZENBERG

May 2025

Foreword by the Municipal Manager

It is with great pride and anticipation that I present our municipality's new Local Economic Development (LED) Strategy. This document aims to represent not only a blueprint for sustainable economic growth in Witzenberg, but also a shared vision for inclusive development, job creation, and improved livelihoods for all our residents.

In an era of rapid change and ever-growing economic challenges, it is essential that we align our local strengths with emerging opportunities. I believe this strategy aim to reflect the needs and aspirations of our community, stakeholders, and business sector, and sets clear, actionable priorities to stimulate and sustain local economic growth.

We are committed to fostering an enabling environment where innovation, investment, and entrepreneurship can thrive. As we implement this strategy, we call upon all partners—public, private, and civil society—to work collaboratively with us to realize its goals.

Together, we can build a resilient and prosperous future for our municipality.



David Nasson
Municipal Manager
Witzenberg Municipality

Table of Contents

Foreword **1**

1. Introduction **3**

2. Methodology **4**

2.1. Background 4

2.2. Data collection & Analysis conducted 4

2.3. Formulation of the LED strategy 4

3. Brief Background of Witzenberg Local Municipality **5**

4. Socio-Economic profile of Witzenberg Municipality **6**

4.1. Snapshot of demographical information of Witzenberg Municipal area 6

4.2. Snapshot of economic information of Witzenberg Municipal area 8

5. Stakeholder feedback **13**

6. Witzenberg SWOT analysis **15**

7. Implementation Plan for LED Strategy **17**

8 Implementation plan details 31

9 Monitoring and Evaluation Framework 31

10 Conclusion **37**

11 References **37**

1. Introduction

LED strategies, as opposed to traditional development policies, empower local communities and generate local dialogue. Citizens, who previously had little or no control over economic activities in their territory, usually adopt a more proactive stance towards their own economic future. This leads to a general improvement in the quality and quantity of jobs because of the involvement of local stakeholders in the economic activity within their territory (Rodriguez-Pose, 2001).

Communities differ in their geographical, political and economic landscapes. Each community will therefore have a unique set of challenges and corresponding strategies to address this uniqueness and create better conditions for economic growth, poverty reduction and employment generation. A successful LED programme is based on basic principles such as the identification and exploitation of a community's natural endowments, the forging of public-private partnerships, and participatory decision-making and social dialogue.

The aim of this project was to develop a comprehensive LED Strategy, which will be a 5-year Strategic Implementation Plan, in order to harness the resources and skills of all stakeholders in a uniform and coherent manner to achieve agreed aims and objectives.

In the 2024/2025 financial year, the draft LED Strategy was extensively reviewed and edited by the Local Economic Development section, in order to ensure alignment of goals, objectives, the Municipal IDP, as well as District, Provincial & National priorities.

The Witzenberg LED Strategy thus builds on a 2018 draft LED Strategy document, as well as on the "Towards an LED Strategy, 2005" report.

Furthermore, through appropriate policies and programmes, the Strategy may serve as a guideline to facilitate multiple benefits like job creation, an economic climate that supports growth, improvement of quality of life and tax base enhancement.

2. Methodology

2.1. Background

The Witzenberg LED Strategy was extensively reviewed and edited by the Socio-Economic Development section, in order to ensure alignment of goals, objectives, current economic priorities and ultimately the final LED strategy with Municipal IDP, as well as District, Provincial & National priorities. Strategy Development is about creating the optimal synergy between the strengths and weaknesses and the external or macro-economic environment. This is called achieving Strategic Fit and is achieved by capitalising on strengths and opportunities and developing weaker areas.

In the development of this local economic strategy, such a process was followed.

2.2. *Data collection & Analysis conducted*

Both quantitative data and qualitative data was gathered to provide a firm foundation for the development of the LED strategy. Data was gathered from primary and secondary data sources. Primary data were retrieved mainly from through engagement with role-player and stakeholders. Secondary data comprised of desktop studies of published literature, official records and reputable& recognised statistics. Once all data was gathered and captured, the responses could be coded for analysis and interpretation. Qualitative data were quantified by counting the frequency of occurrences of particular responses to questions. This allowed for the use of statistical methods to analyse the data. The data was coded by grouping responses according to the predominant themes and trends that emerged from individual responses.

The secondary data was analysed using accepted and recognised theoretical models and tools. Once appropriate dimensions/ measures were identified, suitable variables were selected, information was extracted from the data, trends were identified, performance comparisons were conducted and the results were interpreted.

2.3. *Formulation of the LED strategy*

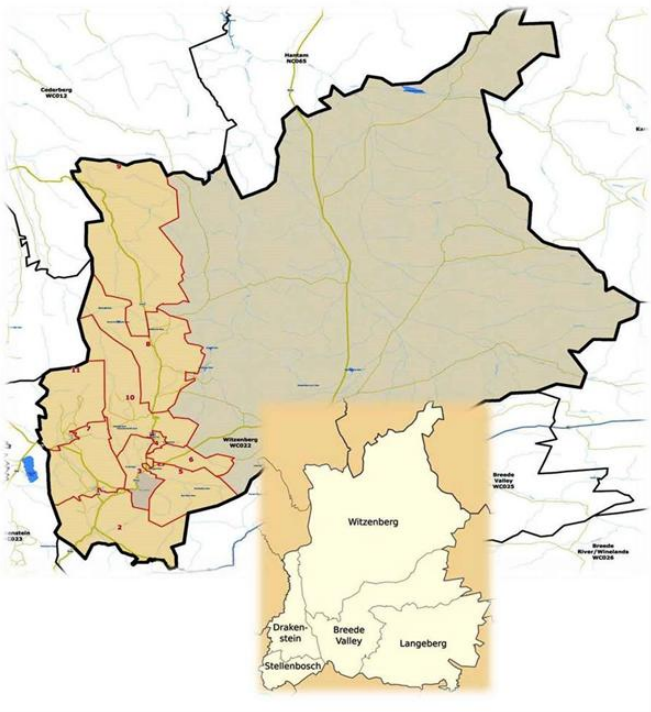
After careful analysis of the data to determine the status quo of the local economy and identify development needs, pressing issues were identified as key focus areas, and unique capabilities and skills were considered. Policies and legislation were also reviewed and considered. The strategy was developed to serve both regional and broader economic growth plans, as well as to be aligned to provincial and national economic growth plans and the applicable policy and legislative frameworks.

Current best practice models in local economic development, both nationally and internationally, were reviewed and considered. The strategy was developed to create optimal “strategic fit” between the area’s unique needs and strengths and the macro-economic environment.

Implementation plans were developed to give practical effect to the theories, models and objectives included in the strategies.

3. Brief Background of Witzenberg Local Municipality

The Witzenberg Local Municipality, a Category B municipality, is situated in the Western Cape Province, and is one of the five local municipalities located within the Cape Winelands District Municipality. The Witzenberg Local Municipality comprises an area of 10,753km^2 which accounts for approximately 48% of the total district area. The municipality lies about 150km north east of Cape Town, bordering on the Drakenstein Local Municipality in the south west and Breede Valley Local Municipality in the south east.



Major towns situated in the Witzenberg Local Municipality include Ceres, Prince Alfred’s Hamlet, Op-die-Berg, Tulbagh and Wolseley, including the rural areas such as the Warm & Koue Bokkeveld, Agter-Witzenberg and the Breërivier area. The scenic attractiveness of the Witzenberg Local Municipality’s rural environment is a major resource for the tourism industry. The area has positioned itself as a family tourist

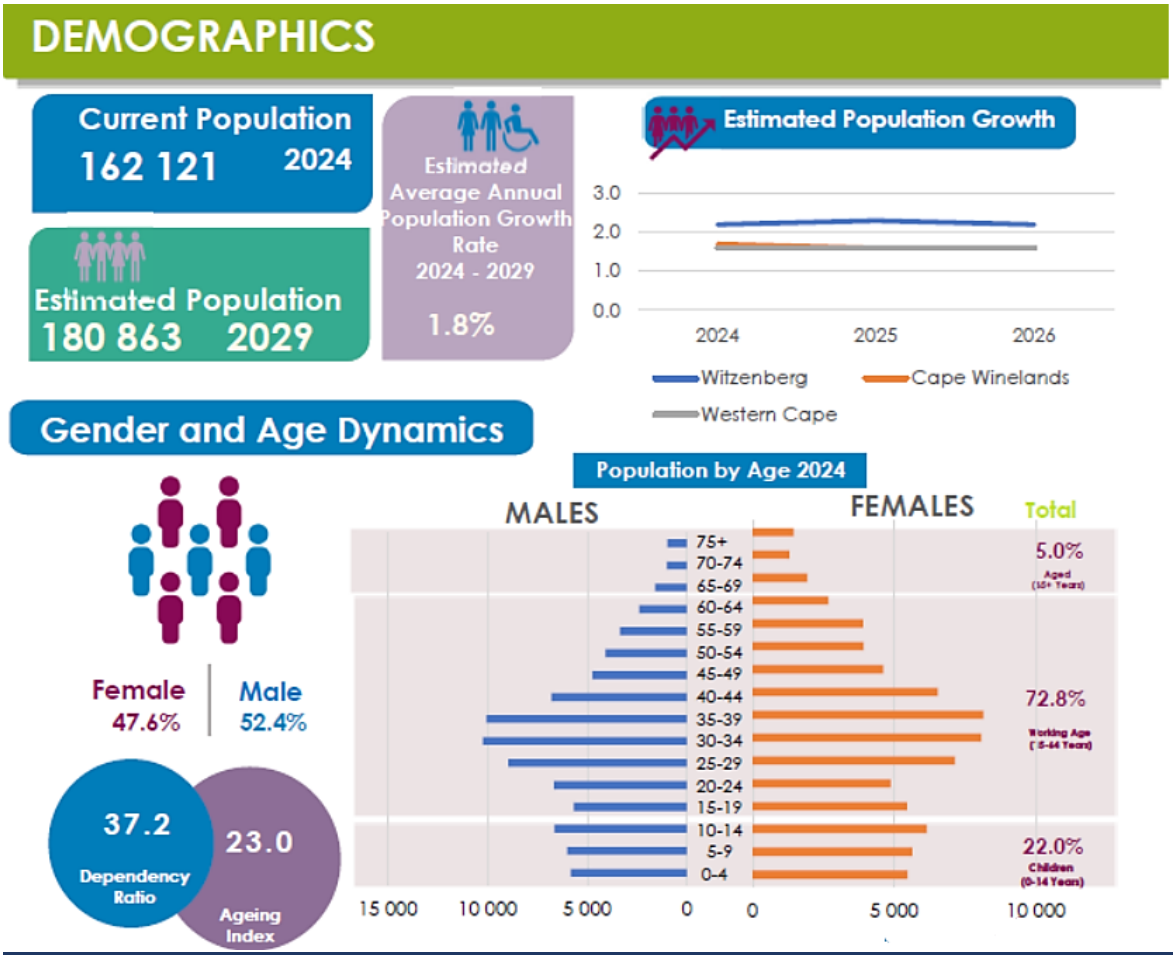
destination as well as an adventure tourism hub, and offers a number of outdoor activities such as hiking, abseiling, freshwater fishing and mountain bike trails, together with historical and heritage tours.

Major international export companies that produce agro-processed fruit (packaging and canning) are located in the Witzenberg region. The main economic sectors and main contributors to the total GDP are wholesale & retail, finance, insurance, real estate and business, manufacturing and agriculture, forestry and fishing. Witzenberg contributed 13.5% (R9.137 billion) to the Cape Winelands District Municipality GDPR of R 68.249 billion in 2023. (MERO 2024/2025 WC).

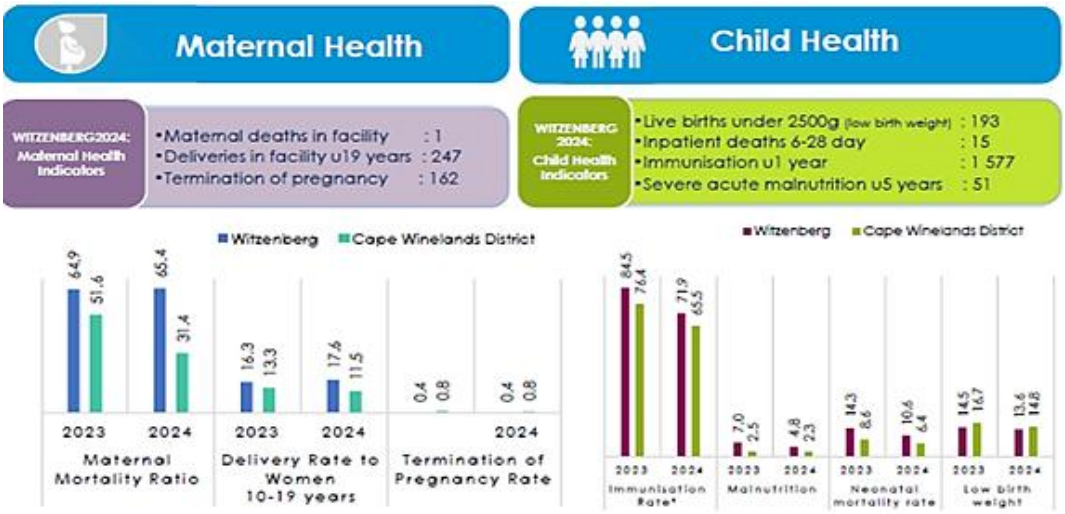
4. Socio-Economic profile of Witzenberg Municipality

This section will provide a brief overview of the demographics in Witzenberg Municipal Area.

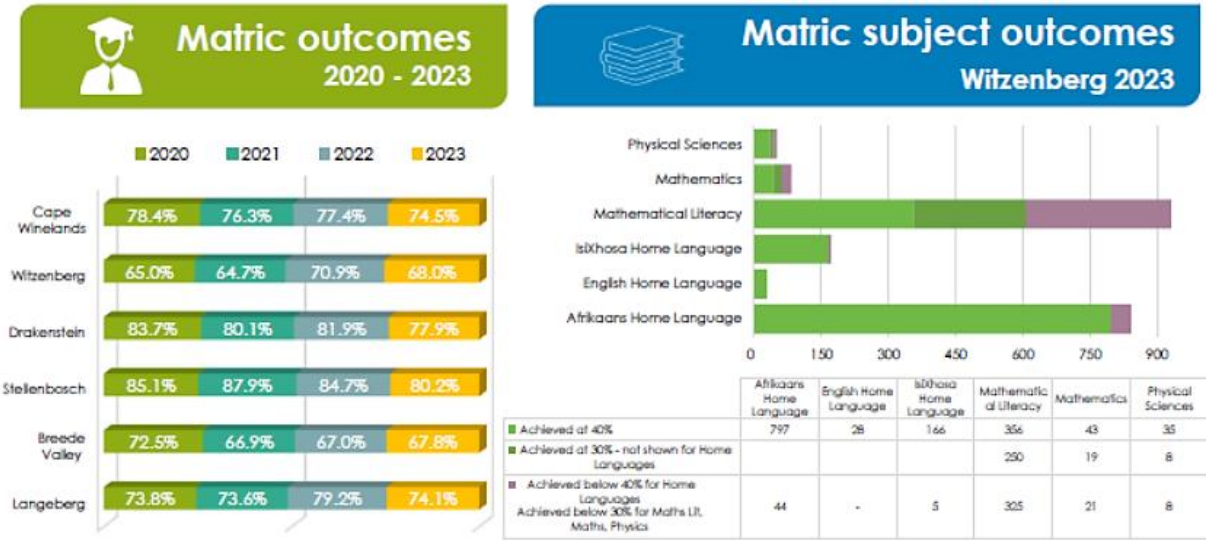
4.1. Snapshot of demographical information of Witzenberg Municipal area



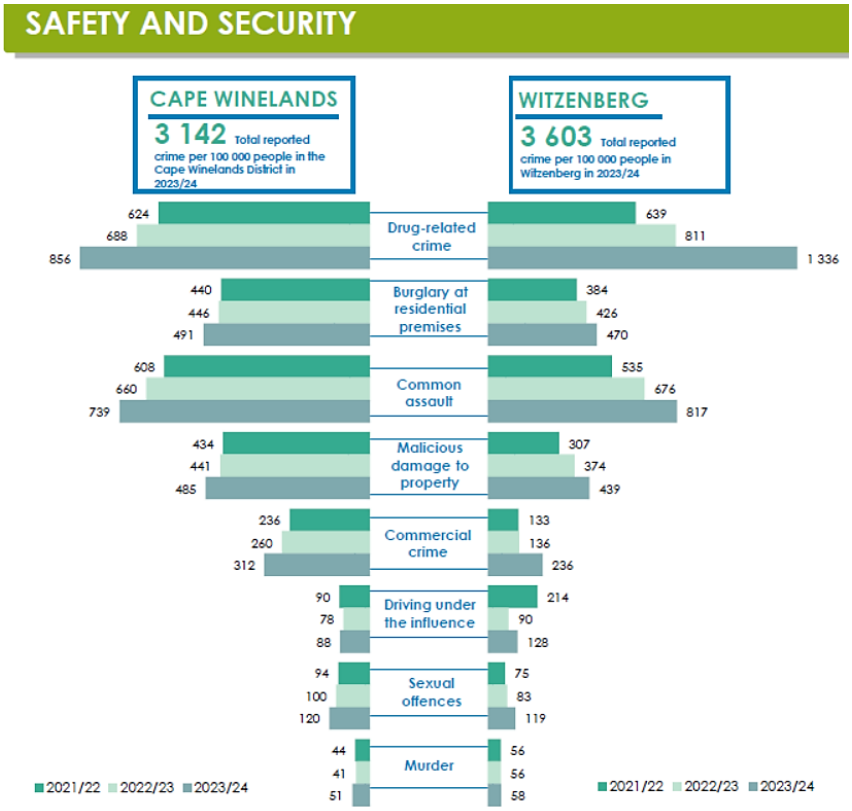
The Witzenberg population is estimated at 162 121 for 2024. The Municipal population is forecasted to grow by 1.8 per cent between 2024 -2029, above the expected district growth. The average household size is 2.9 in 2024.



A decline in noenatal mortality is promising, aligning with District and provincial rates. The teenage pregnancy rate is alarming.



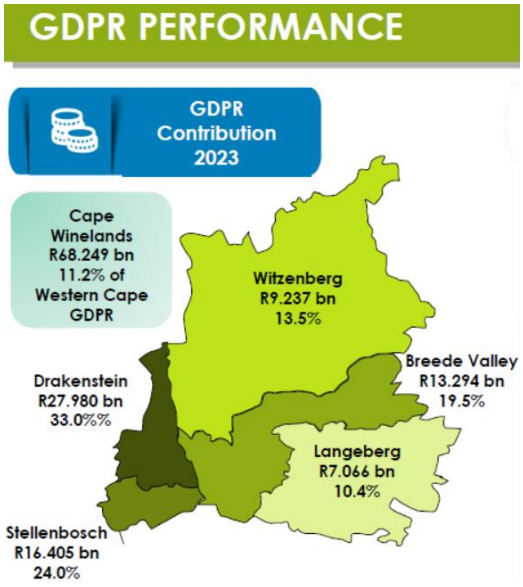
Witzenberg's matric pass rate improved from 64.7 per cent in 2021 to 70.9 per cent in 2022 however, decreased to 68.0 per cent in 2023.



Almost all of the above mentioned statistics indicated an increase in crime from 2021 untill 2024. Drug-related crime and common assualt is alarming. (*Source: SEP LG 2024)*

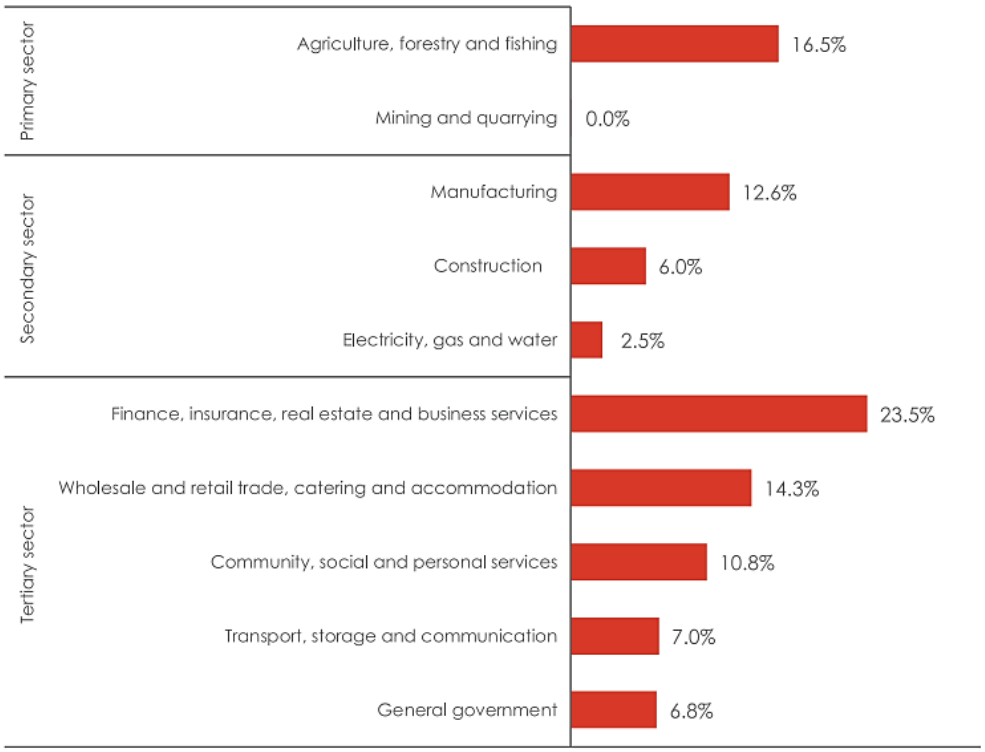
4.2. Snapshot of economic information of Witzenberg Municipal area

Gross Domestic Product of Witzenberg (GDPR)



With a contribution of R9.237 billion in 2023, the Witzenberg economy is the second smallest in the Cape Winelands District, after Langeberg.

GDPR SECTORAL CONTRIBUTIONS IN CONSTANT 2015 PRICES, Witzenberg, 2023



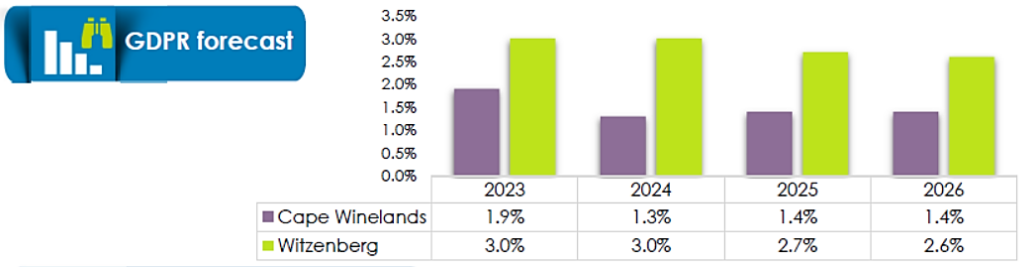
Source: Quantec,2024

The economy is diverse, with significant contributions from both the tertiary and secondary sectors, underpinned by a strong agricultural base. The tertiary sector is the largest contributor, with finance, insurance, real estate, and business services accounting for 23.5 per cent of GDPR, followed by wholesale and retail trade, catering, and accommodation at 14.3 per cent, community, social, and personal services at 10.8 per cent, and transport, storage, and communication services at 7.0 per cent. The secondary sector, contributing 21.1 per cent to GDPR, is driven by manufacturing (12.6 per cent), followed by construction (6.0 per cent) and electricity, gas, and water (2.5 per cent). The primary sector, dominated by agriculture, forestry, and fishing, contributes 16.5 per cent. (Source: 2024-2025 MERO CWD)

Witzenberg's economy grew by 1.7 % in GDPR in 2023, with contributions from a broad range of sectors.

(Source: 2024-2025 MERO CWD)

GDPR Forecast

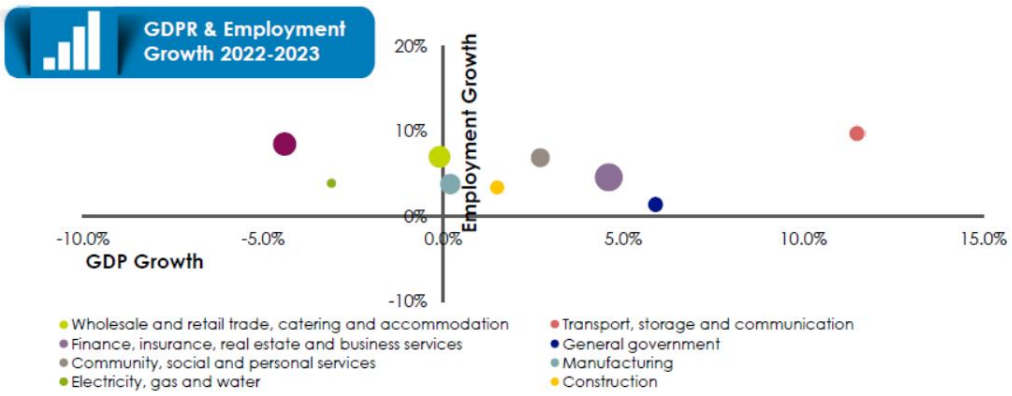


	2023	2024	2025	2026
Cape Winelands	1.9%	1.3%	1.4%	1.4%
Witzenberg	3.0%	3.0%	2.7%	2.6%

The Witzenberg GDP is forecasted to grow by 2.7 & 2.6% respectively for 2025 & 2026, which is higher than the Cape Winelands District average of 1.4%.

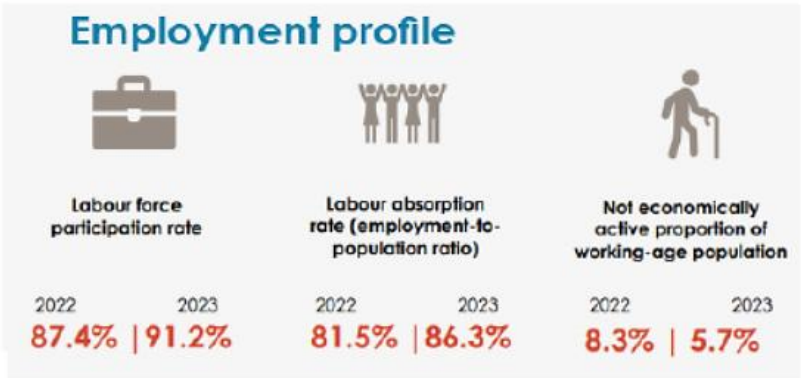
(*Source: SEP LG 2024)*

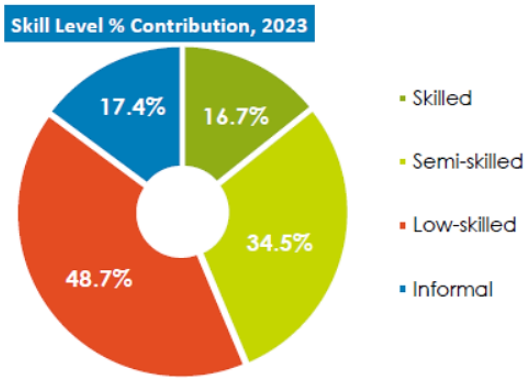
GDPR & employment



While sectors such as finance, insurance, real estate, and business services contribute significantly to GDP, they provide relatively few jobs, with most of the employment concentrated in the agriculture sector. (*Source: SEP LG 2024)*

Employment





Agriculture, including the growing of pome fruits, stone fruits, and mixed farming, remains the key driver of employment.

The majority of labour in Witzenberg Municipal area comprise of low-skilled workers, deriving mainly from the agricultural sector. In particular, the agriculture sector absorbs a significant number of workers, reflecting the area's dependence on agricultural activities. Low-skilled (48.7 per cent) and semi-skilled (34.5 per cent) workers in agriculture and manufacturing sectors form a major part of the local workforce, while skilled workers make up 16.7 per cent of the employed population. (Source: 2024 SEP: Witzenberg Municipality)

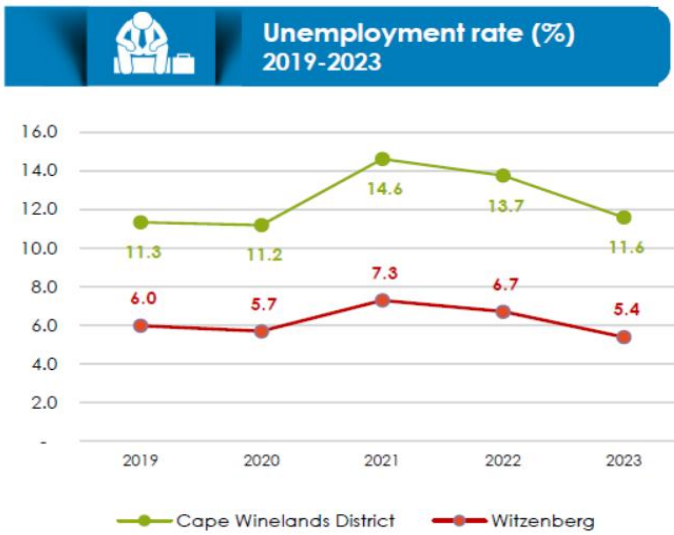
TOP FIVE SECTORS FOR JOB CREATION AND JOB LOSSES, Witzenberg, 2022-2023

Total Job Gains	1 325	Total Job Losses	-1 112
(SS) Processing and preserving of fruit and vegetables	477	(PS)Growing of pome fruits and stone fruits	- 709
(PS) Mixed farming	367	(PS) Growing of other tree and bush fruits and nuts	- 160
(PS) Support activities for animal production	304	(TS) Retail sale in non-specialised stores with food, beverages or tobacco predominating	- 86
(PS) Growing of vegetables and melons, roots and tubers	112	(TS) Packaging activities	- 80
(PS) Support activities for crop production	66	(PS) Growing of grapes	- 76

Source: Nell, A & Visagie, J. Spatial Tax Panel 2014 – 2023 (dataset). Version 3. National Treasury Cities Support Programme and Human Sciences Research Council (producer and distributor), 2024

Between 2022 and 2023, the change in FTE (Full-Time Equivalent) jobs indicates that certain sectors are rebounding and creating jobs, while others are still experiencing job losses. A total of 1 325 jobs were created, with the majority in the primary sector, including mixed farming (367 jobs) and support activities for animal production, totalling 674 jobs. The secondary sector also saw an increase, with 477 jobs added in the processing and preserving of fruit and vegetables. Conversely, job losses were prominent in the growing of pome fruits and stone fruits (-709 jobs), the growing of other tree and bush fruits and nuts (-160 jobs), and retail sales (-86 jobs). (Source: 2024 SEP: Witzenberg Municipality)

Unemployment



The unemployment rate decreased between 2022 (13.7%) and 2023 (11.6%). Witzenberg's unemployment rate is much lower than the Cape Winelands District average.
(2024 SEP LG).

Witzenberg Trade Profile



Source: Quantec, 2024

The growth in imports is primarily for processed (manufactured) products. A surge in global demand for high-quality agricultural products boosted local production. Witzenberg is a key player in the provincial agricultural economy, producing a substantial portion of the Province's deciduous fruit. In 2023, the top three imports were forklift trucks (R96.6 million), harvesting or threshing machinery (R44.8 million), and carboxylic acids (R42.5 million). China was the leading import partner, with imports totalling R372.5 million.
(*Source: SEP LG 2024)*



Source: Quantec, 2024

Of the R2.8 billion in exports, the top three exported products were apples, pears, and quinces (R930.5 million), dried fruit (R514.1 million), and citrus fruit (R462.1 million).

The United States emerged as the leading export market for Witzenberg, with exports totalling R538.3 million, primarily consisting of citrus fruit, dried fruit, and fruit juices. The Netherlands followed closely, with exports amounting to R535.2 million, including apples, pears, quinces, citrus fruit, apricots, cherries, and peaches. The United Kingdom was another significant export destination.

5. Stakeholder feedback

Several stakeholder sessions and individual engagements were conducted to gain the inputs of the local business community in the development of this strategy. The 1st workshop was conducted in 2018 (for a Draft LED Strategy) and the 2nd and 3rd workshop in November/December 2024. The purpose of the workshops was to gather perceptions, needs, challenges and solutions from business stakeholders regarding local economic development in Witzenberg Municipal area.

The summary of inputs of stakeholders are drafted in the comprehensive Strategy.

Themes where inputs where provided were:

- Skills development
- Unemployment
- Service delivery
- Cooperation between local Government and the Community
- Investment
- Agriculture sector

- Tourism
- Innovation& opportunities
- Infrastructure
- Business development
- Funding/operational needs
- Governance
- Contractor development/ contractor work
- Informal sector
- Procurement
- Business support service communication
- Access to markets
- Red Tape
- Labour
- Energy
- Safety
- Land
- Business Retention
- Accommodation & tourism facilities
- Tourism visibility
- Township tourism
- Tourism opportunities
- Tourism awareness

6. Witzenberg SWOT analysis

A SWOT analysis defines the strengths, weaknesses, opportunities and threats.

Strengths	Weaknesses
✓ **The Agriculture, forestry and Fishing sector being one of the biggest Sectoral employment contributors in the Cape Winelands District** ✓ **Well maintained road transport infrastructure and economic corridor** ✓ **Strong domestic tourism market** ✓ **Organised and globally competitive wine and deciduous fruit sectors** ✓ **Research and development capacity well developed in the agriculture sector (ex. production techniques and new cultivars)** ✓ **Pro-poor policies (e.g. indigent; procurement)** ✓ **Good dialogue with business and agricultural sectors** ✓ **Good water quality & natural environment** ✓ **Effective international relations** ✓ **IGR structures and forums** ✓ **Budget control** ✓ **Good governance and good IGR** ✓ **Meeting constitutional obligations** ✓ **Community engagements** ✓ **Good twinning agreements with Belgium, CBI & Tourism** ✓ **Thriving tourism attractions** ✓ **Good visible Law Enforcement** ✓ **Several Clean Audits**	✓ Financial limitations ✓ Inadequate storm water systems in some areas ✓ Old asbestos water and sanitation networks ✓ Resealing and maintenance of roads ✓ Ageing infrastructure ✓ Centralisation/town management ✓ High water losses ✓ Lack of integration policies, silo operations ✓ Vulnerable IT (integration) ✓ The growing divide between rich and poor ✓ Under-utilised government buildings and land ✓ Not enough producers of products ✓ Land for small scale farmers

Opportunities	Threats
✓ **Tourism potential** ✓ **IGR and cooperation on transversal programmes** ✓ **EPWP for poverty reduction** ✓ **Close working relationship with big business to enhance economic development** ✓ **Pine forest** ✓ **Recycling and composting** ✓ **Renewable energy** ✓ **Available natural resources to stimulate economic growth** ✓ **Development of GIS (Geographic Information system)** ✓ **Good communication and branding** ✓ **Expand international relationships** ✓ **Upgrade of infrastructure** ✓ **LED pilot projects** ✓ **Land audit** ✓ **Koekedouw Dam** ✓ **Rural wards – funding possibilities** ✓ **Improvement of client services** ✓ **Sourcing local labour** ✓ **Training facilities** ✓ **Capacitating local contractors** ✓ **Natural beauty** ✓ **Outdoor tourism potential** ✓ **Business networking**	✓ Dependence on the agricultural sector ✓ Increase in unemployment ✓ High number of jobs in the agricultural sector at risk due to drought ✓ Declining number of job opportunities for low-skilled workers ✓ Seasonal agriculture-based labour shrinks revenue base ✓ Political volatility (fragile coalitions) ✓ Unemployment rate of semi-skilled post matric youth ✓ Increasing TB and HIV/Aids prevalence ✓ Vandalism, theft of municipal assets and property ✓ Legacy of decrepit infrastructure and insufficient infrastructure replacement programme ✓ Uncontrolled habitation in informal settlements ✓ Insufficient revenue base/lack of economic growth ✓ Farm eviction ✓ Service delivery in informal settlements ✓ Social ills (HIV, TB, crime, substance) ✓ Outside money flow due to foreigners ✓ Migration / influx control impact on infrastructure and law enforcement ✓ Land availability ✓ NERSA legislation – non-compliance / compliance ✓ ESKOM / load shedding – incapacity to increase for demand from municipality

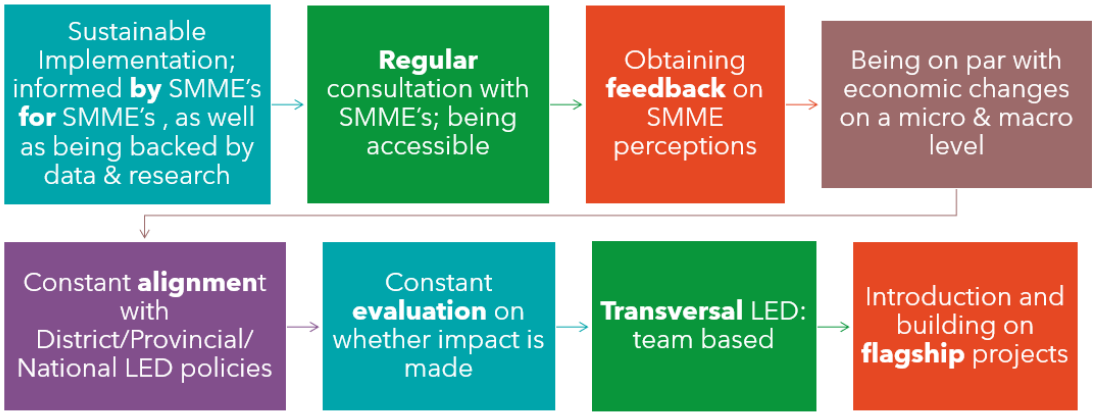
7. Implementation Plan for LED Strategy

Below is the Implementation Plan for the LED Strategy. The Plan consist of 4 goals, each with set objectives, programmes, projects and identified possible external partners that can assist with required resources needed to achieve desirable outcomes. Although the LED unit will be the main driver of the Strategy, the implementation is cross-cutting across various Municipal Departments. This means that transversal LED principles will apply where LED is executed by multi stakeholders internally & externally.

The focus will be on:

- Sustainable implementation, focusing on projects that has the potential for greater collaborative impact and long-lasting fruit. Project design needs to be informed by entrepreneurial need, statistics, research and changing economic patterns
- Regular consultation with SMME's in order to identify needs, provide information, create opportunities for networking and to build a strong partnership to stimulate the local economy on a micro and macro level
- Obtaining feedback from SMME's in order to determine the perception of initiatives and whether it address the needs or opportunity
- Being on par with the ever-changing micro and macro-economic landscape
- Alignment with all spheres of Government (District, Provincial, National) LED policies and priorities
- Evaluation of implementation to assess the impact of initiatives and to improve future interventions
- Transversal approach to be followed regarding implementation. LED initiatives are to be implemented by various Municipal Departments in collaboration with business, civil society and Government Institutions.
- Flagship projects will be introduced and build upon, in order to maximise collaborative impact

The approach:



Vision:
A Municipality that cares for its community, creating growth and opportunities.
Goals:
To create economic growth through: ➢ **Goal 1: Facilitating the growth of SMMEs** ➢ **Goal 2: Creating an enabling environment to attract new businesses and for businesses to prosper** ➢ **Goal 3: Supporting the informal sector** ➢ **Goal 4: Support and retain existing business**

Goal 1: Facilitate the growth of SMMEs			
Objectives	**Programmes**	**Projects**	**Possible external partners & additional Municipal Divisions**
Growing SMME capacity through programmes	- Small Business readiness support	- SEDA (Small Enterprise Development Agency) support - Contractor business & administration development and support - Tax compliance workshops - Supply chain process workshops - Targeted business capacity building in financial management, marketing, digital skills & business plan development - COIDA workshops - Online entrepreneurship academy - Youth entrepreneurship development - International business capacity building missions - CBI Entrepreneurship programme	- SEDA - Dept. Public Works - SARS - WC Dept. of Local Government - Supply chain division - National Dept. of Small Business - WC Dept. of Economic Development & Tourism (DEDAT), Tertiary Institutions - Department Labour - DEDAT, Start-Up Tribe - IPP's (Independent Power Producers), Youth organisations - NYDA - Exchange International - CBI

	- Mentorship support programme	- Municipal Mentorship incubator project	- Business Chamber - Service provider
Support SMME businesses through linking with opportunities	- Entrance to markets	- SMME database - Linkage with funding opportunities - SMME email network - Supply chain database registration assistance - SMME Expo's - Supplier & funding registration Days - Witzenberg Vocal for Locals & buy local campaigns (showcasing local entrepreneurs& market days)	- DEDAT - Cape Winelands District Municipality - E-centres - Emerging business forums - Provincial Treasury, SEDFA (Small Enterprise Finance Agency), SARS - Local Tourism Agency/ Witzenberg Tourism
	- Emerging farmer support	- Assistance with entity registrations - Linkage with Government support programmes	- Dept. Rural Development - Dept Agriculture

		- Assist with identifying potentially suitable agricultural land	- Town planning/ Legal division
	- Marketing Plan for LED	- Utilisation of effective marketing channels	- Social media, newspapers, Radio
To provide SMME opportunities in new developments	- Business rezoning	- Expedite business rezoning applications - Rezone & service vacant municipal land earmarked for economic development purposes	- RSEP (Regional Socio-Economic Programmes) - Town Planning, Technical Dept, DEDAT
	- SMME infrastructure programme	- Construction of SMME Business Hubs	- JOBS Fund/IDC, DEDAT
	- Wastepreneur programme	- Waste entrepreneurship & recycling development	- Recycling industry role players (PRO's, waste collectors, recycling companies) - Waste division

Goal 2: Creating an enabling environment to attract new businesses and for businesses to prosper			
Objectives	**Programmes**	**Projects**	**Possible external partners & additional Municipal Divisions**
To make suitable municipal land available for development	- Review& maintain Land audit - Property disposal	- Implement Projects as per approved budget - Update Policy for the Management of Business Property for LED purposes with its aim of capacitating Previous Disadvantaged Communities - Fast track municipal land applications for LED Development and LED related community projects - Identifying & linking with funding sources to service municipal land - Identifying suitable Government-owned land	- GIS Service provider - Legal Services division - DEDAT, Department Rural Development - Department Public Works
	- Review Service Master Plans - Agriculture growth patterns intelligence	- Annual review - Collate & disseminate economic data on an annual basis	- Technical Department - WC Dept. of Agriculture - DEDAT

		- Agreements with Government Departments for business intelligence	- CWDM
	- Strategic infrastructure development	- Fast tracking energy provision - Alternative energy investment and initiatives; business solar drive - Developing and maintaining strategic economic corridor infrastructure	- ESKOM/ Dept. of Energy - Electricity division - Technical Department - WC Dept of Infrastructure
Maintain & improve governance to ensure effective responsible investment support	- Safety& security plan for traders - Performance measurement	- Municipal Law enforcement of bylaws - CBD security camera project - Evaluate performance against base benchmarks - Development of SOP's & checklists	- Law Enforcement - Business chamber
	- Inter-governmental implementation of LED	- Align LED priorities with District, Provincial & National Government programmes and initiatives	- CWDM - National Department Trade and Industry - DEDAT

		- Dialogue with Government Departments & potential investors regarding future rail and air development	- National Dept. of Small Business Development; SEDA - Ceres Rail Company, Transnet, WESGRO, DEDAT
Attract new business through investor friendly policies & marketing	- Development and renewal of Investor friendly policies & initiatives	- Review existing incentive policy - Infrastructure Investment policy - Investigate areas with investment potential for improvement - Pre-packaged investment opportunities - Developing investment profile - Investigate Priority focussed areas - Municipal Film permit policy	- Finance Department - SALGA - DEDAT; WESGRO - Marketing division
	- Adoption & implementation of Spatial Development framework (SDF)	- Incorporate recommendations in forward investment planning - Identify & plan for future industrial land in manufacturing & agro-processing sector	- Town Planning division - Agriculture related industry leaders

	- Internal Red tape reduction	- Evaluate process maps of informal trader permits, business licences and land use applications	- DEDAT; WESGRO
		- Development and review of a Case management system	- IT Division
	- Marketing Plan	- Marketing drive for investment into the Municipal area	- Marketing& Communication division
	- Emerging market development	- IPP investment readiness & attraction	- CWDM; Marketing& Communication division - IPP's (Independent Power Producers), Town Planning
Municipal Procurement interventions	- Reforming tender specifications	- Inputs in tender specifications to ensure maximum output for utilising local labour & to accommodate local contractors	- WC Provincial Treasury - National Treasury
		- Development of Local labour policy for tenders	
		- Expedite supply-chain registration process	- Supply chain division

Stakeholder management	- Business liaison &interaction	- Business Dialogue & engagement - Encouraging formation of local business forums & networking	- Emerging/ established Business Forums/ business chambers - Local Tourism Agencies - Witzenberg Recycling Forum
		- Inter-Governmental relations	- CWDM, DEDAT, National Department of Small Business Development
		- Maintain International relations & explore future international collaboration	- Essen Gemeente (Belgium), - United Nations (UN), China, Europe
	- CBI agreement	- Attend quarterly CBI meetings for inputs - Update of CBI agreement	- CBI
Skills development	- Industry skills development	- Supporting& complimenting agro-processing critical skills development - Apprenticeships with youth & women - Youth skills development	- CBI, Agro-processing sector, agriculture entities - IPP's - Essen Gemeente (Belgium)

		- Job readiness training - 4th Industrial Revolution initiatives	- Department of Labour - Youth Development section - Tertiary Institutions, UN
	- Expanded Public Works Programme (EPWP)	- Training for EPWP workers (implement EPWP Phase 5)	- Department Public Works
Goal 3: Support the informal sector			
Objectives	**Programmes**	**Projects**	**Possible external partners & additional Municipal Divisions**
To provide sufficient, well located serviced stands& stalls	- Informal traders need analysis - Maintenance of existing stall trader infrastructure	- Update existing stalls audit - Development of informal trader site plan - Exploring & identification of alternative vendor space - Annual maintenance plan for trader infrastructure	- Technical Department
To implement & regulate informal traders through policies &bylaws	- Stalls management and allocation record process	- Development of SOP's for trader application process - Maintenance of informal trader and business licence register & system	- DEDAT

	- Governance	- House shop bylaw review - Informal Trader Bylaw	- Town Planning division
Pursue innovative opportunities for informal traders	- Informal trader support programme	- Funding support - Facilitating formation of informal trading platform - Business development support - Economic profiling & mapping - Linkage of traders with value chain of tourism route - Assistance with facilitation of organised markets	- CWDM - Informal traders - National Dept. of Small Business, DEDAT - Tourism LTA's
	- Informal area economic development programme	- Formulating development & support plan for informal area economy - Localising house shops	- DEADP, DEDAT - CWDM

Goal 4: Support and retain existing businesses			
Objectives	**Programmes**	**Projects**	**Possible external partners & additional Municipal Divisions**
- **Retain existing business through competitive tariffs, sustainable service delivery**	- 3 Year budget process (MSCOA) - Improving service delivery	- Development of Service Delivery Charter - Incorporate in SDBIP (Service Delivery Budget Implementation Plan)	- Finance Department - Projects & Performance division
- **Support Tourism in Witzenberg as a growing economy**	- Witzenberg Tourism - Tourism development programme	- Memorandum of Agreement (MOA) for funding support - Destination marketing plan - Local Tourism Awareness campaigns - Tourism Route development - Market Platform development for arts & crafts - Town heritage plan development - Town image & entrance enhancement	- Local Tourism Agencies (LTA's) - CWDM - Witzenberg Tourism; Marketing& Communications division - CBI, LTA's, Tourism members

		- Tourism facilities and accommodation audit - Township tourism development	- DEDAT, Jobsfund
	- Tourism Safety programme	- Tourist safety interventions	- Law Enforcement, SAPS
	- Communication Plan	- Coordinated marketing initiatives - Tourism marketing plan	- Marketing& Communication division
	- Public tourism facilities& heritage	- Upgrading& restoring tourism facilities - PPP (Public Private Partnership) promotion - Utilisation of vacant municipal buildings	- Maintenance division - Legal division

8 Implementation plan details

Action Plans will be developed from the projects identified in each programme prior to implementation phase. The identified projects will have set deliverables with timelines, budgets, resources required, risk assessment and stakeholders involved and will aim to maximise resources (human& financial) to achieve optimal impact. Alignment with LED priorities will be pursued with Cape Winelands District Municipality, Western Cape Department of Economic Development and Tourism and the National Department of Small Business' in order to tap into existing and future roll-out of LED programmes.

The identified projects will be linked with the IDP in order to ensure funding for each programme. Ongoing application will be made to various Government institutions for grant funding in the case of budget shortfall. Private institutions will be approached for financial and sustainable buy-in.

The implementation of LED projects will mainly be coordinated by the LED unit in the Socio-Economic Development section. Transversal principles will be applied within the various municipal Departments as to ensure that all resources are efficiently utilised for implementation. Continuous input regarding implementation will be obtained from various Witzenberg LED stakeholders, to ensure that outcomes are relevant, sustainable and have long lasting impact.

9 Monitoring and Evaluation Framework

The LED Implementation Plan will be monitored on a monthly and quarterly basis to ensure that outcomes are achieved, as well as to determine progress. The plan will be evaluated annually to determine to what extent the goals and objectives were met. Remedial interventions will be developed based on the outcomes of the annual evaluation.

A Monitoring & Evaluation framework have been developed for the LED Strategy. The term in the framework table indicates when the outcomes will start to be realised, with the understanding that the initiative will be sustainably implemented during the duration of the Strategy timeline. Short term interventions indicate a timeline of 1-2 years; medium term indicate 2-4 years and long term indicate 5 years or more.

Monitoring and Evaluation framework		
GOALS	**OUTCOMES**	**TERM**
1.Facilitate the growth of SMMEs	✓ SMME's capacitated in business development	Short
	✓ Contractors developed& supported	Short
	✓ SMME's tax complaint	Short
	✓ SMME's registered on Municipal, District, Provincial and National supply chain database	Short
	✓ SMME's capacitated in government business regulations	Short
	✓ SMME's trained in targeted skills	Short
	✓ Youth entrepreneurship skills developed	Short
	✓ Entrepreneurs linked with CBI entrepreneurship programme	Short
	✓ SMME's linked with mentorship support	Short
	✓ SMME's capitated in labour relations	Short
	✓ Online business Training academy established	Short
	✓ SMME's linked with international capacity building	Short
	✓ SMME's registered on SMME database & email network	Short
	✓ SMME's registered on email network & regular distribution of information	Short
	✓ Annual/Bi-annual Supplier& funding registration days established	Short
	✓ Buy local campaigns conducted	Medium

	✓ Emerging farmers linked with government support programmes ✓ Marketing plan for LED established	Medium Short
	✓ Business rezoning applications significantly fast tracked ✓ Vacant economic potential municipal land rezoned and serviced ✓ SMME Business Hubs constructed in most municipal towns ✓ Waste entrepreneurs integrated into municipal waste programme	Medium Long Long Medium
2.Creating an enabling environment to attract new businesses and for businesses to prosper	✓ Land audit reviewed ✓ Policy updated for the Management of Business Property for LED purposes with its aim of capacitating Previous Disadvantaged Communities ✓ Municipal land applications significantly fast tracked ✓ Suitable government owned land identified	Medium Short Short Long
	✓ Agricultural economic data available to the Public ✓ Agreement with Departments in place ✓ Energy provision fast tracked ✓ Alternative energy investment and initiatives in motion ✓ Strategic economic corridor infrastructure maintained	Short Short Long Long Long

	✓ Municipal Bylaws enforced	Short
	✓ Critical points linked with CBD security cameras	Short
	✓ Performance measurement conducted	Short
	✓ SOP's and checklists developed	Short
	✓ Alignment of LED priorities with District, Provincial and National Government conducted	Medium
	✓ Dialogue with Government Departments & potential investors in motion	Medium
	✓ Incentive Policy reviewed	Medium
	✓ Infrastructure investment policy reviewed	Medium
	✓ Areas with investment potential & priority focussed areas investigated	Medium
	✓ Investment opportunities packaged	Medium
	✓ Investment profile developed	Short
	✓ Municipal film permit policy adopted	Medium
	✓ SDF recommendations included in forward investment planning	Medium
	✓ Future Industrial land for manufacturing and agro-processing identified	Medium
	✓ Process maps of permits, business licences and land use applications evaluated	Medium
	✓ Marketing drive for investment implemented	Medium
	✓ Municipality IPP investment ready	Medium

	✓ Local labour & local contractors in Witzenberg increased in allocated tenders	Short
	✓ Municipal interaction with organised business on quarterly basis	Short
	✓ Inter-governmental relations maintained	Short
	✓ International relations maintained	Short
	✓ CBI Agreement signed	Short
	✓ Agro-processing critical skills development complimented	Long
	✓ Apprenticeships with youth & women conducted	Medium
	✓ 4th Industrial revolution initiatives kickstarted	Medium
	✓ EPWP workers trained	Short
3. Supporting the informal sector	✓ Stalls audit updated	Short
	✓ Informal trader site plan developed	Short
	✓ Alternative vendor space identified	Short
	✓ Existing stall trader infrastructure maintained	Short
	✓ SOP's for trader application process developed	Short
	✓ Informal trader and business register maintained	Medium
	✓ Spaza shop bylaw reviewed	Medium
	✓ Informal trader bylaw reviewed	Short
	✓ Funding support provided	Short
	✓ Informal trading platform established	Short
	✓ Economic profile & mapping completed	Medium
	✓ Image of stalls enhanced	Medium

	✓ Traders linked with value chain of tourism route	Medium
	✓ Assistance provided with organised market facilitation	Medium
	✓ Development & support plan for informal area economy development completed	Long
	✓ House shops localised	Long
4.Support and retain existing businesses	✓ Service delivery charter incorporated in SDBIP	Medium
	✓ Destination Marketing Plan developed	Medium
	✓ Tourism Route established	Medium
	✓ Memorandum of Agreement for funding support in place	Short
	✓ Market platform for arts and crafts developed	Medium
	✓ Town Heritage plan developed	Long
	✓ Town image and entrances enhanced	Medium
	✓ Tourism facilities and accommodation audit completed	Medium
	✓ Township tourism development established	Medium
	✓ Tourism safety interventions kickstarted	Short
	✓ Public Tourism facilities upgraded and restored	Medium
	✓ Vacant municipal buildings utilised	Long

10. Conclusion

Witzenberg Municipality strive to create an enabling environment that attracts diversified private sector investment and fosters growth and development of existing and new businesses.

The Witzenberg Local Economic Development Strategy therefore aims to provide a workable implementation plan that will assist the Municipality, in collaboration with its public, private and government stakeholders and communities, to build on existing socio-economic development efforts. Alignment with District, Provincial and National LED priorities aim to facilitate financial and programme support to identified LED initiatives. Stakeholders were also engaged to identify challenges and areas where the Municipality could facilitate growth and development in business; which would in effect address social problems and promote the sustainable use of natural resources.

It is ultimately only through cooperation between all stakeholders, that the Witzenberg Local Economic Development Strategy can be successfully implemented, while maximising collaborative impact.

11.References

Please refer to the comprehensive Witzenberg Local Economic Development Strategy 2025 – 2030 document for the list of references.

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager
VAN / FROM: Manager: Local Economic Development
DATUM / DATE: 9 May 2025
VERWYS/REF.: 2/2/2

Witzenberg Municipal Service Charter

Background

The Witzenberg Municipal Service Charter is an initiative that the Department of Economic Development and Tourism (DEDAT)'s Red Tape Reduction unit kickstarted and conducted with the Witzenberg Municipality, with its inception being at the end of 2023. The initial concept was to develop a municipal service charter for businesses. A consultant, Rae Wolpe, was appointed by DEDAT to assist & guide the Municipality in developing such a Charter.

The consultant's main purpose was the following:

1. Work with the municipality and local business to refine the municipal service charter to address the needs of businesses with respect to municipal service standards (primarily service timeframes) wherever feasible (and possibly identify opportunities/ requests for desired future service standard improvements) that impact on business operations as well as investment (incl. land development).
2. Raise awareness of the service charter standards both internally (within the Municipality) and externally through implementation of a 6-month communication plan including improved communication with the public.
3. Identify additional challenges faced by the Municipality in ensuring effective implementation and adherence to service standards in future (e.g. monitoring and reporting on service standards; use of case management systems; systems to track and report on complaints and get feedback on service levels; aligning performance standards to the organizational performance management system etc.) and where additional provincial support may or may not be required/ requested.

Definition of a Service Charter

A Service Charter is a statement of a public service commitment. It sets out the entity's commitment to providing services at specified levels to effect strategic developmental outcomes within the constraints of available resources. The Service Charter should contain services that the Municipality provide to members of the public, measurable standards, information on how to access services, contact details for relevant officials and mechanisms to report good or unsatisfactory service delivery.

The Service Charter project process

The process involved the following:

1. Basic input of all Municipal Departments regarding current standards
   - All Managers & Directors provided information regarding their various sections

2. Workshop with businesses (during 2024)
   - This workshop was attended by various businesses after invitation.
   - The basic input from Municipal Departments were presented and the businesses could provide comments

3. Refinement of the inputs from businesses and Municipal Departments
   This included:
   - Obtaining comprehensive service delivery standards from each Municipal division and determining specific standards that can be adhered to

4. Developing a 6-month communication plan that will guide communication of the charter to businesses and the public

5. Editing the final charter in a format readable by the public
   - Still to be conducted by DEDAT and the Marketing & Communication division

6. Translating the Service Charter in 3 official languages
   - Still to be conducted by DEDAT and the Marketing & Communication division

Draft Witzenberg Municipal Service Charter

A draft Witzenberg Municipal Service Charter has been developed, as well as the 6-month Communication Plan. See attached.

To recommend to Council:

- That Council adopt the draft Witzenberg Municipal Service Charter in principle
- That Council take note of the Communication Plan
- That Council recommend that the Charter be provided in a format accessible to the public
- That Council recommend that the Charter be translated in 3 official languages

.....
Riaan Fick
Manager: Local Economic Development

.....
David Nasson
Municipal Manager

Witzenberg Municipal services charter 2025

PURPOSE OF THE CHARTER

The Witzenberg Municipality is committed to providing an enabling environment to do business to support economic growth, development, job creation and poverty reduction. The service standards outlined in this charter are an important contribution to meeting the needs of business and outline what can be expected from the municipality.

MESSAGE FROM THE MUNICIPAL MANAGER:

It is my pleasure to introduce to you the Service Charter of Witzenberg Municipality. The service standards set in this Service Charter is our commitment to you, the residents, businesses and investors of Witzenberg as well as visitors to our area, to ensure high-quality service delivery and sustainability.

These standards were set in consultations with all the internal departments and several external and stakeholders, to ensure it is effective and measurable. We herewith pledge our commitment to the community of Witzenberg, and with this, the service standards against which you can hold us accountable. It is also our (the Municipality and customers') collective responsibility to always strive to achieve and exceed these standards, which we will keep up to date and relevant. We welcome all your feedback.



Municipal Manager: David Nasson

MESSAGE FROM THE EXECUTIVE MAYOR:

Witzenberg Municipality is a development and service driven municipality that strives to provide professional, quality, efficient, sustainable and adequate services to all our communities.

This Services Charter is a demonstration and commitment on our part to fulfil our constitutional mandate of delivering services and providing opportunities to better the lives of our communities in the greater Witzenberg municipal area.

The services as set out herewith, are service standards that the community can hold us accountable to. Should these service standards not be met, we undertake to institute the necessary corrective measures to realise and achieve our service goals and commitment to always adhere to these standards and high-quality service delivery.

We encourage the community to share our collective responsibility to uplift our communities, to actively participate in realising policy and development goals, planning and available programs, and to loyally pay their accounts for municipal services received to ensure sustainable service delivery.

With this Charter, we pledge to render excellent services all round and to create a conducive environment for your voices to be heard. Should you have any suggestions on how we can improve our service to the Witzenberg community, please do not hesitate to contact us on 023 316 1854 or admin@witzenberg.gov.za.



Executive Mayor: Cllr Trevor Abrahams

MUNICIPALITY'S VISION, MISSION AND VALUES.

Vision: Witzenberg Municipality, a municipality that cares for its community, creating growth and opportunities.

Our Mission: Witzenberg Municipality is committed to improve the quality of life for the community by:

- Providing and maintaining affordable services.
- Promoting social and economic development
- The effective and efficient use of available resources
- Effective stakeholder and community participation

Values:

- Driven by the aspirations of our community, we will respect and uphold the Constitution of the Republic of South Africa.
- We commit ourselves to the Code of Conduct for Councillors and Officials in terms of the Municipal Systems Act.
- We commit ourselves to the principles of sound financial management.

Batho Pele Principles:

Our municipality subscribes to the Bath Pele Principles of putting people first, including:

- Access
- Consultation
- Service standards
- Courtesy
- Information
- Openness & transparency
- Value for Money
- Redress

The municipality counts on a strong partnership with the citizens and business alike, and mutual respect is a must. The following is expected from all:

- Be courteous and civil, respect each other's dignity
- Provide complete and accurate information and documentation
- Be honest in discussions and interactions
- Provide suggestions for improving services
- Abide by all relevant legislation and regulations.

1. **Citizen Reponsibility:**

With every right that one is entitled to, comes a corresponding obligation. This is also true pertaining to the set agreed service standards. Our community's obligations include:

- Active participation in planning and programs
- Protection of existing infrastructure and reporting of vandalism / theft.
- Payment of accounts
- Reporting of problems and complaints
- Reporting any corruption
- Improving social cohesion
- Collaboration to build on the vision of our area
- Take ownership
- Report vandalism and theft to 023 4920181/2

The Municipal Systems Act grants you the rights to:

- To contribute to municipal decision-making processes;
- To submit recommendations, representations and complaints either orally or in writing;

- To receive prompt responses to your communications;
- To be informed of decisions of municipal office bearers that affect you;
- To be informed of the affairs, including its finances, of the municipality;
- To demand that municipal meetings are open to the public, are fair and free of personal interest;
- To use and enjoy public facilities;
- To have access to municipal services;
- To observe the mechanisms, processes and procedures of the municipality when exercising your rights;
- To promptly pay all your municipal bills for example service charges, taxes and levies where they are applicable;
- To respect the municipal rights of community members;
- To allow municipal staff on your properties when they are exercising their functions;
- To comply with municipal by-laws that apply to you.

MAIN CONTACT DETAILS:

- Switchboard: 023 316 1854 (during office hours)
- 24-hr Emergency & Service delivery control room: 023 4920181/2. Cell phone number (only when landlines are down): 081 8965480
  • Report Fraud: 0860 044 044
- Website: www.witzenberg.gov.za
- Facebook: www.facebook.com/witzenbergmunicipality
- General email address: admin@witzenberg.gov.za

HOW DO I REPORT A FAULT?

1. Phone in on 023 4920181/2 and request a reference number.
2. Send an Email to operateurs@witzenberg.gov.za with all details and request a reference number. Provide a clear description of fault, address details, contact details of resident and municipal account number if possible.
3. Visit our Municipal offices in Ceres, Tulbagh, PA Hamlet, Op-die-Berg or Wolseley during office hours (07:30 – 16:00, Monday – Friday) to log a call with the Control Room

DEPARTMENTAL SERVICES, STANDARDS AND CONTACT INFORMATION

OFFICIALS: SENIOR MANAGEMENT AND MANAGEMENT LEVEL

Name	Position	E-mail address
Seon Swartz	Director: Community Services	seon@witzenberg.gov.za
Africa R	Acting Manager: Resorts and Swimming Pools	ryno@witzenberg.gov.za
Vacant	Manager: Social Services	-
Mackenzie CJ	Manager: Housing	charlotte@witzenberg.gov.za
Stuurman J	Manager: Libraries	joan@witzenberg.gov.za
Lamprecht-Vertue A	Manager: Fire, Rescue and Disaster Management Services	annelize@witzenberg.gov.za
Truter H	Manager: Amenities and Environment	heloise@witzenberg.gov.za
Vacant	Director: Technical Services	-
Claasen P	Senior Manager: Solid Waste and Cleansing Services	pclaasen@witzenberg.gov.za
Victor Dyusha	Acting Senior Manager: Electro-Technical Services	victor@witzenberg.gov.za
Gatyene O	Manager: Fleet and Workshop	oswald@witzenberg.gov.za
Grove M	Acting Manager: Electro-Technical Services	marius@witzenberg.gov.za
Lintnaar E	Manager: Streets and Storm Water	elton@witzenberg.gov.za
Jacobs N	Manager: Water and Sewerage	nathan@witzenberg.gov.za
Taljaard H	Manager: Town Planning and Building Control	htaljaard@witzenberg.gov.za
Mpeluza M	Director: Corporate Services	monwabisi@witzenberg.gov.za
Vacant	Manager: Human Resources	-
Hendricks R	Manager: Communication and Marketing	rowena@witzenberg.gov.za
Green M	Manager: Traffic Services	trafficchief@witzenberg.gov.za
Wessels CG	Manager: Administration	cwessels@witzenberg.gov.za
Rhode R	Senior ICT Administrator	reginald@witzenberg.gov.za

Kritzinger HJ	Director: Finance	cobus@witzenberg.gov.za
Kolkota J	Deputy Director: Finance	jeremy@witzenberg.gov.za
Stevens C	Manager: Income	carmen@witzenberg.gov.za
Frieslaar M	Manager: Supply Chain	mfrieslaar@witzenberg.gov.za
Mars W	Manager: Financial Administration	william@witzenberg.gov.za
Nasson D	Municipal Manager (Office of the Municipal Manager)	david@witzenberg.gov.za
Nieuwenhuis L	Senior Manager: Legal Services	liza-mari@witzenberg.gov.za
Oerson ND	Chief Internal Audit Executive	noerson@witzenberg.gov.za
Ranna C	Manager: Internal Audit	cranna@witzenberg.gov.za
Swanepoel JH	Manager: Projects and Performance	jswan@witzenberg.gov.za
Hofmeester A	IDP Manager	adrian@witzenberg.gov.za
Fick R	Manager: Local Economic Development	riaan@witzenberg.gov.za

- **Department: Technical Services**

Technical administration		
Queries	*Our standard*	*Contact details*
Answer incoming telephone calls and redirect where appropriate to officials concerned	Answer within 6 rings	Secretary: Director Technical Services 023 – 492 01777 Admin Staff 023 – 492 0178
Telephonic request for information related to Technical Services	Answer within 10 working days	Secretary: Director Technical Services 023 – 492 01777 Admin Staff 023 – 492 0178
Written (or by e-mail) request for information – acknowledge receipt	Answer within 6 working days	Email contact: anita@witzenberg.gov.za Secretary: Director Technical Services 023 – 492 01777 Admin Staff 023 – 492 0178
Written (or by E-mail) request for information – comply with request or provide other feedback	Answer within 14 working days	Email contact: anita@witzenberg.gov.za Secretary: Director Technical Services 023 – 492 01777 Admin Staff 023 – 492 0178

Request for information in person – comply with request	Answer within 10 working days	Email contact: anita@witzenberg.gov.za Secretary: Director Technical Services 023 – 492 01777 Admin Staff 023 – 492 0178
Attend to solid waste enquiries via the SALGA Waste Management Application	Ensure that customer complaint/enquiry are routed to relevant official within 1 working day	SALGA Waste Management App

Waste Management		
Queries	Our standard	Contact details
Waste Removal:		**Office Hours** Tel: 023 – 492 0178 **After Hours / 24 hours** Tel: 023 492-0181/2
Domestic waste collection	1 collection per week	
Business waste collection	1/2/3 collections per week depending on type of business	
Garden waste collection	Once a week	
Issuing of black and green bags to households	Quarterly	
Street Cleaning		
Sweeping of streets	As per programme	
Sweeping of streets in CBD	Daily	
Street bins servicing / emptying	Daily	
Cleaning of Public Open Spaces:		
Removal of illegally dumped waste	Quarterly	
Skips servicing	At least once a week, more frequent where needed	
Public Toilets		
Available in all towns	Open Monday – Sunday	
Materials Recovery (Recycling) Facility		

Located in Ceres at the end of Lyell Street (next to Ceres Wastewater Treatment Plant)	Operating hours:	Weekdays: 08h00 – 16h00 Saturdays / Public Holiday: 08h00 – 13h00 Closed on Sundays
Waste Drop Offs		
Wolseley, located in Merriman Street	Operating hours:	Weekdays: 08h00 – 16h00 Saturdays / Public Holiday: 08h00 – 13h00 Closed on Sundays
Tulbagh, located in Steinthal Road	Operating hours:	Weekdays: 08h00 – 16h00 Saturdays / Public Holiday: 08h00 – 13h00 Closed on Sundays

Streets and stormwater			
Services	*Standards*		*Contact*
Streets	Grading of gravel streets:	According to maintenance programme	023 – 492 0178
	Pothole repairs:	Aim for 24 hours and 100% within 7 days	
	Resealing of asphalt streets :	Depends on road lifespan	
	Construction of new streets	According to maintenance programme and funding dependent.	
	Repair kerbing and channeling	When required	
	Construct driveways		
	Repair sidewalks	When required	
	Maintain road marking and signs	According to maintenance programme	
	Public Transport Planning	In accordance with master plans	

Stormwater	Respond to Flooding (emergency) within 24 hours Cleaning of stormwater pipes, manholes. Maintain and upgrade stormwater infrastructure: according to maintenance programme	023 492 0181/2

Water		
Queries	*Our Standard*	*Contact Details*
Repair pipe breaks / interruptions – main and network.	Repair within 24 hours after receival of complaint	023 – 492 0178
Repair leakages on Municipal networks e.g. valves etc.	Repair within 3 days after receival of complaint	023 – 492 0178
New water connections.	Installation of new standard water connection, distance <10m within 14 working days after receival of complete application form and payment. Installation of new water connections >10m within 21 working days after acceptance of quotation and receival of complete application form and payment.	023 – 492 0178 Email for application: marquin@witzenberg.gov.za Technical Office
Replace faulty water meters	Replacement within 20 working days after receival of request from finance department.	023 – 492 0178

Sewerage		
Queries	*Our Standard*	*Contact Details*
Clearing of blockages main lines and network	Clearing of sewage blockages within 24 hours after receival of complaint.	023 – 492 0178
Emptying of septic- and conservancy tanks	Emptying of septic- and conservancy tanks within 3 days after receival of request from call centre or public.	023 – 492 0178
New sewer connections	Installation of new standard sewer connection, distance <10m within 14 working days after receival of complete application form and payment. Installation of new sewer connections >10m within 21 working days after acceptance of quotation and receival of complete application form and payment.	023 – 492 0178 Email for application: marquin@witzenberg.gov.za 023 – 492 0178 (Technical Office)

Electrical division		
Queries	Our standard	Contact details
Unplanned Power Outages	Restoration of supply after unplanned power interruptions: • 30% of cases within 1.5 hours; • 60% of cases within 3.5 hours; • 90% of cases within 7.5 hours; • 100% of cases within 24 hours.	023 492 0181/2 Areas that are serviced by Eskom i.e., Prince Alfred Hamlet and Op Die Berg should refer to the Eskom website or Alfred-Chatbot for further information and logging of faults.
Planned Power Outages	• Planned power cuts will occur with 48 hours of notice. These notices are shared with public and on Council's social media platform.	023 – 492 0178

Faulty Streetlights	Repairing of streetlights: • 80% of cases within 72 hours	023 492 0181/2 Eskom- Alfred Chatbot
New connections	• Within 30 working days where existing infrastructure can be used and, • subject to investigation and agreement where network extension is required (generally within two months for low voltage network extensions and within three months for Medium Voltage network extensions)	023 316 8156
Metering	• Faulty meters are attended within 24 hours of reporting. • Reconnections of meters - 95% of cases within 48 hours* after reconnection fee is received. *Excludes cases of hard disconnections or service removals after tampering has taken place.	023 – 492 0178 or **023 492 0181/2**
New installations or upgrading infrastructure: Quotations and estimations	90% of cases within: • 10 working days where the existing infrastructure can be used and, • within one month where network extensions are required • by agreement in cases of large power users and/or where a new network installation is required.	023 316 8540
Report illegal electricity connections and infrastructure vandalism	• Council strives to ensure the safety of public and that of its personnel through removing illegal connections and curbing infrastructure vandalism as per the by-law. The public is therefore urged to report these activities timeously. • Anonymous reporting is also encouraged.	023 316 8540

TOWN PLANNING AND BUILDING CONTROL			
• For requesting copies of building plans email: jowayne@witzenberg.gov.za. Tel: 0233168540 • For building control: bouinsp@witzenberg.gov.za. Tel: 023 – 492 0178 • For town planning matters: ryan@witzenberg.gov.za. Tel: 023 – 492 0178 • Department Tel: 023 316 8540			
Strategy	**Queries**	**Delegatee**	**Time Line (Working days)**
Pre-application consultation	Applicant consultation with planning official to discuss requirements of the application.	Ryan van der Merwe - Town Planning (Office hours)	*N/A*
Rezoning applications	Receive and check application for compliance. Acknowledge receipt of application	Ryan van der Merwe - Town Planning (Office hours)	15
	Application lies for inspection		60
	Application circulated for comments		
	Submit proof of advertisements		(Applicant's responsibility)
	Evaluate application		15
	Approval of application		15
	Inform applicant		5
	Inform local departments and valuator		5
	Update register and GIS		5
	TOTAL		**120** (If no objections)
Consent use applications	Receive and check application for compliance	Ryan van der Merwe - Town	15

	Submit proof of advertisements	Planning (Office hours)	(Applicant's responsibility)
	Application circulated for comments		30
	Evaluate application		15
	Approval of application		15
	Inform applicant		5
	Inform local departments and valuator and update register and GIS		5
	TOTAL		**85** (If no objections)
Subdivision applications	Receive and check application for compliance	Ryan van der Merwe - Town Planning (Office hours)	15
	Application circulated for comments		60
	Evaluate application		15
	Approval of application		15
	Inform applicant, local departments & valuator and update register and GIS		5
	TOTAL		**110** (If no objections)
Consolidation applications	Receive and check application for compliance	Ryan van der Merwe - Town Planning (Office hours)	15
	Application circulated for comments		30
	Evaluate application		15
	Approval of application		15
	Inform applicant, local departments & valuator and update register and GIS		5
	TOTAL		**80** (If no objections)

Site development plan applications	Receive and check application for compliance	Ryan van der Merwe - Town Planning (Office hours)	15
	Application circulated for comments		30
	Evaluate application		15
	Approval of application		15
	Inform applicant and Building Control and update register and GIS		5
	TOTAL		**80** (If no objections)

Strategy	**Task**	**Delegatee**	**Time Line (Working days)**
Building line relaxation applications	Receive and check application for compliance and circulate for comments to Water and Sewerage	Ryan van der Merwe - Town Planning (Office hours)	15
	Evaluate application		5
	Approval of application		5
	Inform applicant and Building Control		5
	TOTAL		**30** (If no objections)
Permit use applications	Receive and check application for compliance	Ryan van der Merwe - Town Planning (Office hours)	5
	Application circulated for comments		10
	Evaluate application		5
	Approval of application		5
	Inform applicant, local departments & valuator and update register and GIS		5
	TOTAL		**30** (If no objections)

Evaluation and approval of Township establishment application	Receive and check application for compliance	Ryan van der Merwe - Town Planning (Office hours)	15
	Submit proof of notices, advertisements and Government department comments		(Applicant's responsibility)
	Application circulated for comments		60
	Evaluate application		30
	Approval of application (layout and conditions of establishment)		30
	Inform applicant, local departments, valuator and update register and GIS		5
	TOTAL		**140** (If no objections)
Enquiry of town planning scheme	Receive Scheme enquiry (by letter or fax) and record	Ryan van der Merwe - Town Planning (Office hours)	2
	Respond to enquiry (by letter or fax)		3
	TOTAL		**5**
Request for Zoning Certificate	Request for Zoning Certificate (by letter or fax) and record	Ryan van der Merwe - Town Planning (Office hours)	2
	Investigate zoning conditions, if any		2
	Issue Zoning Certificate electronically and place copy on file		1
	TOTAL		**5**

Strategy	Task	Delegatee	Time Line (Working days)
Complaints received	Investigate and determine type of transgression	Ryan van der Merwe - Town Planning (Office hours)	3
	Serve 1st Notice		3
	Follow up inspection (compliance to 1st Notice?)		30
	Serve Section 54 Prosecution Notice (if no compliance)		30
	TOTAL		**66**
Various enquiries on building and stand information and implementation of National Building Regulations	Stand sizes (obtain from GIS)	Ryan van der Merwe - Town Planning /Alroy Daniels (Office hours)	1
	Requests for copies (building plans and other)		2
	Application for approval of building plans (<500m2)		30
	Application for approval of building plans (>500m2)		60
	Circulate plans to different departments		14
	Inspections		3
	Builders deposits - registration		1
	Issue Occupancy Certificates		14
SAMOAC: Approval of various types of out- door advertisements	Temporary advertisements (posters and banners)	Ryan van der Merwe - Town Planning (Office hours)	1
	Trailers		3
	Billboards		30
	Other permanent advertisements		30

Temporary structures: erection of structure for a limited period	Application scrutinized by the BCO.	Alroy Daniels - Building Control (Office and After hours)	30

- **Finance Department**

Finance: Income		
Queries	*Standard*	*Contact*
1. Open a new municipal service account		account@witzenberg.gov.za Enquiries Tel 023-316 1854
1.1 Walk in customers	30 minutes' subject to correct documentation being submitted.	account@witzenberg.gov.za Enquiries Tel 023-316 1854
1.2 Email/ Online customers	7 working days subject to correct documentation being submitted	account@witzenberg.gov.za Enquiries Tel 023-316 1854
2 New Accounts Invoicing	Within 30 days	account@witzenberg.gov.za Enquiries Tel 023-316 1854
3 Refunds	Within 30 days after final account	account@witzenberg.gov.za Billing Tel 023-316 1854
4 Rates Clearance Certificates	Within 7 working days after full payment received date	account@witzenberg.gov.za Income: Tel 023-316 1854
5 Valuation Certificates	1 day after full payment received	account@witzenberg.gov.za Income: Tel 023-316 1854
6 Dispatch of accurate bills	Monthly	account@witzenberg.gov.za Income: 023-316 1854
7 Allocation of payment's	Within 72 hours after the receipts of payment's	payments@witzenberg.gov.za Snr Cashier: 023-316 1854

8 Disconnections for non- payment	14 days after due date.	account@witzenberg.gov.za Credit Control: 023-316 1854 Emergency services:023 492 0181/2
9 Reconnection of services		account@witzenberg.gov.za Credit Control: 023-316 1854 Emergency services: 023 492 0181/2
9.1 Pre-paid meters	Within 3 hours with proof of payment	account@witzenberg.gov.za Income: 023-316 1854
9.2 Conventional	Within 8 hours with proof of payment	account@witzenberg.gov.za Credit Control: 023-316 1854
10. Meter reading Cycle	Monthly Customers can email or WhatsApp their water and/or electricity metre readings on or before the 15th of each month, otherwise estimates will be used which may differ from the actual reading (NB include your municipal account number and the meter reading)	readings@witzenberg.gov.za WhatsApp: 064 931 0026 Income Office: Tel 023-316 1854
11. Account queries (written)	Within14 working days	account@witzenberg.gov.za Income Office: Tel 023-316 1854
12. Payment of creditors	30 days SMMEs paid within 14 days	sandy@witzenberg.gov.za Expenditure: 023-316 1854
13. Publishing results of tender awards on municipal website	Monthly	supplychain@witzenberg.gov.za 023-312 1765
14. Finalise procurement processes within national target	Within 180 days from advertisement	supplychain@witzenberg.gov.za 023-312 1765
15. Registration on municipal supplier database	Finalise database applications within 30 days from receipt. Original form with supporting documents must be submitted.	supplychain@witzenberg.gov.za 023-312 1765

- **Office of the Municipal Manager**

Legal Services and Property Management		
Queries	*Our Standard*	*Contact details*
Lease or sale of municipal vacant land	Enquiries must be submitted in writing. Acknowledgement of enquiry within 7 business days. Finalisation of enquiry in terms of Supply Chain Policy and Council's timelines.	admin@witzenberg.gov.za/ liza-mari@witzenberg.gov.za. 023-316 1854

Internal audit standards		
Queries	***Our standard***	***Contact details***
Fraud and Corruption	By committing ourselves being a corrupt free municipality, the following is in place: Consistent with the Auditor General's guidelines, line managers are responsible for daily operations and the internal control systems within their organizational responsibility. It is the responsibility of members of the public and employees (including line managers) to report all incidents of fraud, corruption, or any other dishonest activities of a similar nature to the national fraud hotline 0800 701 701.	Natasha Oerson: noerson@witzenberg.gov.za 0233131045 0800 701 701 (national fraud hotline) Or Email: tip-offs@witzenberg.gov.za Or Municipal Manager: david@witzenberg.gov.za Or admin@witzenberg.gov.za Or Public Protector

IDP (Integrated development Plan)		
Queries	*Standard*	*Contact*
Consultation	At least twice a year (Draft IDP inputs September-November and April-May for the municipal budget) we, the Municipality, shall consult with all our stakeholders and communities through public participation meetings (Integrated Development Plan and Budget Roadshows). Our consultation methods shall consider the geographical location of our communities, language and living conditions. Ward Councillors and Ward Committees to quarterly meet with Communities.	adrian@witzenberg.gov.za 023-316 1854
Openness and transparency	Our IDP, budget and related processes shall be open to the public. Ensure a functional Ward Committee System	adrian@witzenberg.gov.za 023-316 1854

Local Economic Development		
Queries	*Our Standard*	*Contact details*
Local Economic Development	• Complete informal trader permits to be processed within 14 calendar days. • Complete business license applications for businesses, including stall hawkers that prepare and sell meals, to be processed within 30 calendar days. • Permit and licence-based queries to be addressed within 3 working days. • Business development related queries will be addressed within 3 working days. • Unemployed persons will be registered on the unemployment database within 30 days after application received.	rachel@witzenberg.gov.za 023-3161854 aziska@witzenberg.gov.za 023-316 1854

- **Department: Corporate Services**

Marketing & Communication		
Queries	*Our Standard*	*Contact details*
Switchboard	Our switchboard is operational daily, Monday – Friday, during office hours only. Calls are redirected to the Control Room afterhours.	023 316 1854
Thusong services	Thusong Centers afford communities the opportunity to enjoy easier access to government services and information. Anchor tenants include departments and institutions such as Home Affairs, Social Development and the South African Social Services Agency (SASSA).	023 315 6240 Office hours vary per organisation in the Thusong Centre arrie@witzenberg.gov.za (Centre Coordinator)
24-hr Emergency Control Room	Witzenberg Municipality aim to offer the public support with service delivery complaints and queries daily. We also strive to assist residents requiring our help with law enforcement, fire services and traffic services when required. This function is performed through the Witzenberg Municipality Control Centre which operates 24 hours a day to dispatch these services where required.	023 492 0181/2 Email: operateurs@witzenberg.gov.za
Tourism	The Municipality has an MOU with Witzenberg Tourism for to promote Tourism and development in the area. There are Tourism offices situated in the towns of Tulbagh, Wolseley and Ceres.	Ceres Tourism +27 (0)23 316 1287 manager@ceres.org.za Tulbagh Tourism +27 (0)23 230 1348 info@tulbaghtourism.co.za Wolseley Tourism 0769071188 info@wolseleytourism.co.za

Access Control	We strive towards expressing the batho pele principles when communicating and assisting the public, especially front of desk staff and all officials in general.	023 316 1854
Marketing & Communication	Witzenberg Municipality liaises with the public on all available platforms regarding decisions by Council and Portfolio Committees with impact upon local regulations and by-law generation. We strive to be open, consistent, and transparent regarding all communication. Marketing and branding efforts focus on logo placement on all available and visible platforms.	023-316 1854 rowena@witzenberg.gov.za

Traffic and Law Enforcement Services		
Queries	*Standard*	*Contact*
Reaction time Road Accidents	Within 30 minutes	Control room: 023 492 0181 /492 0182
Issue of motor vehicle registration and licenses	Same Day	Principal Clerk L Hanse 023 492 0179 130 Voortrekker Road Ceres 6835 lhanse@witzenberg.gov.za
Waiting Period for Learners License	Within 90 Days	Acting Management Rep M Theunissen mtheunissen@witzenberg.gov.za 023 492 0179
Waiting Period for Drivers Licenses	Within 90 days	Acting Management Rep M Theunissen 023 492 0179 mtheunissen@witzenberg.gov.za

Attend to traffic related complaints from citizens	Within one working day	Head Inspector BG Senoamali 023 492 0179 083 458 1531 godfrey@witzenberg.gov.za After hours and normal working hours Control room 023 492 0181 operateurs@witzenberg.gov.za
Community traffic, safety, bylaw enforcement and security satisfactory survey	Twice a year	Head Inspector BG Senoamali 023 492 0179 083 458 1531 godfrey@witzenberg.gov.za Head Law Enforcement GJ Lukas 023 492 0179 083 440 1797 german@witzenberg.gov.za After hours and normal working hours Control room 023 492 0181 operateurs@witzenberg.gov.za
Attend to illegal structures	Within 45 minutes	Head Law Enforcement GJ Lukas 023 492 0179 083 440 1797 german@witzenberg.gov.za After hours and normal working hours

		Control room 023 492 0181 operateurs@witzenberg.gov.za
Road Safety Education and awareness	At least one campaign a week	Head Inspector BG Senoamali godfrey@witzenberg.gov.za 083 458 1531 Senior Traffic Officer Daniels edaniels@witzenberg.gov.za 023 492 0179

Administration		
Queries	*Standard*	*Contact*
Council and committee meetings	The Council meeting schedule of Witzenberg Municipality is published in the local newspaper at the end of each year during December Thereafter every Council meeting is published 6 days prior to each meeting in the local newspaper and using social media.	023 316 1854 Email: admin@witzenberg.gov.za
Council and committee minutes	All Council and Committee minutes are made available 3 days after approval thereof in all libraries of the Witzenberg municipal area.	Ceres: 023 316 1854 Tulbagh: 023 312 5087 Wolseley:023 3125131 Email: admin@witzenberg.gov.za
Application for information of public body	All applications for information of a public body is done in terms of the Promotion of Access to Information Act, 2000 and /or the Promotion of Administrative Justice Act (Nr. 3 of 2000). Response is done in 7 days via email, post or facsimile.	023 316 1854 Email: admin@witzenberg.gov.za
Acknowledgement of incoming correspondence: archives	Acknowledgement of all incoming correspondence (post, hand deliveries, etc.) are done on the same day. Members of the public who walk in can wait for the acknowledgment letter.	023 316 1854 Email: admin@witzenberg.gov.za

Application for prestige sport donations	Applications for prestige sport donations for sport men and women who obtained provincial and national colours are supported regarding their needs to attend the event. Applications must be submitted 3 weeks before the event and completed 7 days before the event.	023 316 1854 Email: admin@witzenberg.gov.za
Access control at council component	Access control and security services are rendered at the office of the Executive Mayor and Mayco Councillors. We strive to express Batho Pele principles when assisting the public by all officials.	023 316 1854 Email: admin@witzenberg.gov.za
Hygiene services	Witzenberg Municipality strive to provide in all its main buildings and community facilities a clean, neat and hygienic service to enhance good health.	023 316 1854 Email: admin@witzenberg.gov.za

Human Resources		
Queries	*Standard*	*Contact*
Response time to all interviewed candidates to inform them whether their application was successful or not for a position.	Within seven (7) working days	admin@witzenberg.gov.za 0233161854

- **Community Services**

Fire Fighting		
Services	*Standards*	*Contact*
Emergency Calls : Dispatching times after receiving the logged call	Respond within 3 minutes after call has been received.	023492 0180 fireadmin@witzenberg.gov.za
Response time to emergencies	Arrive at the incident within 14 minutes, depending on the locality of incident.	023492 0180 fireadmin@witzenberg.gov.za
Commentary on Building plan application	Comment provided within 5 working days	023492 0180 fireadmin@witzenberg.gov.za
Application for Fire Safety Certification (annual requirement for schools, opening of new business licence application, liquor licence application).	First inspection within 14 days from application	023492 0180 For applications via email: fireadmin@witzenberg.gov.za

<table>
<tr><th colspan="8">Disaster Management</th></tr>
<tr><td>Services</td><td colspan="6">Standards</td><td>Contact</td></tr>
<tr><td>Disaster response</td><td colspan="6">Joint Operation Centre (JOC) established within one (1) hour after local disaster has been declared.

Be DISASTER READY and follow the below for more information and up to date warnings:

https://disasterready.org.za/

https://www.facebook.com/witzenbergmunicipality</td><td>023 492 0180
fireadmin@witzenberg.gov.za</td></tr>
<tr><td>Event/ March/ Protest or Demonstration application</td><td colspan="6"><table>
<tr><td>Size</td><td>Crowd size/no of Participants</td><td>Minimum time for Submission of an Application to the Municipality by the event organiser before the date of an event [all required information relating to the application must be Submitted in terms of Section 3(2)]</td><td>Minimum time for The Witzenberg municipality to Respond to an Application for Staging an event</td><td>Appeals to be Lodged by Applicant with Witzenberg municipality within</td><td>Appeal to be Decided by Witzenberg municipality Within:</td></tr>
<tr><td>Small</td><td>50 to 200</td><td>15 working days</td><td>10 working days</td><td>24 hours of receipt of written notice from the Witzenberg Municipality indicating failure to resolve conflict</td><td>24 hours of receipt of
written notice of appeal</td></tr>
</table></td><td>023 492 0180
fireadmin@witzenberg.gov.za</td></tr>
</table>

	Medium	201 – 500	20 working days	15 working days	24 hours of receipt of written notice from the Witzenberg Municipality indicating failure to resolve conflict	24 hours of receipt of written notice of appeal	
	Large	501 – 2000	25 working days	20 working days	24 hours of receipt of written notice from the Witzenberg Municipality indicating failure to resolve conflict	Within 3 working days of receipt of written notice of appeal	
	Very large	2001 – above	60 working days	40 working days	48 hours of receipt of written notice from the Witzenberg Municipality indicating failure to resolve conflict	Within 5 working days of receipt of written notice of appeal	

Parks & Open Spaces		
Queries	*Our Standard*	*Contact details*
Public parks, cemeteries, landscaped areas and open spaces	• Cutting of grass,watering, pruning of shrubs and trees in open spaces; Undertaken according to a pre-scheduled program.	0233161854
Parks	• Emergency call out within 30 minutes	023-4920181/2
Cemeteries	• Preparation of graves as per written request	0233161854
community halls	• Preperation for utilisation as per booking register	0233161854
Recreational facilities	• Preperation for utilisation as per booking register. Cutting of grass undertaken according to a pre-scheduled program.	0233161854
Biodiversity:Ceres Nature Reserve:	• Invasive Species Monitoring, control and eradication (ISMCE) as per approved ISMCE plan, signed MOU or SLA	0233161854
Air Quality Services	• General provision guided by legislation and as per approved Air Quality Management plan	0233161854
Pollution control	• General/ complaints guided by legislation	0233161854

SOCIAL SERVICES		
Queries	*Our Standard*	*Contact details*
Social Development	• Complete indigent applications processed within 21 working days from date of application. • Feedback for Indigent application queries will be provided within 3 working days. • Assistance will be given with social development programme related queries, with feedback provided within 3 working days. • Assistance will be given for complete applications of free graves, with application processing being finalised within 4 working days.	023-3161854 mmuller@witzenberg.gov.za / lwessels@witzenberg.gov.za
Youth Development	• Distribution of youth-related information and opportunities as and when received to youth and youth-based organisations. Assistance with youth related queries, with feedback given within 3 working days. • Facilitating implementation of short and medium skills development programmes that is accredited and market related.	023-3161854 waronice@witzenberg.gov.za

Resort & Swimming Pools		
Queries	*Standard*	*Contact*
Resort and swimming pools	Witzenberg Swimming Pools is available for use to Public/Visitors between October and April. To increase customers, obtain Customer satisfaction, scale financial growth, and provide a relaxing environment to customers. *The Pine Forest Resort will provide its guests with the highest possible quality of Customer care in a still, modest, and rustic environment.*	023 492 0183 023 492 0184 Pine Resort: denontvangs1@witzenberg.gov.za /denontvangs2@witzenberg.gov.za

Housing Services		
Services	*Standards*	*Contact*
Respond to any housing and informal settlement complaints and enquiries **Feedback via phone/email/in writing/investigation**	5 working days Depending on nature of complaint or enquiry	Thomas Plaatjies (Snr Housing Official) Tel.(023) 3161840/ thomas@witzenberg.gov.za Vacant (Housing Official) Tel (023) 3161840/ Housing@witzenberg.gov.za
Housing Consumer Education and beneficiary information by conducting formal sessions within communities	Quarterly	Thomas Plaatjies (Snr Housing Official) Tel (023) 3161840/ thomas@witzenberg.gov.za
Updating of housing waiting list	As per application linked to a Provincial Housing Database	Sisanda Qashasho (CBC) Tel (023) 3161840/ Sisanda@witzenberg.gov.za
Feedback on housing applications	Immediately and on request	Sisanda Qashasho (CBC) Tel (023) 3161840/ Sisanda@witzenberg.gov.za
Maintenance of municipal housing (rental stock)	10 working days Depending on nature of complaint	Sisanda Qashasho (CBC) Tel (023) 3161840/ Sisanda@witzenberg.gov.za Superintendent Maintenance (Vacant) Tel (023) 3161840
Assistance to fire victims regarding burning down of dwellings or informal structures by rendering humane relief	Assistance within 24 hours	Charlotte Mackenzie (Manager Housing) (023)3161840/ charlotte@witzenberg.gov.za Mobile 0833255317 Thomas Plaatjies (Snr Housing Official) (023) 3161840/ thomas@witzenberg.gov.za 073 146 9147

Transfer of rental stock	As per application received the process starts with application for EEDBS subsidy to provincial housing department. Signing of contract between municipality and tenant until registration in deeds office total period of ± 6 months before receiving the title deed	Charlotte Mackenzie (Manager Housing) (023)3161840/ charlotte@witzenberg.gov.za Mobile 0833255317 Thomas Plaatjies (Snr Housing Official) (023) 3161840/ thomas@witzenberg.gov.za 073 146 9147

LIBRARY SERVICES		
Queries	*Our Standard*	*Contact details*
General Enquiries	Immediately	Contact details for all libraries: 023 - 316 1854 Libraries with direct lines John Steyn: 023 - 316 1288 (gwarries@witzenberg.gov.za) PA Hamlet: 023 - 313 0029 (erin@witzenberg.gov.za) Bella Vista: 023 - 315 5045 (mseroot@witzenberg.gov.za)
Outreach & Awareness Programs	Monthly	
Special Requests for Library material	On availability or within one month of request	
Hosting Library Week	Annually	
ICT and Printing Services	Daily at all libraries	

WITZENBERG

Witzenberg Municipal Services Charter: 6 Month Communication Plan

1 Communication plan purpose:

The municipality has developed a services charter to clarify what services can be expected to deliver at what service standard to citizens and businesses. The services charter is one mechanism to hold the municipality accountable for defined services standards. The success of the services charter on promoting accountability will depend on various factors, including the following:

1. Awareness of, and support for, the service charter and its purpose and standards from municipal administrative and political leadership as well as the full municipal administration and staff.
2. Effective communication of the service charter standards, and available municipal communication standards, to communities, citizens, customers that receive services from and have interactions with the municipality.
3. Effective tracking of all service delivery queries and complaints, as well as the monitoring and reporting of the municipality's service delivery performance in relation to all service standards contained in the charter. Ideally, selected service standards should also be linked to municipal staff performance agreements and the municipal performance management system.

The purpose of this communication plan is to outline what actions the municipality will implement to ensure that relevant stakeholders communicate the services charter (once this is approved by Council) to both internal (municipal officials and Councilors) and external (communities, customers, and businesses) target groups.

The Municipality will take appropriate steps to provide the necessary resources to implement this service charter and will be allocated responsibility to the relevant officials to implement specific communication plan activities.

Charter Communication Plan Target Audience:

1. Internal: Municipal officials
2. External: Citizens, customers, and businesses

Charter Communication Plan Goals:

1. Increase awareness of the municipal services charter and service standards.

2. Improve municipal staff awareness that the effective adherence to the charter service standards require a citizen and business-centred approach from the municipality and that adhering to the services standards is important to provide a supportive environment for businesses to operate, as well as to facilitate new developments and investment opportunities, so at to contribute towards job creation as well as growing the municipal rates base to support improved access to services and infrastructure.
3. Improve understanding of what citizens can expect from the municipality.
4. Encourage engagement and feedback from citizens and stakeholders.

2 Charter Communication Channels:

The municipality will implement activities using the following communication channels for internal and external stakeholders:

1. **Internal municipal staff and Council:**
   a) Identify Service Charter Champions (Municipal Manager and senior managers in each department) and allocate service charter communication and monitoring responsibilities (see Section 2 for the Service Charter Champion roles).
   b) Induction sessions: Introduce all new employees to the charter and standards during induction programs.
   c) Internal newsletters and communication platforms: Regularly share updates and information about the charter and service standards through internal communication channels.
   d) Training sessions: Conduct targeted training sessions for different departments on the specifics of the charter and standards relevant to their roles.
   e) Performance management system: Integrate service standards into performance management systems to hold employees accountable for delivering high-quality services.
2. **External audiences (communities, customers and businesses):**
   a) Website: Develop a dedicated webpage (or pages) on the municipal website with clear and accessible information about the charter, including service standards, complaint procedures, and contact details.
   b) Social media: Utilize social media platforms to share engaging content about the charter, highlighting key aspects and service standards.
   c) Municipal external newsletter: Share useful service charter information with communities and municipal customers.
   d) Ward Committees: Ward Councilors can raise awareness of the service charter within their Ward Committee portfolios and sectors.

e) Community meetings and outreach programs: Use town hall meetings, community forums, and public outreach programs to discuss the charter and answer questions from citizens.

f) Local media: Partner with local newspapers, radio stations, and TV channels to disseminate information about the charter and service standards through various media formats.

g) Flyers and brochures: Distribute printed charter booklets in public spaces, community centers, and customer service points.

h) Public service announcements: Run public service announcements on local media platforms to raise awareness about the charter and encourage citizens to hold the municipality accountable.

i) Customer service training: Train customer service personnel on the charter and service standards to ensure they can effectively answer inquiries and resolve complaints.

j) Feedback mechanisms: Establish clear and accessible feedback mechanisms (hotlines, online forms, suggestion boxes) to receive feedback from citizens and businesses on their experience with municipal services.

k) Evaluation: Regularly monitor the effectiveness of communication efforts by tracking website traffic, social media engagement, feedback received through various channels, and citizen satisfaction surveys. Based on the evaluation results, refine, and adjust communication strategies to ensure continuous improvement in reaching targeted audiences and achieving communication goals.

Additional Considerations:

a) Language Accessibility: Ensure all communication materials (charter brochure) are available in the three main languages: English, Afrikaans and Xhosa.

b) Community Partnerships: Collaborate with community organizations and relevant stakeholders to amplify awareness efforts and leverage their existing networks to reach different segments of the population.

3 Communication plan implementation

The Manager: Communication & Marketing will be responsible for coordinating the implementation of the communication plan. The relevant official responsible for municipal communication will be responsible for reporting on progress with the implementation of this communication plan to the Municipal Manager.

Each service delivery department will nominate one or more **Services Charter Champion** who will be responsible for the following:

1. Regularly communicating the purpose and importance of the services charter to staff within each department. This includes raising awareness amongst all staff that adhering to the services standards is important to provide a supportive environment for businesses

to operate, as well as to facilitate new developments and investment opportunities, so at to contribute towards job creation as well as growing the municipal rates base to support improved access to services and infrastructure.

2. Ensuring that the relevant municipal buildings, facilities, and offices are used to distribute copies of the printed services charter as well as posters highlighting relevant services, standards, and municipal contact information from the services charter.
3. Monitoring and reporting on the department's performance in relation to its selected services standards that are aligned with departmental KPIs to senior management as well the Council.

Municipal Service Charter Communication Plan:
Internal to the Municipality: Municipal staff and Councillors

Activity	Purpose of Communication	Responsibility	Audience	When	Delivery Method	Presentation Method
Identify Services Charter Champions in each Department and conduct training on their role as communication champions	Ensure that Services Charter Champions understand their role and are capacitated to fulfill this role.	Municipal Manager's office and Department Directors	Departmental Service Charter Champions	When charter is approved	Training workshop for Charter Champions Charter champions staff meetings	Workshop Meetings
Communicate importance of service charter and service standards to departmental staff	Ensure that municipal staff are aware of relevant service standards and why these are important	Municipal Manager Department Directors Charter Champions	Both front line and back-office staff within each department	Regular departmental meetings as well as staff interactions	Staff communication	Presentation to staff Regular staff interactions

Municipal Communication Plan: External to the Municipality: Citizens, customers, and businesses

Activity	Purpose of Communication	Responsibility	Audience	When	Delivery Method	Presentation Method
Ensure availability of service charter brochures and posters (dependent on availability of resources) in municipal offices, facilities and service centers, as well as municipal web site and other social media channels	Ensure that communities, customers and businesses have easy access to the charter and awareness of service standards and communication channels	Communications manager responsible for printing charter booklets and developing a distribution plan incl. how many copies will be printed overall and how copies will be distributed to all relevant municipal offices and facilities	Municipal Citizens, customers and businesses	At launch of charter and ongoing	Distribute copies to customer facing municipal offices, community and municipal facilities in all towns, local tourism offices, business chambers etc.	Charter booklet available at all customer-facing counters
Municipal Manager, Department Directors and Municipal Mayor and Councilors to use municipal platforms and other public engagements (incl. engagements with business) to raise awareness of the charter	Use municipal platforms to raise awareness of the charter and how this can streamline communications with the municipality	Municipal Manager Department Directors Councilors	Citizens, customers, businesses	Ongoing	Public engagements	Meeting presentations and discussions

Activity	Purpose of Communication	Responsibility	Audience	When	Delivery Method	Presentation Method
Ensure all municipal staff with email access include in their email signature "To give us feedback on our service levels, please email your comments to admin@witzenberg.gov.za.	To ensure that both municipal staff, and citizens, customers and businesses have a dedicated email address that is widely communicated to forward both compliments and complaints with respect to service standards.	Municipal communications manager	Citizens, customers, businesses	Ongoing	All municipal outgoing Emails	All municipal outgoing Emails
Ensure the allocation of clear roles and responsibilities with respect to the use of the municipality's social media channels (e.g. Facebook, Twitter etc.) to raise awareness of municipal service standards	Ensure that social media is used regularly to raise awareness of the municipality's service standards and communication channels	Municipal communications manager	Citizens, customers, businesses	Ongoing	Municipal social media channels	Social media posts referring to the charter and/or services standards and/or municipal communication channels

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D Nasson

Municipal Manager

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Municipal Manager
VAN / FROM: Manager: Local Economic Development
DATUM / DATE: 16 April 2025
VERWYS/REF.: **Business Licenses (5/5/1)**

1. Business license municipal tariff

The current fee for business license applications is R25 and have not been amended for more than 14 years.

Currently there are 3 types of business license applications that the LED unit receive:

1. Formal businesses that have a residential address or shop in the CBD areas, Industrial rezoned areas and Commercially rezoned areas (including entertainment businesses and certain types of health services)
2. Mobile shop trader business licenses
3. Informal trader business license: for informal traders in demarcated trade spaces that want to sell meals or perishable food stuffs

Consideration is recommended to be given to increase the business license application's fees, as it is outdated.
It is noted that Witzenberg Municipality's business license applications is guided by Act No. 71 of 1991: Businesses Act, 1991. There is not currently a bylaw for business licenses in Witzenberg Municipality.

2. The frequency of business license applications

Currently formal businesses only apply for business licenses if they opened a new business in town. A business license should be applied by the applicant every time that a new shop is opened, even if it is the same address or only a change of ownership.

Informal traders apply annually for their business license (due to the informal trader permit that is also an annual permit).

Consideration is recommended to increase the frequency of business license applications, thus creating an opportunity for multi-year business license applications.

The motive for the change in frequency is:

- To ensure that all new shops & relevant businesses that is currently residing in Witzenberg, comply with municipal & relevant required business & health regulations, including businesses that has new owners

Recommendation:
For Consideration at the Portfolio Committee: LED& Tourism

1. That the fees for business license applications be:
   - R1000 for formal businesses
   - R1000 for mobile shops
   - R750 for informal traders (this is for informal traders that trade on demarcated spaces that prepare food)

2. That the frequency for business license applications be changed from once-off to annually (as well as when new ownership occurs)

✉ 44 Ceres 6835 ☎ (023) 316 1854 (023) 316 1877 admin@witzenberg.gov.za

3. That all established & new businesses that reside in the CBD and all commercial & Industrial rezoned areas (including certain types of health facilities and entertainment) apply/re-apply for business license applications in the 2025/2026 financial year (if they have not yet applied in the previous 5 years).

4. That existing businesses be given 11 months to apply (from 1 July 2025) for a business license, with the deadline being end of May 2026. For this suggestion, the application form is also to be made available online for easier application for businesses that cannot apply physically.

R FICK
Manager: Local Economic Development

DAVID NASSON
MUNICIPAL MANAGER
Approved/Not approved

Enq : Armstrong Mpela
Ref : **2/1/3/2**
Tel : 021-446-9800
E-mail : mmpela@salga.org.za

Date : **11 June 2025**

SOUTH AFRICAN LOCAL GOVERNMENT ASSOCIATION
SALGA
Inspiring service delivery

Physical
16th Floor, 2 Heerengracht Street
Cnr Hertzog Boulevard
The Towers, Foreshore
Cape Town, 8000
Postal
PO Box 185
Cape Town, 8001

MINUTES
Governance and Intergovernmental Relations [GIGR] Provincial Working Group

TO : **CHAIRPERSON**
PEC CHAIRPERSON AND DEPUTY CHAIRPERSONS
MEMBERS OF THE WORKING GROUP
MUNICIPAL OFFICIALS
STAKEHOLDERS AND INVITED GUESTS

MINUTES
GOVERNANCE AND INTERGOVERNMENTAL RELATIONS PROVINCIAL WORKING GROUP
FRIDAY, 16 MAY 2025: MOSSEL BAY

Kindly receive the Minutes of the SALGA Western Cape GIGR Provincial Working Group meeting held **on Friday, 16 May 2025 at the Garden Route Hotel, Pinnacle Road, Heiderand, Mossel Bay**.

Kind Regards

Mr KHALIL MULLAGIE
PROVINCIAL DIRECTOR OF OPERATIONS

ENCL

MINUTES
GIGR PROVINCIAL WORKING GROUP MEETING
16 MAY 2025: MOSSEL BAY

SECTION A
PROCEDURAL MATTERS

1.1 OPENING AND WELCOME

Cllr Carl Pophaim, Chairperson of the GIGR working group, welcomed attendees to the meeting and expressed his gratitude for making the time to attend the physical meeting. He acknowledged the frustration of some participants regarding the lack of a virtual option but similarly stressed the necessity of a physical gathering for effective engagement.

1.2 EVACUATION PROCEDURE

The Evacuation Procedure was explained by Ms Alvira Galant from the Garden Court Hotel.

NOTED

1.3 SALGA ON-LINE EVALUATION

The on-line evaluation link was introduced to the meeting, emphasising the importance of the feedback in the betterment of the relevance and performance of these working groups.

NOTED

1.4 DECLARATION OF INTERESTS

No interests were declared.

NOTED

1.5 ATTENDANCE AND APOLOGIES

PRESENT: COUNCILLORS

Cllr	Mr	Schaun Mitchell Meyers	:	Beaufort West Municipality
Ald	Mr	Raynold van Rooy	:	Bergrivier Municipality
Cllr	Ms	Mavis Phindiswa Busakwe	:	Bitou Municipality
Cllr	Mr	Vernon Bedworth	:	Breede Valley Municipality
Ald	Ms	Margaret Sampson	:	Cape Winelands District Municipality
Cllr	Dr	Ruben Robert Richards	:	Cederberg Municipality
Cllr	Mr	Brendan van der Merwe	:	City of Cape Town
Cllr	Mr	Carl Joshua Pophaim	:	City of Cape Town GIGR Chairperson
Ald	Ms	Theresa Uys	:	City of Cape Town
Cllr	Ms	Rita Andreas	:	Drakenstein Municipality
Cllr	Ms	Jacqulique von Brandis	:	George Municipality
Cllr	Mr	Gerald Leonard Boezak	:	Hessequa Municipality
Ald	Mr	Micke Gouws	:	Laingsburg Municipality
Cllr	Mrs	Pauline Hess	:	Langeberg Municipality
Cllr	Ms	Nicolette le Roux	:	Mossel Bay Municipality
Ald	Mr	Johannes Jacobus Allers	:	Oudtshoorn Municipality
Ald	Mr	Andries Erwee Franken	:	Overberg District Municipality
Cllr	Mr	Archibald Klaas	:	Overstrand Municipality
Cllr	Ms	Magrietha Dorothea Jaftha	:	Prince Albert Municipality
Cllr	Mr	André Brahm Truter	:	Saldanha Bay Municipality

Ald	Mr	John Harold Cleophas	:	Swartland Municipality
Cllr	Mr	Hendrik Francois du Rand	:	Swellendam Municipality
Ald	Mr	Lincoln Milton de Bruyn	:	Theewaterskloof Municipality
Ald	Mr	Roelof Weideman Strydom	:	West Coast District Municipality
Ald	Ms	Elizabeth Mary Sidego	:	Witzenberg Municipality

PRESENT: MUNICIPAL OFFICIALS

Off	Mr	Amos Makendlana	:	Beaufort West Municipality
Off	Mr	Jackson Penxa	:	Central Karoo District Municipality
Off	Mrs	Gayle Postings	:	City of Cape Town
Off	Mr	Koos Nieuwoudt	:	Garden Route District Municipality
Off	Mr	Albert de Klerk	:	Hessequa Municipality
Off	Mr	Lulamile Mapholoba	:	Knysna Municipalit
Off	Mr	Earl-John Jantjies	:	Oudtshoorn Municipality
Off	Dr	Dean O'Neill	:	Overstrand Municipality

PRESENT: PEC MEMBERS

Ald	Mr	Donovan David Joubert	:	PEC Chairperson
Ald	Mr	Aidan Charles Stowman	:	PEC Deputy Chairperson
Cllr	Mr	Carl Joshua Pophaim	:	PEC Member
Cllr	Mr	André Brahm Truter	:	PEC Member

APOLOGIES

MEC	Mr	Anton Bredell	:	MEC of Local Government Environmental Affairs and Development Planning
Cllr	Mr	Anthony Charles Moses	:	PEC Deputy Chairperson
Cllr	Mr	Raymond John Ross	:	Cape Agulhas Municipality
Ald	Mr	Gert Diederik Burger	:	Cape Agulhas Municipality
Cllr	Mrs	Thershia Caroline Jennilee Prince	:	Central Karoo District Municipality
Cllr	Adv	Johan Miller	:	Drakenstein Municipality
Cllr	Mr	Derrick America	:	Drakenstein Municipality
Ald	Mr	Andrew Stroebel	:	Garden Route District Municipality
Cllr	Mr	Grant Riddles	:	Hessequa Municipality
Cllr	Mr	Werner Meshoa	:	Kannaland Municipality
Cllr	Mr	Nicolaas Valentyn	:	Kannaland Municipality
Ald	Mr	Schalk Willem van Eeden	:	Langeberg Municipality
Ald	Mrs	Venolea Fortuin	:	Mossel Bay Municipality
Ald	Mrs	Olwene Daphpe Daniëls	:	Saldanha Bay Municipality
Cllr	Mr	Quintin Smit	:	Stellenbosch Municipality
Off	Adv	Hanlie Linde	:	Bergrivier Municipality
Off	Ms	Heleine Potgieter	:	Breede Valley Municipality
Off	Mr	Joggie Scholtz	:	Swartland Municipality

IN ATTENDANCE

SH	Mrs	Aneeka Jacobs	:	LGSETA
SH	Ms	Nicole Williamson	:	Department Local Government

SH	Mr	Kamal Makan	:	Department Local Government
SH	Mr	Pascal Moloi	:	CoGTA
Mr		Khalil Mullagie	:	SALGA Western Cape Provincial Director of Operations
Mr		Makhosonke Mpela	:	SALGA Western Cape Senior Advisor: IGR and Strategic Relations
Mr		David Jansen	:	SALGA Western Cape Senior Advisor: Municipal Governance
Mr		Loyiso Njamela	:	SALGA Western Cape Advisor: IGR and Strategic Relations
Ms		Miltoinette Cupido	:	SALGA Western Cape Manager: Strategic Services and Analytics
Ms		Nwabisa Gwele	:	SALGA Western Cape Manager: Finance and Corporate
Mrs		Joyce Mohololа	:	SALGA Western Cape Communication and Marketing Officer
Mr		Ferris Jooste	:	SALGA Western Cape Documents and Records Officer
Mrs		Magda Marais	:	SALGA Western Cape Portfolio Administrator
Mr		Moleboheng Nkala	:	SALGA Western Cape Portfolio Administrator
Mr		Sidwell Blows	:	SALGA Western Cape: ICT Officer
Ms		Manzell Muller	:	SALGA Western Cape Receptionist
Ms		Fikile Tshabagu	:	SALGA National.

The Chairperson addressed the apologies, noting the reasons for some absences and proposing to accept apologies with valid reasons while not accepting others without reasons. It was stated that future apologies to the GIGR Working Group, must be accompanied by a valid reason submitted to the Secretariat in writing.

NOTED

1.6 ADDRESS BY THE PEC CHAIRPERSON

Ald Donovan Joubert – PEC Chairperson of SALGA Western Cape, provided updates on various engagements and meetings held over the past months, which includes interactions with ministerial and SALGA representatives. He emphasised the importance of councillors' well-being, addressing concerns about financial and employment uncertainties, and the need for support and counselling Councillors during difficult times. The progress on review of benefits for councillors, such as pension and medical aid, which are awaiting the national president's signature for implementation was also discussed.

It was explained that the Western Cape decided to support the JDMA instead of the DDM where after Ald Joubert highlighted the reasons for this decision and the benefits of the approach. He mentioned that a legal opinion was sought on the DDM regulations to ensure compliance and effectiveness and emphasised the need for clarity on the legal aspects of the DDM. The need for collaboration between different levels of government to ensure the success of the JDMA was emphasised.

Ald Joubert mentioned the importance of councillors' attendance at meetings arranged with ministers to address issues like backyard dwellers and disaster kits and stressed the need for executive mayors and municipal managers to be present at these meetings. It was proposed

inviting ministers from agriculture, public works, and energy to future engagements to address specific sectoral issues.

Councillors were encouraged to present updates from all working group meetings to their municipalities whilst the importance of training and capacity building for councillors was also emphasised.

In conclusion, Ald Joubert expressed his gratitude to councillors for their dedication and contributions, acknowledging the sacrifices made for their communities.

Concerns were raised about the cost containment policy, emphasising its lack of consideration for the welfare of councillors, particularly regarding travel and accommodation for meetings. It was suggested that the policy should allow for councillors to stay overnight when necessary to ensure the safety and well-being of councillors. The discussion highlighted the need for a balance between compliance with the policy and the practical needs of councillors. Ald Joubert acknowledged the issue and mentioned that the current cost containment policy does leave the discretion to the municipal manager. He agreed to take up the matter with MEC Bredell.

A suggestion and/or request from the floor was raised to establish a Western Cape Mayoral Forum, highlighting the benefits of such a forum for sharing knowledge and experiences among mayors. Following the request Cllr Pophaim enquired whether existing platforms like the MinMay and PCF were sufficient for ventilating issues, upon which Cllr Truter and other participants expressed that the current forums do not adequately address mayoral issues and do not provide enough opportunities for Western Cape mayors to share their experiences and challenges. It was suggested without any objection to formally resolve the establishment of a Western Cape Mayoral Forum and to get a formal report on how it would be established based on the PEC decision.

After discussion, it was –

RESOLVED

1. That SALGA engage with the Minister of Finance to address the concerns raised and to consider the safety and welfare of councillors in the Cost Containment Policy.

2. That the PEC formally be requested that to establish a Western Cape Mayoral Forum and provide the necessary information / guidelines required on the establishment of such a Forum.

GIGR Resolution: 16.05.2025**: 01**

1.7 ADOPTION OF THE AGENDA

The Chairperson invited additional items to the Agenda from the floor. Ald Allers suggested the following items to be added –

- Infrastructure function being taken away by the provincial authority.
- Protocol for the visit by executive office bearers from a provincial and national level.
- District tariff structures in relation to businesses or commercial entities.
- Library function in municipalities.

The items were received without any objections, to be discussed added to the Agenda as Item 3.8 ‘Additional Items’.

The Agenda was unanimously adopted with the suggested changes.

NOTED and
ADOPTED

1.8 ADOPTION OF THE GIGR MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2025

The GIGR Minutes of 13 February 2025 was shared with the Agenda for approval and adopted by the meeting without any changes.

NOTED and
ADOPTED

1.9 PROGRESS OF RESOLUTIONS OF THE GIGR MEETING HELD 13 FEBRUARY 2025

The updated Progress on Resolutions for the GIGR Meeting was attached to the Agenda.

Referring to Item 2.1 of the Resolutions, and reflecting on the address by the PEC Chairperson, Cllr Pophaim proposed that DLG be invited to present on a comparison between the Joint District and Metro Approach (JDMA) and the District Development Model (DDM) at the next meeting of the GIGR to enable municipalities to better understand the differences and implications of both approaches.

The following items listed on the Progress of Resolutions will be dealt with as part of this Agenda –

- Item 2.2 Municipal Grading
- Item 3.2 Remuneration of Senior Managers
- Item 3.4 Intergovernmental Relations Framework Amendment Bill
- Item 3.9 Report on Western Cape Municipal Speakers' Forum
- Item 3.13 Review of the White Paper on Local Government

The following items listed on the Progress of Resolutions were dealt with as indicated –

- Item 3.3 Injury on Duty: Councillors
  - ❖ A report was submitted to the PEC. Feedback is awaited and will be provided to the GIGR Working Group at its meeting in July 2025.
- Item 3.6 Western Cape Monitoring and Support of Municipalities Amendment Bill
  - ❖ A letter was sent to the chairperson of the Standing Committee requesting a meeting to discuss the Bill. A report will be tabled to the next GIGR Working Group meeting in July 2025.
- Item 3.8 Report on the Engagement with the Speaker of Provincial Parliament
  - ❖ This is work in progress. A report will be tabled to the next GIGR Working Group meeting in July 2025.
- Item 3.14 Work of the GIGR and Government Relations
  - ❖ A report was submitted to the PEC. Feedback is awaited and will be provided to the GIGR Working Group at its meeting in July 2025.

After discussion, it was –

RESOLVED

1. That SALGA invite Department of Local Government to the GIGR Provincial Working Group to present on a detailed comparison between the JDMA and the DDM to enable municipalities to better understand the differences and implications of both approaches.

GIGR Resolution: 16.05.2025**: 02**

SECTION B
PRESENTATIONS

2.1 LOCAL GOVERNMENT SECTOR EDUCATION AND TRAINING AUTHORITY (LGSETA)

Mrs Aneeka Jacobs, Provincial Manager: Western Cape LGSETA, informed the meeting that all municipalities in the Western Cape submitted their workplace skills plans in time and before the set deadline. The focus is on compliance checks and approval to unlock mandatory grant payments.

The councillor development strategy, with qualifications aligned and submitted for registration by December 2025, includes –

- Councillor Induction and Skills Audit
- Function Based Training and Development
- Soft Skills Development

Mandatory grants of R43.5 million were disbursed to the Western Cape for the 2023-2024 financial year. Discretionary grants of R35.1 million were allocated for 80 projects benefiting 457 individuals. The current active projects through SALGA include various skills programs, totalling R18 million.

Mrs Jacobs urged municipalities to ensure that mandatory grants are utilised for training purposes, and councillor development. Members should also monitor the implementation of the workplace skills plans and discretionary grants projects.

After discussion, it was –

RESOLVED

1. That the Draft Policy on councillor development be tabled at the next GIGR Provincial Working Group meeting.

2. That SALGA establish progress with the development of the Workplace Skills Plan for councillors in municipalities.

GIGR Resolution: 16.05.2025**: 03**

2.2 MUNICIPAL AUDIT OUTCOMES

Ms Sangeeta Kallen from the Auditor General South Africa (AGSA) shared that Western Cape Municipalities maintained a high level of clean audits, but there were regressions in some municipalities.

Key improvements in the audit outcomes in municipalities such as Knysna, Matzikama, and Swellendam were mentioned. Unfortunately, there have also been regressions due to internal control issues and compliance issues in municipalities such as Bitou, Oudtshoorn and Theewaterskloof.

Ms Kallen mentioned that compliance remains a significant challenge, with irregular expenditure that have increased from 1 billion to 2.5 billion, primarily from the City of Cape Town. A total of five material irregularities were issued, with two that have been resolved and three in various stages of assessment.

Members of the working group suggested the following actions relating to the Audit Report –

- Department of Local Government (DLG) to be invited to the next GIGR working group to present on the support interventions provided to the struggling municipalities and outcomes of Section 106 investigations
- SALGA to present to the next GIGR working group on the support programmes provided to struggling municipalities and the cost involved.
- Municipal Public Accounts Committee (MPAC) Chairpersons to be invited to present on how they manage their operations.
- MPAC Forum to receive training on Unauthorised, Irregular, Fruitless and Wasteful expenditure.
- Municipalities review and address compliance issues to prevent audit regressions and implement and monitor action plans to improve audit outcomes.

It was argued that there is need for the review of the categorisation of the Audit Findings. SALGA was urged to advocate for the formal recognition and support of the MPAC Forum as a governance structure.

After discussion, it was –

RESOLVED

1. That SALGA engage with municipalities to understand and resolve the root causes of audit findings.

2. That Department of Local Government be invited to the GIGR Working Group meeting to present on the support interventions provided to the struggling municipalities and outcomes of Section 106 investigations.

3. That SALGA present to the GIGR working group on the support programmes provided to struggling municipalities and the cost involved.

4. That the MPAC Forum receive training on Unauthorised, Irregular, Fruitless and Wasteful expenditure.

5. That PEC advocate for the formal recognition and support for the MPAC Forum as a governance structure.

GIGR Resolution: 16.05.2025**: 04**

2.3 REVIEW OF THE WHITE PAPER ON LOCAL GOVERNMENT

Mr Pascal Moloi from CoGTA and Ms Nicole Williamson from DLG presented on the review of the White Paper on Local Government which aims to address systemic and structural challenges in local government. Nine key issues identified include fiscal and financial setup, culture and behaviour, citizen relations, traditional leadership, oversight, collaboration, climate change, and spatial patterns.

It was reported that extensive consultations were held with various stakeholders, which among others, included SALGA, the National Planning Commission, and various sector departments. The next step will be to engage with public consultations and develop a structured roadmap for implementation by March 2026.

The need has been identified to focus on practical methodologies to restore governance and accountability, reconfigure the fiscal framework, and enhance infrastructure investment mechanisms.

There was a comment that the current review of the White Paper is distinctly different from when it was first developed. A concern was raised, that, this review has been triggered by CoGTA. The question is, what was the thought process in triggering this? This must be a bottom-up approach; it must come from the sector addressed to CoGTA and CoGTA can then drive it. But it cannot come from CoGTA to Local Government. The review of the White Paper on Local Government must be unambiguous in guiding the review of legislation for local government. Changes should be made on the whole of government approach. We need to get this right from the on-set.

Mr Moloi responded that the review is a whole-of-government initiative driven from the Presidency with responsibility given to Minister Velenkosini Hlabisa. A National political steering committee comprising sixteen ministers, which includes the House of Traditional Leaders, SALGA, Minister Hlabisa and the Minister of Finance has been established. The Steering Committee is chaired and co-chaired by Minister Hlabisa, the Minister of Finance and the President of SALGA. A meeting has already taken place, and a submission made to the Presidents Coordination Council.

After discussion, it was –

RESOLVED

1. That SALGA convene a full day session to unpack the Review of the White Paper on Local Government, with the intention of developing a provincial position on the Review.

2. That one administrative and one political representative per municipality be requested / invited to attend / participate the SALGA full-day session. All travel and accommodation expenses will be for the municipality.

GIGR Resolution: 16.05.2025**: 05**

SECTION C
ITEMS FOR DISCUSSION AND NOTING
3.1 UPPER LIMITS NOTICE OF SENIOR MANAGERS

Ms Fikile Tshabangu from SALGA presented on the Upper Limits Notices of Senior Managers, detailing the background and consultation process. She touched on the draft SALGA submission on the upper limits. It was mentioned that key changes in the notice included the removal of previous definitions and the introduction of new annexures, such as lists of municipal grades.

Inaccuracies in the proposed municipal grades and pay scales were noted and concerns were raised about the lack of transparency in the grading process, with municipalities calling for a revision and clarity on the formula used for grading.

Cllr Pophaim referred to a report drafted by the Task Team on Municipal Grading with its recommendations for defining the grading system for local authorities. Three recommendations were made, with the first recommendation being the preferred option with the second recommendation as the alternative option.

Dr O'Neill, Chairperson of the Municipal Managers' Forum, requested that the report be amended to include "Conditional Grants" in the definition of municipal income.

After discussion, it was –

RECOMMENDED

1. That the report drafted by the Task Team on Municipal Grading, be amended to include "Conditional Grants" in the definition of municipal income and then be submitted to SALGA National as the Western Cape GIGR Working Group submission towards the Upper Limits Notice of Senior Managers.

GIGR Resolution: 16.05.2025**: 06**

3.2 INTERGOVERNMENTAL RELATIONS FRAMEWORK AMENDMENT BILL

The Intergovernmental Relations Framework Amendment Bill was shared with the Agenda for information and noting.

NOTED

3.3 REPORT ON THE WESTERN CAPE MUNICIPAL SPEAKERS' FORUM ENGAGEMENT

The Minutes of the last Speakers' Forum Meeting of March 2025 was noted. It was shared that the next Speakers' Forum meeting is scheduled for 19 and 20 June 2025 to be held in the Matzikama Region.

NOTED

3.4 REPORT ON THE WESTERN CAPE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE ENGAGEMENT

The Minutes of the last MPAC Meeting of April 2025 was noted. It was shared that the next MPAC meeting is scheduled for 5 and 6 June 2025 to be held in the Overberg Region.

After discussion, it was –

RESOLVED

1. That MPAC Chairpersons present to the next MPAC meeting on how they manage their operations and that a report back be done on the presentation to the next PEC Meeting.

GIGR Resolution: 16.05.2025**: 07**

3.5 QUARTER 4 REPORT: MUNICIPAL GOVERNANCE – 2024/2025

The Municipal Governance Report for Quarter 3 – 2024/2025 was shared with the Agenda.

NOTED

3.6 QUARTER 4 REPORT: INTERGOVERNMENTAL RELATIONS – 2024/2025

The Intergovernmental Relations Report for Quarter 3 – 2024/2025 was shared with the Agenda.

NOTED

3.7 NATIONAL WORKING GROUP REPORT

Cllr Pophaim shared that remuneration for councillors were under discussion at the National GIGR Working Group where it was mentioned that the remuneration review for councillors at that stage were with the Presidency, with potential risks highlighted, which included the need for Parliament to amend the Public Office Bearers Pension Fund Act.

Members were made aware of the concerns raised about the competitiveness of the parliamentary pension fund, with examples given of high costs for the medical aid compared to private options.

NOTED

3.8 ADDITIONAL ITEMS

Cllr Pophaim urged members to submit any items they wish to discuss during the meeting, in writing to the Secretariat to allow the items to be incorporated in the Agenda for the following meeting.

The following items were received from Ald Johan Allers when the meeting commenced –

3.8.1 Infrastructure function being taken away from municipalities.
3.8.2 Protocol for visits by Ministers and MEC's
3.8.3 District Tariff Structures
3.8.4 Library Functions

After discussion, it was –

RESOLVED

1. That the following items be deferred to the next GIGR Meeting for discussion –
    - Infrastructure function being taken away from municipalities.
    - Protocol for visits by Ministers and MEC's
    - District Tariff Structures
    - Library Functions

GIGR Resolution: 16.05.2025**: 08**

SECTION D

CLOSURE

4. REMINDER: SALGA ON-LINE EVALUATION FORM

Members were reminded to scan the QR code and to complete the Evaluation Form.

NOTED

5. NEXT PWG MEETING: DATE AND VENUE TO BE CONFIRMED

The date and venue for the next meeting will be communicated in due course. Cllr Pophaim suggested that future GIGR meetings be held earlier in the week, suggesting a Wednesday, to allow for more time to fully discuss the items on the agenda.

NOTED and AGREED

6. CLOSURE AND ACKNOWLEDGEMENTS

Cllr Pophaim thanked members for their attendance and participation in the meeting.
The meeting adjourned at 13:30.

The GIGR Minutes of the Western Cape Provincial Working Group Meetings held on 16 May 2025 was adopted on _____ **2025**.

CLLR CARL POPHAIM
CHAIRPERSON: GIGR
PROVINCIAL WORKING GROUP

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Mayor Committee

VAN / FROM: Senior Manager Legal Services

DATUM / DATE: 15 July 2025

VERW. / REF.: 7/1/4/1

CONSIDER MAKING AVAILABLE LAND FOR CHURCH PURPOSES IN PINE VALLEY WOLSELEY AND SELL IT IN TERMS OF THE TENDER PROCESS AT FAIR MARKET VALUE

BACKGROUND

We often receive enquiries for land for church purposes, especially in Pine Valley. There are no land that is zoned for such purposes in Pine Valley. At this stage it seems that there is a need for formal church land in Pine Valley.

Applications received:

1. Assemblies of God – please see formal written application;
2. ZCC Church – enquiries through the Councillor;
3. The Prophetic Movement Ministries Church – telephonic enquiry;
4. Lord Chosen Charismatic Revival Church – in person meeting;
5. Various other telephonic enquiries

The Assemblies of God identified the following possible sites – A larger map is attached to the application.



Identified possible sites: (In order of preference)
A: Next to old Creché in Africa Street
B Plot marked 1733 (Parking area next to Community hall).
C 4101 & 1493 Consolidated. (Next to mechanic workshop building).
D Below plot 1733. Same street to New Creché off Afrika St.
E Plot 1722. (Opposite Community Hall)
F Corner site. (Next to sportsfield)

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

COMMENTS RECEIVED FROM VARIOUS DEPARTMENTS

Land	LED	Legal	Solid Waste	Water and Sewerage	Electrical	Streets and Storm Water	Town Planning
A – Portion of Erf 1	-		No objection	Please see attached map with available services. Cost for connection can only be calculated after land is identified.	Network and extension cost : +- R25 000	No Objection	Not a formal erf. Needs to be subdivided and rezoned.
B – Erf 1733	Utilised for Busses to pick up school children	Will be utilised as Business area	No objection	As above.	Standard cost +- R12835	No Objection	Will have to be rezoned.
C- Erf 1734	-	Will be utilised as Business area	No objection	As above.	Standard cost +- R12835	Objects. Ground street gives access to erven at the back.	Will have to be rezoned.
D – Portion of Erf 1	-	Will be utilised as Business area	No objection	As above.	Network and extension cost : +- R31 000	No formal street.	Not a formal erf. Needs to be subdivided and rezoned
E- Erf 1722	Will be utilised for Business iniative - Dunlop business	Size of the Erf is 835,86m² Can maybe be subdivided	No objection	As above.	Standard cost +- R12835	No Objection	Will have to be rezoned.

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

F – Portion of Erf 1	-		No objection	As above.	Network and extension cost : +- R25 000	No Objection	Not a formal erf. Needs to be subdivided and rezoned

LEGAL REQUIREMENTS

Council to determine if Council wants to sell land for church purpose and then to identify the land from the above comments. Council further to decided that the identified land is not required for basic service delivery as envisaged by Section 40 of the Municipal Finance Management Act.

Due to the fact that there are a lot of parties interested to purchase church land, we would propose to rather sell the identified land in terms of the tender process at fair market related price.

Subdivision needs to be done if any of the portions of Erf 1 are identified. Rezoning needs to be done to all.

FINANCIAL IMPLICATION

All costs relating to the transaction will be for the account of the purchaser.

TO RECOMMEND TO COUNCIL

For Consideration

Liza-Mari Nieuwenhuis

From: Lennox Plaatjies <lennxpl@gmail.com>
Sent: Saturday, 25 January 2025 11:33 AM
To: Liza-Mari Nieuwenhuis
Cc: David Nasson; Meagan de Kock; bonginkosintshonga@gmail.com
Subject: Re: Assemblies of God "Back to God" gemeente: Navrae aangaande beskikbaarheid van munisipale meentgrond vir oprig van kerk te Afrikastraat, Pine Valley, Wolseley.
Attachments: Municipal Map of Pine Valley sites.pdf

Geagte Me. Nieuwenhuis

Ons bespreking by u kantoor op 23 Januarie 2025, rakende bogenoemde aangeleentheid het betrekking.

Hiermee wil ek graag, namens ons kerk, ons groot waardering uitspreek vir u vriendelike en uiters professionele ontvangs en behulpsaamheid by u kantoor.

Soos per ons vorige e-pos aan die Munisipaliteit rakende hierdie aangeleentheid, bevestig ons graag die meer as 40 jaar bestaan van die Assenblies of God "Back to God" gemeente te Pine Valley, Wolseley.

Die kerk bied sedertien geestelike, sowel as maatskaplike omgee dienste aan die gemeenskap van Wolseley, met 'n baie groot fokus op die opbou en ondersteuning van gesinne, bediening van manne as hoofde van hul gesinne en die gemeenskap, asook aan moeders as ondersteuningsbronne en gebedspilare van hul gesinne en die gemeenskap in geheel. Die kerk se weeklikse programme bestaan dus uit daaglikse gebedsessies, jeug-ondersteuning, vrouedienste, mansbediening en ons erdienste Sondae om 10h00.

Die Pine Valley Wolseley gemeente bestaan tans iuit sowat 30 gesinne, wat gesamentlk meer as 250 geregistreede lede van die kerk beslaan, met meer as 80 toegewyde aktiewe lede wat gereeld dienste bywoon. Ons gemeente is hoofsaaklik isiXhosa-sprekend (80%), met lede wat ook seSotho, Afrikaans en Engels as hooftaal gebruik, waarvoor ons dan ook van tolkdienste gebruik maak. Die gemeente word tans gelei deur Pastoor Bonginkosi Ntshonga, 'n dinamiese predikant met passie en 'n goeie visie vir die toekoms van die gemeente en die opbou van sosiale en geestelike waardes in ons gemeenskap. Die Pastoor word bygestaan deur sy gade, asook 'n toegewyde Kerk-komitee, wat bestaan uit manne en vroue met bewese leierskap en geskiedenis van diensbaarheid aan die gemeenskap, waaronder staatsamptenare, werksplekleiers, voormalige raadslede, entrepreneurs en studente resorteer.

Die gemeente dien sedert die middel 1980's vanuit 'n sinkgebou op Munisipale meentgrond te Madibastraat, Pine Valley. Hierdie grond is tans nie meer voldoende vir die groeiende gemeente nie, en beskik oor geen dienste soos water, lopende riooldienste, en parkering vir kerkbywoners en lede van ons gemeesnakap nie. Die huidige mobiele toilet op die perseel, asook die gebrek aan water, druis tans teen die menswaardigheid van kerklede en besoekers vanuit die gemeenskap en ander areas.

Ek bevestig veder ook dat ons Kerk Komitee volledig ingelig is oor die huidige stand rondom beskikbaarheid van "kerkgronde" in Pine Valley, asook die Munisipale prosesse vir aansoeke, ondersoeke, en Raadsbesluit tot die moontlike beskikbaarstel van grond vir kerk-of ander doeleindes, ens., soos per u meedeling aan my. Die volgende opsies in moontlikhede, soos

aangedui per u Munisipale kaart is bespreek en deur die Kerkraad voorgestel om na te kyk, in die spesifieke volgorde van A-F gemerk op u aangehegte kaart:

A: Ongemerkte area langs die ou Malikhanye Creche te Afrikastraat
B: Erf gemerk 1733. Parkeer area langs die Pine Valley gemeenskapsaal.
C: Erwe gemerk 4101 & 1493 gekonsolideerd. Area langs die ou slagpale gebou in Afrikastraat, waar motorwerktuigkundige dienste tans gelewer word.
D: Ongemerkte area onderkant Erf gemerk 1733. In pad na die nuwe Malikhanye Creche, links vanuit Afrikastraat.
E: Erf gemerk 1722. Oorkant Pine Valley gemeenskapsaal te Afrikastraat.
F: Ongemerkte hoek-area langs sportveld, naby hoek van Madiba-en Loopstraat.

Soos bespreek met u, is ons kerk ook ten volle bewus van die moontlike koste-implikasies vir die beskikbaarstel van munisipale siviele en ander dienste, sou daar op 'n stuk grond besluit sou word, waar sodanige dienste nie tans bestaan nie.

Ons kerk sien graag uit na 'n deelnemende proses, waarin ons graag saam met die Munisipaliteit die onderskeie gelyste moontlikhede, en selfs ander, soos per die leiding en advies van die Munisipaliteit, sal wil ondersoek.

Dit is ons vaste oortuiging dat die oordeelkundige beskikbaarstel van grond aan geregistreerde kerke vir die oprig van kerke as sentrums vir gemeenskapsdiens is uiters noodsaaklik in die hoogs armoede- en misdaad-geteisterde gemeenskappe, soos Pine Valley.

Ons hoop en bid graag vir u spoedige hantering van hierdie versoek en sien uit om saam met die Munisipaliteit te werk aan die realisering van ons kerk se visie van "South Africa back to God."

Groete,

Lennox Plaatjies
081 769 6669
(Namens Assemblies of God Wolseley-gemeente).
lennxpl@gmail.com

"It is our reaction to adversity, not adversity itself, that determines how our lives' story will develop.." Dieter F. Uchtdorf

On Wed, 22 Jan 2025 at 15:59, Liza-Mari Nieuwenhuis <liza-mari@witzenberg.gov.za> wrote:

> Beste Mnr Plaatjies
>
> Ons telefoon gesprek en u e-pos hieronder verwys.
>
> Ongelukkig beskik die Raad nie tans oor grond wat gesoneer is vir kerkdoeleindes in Wolseley nie. Ons bespreek moreoggend die moontlikhede waarna u verwys.
>
> Groete



Identified possible sites: (In order of preference)

A: Next to old Creché in Africa Street

B: Plot marked 1733 (Parking area next to Community hall).

C: 4101 + 1493 Consolidated? (Next to mechanic workshop building).

D: Below plot 1733. Same street to New Creché off Afrika St.

E: Plot 1722. (Opposite Community Hall).

F: [illegible]

WITZENBERG

MUNISIPALITEIT UMASIPALA MUNICIPALITY

- MEMORANDUM -

AAN / TO: Mayoral Committee

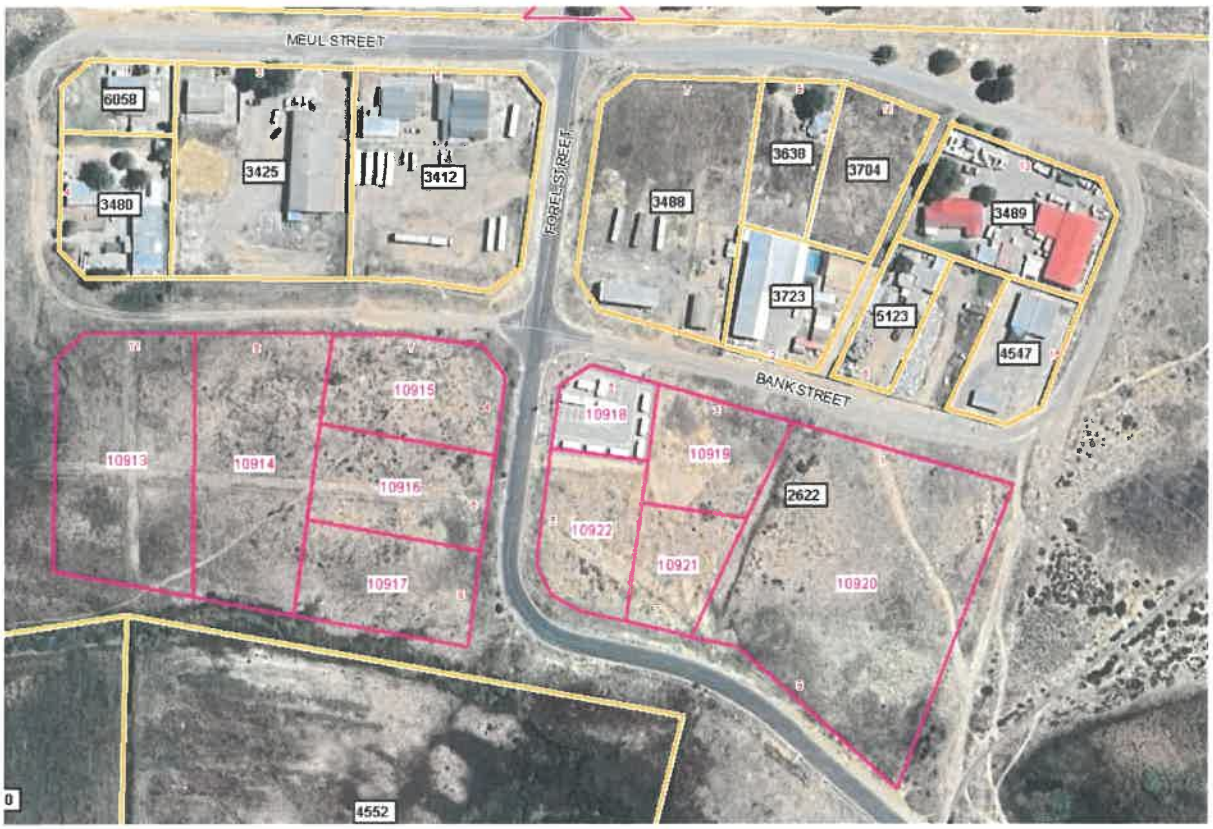
VAN / FROM: Senior Manager Legal Services

DATUM / DATE: 15 July 2025

VERW. / REF.: 7/1/4/1

CONSIDER SELLING THE LAST 2 VACANT PLOTS, UNSERVICED AND UNREGISTER ERF 10915 AND ERF 10917 IN SKOONVLEI

MAP OF UNREGISTERED ERF 10915 AND UNREGISTERED ERF 10917



BACKGROUND

Council awarded and sold unregistered Erf 10913, 10914, 10916, 10919, 10920, 10921 and 10922 to previous disadvantaged people. The only two plots left are unserviced and unregistered Erf 10915 and Erf 10917.

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- MEMORANDUM -

Size of the properties:
Erf 10915 = 2317m²
Erf 10917 = 2254 m²

It should be noted that we have received more applications than land available. There were also telephonic enquiries on the said properties, but no formal applications were received. The following written applications were received for Erf 10915 and Erf 10917:

a) **Toilet Paper Manufacturing Facility by Levenstyle Holdings (Pty) Ltd**
b) **Bakery and Laundromat by SCL Services trading as Sandy's Wash & Cleaning Services**
c) **Blackprint Stationery**
d) **SF Fruit**

A summary of the applicants business plans:

Applicant	Type of Business	Capital Investment	Job Opportunities	Property Size	On Site	Municipal Services	Current status
Lenenstyle Holdings (Pty) Ltd	Toilet paper manufacturing facility Future expansion – napkins, kitchen rolls and bulk institutional rolls	Total Project Value R2.48 Million	13 jobs in initial phase	2.2 ha (22 000m²) * it should be noted that the erven is only +- 2000m²	Erecting a factor 700m² Install an all in one toilet paper production line	Water 3-phase electricity	New Business iniative but company already registered.
SCL Services	Laundromat and bakery	Not mentioned	Currently 2-5 people	Indicated Erf 10917 will be big enough	Already has baking equipment and laundromat equipment	Water Electricity	Conducting business from home
BlackPrint Stationary	Supply textbooks, stationary and printing services. Wants to extend to embroidery, laser engraving and routing for signage.	R 3 170 000 *Applicant making an offer of R20 000 to purchase the property	New jobs will be created	-	Erecting new factory space.	Water and electricity	Renting space

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- MEMORANDUM -

SF Fruit	Storing of Crates / fruits	Unknown	New jobs will be created	Size of erven left are sufficient	Store facility	Water and electricity	Does have packing facility but not enough space to store fruit and crates.

Inputs are as per previous items:

Water and sewerage: It is not serviced yet.

Manager Street and Storm Water: "Geen beswaar. Neem kennis Bank straat is 'n grondstraat."

Senior Manager Electrotechnical Services: •Citing the indication of business use on the erf identified, the connection is limited to a maximum of three-phase 40Amp connection for new business applications. • The applicant is responsible for the moving/protecting of his connection cable at his own cost, if applicable •Applicants should be aware that due to Eskom capacity constraints, no increased capacity allocations are being entertained. • Services contributions are relevant with a capacity increase, as per the Council's decision •The applicant will be responsible for the costs of any electrical upgrading if required•The owner must submit a Certificate of Compliance with the completion of the electrical works • Only 1 connection per ERF is allowed as per the bylaw•The applicant is responsible for the electrical connection costs.

LEGAL REQUIREMENTS

These subdivided erven is not required for basic service delivery as envisaged by Section 40 of the Municipal Finance Management Act.

As per previous requests, Council advertised the sale in the local newspaper to make the process open and transparent and to meet the requirements of the Constitution and Supply Chain Process. Due to the fact that there are more applications and or interests for this land, we would propose to rather sell this land in terms of the tender process at fair market related price to previous disadvantaged people.

FINANCIAL IMPLICATION

Council in previous applications waived the development charges costs and council to consider if this is still relevant.

All costs relating to the transaction will be for the account of the purchaser.

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- MEMORANDUM -

TO RECOMMEND TO COUNCIL

For Consideration

WITZENBERG
Municipality • Munisipaliteit • UMasipala Wase

M E M O R A N D U M

AAN / TO: Executive Mayoral Committee

VAN / FROM: Senior Manager Legal Services

DATUM / DATE: 21 July 2025

VERW. / REF. : 7/1/4/1

FOR COUNCIL TO CONSIDER LEASING ERF 3240 TULBAGH TO THE HUNGER TO HARVEST FOR PURPOSES OF VEGETABLE FARMING PROJECT

MAP OF ERF 3240 TULBAGH



BACKGROUND

Please see attached application.

Summary of who Hunger to Harvest is:
Hunger to Harvest is a collective of nine skilled agroecology food growers in Tulbagh. We have been active in the community since 2019. Our project began with the support of Soil for Life, a prominent backyard farming training organisation in Cape Town. With the logistical support of the Principal of Lingomso Primary School, we offered free 12-week courses to residents who wanted to know how to grow food in their backyards, using organic methods. Over 20 people in the community benefitted from this training, and are now equipped to grow food in their backyards to support their families. Mr Johnny Jacobs supported the project on behalf of Witzenberg, diverting garden waste to us for the purposes of compost-making. The relevance of this project was heightened during the Pandemic lockdown.

We are in the process of converting into a co-operative, which will have two objectives:
1. *Grow organic vegetables for sale in Tulbagh, to create employment and revenue for members*
2. *Train community members in backyard farming, to improve food security in Tulbagh*

INPUTS FROM MANAGERS

TOWN PLANNING
The land in question is public open space.
The proposal represents urban agriculture which is a consent use which needs permission.
It is requested that in the event that Council decides to make the land available that the consent use application fee be waived.
Town Planning Department will assist with the application.

ELECTRICITY DEPARTMENT
Please note that there is an overhead electrical line located near the ERF. Should an electrical connection be required, an application for electrical supply must be completed and submitted to the municipality.
Once approved, we will provide a single-phase 60A connection. The fixed cost for this connection is **R13,476,** which covers labour and materials (excluding the ready board).

LOCAL ECONOMIC DEVELOPMENT
Business plan needs to be submitted regarding the sustainability of the garden: projected sales, capital outlay, source of capital
Signed signatures of community members that will form part of the co-operative.

WATER AND SEWERAGE
Beide water en riool aansluitings is moontlik teen die volgende aansluitingskostes:

Water = R 5 976
Riool = R 8 632

STREETS AND STORMWATER
No objection.

LEGAL REQUIREMENTS
These subdivided erven is not required for basic service delivery as envisaged by Section 40 of the Municipal Finance Management Act.

Council will have to advertise the lease in the local newspaper to make the process open and transparent and to meet the requirements of the Constitution and Supply Chain Process.

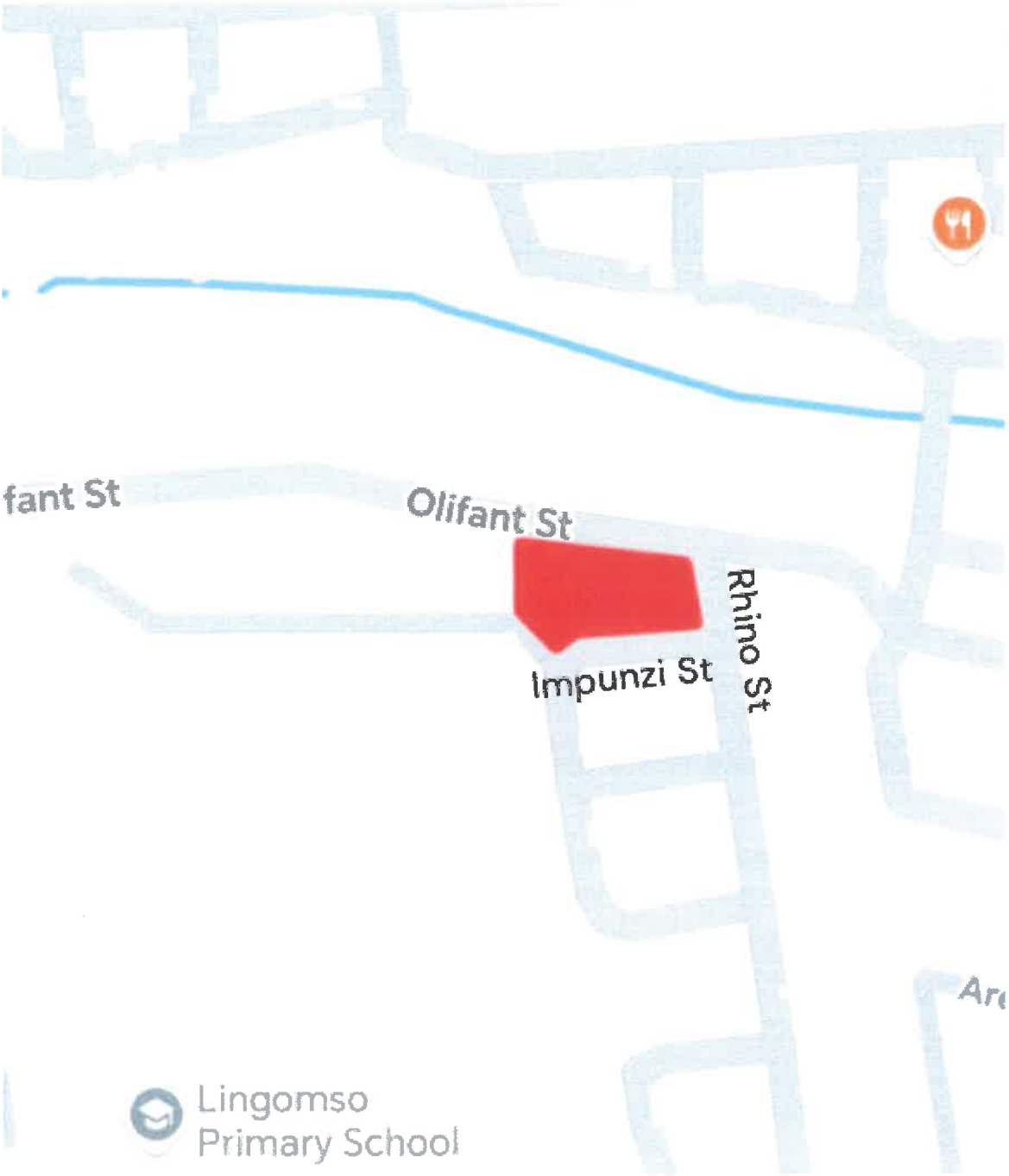
Council will have to enter into a lease agreement. Council to determine the lease period.

FINANCIAL IMPLICATION
Council to determine the lease amount.

All costs relating to the erf will be for the applicant to pay, including but not limited to the service connection costs.

TO RECOMMEND TO COUNCIL

For Consideration



Location of site, Chris Hani, Tulbagh

Ms Elizabeth Sidego has discussed the matter with our provisional Chairperson, Mrs Patricia Ngxamngxa, and invited Hunger to Harvest, Tulbagh to write to you stating our interest.

WHO WE ARE

Hunger to Harvest is a collective of nine skilled agroecology food growers in Tulbagh.

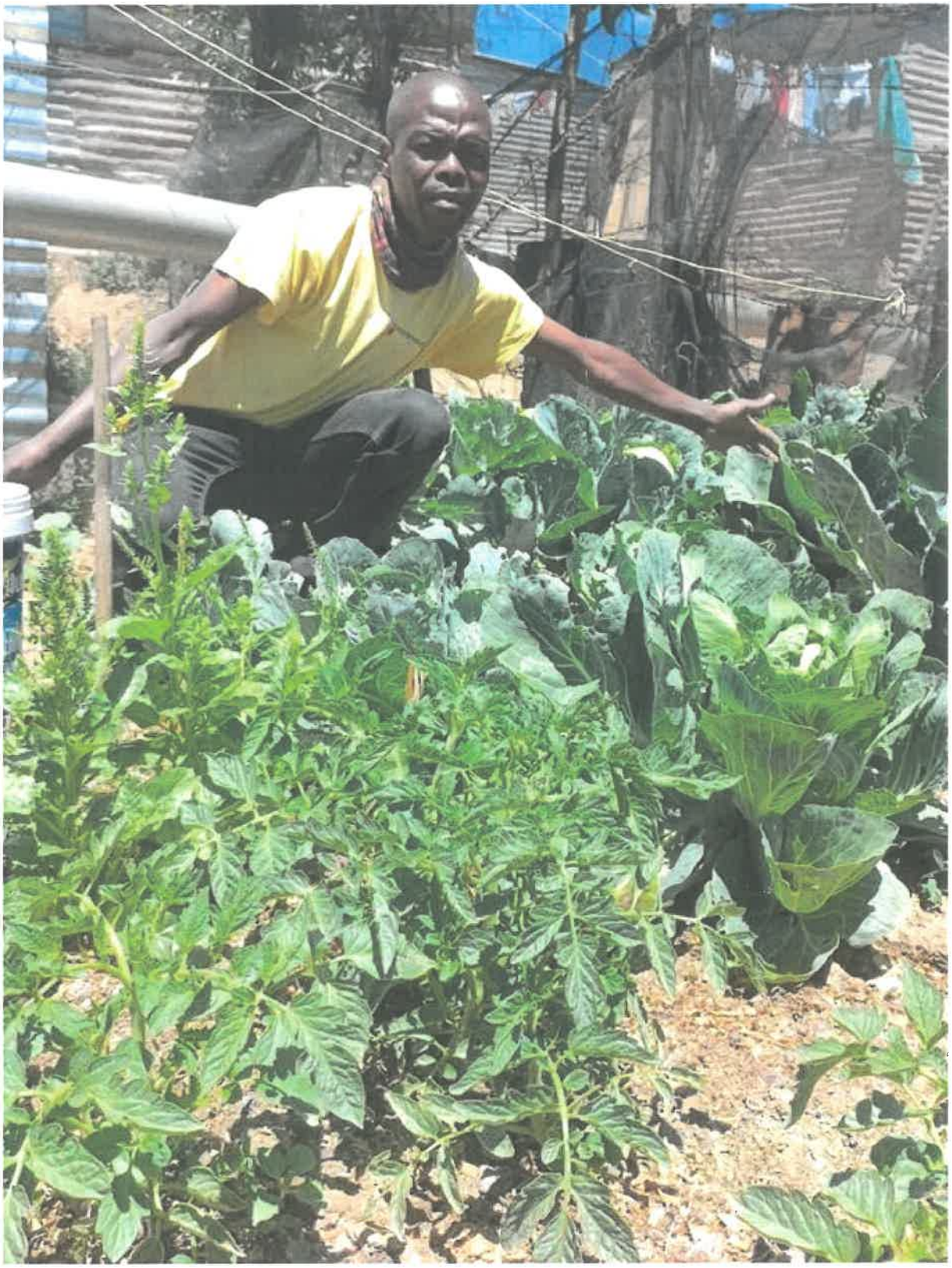


Hunger to Harvest, Tulbagh co-op members visiting the proposed community farming site

We have been active in the community since 2019. Our project began with the support of Soil for Life, a prominent backyard farming training organisation in Cape Town. With the logistical support of the Principal of Lingomso Primary School, we offered free 12-week courses to residents who wanted to know how to grow food in their backyards, using organic methods. Over 20 people in the community benefitted from this training, and are now equipped to grow food in their backyards to support their families. Mr Johnny Jacobs supported the project on behalf of Witzenberg, diverting garden waste to us for the purposes of compost-making. The relevance of this project was heightened during the Pandemic lockdown.



Training programme graduation ceremony, 2021



Beneficiary of training programme



Upcycling plastic waste – waterwise irrigation vessels

We are in the process of converting into a co-operative, which will have two objectives:

1. Grow organic vegetables for sale in Tulbagh, to create employment and revenue for members
2. Train community members in backyard farming, to improve food security in Tulbagh

The co-operative will be registered in due course.

REQUIRED SUPPORT FROM WITZENBERG MUNICIPALITY

To support Witzenberg's local food security commitments, Hunger to Harvest, Tulbagh requires access to land to set up its community farming operations. We have identified the above-mentioned site in Chris Hani as appropriate, because:

1. Its size is scaled to our planned operations
2. It is visible in the community, being on Olifant Street, a major traffic route (produce will be sold on site and community training programmes will be accessible and visible, to inspire more people to join in)
3. It is close to markets in town
4. It is next to the residences of four members, which will make security monitoring easier

Please advise us on the necessary procedures to take forward this preliminary proposal.

Sincerely



Kevin Beaumont (Secretary)

REPORT: MPAC WORKSHOP & MEETING

Thursday, 5 June & Friday, 6 June, Hawston Thusong Centre

Summary:

Collen Rammule and David Jansen of SALGA: All MPAC's should be fulltime, if municipality is able to budget for it. MPAC's, as part of their oversight function, should ensure that the municipality use the limited resources with care.

MPAC should see to it that municipalities spend the money as budgeted. MPAC-chairs are the custodians of the annual oversight report to council. The Speaker cannot change any report of MPAC. MPAC's should also check if the recommendations of the Auditor General are adhered to.

MPAC's ensures accountability through oversight, are responsible for quality control. "There must not be quality failure".

Audit committees can invite MPAC members to see what they are doing. They called it "collaborative meetings" to empower each other. Audit committees can be requested to come to an MPAC meeting and do a representation in terms of the risk to the municipality.

Marius Koen, WC MPAC chair: Regrettable MPAC's are not part of the Speakers-forum anymore. It has stopped. MPAC is also not members of the PEC of Salga. "Even Salga does not acknowledge us as a committee of Salga". It will be addressed at the next PEC meeting.

It is said that officials are very selective when MPAC's request information. Council policy should determine what happens to officials not adhering to requests.

Complaints were that there are in some municipalities no collective attempt to go through the Annual Report (AR). But executives need to account for what is written in the report.

MPACS cannot just rubber stamp the Annual Report. Every member of the MPAC should look closely at the content of the AR. "As MPAC chairpersons you have all the tools."

Wayne McComans (National Treasury): Consequent management should be applied in municipalities. MPAC should investigate whether municipalities had financial losses. He said some councilors serving on MPAC are frustrated countrywide. Municipalities should not wait on the AG to tell them where they dropped the ball, they should develop tools to pick that up early. "Where there is financial misconduct, consequent management should follow."

UIFW (Unauthorized, Irregular, Fruitless and Wasteful spending) should be investigated by MPAC. About tenders: "You cannot question the awarding, but the process".

MPACs could also visit projects, like landfill sites. They can look at budget items in terms of delivery and delays.

There were allegations that "rogue" Speakers change the reports of MPACs to council, something that some had also complained about at the Salga PEC. Names/specifics where it happened were requested.

MPAC's should be careful not to use their platform for political gain. "If playing games with MPAC, it loses power."

One member: There should be some protection for MPAC-chairs. When they expose irregularity, you could become a target.

MPAC's can also at any time be closed by the council. "Be careful how you act".

Any accusation against somebody or the municipality should be in writing.

Standard Functions of MPAC:

1) Oversight Report on AR (s129)
2) Unforeseen and unavoidable expenditure – MPAC to receive information on adjustment budget process (s29) – and overlap with finance committee.
3) UIFW expenditure – MPAC consider investigation report for the recoverability of the expenditure and make appropriate recommendations to Council. Also follow up whether criminal and civil action have been instituted as maybe appropriate (s32(2)).
4) The submission of quarterly report by the mayor on the implementation of the budget/SDBIP – MPAC to receive information (s52(d)) – (avoid overlap with finance committee).
5) Monthly budget statements (s71)- (avoid overlap with finance committee).
6) Receive information on mid-year budget and performance assessment (s72) - (avoid overlap with finance committee).
7) Receive information on mid-year budget and performance assessment of municipal entities (s88) - (avoid overlap with finance committee).
8) Receive information on disclosures concerning councilors, directors and officials in terms of salaries, allowances and benefits (s124).
9) Receive information on submission and auditing of annual financial statements (s126)
10) Submission of the annual report – MPAC to monitor that AR has been submitted. In case of failure to submit, request reasons (s127)

11) Oversight report – MPAC to prepare a report and consider all representations which was made to Council, municipal officials, members of the public. Members of the public should be allowed to address the Committee (s129).
12) Issues raised by the AG – MPAC to monitor that the issues raised during the municipal audit have been fully addressed (s131)
13) MPAC to assist in monitoring effectiveness of the Audit Committee – fully functioning audit committee is appointed (s166).
14) MPAC to monitor and exercise oversight on disciplinary action in terms of the MFMA
15) Section 79A (3). – On its own initiative, subject to the direction of the municipal council, investigate, and report to the municipal council on any matter affecting the municipality.

Dedicated administrative and committee staff members must be made available to assist in its functions – MPAC is a formal committee of Council. Administrative staff should also assist committee members and necessary infrastructure must be provided to the MPAC – also finances to fulfil its obligations.

Next meeting in Mossel Bay – 1 August 2025.

Regards



Councilor Jacob Rooi (MPAC-CHAIR)

2 June 2025

The Speaker Witzenberg Municipality
P.O.Box 44
CERES
6835

I would like to raise a concern regarding complaints received from residents about certain spaza shop owners who are charging extra fees over and above the approved electricity tariffs when selling electricity.

In some instances, there are allegations that this electricity is being distributed or obtained illegally. This not only places consumers at risk but also undermines the integrity of our municipal services.

May the Council kindly address the following:

1. Are these practices being monitored by the municipality?
2. What measures are in place to address the illegal resale of electricity?
3. Is there a way to make legal electricity outlets more accessible to residents to prevent exploitation?

I urge the Council to investigate this matter urgently and to ensure that residents are protected from unfair practices.

Thank you.

Ald. D Swart

076 915 6857

WITZENBERG

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- MEMORANDUM -

AAN / TO: Municipal Manager

VAN / FROM: Director Finance

DATUM / DATE: 21 July 2025

VERW. / REF.: 3/1/2/2

QUESTIONS and/or MATTERS RAISED by COUNCILLORS

1. PURPOSE

The purpose of this report is to provide feedback on a question raised at the council meeting held on 30 May 2025 that certain spaza shops are overcharging on electricity.

The abovementioned question was followed up by Alderman Swart on 2 June 2025 (Attached as **annexure XXX**

2. BACKGROUND AND DISCUSSION

A service provider has been appointed for prepaid vending services until 30 June 2026. Local businesses are appointed by the service provider for prepaid vending to make point of sale available close to the consumers.

Electricity is bought from the service provider by the vendor who in turn sell the electricity to consumers.

Electricity can be purchased at the municipal cashiers, some local businesses and the various banking application.

Consumers are advised to buy prepaid electricity from the municipal cashiers when possible.

3. PROBLEM STATEMENT

It is alleged that some of the vendors are charging extra fees over and above the approved electricity tariffs when selling electricity.

The practice is to give a vendor one warning if extra fees are charged, if complaints are received after the warning was issued the vendor will not be allowed to sell electricity.

If the banking applications are used there is no way that the vendor can be stopped unless the use of the application is stopped for all customers which will negatively affect the customers making legal use of the application.

The number of businesses that are willing to sell electricity legally, are unfortunately on the decline.

The service provider was informed of the extra fees being charged but they can only act if the names of the relevant businesses are provided.

A request was made to the service provider to inform vendors that charging additional fees are a criminal act and that legal action might be instituted if proof of such additional fees are available.

4. SUBMITTED FOR INFORMATION / CONSIDERATION

Yours faithfully

……..
HJ KRITZINGER
DIRECTOR FINANCE